



CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Commissioner/Mayor Pro-Tem Pamala Harrison-Bivins – Seat 2

Robby Strickland – Seat 3

Don C. Clark – Seat 4

Julian Green – Seat 5

Bill Ed Cannon – City Manager

Monday, March 25, 2013

7:00 PM

City Hall Commission Chamber

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City of Wildwood DOES NOT provide this verbatim record.

City Hall Commission Chamber - 100 N. Main Street, Wildwood, FL 34785

AGENDA

- THE MEETING IS CALLED TO ORDER BY THE MAYOR
 - INVOCATION
 - FLAG SALUTE
1. **TIMED ITEMS AND PUBLIC HEARINGS**
 - a. **TIMED ITEM - CDBG FAIR HOUSING MEETING** (For Elected Officials and the Public) to provide information about fair housing regulations and practices (Attachments)
 - b. **7:00 PM – PUBLIC HEARING – CDBG PROJECT – FIRST (1ST) PUBLIC HEARING** to obtain views from the public regarding community development needs (hand-outs available to the public) (Attachments)
 2. **REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)**
 - a. **Special Presentations**
 1. Rolly Hepinstall, Marketing Director for Hawthorn Development Group – Introduction & Invitation to the Mayor and Commissioners, City staff and the Wildwood community to the Grand Opening of The Carriage House, a Gracious Living Facility located at 4680 Bellwether Lane in Oxford (next to Steeplechase) on Sunday, April 7th, from 11 am to 4 pm. (Attachment – Staff Recommends Approval)
 2. A Proclamation honoring Senior Citizens and declaring Sunday, April 7, 2013 as Senior Citizens' Day in Wildwood (Attachment – Staff Recommends Approval)
 3. Robert Skolnik, Independent Consultant Representing Lake Sumter State College in Sumter County who is seeking a letter of support from the City for the Sumter County Workforce Education and Innovation Center – Introduction and brief overview of Sumter County Workforce Education and Innovation Center (Attachments – Staff Recommends Approval)
 - b. **City Manager**
 - 1.

- c. **City Attorney**
 - 1.
 - d. **City Clerk**
 - 1.
 - e. **Commission Members**
 - 1.
 - f. **Public Forum (10 minute time limit)**
 - 1.
 - g. **Notes and Reports**
 - 1. **FYI** – Budget Analysis Report for the month of February 2013
 - 2. **FYI** – Copy of recommendation from James R. Karels, Director of the Florida Forest Service to the National Arbor Day Foundation that the City has met all the Standards required to be recertified as a Tree City USA for 2012 (23 Years!) (Attachment)
3. **NEW BUSINESS – ACTION REQUIRED**
- a. **MINUTES**
 - 1. Minutes of Regular Meeting held on March 11, 2013 (Attachments – Staff Recommends Approval)
 - b. **ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**
 - 1. **Ordinance No. O2013-09** An ordinance amending sections 1.6, 1.14, 4.2, and 5.2 of the Land Development Regulations, modifying the development review process to reduce processing time for development approval (Attachments – First Reading)
 - 2. **ORDINANCE No. O2013-10** An ordinance to prohibit the possession, sale, offer for sale or display of synthetic drugs or synthetic stimulants and certain legal presumptions concerning the same within the City of Wildwood (Attachments – First Reading)
 - c. **RESOLUTIONS FOR APPROVAL**
 - 1. None
 - d. **APPOINTMENTS**
 - 1. None
 - e. **CONTRACTS AND AGREEMENTS**
 - 1. Request from Power Corporation (Lakeside Landings) to enter into a Traffic Enforcement Agreement with the City to establish terms and conditions for the assumption of jurisdiction limited to the public purpose of enforcing the State Uniform Traffic Control provisions on the private roads owned or controlled by the Homeowners Association in the Lakeside Landings development (Attachments – Staff Recommends Approval)
 - f. **FINANCIAL**
 - 1. Bills for Approval (Attachments – Staff Recommends Approval)
 - 2. Request Approval for Kimley-Horn Amendment Number 1 to IPO # 20 to include the preparation of a Groundwater Impact Analysis required as a condition by SWFWMD for the City's WUP (No. 20 008135.009) renewal, at a cost of \$7,500. (Attachments – Staff Recommends Approval)
 - g. **GENERAL ITEMS FOR CONSIDERATION**
 - 1. Request from Relay for Life for The Villages of Hope asking for an 'in-kind' donation of the presence of an armed Wildwood Police Officer at the Relay for Live event on Friday, April 5th, from 6 p.m. until Saturday, April 6th, at noon due to the volume of funds being raised throughout the event (Attachments – Board Option)

2. Request for approval to host the 7 & 8 Year Old Boys Dixie Youth State Tournament at Millennium Park Ballfields June 29th through July 3rd or 4th and request for a fee waiver for the Wildwood Community Center on Friday, June 28th to host the Opening Ceremonies Banquet. In addition, they are requesting the use of City staff to drag, line, and provide field maintenance as needed during the tournament. (Attachments – Staff Recommends Approval)
3. Request from SWFWMD to declare the month of April as Water Conservation Month (Attachments – Staff Recommends Approval)
4. Request from John Thomas at the Florida League of Cities asking the City to participate in the Mayors’ Day of Recognition for National Service day nationwide event on April 9, 2013, and to issue a Proclamation declaring April 9, 2013 as “National Service Recognition Day” (Attachments – Board Option)
5. Invitation from Amtrak to participate in celebrating “National Train Day” on May 11, 2013 (Attachments – Board Option)
6. Request from George Popovich, Director of Senior Services, Mid Florida Community Services for the Mayor to participate in the “Mayors for Meals” Campaign by delivering “Meals on Wheels” on any day from March 20th through the end of March to generate public awareness, recruit new volunteers and increase local fundraising for the Sumter County Senior Services Nutrition and Meals on Wheels Program (Attachments – Board Option)

4. ADJOURN

IMPORTANT DATES (No Attachments)

- a. **March 30, 2013 – (Saturday)** – 4th Annual Easter Eggstravaganza – 9:00 AM – Millennium Park Baseball Fields
- b. **April 5 & 6, 2013 – (Friday & Saturday)** – Relay for Life – Starts at 6:00 PM April 5th – Ends at 12:00 Noon on April 6th – Wildwood Community Center
- c. **April 7, 2013 – (Sunday)** – The Carriage House Grand Opening AND Ribbon Cutting – 11:00 AM to 4:00 PM (Ribbon Cutting at 1:30) – 4680 Bellwether Lane, Oxford, FL
- d. **April 8, 2013 – (Monday)** – City Commission Meeting – 7:00 PM – City Hall Commission Chamber
- e. **April 15, 2013 – (Monday)** – LAST Day for AARP Tax Aide – 8:30 AM to 3:30 PM – Wildwood Community Center
- f. **April 22, 2013 – (Monday)** – City Commission Meeting – 7:00 PM – City Hall Commission Chamber
- g. **April 26, 2013 – (Friday)** – Tree City USA Commemoration Ceremony – 23 years/Arbor Day – 9:00 AM – City Hall Front Steps
- h. **May 2, 2013 – (Thursday)** - Grand Opening & Open House for Providence Independence at Wildwood – 4:00 PM to 8:00 PM - 7676 Rio Grande Blvd, Wildwood (Off of 466-A)
- i. **May 6, 2013 – (Tuesday)** – Parks & Recreation Board Meeting – 6:00 PM – City Hall Conference Room #124
- j. **May 13, 2013 – (Monday)** – City Commission Meeting – 7:00 PM – City Hall Commission Chamber
- k. **May 27, 2013 – (Monday)** – **MEMORIAL DAY HOLIDAY** – All City Offices Closed except Police Department

TRAINING MATERIALS

City of Wildwood Fair Housing Meeting for the General Public and Elected Officials

March 25, 2013

7:00 p.m.

Fair Housing Meeting Agenda

City of Wildwood
Fair Housing Meeting for the General Public
and Elected Officials

March 25, 2013
7:00 p.m.

1. Open Meeting
2. Comments on Fair Housing

The purpose of this meeting is to provide information about fair housing regulations and practices to the General Public and Elected Officials. Attendees are asked to sign an attendance sheet for this meeting.

- a. Provide overview of the Fair Housing Act (see Fair Housing Act Overview)
 - b. Provide examples of housing discrimination (see housing discrimination examples)
 - c. Describe information sources to learn more about fair houses (see attached Fair Housing Information Sources).
3. Ask for comments and questions and then close meeting.

Overview

Title VIII of the Civil Rights Act of 1968 is otherwise known as the Fair Housing Act. It states that you cannot be discriminated against in any type of housing related transaction because of your Race, Gender, Religion, National Origin or Color. This Act was amended in 1988 to include Familial Status (i.e. the presence of children under the age of 18 in a family) and Handicap.

What Housing is covered?

All single family homes are covered by the act when they are owned by private persons and a real estate broker is used and all single family homes owned by corporations or partnerships regardless of whether a broker is used. All Multifamily dwellings are covered by the Act, including townhouse and condominium communities. There are two exceptions to this rule. The first is called the "Mrs. Murphy's exemption." This exemption states that if the dwelling has four or less units and the owner lives in one of the units, it is exempt from the Fair Housing Act. The second is for qualified senior housing which is exempt only from the Familial Status provision of the act. To be a qualified senior community you must meet the following standards: Either 100% of the community is 62 or older, or 80% of the households have at least one resident 55 or older. None of this housing is exempt from section 804(c) of the Act which states that you cannot make, print or publish a discriminatory statement. Any exempt housing that violates 804(c) has lost that exemption and can be held liable under the Act.

Under the Fair Housing Act, it is against the law to:

Refuse to rent or sell housing

Refuse to negotiate for housing

Make housing unavailable or deny that housing is available

Set different terms, conditions or privileges for the sale or rental of housing

Advertise in a discriminatory way

Blockbust -- persuade owners to sell or rent by telling them that minority groups are moving into the neighborhood

Deny or make different terms or conditions for a mortgage, home loan, home insurance, or other real estate related transaction

Threaten, coerce or intimidate anyone exercising a fair housing right or assisting others in exercising those rights

Would You Recognize Housing Discrimination?

1. a.
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Would you recognize housing discrimination if it happened to you? Be suspicious of discrimination if someone says:

“Sorry, we just rented that apartment.”

And you know the apartment is still available. You have the legal right to view or rent an apartment. A landlord can not discriminate against you because of race, color, religion, sex, national origin, disability, or family status. Families can be excluded from complexes for older persons.

“Only 3 people are allowed in a 2 bedroom apartment.”

Discrimination against families with children is against the law. You can not be denied housing simply because you have children. The law protects families with children, legal guardians, pregnant women, and people obtaining legal custody of children through means such as adoption.

“I can’t seem to find your application.”

What appears to be a simple mistake or delay could actually be discrimination. You have the right to apply for or secure a home loan. Furthermore, you have the right to purchase homeowners or renters insurance.

“Do you have someone who takes care of you?”

Discrimination against someone with a disability is illegal. If you or someone living with you has a physical or mental disability the law protects you against housing discrimination. These disabilities include: hearing, mobility and visual impairments, epilepsy, cerebral palsy, chronic alcoholism, chronic mental illness, AIDS, AIDS related complex, and mental retardation. Discrimination against such individuals or families is a direct violation of state and federal fair housing laws. Furthermore, if necessary, the landlord must allow you to make physical changes to your apartment. However, the landlord is not required to pay for the changes.

Housing Information Sources

1. a.
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HUD Website:

U.S. Department of Housing and Urban Development
Quick Reference Web Page
Website: <http://www.hud.gov/busquick.html>

HUD Hotlines:

Fair Housing Information Clearinghouse
800-343-3442
800-290-1617 TTY

Housing Discrimination Hotline
Information on Fair Housing rights. Complaint information provided. Complaints in English and Spanish can be recorded over the phone.
800-669-9777
800-927-9275 TTY

Multifamily Housing Clearinghouse
Assists local residents, resident councils, nonprofit groups, housing authorities and HUD offices on issues such as resident rights and programs for the elderly and disabled. Provides application packets for these programs.
800-685-8470

Single Family Housing
Refers consumers interested in the HUD Preforclosure Sale Program to their lenders for information on HUD's provision allowing homeowners with FHA insured mortgages the opportunity to sell their homes at less than the amount owed to the mortgage company.
800-800-3088

Office of Manufactured Housing Voice Mail System
Consumer complaint line, with calls returned within 24 hours.
800-927-2891

HUD USER
800-245-2691

Directives Ordering Desk
Distributes HUD policy documents, handbooks, etc.
800-767-7468

City of Wildwood
Notice of Fair Housing Information Meeting for the General Public and Elected Officials

The City of Wildwood will conduct a Fair Housing Information Meeting at the City of Wildwood City Commission Chambers located at 100 North Main Street, Wildwood, Florida 34785 on **MONDAY, March 25, 2013** during the City Commission meeting that begins at 7:00 p.m. The meeting is intended to provide the public and elected officials with information concerning fair housing requirements. Anyone interested in understanding the importance of fair housing should attend. For more information concerning the public meeting, contact **Joseph Jacobs, City Clerk at 352-330-1330, extension 102**. Also, persons seeking additional information about fair housing issues may contact the following toll free hotlines 1-802-342-8170 (Florida Commission of Human Relations) or 1-800-669-9777 (HUD-Washington, D.C.).

**A FAIR HOUSING/EQUAL/OPPORTUNITY/
HANDICAP ACCESS JURISDICTION**

Agenda
First Public Hearing
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)
City of Wildwood
March 25, 2013

1. Open Meeting
2. Provide an overview of the CDBG program (describe the four grant categories)
3. Ask for comments from the public on the City's community and economic development needs and answer questions as appropriate
4. Close meeting

THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

There are four categories of funds available under the Community Development Block Grant Program. Each is designed to address local needs and benefit low to moderate-income persons. A summary of each grant category is provided below.

(1) Housing Rehabilitation (HR)

Substandard housing occupied by income eligible households may be rehabilitated with CDBG funds to meet code requirements. Both owner occupied and rental housing may be included.

(2) Neighborhood Revitalization (NR)

This category is primarily for water and sewer and installation or replacement (including hook-ups) in low/moderate income neighborhoods. Street paving and drainage may also be approved. Funds may also be used to purchase and develop property as sites for low/moderate income housing.

(3) Commercial Revitalization (CR)

Various improvements may be funded in commercial areas. Eligible projects include parking facilities, drainage, street paving, sidewalks, lighting, recreation facilities, water and sewer. This is an extremely competitive category.

(4) Economic Development (ED)

Funds are available to local governments as grants to provide necessary infrastructure or sites for new business or business expansion. Local governments may also loan funds directly to the business for capital expenses (land, building, equipment, site development), and repayment of the loan is then available for future projects. New jobs must be provided or existing jeopardized jobs retained, primarily for low/moderate income persons.

Grant Schedule

The City is eligible to receive up to \$700,000. The City Commission will hear comments from the public on community development needs at this 1st Public Hearing. Later, at a 2nd public hearing, the public will be offered an opportunity to review and comment on the proposed grant application. The City Commission will review the comments made at all public hearings and revise the grant application if needed.

Local Citizens will be represented during the application design phase by the Citizen Advisory Task Force (CATF) which is appointed by the City. The CATF will review the draft application prior to review by the City Council and prior to the 2nd public hearing.

For the upcoming 2013 grant cycle, the City is eligible to apply for one CDBG-ED grant and one Housing, Neighborhood or Commercial Revitalization grant. The grant application deadline is expected to be in the 4th quarter of 2013.

**City of Wildwood
CDBG FIRST PUBLIC HEARING NOTICE
Community Development Block Grant Program**

The City of Wildwood is considering applying to the Florida Department of Economic Opportunity (DEO) for one or more Small Cities Community Development Block Grants (CDBG) for the 2013 Federal Fiscal Year (FFY). Each CDBG grant that may be applied for is expected to not exceed \$700,000. CDBG funds may be used for one of the following purposes: 1. To benefit low and moderate income persons; 2. To aid in the prevention or elimination of slums or blight; or 3. To meet other community development needs of recent origin having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and where other financial resources are not available to meet such needs. The categories of activities for which these funds may be used are in the areas of housing, neighborhood revitalization, commercial revitalization, or economic development and include such improvement activities as acquisition of real property, loans to private-for-profit business, purchase of machinery and equipment, construction of infrastructure, rehabilitation of houses and commercial buildings, and energy conservation. Additional information regarding the range of activities that may be undertaken will be provided at the public hearing. For each activity that is proposed, at least 51% of the funds must benefit low and moderate income persons. In developing an application for submission to DEO, the City of Wildwood must plan to minimize displacement of persons as a result of planned CDBG activities. In addition, the City is required to develop a plan to assist displaced persons. **A public hearing to receive citizen views concerning the community's economic and community development needs will be held at the City of Wildwood City Commission Chambers located at 100 North Main Street, Wildwood, Florida 34785 on MONDAY, March 25, 2013 at 7:00 p.m.** For more information concerning the public hearing contact **Joseph Jacobs, City Clerk at 352-330-1330, extension 102**. The public hearing will be conducted in a handicapped accessible location. Any handicapped person requiring an interpreter for the hearing impaired or the visually impaired or requiring any other special accommodation should contact **Mr. Jacobs** at the phone number listed above at least five calendar days prior to the meeting so that arrangements can be made for an interpreter or other special accommodation. To access a Telecommunication Device for Deaf Persons (TDD) please call (1-800-877-8339). Any non-English speaking person wishing to attend the public hearing should contact **Mr. Jacobs** so that arrangements for a language interpreter can be made.

