

Agenda

Agenda

CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1
 Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5
 Pamala Harrison-Bivins – Seat 2
 Don C. Clark – Seat 4
 Robby Strickland – Seat 3
 Robert Smith –City Manager

October 24, 2011
 7:00 PM

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A-If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (The City of Wildwood DOES NOT provide this verbatim record).

AGENDA

- THE MEETING IS CALLED TO ORDER BY THE MAYOR
- INVOCATION
- FLAG SALUTE

1. TIMED ITEMS AND PUBLIC HEARINGS

7:00 PM (a)	PUBLIC HEARING – 2nd FINAL READING	Ordinance No. O0211-13, an ordinance rezoning a portion of property within the City of Wildwood, Parcel # D08=005, 7.03± acres, from Low Density Residential (R-1) to Institutional (INS) for applicant Lenity Group to construct a planned 3-story, 130 suite independent living facility, project to be known as Oxford II Retirement Residence; Special Magistrate recommends approval (Attachments – Staff Recommends Approval)
7:00 PM (b)	TIMED ITEM	Request final site plan approval for construction of 3-story, 130 suite, Independent Living Retirement Residence (Oxford II Retirement Residence); Special Magistrate recommends approval (Attachments – Staff Recommends Approval)
7:00 PM (c)	PUBLIC HEARING – 2nd FINAL READING	Ordinance No. O2011-17, an ordinance repealing Ordinance No. 426 and Section 13-2, City of Wildwood Code to abolish the Police User Fee (Attachments – Staff Recommends Approval)

* Quasi Judicial Hearing

2. REPORTS AND PUBLIC INPUT

- **SPECIAL PRESENTATION:** Proclamation declaring October 31, 2011 as "William "Pete" Bennett Day" on his last day of employment with the City before retiring; having served 17 years of service (Attachment)

- a. City Manager
- b. City Attorney
- c. City Clerk
- d. Commission Members
- e. Public Forum (10 minute time limit)
- f. Notes, Reports, and items for the file as attached

3. **NEW BUSINESS – ACTION REQUIRED**

a. **MINUTES**

1. Minutes of Regular Meeting held on October 10, 2011 (Attachments – Staff recommends approval)

b. **ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

1. Ordinance No. O2011-14, an Ordinance correcting scrivener's errors regarding Ordinance No. O0211-06 (Attachments – Staff recommends approval)

c. **RESOLUTIONS FOR APPROVAL:**

1. Resolution No. R2011-26, a Resolution declaring a sole source purchase provider from ITT Water & Wastewater Florida, LLC, for Flygt pumps to replace a non-operational pump at the CR 219 pump station (Attachments – Staff Recommends Approval)
2. Resolution No. R2011-27, a Resolution providing for increases in inflation based upon the US Army Corp of Engineers' Construction Price Index (CWCCIS) for Water and Wastewater Connection Fees (Attachments – Staff Recommends Approval)
3. Resolution No. R2011-28, a Resolution declaring a 2003 Chevy Impala, VIN#2G1WF55K239247765 patrol car as surplus property with recommendation to sell for scrap (Attachments – Staff Recommends Approval)
4. Resolution No. R2011-29, a Resolution providing for increases in inflation based upon the US Army Corp of Engineers' Construction Price Index (CWCCIS) for Water and Wastewater Transmission Infrastructure Extension (TIE) Fees (Attachments – Staff Recommends Approval)

