

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
MARCH 25, 2013 – 7:00 P.M.
CITY HALL COMMISSION CHAMBER

The City Commission of the City of Wildwood Florida met in Regular Session, March 25, 2013 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Green, Clark and Strickland. Also present were: City Manager Cannon, City Clerk Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, Development Services Director Peavy, and AVT Law.

The meeting was called to order followed by an invocation and Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS

- a. TIMED ITEM - CDBG FAIR HOUSING MEETING (For Elected Officials and the Public) to provide information about fair housing regulations and practices (Attachments)

Andy Easton, Andy Easton and Associates, grant writer for the City provided hand out regarding CDBG Fair Housing and explained. Commissioner Green asked if Mr. Easton to speak to Low Income housing. Mr. Easton noted there is Florida Housing Finance Corporation in Tallahassee which provides subsidized financing for developers.

- b. 7:00 PM – PUBLIC HEARING – CDBG PROJECT – FIRST (1ST) PUBLIC HEARING to obtain views from the public regarding community development needs (hand-outs available to the public) (Attachments)

Public Hearing opened.

Mr. Easton indicated funds are available this year but will diminish over the next year due to Federal sequestrian. He noted the application deadline for the CDBG is toward the end of the year. There is also an ED component that could be applied for if there is a business that needs infrastructure.

Mr. Easton noted there are four categories: Housing Rehabilitation, Neighborhood Revitalization, Economic Development, and the Commercial Revitalization. The most probable to receive funding is the Neighborhood Grant because there is more funding available in the category and there are more things that could be done to gain points. Noted there would be additional Public Hearings as the process moves forward.

No comments were received and the Public Hearing was closed.

2. REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)

- a. Special Presentations

1) Rolly Hepinstall, Marketing Director for Hawthorn Development Group – Introduction & Invitation to the Mayor and Commissioners, City staff and the Wildwood community to the Grand Opening of The Carriage House, a Gracious Living Facility located at 4680 Bellwether Lane in Oxford (next to Steeplechase) on Sunday, April 7, from 11 am to 4 pm. (Attachment – Staff Recommends Approval)

Mr. Hepinstall provided invitations to the grand opening of the Carriage House a part of Hawthorn. Noted they have Steeple Chase another Senior Retirement community and are planning a third facility on Powell Road. Invited Commission to come and have dinner with the residents. Doug noted some amenities of Carriage House; a bakery, all meals made from scratch, theatre, and heated swimming pool. Mr. Hepinstall noted the facility has 135 apartments and the new facility will probably have 135 which should begin in Spring 2013. Doug noted there will be additional positions available. Mr. Hepinstall noted they like to hire high school students as evening servers in the dining room. Doug noted they are ready for up to 2000 people are the grand opening and will have food and entertainment. Noted there is a time slot on the program for a City representative to speak.

2) A Proclamation honoring Senior Citizens and declaring Sunday, April 7, 2013 as Senior Citizens' Day in Wildwood (Attachment – Staff Recommends approval)

Motion by Commissioner Clark, second by Commissioner Green to adopt A Proclamation honoring Senior Citizens and declaring Sunday, April 7, 2013 as Senior Citizens' Day in Wildwood. Motion carried by unanimous vote.

3) Robert Skolnik, Independent Consultant Representing Lake Sumter State College in Sumter County who is seeking a letter of support from the City for the Sumter County Workforce Education and Innovation Center – Introduction and brief overview of Sumter County Workforce Education and Innovation Center (Attachments – Staff Recommends Approval)

Mr. Skolnik provided a brief overview of the partnerships of several agencies in Lake and Sumter Counties.

Motion by Commissioner Clark, second by Commissioner Green to authorize a letter of support from the City for the Sumter County Workforce Education and Innovation Center. Motion carried by unanimous vote.

- b. City Manager – None
- c. City Attorney – None
- d. City Clerk – Item on agenda
- e. Commission Members
 - 1) Mayor Wolf expressed gratitude for help from Parks and Recreation Department for the Rotary Club walk.
- f. Public Forum (10 minute time limit)
 - 1) Beverly Steele, Young Performing Artist Inc. Thanked the Commission for hearing request in December and the support. Requested that the Commission revisit the City's sponsorship donation policy and include financial donations. Noted that grant funding is smaller now than in years past and even though their grant

scoring was high enough; the funds were depleted when their group came up. Sumter County is no longer considered a Rural and Underserved county and must compete with areas such as Miami, Orlando, Gainesville, etc. The Rural and Underserved counties are afforded special grant scoring. Although the group provides services inside and outside of Wildwood, but asked for funding only for the Wildwood projects. In 2000 the City allowed a grant to be written for an after school program held in what was the MADDAD's building. Ms. Steele expressed appreciation to the Commission for providing the past support. Again asked the Commission to revisit the donation policy.