A FAIR HOUSING/EQUAL OPPORTUNITY/HANDICAP ACCESS JURISDICTION



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Proclamation

WHEREAS, it is imperative that we make use of the vital resources our senior citizens provide. We recognize the tremendous contribution these seniors have made to our community. These are the people that survived the depression, fought the wars, built businesses and raised our families; and

WHEREAS, never before in the history of our country has youth been in greater need of the wisdom and counseling of older people, and much of our present day problems could be averted by the timely advice of a senior citizen; and

WHEREAS, senior retirement residences offer valuable service to the community in providing our senior citizens the benefits of good fellowship, encouragement and support, the opportunity to help themselves and each other, and provide comfortable and safe housing needs for seniors; and

NOW, THEREFORE, BE IT RESOLVED BY THE City Commission of The City of Wildwood, Florida, that Sunday, April 7, 2013, be, and is hereby proclaimed as

“SENIOR CITIZENS' DAY”

in The City of Wildwood, Florida and we urge every citizen to join in the Observance and Celebration to be hosted at The Carriage House, 4680 Bellwether Lane, Oxford, Florida.

IN WITNESS WHEREOF, we have PASSED AND DULY ADOPTED this 25th day of March in the year of Our Lord Two Thousand and Thirteen.

CITY COMMISSION
CITY OF WILDWOOD FLORIDA

SEAL

Ed Wolf, Mayor

ATTEST: _____
Joseph Jacobs, City Clerk

Subject: FW: LSCC and Sumter County Workforce Education and Innovation Center support letter
Attachments: Delfin Signature.jpg; Untitled attachment 00094.htm; Sumter Partnership for Workforce Talking Points FINAL.docx; Untitled attachment 00097.htm; Generic Sumter Endorsement Letter.docx; Untitled attachment 00100.htm

From: Robert Skolnik <rskolnik@delfingrp.com>

Date: March 4, 2013, 4:05:34 PM EST

To: bcannon@wildwood-fl.gov

Subject: LSCC and Sumter County Workforce Education and Innovation Center support letter

Mr. Cannon,

I am an independent consultant representing Lake Sumter State College in Sumter County. Bradley Arnold requested that I contact you regarding a support letter for the Sumter County Workforce Education and Innovation Center. I would be very happy to meet with you to discuss details of the project. What is your schedule like in the next few weeks?

In the meantime I am attaching a copy of a generic letter and talking points you can use to create the support letter. When done you can send directly to Chuck Mojock, President of LSSC, to me, or to Bradley.

Thanks for the help. I look forward to hearing from you.

Regards,

Robert

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The Sumter County Partnership for Workforce Innovation and Education – 2-21-13 Talking Points

- Potential model to create the next generation of education and training opportunities that can support a multitude of needs
- Solves labor shortage for The Villages and Sumter County in health, technical and trades fields
- Supports the county's economic development program and companies requiring technical and training needs
- Sumter high school graduates will be able to “learn and earn” while staying at home and entering the workforce in higher paying jobs
- Four different educational and training “centers”:
 - ✓ Allied Health and Public Health Center
 - ✓ University Center
 - ✓ Public Safety Training Center
 - ✓ Trades and Technical Center
- Each partner has committed to using the Centers for meeting its training and educational needs to the maximum extent possible
- The Executive Steering Committee is composed of partners from public and private sectors:
 - ✓ Lake-Sumter State College- Dr. Charles Mojock, President, and Kelly Flores, Trustee liaison
 - ✓ Sumter County School Board - Richard Shirley, Superintendent
 - ✓ Sumter County Sheriff's Office, - Sheriff William Farmer
 - ✓ Sumter County Commission - Bradley Arnold, County Manager
 - ✓ Central Florida Health Alliance - Kim Walker, HR/Education Director
 - ✓ Villages Charter School District - Dr. Randy McDaniel, Director of Education
 - ✓ University of South Florida College of Public Health - Dr. Donna Petersen, Dean, and Dr. Alicia Monroe, Vice President for Education, USF College of Medicine
 - ✓ University of Central Florida – Tony Waldrop, Provost
 - ✓ Combat Veterans to Careers, Inc. - Ken L. Creely/ David Booth, President/CEO
 - ✓ Workforce Central Florida – Pam Nabors
- LSSC remains the administrative head, fiduciary agent and the responsible party for all Center activities. The College's Board has committed up to \$500,000 from reserves as seed money for the project. To date, others have pledged cash contributions of \$225,000
- Sumter County Schools and the Sumter Sheriff's Office have offered space to house the programs so new facilities are not needed to start up the Center. Support will be needed for equipment and for faculty/staff to plan, develop and implement programs. Cost to start up six new programs is estimated at \$2 million. We are requesting \$1 million from the State.

Generic Endorsement Letter

On behalf of _____, it is with great pride and pleasure that I wholeheartedly endorse this project proposal, The Sumter County Center for Workforce Innovation and Education. Lake-Sumter State College has determined to invest as much as \$500,000 to get this project off the ground, and everyone in Sumter County associated with it or knowledgeable of it agrees this is a far-reaching step for the Villages and the general county citizenry as well.

The rural, underdeveloped, and under populated Sumter County of history and tradition is no more. Over the last decades, the explosive growth of the Villages on the north end has changed that dramatically. And because the State of Florida in this day and age of fiscal shortage cannot promote nor afford a new full-service state college campus in or near the Villages, this non-traditional proposal combining local resources, vision, and dollars to create the Sumter County Center for Workforce Innovation and Education is a vital step forward in our community's growth and development.

The benefits that can accrue to Sumter County are clearly cost-effective. The expected results if the State of Florida joins the partnership are equally clear. Our students will be able to "learn and earn" at home with higher skills and rewarding careers. Our sheriff's department will be able to provide our deputies with incentive training with controlled learning outcomes, not possible today with training limited to disparate out-of-county sites and instructors producing dissimilar training outcomes. Our current shortages in the residential and commercial trades' area can be mitigated. And the emphasis in the Center on health-related careers means a better served local Villages population in our hospitals and medical services.

For all these reasons, I urge you to review the proposal carefully and fully. If you do, I have no doubt you will reach the same conclusions. And so it is my pleasure to enthusiastically endorse this proposal for the Sumter County Center for Workforce Innovation and Education without any reservations whatsoever.

Sincerely,

**ENTERPRISE FUND EXPENDITURES
BUDGET ANALYSIS REPORT
FOR THE MONTH ENDED FEBRUARY, 2013**

ENTERPRISE FUND DEPARTMENTS	BUDGETED	ACTUAL	DIFFERENCE	% EXPENDED
PHYSICAL ENVIRONMENT ADMINISTRATION	\$ 492,367.00	\$ 234,032.88	\$ 258,334.12	47.53%
WATER DEPARTMENT	\$ -	\$ -	\$ -	0.00%
WASTEWATER DEPARTMENT	\$ -	\$ -	\$ -	0.00%
UTILITIES DEPARTMENT	\$ 2,443,357.00	\$ 942,414.20	\$ 1,500,942.80	38.57%
INDUSTRIAL PARK	\$ 1,275.00	\$ 72.00	\$ 1,203.00	5.65%
GREENWOOD CEMETERY	\$ 8,225.00	\$ 183.80	\$ 8,041.20	2.23%
TOTAL - OPERATING EXPENDITURES	\$ 2,945,224.00	\$ 1,176,702.88	\$ 1,768,521.12	39.95%
NOTES:				
TRANSFERS	BUDGETED	ACTUAL	DIFFERENCE	% EXPENDED
W/S TO GENERAL	\$ 350,000.00	\$ -	\$ 350,000.00	0.00%
IND. PARK TO GENERAL	\$ 10,000.00	\$ -	\$ 10,000.00	0.00%
TOTAL TRANSFERS	\$ 360,000.00	\$ -	\$ 360,000.00	0.00%
DEBT SERVICE	BUDGETED	ACTUAL	DIFFERENCE	% EXPENDED
CHAMPAGNE FARMS - PRINCIPAL	\$ 74,108.00		\$ 74,108.00	0.00%
CHAMPAGNE FARMS - INTEREST	\$ 27,692.00		\$ 27,692.00	0.00%
1994 SRF LOAN	\$ 178,555.00	\$ 87,569.21	\$ 90,985.79	49.04%
INT EXP-SRF LOAN 1 (1994)	\$ 10,640.00	\$ 7,028.26	\$ 3,611.74	66.06%
1996 SRF LOAN	\$ 231,589.00	\$ 118,136.35	\$ 113,452.65	51.01%
INT EXP-SRF LOAN 1 (1996)	\$ 38,474.00	\$ 16,894.96	\$ 21,579.04	43.91%
2007 SRF LOAN	\$ 277,106.00	\$ 137,836.06	\$ 139,269.94	49.74%
INT EXP-SRF LOAN 1 (2007)	\$ 102,809.00	\$ 52,121.38	\$ 50,687.62	50.70%
			\$ -	
TOTAL - DEBT SERVICE	\$ 940,973.00	\$ 419,586.22	\$ 521,386.78	44.59%
CONTINGENCIES	BUDGETED	ACTUAL	DIFFERENCE	% EXPENDED
GREENWOOD CEMETERY	\$ 4,575.00	\$ -	\$ 4,575.00	0.00%
WATER/SEWER ENTERPRISE FUND	\$ 518,067.00	\$ -	\$ 518,067.00	0.00%
INDUSTRIAL PARK	\$ -	\$ -	\$ -	0.00%
	\$ -	\$ -	\$ -	0.00%
TOTAL - CONTINGENCIES	\$ 522,642.00	\$ -	\$ 522,642.00	0.00%
SPECIAL PROJECTS	BUDGETED	ACTUAL	DIFFERENCE	% EXPENDED
GREENWOOD CEMETERY	\$ -	\$ -	\$ -	0.00%
CAPITAL IMPROVEMENTS-OTHER	\$ -	\$ -	\$ -	0.00%
WATER/WASTEWATER TIE FEE PROJECTS	\$ 100,000.00	\$ 13,042.89	\$ -	0.00%
FACILITY UPGRADES-WATER & SEWER	\$ 338,500.00	\$ 96,096.86	\$ -	0.00%
	\$ -	\$ -	\$ -	0.00%
	\$ -	\$ -	\$ -	0.00%
TOTAL - SPECIAL PROJECTS	\$ 438,500.00	\$ 109,139.75	\$ 329,360.25	0.00%
TOTAL - ENTERPRISE FUND EXPENDITURES	\$ 5,207,339.00	\$ 1,705,428.85	\$ 3,501,910.15	32.75%

**ENTERPRISE FUND REVENUES
BUDGET ANALYSIS REPORT
FOR THE MONTH ENDED FEBRUARY, 2013**

ITEM	BUDGETED	ACTUAL	DIFFERENCE	% COLLECTED
Water Operational	\$ 1,420,545.00	\$ 609,082.70	\$ 811,462.30	42.88%
Water Connection Fees	\$ 141,229.00	\$ 506.50	\$ 140,722.50	0.36%
Water TIE Fees	\$ 2,446.00	\$ 206.32	\$ 2,239.68	8.43%
Water Meter Installs	\$ 24,000.00	\$ 14,531.57	\$ 9,468.43	60.55%
Water - Miscellaneous (on/off)	\$ 23,000.00	\$ 16,320.65	\$ 6,679.35	70.96%
Water Income - Other	\$ 7,500.00	\$ 22,058.88	\$ (14,558.88)	294.12%
Wastewater Operational	\$ 2,340,844.00	\$ 970,996.55	\$ 1,369,847.45	41.48%
Wastewater Connection Fees	\$ 109,052.00	\$ 1,075.00	\$ 107,977.00	0.99%
Wastewater TIE Fees	\$ 3,200.00	\$ -	\$ 3,200.00	0.00%
Wastewater - Other Miscellaneous	\$ 14,100.00	\$ 3,517.22	\$ 10,582.78	24.94%
Wastewater TSS/COD	\$ 700,523.00	\$ 287,970.22	\$ 412,552.78	41.11%
Reuse Water Operations	\$ 53,427.00	\$ 29,936.62	\$ 23,490.38	56.03%
Interest Income	\$ 1,450.00	\$ 899.84	\$ 550.16	62.06%
Word Property - Grant Feasibility Services	\$ -	\$ -	\$ -	0.00%
Turtle Mount Land Lease-Tower Site	\$ 12,000.00	\$ 5,000.00	\$ 7,000.00	0.00%
Water-Sewer - Cash Brought Forward	\$ 329,948.00	\$ -	\$ 329,948.00	0.00%
Total - Enterprise Fund Revenues	\$ 5,183,264.00	\$ 1,962,102.07	\$ 3,221,161.93	37.85%
Greenwood Cemetery Revenues	\$ 5,300.00	\$ 2,037.81	\$ 3,262.19	38.45%
Greenwood Cemetery - Cash Forward	\$ 7,500.00		\$ 7,500.00	0.00%
Total - Cemetery Fund Revenues	\$ 12,800.00	\$ 2,037.81	\$ 10,762.19	15.92%
industrial Park - MISCELLANEOUS	\$ 325.00	\$ 79.08	\$ 245.92	24.33%
Industrial Park - Cash Forward	\$ 10,950.00	\$ -	\$ 10,950.00	0.00%
Total - Industrial Park Fund Revenues	\$ 11,275.00	\$ 79.08	\$ 11,195.92	1%
TOTAL- ALL ENTERPRISE OPERATIONS	\$ 5,207,339.00	\$ 1,964,218.96	\$ 3,243,120.04	

**GENERAL FUND REVENUES
BUDGET ANALYSIS REPORT
FOR THE MONTH ENDED FEBRUARY, 2013**

ITEM	BUDGETED	ACTUAL	DIFFERENCE	% COLLECTED
InterFund Transfers- Industrial Park	\$ 10,000.00	\$ -	\$ 10,000.00	0.00%
InterFund Transfers-Enterprise Fund	\$ 350,000.00	\$ -	\$ 350,000.00	0.00%
State Revenue Sharing-State(Intergovt)	\$ 176,024.00	\$ 70,149.09	\$ 105,874.91	39.85%
Local Option Gas Tax-State(Intergovt)	\$ 304,003.00	\$ 144,197.71	\$ 159,805.29	47.43%
.01 Infrastructure Surtax-State (Intergovt)	\$ 686,703.00	\$ 301,765.01	\$ 384,937.99	43.94%
State Sales Tax-(Intergovt)	\$ 388,648.00	\$ 159,488.19	\$ 229,159.81	41.04%
County Motor Fuel Tax(9th cent) (Intergovt)	\$ 48,000.00	\$ 30,379.16	\$ 17,620.84	63.29%
State Beverage Licenses	\$ 2,451.00	\$ 3,038.02	\$ (587.02)	123.95%
Mobile Home Licenses-State (Intergovt)	\$ 14,192.00	\$ 11,887.99	\$ 2,304.01	83.77%
Ad Valorem Taxes-Wildwood	\$ 1,533,344.00	\$ 1,130,341.00	\$ 403,003.00	73.72%
Ad Valorem Taxes- CRA District-City	\$ 68,950.00	\$ 68,950.00	\$ -	100.00%
Ad Valorem Taxes-CRA District-County	\$ 101,992.00	\$ 107,539.00	\$ (5,547.00)	105.44%
Utility Tax- Water Sales- City	\$ 33,500.00	\$ 14,187.78	\$ 19,312.22	42.35%
Utility Tax- Villages 5% Water Utility & Central	\$ 160,000.00	\$ 77,787.31	\$ 82,212.69	48.62%
Utility Tax-Electric/Gas	\$ 250,000.00	\$ 176,509.02	\$ 73,490.98	70.60%
Telecommunications (Communications Services) (Intergovt)	\$ 221,118.00	\$ 91,600.37	\$ 129,517.63	41.43%
Franchise Taxes-Electric (Progress Energy)	\$ 346,000.00	\$ 162,247.64	\$ 183,752.36	46.89%
Franchise Taxes-Electric (SECO)	\$ 100,000.00	\$ 51,233.05	\$ 48,766.95	51.23%
Franchises Taxes- Refuse Service (Waste Mgmt)	\$ 90,000.00	\$ 38,380.40	\$ 51,619.60	42.64%
Franchise Taxes- Natural Gas (TECO)	\$ 5,000.00	\$ 1,298.49	\$ 3,701.51	25.97%
Interest Income	\$ 2,000.00	\$ 1,144.51	\$ 855.49	57.23%
Community Development Services	\$ 75,000.00	\$ 62,752.30	\$ 12,247.70	83.67%
Second Dollar Fees- Police	\$ 2,000.00	\$ 1,004.42	\$ 995.58	50.22%
Fines & Forfeitures- Police	\$ 54,000.00	\$ 19,164.67	\$ 34,835.33	35.49%
Community Center Rental	\$ 30,000.00	\$ 16,541.11	\$ 13,458.89	55.14%
Community Center Reservation Fees	\$ 1,450.00	\$ 690.00	\$ 760.00	47.59%
Miscellaneous General Fund	\$ 20,000.00	\$ 18,398.23	\$ 1,601.77	91.99%
Summer Camp Registrations	\$ 20,000.00	\$ -	\$ 20,000.00	0.00%
Dixie Youth Baseball Registration Fees	\$ 1,425.00	\$ -	\$ 1,425.00	0.00%
Life Flight- MEDIVAC LEASE	\$ 12,000.00	\$ 5,000.00	\$ 7,000.00	41.67%
Fuel Tax Refunds -State	\$ 6,200.00	\$ 1,507.74	\$ 4,692.26	24.32%
USDA Police Vehicle Grant-2010-2011	\$ -	\$ -	\$ -	0.00%
USDA Police Vehicle Grant-2011-2012	\$ 83,000.00	\$ 79,496.93	\$ 3,503.07	95.78%
Police User Fees	\$ -	\$ -	\$ -	0.00%
The Villages Amended Agreement - 2007	\$ 45,000.00	\$ 45,000.00	\$ -	100.00%
City Occupational Licenses	\$ -	\$ -	\$ -	0.00%
CRA Administration Costs	\$ 19,297.00	\$ -	\$ 19,297.00	0.00%
Growers Market	\$ 9,000.00	\$ 218.00	\$ 8,782.00	2.42%
Park's & Recreation Activities	\$ 13,500.00	\$ 5,564.00	\$ 7,936.00	41.21%
Sumter County Dispatch Compensation	\$ 100,000.00	\$ -	\$ 100,000.00	0.00%
Administrative Building Services- Sumter County	\$ 60,000.00	\$ 20,924.80	\$ 39,075.20	34.87%
FDOT Lighting Agreement	\$ 11,249.00	\$ -	\$ 11,249.00	0.00%
FDOT Maintenance Agreement	\$ 6,400.00	\$ -	\$ 6,400.00	0.00%
CDBG Grant- State	\$ -	\$ 171,835.52	\$ (171,835.52)	0.00%
Police Impact Fees	\$ 10,000.00	\$ 98,346.16	\$ (88,346.16)	983.46%
Parks & Recreation Impact Fees	\$ 10,000.00	\$ 7,815.14	\$ 2,184.86	78.15%
Cash Forward- General Fund	\$ 425,000.00	\$ -	\$ 425,000.00	0.00%
Cash Forward- CRA Districts	\$ 28,257.00	\$ -	\$ 28,257.00	0.00%
	\$ -	\$ -	\$ -	0.00%
TOTAL GENERAL FUND REVENUES	\$ 5,934,703.00	\$ 3,196,382.76	\$ 2,738,320.24	53.86%

FLORIDA FOREST SERVICE
(850) 488-4274



THE CONNER BUILDING
3125 CONNER BOULEVARD
TALLAHASSEE, FLORIDA 32399-1650

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER ADAM H. PUTNAM

FM
CFA
Tree City

March 4, 2013

Mr. John Rosenow
Executive Director
National Arbor Day Foundation
211 North 12th Street
Lincoln, Nebraska 68508

Dear Mr. Rosenow:

The City of Wildwood, Florida has filed the attached application for recertification as a Tree City USA. The application and supporting documentation has been examined by my staff and we feel that all standards for the recertification have been met. Accordingly, I recommend that the City of Wildwood, FL be recertified as a Tree City USA 2012.