d. **APPOINTMENTS**

1. None

e. **CONTRACTS AND AGREEMENTS**

1. None

f. **FINANCIAL**

1. Bills for Approval (Attachments – Staff Recommends Approval)
2. Discussion/Approval of Bid Results for CR 232 Resurfacing Project funded through CDBG Grant No. 11DB-C5-05-70-01-N12; recommendation of engineer and staff to award contract to low bidder, C.W. Roberts Contracting, in the amount of \$95,946 (Attachments – Staff recommends approval)
3. Discussion/Approval of Bid Results for Osceola Drainage Improvement Project funded through CDBG Grant No. 11DB-C5-05-70-01-N12; recommendation of engineer and staff to award contract to low bidder, Utility Systems of Wildwood, in the amount of \$147,082 (Attachments – Staff recommends approval)
4. Discussion/Approval of Bid Results for Pitt-Stone Drainage Improvement Project funded through CDBG Grant No. 11DB-C5-05-70-01-N12; recommendation of engineer and staff to award contract to low bidder, Utility Systems of Wildwood, in the amount of \$138,826 (Attachments – Staff recommends approval)
5. Discussion/Approval for repair of severe water leak in City Hall Skylight; recommendation of staff to award repair to low bidder Lake Glass and Mirror from Leesburg in the amount of \$2,400; additionally staff requests ability to spend up to \$2,000 for any additional hidden damage and repair of damaged 2nd floor drywall ceiling (Attachments – Staff recommends approval)

g. GENERAL ITEMS FOR CONSIDERATION

1. Discussion relative to the current Land Planning Contract with Tindale-Oliver & Associates, due to expire on January 26, 2012 (Attachments – Board Option)
2. Discussion/Approval requested by Gidget Gibson & members of the Wildwood Historical Assoc. to organize & put on the Wildwood Christmas Parade for 2011 (Attachments – Staff Recommends Approval)

4. **ADJOURN:**

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**NOTES – NO ACTION REQUIRED:**

- a. None

**REPORTS:**

**CITY MANAGER (2.a.f.):**

1. FYI – Kimley-Horn Monthly Utilities and Projects Meeting Notes for September 21, 2011 meeting (Attachments)
2. FYI – Quarterly Report from Chief Reeser for the Wildwood Police Dept. (Attachment)

# 1. TIMED ITEMS AND PUBLIC HEARINGS

|                |                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------------|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7:00 PM<br>(a) | <b>PUBLIC HEARING – 2nd<br/>FINAL READING</b> | Ordinance No. O0211-13, an ordinance rezoning a portion of property within the City of Wildwood, Parcel # D08=005, 7.03± acres, from Low Density Residential (R-1) to Institutional (INS) for applicant Lenity Group to construct a planned 3-story, 130 suite independent living facility, project to be known as Oxford II Retirement Residence; Special Magistrate recommends approval (Attachments – Staff Recommends Approval) |
| 7:00 PM<br>(b) | <b>TIMED ITEM</b>                             | Request final site plan approval for construction of 3-story, 130 suite, Independent Living Retirement Residence (Oxford II Retirement Residence); Special Magistrate recommends approval (Attachments – Staff Recommends Approval)                                                                                                                                                                                                 |
| 7:00 PM<br>(c) | <b>PUBLIC HEARING – 2nd<br/>FINAL READING</b> | Ordinance No. O2011-17, an ordinance repealing Ordinance No. 426 and Section 13-2, City of Wildwood Code to abolish the Police User Fee (Attachments – Staff Recommends Approval)                                                                                                                                                                                                                                                   |

1. (a). PUBLIC HEARINGS – 2<sup>nd</sup> final reading Ordinance No. 00211-13, an ordinance rezoning a portion of property within the City of Wildwood, Parcel # D08=005, 7.03± acres, from Low Density Residential (R-1) to Institutional (INS) for applicant Lenity Group to construct a planned 3-story, 130 suite independent living facility, project to be known as Oxford II Retirement Residence; Special Magistrate recommends approval

## CITY COMMISSION OF THE CITY OF WILDWOOD

### EXECUTIVE SUMMARY

**SUBJECT: Rezoning of 7.03 acres from Low Density Residential (R-1) to Institutional (IN)**

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**REQUESTED ACTION: Approval of a rezoning from R-1 to IN via Ordinance 2011-13**

**2<sup>nd</sup> FINAL READING  
PUBLIC HEARING**

Work Session (Report Only)  
 Regular Meeting

**DATE OF MEETING:** 10/24/2011  
 Special Meeting

**CONTRACT:**  N/A  
Effective Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_  
Termination Date: \_\_\_\_\_

**BUDGET IMPACT:** \_\_\_\_\_

Annual  
 Capital  
 N/A

**FUNDING SOURCE:** \_\_\_\_\_  
**EXPENDITURE ACCOUNT:** \_\_\_\_\_

**HISTORY/FACTS/ISSUES:**

The applicant, Lenity Group, seeks final approval from the Commission for a rezoning from R-1: Low Density Residential to IN: Institutional, in conformance with the Future Land Use Map of the Comprehensive Plan.

