



# Agenda

# Agenda

## CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1  
 Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5  
 Pamala Harrison-Bivins – Seat 2  
 Don C. Clark – Seat 4  
 Robby Strickland – Seat 3  
 Robert Smith –City Manager

January 23, 2012  
 7:00 PM

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A-If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (The City of Wildwood DOES NOT provide this verbatim record).

## **AGENDA**

- THE MEETING IS CALLED TO ORDER BY THE MAYOR
- INVOCATION
- FLAG SALUTE

### 1. TIMED ITEMS AND PUBLIC HEARINGS

7:00 PM (a)	<b>PUBLIC HEARING – 2nd FINAL READING</b>	<b>Ordinance No. O2012-02;</b> An ordinance requiring any and all animals brought on City property to be on a leash (Attachments – Staff Recommends Approval)
7:00 PM (b)	<b>PUBLIC HEARING – 2nd FINAL READING</b>	<b>Ordinance No. O2012-03;</b> An ordinance providing for control of remote control planes on City property (Attachments – Staff Recommends Approval)
7:00 PM (c)	<b>PUBLIC HEARING – 2nd FINAL READING</b>	<b>Ordinance No. O2012-04;</b> An ordinance amending Ordinance numbers 212, 303 and O2010-06 and section 19-30, City Of Wildwood Code; providing for application of base utility rates; providing for application of metered rates based upon consumption (Attachments – Staff Recommends Approval)
7:00 PM (d)	<b>TIMED ITEM</b>	None

\* Quasi Judicial Hearing

### 2. REPORTS AND PUBLIC INPUT

- **SPECIAL PRESENTATION:** None at this time
  - a. City Manager
  - b. City Attorney
  - c. City Clerk
  - d. Commission Members
  - e. Public Forum (10 minute time limit)
  - f. Notes, Reports, and items for the file as attached

3. **NEW BUSINESS – ACTION REQUIRED**

a. **MINUTES**

1. None

b. **ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

1. Ordinance No. O2012-05 Amending Ordinance No. O2011-10 and Sections 19-181; 19-237; 19-281; 19-282(B); 19-283; 19-291 of City of Wildwood Code to provide for: Definitions; for wastewater subject to a categorical pretreatment standard; for removal of process for seeking a waiver; for environmental permits; for certification of permit applications; and for penalties (Attachments – Staff Recommends Approval)
2. Ordinance No. O2012-06 Repealing section 13-4 of the City of Wildwood Code and section 1 of Ordinance No. 308 to make the City's firearm code more conducive to Florida State Statutes' firearm regulations (Attachments – Staff Recommends Approval)

c. **RESOLUTIONS FOR APPROVAL:**

1. None

d. **APPOINTMENTS**

1. None

e. **CONTRACTS AND AGREEMENTS**

1. None

f. **FINANCIAL**

1. Bills for Approval (Attachments – Staff Recommends Approval)

g. **GENERAL ITEMS FOR CONSIDERATION**

1. Request from Johnny Sands, President of Wildwood Dixie Youth League for permission to place outside storage unit at the Millennium Park ball field complex to store their equipment (Attachments – Board Option)