Sincerely,

Adam H. Putnam
Commissioner of Agriculture

A handwritten signature in black ink, appearing to read "James R. Karels".

James R. Karels, Director
Florida Forest Service

JRK/mm

Enclosure

cc: Pam Law, Forestry Contact, City of Wildwood, FL
Keith Mousel, Center Manager, WFC
Arthur Clothier, Sumter County Forester, WFC

Print this page

Tree City USA

2012 Application for Certification

The Tree City USA award is in recognition of work completed by the community during the 2012 calendar year.

As Mayor or Equivalent of the Community of Wildwood

I herewith make application for this community to be officially certified/recertified as a Tree City USA as it has achieved the standards set forth by the Arbor Day Foundation as noted below.

Standard 1: A Tree Board or Department

Gene Kornegay Tree Board Chairperson 352-330-1343 gkornegay@wildwood-fl.gov

Standard 2: A Community Tree Ordinance

✓ Our community ordinance is on record

Standard 3: A Community Forestry Program with an Annual Budget of at Least \$2 Per Capita

Total Community Forestry Expenditures	\$23320.93
Community Population	6969
Per Capita Spending	\$3.35

Standard 4: An Arbor Day Observance and Proclamation

✓ Official Arbor Day proclamation is on record

Ed Wolf - signed

Mayor

Mayor or Equivalent Signature

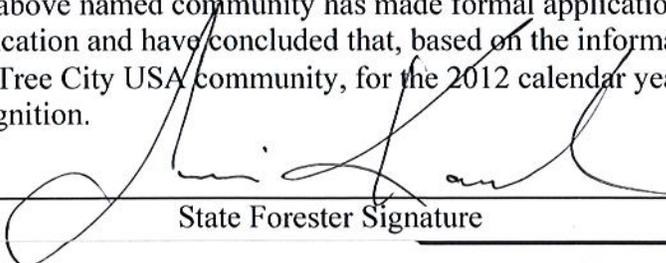
Title

Application Certification

To Be Completed By The State Forester:

Wildwood

The above named community has made formal application to this office. I am pleased to advise you that I have reviewed the application and have concluded that, based on the information contained herein, said community is eligible for certification as a Tree City USA community, for the 2012 calendar year, having in my opinion met the four standard of recognition.



State Forester Signature

3/5/13
Title

Mary Matthews, Staff Assistant
Florida Forest Service
3125 Conner Blvd.
Tallahassee, FL 32399-1650



Wildwood

2012 APPLICATION INFORMATION

Status : Pending state forester approval

Community Name:Wildwood

Community Website: <http://www.wildwood-fl.gov/>

Mayor or Equivalent: City Forestry Contact: Portal Login Contact:

Ed Wolf	Pam Law	Gene Kornegay
100 N Main Street	100 N Main Street	410 Grey Street
Wildwood , FL 34785	Wildwood, FL 34785	Wildwood, FL 34785
	352-330-1330-110	352-330-1343
	plaw@wildwood-fl.gov	vhodges@cfl.rr.com

Standard 1 - A Tree Board or Department

Dates of Meetings:

Chairperson:

Gene Kornegay
410 Grey Street
Wildwood, FL 34785

Tree Board Members:

Dept. Chair/City Manager:

Standard 2 - A Community Tree Ordinance

Date ordinance established: 4/1/2008

Ordinance verified:Ordinance has been verified

Standard 3 - A Community Forestry Program with an Annual Budget of at least \$2 Per Capita

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
MARCH 11, 2013 – 7:00 P.M.
CITY HALL COMMISSION CHAMBER

3. a. 1.
Page 1 of 7

The City Commission of the City of Wildwood, Florida met in Regular session March 11, 2013 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Green, Clark and Strickland. Also present were: City Manager Cannon, City Clerk Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, Development Services Director Peavy, AVT Law and Utility Director Phillips.

The meeting was called to order with an invocation and Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS

DSD Peavy was sworn in along with developers/representatives.

a. 7:00 PM – PUBLIC HEARING – 2nd FINAL READING on the adoption of Ordinance O2013-01; an ordinance adopting the 10-Year Water Supply Facilities Work Plan and the recommended text amendments to the Public Facilities, Conservation, Intergovernmental Coordination, and Capital Improvement Elements of the Comprehensive Plan. (Attachments on file – Staff Recommends Approval)

Ordinance No. O2013-01 was read by title only on second final reading. Meeting opened for Public Hearing. No comments received. DSD Peavey noted there were minimal comments from agencies.

Motion by Commissioner Green, second by Commissioner Bivins that Ordinance No. O2012-01 be adopted on second final reading. An Ordinance Of The City Of Wildwood, Florida; Adopting The 10-Year Water Supply Facilities Work Plan; Providing For Text Amendments To The Public Facilities Element, Conservation Element, Intergovernmental Coordination Element, And Capital Improvements Element Of The Adopted Local Comprehensive Plan; In Accordance With Section 163.3177(6)(C), Florida Statutes And The Community Planning Act Of 2011; Providing For Codification; Providing For Conflict; And Providing For An Effective Date. Motion carried by unanimous vote.

b. 7:00 PM – PUBLIC HEARING – 2nd FINAL READING on the adoption of Ordinance O2013-02, a Text Amendment to Policy 1.7.3 of the Future Land Use Element of the adopted Comprehensive Plan which is specific to The Villages of Wildwood Development of Regional Impact (DRI). (Attachments on file – Staff Recommends Approval)

Ordinance No. O2013-02 was read by title only on second final reading. Meeting opened for Public Hearing. No comments received.

Motion by Commissioner Clark, second by Commissioner Bivins that Ordinance No. O2013-02 be adopted on second final reading. An Ordinance Of The City Of Wildwood, Florida; Providing For Text Amendments To Policy 1.7.3 Of The Future Land Use Element Of The Adopted Local Comprehensive Plan; Pertaining To The Villages Of Wildwood Development Of Regional Impact; In Accordance With The Community Planning Act Of 2011; Providing For Codification; Providing For Conflict; And Providing For An Effective Date. Motion carried by unanimous vote.

c. PUBLIC HEARING – 2ND FINAL READING of Ordinance O2013-06; An ordinance voluntarily annexing 2.67± acres of property owned by Hughes Brothers, LLC located just north of the intersection of CR 213/Walker Road and SR 44. The property to be annexed is a portion of Parcel G07=133 and is intended to be utilized as an office for a construction company (Attachments on file – Staff Recommends Approval)

Ordinance No. O2013-06 was read by title only on second final reading. Meeting was opened for Public Hearing. No comments were received.

Motion by Commissioner Bivins, second by Commissioner Green that Ordinance No. O2013-06 be adopted on second final reading. An Ordinance Of The City Of Wildwood, Florida, Providing For The Voluntary Annexation Of Certain Real Property Consisting Of Approximately 2.67 Acres Being Generally Located On The East Side Of CR 213 And North Of SR 44; In Section 7, Township 19 South, Range 23 East; Which is Contiguous To The City Limits Of The City Of Wildwood, Florida; Providing That Section 1-14 Of The City Of Wildwood Code Of Ordinances is Amended To Include The Annexed Property; And Providing For An Effective Date. Motion carried by unanimous vote.

d. PUBLIC HEARING – 2ND FINAL READING of Ordinance No. O2013-07 – An Ordinance voluntarily annexing an approximate 1-acre piece of property located along CR 466 east of CR 209 owned by Gary Williams. The property to be annexed is a portion of Parcel D18=038 and is intended to be utilized for service and sales of lawn mowers (Attachments on file – Staff Recommends Approval)

Ordinance No. O2013-07 was read by title only on second final reading. Meeting was opened for Public Hearing. No comments were received.

Motion by Commissioner Clark, second by Commissioner Bivins that Ordinance No. O2013-07 be adopted on second final reading. An Ordinance Of The City Of Wildwood, Florida, Providing For The Voluntary Annexation Of Certain Real Property Consisting Of Approximately 0.98 Acres Being Generally Located On The South Side Of CR 466 And East Of CR 209; In Section 18, Township 18 South, Range 23 East; Which Is Contiguous To The City Limits Of The City Of Wildwood, Florida; Providing That Section 1-14 Of The City Of Wildwood Code Of Ordinances Is Amended To Include The Annexed Property; And Providing For An Effective Date. Motion carried by unanimous vote.

e. PUBLIC HEARING – 2ND FINAL READING of Ordinance No. O2013-08 – An Ordinance voluntarily annexing the north 100' of Parcel D30=003, Villages of Legacy Park Subdivision, located along CR 222 west of US 301, omitted from the original annexation because it would have created an enclave (Attachments on file – Staff Recommends Approval)

Ordinance No. O2013-08 was read by title only on second final reading. Meeting was opened for Public Hearing. No comments were received.

Motion by Commissioner Green, second by Commissioner Bivins that Ordinance No. O2013-08 be adopted on second final reading. An Ordinance Of The City Of Wildwood, Florida, Providing For The Voluntary Annexation Of Certain Real Property Consisting Of Approximately 1.5 Acres Being Generally Located On The South Side Of CR 222 And West Of Us 301; In Section 30, Township 18 South, Range 23 East; Which Is Contiguous To The City Limits Of The City Of Wildwood, Florida; Providing That Section 1-14 Of The City Of Wildwood

Code Of Ordinances Is Amended To Include The Annexed Property; And Providing For An Effective Date. Motion carried by unanimous vote.

*quasi-judicial

2. REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)

a. Special Presentations – None

b. City Manager

1) Request to reschedule the Special Called Workshop Meeting to discuss the Champagne Farms Water Treatment Plant originally scheduled for March 4. (Calendars attached on file)

Mayor Wolf expressed appreciation that the meeting was postponed.

By Common Consent the Commission re-scheduled the Workshop/Meeting regarding Champagne Farms for March 18 at 6 p.m.

c. City Attorney – None

d. City Clerk

1) Discussion and/or Action on The Communications Services Tax Agreement for Access to Confidential State Tax Information between the City of Wildwood and the Florida Department of Revenue (only an update for names of authorized personnel; the only change is updating the City Manager's Name) (Attachments on file - Staff recommends Approval)

Motion by Commissioner Bivins, second by Commissioner Clark to approve the update of authorized personnel for Access to Confidential State Tax information between the City and the FDOR. Motion carried by unanimous vote.

e. Commission Members

1) Commissioner Bivins commented that the Friday night Food Truck Event was very good, even though it was cold out.

f. Public Forum (10 minute time limit)

1) Sam Saleem – expressed gratitude to Captain Valentino for assisting Ms. Harrison to find a Parking Place at the CSX Safety Meeting.

2) Dr. Zelnick of the Sumter County Health Department provided handouts to the Commission regarding a Summer Swimming Program that will take place in Bushnell and in Wildwood during the Summer. (Handout on file)

Motion by Commissioner Clark, second by Commissioner Green to amend the agenda to include Development Services issues. Motion carried.

Requested that PRC be allowed to approve certain Non-controversial replatting since the platting process has at least three reviews in the process. DSD Peavy noted that an Ordinance would be required to amend the LDR.

Also requested a change in the sub-division process – to combine first two steps, then it would only come before the Commission on the final Plat approval.

Motion by Commissioner Clark, second by Commissioner Bivins to authorize an Ordinance be drafted to amend the LDR as requested to include both issues. Motion carried by unanimous vote.

g. Notes and Reports

Mayor Wolf noted the attached letter from Robert Hannah.

1) FYI – Letter of Appreciation from Robert Hannah, President of Wildwood Community Development Center, Inc.

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

1) Minutes of Regular Meeting held on February 25, 2013 (Attachments on file – Staff Recommends Approval)

Motion by Commissioner Bivins, second by Commissioner Strickland to approve the minutes of February 25, 2013 as presented. Motion carried by unanimous vote.

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE) - None

c. RESOLUTIONS FOR APPROVAL - None

d. APPOINTMENTS - None

e. CONTRACTS AND AGREEMENTS

1) Discussion/Request for Approval of the First Addendum “Pioneer Agreement” to the Developer’s Agreement Between the City of Wildwood and the Word Family, LLC (Attachments on file – Staff Recommends Approval)

UD Phillips noted the original Developer’s Agreement was approved in January. Since then staff has been working with the Developer on the Pioneer agreement. They will pay for the extension of the water main along 466A and Powell east to their property, from approximately the church a few hundred feet to the southeast corner of the Beaumont property. They are also going to pay for the force main from their property all the way to the WWTP. For that they will receive TIE Fee credits. This is a way the City can get a force main in that can be used at a later time. The force main goes out 462 to the north and west on 462 under the railroad, under 301, across to 209, south on 209 to the WWTP. It will be able to be used for future development to tie into when the O’Dell PUD takes place and any others along that route. CA Blair noted that she has been working with Attorney Gray on the Agreement.

Mayor Wolf expressed that he has no problem with Bruce doing this but this needs to go through the Development Services Department with involvement from Bruce. Make sure the steps are followed. That is the way the Commission set up Development Services.

UD Phillips noted the Developer will be paid back up to ten years and after that it belongs to the City. They cannot be paid back more than they put in.

Motion by Commissioner Green, second by Commissioner Clark to approve the First Addendum "Pioneer Agreement" to the Developer's Agreement Between the City of Wildwood and the Word Family, LLC. Motion carried by unanimous vote.

f. FINANCIAL

- 1) Bills for Approval (Attachments on file – Staff Recommends Approval)

Motion by Commissioner Bivins, second by Commissioner Strickland to approve payment of the bills. Motion carried by unanimous vote.

g. GENERAL ITEMS FOR CONSIDERATION

- 1) Discussion/Board Option – Request from multiple buyers for the City to sell a certain portion of Millennium Park to facilitate the development of adjacent properties (stormwater retention); requesting board direction to set price and authorize sale of the property, decline the sale, or obtain a professional appraisal that accurately reflects current market conditions prior to sale; directing the proceeds from any sale be deposited back into the Parks and Recreation Dept. as required under the conditions of the Millennium Park FRDAP Grant (Melanie Peavy) (Attachments on file – Board Option)

DSD Peavy reported a couple of inquiries have been received asking if the City would consider selling some property on the Northeast corner of Millennium Park. Developer cannot develop without retention and does not have the area on property being developed. The three parcels being considered would square the corner of the City's property. Mayor Wolf indicated it appears it would be difficult to develop the property into recreation because of private property on the South. According to FRDAP grant requirements sell of any of the property has to be put back into parks and recreation.

Commissioner Strickland hasn't seen Master Plan for Millennium Park but would this property be needed for softball field parking.

CA Blair indicated because of the FRDAP connection an appraisal will probably be needed. She noted the property can be sold for more than but not less than the appraisal. Commissioner Green indicated he would like to see the Master Plan for Millennium Park. It was stated the area is probably where the dog park was to go. It was indicated the total acreage is .45. Commissioner Strickland questioned if that was correct. DSD Peavy to check.

Motion by Commissioner Clark, second by Commissioner Strickland to have the property appraised. Motion carried by unanimous vote.

- 2) Request for Approval of SP 1301-02 – An Improvement Plan for the Windward at Lakeside Landings Plat to subdivide a portion of parcel D21=003 into twenty-five lots with shared infrastructure. This subdivision is a continuation of the Lakeside Landings Planned Development (PD) and reduces the number of living units from the conceptual plan from 32 duplexes to 25 single family homes. The Special Magistrate recommends approval and favorable recommendation of the Improvement Plan to the City

Commission subject to approval, exemption, or permitting by all agencies of competent jurisdiction. (Attachments on file – Staff Recommends Approval)

Motion by Commissioner Clark, second by Commissioner Bivins to accept the Recommendation of the Special Magistrate for Approval of SP 1301-02 subject to approval, exemption, or permitting by all agencies of competent jurisdiction. Motion carried by unanimous vote.