The 7.03 acre subject parcel is located to the east of CR 103 on Bellweather Lane. The rezoning will allow for the development of a 3-story, 130 suite Independent Living Facility similar to the adjacent Steeplechase.

The rezoning was considered by the Planning & Zoning Board on October 4, 2011 and the Special Magistrate recommended approval of the rezoning.



Melanie Peavy  
Development Services Director

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1. (a). PUBLIC HEARINGS – 2<sup>nd</sup> final reading Ordinance No. 00211-13, an ordinance rezoning a portion of property within the City of Wildwood, Parcel # D08=005, 7.03± acres, from Low Density Residential (R-1) to Institutional (INS) for applicant Lenity Group to construct a planned 3-story, 130 suite independent living facility, project to be known as Oxford II Retirement Residence; Special Magistrate recommends approval

### **Planning & Zoning Board/Special Magistrate**

The case below was heard on Tuesday, October 4, 2011 by the Special Magistrate. The applicant seeks a rezoning for a portion of D08=005 (7.03 +/- acres MOL) from R-1 (Residential) to INS (Institutional).

**Case:** RZ 1107-01

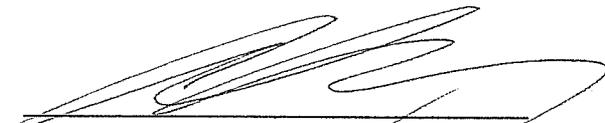
**Parcel:** A portion of D08=005

**Owner:** Maricamp, LLC

**Applicant:** Lenity Group, LLC

Based upon the testimony and information presented, the Special Magistrate recommends approval of the rezoning and favorable recommendation of Ordinance #O2011-13 to the City Commission.

**Dated:** October 5, 2011

  
Archie O. Lowry, Jr.  
Special Magistrate City of Wildwood

**ORDINANCE NO. O2011-13**

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA; REZONING CERTAIN REAL PROPERTY IN COMPLIANCE WITH THE ADOPTED LOCAL COMPREHENSIVE PLAN AND FUTURE LAND USE MAP; IN ACCORDANCE WITH THE COMMUNITY PLANNING ACT OF 2011; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the City of Wildwood, Florida, has made a determination that certain real property located within the City of Wildwood should be zoned or rezoned in compliance with the City of Wildwood Comprehensive Plan and Future Land Use Map.

**NOW, THEREFORE**, BE IT ENACTED AND ORDAINED, by the City Commission of Wildwood, Florida, as follows:

**SECTION 1.** The following property which was zoned “R-1: Low Density Residential”, shall be rezoned to “IN: Institutional”, pursuant to the City of Wildwood Land Development Regulations and official Zoning Map;

**Maricamp, LLC**  
**Portion of Parcel #: D08=005**  
**Containing 7.03 acres +/-**

A PORTION OF SECTION 8, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE EAST 1/2 OF SAID SECTION 8; THENCE ALONG THE WEST BOUNDARY OF THE EAST 1/2 OF SAID SECTION 8, S.00°02'06"E., A DISTANCE OF 4098.79 FEET; THENCE DEPARTING SAID WEST BOUNDARY, N.89°57'54"E., A DISTANCE OF 34.88 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF COUNTY ROAD 103 (RIGHT OF WAY WIDTH VARIES), SAID POINT ALSO BEING THE NORTHWEST CORNER OF LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 2004, PAGE 529 OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE DEPARTING SAID EAST RIGHT OF WAY LINE, ALONG THE NORTHERLY BOUNDARY OF SAID LANDS THE FOLLOWING THREE COURSES, N.89°38'23"E., A DISTANCE OF 448.42 FEET; THENCE S.00°11'08"W., A