4. **ADJOURN:**

~~~~~

**NOTES – NO ACTION REQUIRED:**

- a. None

**REPORTS:**

**CITY MANAGER (2.a.f.):**

1. FYI – December Budget Comparison Report (Attachments)

## TIMED ITEMS AND PUBLIC HEARINGS

|                   |                                                   |                                                                                                                                                                                                                                                                                                     |
|-------------------|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7:00<br>PM<br>(a) | <b>PUBLIC HEARING –<br/>2nd FINAL<br/>READING</b> | <b>Ordinance No. O2012-02;</b> An ordinance requiring any and all animals brought on City property to be on a leash (Attachments – Staff Recommends Approval)                                                                                                                                       |
| 7:00<br>PM<br>(b) | <b>PUBLIC HEARING –<br/>2nd FINAL<br/>READING</b> | <b>Ordinance No. O2012-03;</b> An ordinance providing for control of remote control planes on City property (Attachments – Staff Recommends Approval)                                                                                                                                               |
| 7:00<br>PM<br>(c) | <b>PUBLIC HEARING –<br/>2nd FINAL<br/>READING</b> | <b>Ordinance No. O2012-04;</b> An ordinance amending Ordinance numbers 212, 303 and O2010-06 and section 19-30, City Of Wildwood Code; providing for application of base utility rates; providing for application of metered rates based upon consumption (Attachments – Staff Recommends Approval) |
| 7:00<br>PM<br>(d) | <b>TIMED ITEM</b>                                 | None                                                                                                                                                                                                                                                                                                |

**ORDINANCE NO. O2012-02**

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, PROVIDING THAT ANY AND ALL ANIMALS BROUGHT ON CITY PROPERTY MUST BE ON A LEASH PROVIDING FOR EXCEPTIONS; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the City Commission of the City of Wildwood, Florida:

SECTION 1. Any and all animals brought on to City property are required to be on a leash at all times. Failure to maintain the animal on a leash may result in ejection from the property.

SECTION 2. The City may designate an area on City property where animals may be released from a leash as long as they remain within the designated area.

SECTION 3. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 4. If any section, sentence, clause or phrase of this ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said ordinance.

SECTION 5. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2012, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair, City Attorney

**ORDINANCE NO. O2012-03**

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA,  
PROVIDING FOR THE CONTROL OF THE USE OF REMOTE  
CONTROL PLANES ON CITY PROPERTY EXCEPT IN  
AREAS DESIGNATED FOR SUCH USE BY THE CITY;  
PROVIDING FOR CONFLICT; PROVIDING FOR AN  
EFFECTIVE DATE.

BE IT ORDAINED by the City Commission of the City of Wildwood, Florida:

SECTION 1. No remote control planes may be used on City property except in areas designated as appropriate for use by the City. Any such areas will be posted with signs indicating the area where the use is allowed. In no event shall the remote control use of planes be allowed to fly over areas not specifically posted for such use.

SECTION 2. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 3. If any section, sentence, clause or phrase of this ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said ordinance.

SECTION 4. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2012, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair, City Attorney

ORDINANCE NO. O2012- 04

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, AMENDING ORDINANCE NUMBERS 212, 303 AND O2010-06 AND SECTION 19-30, CITY OF WILDWOOD CODE; PROVIDING FOR APPLICATION OF BASE UTILITY RATES; PROVIDING FOR APPLICATION OF METERED RATES BASED UPON CONSUMPTION; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Sections 19-30 and 19-155, City of Wildwood Code, and Ordinance numbers 212, 303 and O2010-06, the City of Wildwood City Commission has the authority to collect user rates and fees for utilities; and,

WHEREAS, the City of Wildwood staff has determined that there is a need to clarify when metered consumption rates become applicable to customers for water and wastewater service.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF WILDWOOD THAT:

SECTION 1. Section 19-30, City of Wildwood Code, is amended as follows (cross-throughs indicate deletions and underlines indicate additions):

**Section 19-30. Rates.**

(a) *User fees.* Charges to users of city water and/or sewer services for such service shall be in such amounts as are set pursuant to this article by schedule duly adopted by the city commission at any regular or special meeting of the commission after due notice thereof by the unusual agenda notice. Such schedule may be adopted and amended by the city commission upon motion duly made, after notice as above, and shall be signed by the mayor and attested by the city clerk. Copies thereof shall be on file in the office of the city clerk, available for inspection by the public during usual business hours.

(1) Base rates shall become applicable as follows:

~~(1)~~a. Single Family Residential: Base rate is assessed for both water and wastewater once water meter is set.

~~(2)~~b. Multi Family Developments: Base rate is assessed for water once meter is set and wastewater once lift station is cleared and

permitted to operate. (If tie in is made to existing cleared and permitted lift station, base rate is assessed once meter is set.)

~~(3)~~c. Commercial Developments: Base rate is assessed for water once meter is set and wastewater once lift station is cleared and permitted to operate. (If tie in is made to existing cleared and permitted lift station, base rate is assessed once meter is set.)

(2) Charges for metered consumption shall be as follows:

a. Water user fees based upon metered consumption shall be applicable from the time of connection to the water meter.

b. Wastewater user fees shall be based upon water consumption from the time the certificate of occupancy is issued. No wastewater user fees shall be charged before the certificate of occupancy is issued.

SECTION 2. If any section, subsection, sentence, clause, phrase of this ordinance, or any particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

SECTION 3. This ordinance shall take effect immediately upon its final adoption by the City Commission

PASSED AND ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2012, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair  
City Attorney

**2. REPORTS AND PUBLIC INPUT**

- **SPECIAL PRESENTATIONS:** None

**(a) CITY MANAGER:**

**NOTES: (2.f.)**

None

**REPORTS: (2.f.)**

(See “f” below)

**(b) CITY ATTORNEY:**

(1)

**(c) CITY CLERK:**

(1)

**(d) COMMISSION MEMBERS:**

(1)

**(e) PUBLIC FORUM:**

(1)

**(f) NOTES/REPORTS/FILED ITEMS:**

**REPORTS:**

**CITY MANAGER (2.a.f.):**

1. FYI – December Budget Comparison Report (Attachments)

**GENERAL FUND REVENUES  
BUDGET ANALYSIS  
MONTH OF DECEMBER, 2011  
FY 2012**

| ITEM                                                | BUDGETED               | ACTUAL                 | DIFFERENCE             | % COLLECTED   |
|-----------------------------------------------------|------------------------|------------------------|------------------------|---------------|
| Interfund Transfers - Industrial Park               | \$ 10,000.00           | \$ 10,000.00           | \$ 10,000.00           | 100.00%       |
| InterFund Transfers - Enterprise Fund               | \$ 350,000.00          | \$ 87,500.00           | \$ 262,500.00          | 25.00%        |
| State Revenue Sharing - State(Intergovt)            | \$ 176,375.00          | \$ 41,033.07           | \$ 135,341.93          | 23.26%        |
| Local Option Gas Tax - State(Intergovt)             | \$ 230,578.00          | \$ 58,920.16           | \$ 171,657.84          | 25.55%        |
| 01. Infrastructure Surtax(Intergovt)                | \$ 638,167.00          | \$ 152,931.82          | \$ 485,235.18          | 23.96%        |
| State Sales Tax - (Integovt)                        | \$ 358,277.00          | \$ 84,458.68           | \$ 273,818.32          | 23.57%        |
| County Motor Fuel Tax (9th cent) Intergovt)         | \$ 40,000.00           | \$ 9,031.50            | \$ 30,968.50           | 22.58%        |
| State Beverage License (Intergovt)                  | \$ 3,500.00            | \$ 1,611.66            | \$ 1,888.34            | 46.05%        |
| Mobile Home Licenses - State (Intergovt)            | \$ 13,000.00           | \$ 7,486.84            | \$ 5,513.16            | 57.59%        |
| Ad Valorem Taxes - Wildwood                         | \$ 1,439,906.00        | \$ 913,178.61          | \$ 526,727.39          | 63.42%        |
| Ad-valorem Taxes - CRA District-City                | \$ 68,950.00           | \$ -                   | \$ 68,950.00           | 0.00%         |
| Ad-valorem Taxes - CRA District - County            | \$ 125,068.00          | \$ -                   | \$ 125,068.00          | 0.00%         |
| Utility Tax - Water Sales - City                    | \$ 31,000.00           | \$ 8,120.31            | \$ 22,879.69           | 26.19%        |
| Utility Tax - Villages 5% Water Utility & CENTRAL   | \$ 150,000.00          | \$ 41,793.59           | \$ 108,206.41          | 27.86%        |
| Utility Tax - Electric/Gas                          | \$ 250,000.00          | \$ 69,843.45           | \$ 180,156.55          | 27.94%        |
| Telecommunications (Communication SVC) (Intergovt)  | \$ 205,000.00          | \$ 54,753.02           | \$ 150,246.98          | 26.71%        |
| Franchise Taxes - Electric (Progress Energy)        | \$ 475,000.00          | \$ 95,012.45           | \$ 379,987.55          | 20.00%        |
| Franchise Taxes - Electric (SECO)                   | \$ 100,000.00          | \$ 26,394.57           | \$ 73,605.43           | 26.39%        |
| Franchises Taxes - Natural Gas (TECO)               | \$ 2,750.00            | \$ 931.41              | \$ 1,818.59            | 33.87%        |
| Franchise Taxes - Refuse Service (Waste Management) | \$ 82,250.00           | \$ 21,190.95           | \$ 61,059.05           | 25.76%        |
| Interest Income                                     | \$ 23,000.00           | \$ 833.87              | \$ 22,166.13           | 3.63%         |
| Community Development Services                      | \$ 75,000.00           | \$ 23,705.91           | \$ 51,294.09           | 31.61%        |
| Second Dollar Fees - Police                         | \$ 1,250.00            | \$ 612.00              | \$ 638.00              | 48.96%        |
| Fines & forfeitures - Police                        | \$ 45,000.00           | \$ 12,978.26           | \$ 32,021.74           | 28.84%        |
| Community Center Rental                             | \$ 30,000.00           | \$ 7,499.83            | \$ 22,500.17           | 25.00%        |
| Community Center Reservation Fees                   | \$ -                   | \$ 320.00              | \$ (320.00)            | 0%            |
| Miscellaneous General Fund                          | \$ 17,500.00           | \$ 1,270.25            | \$ 16,229.75           | 7.26%         |
| Summer Camp Registrations                           | \$ 20,000.00           | \$ -                   | \$ 20,000.00           | 0.00%         |
| Dixie Youth Baseball Registration Fees              | \$ 1,000.00            | \$ 1,425.12            | \$ (425.12)            | 142.51%       |
| Life Flight Lease                                   | \$ 12,000.00           | \$ 3,000.00            | \$ 9,000.00            | 25.00%        |
| Fuel Tax Refunds (State)                            | \$ 4,000.00            | \$ 3,991.56            | \$ 8.44                | 99.79%        |
| USDA POLICE VEHICLE GRANT - 2010-2011               | \$ -                   | \$ 11,090.12           | \$ (11,090.12)         | 0.00%         |
| USDA POLICE VEHICLE GRANT - 2011-2012               | \$ -                   | \$ -                   | \$ -                   | 0.00%         |
| Police User Fees                                    | \$ 170,000.00          | \$ 14,900.00           | \$ 155,100.00          | 8.76%         |
| The Villages Amended Agreement - 2007               | \$ 45,000.00           | \$ -                   | \$ 45,000.00           | 0.00%         |
| City Occupational License                           | \$ -                   | \$ 648.50              | \$ (648.50)            | 0.00%         |
| CRA Administration Costs                            | \$ 19,297.00           | \$ -                   | \$ 19,297.00           | 0.00%         |
| Grower's Market                                     | \$ 17,640.00           | \$ 2,578.00            | \$ 15,062.00           | 14.61%        |
| Park's & Recreation Activities                      | \$ 10,000.00           | \$ 1,261.88            | \$ 8,738.12            | 12.62%        |
| Sumter County Dispatch Compensation                 | \$ 100,000.00          | \$ 100,000.00          | \$ -                   | 100.00%       |