3) Request for Approval of SP 1301-03 – Site Plan approval sought by Harry Harmer to construct a 4,200 sq. ft. warehouse building on Lot 4 Block A in the South Wildwood Industrial Park with paved parking and driveway. The building will be used for commercial / industrial warehouse space. The Planning & Zoning Board/Special Magistrate gave a favorable recommendation to the City Commission subject to approval, exemption, or permitting by all agencies of competent jurisdiction. (Attachments on file – Staff Recommends Approval)

Motion by Commissioner Bivins, second by Commissioner Clark to approve the recommendation of the Planning & Zoning Board/Special Magistrate for Approval of SP 1301-03 subject to approval, exemption, or permitting by all agencies of competent jurisdiction. Motion carried by unanimous vote.

4) SP 1302-03 – Villages of Legacy Park – Preliminary Plan - Preliminary Plan approval for the Villages of Legacy Park Plat to subdivide parcels D30=003, D30=004, and D30=006 into 112 lots with shared infrastructure for single-family detached residences. The Planning & Zoning Board/Special Magistrate gave a favorable recommendation to the City Commission subject to approval, exemption, or permitting by all agencies of competent jurisdiction. (Attachments on file – Staff Recommends Approval)

Motion by Commissioner Green, second by Commissioner Bivins to approve the recommendation of the Planning & Zoning Board/Special Magistrate for Approval of SP 1302-03 subject to approval, exemption, or permitting by all agencies of competent jurisdiction. Motion carried by unanimous vote.

The Commission meeting was recessed for 10 minutes then reconvened for the announcement of the Executive Session and attendees to include only the City Manager, City Attorney, Commissioners, Mayor and Court Reporter. All others were requested to exit the room.

- CLOSE PUBLIC MEETING FOR AN EXECUTIVE SESSION:
- City Attorney, Jerri Blair – To discuss pending litigation (NO Attachments)
- REOPEN PUBLIC MEETING

The Executive session closed at approximately 9:00 p.m. and the Regular Meeting was reconvened.

4. ADJOURN

Upon a motion by Commissioner Bivins, and second by Commissioner Green the meeting was adjourned.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

IMPORTANT DATES (No Attachments)

- a. March 16, 2013 – (Saturday) – Wildwood Rotary's Ides of March...Madness 5k run/walk – 8:00 AM – Starts & ends at City Hall
- b. March 23, 2013 – (Saturday) – Opening Ceremonies for Wildwood Dixie Youth – 10:00 AM – Millennium Park Ball Fields
- c. March 25, 2013 – (Monday) – City Commission Meeting – 7:00 PM – City Hall Commission Chamber
- d. March 30, 2013 – (Saturday) – 4th Annual Easter Eggstravaganza – 9:00 AM – Millennium Park Baseball Fields
- e. April 5 & 6, 2013 – (Friday & Saturday) – Relay for Life – Starts at 6:00 PM April 5th – Ends at 12:00 Noon on April 6th – Wildwood Community Center
- f. April 26, 2013 – (Friday) – Tree City USA Commemoration Ceremony – 23 years/Arbor Day – 9:00 AM – City Hall Front Steps

EXECUTIVE SUMMARY

SUBJECT: Ordinance O2013-09: Modifications to the Development Review Process

Adoption of Ordinance O2013-09

REQUESTED ACTION:

<input type="checkbox"/> Work Session (Report Only)	DATE OF MEETING: <u>March 25, 2013</u>
<input checked="" type="checkbox"/> Regular Meeting	<input type="checkbox"/> Special Meeting

CONTRACT: <input checked="" type="checkbox"/> N/A	Vendor/Entity: _____
Effective Date: _____	Termination Date: _____
Managing Division / Dept: _____	_____

BUDGET IMPACT: _____

<input type="checkbox"/> Annual	FUNDING SOURCE: _____
<input type="checkbox"/> Capital	EXPENDITURE ACCOUNT: _____
<input checked="" type="checkbox"/> N/A	

HISTORY/FACTS/ISSUES:

Development Services has been asked to review the development review process contained in the City’s Land Development Regulations. The intent is to identify opportunities to reduce the time it takes to get development approval from the City without sacrificing the quality of the reviews performed and ensuring sufficient oversight by the Planning and Zoning Board and City Commission.

As such, Development Services is proposing the following changes to the Land Development Regulations.

- 1) Grant the Project Review Committee the authority to approve Preliminary Plans. Preliminary Plans are the first step in the subdivision process. Developers have the option of skipping this step and proceeding with Improvement Plans. However, the Preliminary Plan stage is often attractive to developers because it provides the initial review of the basic components of the subdivision prior to moving forward with detailed engineering. The Planning and Zoning Board will still make recommendations and the City Commission will remain the approval body on the final two steps of the subdivision process: Improvement Plans and Final Plat.
- 2) Provide a process for the re-platting of previously approved plats. Currently, the Land Development Regulations treat all plats equally and require review by the Project Review Committee and Planning and Zoning Board and final approval by the City Commission. The modifications to the LDRs will stipulate a re-plat will not be required to be reviewed by the Planning and Zoning Board provided there is not a change in the project’s boundary or an increase in the number of lots.
- 3) Grant the Project Review Committee the authority to approve minor modifications to previously approved site plans. This gives the Development Services Director discretion to determine if the modifications are minor (no off-site impacts) and can be approved as minor site plans at the staff level or are more substantial and would require the full review process before the Planning and Zoning Board and City Commission.

Ordinance O2013-09 proposed changes to the following sections of the Land Development Regulations to reflect the proposals listed above:

- 1) Section 1.6 (Project Review Committee)
- 2) Section 1.14 (Project Approval Process)
- 3) Section 4.3 (Minor Site Plans)
- 4) Section 5.2 (Add subsection "f" regarding re-plats)

Staff recommends adoption Ordinance O2013-09.

A handwritten signature in black ink that reads "Melanie D. Peavy". The signature is written in a cursive, flowing style.

Melanie D. Peavy
Development Services Director

ORDINANCE NO. O2013-09

AN ORDINANCE OF THE CITY OF WILDWOOD FLORIDA; AMENDING SECTIONS 1.6, 1.14, 4.3, AND 5.2 OF THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF WILDWOOD, FLORIDA; MODIFYING THE DEVELOPMENT REVIEW PROCESS FOR SUBDIVISIONS AND SITE PLANS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City wishes to amend the review processes for certain development applications within the City of Wildwood.

WHEREAS, the City wishes to maintain sufficient oversight of development proposals by the Planning and Zoning Board and City Commission

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the City Commission of Wildwood, Florida, as follows:

SECTION 1. The amendments to Section 1.6 (Project Review Committee) of the Land Development Regulations are incorporated herein as “Exhibit A.” The amendments are shown with ~~strikethrough~~ for deletions and underline for additions.

SECTION 2. The amendments to Section 1.14 (Project Approval Process) of the Land Development Regulations are incorporated herein as “Exhibit B.” The amendments are shown with ~~strikethrough~~ for deletions and underline for additions.

SECTION 3. The amendments to Section 4.3 (Minor Site Plans) of the Land Development Regulations are incorporated herein as “Exhibit C.” The amendments are shown with ~~strikethrough~~ for deletions and underline for additions.

SECTION 4. The amendments to Section 5.2 (Procedure for Subdividing Land) of the Land Development Regulations are incorporated herein as “Exhibit D.” The amendments are shown with ~~strikethrough~~ for deletions and underline for additions.

SECTION 5. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 6. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 7. This Ordinance shall be effective upon adoption during the second and final reading by the City of Wildwood City Commission.

DONE AND ORDAINED this _____ day of _____, 2013, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

S E A L

Ed Wolf, Mayor

ATTEST: _____
Joseph Jacobs, City Clerk

First Reading: _____

Second Reading: _____

Approved as to form:

Jerri A. Blair, City Attorney

Ordinance O2013-09
Modifying the Development Review Process

“Exhibit A”

**Modifications to Section 1.6 (Project Review Committee) of the Land Development
Regulations**

1.6. Project Review Committee (PRC)

(A) *Purpose.* The purpose of the Project Review Committee (PRC) is to gather information to aid staff in presenting projects, ~~and~~ to serve in an advisory capacity to the Planning and Zoning Board regarding certain proposed projects, and to approve certain proposed projects. Meetings of the PRC are not public hearings and are held for the purpose of reviewing a proposed project's compliance with the technical requirements of the Code.

(B) *Duties and responsibilities.* The Project Review Committee shall be responsible for reviewing certain applications with respect to their conformance to the rules and regulations as established in this Code. After review, the PRC may determine substantial changes are necessary to meet the regulations of this Code. In such cases the applicant shall resubmit the application to the office of Development Services Director. Upon determination the project is in conformance with this Code, the PRC shall recommend the Planning and Zoning Board hear the project, along with conditions if necessary. Recommendations, conditions and plans will be forwarded to the Planning and Zoning Board. The PRC shall review and make recommendations to the Planning and Zoning Board on the following applications:

- (1) Planned developments;
- (2) Site plans;
- ~~(3) Preliminary plans;~~
- (4) Improvement plans; and
- (5) Final plats.

The PRC shall have the authority to approve minor lot splits, subdivision preliminary plans, and minor site plans in conformance with section 1.14 of this Code.

(C) *Project Review Committee Coordinator.* The Development Services Director shall be the liaison between the PRC and the Planning and Zoning Board and shall act as the Project Review Committee Coordinator. The PRC Coordinator shall have the following duties:

- (1) Receive all applicable applications and review each application for completeness. The applicant shall be notified of the PRC meeting within seven (7) days of the application being deemed sufficient;
- (2) Process all applicable applications to ensure compliance with this Code. The application shall be forwarded to the appropriate members of the PRC for their review; ~~and~~
- (3) Record and make available to the public meeting minutes of the PRC;
- (4) Present the recommendations of the PRC to the Planning and Zoning Board; and
- (5) Approve, approve with conditions, or deny minor lot splits, subdivision preliminary plans, and minor site plans.

(D) *Membership.*

- (1) The PRC may consist of the following members who may be present when their expertise is necessary for determination of needs of a project:
 - (a) City Manager or authorized representative;
 - (b) Development Services Director;
 - (c) Public Works Director;
 - (d) City Engineer;
 - (e) Utilities Director;
 - (f) Building Services Director;
 - (g) Police Chief;
 - (h) Fire Chief;
 - (i) Representative of the applicable utility providers (electric, gas, etc);
 - (j) Representative from Sumter County; and
 - (k) Representative from the Sumter County School Board.

| (2) The PRC shall meet ~~on a~~ at least once a ~~monthly~~ ~~basis~~ provided the need is present to hold such meetings. An attempt should be made to have those persons present who have expertise necessary to determine issues concerning the project.

| (3) Members of the PRC are required provide review comments in writing to the Project Review Committee Coordinator in advance of the meeting.

Ordinance O2013-09
Modifying the Development Review Process

“Exhibit B”

**Modifications to Section 1.14 (Project Approval Process) of the Land
Development Regulations**

1.14. Project approval process.

(A) *Pre-application conference.* Pre-application conferences with City staff may be required. However, instances in which pre-application conferences are not required, they are strongly recommended to familiarize applicants with the development process and this Code. Any applicant seeking a pre-application conference shall notify the office of the Development Services Director.

(B) *General approval process.* The general approval processes for various types of project approvals are as follows:

- (1) Annexation:
 - (a) City Commission
- (2) Comprehensive plan amendment:
 - (a) Local Planning Agency (Planning and Zoning Board).
 - (b) City Commission.
 - (c) State agency review.
 - (d) City Commission.
- (3) Rezoning (Chapter 3):
 - (a) Project Review Committee (required only for planned developments).
 - (b) Planning and Zoning Board.
 - (c) City Commission.
- (4) Subdivisions (Chapter 5):
 - (a) Preliminary plan (may be combined with (b) Improvement Plan at applicant's risk):
 - (i) Project Review Committee.
 - ~~(ii) Planning and Zoning Board.~~
 - ~~(iii) City Commission.~~
 - (b) Improvement plan:
 - (i) Project Review Committee.
 - (ii) Planning and Zoning Board.
 - (iii) City Commission.
 - (c) Final plat:
 - (i) Project Review Committee.
 - (ii) Planning and Zoning Board.
 - (iii) City Commission.
 - (d) Re-plat:
 - (i) Project Review Committee
 - (ii) City Commission
- (ed) Minor lot split:
 - (i) ~~Development Services Director~~Project Review Committee
- (5) Site plan (Chapter 4):
 - (a) Project Review Committee.
 - (b) Planning and Zoning Board.
 - (c) City Commission.
- (6) Minor site plan (Chapter 4)
 - (a) ~~Development Services Director~~Project Review Committee.
- (7) Conditional use permit (Chapter 3):
 - (a) Project Review Committee.
 - (b) Planning and Zoning Board.
 - (c) City Commission.

(8) Variance or special exception use (Chapter 3):

(a) Planning and Zoning Board.

(9) Developments of Regional Impact (DRIs). Developments of Regional Impact shall follow the procedures set forth by Florida statute.

Ordinance O2013-09
Modifying the Development Review Process

“Exhibit C”

**Modifications to Section 4.3 (Minor Site Plans) of the Land Development
Regulations**

4.3. Minor site plans.

(A) *Purpose.* Minor site plans are required for residential and nonresidential development that has been determined by the Development Services Director to have limited potential for off-site impacts. Minor site plans may be approved by the ~~Development Services Director~~ Project Review Committee. Due to the limited off-site impacts, submittals are not required to provide all required information listed in section 4.4 below. However, interested applicants are required to confer with the Development Services Director on the information that is required for minor site plan approval.

(B) *Applicability.* Minor site plans may include the following:

- (1) Single-family detached and attached dwelling units or minor appurtenances thereto, such as private swimming pools and screen enclosures.
- (2) Additions to existing structures that are less than 50 percent (50%) of the total square footage of the existing structure and do not exceed 2,500 square feet.
- (3) For changes in use without addition to existing structures but require other on site improvements such as stormwater or parking improvements.

(4) For minor modifications to approved site plans.

(45) Accessory structures used for storage purposes only that adhere to the following criteria:

- (a) Shall not exceed 600 square feet;
- (b) Height is restricted to one story;
- (c) Must be of similar construction and architectural style as the primary structure;
- (d) Shall be a permanent structure constructed on a foundation having either a concrete slab or stem wall and meet the minimum requirements of the Florida Building Code;
- (e) Must meet all applicable zoning regulations; and
- (f) Shall only be utilized for storage use.

Ordinance O2013-09
Modifying the Development Review Process

“Exhibit D”

**Modifications to Section 5.2 (Procedure for Subdividing Land) of the Land
Development Regulations**

5.2. Procedure for subdividing land.

(A) *Stages.* All submittals of plans and applications will be made to the Development Services Department. There shall be three (3) stages for the approval of all subdivision plats. The City will allow applicants to combine the first two stage of the subdivision approval process at the applicant's risk. These stages are intended to permit full and adequate review by the City in order to ensure and protect the public interest. These two stages are hereby established:

- (1) Preliminary plan;
- (2) Improvement plan; and
- (3) Final plat

(B) *Pre-application conference.* A pre-application conference is recommended for interested applicants wishing to record a plat. The pre-application conference may avoid heavy expenditures of time, effort and money only to find, unnecessarily, that costly changes are required by the City to make the proposed plans conform to its requirements. Interested applicants are recommended to submit as much information (i.e. detailed plans) in advance of the pre-application conference to aid in the process.

(C) *Review of preliminary plan.*

(1) *Purpose.* The purpose of the preliminary plan is to provide for an initial review of the subdivision proposal and the basic development concepts prior to proceeding with the detailed phases of the improvement plan.

(2) *Application.* Interested developers shall submit an application to the Development Services Department; appropriate fees shall be paid at the time of submittal.

(3) *Review process.* Each preliminary plan shall be subjected to the review and approval processes outlined in section 1.14 of this Code.

(D) *Review of improvement plans.*

(1) *Purpose.* The purpose of the improvement plan is to permit complete and accurate presentation of technical data and engineering drawings in such a manner as to allow complete review and evaluation of the proposed development to the provisions of this Code and its impact upon both the site and surrounding areas. Construction shall not begin until the applicant has received improvement plan approval.

(2) *Application.* Interested applicants shall submit an application to the Development Services Department; appropriate fees shall be paid at the time of submittal.

(3) *Review process.* Each improvement plan shall be subjected to the review and approval processes outlined in section 1.14 of this Code.

(E) *Review of final plat.*

(1) *Purpose.* The purpose of the final plat is to ensure the preparation, completion and recording of a final plat map and its accompanying legal documentation and the review and approval of final technical submittals and engineering drawings.

(2) *Application.* Interested subdividers shall submit an application to the Development Services Department; appropriate fees shall be paid at the time of submittal.

(3) *Review process.* A final plat shall be subjected to the review and approval process as outlined in section 1.14 of this Code.

(4) *Recording of final plat.* The mylar, or equivalent material copy, of the approved final plat will be retained by the City for the purpose of recording with the Clerk of the Courts of Sumter County after approval by the City Commission. All fees and documents required by the Clerk for filing and recording of the approved final plat shall be transmitted through the Development Services Department to the County Clerk when final approval is received. No plat of lands in Wildwood subject to this Code shall be recorded, whether as an independent instrument or by

attachment to another instrument entitled to record, unless and until such plat has been approved by the City Commission.

(F) Re-plats.

Modifications to the previously approved plats that do not increase the number of lots shall be considered as re-plats. Each re-plat shall be subjected to the review and approval processes outlined in section 1.14 of this Code.

ORDINANCE NO. O2013-10

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, CONCERNING SYNTHETIC DRUGS, PROVIDING FOR “SYNTHETIC DRUGS”, PROVIDING FOR PURPOSE, FINDINGS AND LEGISLATIVE INTENT; PROVIDING FOR DEFINITIONS; PROVIDING FOR THE PROHIBITION ON THE POSSESSION, SALE, OFFER FOR SALE OR DISPLAY OF SYNTHETIC DRUGS OR SYNTHETIC STIMULANTS AND CERTAIN LEGAL PRESUMPTIONS CONCERNING SAME; PROVIDING FOR ENFORCEMENT AND PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the City Commission of Wildwood, Florida, as follows:

DIVISION ____ . SYNTHETIC DRUGS

Sec. ____ . Purpose, findings and legislative intent.