1. (a). PUBLIC HEARINGS – 2<sup>nd</sup> final reading Ordinance No. 00211-13, an ordinance rezoning a portion of property within the City of Wildwood, Parcel # D08=005, 7.03± acres, from Low Density Residential (R-1) to Institutional (INS) for applicant Lenity Group to construct a planned 3-story, 130 suite independent living facility, project to be known as Oxford II Retirement Residence; Special Magistrate recommends approval

DISTANCE OF 169.42 FEET; THENCE N.89°51'06"W., A DISTANCE OF 147.29 FEET TO THE POINT OF BEGINNING:

THENCE DEPARTING THE NORTHERLY BOUNDARY OF SAID LANDS, N.55°59'32"E., A DISTANCE OF 93.95 FEET TO A POINT ON A CURVE CONCAVE NORTHERLY, HAVING A RADIUS OF 145.24 FEET, A CENTRAL ANGLE OF 87°20'02", AND A CHORD BEARING AND DISTANCE OF S.75°31'20"E., 200.56 FEET; THENCE EASTERLY ALONG THE ARC OF SAID CURVE, A DISTANCE OF 221.38 FEET; THENCE DEPARTING SAID CURVE, S.00°00'42"E., A DISTANCE OF 239.15 FEET; THENCE S.47°02'47"E., A DISTANCE OF 47.12 FEET; THENCE S.89°49'26"E., A DISTANCE OF 398.88 FEET TO A POINT ON THE EAST BOUNDARY OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF AFORESAID SECTION 8; THENCE ALONG SAID EAST BOUNDARY, S.00°00'42"E., A DISTANCE OF 372.42 FEET TO A POINT ON THE NORTH BOUNDARY OF THE SOUTH 383.81 FEET OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 8; THENCE DEPARTING SAID EAST BOUNDARY, ALONG THE SAID NORTH BOUNDARY OF THE SOUTH 383.81 FEET, N.89°49'26"W., A DISTANCE OF 599.70 FEET TO THE PROJECTION OF THE EASTERLY BOUNDARY OF AFORESAID LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 2004, PAGE 529; THENCE DEPARTING SAID NORTHERLY BOUNDARY, ALONG THE EASTERLY PROJECTION AND THE EASTERLY BOUNDARY THE FOLLOWING FIVE COURSES OF SAID LANDS, N.00°23'11"W., A DISTANCE OF 288.22 FEET; THENCE S.89°32'49"W., A DISTANCE OF 84.72 FEET; THENCE N.00°09'20"E., A DISTANCE OF 89.56 FEET; THENCE S.89°52'18"W., A DISTANCE OF 20.11 FEET; THENCE N.00°08'29"E., A DISTANCE OF 263.59 FEET TO THE POINT OF BEGINNING. CONTAINING 7.03 ACRES, MORE OR LESS.

**SECTION 2.** The official zoning map for the City of Wildwood, Florida, is hereby amended to include the above-referenced property. The amendment to the official zoning map is attached hereto as Exhibit A and incorporated herein by reference.

**SECTION 3.** All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

1. (a). PUBLIC HEARINGS – 2<sup>nd</sup> final reading Ordinance No. 00211-13, an ordinance rezoning a portion of property within the City of Wildwood, Parcel # D08=005, 7.03± acres, from Low Density Residential (R-1) to Institutional (INS) for applicant Lenity Group to construct a planned 3-story, 130 suite independent living facility, project to be known as Oxford II Retirement Residence; Special Magistrate recommends approval

**SECTION 4.** If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

**SECTION 5.** This Ordinance shall take effect upon its final reading by the City Commission of the City of Wildwood.

PASSED AND ORDAINED this \_\_\_\_\_ day of \_\_\_\_\_, 2011, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

\_\_\_\_\_  
Ed Wolf, Mayor

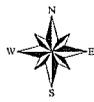
ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair, City Attorney



1 inch = 400 feet

### City of Wildwood Portion of Parcel D08=005 Proposed Zoning

CR 103

Portion of D08=005

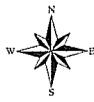
C-466 E

C-466 E

#### Legend

- Major Roadways
- Portion of D08=005
- County Boundary
- Wildwood City Boundary
- R-1
- INS
- C-2
- C-3
- /// NMU-7
- PD - Subject to Specific Criteria