| Administrative Building Services - Sumter County    | \$ 60,000.00           | \$ 20,925.00           | \$ 39,075.00           | 34.88%        |
| FDOT Lighting Agreement                             | \$ 7,046.00            | \$ -                   | \$ 7,046.00            | 0.00%         |
| FDOT Maintenance Agreement                          | \$ 6,400.00            | \$ -                   | \$ 6,400.00            | 0.00%         |
| CDBG Grant - (State)                                | \$ 700,000.00          | \$ -                   | \$ 700,000.00          | 0.00%         |
| Police Impact Fees                                  | \$ 10,000.00           | \$ 3,977.68            | \$ 6,022.32            | 39.78%        |
| Park & Recreation Impact Fees                       | \$ 10,000.00           | \$ 3,419.08            | \$ 6,580.92            | 34.19%        |
| Cash Forward - General Fund                         | \$ 163,288.00          | \$ -                   | \$ 163,288.00          | 0.00%         |
| Cash Forward - CRA Districts                        | \$ 100,000.00          | \$ -                   | \$ 100,000.00          | 0.00%         |
|                                                     |                        |                        | \$ -                   | 0.00%         |
|                                                     |                        |                        | \$ -                   | 0.00%         |
| <b>TOTAL GENERAL FUND REVENUES</b>                  | <b>\$ 6,397,242.00</b> | <b>\$ 1,898,629.15</b> | <b>\$ 4,498,612.85</b> | <b>29.68%</b> |

**GENERAL FUND EXPENDITURES  
BUDGET ANALYSIS REPORT  
MONTH OF DECEMBER, 2011  
FY 2012**

| <b>GENERAL FUND DEPARTMENTS</b>       | <b>BUDGETED</b>        | <b>ACTUAL</b>          | <b>DIFFERENCE</b>      | <b>% EXPENDED</b> |
|---------------------------------------|------------------------|------------------------|------------------------|-------------------|
| Legislative (Mayor/Commissioners)     | \$ 53,492.00           | \$ 14,489.41           | \$ 39,002.59           | 27.09%            |
| Executive (City Manager)              | \$ 179,830.00          | \$ 24,410.55           | \$ 155,419.45          | 13.57%            |
| Clerk/Finance Administration          | \$ 869,979.00          | \$ 270,327.74          | \$ 599,651.26          | 31.07%            |
| Development Services                  | \$ 341,842.00          | \$ 91,496.22           | \$ 250,345.78          | 26.77%            |
| Human Resources                       | \$ 66,538.00           | \$ 14,173.22           | \$ 52,364.78           | 21.30%            |
| Police                                | \$ 1,862,589.00        | \$ 413,445.68          | \$ 1,449,143.32        | 22.20%            |
| Streets/Public Works                  | \$ 900,740.00          | \$ 210,193.86          | \$ 690,546.14          | 23.34%            |
| Fleet Services                        | \$ 159,652.00          | \$ 37,467.57           | \$ 122,184.43          | 23.47%            |
| Community Redevelopment               | \$ 986,601.00          | \$ 78,137.73           | \$ 908,463.27          | 7.92%             |
| Parks & Recreation                    | \$ 409,673.00          | \$ 91,297.29           | \$ 318,375.71          | 22.29%            |
| Community Center                      | \$ 42,750.00           | \$ 7,743.82            | \$ 35,006.18           | 18.11%            |
|                                       | \$ -                   | \$ -                   | \$ -                   | 0.00%             |
| <b>TOTAL - OPERATING EXPENDITURES</b> | <b>\$ 5,873,686.00</b> | <b>\$ 1,253,183.09</b> | <b>\$ 4,620,502.91</b> | <b>21.34%</b>     |

NOTES:

| <b>DEBT SERVICE</b>                     | <b>BUDGETED</b>        | <b>ACTUAL</b>          | <b>DIFFERENCE</b>      | <b>% EXPENDED</b> |
|-----------------------------------------|------------------------|------------------------|------------------------|-------------------|
| City Hall Loan - Principal              | \$ 31,060.00           | \$ -                   | \$ 31,060.00           | 0.00%             |
| City Hall Loan - Interest               | \$ 90,570.00           | \$ -                   | \$ 90,570.00           | 0.00%             |
| <b>TOTAL - DEBT SERVICE</b>             | <b>\$ 121,630.00</b>   | <b>\$ -</b>            | <b>\$ 121,630.00</b>   | <b>0.00%</b>      |
|                                         |                        |                        |                        |                   |
| <b>CONTINGENCIES</b>                    | <b>BUDGETED</b>        | <b>ACTUAL</b>          | <b>DIFFERENCE</b>      | <b>% EXPENDED</b> |
| General Fund Operating                  | \$ 374,509.00          | \$ -                   | \$ 374,509.00          | 0.00%             |
| Police Impact Fees                      | \$ 10,000.00           | \$ -                   | \$ 10,000.00           | 0.00%             |
| Parks & Recreation Impact Fees          | \$ 10,000.00           | \$ -                   | \$ 10,000.00           | 0.00%             |
| CRA DISTRICTS                           | \$ 7,417.00            | \$ -                   | \$ 7,417.00            | 0.00%             |
| <b>TOTAL - CONTINGENCIES</b>            | <b>\$ 401,926.00</b>   | <b>\$ -</b>            | <b>\$ 401,926.00</b>   | <b>0.00%</b>      |
|                                         |                        |                        |                        |                   |
| <b>TOTAL - GENERAL FUND EXPENDITURE</b> | <b>\$ 6,397,242.00</b> | <b>\$ 1,253,183.09</b> | <b>\$ 5,144,058.91</b> | <b>19.59%</b>     |

**ENTERPRISE FUND REVENUES  
 BUDGET ANALYSIS REPORT  
 MONTH OF DECEMBER, 2011  
 FY 2012**

| <b>ITEM</b>                                                            | <b>BUDGETED</b>        | <b>ACTUAL</b>          | <b>DIFFERENCE</b>      | <b>% COLLECTED</b> |
|------------------------------------------------------------------------|------------------------|------------------------|------------------------|--------------------|
| Water Operational                                                      | \$ 1,380,708.00        | \$ 347,377.62          | \$ 1,033,330.38        | 25.16%             |
| Water Connection Fees                                                  | \$ 100,000.00          | \$ 60,370.22           | \$ 39,629.78           | 60.37%             |
| Water TIE Fees                                                         | \$ 15,000.00           | \$ -                   | \$ 15,000.00           | 0.00%              |
| Water Meter Installs                                                   | \$ 20,000.00           | \$ 7,122.41            | \$ 12,877.59           | 35.61%             |
| Water - Miscellaneous (on/off)                                         | \$ 20,000.00           | \$ 6,734.00            | \$ 13,266.00           | 33.67%             |
| Water Income - Other                                                   | \$ 7,500.00            | \$ 2,101.16            | \$ 5,398.84            | 28.02%             |
| Wastewater Operational                                                 | \$ 2,228,077.00        | \$ 567,874.76          | \$ 1,660,202.24        | 25.49%             |
| Wastewater Connection Fees                                             | \$ 200,000.00          | \$ 12,614.50           | \$ 187,385.50          | 6.31%              |
| Wastewater TIE Fees                                                    | \$ 25,000.00           | \$ -                   | \$ 25,000.00           | 0.00%              |
| Wastewater - Other Miscellaneous                                       | \$ 30,000.00           | \$ 3,399.00            | \$ 26,601.00           | 11.33%             |
| Wastewater TSS/COD                                                     | \$ 650,000.00          | \$ 172,025.46          | \$ 477,974.54          | 26.47%             |
| Reuse Water Operations                                                 | \$ 60,000.00           | \$ 16,211.98           | \$ 43,788.02           | 27.02%             |
| Interest Income                                                        | \$ 600.00              | \$ 563.58              | \$ 36.42               | 93.93%             |
|                                                                        |                        |                        | \$ -                   | 0.00%              |
| Water-Sewer - Cash Brought Forward                                     | \$ 163,288.00          | \$ -                   | \$ 163,288.00          | 0.00%              |
| <b>Total - Enterprise Fund Revenues</b>                                | <b>\$ 4,900,173.00</b> | <b>\$ 1,196,394.69</b> | <b>\$ 3,703,778.31</b> | <b>24.42%</b>      |
|                                                                        |                        |                        | \$ -                   | 0.00%              |
| Greenwood Cemetery Revenues                                            | \$ 4,550.00            | \$ 2,669.15            | \$ 1,880.85            | 58.66%             |
| Greenwood Cemetery - Cash Forward                                      | \$ 6,940.00            | \$ -                   | \$ 6,940.00            | 0.00%              |
|                                                                        |                        |                        |                        |                    |
| <b>Total - Cemetery Fund Revenues</b>                                  | <b>\$ 11,490.00</b>    | <b>\$ 2,669.15</b>     | <b>\$ 8,820.85</b>     | <b>23.23%</b>      |
| Industrial Park - Cash Forward                                         | \$ 10,950.00           | \$ -                   | \$ 10,950.00           | 0.00%              |
|                                                                        |                        |                        |                        |                    |
| <b>Total - Industrial Park Fund Revenues</b>                           | <b>\$ 10,950.00</b>    | <b>\$ -</b>            | <b>\$ 10,950.00</b>    | <b>0.00%</b>       |
|                                                                        |                        |                        |                        |                    |
| <b>Total - Enterprise, Cemetery and Industrial Park Funds Revenues</b> | <b>\$ 4,922,613.00</b> | <b>\$ 1,199,063.84</b> | <b>\$ 3,723,549.16</b> | <b>24.36%</b>      |

**ENTERPRISE FUND EXPENDITURES  
BUDGET ANALYSIS REPORT  
MONTH OF DECEMBER, 2011  
FY 2012**

| <b>ENTERPRISE FUND DEPARTMENTS</b>          | <b>BUDGETED</b>        | <b>ACTUAL</b>          | <b>DIFFERENCE</b>      | <b>% EXPENDED</b> |
|---------------------------------------------|------------------------|------------------------|------------------------|-------------------|
| PHYSICAL ENVIRONMENT ADMINISTRATION         | \$ 700,445.00          | \$ 233,054.88          | \$ 467,390.12          | 33.27%            |
| WATER DEPARTMENT                            | \$ 1,092,700.00        | \$ 212,396.52          | \$ 880,303.48          | 19.44%            |
| WASTEWATER DEPARTMENT                       | \$ 1,408,076.00        | \$ 370,005.84          | \$ 1,038,070.16        | 26.28%            |
| INDUSTRIAL PARK                             | \$ 950.00              | \$ 36.00               | \$ 914.00              | 3.79%             |
| GREENWOOD CEMETERY                          | \$ 7,665.00            | \$ 33.94               | \$ 7,631.06            | 0.44%             |
| <b>TOTAL - OPERATING EXPENDITURES</b>       | <b>\$ 3,209,836.00</b> | <b>\$ 815,527.18</b>   | <b>\$ 2,394,308.82</b> | <b>25.41%</b>     |
| <b>NOTES:</b>                               |                        |                        |                        |                   |
|                                             |                        |                        |                        |                   |
|                                             |                        |                        |                        |                   |
| <b>TRANSFERS</b>                            | <b>BUDGETED</b>        | <b>ACTUAL</b>          | <b>DIFFERENCE</b>      | <b>% EXPENDED</b> |
| W/S TO GENERAL                              | \$ 350,000.00          | \$ 87,500.00           | \$ 262,500.00          | 25.00%            |
| IND. PARK TO GENERAL                        | \$ 10,000.00           | \$ 10,000.00           | \$ -                   | 100.00%           |
| <b>TOTAL TRANSFERS</b>                      | <b>\$ 360,000.00</b>   | <b>\$ 97,500.00</b>    | <b>\$ 262,500.00</b>   | <b>27.08%</b>     |
|                                             |                        |                        |                        |                   |
| <b>DEBT SERVICE</b>                         | <b>BUDGETED</b>        | <b>ACTUAL</b>          | <b>DIFFERENCE</b>      | <b>% EXPENDED</b> |
| CHAMPAGNE FARMS - PRINCIPAL                 | \$ 30,978.00           | \$ -                   | \$ 30,978.00           | 0.00%             |
| CHAMPAGNE FARMS - INTEREST                  | \$ 70,821.00           | \$ -                   | \$ 70,821.00           | 0.00%             |
| 1994 SRF LOAN                               | \$ 189,195.00          | \$ 94,597.47           | \$ 94,597.53           | 50.00%            |
| 1996 SRF LOAN                               | \$ 270,063.00          | \$ -                   | \$ 270,063.00          | 0.00%             |