It is the purpose and intent of this division to preserve and protect the public health, safety and welfare of all city citizens and visitors. The distribution and use of synthetic drugs currently marketed under names like “bath salt,” “spice” or “potpourri” has a substantial and detrimental impact on the public health, safety and welfare of the city and it is therefore necessary to identify and control such synthetic products that mimic currently illegal drugs. These new products are psychoactive chemical compounds frequently labeled and marketed under the aforesaid names or some other seemingly innocuous product name and usually include a disclaimer on the package such as “not for human consumption.” These substances have in fact been manufactured for human consumption with synthetic chemical compounds that are intended to mimic the effects of amphetamines, cocaine, marijuana and other controlled substances under federal and state laws. As distinguished from these standard everyday products containing synthetic stimulants marketed as safe and legal alternatives to illegal drugs, but are often more potent and dangerous than illegal drugs and are known to produce panic attacks, dangerous hallucinations, delusions, paranoia, psychosis, suicidal thoughts, high blood pressure, anxiety, increased heart rate, kidney failure, heart failure, increased hostility, intense addiction, and numerous reported deaths. According to the American Association of Poison Control Centers received more than 6100 calls about bath salt drugs in 2011, up from 300 for the year before, and more than 1700 calls in the first half of 2012. Products containing these synthetic stimulants are particularly attractive packages at convenience stores as well as with appealing product names. The United States Drug Enforcement Agency (DEA) has previously

exercised emergency scheduling authority to ban some synthetic chemical compounds used in psychoactive bath products and in 2012, the DEA extended its ban. New contraband synthetic drugs are being created which are not controlled by Federal or State law but which have a potential for abuse similar to or greater than that for controlled substances. The new substances, sometimes classified as “controlled substance analogs” under Federal and State law, can be designed to provide a desired pharmacological effect and to evade controlling statutory provisions more rapidly than they can be identified and controlled by action of Federal agencies. Congress, State Legislature, or the State Attorney General. The threat posed by these synthetic drugs is immediate and therefore necessary to identify, control, and prohibit the synthetic drugs that mimic illegal drugs.

Sec. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Synthetic Drug shall mean any substance, whether in crystal, powder, liquid, tablet, or capsule form, which the person displaying or offering for sale knows or reasonably should know contains any synthetic stimulant, notwithstanding any disclaimer such as “not for human consumption” and regardless of how the substance is displayed, marketed, or labeled, including but not limited to, bath salts, potpourri, spice or other household products. This definition does not include any pharmaceutical drugs containing synthetic stimulants approve by the FDA and available with a valid prescription, or traditional bath salts that do not contain synthetic chemical stimulants such as sodium chloride, sea salts, magnesium sulfate (Epsom salts), sodium bicarbonate, and borax. Product packaging that indicate, suggest or imply that a substance mimics the pharmacological effects of cathinone, methcathinone, amphetamines, cocaine, marijuana or MDMA (methamphetamine) creates a presumption that a person displaying or offering the substance for sale knows or should know that the defined substance contains a synthetic stimulant as defined herein.

Synthetic Stimulant means any chemical or chemical compound that has a stimulant effect on the central nervous system and is structurally similar to, or mimics the pharmacological effects of cathinone, methacathinone, amphetamines, cocaine, marijuana or MDMA (methamphetamine). Product packaging that indicates, suggests, or implies that a substance mimics the pharmacological effects of cathinone, methcathinone, amphetamines, cocaine, marijuana or MDMA (methamphetamine) creates a presumption that the substance contains a synthetic stimulant as defined herein.

Sec. _____. Prohibitions and presumptions.

- (A) It is unlawful for any person or business entity to possess, use, sell, offer for sale, or display a Synthetic Drug within the City.
- (B) In any prosecution involving the possession, sale, or offer for sale of a contraband Synthetic Drug it shall be presumed that the alleged offender knew of the illegality of same if the alleged offender indicates, suggests or implies orally or in writing that a substance mimics the pharmacological effects of cathinone, methcathinone, amphetamines, cocaine, marijuana or MDMA (methylamphetamine) and creates a presumption that the alleged offender offering the substance for sale knows or should know that the defined substance contains a Synthetic Drug or Synthetic Stimulant as defined herein.

Sec. _____. Enforcement and Penalties.

- (A) Any person found in violation of this section shall be subject to the penalties provided in section ____ of this Code.
- (B) This section may be enforced by any City code enforcement officer or law enforcement officer.

SECTION 4. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 5. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 6. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ORDAINED this ____ day of _____, 2013, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

First Reading: _____

Second Reading: _____

Approved as to form:

Jerri A. Blair, City Attorney

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**CITY OF WILDWOOD, CITY OF WILDWOOD POLICE DEPARTMENT AND
LAKESIDE LANDINGS MASTER HOMEOWNERS ASSOCIATION**

TRAFFIC ENFORCEMENT AGREEMENT

THIS AGREEMENT is made and entered this ____ day of _____, 2013, by and between **THE CITY OF WILDWOOD**, a political subdivision of the State of Florida, whose address is 100 N. Main Street, Wildwood, Florida 34785, hereinafter referred to as "**WILDWOOD**"; the **WILDWOOD POLICE DEPARTMENT**, a constitutional office of the State of Florida, whose address is 100 East Huey Street, Wildwood, Florida 34785, hereinafter referred to as "**POLICE**" (which shall also include its Police Officers whenever acting on behalf of the City of Wildwood Police Department), and **THE LAKESIDE LANDINGS MASTER HOMEOWNERS ASSOCIATION**, a Florida not for profit corporation, whose principal address is 3050 North Horseshoe Drive, Suite 105, Naples, Florida 34104, hereinafter referred to as "**ASSOCIATION**".

W I T N E S S E T H :

WHEREAS, the CITY may exercise jurisdiction, to the extent of a public purpose, over any private road or roads located in the incorporated area under written agreement as authorized by Section 316.006, Florida Statutes; and

WHEREAS, the POLICE are empowered to enforce the State Uniform Traffic Control provisions in the City of Wildwood pursuant to Section 30.15, Florida Statutes; and

CITY OF WILDWOOD, CITY OF WILDWOOD POLICE DEPARTMENT AND
LAKESIDE LANDINGS MASTER HOA
Traffic Enforcement Agreement

WHEREAS, the ASSOCIATION wishes to preserve the subject private roads of its subdivision as private roads that remain under the control of the ASSOCIATION without any transfer of jurisdiction, ownership, use, or any other rights to the public other than limited statutory jurisdiction accepted by the public authorities who are parties to this Agreement to enforce the State Uniform Traffic Control provisions; and

WHEREAS, the CITY, POLICE and ASSOCIATION, in the interest of the public's health, safety, morals and welfare, desire to establish terms and conditions for the assumption of jurisdiction limited to the public purpose of enforcing the State Uniform Traffic Control provisions on the private roads owned or controlled by the ASSOCIATION; and

WHEREAS, this Agreement is authorized pursuant to the provisions of Chapters 30, 125, 163 and 316, Florida Statutes, as well as other applicable law.

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth herein, the CITY, POLICE and ASSOCIATION agree as follows:

SECTION 1. PURPOSE. The purpose of this Agreement is to establish the terms and conditions under which the CITY will assume a limited jurisdiction for the public purpose of complying with Section 316.006, Florida Statutes, and the POLICE will provide State Uniform Traffic Control enforcement over the private roads under the ownership or control of the ASSOCIATION.

SECTION 2. TERM. This Agreement shall become effective upon execution by all parties, and shall run through the day before that date in the next calendar year and

CITY OF WILDWOOD, CITY OF WILDWOOD POLICE DEPARTMENT AND
LAKESIDE LANDINGS MASTER HOA
Traffic Enforcement Agreement

shall automatically be renewed thereafter for successive periods not to exceed one (1) year each, unless earlier terminated as provided herein.

SECTION 3. PRIVATE ROADS. The CITY shall assume jurisdiction over and the POLICE shall enforce the State Uniform Traffic Control provisions over the private roads under the ownership or control of the ASSOCIATION (the "Roads") on the attached Exhibit "A", which is incorporated by reference into this Agreement, except that neither the CITY nor the POLICE shall have any responsibility for designing, installing, maintaining, or removing signage, striping, paving, or any other physical features, objects, or materials. The ASSOCIATION warrants that it is the sole owner of the Roads identified in Exhibit "A", or that it has, to the extent of the purposes of this Agreement, control of such Roads by written authorization signed by the owner(s) of the title to such Roads or parts thereof. The ASSOCIATION shall be responsible for complying with Section 316.0747, Florida Statutes, regarding the installation of traffic control devices in or about the Roads.

SECTION 4. POLICE RESPONSIBILITIES.

(a) The POLICE shall be solely responsible for traffic control and enforcement of the State Uniform Traffic Control provisions on the Roads identified on the attached Exhibit "A".

(b) The POLICE shall be solely responsible for the means and methods of enforcement including the scheduling of patrols and the use of radar or other methods of enforcement. The ASSOCIATION may provide input relating to desired scheduling of

patrols, all subject to the POLICE'S sole determination as to time and frequency of patrols and the use of radar.

(c) The POLICE are authorized by the ASSOCIATION to perform random or routine patrols of the Roads for general law enforcement purposes in addition to traffic enforcement.

SECTION 5. COMPENSATION.

(a) The ASSOCIATION, by payment of an hourly rate, shall reimburse the POLICE for all actual costs resulting to the POLICE from the provision of extended traffic enforcement services on the Roads. "Extended traffic enforcement services" shall mean the presence or activities of the POLICE on the Roads:

(1) in excess of _____ hours in a week when at the written request of the ASSOCIATION for specific schedules or activities, such as requesting radar and speed enforcement; or

(2) for special enforcement details or operations.

(b) For the initial term of this Agreement, the ASSOCIATION shall pay the POLICE the sum of _____ per OFFICER-HOUR as compensation for the actual costs of extended traffic enforcement services. No reimbursement shall be required for services by POLICE officers who are on routine or random patrol, except when such services are part of extended traffic enforcement services.

(c) The hourly rate for provision of extended traffic enforcement services provided by the POLICE shall be adjusted annually on or after _____ of each successive term of this Agreement to accurately reflect the actual hourly costs of all officers' activities contemplated by this Agreement. If the POLICE'S actual hourly costs increase, the CITY may, and the POLICE shall provide the ASSOCIATION with thirty (30) days' written notice of the increased rate to be charged under this Section.

SECTION 6. PAYMENT AND BILLING.

(a) The POLICE shall render to the ASSOCIATION, at the close of each calendar month in which extended traffic enforcement services have been rendered, an itemized invoice describing both the billable and non-billable services rendered, the average hourly cost of the billable services, and any other information required by this Agreement.

(b) Payment by the ASSOCIATION shall be made within thirty (30) days of receipt of the POLICE'S invoice.

SECTION 7. INDEMNIFICATION.

(a) The ASSOCIATION shall, at all times hereafter, indemnify and hold, harmless the CITY and the POLICE, their COMMISSIONERS, CHIEF, OFFICERS, agents, servants and employees, individually and collectively, from and against any damages, losses and causes of action arising out of any and all errors, omissions, defaults or negligent acts of ASSOCIATION, its officers, directors, agents, servants or employees in the performance of its duties and obligations under this Agreement or the services

provided by the CITY and the POLICE pursuant to this Agreement unless such liability arises from the negligence of either the CITY or the POLICE or misconduct by their agents or employees provided that the agent or employee is acting within the scope of their agency or employment.

(b) For purpose of liability, the CITY and the POLICE are protected by sovereign immunity in accordance with State law. This Agreement shall not constitute a waiver of immunity by such parties nor the ASSOCIATION'S consent to such parties' waiver thereof as to any matter to which such immunity would apply, except to the limited extent set forth in Section 768.28, Florida Statutes.

SECTION 8. INSURANCE.

(a) ASSOCIATION shall provide, pay for, and maintain in force at all times during the term of this Agreement such General Liability Insurance and Property Damage Insurance as will provide to CITY and the POLICE the protection contained in the foregoing Indemnification provision.

(b) Policies shall be issued only by companies authorized by certificates of authority issued to the companies by the Department of Insurance of the State of Florida to conduct business in the State of Florida and which maintain a Best's Rating of "A" or better and a Financial Size Category of "VII" or better according to the A.M. Best Company.

(c) ASSOCIATION shall protect CITY and the POLICE by specifically naming the "CITY OF WILDWOOD, a political subdivision of the State Of Florida" and

CITY OF WILDWOOD, CITY OF WILDWOOD POLICE DEPARTMENT AND
LAKESIDE LANDINGS MASTER HOA
Traffic Enforcement Agreement

the "CITY OF WILDWOOD POLICE DEPARTMENT, a constitutional office of the State of Florida" as additional insured under such policies. Such policies shall contain, as a minimum, the following provisions, coverage and policy limits of liability:

General Liability Insurance. The ASSOCIATION shall carry limits of not less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000.00) for injuries, including accidental or wrongful death to any one person, and, subject to the same limit for each person, in an amount not less than TWO MILLION AND NO/100 DOLLARS (\$2,000,000.00) on account of any one (1) occurrence.

(d) Prior to commencement of services hereunder, ASSOCIATION shall furnish to CITY and the POLICE a certificate of insurance evidencing the insurance required under this Agreement. Said certificate shall name and list the CITY and the POLICE as certificate holders and as additional insured under such policies.

(e) The policies and certificate of insurance shall additionally contain and list endorsements from the company that is issuing the policies: (i.) that said company meets the requirements set forth in Section 8(b) of this Agreement, (ii.) that any cancellation or any material change in the policies adversely affecting the interests of the CITY or the POLICE in such insurance shall not be effective until thirty (30) days after written notice thereof to the CITY and the POLICE, and (iii.) that the Association agrees to indemnify, and hold harmless the CITY and the POLICE, their COMMISSIONERS, CHIEF, OFFICERS, agents, servants and employees, individually or collectively, in accordance

with Section 7 of this Agreement. The CITY or the POLICE may require a certified copy of such policies to be delivered by ASSOCIATION at any time.

(f) If, during the period which an insurance company is providing the insurance coverage required by this Agreement, an insurance company shall:

(1) lose its Certificate of Authority, or

(2) fail to maintain the Best's Rating and Financial Size Category,

ASSOCIATION shall, as soon as ASSOCIATION has knowledge of any such circumstance, immediately notify the CITY and the POLICE and immediately replace the insurance coverage provided by the insurance company with a different insurance company meeting the requirements of this Agreement until such time as ASSOCIATION has replaced the unacceptable insurer with an insurer acceptable to the CITY and the POLICE, ASSOCIATION shall be deemed to be in default of this Agreement.

(g) The maintenance of the insurance coverage set forth herein shall not be construed to limit ASSOCIATION'S liability under the provisions of Section 7 of this Agreement.

(h) ASSOCIATION agrees to insert the substance of this clause, including this subsection (h), in all contracts and subcontracts hereunder, if any.

SECTION 9. TERMINATION OR ASSIGNMENT. This Agreement may be terminated by any one of the parties at any time, with or without cause, upon not less than thirty (30) days' written notice delivered to each of the other parties, or immediately, at the option of the CITY or the POLICE, in the event any of the terms, covenants or

conditions of this Agreement have been violated by ASSOCIATION. None of the parties shall assign this Agreement, or any interest arising herein, without the written consent of the other parties.

SECTION 10. REPRESENTATIONS. The undersigned persons signing on behalf of a party each represent that (s)he is the designated officer or general partner acting for that party; that this document has been reviewed and duly approved for execution by all necessary general partners, officers or directors of the named entity for which (s)he purports to sign with all the formalities required by law for such named entity to enter into a binding agreement; and that the respective entity has likewise authorized the undersigned to bind said, entity to the terms and conditions contained herein. Said formalities of law include, without limitation, any need for a supermajority vote of the homeowners' association membership if such is required by its charter, bylaws or otherwise.

SECTION 11. The relationship of the ASSOCIATION to the CITY or the POLICE is that of independent contractor and not that of employee. No statement contained in this Agreement shall be construed so as to find the ASSOCIATION an employee of the CITY or the POLICE, and the ASSOCIATION shall be entitled to none of the rights, privileges or benefits of CITY or POLICE employees.

SECTION 12. EMPLOYEE STATUS. Persons employed by the ASSOCIATION in the performance of services and functions pursuant to this Agreement, shall have no claim to pension, workers' compensation, unemployment

compensation, civil service or other employee rights or privileges granted to the CITY's or the POLICE officers and employees either by operation of law or by the CITY or the POLICE.

SECTION 13. ENTIRE AGREEMENT.

(a) It is understood and agreed that the entire Agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the parties relating to the subject matter hereof.

(b) Any alterations, amendments, deletions, or waivers of the provisions of this Agreement, except, the annual actual cost adjustment set forth in Section 5(c) of this Agreement shall be valid only when expressed in writing and duly signed by all of the parties.

SECTION 14. NOTICES. Whenever any one of the parties desires to give notice unto the others, notice may be sent to:

For the CITY:

Board of City Commissioners
City Hall
100 N. Main Street
Wildwood, Florida 34785

For POLICE:

Chief of Police
City of Wildwood Police Department
100 East Huey Street
Wildwood, Florida 34785

CITY OF WILDWOOD, CITY OF WILDWOOD POLICE DEPARTMENT AND
LAKESIDE LANDINGS MASTER HOA
Traffic Enforcement Agreement

For ASSOCIATION:

John J. Agnelli, President
Lakeside Landings Master Homeowners Association
3050 N. Horseshoe Drive
Suite 105
Naples, Florida 34104

Any of the parties may change, by written notice as provided herein, its address or person for receipt of notices. ASSOCIATION may amend Exhibit "A" from time to time by giving written notice containing the complete diagram of private roads under ASSOCIATION'S ownership or control, as amended, to both the CITY and the POLICE.