Mayor Wolf asked the City Manager and staff to review the donation policy.

g. Notes and Reports

1) FYI – Budget Analysis Report for the month of February 2013

Mayor Wolf noted the budget analysis report and noted they would discuss next report as it would be six months of the budget year.

2) FYI – Copy of recommendation from James R. Karels, Director of the Florida Forest Service to the National Arbor Day Foundation that the City has met all the Standards required to be recertified as a Tree City USA for 2012 (23 Years!) (Attachment)

Application made.

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

1) Minutes of Regular Meeting held on March 11, 2013 (Attachments – Staff Recommends Approval)

Motion by Commissioner Green, second by Commissioner Clark to approve the minutes as typed. Motion carried by unanimous vote.

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

1) Ordinance No. O2013-09 An ordinance amending sections 1.6, 1.14, 4.2, and 5.2 of the Land Development Regulations, modifying the development review process to reduce processing time for development approval (Attachments – First Reading)

O2013-09 introduced and read by title only on first reading.

DSD Peavy noted these are the changes discussed at the last meeting regarding subdivision plans, site plan modification and replatting.

2) ORDINANCE No. O2013-10 An ordinance to prohibit the possession, sale, offer for sale or display of synthetic drugs or synthetic stimulants and certain legal presumptions concerning the same within the City of Wildwood (Attachments – First Reading)

O2013-10 introduced and read by title only on first reading.

CA Blair indicated the ordinance was requested by the Commission and is based on ordinances that other cities have adopted.

- c. RESOLUTIONS FOR APPROVAL - None
- d. APPOINTMENTS – None

e. CONTRACTS AND AGREEMENTS

1) Request from Power Corporation (Lakeside Landings) to enter into a Traffic Enforcement Agreement with the City to establish terms and conditions for the assumption of jurisdiction limited to the public purpose of enforcing the State Uniform Traffic Control provisions on the private roads owned or controlled by the Homeowners Association in the Lakeside Landings development (Attachments – Staff Recommends Approval)

CA Blair noted there are some things that have to be worked out before signed. The two things are: the amount they would have to pay if they requested extra manpower in their subdivision and the City had it available and what amount of time would trigger that. Mayor Wolf asked how you would define pay. CA Blair indicated pay would be addressed every year and based on what it cost the City. The level of officer would have to be considered to calculate the pay. She indicated she was not aware this would be on the agenda and would like time to work with Chief Reeser before it is signed. Commissioner Strickland indicated that is the questions he had and who will be responsible for documenting the hours and doing the billing. There are blanks that need to be filled in before signing, possibly table until next meeting. Commissioner Strickland and Mayor Wolf suggested there be a separate agreement regarding the extra services. CA Blair indicated the agreement could be approved subject to coming to an understanding regarding how we would trigger the need for additional services and how often it would be revisited. Noted the roads are private and owned by the Association who can invite the City in and with this agreement allow the City to enforce traffic on those roads.

Motion by Commissioner Clark, second by Commissioner Strickland to approve the agreement excluding the request for additional services section, with a separate agreement to be brought back for the requested additional services. Motion carried by unanimous vote.

f. FINANCIAL

1) Bills for Approval (Attachments – Staff Recommends Approval)

In response to a question from Commissioner Strickland, P&RC Hudson indicated the initial thought was to charge \$50.00, however since the food trucks would have to go through an inspection with a once per year fee of \$50.00, there was no participation fee charged for this first Food Truck Night. Some vendors did back out at the last minutes. The Food Truck Night is expected to pay for itself.

Mayor Wolf noted that he still wants to see a policy for personal vehicle use. CA Blair indicated a draft was sent over and would expect it on the agenda shortly.

Motion by Commissioner Green, second by Commissioner Strickland to pay the bills. Motion carried by unanimous vote.

2) Request Approval for Kimley-Horn Amendment Number 1 to IPO # 20 to include the preparation of a Groundwater Impact Analysis required as a condition by SWFWMD for the City's WUP (No. 20 008135.009) renewal, at a cost of \$7,500. (Attachments – Staff Recommends Approval)

Motion by Commissioner Green, second by Commissioner Clark to approve Kimley-Horn Amendment Number 1 to IPO #20 to include the preparation of a Groundwater Impact Analysis required as a condition by SWFWMD for the City's WUP (No. 20 008135.009) renewal, at a cost of \$7,500. Motion carried by unanimous vote.

g. GENERAL ITEMS FOR CONSIDERATION

1) Request from Relay for Life for The Villages of Hope asking for an 'in-kind' donation of the presence of an armed Wildwood Police Officer at the Relay for Life event on Friday, April 5, from 6 p.m. until Saturday, April 6, at noon due to the volume of funds being raised throughout the event (Attachments – Board Option)

P&RC Hudson noted this will take place inside of the Wildwood Community Center.