| 2007 SRF LOAN                               | \$ 379,915.00          | \$ -                   | \$ 379,915.00          | 0.00%             |
|                                             | \$ -                   | \$ -                   | \$ -                   | 0.00%             |
| <b>TOTAL - DEBT SERVICE</b>                 | <b>\$ 940,972.00</b>   | <b>\$ 94,597.47</b>    | <b>\$ 846,374.53</b>   | <b>10.05%</b>     |
|                                             |                        |                        |                        |                   |
| <b>CONTINGENCIES</b>                        | <b>BUDGETED</b>        | <b>ACTUAL</b>          | <b>DIFFERENCE</b>      | <b>% EXPENDED</b> |
| GREENWOOD CEMETERY                          | \$ 3,825.00            | \$ -                   | \$ 3,825.00            | 0.00%             |
| WATER/SEWER ENTERPRISE FUND                 | \$ 67,980.00           | \$ -                   | \$ 67,980.00           | 0.00%             |
| INDUSTRIAL PARK                             | \$ -                   | \$ -                   | \$ -                   | 0.00%             |
|                                             | \$ -                   | \$ -                   | \$ -                   | 0.00%             |
| <b>TOTAL - CONTINGENCIES</b>                | <b>\$ 71,805.00</b>    | <b>\$ -</b>            | <b>\$ 71,805.00</b>    | <b>0.00%</b>      |
|                                             |                        |                        |                        |                   |
| <b>SPECIAL PROJECTS</b>                     | <b>BUDGETED</b>        | <b>ACTUAL</b>          | <b>DIFFERENCE</b>      | <b>% EXPENDED</b> |
| GREENWOOD CEMETERY                          | \$ -                   | \$ -                   | \$ -                   | 0.00%             |
| WATER TIE FEE PROJECTS                      | \$ 15,000.00           | \$ 1,389.85            | \$ 13,610.15           | 9.27%             |
| WATER CONNECTION FEE PROJECTS               | \$ 100,000.00          |                        | \$ 100,000.00          | 0.00%             |
| WASTEWATER TIE FEE PROJECTS                 | \$ 25,000.00           | \$ 1,389.85            | \$ 23,610.15           | 5.56%             |
| WASTEWATER CONNECTION FEE PROJECTS          | \$ 200,000.00          |                        | \$ 200,000.00          | 0.00%             |
| <b>TOTAL - SPECIAL PROJECTS</b>             | <b>\$ 340,000.00</b>   | <b>\$ 2,779.70</b>     | <b>\$ 337,220.30</b>   | <b>0.82%</b>      |
|                                             |                        |                        |                        |                   |
| <b>TOTAL - ENTERPRISE FUND EXPENDITURES</b> | <b>\$ 4,922,613.00</b> | <b>\$ 1,010,404.35</b> | <b>\$ 3,840,403.65</b> | <b>20.53%</b>     |

### **3. NEW BUSINESS – ACTION REQUIRED**

**a. MINUTES**

1. None

**b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

1. Ordinance No. O2012-05 Amending Ordinance No. O2011-10 and Sections 19-181; 19-237; 19-281; 19-282(B); 19-283; 19-291 of City of Wildwood Code to provide for: Definitions; for wastewater subject to a categorical pretreatment standard; for removal of process for seeking a waiver; for environmental permits; for certification of permit applications; and for penalties (Attachments – Staff Recommends Approval)
2. Ordinance No. O2012-06 Repealing section 13-4 of the City of Wildwood Code and section 1 of Ordinance No. 308 to make the City's firearm code more conducive to Florida State Statutes' firearm regulations (Attachments – Staff Recommends Approval)

**c. RESOLUTIONS FOR APPROVAL:**

1. None

**d. APPOINTMENTS**

1. None

**e. CONTRACTS AND AGREEMENTS**

1. None

**f. FINANCIAL**

1. Bills for Approval (Attachments – Staff Recommends Approval)

**g. GENERAL ITEMS FOR CONSIDERATION**

1. Request from Johnny Sands, President of Wildwood Dixie Youth League for permission to place outside storage unit at the Millennium Park ball field complex to store their equipment (Attachments – Board Option)

**ORDINANCE NO. O2012-05**

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, AMENDING SECTION 19-181 AND ORDINANCE NUMBER O2011-10; AND THE DEFINITIONS OF "AUTHORIZED REPRESENTATIVE OF INDUSTRIAL USER", "BEST MANAGEMENT PRACTICES", "CATEGORICAL INDUSTRIAL USER", "DAILY MAXIMUM", "INSTANTANEOUS MAXIMUM ALLOWABLE DISCHARGE LIMIT", "LOCAL LIMIT", "NEW SOURCE", "Ph", "PRETREATMENT", AND, "SIGNIFICANT INDUSTRIAL USER"; AMENDING SECTION 19-237; PROVIDING FOR WASTEWATER SUBJECT TO A CATEGORICAL PRETREATMENT STANDARD; AMENDING SECTION 19-281, CITY OF WILDWOOD CODE; PROVIDING FOR REMOVAL OF PROCESS FOR SEEKING A WAIVER; AMENDING SECTION 19-282(B), CITY OF WILDWOOD CODE; PROVIDING FOR ENVIRONMENTAL PERMITS; AMENDING SECTION 19-283, CITY OF WILDWOOD CODE; PROVIDING FOR CERTIFICATION OF PERMIT APPLICATIONS; AMENDING SECTION 19-291, CITY OF WILDWOOD CODE AND PROVIDING FOR PENALTIES; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood, Florida, is proposing to require as follows:

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the City Commission of Wildwood, Florida, as follows:

SECTION 1. The definition of Authorized Representative of Industrial User contained in Section 19-181 is amended as follows (cross throughs (-) shall indicate deletions and underlines ( ) shall indicate additions):

~~Authorized representative of industrial user may be:~~

~~(1) A principal executive officer of at least the level of vice-president, if the industrial user is a corporation.~~

~~(2) A general partner or proprietor if the industrial user is a partnership or proprietorship, respectively.~~

~~(3) A duly authorized representative of the individual designated above of such representative is responsible for the overall operation of the facilities from which the indirect discharge originates.~~

Authorized or Duly Authorized Representative of the User.

(1) If the User is a corporation:

(a) The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or

(b) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit [or general permit {optional}] requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

(2) If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.

(3) If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

(4) The individuals described in paragraphs 1 through 3, above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the City.

Formatted: Font: (Default) Arial

Formatted: Justified

Formatted: Font: (Default) Arial

SECTION 2. The definition of Best Management Practices is hereby added to

Section 19-181 in its alphabetically appropriate place as follows (cross throughs (-) shall indicate deletions and underlines (\_\_) shall indicate additions):

Best management practices (BMPs) means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Sections 19-207 and 19-208. BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

SECTION 3. The definition of Categorical Industrial User is hereby added to Section 19-181 in its alphabetically appropriate place as follows (cross throughs (-) shall indicate deletions and underlines (\_\_) shall indicate additions):

Categorical industrial user means an Industrial User subject to a categorical Pretreatment Standard or categorical standard.

SECTION 4. The definition of Daily Maximum is hereby added to Section 19-181 in its alphabetically appropriate place as follows (cross throughs (-) shall indicate deletions and underlines (\_\_) shall indicate additions):

Daily maximum means the arithmetic average of all effluent samples for a pollutant collected during a calendar day.

SECTION 5. The definition of Instantaneous maximum allowable discharge limit contained in Section 19-181 is amended as follows (cross throughs (-) shall indicate deletions and underlines (\_\_) shall indicate additions):

Instantaneous ~~maximum allowable discharge~~ limit means the maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.

SECTION 6. The definition of Local Limit is hereby added to Section 19-181 in its alphabetically appropriate place as follows (cross throughs (-) shall indicate deletions and underlines (\_\_) shall indicate additions):

Local Limit means specific discharge limits developed and enforced by the City upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in 40 CFR 403.5(a)(1) and (b).

SECTION 7. The definition of new source contained in Section 19-181 is amended as follows (cross throughs (-) shall indicate deletions and underlines ( ) shall indicate additions):

*New source means:*

(1) ~~a~~Any building, structure, facility, or installation from which there is or may be a discharge of pollutants, the construction of which commenced after the publication of proposed pretreatment standards under section 307(c) of the Act which will be applicable to such source if such standards are thereafter promulgated in accordance with that section, provided that:

a) The building, structure, facility, or installation is constructed at a site which no other source is located; or,

b) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or,

c) The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an Existing Source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the Existing Source, should be considered.-

(2) Construction on a site at which an Existing Source is located results in a

modification rather than a New Source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section (1)b) or c) above but otherwise alters, replaces, or adds to existing process or production equipment.

(3) Construction of a New Source as defined under this paragraph has commenced if the owner or operator has:

a) Begun, or caused to begin, as part of a continuous onsite construction program:

i) Any placement, assembly, or installation of facilities or equipment; or

ii) Significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment;

or,

b) Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.

SECTION 8. The definition of pH contained in Section 19-181 is amended as follows (cross throughs (-) shall indicate deletions and underlines ( ) shall indicate additions):

*pH* means a measure of the acidity or alkalinity of a solution, expressed in standard

units. the logarithm (base 10) of the reciprocal of the concentration of hydrogen ions expressed in grams per liter of solution.

SECTION 9. The definition of Pretreatment or treatment contained in Section 19-181 is amended as follows (cross throughs (-) shall indicate deletions and underlines ( ) shall indicate additions):

*Pretreatment ~~or treatment~~* means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater ~~to a less harmful state~~ prior to or in lieu of ~~discharging or otherwise~~ introducing such pollutants into a POTW. The reduction or alteration can be obtained by physical, chemical or biological processes, or by process changes or other means, except as prohibited Rule ~~62-625.400~~62-625.410(5), FAC.

SECTION 10. The definition of Significant Industrial User contained in Section 19-181 is amended as follows (cross throughs (-) shall indicate deletions and underlines ( ) shall indicate additions):

*Significant industrial user (SIU)* means any industrial user of the city's wastewater disposal system who is:

- ~~1) Has a discharge flow of 25,000 gallons or more per average work day;~~
- ~~2) Has a flow greater than five percent of the flow in the city's wastewater treatment system;~~
- ~~3) Has in his wastes toxic pollutants as defined pursuant to section 307 of the Act or Florida Statutes and rules; or~~
- ~~4) Is found by the city, the state control agency or the U.S. Environmental Protection Agency (EPA) to have significant impact, either singly or in combination with other contributing industries, on the wastewater treatment system, the quality of sludge, the system's effluent quality, or air emissions~~

~~generated by the system; or~~

~~5) Is a categorical industry pursuant to federal law:~~

(1) An Industrial User subject to categorical Pretreatment Standards; or

(2) An Industrial User that:

(a) Discharges an average of twenty-five thousand (25,000) gpd or more of process wastewater to the POTW (excluding sanitary, noncontact cooling and boiler blowdown wastewater);

(b) Contributes a process wastestream which makes up five (5) percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or

(c) Is designated as such by the City on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement.

Formatted: Font: (Default) Arial

SECTION 11. Section 19-237 is amended as follows (cross throughs (-) shall indicate deletions and underlines (u) shall indicate additions):

Sec. 19-237. Federal categorical pretreatment standards.

(a) Upon the promulgation of the federal categorical pretreatment standards for a particular industrial subcategory, the federal standard, if more stringent than limitations imposed under this article for sources in that subcategory, shall immediately supersede the limitations imposed under this article. The director shall notify all affected users of the applicable reporting requirements under 62-625, F.A.C.

(b) When wastewater subject to a categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, the Superintendent shall impose an alternate limit in accordance with 40 CFR 403.6(e).

SECTION 12. Section 19-281(b)(1)e is amended as follows (cross throughs (-) shall indicate deletions and underlines (u) shall indicate additions):

Section 19-281(b) Individual Wastewater Discharge PermitBcontents.

An individual wastewater discharge permit, or a general permit, shall include such conditions as are deemed reasonably necessary by the director to prevent Pass Through or Interference, protect the quality of the water body receiving the treatment plant=s effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