SECTION 15. PUBLIC RECORDS LAW. The parties acknowledge the obligations set forth in Chapter 119, Florida Statutes, to release public records to members of the public upon request. The parties acknowledge that the CITY and the POLICE are required to comply with Chapter 119, Florida Statutes, in the handling of the materials created under this Agreement and that said statute controls over the terms of this Agreement.

SECTION 16. CONFLICT OF INTEREST.

(a) The ASSOCIATION agrees that it will not engage in any action that would create a conflict of interest in the performance of its obligations pursuant to this Agreement with the CITY or the POLICE or which would violate or cause others to violate the provisions of Part III, chapter 112, Florida Statutes, relating to ethics in government.

(b) The ASSOCIATION hereby certifies that no officer, agent or employee of the CITY or the POLICE has any material interest (as defined in Section 112.312(15), Florida Statutes, as over 5% of the total assets or capital stock) either directly or indirectly, in the ASSOCIATION, and that no such person shall have any such interest during the term of this Agreement.

(c) The ASSOCIATION shall have the continuing duty to report to the CITY any information that indicates a possible violation of this Section.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date indicated below.

WITNESSES:

CITY OF WILDWOOD POLICE DEPARTMENT

By: _____

E.W. REESER, CHIEF

Printed Name

Date: _____

Printed Name

ATTEST:

LAKESIDE LANDINGS MASTER

HOMEOWNERS ASSOCIATION

By: _____

JOHN J. AGNELLI, President

(CORPORATE SEAL)

Date: _____

ATTEST:

**CITY OF WILDWOOD, FLORIDA, a Florida
Municipal Corporation**

Joseph Jacobs, City Clerk

By: _____
Mayor Ed Wolf

For the use and reliance
of City of Wildwood only.

As authorized for execution by the Board
of City Commissioners at its _____,
20____, regular meeting.

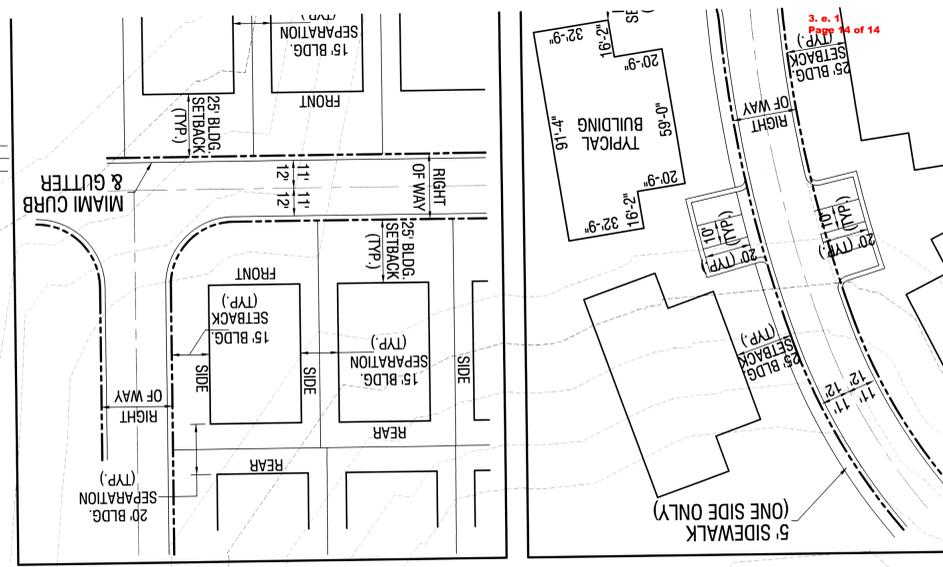
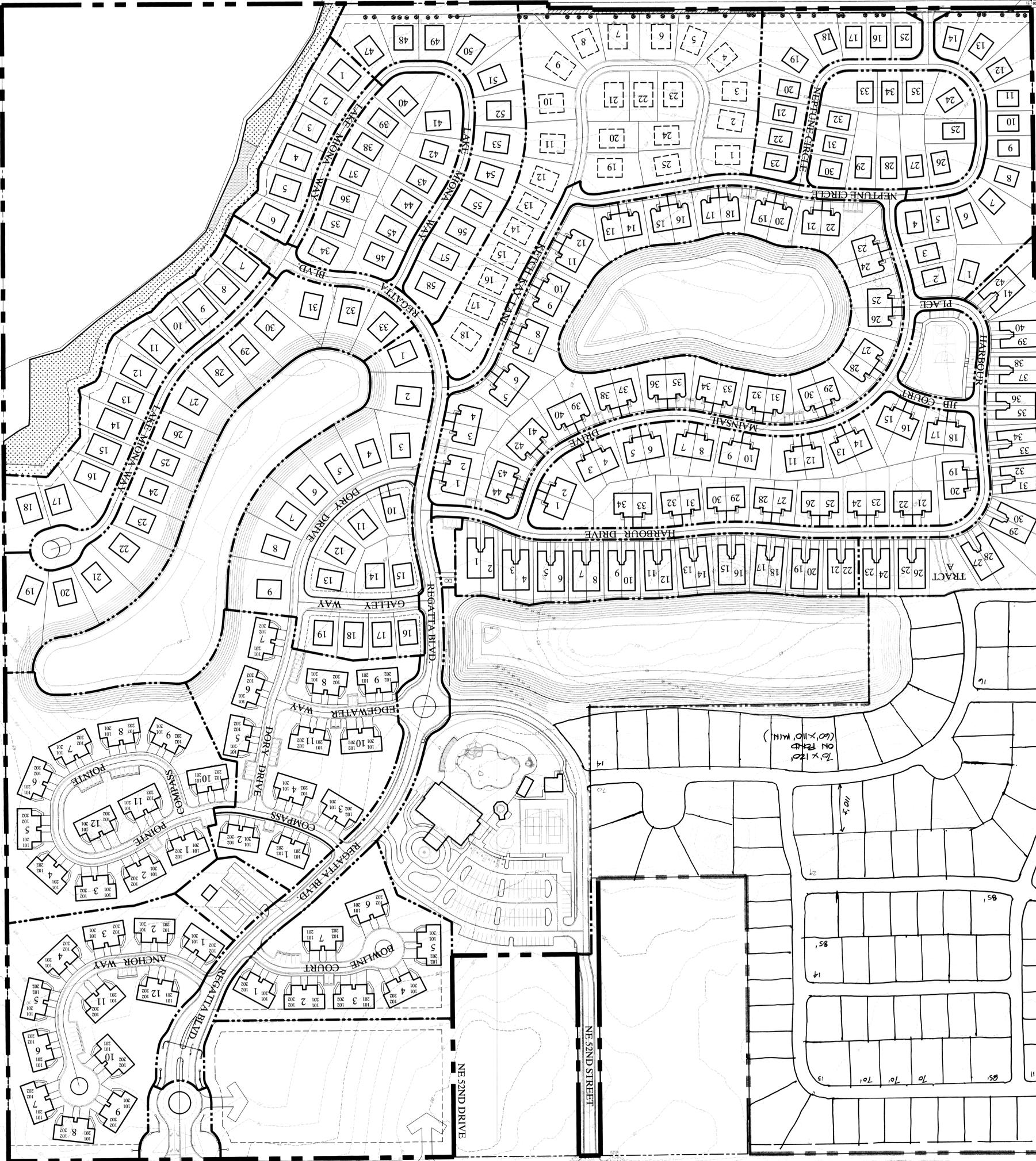
Approved as to form and
legal sufficiency:

City Attorney

Attachment

Exhibit "A" - Community Map with List of Roads

LAKESIDE LANDINGS DEVELOPMENT
EXHIBIT "A"



BILLS FOR APPROVAL
City of Wildwood, Florida
March 25, 2013

3. f. 1.
Page 1 of 5

CITY COMMISSION-LEGISLATIVE DEPARTMENT

Payroll	March 10, 2013 Pay Period - 5 Employees	\$ 3,060.09
PGIT	Workers Comp Insurance	\$ 7.31
Sumter Electric	Electric Service	\$ 52.52
Verizon Wireless	Cell Phone Service	\$ 49.49

CITY MANAGER-EXECUTIVE DEPARTMENT

Payroll	March 10, 2013 Pay Period - 2 Employees	\$ 6,101.86
Bright House	Internet Service	\$ 17.50
Department of Management Services	Telephone Service	\$ 64.31
EGP	Monthly Copier Per Copy Charge	\$ 176.75
Ernie Morris Enterprises, Inc	Office Supplies	\$ 66.97
Office Depot	Office Supplies	\$ 47.64
PGIT	Workers Comp Insurance	\$ 23.01
Verizon Wireless	Cell Phone Service	\$ 49.49

CITY CLERK-FINANCIAL & ADMINISTRATIVE DEPARTMENT

Payroll	March 10, 2013 Pay Period - 4 Employees	\$ 10,206.73
Alice Borrack	Personal Vehicle Use	\$ 38.28
A-Line Fire & Safety, Inc	Fire Extinguisher Inspections	\$ 111.00
Bright House	Internet Service	\$ 34.95
CarQuest Auto Parts Store	Batteries	\$ 63.41
Century Link	Telephone Service	\$ 43.31
Department of Management Services	Telephone Service	\$ 131.84
Digital Buyer	Typewriter	\$ 476.00
EGP	Monthly Copier Per Copy Charge	\$ 188.64
Joseph Jacobs	Personal Vehicle Use	\$ 11.30
ModSpace	Modular Pod Annex Building	\$ 121.29
Office Depot	Office Supplies	\$ 14.84
PGIT	Workers Comp Insurance	\$ 38.14
Progress Energy	Electric Service	\$ 112.76
Verizon Wireless	Cell Phone Service	\$ 49.72
Villages Technology Solutions Group	Technical Support - All General Fund Departments	\$ 30.00

DEVELOPMENT SERVICES

Payroll	March 10, 2013 Pay Period - 4 Employees	\$ 8,876.47
Bright House	Internet Service	\$ 35.00
Department of Management Services	Telephone Service	\$ 64.31
EGP	Monthly Copier Per Copy Charge	\$ 168.70
Ernie Morris Enterprises, Inc	Office Supplies	\$ 68.45
Office Depot	Office Supplies	\$ 105.38
PGIT	Workers Comp Insurance	\$ 37.00
The Daily Commercial	Ads	\$ 1,608.23

HUMAN RESOURCES

Payroll	March 10, 2013 Pay Period - 1 Employees	\$ 2,016.14
Bright House	Internet Service	\$ 8.75
Department of Management Services	Telephone Service	\$ 64.31
EGP	Monthly Copier Per Copy Charge	\$ 25.51
Ernie Morris Enterprises, Inc	Office Supplies	\$ 8.97

Federal Express	Postage	\$	56.38
Office Depot	Office Supplies	\$	4.19
PGIT	Workers Comp Insurance	\$	5.47

POLICE DEPARTMENT

Payroll	March 10, 2013 Pay Period - 30 Employees	\$	60,687.10
CarQuest Auto Parts Store	Fuel Pump Ass, Standard Capsule, Plugs, Socket	\$	249.47
CDW	Toner for Konica	\$	404.94
Century Link	Translink Chan Term	\$	568.00
Department of Management Services	Telephone Service	\$	275.14
EGP	Monthly Copier Per Copy Charge	\$	149.32
Emblem Enterprises, Inc	Patches	\$	619.28
Ernie Morris Enterprises, Inc	Office Supplies	\$	110.41
Key Scales Ford	Fuel Sensor	\$	114.83
L3 Communications	Wireless Access Point w/Ext Mounted Ant., Microph	\$	1,114.00
Office Depot	Office Supplies	\$	63.98
PGIT	Workers Comp Insurance	\$	2,706.56
Progress Energy	Electric Service	\$	211.03
Psychological Resources	Evaluations	\$	220.00
Stop Tech	12' Stop Stick Rack Kit Red	\$	3,074.00
Sumter Electric	Electric Service	\$	119.63
UPS	Postage	\$	8.07
Verizon Wireless	Cell Phone Service & Bluetree	\$	1,455.43
Villages Operating Company	A/C Reimbursement Inspections	\$	96.30
Wildwood Tire Company	Tires and Repairs	\$	300.38

STREET DEPARTMENT

Payroll	March 10, 2013 Pay Period - 9 Employees	\$	16,225.61
A-Line Fire & Safety, Inc	Fire Extinguisher Inspections	\$	453.00
B & M Equipment	Double Drum Roller & Trailer Rental	\$	143.27
Bright House	Internet Service	\$	39.98
CarQuest Auto Parts Store	Hoses, Solenoid Purge, Diesel Kleen, Fuel Filter, Etc	\$	162.08
Department of Management Services	Telephone Service	\$	45.02
EGP	Monthly Copier Per Copy Charge	\$	0.02
George Nahas Chevrolet, Inc	Valve	\$	20.44
Guardian Fueling Technologies	Fuel System	\$	33,538.00
Maggio Enterprises, Inc	Paper Products	\$	54.50
Office Depot	Office Supplies	\$	2.27
PGIT	Workers Comp Insurance	\$	1,887.96
Progress Energy	Electric Service	\$	326.33
Salescorp of Florida	Blk Pipe, Gatorade	\$	172.86
Sumter Electric	Electric Service	\$	175.67
Terminix	Monthly Pest Control	\$	12.50
UPS	Postage	\$	10.35
Verizon Wireless	Cell Phone Service	\$	200.98
Waste Management	Tipping Fee	\$	234.78
Wildwood Mower & Saw, Inc	Carburetor, Fuel System Kit, Starter Asy, Line, Etc	\$	242.67
Wildwood Tire Company	Tires and Repairs	\$	65.95

FLEET SERVICES

Payroll	March 10, 2013 Pay Period - 2 Employees	\$	5,048.36
Airgas	Oxygen, Acetylene, Plasma Tip & Eledtrode	\$	169.56
Big Truck Parts Inc	Filters	\$	146.16
Bright House	Internet Service	\$	39.97

CarQuest Auto Parts Store	Wiper Blades, Shop Towels, Refrigerant, Battery, Etc	\$	391.09
Department of Management Services	Telephone Service	\$	45.02
EGP	Monthly Copier Per Copy Charge	\$	2.17
Maggio Enterprises, Inc	Paper Products	\$	54.50
PGIT	Workers Comp Insurance	\$	522.75
Terminix	Monthly Pest Control	\$	12.50
Verizon Wireless	Cell Phone Service	\$	53.05
Wildwood Mower & Saw, Inc	Fuel Filter, GPI	\$	22.14

COMMUNITY RE-DEVELOPMENT

Bright House	Internet Service	\$	8.75
Department of Management Services	Telephone Service	\$	64.34
EGP	Monthly Copier Per Copy Charge	\$	0.80
PGIT	Workers Comp Insurance	\$	4.69

PARKS AND RECREATION

Payroll	March 10, 2013 Pay Period - 5 Employees	\$	7,103.91
A-Line Fire & Safety, Inc	Fire Extinguisher Inspections	\$	147.00
Bright House	Internet Service	\$	8.75
CarQuest Auto Parts Store	Electrical Connectors, A Fram Jack, Tie Heads	\$	85.53
Central Irrigation Pump & Supply	Hunter Gear, PVC Cement	\$	171.04
Century Link	Telephone Service	\$	39.14
Culligan	Softener Rental - Lake Deaton - Wigglesworth	\$	32.95
Department of Management Services	Telephone Service	\$	64.31
Earthscapes Unlimited Inc.	Assorted Plants	\$	1,965.00
EGP	Monthly Copier Per Copy Charge	\$	26.30
Ernie Morris Enterprises, Inc	Office Supplies	\$	2.99
Jimmy Sparks	Entertainment First Food Truck Event	\$	400.00
John Deere Landscapes	Paint, Turf Marking	\$	461.78
Key Scales Ford	Glass Assm	\$	102.84
PGIT	Workers Comp Insurance	\$	354.30
Progress Energy	Electric Service	\$	1,353.57
Salescorp of Florida	Gatorade	\$	64.00
Sumter Electric	Electric Service	\$	283.16
Verizon Wireless	Cell Phone Service	\$	57.49
Wildwood Mower & Saw, Inc	Filters, Bearings, Blade Sharpen, Chain Saw, Blades	\$	464.22

COMMUNITY CENTER & OXFORD COMMUNITY CENTER

A-Line Fire & Safety, Inc	Fire Extinguisher Inspections	\$	132.00
Philip Andler	Rental Deposit Refund - Wildwood Community Center	\$	50.00
Harold Brandman	Deposit Reimbursement - Oxford Community Center	\$	50.00
Bright House	Internet Service	\$	79.95
Andrew Brown	Rental Deposit Refund - Wildwood Community Center	\$	318.00
Oslita Dixon	Rental Deposit Refund - Wildwood Community Center	\$	33.75
Jodie McElrath	Rental Deposit Refund - Oxford Community Center	\$	50.00
Maggio Enterprises, Inc	Paper Products	\$	174.50
Sumter Electric	Electric Service	\$	1,377.39
Nancy Taylor	Rental Deposit Refund - Oxford Community Center	\$	50.00

PHYSICAL ENVIRONMENT ADMINISTRATIVE DEPARTMENT

Payroll	March 10, 2013 Pay Period - 3 Employees	\$	5,083.04
A-Line Fire & Safety, Inc	Fire Extinguisher Inspections	\$	33.00
Bright House	Internet Service	\$	26.25
Business Techs Inc	Repair of Printer	\$	307.00