1. (a). PUBLIC HEARINGS - 2<sup>nd</sup> final reading Ordinance No. 00211-13, an ordinance rezoning a portion of property within the City of Wildwood, Parcel # D08=005, 7.03± acres, from Low Density Residential (R-1) to Institutional (INS) for applicant Lenity Group to construct a planned 3-story, 130 suite independent living facility, project to be known as Oxford II Retirement Residence; Special Magistrate recommends approval



1 inch = 400 feet

### City of Wildwood Portion of Parcel D08=005 Existing Zoning

CR 103

Portion of D08=005

C-466 E

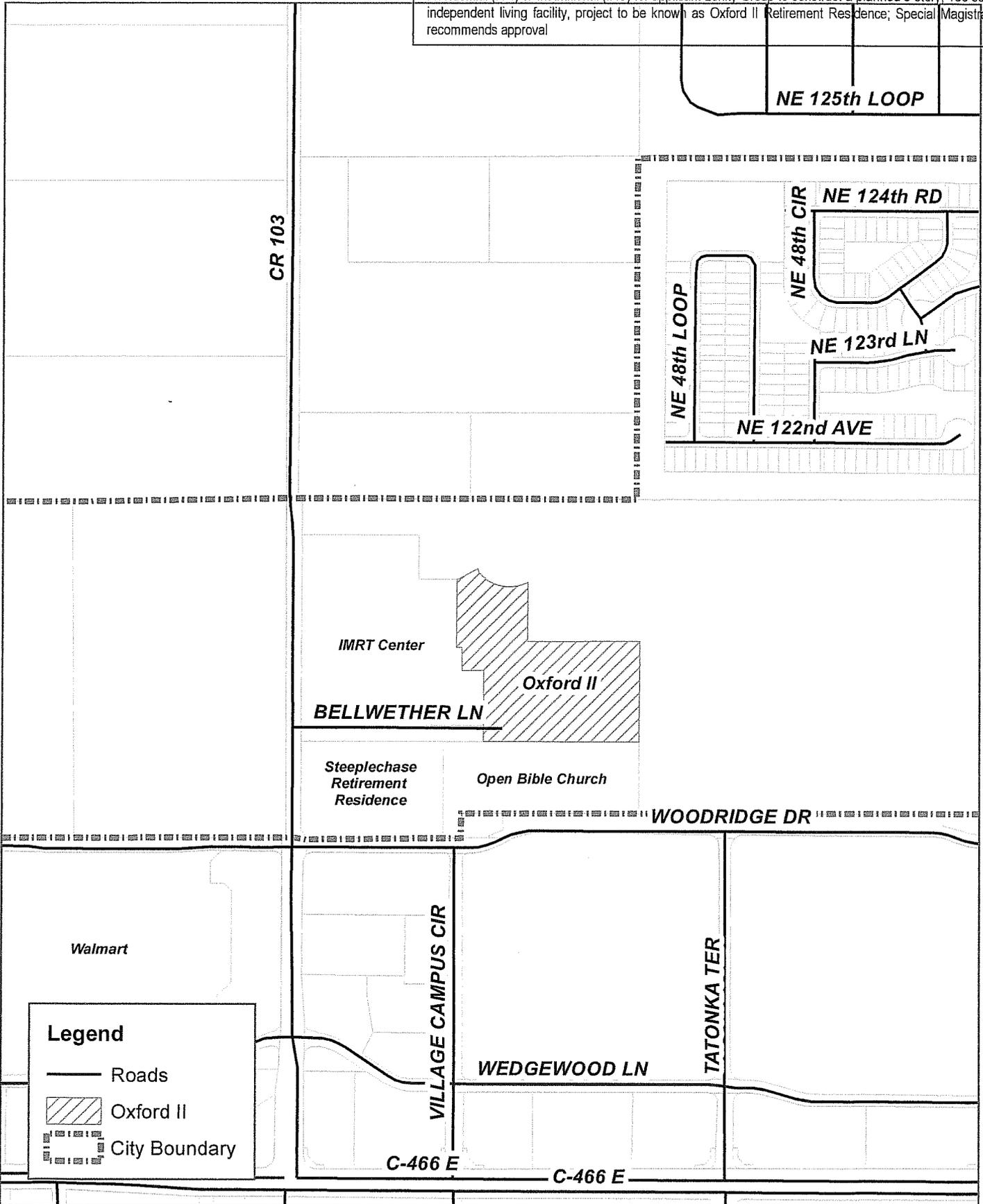
C-466 E

#### Legend

- Major Roadways
- Portion of D08=005
- County Boundary
- Wildwood City Boundary
- R-1
- INS
- C-2
- C-3
- ▨ NMU-7
- ▨ PD - Subject to Specific Criteria

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1 inch = 500 feet

City of Wildwood, Florida  
 Oxford II Development  
 Portion of Parcel D08=005



1. (b) TIMED ITEM - Request final site plan approval for construction of 3-story, 130 suite, Independent Living Retirement Residence (Oxford II Retirement Residence); Special Magistrate recommends approval

# CITY COMMISSION OF THE CITY OF WILDWOOD

## EXECUTIVE SUMMARY

**SUBJECT:** Oxford II Retirement Residence

TIMED ITEM

**REQUESTED ACTION:** Site Plan Approval

- Work Session (Report Only)
- Regular Meeting

**DATE OF MEETING:** 10/24/2011  
 Special Meeting

**CONTRACT:**  N/A  
 Effective Date: \_\_\_\_\_  
 Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_  
 Termination Date: \_\_\_\_\_

**BUDGET IMPACT:** \_\_\_\_\_

- Annual
- Capital
- N/A

**FUNDING SOURCE:** \_\_\_\_\_  
**EXPENDITURE ACCOUNT:** \_\_\_\_\_

### HISTORY/FACTS/ISSUES:

The applicant seeks final site plan approval for the construction of a 3 story, 130 suite, Independent Living Retirement Residence with accessory buildings for parking garages and a pool house.

The site plan was considered by the Planning & Zoning Board/Special Magistrate on October 4, 2011 and recommended for approval.

Staff requests approval of the site plan.



Melanie Peavy  
Development Services Director

## Planning & Zoning Board/Special Magistrate

The case below was heard on Tuesday, October 4, 2011 by the Special Magistrate. The applicant seeks site plan approval to construct a 3 story, 130 suite Independent Living Facility with accessory buildings for parking garages and a pool house.