By Common Consent the City Commission referred to City Manager and Staff to make decision based on discussion.

2) Request for approval to host the 7 & 8 Year Old Boys Dixie Youth State Tournament at Millennium Park Ballfields June 29 through July 3 or 4 and request for a fee waiver for the Wildwood Community Center on Friday, June 28 to host the Opening Ceremonies Banquet. In addition, they are requesting the use of City staff to drag, line, and provide field maintenance as needed during the tournament. (Attachments – Staff Recommends Approval)

Motion by Commissioner Clark, second by Commissioner Green to grant request to host the 7 & 8 Year Old Boys Dixie Youth State Tournament at Millennium Park Ballfields June 29 through July 3 or 4 and request for a fee waiver for the Wildwood Community Center on Friday, June 28 to host the Opening Ceremonies Banquet. In addition, they are requesting the use of City staff to drag, line, and provide field maintenance as needed during the tournament. Motion carried by unanimous vote.

3) Request from SWFWMD to declare the month of April as Water Conservation Month (Attachments – Staff Recommends Approval)

Motion by Commissioner Clark, second by Commissioner Strickland to adopt a Proclamation to declare the month of April as Water Conservation Month. Motion carried by unanimous vote.

Chris Zajack of SWFWMD expressed thanks to the City for its support.

- 4) Request from John Thomas at the Florida League of Cities asking the City to participate in the Mayors' Day of Recognition for National Service day nationwide event on April 9, 2013, and to issue a Proclamation declaring April 9, 2013 as "National Service Recognition Day" (Attachments – Board Option)

Mayor Wolf requested this item be placed on the April 8 agenda.

- 5) Invitation from Amtrak to participate in celebrating "National Train Day" on May 11, 2013 (Attachments – Board Option)

Information only.

- 6) Request from George Popovich, Director of Senior Services, Mid Florida Community Services for the Mayor to participate in the "Mayors for Meals" Campaign by delivering "Meals on Wheels" on any day from March 20 through the end of March to generate public awareness, recruit new volunteers and increase local fundraising for the Sumter County Senior Services Nutrition and Meals on Wheels Program (Attachments – Board Option)

Mayor Wolf requested that George Popovich be notified he is available and would need to know when.

4. ADJOURN

Upon a motion by Commissioner Strickland, second by Commissioner Clark the meeting was adjourned.

SEAL
ATTEST: Joseph Jacobs
Joseph Jacobs, City Clerk

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

Ed Wolf
Ed Wolf, Mayor

IMPORTANT DATES (No Attachments)

- a. March 30, 2013 – (Saturday) – 4th Annual Easter Eggstravaganza – 9:00 AM – Millennium Park Baseball Fields
- b. April 5 & 6, 2013 – (Friday & Saturday) – Relay for Life – Starts at 6:00 PM April 5 – Ends at 12:00 Noon on April 6th – Wildwood Community Center
- c. April 7, 2013 – (Sunday) – The Carriage House Grand Opening AND Ribbon Cutting – 11:00 AM to 4:00 PM (Ribbon Cutting at 1:30) – 4680 Bellwether Lane, Oxford, FL
- d. April 8, 2013 – (Monday) – City Commission Meeting – 7:00 PM – City Hall Commission Chamber
- e. April 15, 2013 – (Monday) – LAST Day for AARP Tax Aide – 8:30 AM to 3:30 PM – Wildwood Community Center
- f. April 22, 2013 – (Monday) – City Commission Meeting – 7:00 PM – City Hall Commission Chamber
- g. April 26, 2013 – (Friday) – Tree City USA Commemoration Ceremony – 23 years/Arbor Day – 9:00 AM – City Hall Front Steps
- h. May 2, 2013 – (Thursday) - Grand Opening & Open House for Providence Independence at Wildwood – 4:00 PM to 8:00 PM - 7676 Rio Grande Blvd, Wildwood (Off of 466-A)
- i. May 6, 2013 – (Tuesday) – Parks & Recreation Board Meeting – 6:00 PM – City Hall Conference Room #124
- j. May 13, 2013 – (Monday) – City Commission Meeting – 7:00 PM – City Hall Commission Chamber
- k. May 27, 2013 – (Monday) – MEMORIAL DAY HOLIDAY – All City Offices Closed except Police Department