CarQuest Auto Parts Store	Batteries	\$	63.40
Department of Management Services	Telephone Service	\$	109.33
EGP	Monthly Copier Per Copy Charge	\$	21.37
Ernie Morris Enterprises, Inc	Office Supplies	\$	42.76
Office Depot	Office Supplies	\$	28.85
Postmaster	Postage Utility Billing	\$	213.28
PGIT	Workers Comp Insurance	\$	18.96
Villages Technology Solutions Group	Technical Support - All Enterprise Fund Departments	\$	30.00

UTILITY DEPARTMENT

Payroll	March 10, 2013 Pay Period -22 Employees	\$	43,066.42
A-Line Fire & Safety, Inc	Fire Extinguisher Inspections	\$	125.00
Almac Unlimited, Inc	Latex Gloves	\$	245.02
Bright House	Internet Service	\$	74.95
CarQuest Auto Parts Store	Brake Pads, Ignition Wire Set, Spark Plugs, Bearings	\$	272.76
C & C Peat Co., Inc	Wastewater Treatment - Dewatered Bio-Solids	\$	2,340.00
Century Link	Telephone Service	\$	113.30
Culligan	Bottled Water	\$	23.98
Data Flow Systems, Inc	RMA Repairs	\$	1,780.35
Department of Management Services	Telephone Service	\$	135.06
Discount Janitorial & Paper Supply	Paper Products	\$	186.91
EGP	Monthly Copier Per Copy Charge	\$	15.58
Ernie Morris Enterprises, Inc	Office Supplies	\$	44.85
HD Supply WaterWorks	Blue Tubing, Ramneck Sealant	\$	131.00
MMD Computer Center, Inc	Computer Power Supply Test & Replacement	\$	151.50
Odyssey Manufacturing	Hypochlorite Solution	\$	2,226.89
Office Depot	Office Supplies	\$	4.38
PGIT	Workers Comp Insurance	\$	1,918.43
Bruce Phillips	Personal Vehicle Use	\$	110.74
Professional Maintenance Products	Lift Station Degreaser	\$	1,450.00
Progress Energy	Electric Service	\$	19,416.31
Ring Power	4 Yr. Cust Svc Agree WWTP, Portable, CR214, CR510	\$	5,775.00
Alice Scheidler	Personal Vehicle Use	\$	39.97
Sumter Electric	Electric Service	\$	4,207.39
Sunshine State One Call of Florida	Locators for Month of February 2013	\$	414.59
The Dumont Company, Inc	Clear Flow	\$	1,610.50
Utility Technicians, Inc	Repair Lift Station #7	\$	1,196.00
USA BlueBook	Car Wash & Wax, Marking Paint, Blue Paint Solvent	\$	184.62
Verizon Wireless	Cell Phone Service	\$	471.51
Weight-Check	Annual Inspection / Test, Service, Calibration & Cert.	\$	250.00
Wildwood Mower & Saw, Inc	Bearings, Chain Saw, Scalp Roller, Spacer, Air Filter	\$	365.25
Wildwood Tire Company	Tire	\$	87.95

MISCELLANEOUS

CRA	Transfer of CRA Monies	\$	68,950.00
General Fund	Partial Pay on Due to Balance	\$	50,000.00
General Fund	February Water Utility Tax and Refuse Franchise	\$	10,245.13
Waste Management Inc	February Refuse Billings Less 10% Franchise	\$	66,303.64

GREENWOOD CEMETERY

ATTORNEYS/CONSULTANTS/SURVEYORS

Carr Riggs & Ingram	Progress Billing on 2012 Audit	\$	10,000.00
Jerri A Blair	Attorney	\$	10,000.00

March 25 2013

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Page 5 of 5

Kimley-Horn and Associates	Engineers	\$ 24,124.87
Potter Clement Lowry	Special Magistrate	\$ 630.00

FUEL INVENTORY

Stone Petroleum Products, Inc	Unleaded Gasoline	\$ 8,544.86
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TOTAL		\$ 526,406.19
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CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

CITY OF WILDWOOD

CITY COMMISSION REPORT Commission Meeting Date: March 25, 2013

Subject: Water Use Permit Renewal, Kimley-Horn & Assoc., Inc. IPO #20

Submitted By: Bruce H. Phillips, PE, PLS, Utility Director

Department: Utility Department

Staff Recommendation (Motion Ready):

Staff recommends approval of the KHA IPO #20, Task 2, Groundwater Impact Analysis in the amount of \$7,500.00 for the renewal of Water Use Permit (WUP) No.: 20 008135.009.

BACKGROUND:

- WUP No.: 20 008135.009 (modification) was issued to the City of Wildwood by the Southwest Florida Water Management District (SWFWMD) on January 25, 2012 and maintained the original expiration date of July 29, 2013.
- An approved WUP is required to be maintained by the City for ground water withdrawals necessary for the operation of the City's potable water supply system.
- The City Commission, at the regular Commission meeting on November 12, 2012 approved Tasks 1 & 3 of IPO # 20 for a total amount of \$14, 250.00.

FINDING, CONCLUSIONS AND RECOMMENDATIONS:

FINDINGS:

- WUP No.: 20 008135.009 expires on July 29, 2013.
- KHA has been working with SWFWMD and are now being told that the Groundwater Impact Analysis is going to be required with the renewal application for the WUP.

CONCLUSIONS:

- A current WUP is required by the SWFWMD for all ground water withdrawals.
- All of the City's potable wells withdrawals are included in the existing permit.

LEGAL REVIEW:

- The City Attorney was provided a copy of the KHA IPO #20 for the November 12, 2012 meeting.

RECOMMENDATIONS:

- Staff recommends approval of the KHA IPO #20, Task 2 in the amount of \$7,500.

FISCAL IMPACT:

- Funding will be from account #0401 0036 0536.0340, Other Contractural Services, with an unencumbered balance of \$47,410.43 as of February 28, 2013.

ALTERNATIVES:

- Permit renewal is required to maintain the potable water system supply.

SUPPORT MATERIAL:

- Letter from KHA regarding the SWFWMD requirement to provide the Groundwater Impact Analysis.

**AMENDMENT NUMBER 1 TO IPO #20 BETWEEN THE CITY OF WILDWOOD
AND KIMLEY-HORN AND ASSOCIATES, INC.**

AMENDMENT NUMBER 1, dated March 12, 2013, to the Individual Project Order (IPO) #20 between The City of Wildwood (the "City") and Kimley-Horn and Associates, Inc. ("KHA"), dated November 13, 2012 (the "Agreement"), concerning Wildwood Water Use Permit Renewal (the "Project").

KHA has entered into the Agreement with the City for the furnishing of professional services, and the parties now desire to amend the Agreement.

Therefore, it is mutually agreed that the Agreement is amended to include Additional Services to be performed by KHA and provisions for additional compensation by the City to KHA, all as set forth in Exhibit A hereto. The parties ratify the terms and conditions of the Agreement not inconsistent with this Amendment, all of which are incorporated by reference.

ACCEPTED:

THE CITY OF WILDWOOD, FLORIDA

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____

BY:  _____

Richard V. Busche, P.E.

TITLE: _____

TITLE: Vice President _____

DATE: _____

DATE: March 12, 2013 _____

EXHIBIT A

KHA shall perform the following Additional Services:

- A. KHA will prepare a groundwater impact analysis based on the proposed ground water withdrawal quantity. The impact analysis will include the following:
1. Download and use of SWFWMD's District-Wide Regulation Model (DWRM). The DWRM is a MODFLOW-based numerical ground water model that utilizes the pre- and post-processor Groundwater Vistas developed by Environmental Simulations, Inc.
 2. Simulation of the proposed ground water withdrawals utilizing the DWRM.
 3. Evaluations of the predictive simulations relative to legal users of the ground water resource and sensitive environmental receptors.
 4. Preparation of a summary report to be provided to the SWFWMD. The report will include the following:
 - a. Summary of model simulations,
 - b. Maps showing predicted drawdowns of pre and post operational conditions,
 - c. Electronic copy of the DWRM input and output files.
 5. Due to the fact that we will be using the existing SWFWMD model, we will not conduct calibration of the model or a sensitivity analysis.

KHA will include design, specification, construction plans preparation, and construction administration services for the additional work described above as part of the original scope of work for an additional fee. These additional elements will be included in the construction documents as part of a single project but listed separately on the bid form such that insurance reimbursable costs are bid separate from non-reimbursable costs.

KHA will complete the above scope of services for an **additional** lump sum fee of \$7,500, inclusive of expenses.

From: Bruce H. Phillips, PE, PLS <bphillips@wildwood-fl.gov>
Sent: Monday, March 18, 2013 8:44 AM
To: Bill E. Cannon; Pam Law
Subject: FW: Wildwood WUP Renewal
Attachments: IPO #20 WUP Renewal_Amendment 1.pdf

Categories: Agenda Items

Attachment for the KHA IPO #20 additional services.

From: Lewis.Bryant@kimley-horn.com [<mailto:Lewis.Bryant@kimley-horn.com>]
Sent: Tuesday, March 12, 2013 4:07 PM
To: bphillips@wildwood-fl.gov
Cc: Gene.Losito@kimley-horn.com; Richard.Busche@kimley-horn.com
Subject: Wildwood WUP Renewal

Bruce,

Per Ralph Kerr (SWFWMD), the City will be required to submit a groundwater impact analysis for the water use permit renewal. Our original contract included this work as Task #2 in the amount of \$7,500. However, Task #2 was removed from the executed agreement at the Council's request. We request approval of Task #2 in the amount of \$7,500 to add the groundwater impact analysis to our contract.

Attached is Amendment #1 to the executed IPO #20 for your consideration.

Thank you,

M. Lewis Bryant, P.E.
Kimley-Horn and Associates, Inc.
1823 SE Ft. King Street
Suite 200
Ocala, FL 34471
Bus: 352.438.3000
Cell: 352.572.5493
lewis.bryant@kimley-horn.com
www.kimley-horn.com

Backup Material

Minutes

Page 4

November 12, 2012

2) FYI – Letter from James Presley, Principal of WMHS thanking the Mayor and Commission for allowing City Staff to assist with the WMHS Homecoming Parade

3) FYI - Letter from Florida Oceanographic Society thanking us for the donation of the Ozone Generator (Attachment)

4) Budget Comparison Report for Month Ending October 2012 (Attachments)

Mayor Wolf requested that every three months the Budget Comparison Report be on the regular agenda for discussion.

5) FYI - FDOT Letter informing of us of pending traffic regulation changes (speed limit) on portions of US 301 within our City Limits

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

1) Minutes of Regular Meeting held on October 8, 2012 (Attachments – Staff recommends approval)

2) Minutes of Regular Meeting held on October 22, 2012 (Attachments – Staff recommends approval)

Motion by Commissioner Bivins, second by Commissioner Strickland to approve the Minutes of Regular Meetings held on October 8, 2012 and October 22, 2012 as typed. Motion carried by unanimous vote.

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE) – None

c. RESOLUTIONS FOR APPROVAL – None

d. APPOINTMENTS – None

e. CONTRACTS AND AGREEMENTS – None

f. FINANCIAL

1) Bills for Approval (Attachments – Staff Recommends Approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to approve payment of bills. Motion carried by unanimous vote.

2) Request from Bruce Phillips, Utilities Director for approval of Kimley-Horn and Associates IPO# 20 to perform the task of renewal of the City's WUP (Water Use Permit) that expires on July 29, 2013 (Attachments – Staff Recommends Approval)

WUP was amended last year, but the expiration date did not change. The WUP can be for 10 or 20 years.

Mayor Wolf recommended that the \$7,500 for Groundwater Impact Analysis be brought back if it becomes necessary. UD Phillips permit currently requires the GIA but we will try to get that taken out of the permit.

Backup Material

Motion by Commissioner Strickland, second by Commissioner Bivins to approve IPO #20 to perform the task of renewal of the City's WUP, with task 2 to be deleted and if required to be brought back to Commission for approval. Motion carried by unanimous vote.

3) Request from Chief Reeser for approval to order five (5) new Patrol Cars which are included in the FY 2012/2013 Budget to be purchased with a five-year loan (Attachments – Board Option)

Mayor Wolf requested that as the five new vehicles come in that the oldest vehicles be taken out of service and declared surplus for disposal, not left sitting around. PC Reeser noted there are some 1999 and 2000 vehicles that may be disposed of, but there are also new police officer positions. CC Jacobs to check with USDA and other financing options.

Motion by Commissioner Clark, second by Commissioner Bivins to approve a Lease Purchase of five (5) new police vehicles. Motion carried by unanimous vote.

4) Request for approval to purchase and install wall panels on Parks & Recreation Barn at a cost of \$2,700 (Attachments – Staff Recommends Approval)

Mayor Wolf noted this is the result of a burglary. CM Cannon indicated the replacement cost is below the deductible, but City has staff that can replace the panels after purchasing the material and could save \$1500. DSD Peavy – don't forget about permits and liability. CM Cannon noted he doesn't see an issue, but the City will have to go with the building manufacturer to get the same panels. Mayor Wolf suggested checking with local contractors for the panels.

Motion by Commissioner Allen, second by Commissioner Clark to check with Leonard Powell to see if he has panels available and if not, proceed with quote for quote with the City providing labor. Motion carried by unanimous vote.

Commissioner Allen that alarms are needed on City Buildings that contain any equipment. Mayor Wolf noted a motion detector with siren would work.

g. GENERAL ITEMS FOR CONSIDERATION

1) Request from San Pedro Maldonado Mission for permission to temporarily close Wonders Street between US 301 (or the Annex?) and Gamble Street for their fourth annual Our Lady of Guadalupe Celebration on Sunday, December 9, 2012 from 8:00 a.m. to 8:00 p.m. (Attachment)

Motion by Commissioner Allen, second by Commissioner Bivins to approve the Request from San Pedro Maldonado Mission for permission to temporarily close Wonders Street between US 301 (or the Annex?) and Gamble Street for their fourth annual Our Lady of Guadalupe Celebration on Sunday, December 9, 2012 from 8:00 a.m. to 8:00 p.m. Motion carried by unanimous vote.

Backup Material

Minutes
Page 6
November 12, 2012

2) Set dates for two workshops: 1) "Angie Brewer Funding Analysis" and 2) "Champaign Farms Preliminary Design Report". Calendars are provided for determining the dates. (Attachments – Board Option)

By common consent schedule workshop date for December 3 at 6:00 p.m. and January 7 at 6:00 p.m.

3) Request by Andy Easton to recruit and appoint volunteers to the City's Citizens Advisory Task Force (CATF) required by Florida Administrative Code to provide input on all phases of CDBG grant applications and amendments. (Attachments)

CM Cannon requested the Commission to bring back recommendations for appointment, and noted they must live inside the City.

4) Request by Steve Watson, Fleet Services Coordinator for approval to dispose of and donate 9 vehicles no longer being utilized to be donated to the Sumter Correctional Institute (Attachment)

CC Jacobs noted that Robert Smith put a program for disposal before he left.

Motion by Commissioner Allen, second by Commissioner Clark to assign next consecutive Resolution number and declare surplus nine vehicles for donation to Sumter Correctional Institute and the large digital TV from the Commission Chamber for donation to a non-profit. Motion carried. Yea – Allen, Clark, Bivins, Wolf. Nay – Strickland.

5) BW City Ministries requests permission to use the City Gazebo and parking lot for their Annual Holiday Turkey Drive Give Away on Saturday, December 17, 2012 beginning at 8:00 a.m. (Attachment)

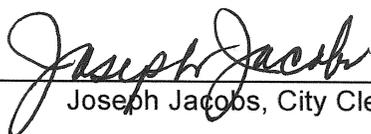
Motion by Commissioner Strickland, second by Commissioner Clark to approve BW City Ministries requests permission to use the City Gazebo and parking lot for their Annual Holiday Turkey Drive Give Away on Saturday, November 17, 2012 beginning at 8:00 a.m. Motion carried by unanimous vote.

4. ADJOURN

Upon a motion by Commissioner Bivins, second by Commissioner Strickland the meeting was adjourned.

SEAL

ATTEST:


Joseph Jacobs, City Clerk

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA


Ed Wolf, Mayor

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Relay for Life Police Officer Request

REQUESTED ACTION: Commission Approval

Work Session (Report Only)

Regular Meeting

DATE OF MEETING: 3/25/2013

Special Meeting

CONTRACT: N/A

Effective Date: _____

Managing Division / Dept: _____

Vendor/Entity: _____

Termination Date: _____

BUDGET IMPACT: N/A

Annual

Capital

N/A

FUNDING SOURCE: _____

EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

Mayor and Commission,

The American Cancer Society will be hosting the annual Relay for Life event at the Wildwood Community center on Friday, April 5th. The event will end the morning of April 6th. There is a large amount of money that is deposited to the Relay for Life "bank" at this event. The American Cancer Society is asking to have a Wildwood Police officer present at the community center during the entire time of the event. The event will start at 6pm Friday, April 5th and end at approximately 12 noon on Saturday, April 6th. The American Cancer Society is requesting a fee waiver to have an Officer present at this event.

Jenny Hudson
Parks & Recreation Coordinator



March 11, 2013

Wildwood City Commission
City of Wildwood

RE: In-Kind donation of Police presence at
2013 Relay For Life of The Villages of Hope

The American Cancer Society Lake Sumter Unit is asking for an in-kind donation of the presence of a Wildwood Police Officer at the annual Relay For Life event to be held Friday, April 5, at 6 p.m. until Saturday, April 6, noon, at the Wildwood Community Center.

Relay For Life is an 18-hour overnight event designed to celebrate survivorship and raise money for research and programs of your American Cancer Society. Because Cancer itself never sleeps, each team is asked to have a representative on the walking track at all times during the event. While participants are walking teams fundraise and deposit money with the "bank" (accounting booth) throughout.

Due to the volume of funds passing hands and being processed by volunteer Accounting Committee members, ACS requests an armed officer be on site at all times.

Thank you for support and consideration.