- (1) Individual wastewater discharge permits must contain:
- a. A statement that indicates the wastewater discharge permit issuance date, expiration date and effective date;
  - b. A statement that the wastewater discharge permit is nontransferable without prior notification to the city in accordance with Section 5.5 of this ordinance, and provisions for furnishing the new owner or operator with a copy of the existing wastewater discharge permit;
  - c. Effluent limits, including Best Management Practices, based on applicable Pretreatment Standards;
  - d. Self monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include an identification of pollutants (or best management practice) to be monitored, sampling location, sampling frequency, and sample type based on Federal, State and local law;
  - ~~e. The process for seeking a waiver from monitoring for pollutant neither present nor expected to be present in the Discharge in accordance with Section 6.4.B.;~~
  - fe. A statement of applicable civil and criminal penalties for violation of Pretreatment Standards and Requirements, and any applicable compliance schedule. Such schedule may not extend the time for compliance beyond that required by applicable Federal, State or local law.
  - gf. Requirements to control Slug Discharge, if determined by the city to be necessary;
  - ~~h. Any grant of the monitoring waiver by the city must be included as a condition in the user=s permit.~~

SECTION 13. Section 19-282(b) is amended as follows (cross throughs (-) shall indicate deletions and underlines (\_) shall indicate additions):

Section 19-282(b). Permit application. Users required to obtain a wastewater contribution permit shall complete and file with the city an application in the form prescribed by the city and accompanied by a fee as set by the city from time to time. New users shall apply at least 90 days prior to connecting to or contributing to the POTW. In support of the application, the user shall submit, in units and terms appropriate for evaluation, the following information:

- (1) Name, address, and location (if different from the address).
- (2) SIC number according to the Standard Industrial Classification Manual, Bureau of the Budget, 1972, as amended.
- (3) Wastewater constituents and characteristics including but not limited to those mentioned in division 2 of this article as determined by a reliable analytical laboratory; sampling and analysis shall be performed in accordance with procedures contained in Rule 62-160, F.A.C., as amended.
- (4) Time and duration of contribution.
- (5) Average daily peak wastewater flow rates, including daily, monthly and seasonal variations if any.
- (6) Site plans, floor plans, mechanical and plumbing plans and details to show all sewers, sewer connections, and appurtenances by the size, location and elevation.
- (7) Description of activities, facilities and plant processes on the premises, including all materials which are or could be discharged.
- (8) Where known, the nature and concentration of any pollutants in the discharge which are limited by any city, state or federal pretreatment standards, and a statement regarding whether or not the pretreatment standards are being met on a consistent basis and if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required for the user to meet applicable pretreatment standards.
- (9) If additional pretreatment and/or O&M will be required to meet the pretreatment standards, the shortest schedule by which the user will provide such additional pretreatment. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard. The following

conditions shall apply to this schedule:

a. The schedule shall contain increments of progress in the form of dates for the commencement of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable pretreatment standards (e.g., hiring an engineer, completing preliminary plans, completing final plans, executing contract for major components, commencing construction, completing construction, etc.).

b. No increment referred to in paragraph a. shall exceed nine months.

c. Not later than 14 days following each date in the schedule and the final date for compliance, the user shall submit a progress report to the director including, at a minimum, whether or not it complied with the increment of progress to be met on such date, and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the user to return the construction to the schedule established. In no event shall more than nine months elapse between such progress reports to the director.

(10) Each product produced by type, amount, process or processes and rate of production.

(11) Type and amount of raw materials processed (average and maximum per day).

(12) Number and type of employees and hours of operation of plant and proposed or actual hours of operation of pretreatment system.

(13) Any other information as may be deemed by the city to be necessary to evaluate the permit application.

(14) A list of any environmental control permits held by or for the facility.

~~(14)~~(15) All wastewater discharge permit applications and user reports must be signed by an authorized representative of the user and contain the following certification statement:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

The city will evaluate the data furnished by the user and may require additional information. After evaluation and acceptance of the data furnished, the city may issue a wastewater contribution permit subject to the terms and conditions provided herein.

SECTION 14. Section 19-283 is amended as follows (cross throughs (-) shall indicate deletions and underlines (   ) shall indicate additions):

Sec. 19-283. Reporting requirement for permittee.

a) Baseline monitoring reports.

(1) Within either 180 days after the effective date of a categorical pretreatment standard, or the final administrative decision on a category determination under Rule 62-625.410(2)(d), F.A.C., whichever is later, existing industrial users currently discharging to or scheduled to discharge to the POTW shall submit to the director a report which contains the information listed in paragraph (2) below. At least 90 days prior to commencement of their discharge, new sources, and sources that become categorical users subsequent to the promulgation of an applicable categorical standard, shall submit to the director a report which contains the information listed in paragraph (2), below. New sources shall report the method of pretreatment it intends to use to meet applicable pretreatment standards. New source also shall give estimates of the information requested in paragraph (2)(d) and (3) below.

(2) Industrial users described above shall submit the information set forth below:

- a. Identifying information. The name and address of the facility, including the name of the operator and owner.
- b. Permits. A list of any pollution control permits held by or for the facility.
- c. Description of operations. A brief description of the nature, average rate of production, and standard industrial classifications (SIC) codes of the operation(s) carried out by such user. This description should include a schematic process diagram which indicates points of discharge to the POTW from the regulated processes.
- d. Flow measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined wastestream formula set out in 62-625.41(6) F.A.C.
- e. Measurement of pollutants.
  1. Except as indicated in Section B and C below, the User must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by [the Superintendent]. Where time-proportional composite sampling or grab sampling is authorized by [the City], the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides and the sulfide samples may be composited in the laboratory. Composite samples for other parameters unaffected by the composting procedures as documented in approved EPA methodologies may be authorized by [the City], as appropriate. In addition, grab samples may be required to show compliance with Instantaneous Limits.
  2. Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.
  3. For sampling required in support of a baseline

monitoring and 90-day compliance reports required in Section 6.1 and 6.3 [40 CFR 403.12 (b) and (d)], a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data are available, [the Superintendent] may authorize a lower minimum. For the reports required by paragraphs Section 6.4 (40 CFR 403.12(e) and 403.12(h)), the Industrial User is required to collect the number of grab samples necessary to assess and assure compliance by with applicable Pretreatment Standards and Requirements.

4. The categorical pretreatment standards applicable to each regulated process.
5. The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the standard or by the director, of regulated pollutants in the discharge from each regulated process. Instantaneous, daily maximum, and long-term average concentrations, or mass, where required, shall be reported. The sample shall be representative of daily operations and all laboratory and analytical reports shall comply with Rule 62-160.670, F.A.C.
6. A minimum of four grab samples must be used for any of these applicable tests: pH, cyanide, total phenals, oil and grease, sulfide, volatile organics, temperature dissolved oxygen, chlorine residual, uni-ionized ammonia, microbiology, specific conductance, and dissolved constituents (e.g. ortho phosphate, etc.). For all other pollutants, 24-hour composite samples must be obtained through flow-proportional composite sampling techniques where feasible. The control authority shall waive flow-proportional composite sampling for any industrial user that demonstrates that flow-proportional sampling is technically infeasible. In such cases, samples shall be obtained through time-proportional composite sampling techniques or through a minimum of four grab samples where the industrial user demonstrates that this will provide a representative sample of effluent being discharged.
7. The industrial user shall take a minimum of one representative sample to compile that data necessary to

comply with these requirements.

8. Samples shall be taken immediately downstream from pretreatment facilities, if such exist, or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment, the industrial user shall measure the flows and concentrations necessary to allow use of the combined waste stream formula of Rule 62-625.410(6), F.A.C., in order to evaluate compliance with the pretreatment standards. Where an alternate concentration or mass limit has been calculated in accordance with Rule 62-625.410(6), F.A.C., this adjusted limit, along with supporting data, shall be submitted to the control authority.
9. All activities related to sampling and analysis shall comply with Chapter 62-160, F.A.C., and shall be conducted under the requirements of Rule 62-160.300(5), F.A.C., which is Category 2A.
  - i. Sampling activities and laboratory analyses shall be performed according to procedures specified in [The Department of Environmental Regulation Standard Operating Procedures for Laboratory Operations and Sample Collection Activities](#) (DER-AQ-001/92) September 1992, herein incorporated by reference. Alternately, an organization with the required protocols listed in their department approved comprehensive quality assurance plan may sample and analyze according to the protocols specified in that document.
  - ii. To the extent possible, analytical tests shall be performed in accordance with the techniques prescribed in chapter 62-160, F.A.C. If a test for a specific component is not available in chapter 62-160, F.A.C., the testing laboratory shall select an alternative method from those listed in DER-QA-001/92 and propose its use to the quality assurance section of the department. The department shall determine if the proposed method is appropriate and applicable for use by the laboratory in accordance with Rule 62-160.530, F.A.C.

- iii. Where sampling or analytical techniques for the pollutant in question are not available or approved, or where the department determines that sampling and analysis shall be performed by using analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the control authority or other parties, for which method validation information has been submitted and approved by the Department in accordance with Rules 62-160.430, 62-160.520 and 62-160.530, F.A.C.
  - 10. The industrial user may submit a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures.
  - 11. The baseline report shall indicate the time, date and place of sampling; method of analysis; and test results for each component and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant discharges to the POTW.
- f. Certification of Permit Applications, User Reports ~~and Initial Monitoring Waiver~~ B The following certification statement is required to be signed and submitted by Users submitting permit applications in accordance with Section ~~19-282(b)4-7~~; Users submitting baseline monitoring reports on compliance with the categorical Pretreatment Standard deadlines ~~under Section 6.3~~; ~~and~~ Users submitting periodic compliance reports required by Section ~~19-283-6.4 A-D~~, ~~and Users submitting an initial request to forego sampling of a pollutant on the basis of Section 6.4B(4)~~. The following certification statement must be signed and by an Authorized Representative ~~as defined in Section 1.4C~~:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and

evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

