

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
November 28, 2011 – 7:00 p.m.
CITY HALL COMMISSION CHAMBER

The City Commission of the City of Wildwood Florida met in Regular Session, November 28, 2011 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: Interim City Manager Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Lieutenant Olbek, Development Services Director Peavy, Senior Planner Grimm, Human Resource Coordinator Cox and AVT Law.

The meeting was called to Order followed by an invocation and Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS

None

2. REPORTS AND PUBLIC INPUT

a. City Manager

1) FYI – October Budget Analysis Report (Attachments)

ICM Jacobs noted the first month does not show very much, however, the insurance was paid as a lump sum in October, which makes the expenditures appear to be over, because the insurance payment was budgeted over several months. Have a better feel for the budget after the first quarter.

2) It has been recommended that the annual banquet be postponed until after the new year. January 13 has been planned. Commission approved by common consensus.

3) 24 City Manager applications have been sent to Range Riders. They will rate the top 10, although the Commission can interview whatever number they decide. Mayor Wolf suggested that a special meeting with the Interim City Manager and staff be held prior to scheduling the interviews. HRC Cox – upon receiving the top 10 from the Range Riders, she will complete background checks, reference checks, and previous employment checks. Then packets will be compiled for each Commissioner to review and decide on the five they would like to interview first. Mayor Wolf asked if any of the applicants are still active as administrators and HRC Cox responded yes. Mayor Wolf recommended that the Commission come up with questions to be compiled for the interview.

b. City Attorney – none.

c. City Clerk – none.

d. Commission Members

Wolf – since training is complete, will houses on the corner be demolished.

Allen – received information at the conference and provided information to City Attorney regarding the Communication Tax.

e. Public Forum (10 minute time limit)

- f. Notes, Reports, and items for the file as attached

3. NEW BUSINESS – ACTION REQUIRED

- a. MINUTES
None

- b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)
None

- c. RESOLUTIONS FOR APPROVAL:

- 1) Resolution No. R2011-34 declaring a Fiscal Year 2010-2011 USDA Rural Development Grant for the purchase of two 2010 Police vehicles complete and closed (Attachments) (Staff Recommends Approval)

ICM Jacobs noted that the USDA Rural Development Grant has closed.

Motion by Commissioner Bivins, second by Commissioner Clark that Resolution R2011-34: A Resolution Of The City Commission Of The City Of Wildwood, Florida, Declaring A USDA Grant Funding Source As Being Closed; Providing For An Effective Date: is adopted. Motion carried by unanimous vote.

- d. APPOINTMENTS
None

- e. CONTRACTS AND AGREEMENTS

- 1) Discussion/Approval for Mayor Wolf to execute the Third Addendum to the Developer's Agreement between the COW and Homes In Partnership to correct legal description errors provided in the original, first and second addendums caused by scriveners error (Attachments) (Staff Recommends Approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to authorize execution of the Third Addendum to the Developer's Agreement between the COW and Homes In Partnership to correct legal description errors provided in the original, first and second addendums caused by scriveners error. Motion carried by unanimous vote.

- f. FINANCIAL

- 1) Bills for Approval (Attachments – Staff Recommends Approval)

Motion by Commissioner Allen, second by Commissioner Strickland to pay the bills. Motion carried by unanimous vote.

- g. GENERAL ITEMS FOR CONSIDERATION

- 1) Discussion/Approval of Request for a two-year extension of the Oxford Crossings Apartments PUD by Jeffrey Head of Farner, Barley & Assoc. on behalf of their client, Citizens First Bank (Attachments – Staff Recommends Approval)

Motion by Commissioner Allen, second by Commissioner Bivins to approve the Request for a two-year extension of the Oxford Crossings Apartments PUD by Jeffrey Head of Farner, Barley & Assoc. on behalf of their client, Citizens First Bank. Motion carried by unanimous vote.

ICM Jacobs reported that Parks & Recreation Coordinator Jason Hargrove has turned in his resignation effective December 16. He was offered a position with Plant City that he could not turn down since he and his family are moving to the Lakeland area due to a change in his wife's job.

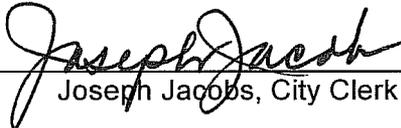
Mayor Wolf – go ahead and advertise to fill the position. HRC Cox noted she would like to advertise on the web, in the newspaper and place in the Parks & Recreation Association website. Will discuss fully with Joseph.

4. ADJOURN:
Upon motion by Commissioner Clark, second by Commissioner Strickland the meeting adjourned.

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SEAL

ATTEST:


Joseph Jacobs, City Clerk


Ed Wolf, Mayor