Sincerely,

Brittany Cocroft
Community Representative
ACS Lake Sumter Unit

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Wildwood Dixie Youth to Host State Tournament

REQUESTED ACTION: Commission Approval

- Work Session (Report Only)
 Regular Meeting

DATE OF MEETING: 3/25/2013
 Special Meeting

CONTRACT: N/A

Effective Date: _____

Managing Division / Dept: _____

Vendor/Entity: _____

Termination Date: _____

BUDGET IMPACT: N/A

- Annual
 Capital
 N/A

FUNDING SOURCE: _____

EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

Mayor and Commission,

The Wildwood Dixie Youth would like approval to host the State tournament at the end of the regular ball season at Millennium Park. The City's Parks and Recreation crew would need to provide the field maintenance for the tournament. **Following is a list of things that the league would need assistance with for the tournament to take place:**

-The tournament will begin Saturday, June 29th and will run through the next Wednesday or Thursday weather permitting.

-Opening ceremony will be held Friday, June 28th followed by a **banquet to be held at the Wildwood Community center (requesting fee waiver for banquet)**

-Tournament is a double elimination tournament; number of teams will not be known until closer to the date; number of teams will dictate duration of tournament.

-Only three ball fields will be used- Fields 7, 8, & 9

-City crew would be responsible for dragging, lining, and any other field maintenance that is needed during the tournament

-At this time the only City facility that is needed besides the ball fields is the community center which is open for June 28th

-The league does not believe that Police presence is necessary

-The league and the Parks department will coordinate the parking concern. At this time we do not foresee an issue but will game plan to make sure a situation does not arise.

Staff recommends approval.

Jenny Hudson
Parks & Rec Coordinator

From: Chris Zajac <Chris.Zajac@swfwmd.state.fl.us>
Sent: Monday, March 04, 2013 12:40 PM
To: undisclosed-recipients:
Subject: April is Water Conservation Month
Attachments: 09 Proclamation Water Conservation Month.doc

April is fast approaching. As you are all aware we have been very dry so far this year which makes it all the more important to spread the word. The District encourages each community within the region to proclaim April as "Water Conservation Month". I've attached an example proclamation. If you are interested in participating feel free to use this one as a template or develop one on your own. Please let me know if your city or county plans to participate. I will make every effort to attend your Board or Council meeting to accept the proclamation on the District's behalf. I would like to know if your community participates even if I am unable to attend. I track the information and report it back to my Governing Board to show how much participation we get in each region. Thank you for your consideration and please contact me should you have any questions.

Chris Zajac
Government Affairs Program Manager
Northern Planning Region
Southwest Florida Water Management District
2379 Broad Street
Brooksville, Florida 34604
(352) 796-7211 ext. 4413
Cell # (352) 299-5538
chris.zajac@swfwmd.state.fl.us

P R O C L A M A T I O N

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, The State of Florida, Water Management Districts and The City of Wildwood are working together to increase awareness about the importance of water conservation; and

WHEREAS, The City of Wildwood and the State of Florida has designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

WHEREAS, The City of Wildwood has always encouraged and supported water conservation, through various educational programs and special events; and

WHEREAS, every business, industry, school and citizen can make a difference when it comes to conserving water; and

WHEREAS, every business, industry, school and citizen can help by saving water and thus promote a healthy economy and community; and

NOW, THEREFORE, The City Commission of the City of Wildwood, Florida, does hereby proclaim the month of April 2013 as

W A T E R C O N S E R V A T I O N M O N T H

in the City of Wildwood, and calls upon all citizens and businesses to help protect our precious resource by practicing water saving measures and becoming more aware of the need to save water.

PASSED AND DULY ADOPTED in regular session this 25th, day of March 2013.

CITY COMMISSION
CITY OF WILDWOOD FLORIDA

S E A L

Ed Wolf, Mayor

ATTEST: _____

Joseph Jacobs, City Clerk

"Pam Law"

Subject: FW: Mayors Day of Recognition for National Service
Attachments: Fact Sheet.pdf; Sample Proclamation.docx

From: John Thomas [<mailto:JThomas@flcities.com>]
Sent: Wednesday, March 06, 2013 11:01 AM
To: undisclosed-recipients:
Subject: Mayors Day Recognition for National Service

1. Does the City want to participate in this?
2. Does the City want to issue a proclamation designating April 9, 2013 as "National Service Recognition Day?"

Dear Key Official:

Did you know that national service programs engage more than 46,000 people to meet local needs, strengthen communities and increase civic engagement in Florida? These programs, including AmeriCorps and Senior Corps, address education, the environment, public safety, emergency management and more, utilizing the tremendous power of citizens as change-agents in communities across Florida.

The Corporation for National & Community Service has an exciting new initiative called the [Mayors' Day of Recognition for National Service](#), which is happening on April 9, 2013. This is a great opportunity for mayors to show their public support for national service programs and thank the individuals who serve.

Mayors across the country will hold public events, engage with national service members and volunteers, issue proclamations and use both traditional and social media to highlight the value of national service to the nation's cities. An additional sponsor will be [Cities of Service](#), a nationwide, bipartisan coalition of mayors committed to engaging citizens in addressing critical city needs through volunteering.

The following is a list of FL mayors who have signed on as of February 20, 2013:

- Mayor Alvin Brown – Jacksonville
- Mayor Tomas Regaldo – Miami
- Mayor Buddy Dyer – Orlando
- Mayor John Sorey, Naples
- Mayor George N. Cretekos, Clearwater
- Mayor Beth Talabisco – Tamarac
- Mayor Sarah "Sam" Seevers - Destin

Volunteer Florida, which administers AmeriCorps programs in Florida, is asking mayors to participate in two simple ways:

1. Sign up on the Corporation for National and Community Service website:
<http://www.nationalservice.gov/about/initiatives/form.asp>
2. Consider issuing a proclamation declaring April 9, 2013 as National Service Recognition Day. A draft proclamation is attached, which can be edited to suit your city.

Thank you for your consideration and support

John Charles Thomas
Director, Communications & Political Initiatives
P.O. Box 1757
Tallahassee, FL 32302
850 222-9684
850 222-3806 fax

Mayors Day of Recognition for National Service

Tuesday, April 9, 2013



Every day, in cities across America, national service is tackling tough problems and strengthening communities. On April 9, 2013, Mayors across the country will thank those who serve and recognize their impact on the first-ever Mayors Day of Recognition for National Service.

The nation's Mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to address city challenges. Whether supporting food banks and homeless shelters, restoring city parks, building homes, providing health services, tutoring and mentoring students, and managing community volunteers, national service members help mayors tackle tough problems. To spotlight their impact and thank those who serve, mayors across the country will participate in the first-ever **Mayors Day of Recognition for National Service** on April 9, 2013. On this day, mayors will hold public events and use traditional and social media to highlight the value and impact of national service to the nation's cities. The initiative is being led by Philadelphia Mayor Michael Nutter, President of the U.S. Conference of Mayors; the Corporation for National and Community Service; Cities of Service, and other organizations.

National Service: A Resource for Cities

As the federal agency for national service and volunteering, CNCS annually engages four million citizens in service at more than 70,000 sites across the country. Through AmeriCorps, VISTA, NCCC, Senior Corps, the Social Innovation Fund, and other programs, CNCS leverages federal and private funds to support organizations that achieve measurable results where the need is greatest. A significant portion of this investment is focused on cities. CNCS has investments in more than 500 cities with a population of at least 30,000. Last year, CNCS leveraged more than \$1 billion in investments for organizations operating or based in these cities. National service also plays a key role in many smaller cities and towns and rural areas.

Why a Mayors Day of Recognition?

As solution-focused local elected officials, mayors have a unique role in this country. Mayors' focus on engaging citizens and meeting local needs matches CNCS's mission to improve lives, strengthen communities, and foster civic engagement. CNCS's priority on expanding economic opportunity to create sustainable and resilient communities directly aligns with the goals of mayors. A coordinated day of recognition presents a unique opportunity to spotlight the key role that national service plays in solving local problems and challenges. Participating in the day will highlight the impact of citizen service, show support for nonprofit and national service groups, and inspire more residents to serve in their communities.

What are the Goals of the Day?

- Highlight how mayors use national service to solve their local challenges
- Thank national service members for their commitment and impact
- Build public awareness about the value and impact of national service to the nation's cities
- Highlight the role that national service plays in recruiting and managing citizen volunteers to focus and amplify their impact
- Provide opportunities for Mayors to communicate about the impact of national service to national policy-makers
- Generate press coverage and online discussion about Mayors supporting service

Who Can Participate?

Mayors, city or county managers, or other chief executives of cities of any size.

Additional Resources

CNCS offers a variety of resources that can help Mayors learn about national service and volunteering in their cities expand the scope and impact of volunteering by their residents:

- The annual Volunteering and Civic Life in America report is the most comprehensive data on volunteering ever assembled, providing detailed information on volunteering trends and demographics in the U.S., all fifty states, and more than 150 major cities. Visit: www.volunteeringinamerica.gov
- Each year, CNCS produces National Service State Profiles that list all funding, projects, and participants in every state. CNCS will also produce profiles for cities in preparation for the Mayors Day of Recognition for National Service.

How Can Mayors Get Involved?

Mayors are encouraged to hold a public event, issue a proclamation or other form of recognition, and use traditional or social media to highlight the impact of national service. Here are several ways mayors can participate:

- Issue a mayoral proclamation naming April 9 as National Service Recognition Day
- Visit national service programs or projects in order to highlight their value to the city
- Invite national service programs (and their members and organization's board of directors) to City Hall for a public roundtable to discuss how they address city problems
- Issue a press release or report on the scope and impact of national service in your city
- Serve with a national service program as a "member" for a day to highlight the important work being done in their community
- Use Twitter, Facebook, and other social media outlets to thank national service programs and members serving in your community
- Write an op-ed about the unique contributions of national service your city
- Take a group photo with all national service members in your city

Where Can I Learn More?

To learn more or register your city to participate, go to www.nationalservice.gov/mayorsforservice or contact Collin Burton, Office of Government Relations, 202-606-6902 or cburton@cns.gov. You can also contact the CNCS Director in your state. A list of CNCS state offices can be found here: <http://www.nationalservice.gov/about/contact/stateoffices.asp>

About CNCS

The Corporation for National and Community Service is a federal agency that engages more than four million Americans in service through its AmeriCorps, Senior Corps, Social Innovation Fund, and other programs, and leads President's national call to service initiative, United We Serve. For more information, visit NationalService.gov.

Sample Mayor Proclamation

Mayors Day of Recognition for National Service

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and,

WHEREAS, AmeriCorps and Senior Corps address the most pressing challenges facing our cities and nation, from educating students for the jobs of the 21st century and supporting veterans and military families to preserving the environment and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, national service participants serve in more than 70,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and,

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and,

WHEREAS, AmeriCorps members and Senior Corps volunteers demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with mayors across the country to support the Mayors Day of Recognition for National Service on April 9, 2013.

THEREFORE, BE IT RESOLVED that I, [MAYOR NAME], Mayor of [CITY], do hereby proclaim April 9, 2013, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our city, to thank those who serve; and to find ways to give back to their communities.



March 8, 2013

Honorable Ed Wolf
Mayor
City of Wildwood
100 N. Main Street
Wildwood, FL 32785



Dear Mayor Wolf:

As one of our valued Amtrak Communities, I am writing to invite you to join us in celebrating National Train Day on May 11, 2013.

Around the country, we have seen how Amtrak stations bring jobs, economic revitalization, and new attractions to many cities and towns. This year's celebration entitled, "Trains Matter," will be about expanding the awareness of Amtrak station locations, routes, services, and destinations.

Hundreds of local celebrations took place in 2012. Some of these locally-sponsored events ranged from open houses at the train station with refreshments, having rail historians speak at the library, large coordinated events with area musicians, train displays, activities for children, and promotions at local restaurants. With your help, we hope to expand awareness by inspiring and reminding passengers that trains do not simply move people, but are catalysts for economic growth.

To promote your station and the *Silver Service* that serves your community, Amtrak's Corporate Marketing will coordinate the following for 2013 National Train Day events:

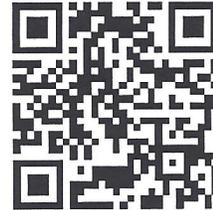
- Provide over 100 stations with "NTD in a Box" materials that will range from customized posters and flyers to banners and branded giveaways. These resources will make it easier to promote your local event without you having to incur additional expenses.
- Partner with local businesses and universities, who are dependent on an operational station, to spread the "Trains Matter" message and encourage attendance in the event.
- Customize events to their region by incorporating route-specific elements that celebrate the specific train(s) serving each community.



Honorable Ed Wolf
March 11, 2013
Page 2

Amtrak serves more than 500 destinations in 46 states on a 21,000-route-mile system. From major metropolitan areas to small rural towns, tens of millions of Americans rely on trains for their transportation needs. National Train Day can be a catalyst for your community to recognize its role in the national rail system.

Can we count on you to be a part of this wonderful day of celebration and fun?



If you wish to join in this year's celebration, please contact me at (504) 528-1639 or StenniT@amtrak.com. For more information or for one-click registration for your event, please visit us at NationalTrainDay.com/hostyourownevent, on Facebook at facebook.com/NationalTrainDay or on Twitter at @natltrainday. For Smartphone users, please use the QR code to the right.

Thank you for being an Amtrak Community, and we look forward to your participation in the 2013 National Train Day.

Sincerely,

A handwritten signature in black ink that reads "Thomas L. Stennis, III". The signature is written in a cursive style with a large, stylized initial 'T'.

Thomas L. Stennis, III
Director, Government Affairs



MID FLORIDA COMMUNITY SERVICES, INC.
Central Office 820 Kennedy Blvd., Brooksville, FL 34601
Mailing Address P.O. Box 896, Brooksville, FL 34605-0896
Telephone (352) 796-1425 Fax (352) 796-9952
www.mfcs.us.com

Hernando County

Senior Services
Community Assistance
820 Kennedy Blvd.
Brooksville, FL 34601
(352) 796-1425

11245 Spring Hill Drive
Spring Hill, FL 34609
(352) 610-4401

Head Start

835 School Street
Brooksville, FL 34601
(352) 754-2464

11245 Spring Hill Drive
Spring Hill, FL 34609
(352) 556-4801

Transportation

1122 Ponce DeLeon Blvd.
Brooksville, FL 34601
Trans Herpando
(352) 799-1510

Children's Advocacy Center

880 Kennedy Blvd.
Brooksville, FL 34601
(352) 754-8809

Family Visitation Center

275 Oak Street
Brooksville, FL 34601
(352) 796-7024

Lake County

Senior Services
1211 Penn Street
Leesburg, FL 34748
(352) 326-3540

Pasco County

Community Assistance
14446 7th Street
Dade City, FL 33523
(352) 567-0533

Sumter County

100 E. Dade Avenue
Bushnell, FL 33513
Senior Services
(352) 793-6111
Community Assistance
(352) 793-3114

Head Start

Bushnell
403 S. Lincoln Street
Bushnell, FL 33513
(352) 568-0821

Volusia County

Head Start
803 S. Woodland Blvd.
Deland, FL 32720
(386) 736-1325

Citrus County

Community Assistance
1649 Gulf to Lake Hwy.
Leesport, FL 34461
(352) 527-3809

Family Visitation Center

204 S. Seminole Avenue
Inverness, FL 34452
(352) 637-3154

★ MARCH
★ ★ ★ FOR
★ MEALS



March 11, 2013

The Honorable Mayor Ed Wolf
City of Wildwood
100 N. Main Street
Wildwood, FL 34785

Dear Mayor Wolf,

As Mayor of *Wildwood, Sumter County*, you are in an excellent position to assist *Mid Florida Community Services, Sumter County Senior Services Nutrition and Meals on Wheels Program* in addressing senior hunger, a serious problem currently plaguing our community and other communities across the United States.

Sumter County Senior Services Nutrition Program participates in the National March For Meals campaign. This annual campaign, sponsored by the Meals On Wheels Association of America (MOWAA), is intended to generate public awareness, recruit new volunteers and increase local fundraising. We are planning for the March For Meals and will include a component called *Mayors For Meals* in the campaign in March 2013. *Mayors For Meals Day* will begin on *Wednesday, March 20, 2013 and continue through the Month of March*. On this designated day, mayors across the country will show their support for the Meals On Wheels program in their city by delivering meals to seniors. In March 2012, the *Mayors For Meals* campaign was a major success. Over 1,500 mayors and other elected officials delivered meals on *Mayors For Meals Day*.

Mayor Wolf, we believe you have a unique platform from which to help us raise awareness about the issue of senior hunger. As Mayor of Wildwood, Sumter County you are a recognizable and strong voice in our community. By participating in *Mayors For Meals Day* and delivering meals on *Wednesday, March 20, 2013, or another day through the end March* you can help *Sumter County Senior Services Nutrition and Meals on Wheels Program* gain much-needed visibility for this cause.



Sponsored by the State of Florida Department of Community Affairs, State of Florida Department of Elder Affairs, State of Florida Commission for Transportation Disadvantaged, Florida Department of Transportation, U.S. Department of Health & Human Services - Administration for Children and Families, Hernando County Board of County Commissioners, Lake County Board of County Commissioners, Sumter County Board of County Commissioners, Volusia County Council, Corporation for National Service, United Way of Hernando County, United Way of Lake & Sumter Counties, Kids Central, Inc., Florida Network of Children's Advocacy Centers, National Children's Alliance, Office for Victims of Crimes, and Community Foundation of Hernando County.

If you are interested in joining *Mayors For Meals* Day, please contact us at your earliest convenience. Simply complete the Mayors For Meals 2013 commitment form by visiting www.mowaa.org/mayorsignup to verify that you will participate in *Mayors For Meals* Day on *Wednesday, March 20, 2013, or another day in March*. I would be delighted to answer any questions that you may have and can be reached at (352-796-0485) or (george@mfc.us.com). Thank you for your serious consideration of our request. I look forward to hearing from you.

Sincerely,



George Popovich, Director
Senior Services
Mid Florida Community Services