- g. Compliance schedule. If additional pretreatment and/or O&M will be required to meet the pretreatment standards, the shortest schedule by which the user will provide such additional pretreatment and/or O&M. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard. A compliance schedule pursuant to this section must meet the requirements set out in section 19-283(b).
1. Where the industrial user=s categorical pretreatment standard has been modified by the combined waste stream formula in accordance with Rule 62-625.410(6), F.A.C., a removal credit in accordance with Rule 62-625.420, F.A.C., or a fundamentally different factor variance in accordance with Rule 62-625.700, F.A.C., at the time the industrial user submits the report required by this subsection, the information requested in f. and g. of this subsection shall pertain to the modified limits.
  2. If the categorical pretreatment standard is modified by the combined waste stream formula, a removal credit, or a fundamentally different factor variance after the industrial user submits the report required by this subsection, any necessary amendment to the information requested in f. and g. of this subsection shall be submitted by the industrial user to the control authority within 60 days after the modified limit is approved.
- h. Signature and certification. All baseline monitoring reports must be signed and certified in accordance with section 19-282(b)(14).
- i. Compliance Certification. A statement, reviewed by the User's Authorized Representative as defined in Section 19-181 and certified by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the Pretreatment Standards and Requirements.

- (b) Compliance to schedule progress reports. The following conditions shall apply to the compliance schedule required by section 19-283(a)(2)g.:
- (1) The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable pretreatment standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning on conducting routine operation);
  - (2) No increment referred to above shall exceed nine months;
  - (3) The user shall submit a progress report to the director no later than 14 days following each date in the schedule and the final date of compliance, including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken to return the established schedule; and,
  - (4) In no event shall more than nine months elapse between such progress reports to the director.
- (c) Reports on compliance with categorical pretreatment standard deadline. Within 90 days following the date for final compliance with applicable categorical pretreatment standards, or in the case of a new source following commencement of the introduction of wastewater into the POTW, any user subject to such pretreatment standards and requirements shall submit to the director a report containing the information described in section 19-283(a)(2)d. through f. For users subject to equivalent mass or concentration limits established in accordance with procedures in [Rule] 62-625.410(4) [F.A.C.], this subject to categorical pretreatment standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the user=s actual production during the appropriate sampling period. All compliance reports must be signed and certified in accordance with section 19-282(b)(14).
- (d) Periodic compliance reports.
- (1) All significant industrial users shall, at a frequency determined by the director but in no case less than twice per year (in June and December), submit a report indicating the nature and concentration of pollutants in the discharge which are limited by pretreatment standards and the measured or estimated average and maximum daily flows for the reporting period. The city may require more detailed reporting of flows if necessary to comply with the requirements of this article. All periodic compliance reports must be signed and certified in accordance with section 19-282(b)(14).
  - (2) All wastewater samples must be representative of the user=s discharge. Wastewater monitoring and flow measurement facilities

shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a user to keep its monitoring facility in good working order shall not be grounds for the user to claim that sample results are unrepresentative of its discharge.

- (3) If a user subject to the reporting requirements in this section monitors any pollutant more frequently than required by the director, using the procedures prescribed in section 19-283(k), the results of this monitoring shall be included in the report.
- (e) Reports of changed conditions. Each user must notify the director of any planned significant changes to the user=s operations or system which might alter the nature, quality, or volume of its wastewater at least 30 days before the change.
- (1) The director may require the user submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under section 12-282(b).
  - (2) The director may issue a wastewater discharge permit under section 19-282 or modify an existing wastewater discharge permit under section 19-282(c) in response to changed conditions or anticipated changed conditions.
  - (3) For purposes of this requirement, significant changed include, but are not limited to, flow increases of 20 percent or greater, and the discharge of any previously unreported pollutants.
- (f) Reports of potential problems.
- (1) In the case of any discharge, including, but not limited to, accidental discharges, discharges of a nonroutine, episodic nature, a noncustomary batch discharge, or a slug load, that may cause potential problems for the POTW, the user shall immediately telephone and notify the director of the incident. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the user.
  - (2) Within five days following such discharge, the user shall, unless waived by the director, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage, or other liability which may be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the user of any fines, penalties, or other liability which may be imposed pursuant to this article.
  - (3) A notice shall be permanently posed on the user=s bulletin board or other permanent place advising employees whom to call in the event of a discharge described in subsection (1) above. Employers shall ensure that all employees, who may cause such a discharge to occur, are advised of the emergency notification procedure.

- (g) Reports from unpermitted users. All users not required to obtain a wastewater discharge permit shall provide appropriate reports to the director as the director may require.
- (h) Notice of violation/repeat sampling and reporting. If sampling performed by a user indicates a violation, the user must notify the director within 24 hours of becoming aware of the violation. The user shall also repeat the sampling and analysis and submit the results of the repeat analysis to the director within 30 days after becoming aware of the violation. The user is not required to resample if the director monitors at the user=s facility at least once a month, or if the director samples between the user=s initial sampling and when the user receives the results of this sampling.
- (i) Notification of discharge hazardous waste.
  - (1) The industrial user shall notify the control authority and the department=s hazardous waste and pretreatment authorities in writing of any discharge into the WWF of a substance, which, if otherwise disposed of, would be hazardous waste under Chapter 62-730, F.A.C. Such notification must include the name of the hazardous waste, the EPA hazardous waste number, and the type of discharge (continuous, batch, or other). If the industrial user discharges more than 100 kilograms of such waste per calendar month to the WWF, the notification shall also contain the following information to the extent such information is known and readily available to the user: an identification of the hazardous constituents contained in the wastes, an estimation of the mass and concentration of such constituents in the waste stream discharged during that calendar month, and an estimation of the mass of constituents in the waste stream expected to be discharged during the following 12 months. Industrial users who commence discharging after the effective date of this article shall provide the notification no later than 180 days after the discharge of the listed or characteristic hazardous waste. Any notification under this subsection need be submitted only once for each hazardous waste discharged. However, notifications of changed discharges must be submitted under subsection (e) above. The notification requirement of this section does not apply to pollutants already reported under the self-monitoring requirements of subsections (a), (c) and (d) of this section.
  - (2) Discharges are exempt from the requirements of subsection (1) above during a calendar month in which they discharge no more than 15 kilograms of hazardous wastes, unless the wastes are acute hazardous wastes in a calendar month, or of any quantity of acute hazardous wastes as specified in chapter 62-730, F.A.C., requires a one-time notification. Subsequent months during which the industrial user discharges more than such quantities of any hazardous waste do not require additional notification.
  - (3) In the case of any new department regulations identifying additional

characteristics of hazardous waste or listing any additional substance as a hazardous waste, the industrial user must notify the control authority and the department's hazardous waste and pretreatment authorities of the discharge of such substance within 90 days of the effective date of such regulations.

- (4) In the case of any notification made under this subsection, the industrial user shall certify that it has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical.
  - (5) This provision does not create a right to discharge any substance not permitted to be discharged by this ordinance, a permit issued thereunder, or applicable federal or state law.
- (j) Analytical requirements. All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in Rule 62-160, F.A.C., unless otherwise specified in an applicable categorical pretreatment standard. If Rule 62-160, F.A.C. does not contain sampling or analytical techniques for the pollutant in question, sampling and analyses must be performed in accordance with procedures approved by EPA.
- (k) Sample collection.
- (1) Except as indicated in subsection (2), below, the user must collect wastewater samples using flow proportional composite collection techniques. In the event flow proportional sampling is infeasible, the director may authorize the use of time proportional sampling or a minimum of four grab samples where the user demonstrates that this will provide a representative sample of the effluent being discharged. In addition, grab samples may be required to show compliance with instantaneous discharge limits.
  - (2) Samples for oil and grease, temperature, pH, cyanide, phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.
- (l) Timing. Written reports will be deemed to have been submitted on the date postmarked. For reports which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall be given.
- (m) Record keeping.
- (1) Users subject to the reporting requirements of this article shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this article and any additional records of such requirements, and documentation associated with Best Management Practices established under Section

~~19-2082-4G~~. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses.

These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation concerning the User or the city, or where the user has been specifically notified of a longer retention period by the city..

- (2) ~~Except as indicated in Sections b and c below, Unless otherwise provided herein,~~ the user must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the city. Where time-proportional composite sampling is authorized by the city, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24 hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by the city, as appropriate. In addition, grab samples may be required to show compliance with Instantaneous Limits.
- (3) Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.
- (4) For sampling required in support of baseline monitoring and 90-day compliance reports required in Section ~~19-2836.1 and 6.3~~ [40 CFR 403.12(b) and (d)], a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, the city may authorize a lower minimum. For the reports required by paragraphs Section ~~19-283 6.4~~ (40 CFR 403.12(e) and 403.12(h)), the Industrial User is required to collect the number of grab samples

necessary to assess and assure compliance by with applicable Pretreatment Standards and Requirements.

SECTION 15. Section 19-291 is amended as follows (cross throughs (-) shall indicate deletions and underlines ( ) shall indicate additions):

Section 19-291. Penalties.

a) *Article violations.* Any person who is found to have violated any provision of this article or any condition of IWDP's issued hereunder, shall be, upon conviction, subject to penalty in an amount not to exceed the maximum amount permissible by law or at least \$1,000.00 or by imprisonment for not more than six months, or by both, for each offense. Each separate violation shall constitute a separate offense, and upon conviction of a specified ordinance violation, each day of violation shall constitute a separate violation. In addition to the penalties provided herein, the city may recover reasonable attorney's fees, court costs, court reporter's fees and other expenses of litigation by appropriate suit at law against the person found to have violated this division or the orders, rules, regulations, and IWDPs issued hereunder.

b) *Falsifying information.* Any person who knowingly makes any false statements, representations or certification in any application, record, report, plan or other document filed or required to be maintained pursuant to this article, or IWDP, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this article, shall, upon conviction, be subject to a penalty ~~in an amount not to exceed~~ of at least \$1,000.00 or by imprisonment for not more than six months, or by both. Each day on which a violation shall occur or continue shall be deemed a separate and distinct offense.

SECTION 16. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 17. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 18. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2012, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair, City Attorney

C:\Documents and Settings\User\My Documents\AAA-LISA DOCS\COW-LAP\ord\2011\wastewater code.change.ordinance

**ORDINANCE NO. O2012-06**

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA;  
PROVIDING FOR REPEAL OF SECTION 13-4 OF THE CITY  
OF WILDWOOD CODE AND SECTION 1 OF ORDINANCE  
NUMBER 308; PROVIDING FOR FIREARMS AND  
AIRGUNS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the State of Florida has pre-empted the entire field of firearm regulations; and,

WHEREAS, the City of Wildwood currently has an ordinance limiting the discharge of firearms inside the City.

NOW THEREFORE, BE IT ORDAINED by the City Commission of the City of Wildwood, Florida:

SECTION 1. Section 13-4 of the City of Wildwood Code and Section 1 of Ordinance number 308 are repealed and the code is amended as follows (cross-throughs indicate deletions and underlines indicate additions):

~~Section 13-4. Firearms; air guns.~~

~~(a) It shall be unlawful for any person, except law enforcement officers, to discharge any gun, pistol, or other firearms, or any air gun or slingshot, in the city.~~

~~(b) This section does not apply to a person lawfully defending life or property or performing official duties requiring the discharge of a firearm.~~

SECTION 2. If any section, subsection, sentence, clause, phrase of this ordinance, or any particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

SECTION 3. This ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2012, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Approved as to form:

---

Jerri A. Blair  
City Attorney

C:\Documents and Settings\User\My Documents\AAA-LISA DOCS\COW-LAP\ord\2011\ORD.\_\_\_\_\_.amending 13-4.cow.code

**BILLS FOR APPROVAL**  
**City of Wildwood, Florida**  
**January 23, 2012**

3. NEW BUSINESS - ACTION REQUIRED  
3. f. 1. - Page 1 of 5

**CITY COMMISSION-LEGISLATIVE DEPARTMENT**

|   |                                |                                           |    |          |
|---|--------------------------------|-------------------------------------------|----|----------|
| 1 | Payroll                        | January 15, 2012 Pay Period - 5 Employees | \$ | 3,029.18 |
| 2 | Avent Web Solutions            | Annual Service Package - Web Hosting      | \$ | 550.00   |
| 3 | Jackie's Market                | Steaks for Banquet                        | \$ | 1,020.00 |
| 4 | PGIT                           | Workers Comp Insurance                    | \$ | 12.65    |
| 5 | Speckled Butterbean            | Food for Banquet                          | \$ | 1,647.35 |
| 6 | Today & Tomorrow's Enterprises | DJ for Banquet                            | \$ | 750.00   |
| 7 | Wal-Mart                       | Silverware for Banquet                    | \$ | 13.50    |

**CITY MANAGER-EXECUTIVE DEPARTMENT**

|    |                             |                                          |    |          |
|----|-----------------------------|------------------------------------------|----|----------|
| 8  | Payroll                     | January 15, 2012 Pay Period - 1 Employee | \$ | 2,062.21 |
| 9  | Dept of Management Services | Telephone Service                        | \$ | 4.51     |
| 10 | Office Depot                | Office Supplies                          | \$ | 7.75     |
| 11 | PGIT                        | Workers Comp Insurance                   | \$ | 41.14    |

**CITY CLERK-FINANCIAL & ADMINISTRATIVE DEPARTMENT**

|    |                                   |                                             |    |           |
|----|-----------------------------------|---------------------------------------------|----|-----------|
| 12 | Payroll                           | January 15, 2012 Pay Period - 4 Employees   | \$ | 10,465.98 |
| 13 | Air Mechanical & Service Corp     | HVAC Improvements                           | \$ | 12,211.88 |
| 14 | Besco Electric Supply Company     | Bulbs                                       | \$ | 18.17     |
| 15 | Alice Borrack                     | Travel Reimbursement, Wal-Mart              | \$ | 21.01     |
| 16 | Car Quest                         | Generator Battery                           | \$ | 76.96     |
| 17 | Century Link                      | Telephone Service                           | \$ | 40.98     |
| 18 | Dart Electronics                  | Alarm Monitoring                            | \$ | 37.43     |
| 19 | Dept of Management Services       | Telephone Service                           | \$ | 4.62      |
| 20 | Discount Janitorial               | Cleaning and Paper Products                 | \$ | 52.00     |
| 21 | Ernie Morris Enterprises, Inc     | Office Supplies                             | \$ | 6.11      |
| 22 | Internal Revenue Service          | 4th Quarter Shortage to Reconcile 2011      | \$ | 221.48    |
| 23 | Office Depot                      | Office Supplies                             | \$ | 57.06     |
| 24 | PGIT                              | Workers Comp Insurance                      | \$ | 65.65     |
| 25 | Progress Energy                   | Electric Service                            | \$ | 5,023.58  |
| 26 | Terminix                          | Monthly Pest Control Contract               | \$ | 87.50     |
| 27 | The Daily Commercial              | Subscription                                | \$ | 54.60     |
| 28 | The Villages Technology Solutions | Technical Support - All General Fund Depts. | \$ | 1,908.75  |
| 29 | Unifirst                          | Rugs                                        | \$ | 23.76     |
| 30 | Waste Management                  | Tipping Fee 6 Yd. Dumpster                  | \$ | 181.16    |

**DEVELOPMENT SERVICES**

|    |                               |                                           |    |          |
|----|-------------------------------|-------------------------------------------|----|----------|
| 31 | Payroll                       | January 15, 2012 Pay Period - 4 Employees | \$ | 8,757.25 |
| 32 | Dept of Management Services   | Telephone Service                         | \$ | 4.51     |
| 33 | Ernie Morris Enterprises, Inc | Office Supplies                           | \$ | 201.90   |
| 34 | PGIT                          | Workers Comp Insurance                    | \$ | 56.94    |
| 35 | The Daily Commercial          | Ad                                        | \$ | 1,658.05 |

**HUMAN RESOURCES**

|    |                             |                                          |    |          |
|----|-----------------------------|------------------------------------------|----|----------|
| 36 | Payroll                     | January 15, 2012 Pay Period - 1 Employee | \$ | 2,004.63 |
| 37 | Dept of Management Services | Telephone Service                        | \$ | 4.51     |
| 38 | PGIT                        | Workers Comp Insurance                   | \$ | 9.64     |

**POLICE DEPARTMENT**

|    |         |                                            |    |           |
|----|---------|--------------------------------------------|----|-----------|
| 39 | Payroll | January 15, 2012 Pay Period - 28 Employees | \$ | 53,161.21 |
|----|---------|--------------------------------------------|----|-----------|

|    |                               |                                                      |    |          |
|----|-------------------------------|------------------------------------------------------|----|----------|
| 40 | Car Quest                     | Window Regulator, Brake Booster, Fan, Alternator, Et | \$ | 597.85   |
| 41 | Citrus Publishing, Inc.       | Code Enforcement Ad                                  | \$ | 20.26    |
| 42 | Covanta                       | Destruction Order                                    | \$ | 250.00   |
| 43 | Dept of Management Services   | Telephone Service                                    | \$ | 31.17    |
| 44 | Ernie Morris Enterprises, Inc | Office Supplies                                      | \$ | 133.99   |
| 45 | Florida Dept of Revenue       | Unemployment Tax                                     | \$ | 3,550.82 |
| 46 | Key Scales Ford               | Solenoid Asy                                         | \$ | 82.00    |
| 47 | Lake Sumter Air Conditioning  | Air Condition Repair                                 | \$ | 294.00   |
| 48 | Law Enforcement Supply        | Headlight Flasher, Vest                              | \$ | 2,745.37 |
| 49 | Maggio Enterprises, Inc       | Cleaning and Paper Products                          | \$ | 463.91   |
| 50 | Office Depot                  | Office Supplies                                      | \$ | 56.77    |
| 51 | PGIT                          | Workers Comp Insurance                               | \$ | 2,429.89 |
| 52 | Progress Energy               | Electric Service                                     | \$ | 1,026.35 |
| 53 | Sirchie                       | Finger Print Laboratory                              | \$ | 234.58   |
| 54 | Stag-Parkway, Inc.            | Power Center                                         | \$ | 139.50   |
| 55 | Terminix                      | Monthly Pest Control Contract                        | \$ | 25.00    |
| 56 | U.S. HealthWorks              | Labs,TB Test, EKG, PE-Basic, DS, COC - New Hire      | \$ | 335.00   |
| 57 | Verizon Wireless              | Broadband                                            | \$ | 200.07   |
| 58 | Wildwood Computer             | Zotac VCX                                            | \$ | 99.00    |
| 59 | Wildwood Tire Company         | Balance and Rotate                                   | \$ | 35.75    |

**STREET DEPARTMENT**

|    |                                  |                                           |    |           |
|----|----------------------------------|-------------------------------------------|----|-----------|
| 60 | Payroll                          | January 15, 2012 Pay Period - 9 Employees | \$ | 16,541.76 |
| 61 | Car Quest                        | Pedal Pad,Hose,Fittings, Cut Off Wheel    | \$ | 45.62     |
| 62 | C.R. 466A Landfill Facility, LLC | Tipping Fee                               | \$ | 62.56     |
| 63 | Dept of Management Services      | Telephone Service                         | \$ | 0.75      |
| 64 | Maggio Enterprises, Inc          | Cleaning and Paper Products               | \$ | 152.92    |
| 65 | Hi-Way Sign Company              | Stop Signs, Channel Post, Reflective      | \$ | 1,234.60  |
| 66 | Kelvin McCray                    | Boot Allowance                            | \$ | 54.87     |
| 67 | Notary Public Underwriters       | Notary - Valorie                          | \$ | 52.47     |
| 68 | Office Depot                     | Office Supplies                           | \$ | 25.95     |
| 69 | PGIT                             | Workers Comp Insurance                    | \$ | 1,483.60  |
| 70 | Progress Energy                  | Electric Service                          | \$ | 5,824.94  |
| 71 | Sumter Electric                  | Electric Service                          | \$ | 185.07    |
| 72 | Alfonso Taylor                   | Boot Allowance                            | \$ | 52.87     |
| 73 | Terminix                         | Monthly Pest Control Contract             | \$ | 12.50     |
| 74 | Unifirst                         | Uniforms                                  | \$ | 273.04    |
| 75 | Waste Management                 | Tipping Fee                               | \$ | 60.63     |
| 76 | Wildwood Tire Company            | Tires and Repairs                         | \$ | 258.85    |

**FLEET SERVICES**

|    |                             |                                           |    |          |
|----|-----------------------------|-------------------------------------------|----|----------|
| 77 | Payroll                     | January 15, 2012 Pay Period - 2 Employees | \$ | 4,987.06 |
| 78 | Advanced Auto               | Washer Fluid                              | \$ | 1.99     |
| 79 | Car Quest                   | Clay, Lamp, Grease Fitting, Fittings      | \$ | 26.69    |
| 80 | Dept of Management Services | Telephone Service                         | \$ | 0.75     |
| 81 | Notary Public Underwriters  | Notary - Valorie                          | \$ | 52.48    |
| 82 | Office Depot                | Office Supplies                           | \$ | 25.95    |
| 83 | PGIT                        | Workers Comp Insurance                    | \$ | 381.87   |
| 84 | Progress Energy             | Electric Service                          | \$ | 86.64    |
| 85 | Ron Tarbox                  | Hose Clamp Pliers                         | \$ | 49.95    |
| 86 | Terminix                    | Monthly Pest Control Contract             | \$ | 12.50    |
| 87 | Unifirst                    | Uniforms                                  | \$ | 140.54   |

**COMMUNITY RE-DEVELOPMENT**

|    |                               |                                          |    |          |
|----|-------------------------------|------------------------------------------|----|----------|
| 88 | Payroll                       | January 15, 2012 Pay Period - 1 Employee | \$ | 2,494.71 |
| 89 | Dept of Management Services   | Telephone Service                        | \$ | 4.51     |
| 90 | Ernie Morris Enterprises, Inc | Office Supplies                          | \$ | 35.02    |
| 91 | General Fund                  | David Grimm December Expenses            | \$ | 4,989.41 |
| 92 | David Grimm                   | Travel Reimbursement                     | \$ | 83.25    |
| 93 | Office Depot                  | Office Supplies                          | \$ | 22.22    |
| 94 | PGIT                          | Workers Comp Insurance                   | \$ | 16.37    |

**PARKS AND RECREATION**

|     |                                |                                                |    |          |
|-----|--------------------------------|------------------------------------------------|----|----------|
| 95  | Payroll                        | January 15, 2012 Pay Period - 5 Employees      | \$ | 5,677.20 |
| 96  | Advanced Auto                  | Cleaners, Paper Towels, Protectant             | \$ | 16.56    |
| 97  | B & M Equipment                | Boom Rental                                    | \$ | 214.60   |
| 98  | Car Quest                      | Arm Bushing, Blower Motor Resistor             | \$ | 78.02    |
| 99  | Century Link                   | Telephone Service                              | \$ | 36.03    |
| 100 | Dept of Management Services    | Telephone Service                              | \$ | 4.51     |
| 101 | John Deere Landscapes          | 2 Station Battery Operated Control             | \$ | 110.00   |
| 102 | Maggio Enterprises, Inc        | Cleaning and Paper Products                    | \$ | 338.43   |
| 103 | PGIT                           | Workers Comp Insurance                         | \$ | 305.13   |
| 104 | Progress Energy                | Electric Service                               | \$ | 351.92   |
| 105 | Salescorp of Florida           | Gatorade, Orange Traffic Cones                 | \$ | 317.00   |
| 106 | Sparr Building and Farm Supply | Grass Seed, Gas Funnel,PVC Swivel and Bushings | \$ | 41.15    |
| 107 | Sumter Electric                | Electric Service                               | \$ | 364.02   |
| 108 | Jerry Townsend                 | Growers Market Supplies                        | \$ | 30.20    |
| 109 | Unifirst                       | Uniforms                                       | \$ | 70.68    |
| 110 | Wildwood Tire Company          | Tires and Repair                               | \$ | 163.85   |

**COMMUNITY CENTER & OXFORD COMMUNITY CENTER**

|     |                    |                                              |    |          |
|-----|--------------------|----------------------------------------------|----|----------|
| 111 | Mary Child         | Oxford Community Center Rental Refund        | \$ | 50.00    |
| 112 | Susan Linginfelter | Oxford Community Center Rental Refund        | \$ | 50.00    |
| 113 | ParGas             | Propane - Oxford Community Center            | \$ | 145.99   |
| 114 | Paula Strong       | Wildwood Community Center Rental Refund      | \$ | 341.25   |
| 115 | Sumter Electric    | Electric Service - Wildwood Community Center | \$ | 1,255.49 |
| 116 | Terminix           | Monthly Pest Control Contract                | \$ | 50.00    |
| 117 | Unifirst           | Rugs                                         | \$ | 63.38    |

**PHYSICAL ENVIRONMENT ADMINISTRATIVE DEPARTMENT**

|     |                                   |                                                |    |           |
|-----|-----------------------------------|------------------------------------------------|----|-----------|
| 118 | Payroll                           | January 15, 2012 Pay Period - 3 Employees      | \$ | 5,143.90  |
| 119 | Air Mechanical & Service Corp     | HVAC Improvements                              | \$ | 12,211.87 |
| 120 | Besco Electric Supply Company     | Bulbs                                          | \$ | 18.17     |
| 121 | Car Quest                         | Generator Battery                              | \$ | 76.96     |
| 122 | Dart Electronics                  | Alarm Monitoring                               | \$ | 37.42     |
| 123 | Dept of Management Services       | Telephone Service                              | \$ | 4.51      |
| 124 | Discount Janitorial               | Cleaning and Paper Products                    | \$ | 52.00     |
| 125 | Office Depot                      | Office Supplies                                | \$ | 91.93     |
| 126 | PGIT                              | Workers Comp Insurance                         | \$ | 32.64     |
| 127 | Postmaster                        | Utility Billing Mail Out                       | \$ | 183.30    |
| 128 | Progress Energy                   | Electric Service                               | \$ | 1,561.72  |
| 129 | Terminix                          | Monthly Pest Control Contract                  | \$ | 12.50     |
| 130 | The Villages Technology Solutions | Technical Support - All Enterprise Fund Depts. | \$ | 1,908.75  |
| 131 | Unifirst                          | Rugs                                           | \$ | 23.76     |
| 132 | Waste Management, Inc.            | December Refuse Billing Franchise              | \$ | 62,446.06 |

**WATER DEPARTMENT**

|     |                                       |                                           |              |
|-----|---------------------------------------|-------------------------------------------|--------------|
| 133 | Payroll                               | January 15, 2012 Pay Period - 9 Employees | \$ 14,907.08 |
| 134 | Brenntag                              | Liquid Chlorine                           | \$ 976.06    |
| 135 | Car Quest                             | Bearing, Oil Seal, Brake Rotor, Pads      | \$ 191.92    |
| 136 | Cason & Gaskins TV Inc.               | Car Charger, USB Combo                    | \$ 15.00     |
| 137 | John Cornell                          | Boot Allowance                            | \$ 58.72     |
| 138 | Dept of Management Services           | Telephone Service                         | \$ 1.97      |
| 139 | Florida Dept of Revenue               | Unemployment Tax                          | \$ 283.30    |
| 140 | PGIT                                  | Workers Comp Insurance                    | \$ 956.70    |
| 141 | Bruce Phillips                        | Travel Reimbursement                      | \$ 125.99    |
| 142 | Plant Technicians                     | Environmental Testing                     | \$ 465.00    |
| 143 | Progress Energy                       | Electric Service                          | \$ 1,391.31  |
| 144 | Southern Analytical Laboratories, Inc | Environmental Testing                     | \$ 75.00     |
| 145 | Sparr Building and Farm Supply        | Gas Funnel                                | \$ 2.20      |
| 146 | Sumter Electric                       | Electric Service                          | \$ 6,119.66  |
| 147 | Sunshine State One Call of Florida    | Locators for Month of December 2011       | \$ 254.66    |
| 148 | Terminix                              | Monthly Pest Control Contract             | \$ 25.00     |
| 149 | The Dumont Company, Inc               | Hypochlorite Solution, Clear Flow         | \$ 3,904.25  |
| 150 | Unifirst                              | Uniforms                                  | \$ 478.70    |
| 151 | Verizon Wireless                      | Broadband                                 | \$ 40.01     |

**WASTEWATER DEPARTMENT**

|     |                                    |                                                     |              |
|-----|------------------------------------|-----------------------------------------------------|--------------|
| 152 | Payroll                            | January 15, 2012 Pay Period - 13 Employees          | \$ 26,778.88 |
| 153 | Car Quest                          | V-Belt, Idler Pulley                                | \$ 41.48     |
| 154 | Cason & Gaskins TV Inc.            | Fuses, Holster                                      | \$ 22.75     |
| 155 | C & C Peat Co., Inc                | Sludge Removal                                      | \$ 4,220.00  |
| 156 | Century Link                       | Telephone Service                                   | \$ 110.97    |
| 157 | Henry Cole                         | Boot Allowance                                      | \$ 75.00     |
| 158 | Dept of Management Services        | Telephone Service                                   | \$ 2.51      |
| 159 | Discount Janitorial                | Cleaning and Paper Products                         | \$ 205.20    |
| 160 | FL. Industrial Pretreatment Assoc. | Regulatory Membership                               | \$ 30.00     |
| 161 | Maggio Enterprises, Inc            | Cleaning and Paper Products                         | \$ 99.00     |
| 162 | Louise Mount                       | Boot Allowance                                      | \$ 67.25     |
| 163 | Office Depot                       | Office Supplies                                     | \$ 2.02      |
| 164 | PGIT                               | Workers Comp Insurance                              | \$ 1,057.69  |
| 165 | Pro Chem                           | Suds Hand Soap, Super Blocks                        | \$ 398.96    |
| 166 | Progress Energy                    | Electric Service                                    | \$ 3,180.41  |
| 167 | Alice Scheidler                    | Travel Reimbursement                                | \$ 31.97     |
| 168 | Sparr Building and Farm Supply     | Gas Funnel                                          | \$ 2.20      |
| 169 | Sumter Electric                    | Electric Service                                    | \$ 774.57    |
| 170 | Sunshine State One Call of Florida | Locators for Month of December 2011                 | \$ 254.65    |
| 171 | Teledyne Isco                      | Pump Tubing Assy, Tube Disch                        | \$ 315.23    |
| 172 | Terminix                           | Monthly Pest Control Contract/ Yearly Liquid Defend | \$ 310.00    |
| 173 | Unifirst                           | Uniforms                                            | \$ 471.08    |
| 174 | VWR                                | Reagent Alcohol, Ammon Hydroxide, Chloroform        | \$ 520.97    |

**GREENWOOD CEMETERY**

|     |                 |                            |           |
|-----|-----------------|----------------------------|-----------|
| 175 | Billy Penley    | Buy Back Space 85 Block HH | \$ 200.00 |
| 176 | Progress Energy | Electric Service           | \$ 12.95  |

**ATTORNEYS/CONSULTANTS/SURVEYORS**

|     |                          |                     |              |
|-----|--------------------------|---------------------|--------------|
| 177 | Jerri A Blair            | Attorney            | \$ 10,400.00 |
| 178 | Kimley-Horn & Associates | Engineering Support | \$ 4,022.86  |

**FUEL INVENTORY**

|              |                               |                         |                      |
|--------------|-------------------------------|-------------------------|----------------------|
| 179          | Stone Petroleum Products, Inc | Unleaded Gasoline       | \$ 10,393.09         |
| 180          | Stone Petroleum Products, Inc | Ultra LSD Fuel          | \$ 2,573.53          |
| 181          | Stone Petroleum Products, Inc | Ultra Low Sulfur Diesel | \$ 2,705.59          |
| <b>TOTAL</b> |                               |                         | <b>\$ 351,476.04</b> |

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

November 28, 2011

Jason Hargrove  
Parks & Recreation  
City of Wildwood  
100 North Main Street  
Wildwood, FL 34785

Jason,

I wanted to thank you for your continued support of Wildwood Dixie Youth League. The league continues to be successful because of volunteers like you.

I am writing today to ask for the consideration to allow our league to place an outside storage unit at the complex. As you know, the storage at the complex for equipment is limited. As our league continues to grow, our need for storage has increased significantly. Currently, our league stores equipment in an offsite storage unit. This is very inconvenient as you can imagine.

The storage unit proposed is a steel 8x20 double door shipping container. The unit can be painted any color and is free of major dents and rust. The unit is used, but is very eye friendly. We feel this is a better option, rather than a traditional building, mostly due to its resilience to a break-in. As you know, the complex has been targeted in the past by thieves. The league feels this will prevent and possibly deter future issues. If approved, the league will incur all expenses for set-up delivery and will work with you to determine the best placement for the unit.

We appreciate your assistance and support. Please feel free to let me if you have any questions or comments.

Sincerely,



Johnny Sands, President  
Wildwood Dixie Youth League  
352-303-6635

**WILDWOOD DIXIE YOUTH LEAGUE PROPOSED  
EQUIPMENT STORAGE UNIT TO BE PLACED AT  
MILLENNIUM PARK**

3. New Business – Action Required  
3. g. 1. – Page 2/2