**Case:** SP 1108-01

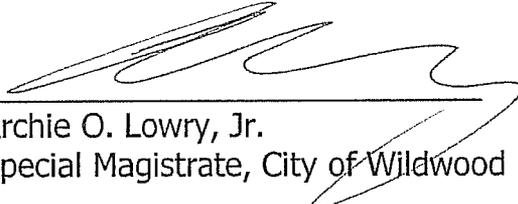
**Parcel:** A portion of D08=005

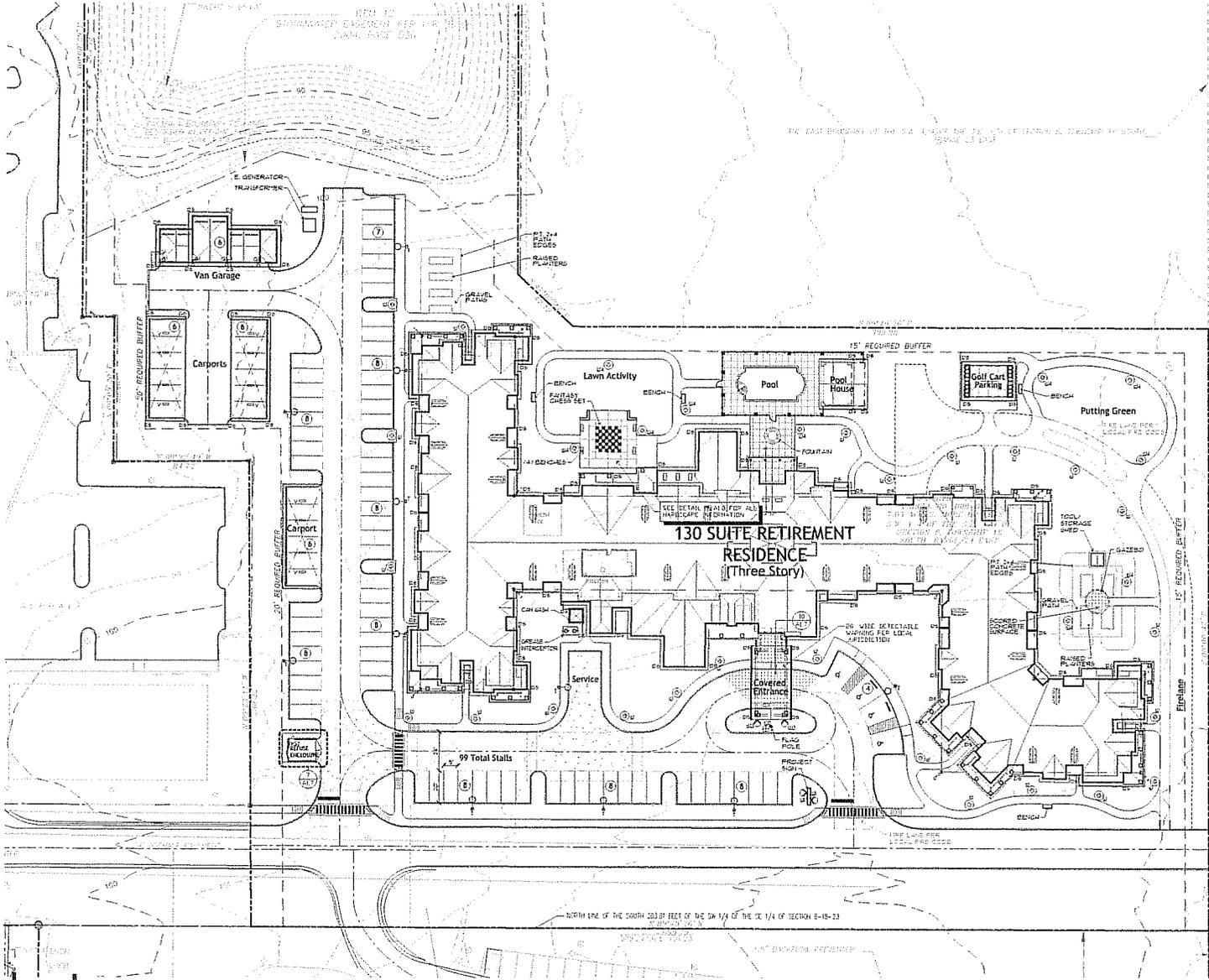
**Owner:** Maricamp, LLC

**Applicant:** Lenity Group, LLC

Based upon the testimony and information presented, the Special Magistrate recommends approval of the site plan and favorable recommendation of project number SP 1108-01 to the City Commission.

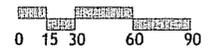
**Dated:** October 5, 2011

  
\_\_\_\_\_  
Archie O. Lowry, Jr.  
Special Magistrate, City of Wildwood



# SITE PLAN

DATE: 20 July 2011  
 SCALE: 1" = 30'-0"



## PROJECT STATISTICS:

PROJECT AREA:  
 TOTAL AREA 7.00 AC

ALLOWABLE BUILDING AREA:  
 304,920 x (0.6) x (0.7) = 128,067 SQ. FT.

PARKING:  
 71 OPEN SPACES  
 24 COVERED SPACES  
 4 ACCESSIBLE SPACES  
 99 SPACES TOTAL

**lenitygroup**  
 471 High Street SE, Suite 10 Salem, Oregon 97301  
 P 503 399 1090 F 503 399 0585 W lenitygroup.com

# Oxford II Retirement Residence

Wildwood, Florida

**HAWTHORN**  
 RETIREMENT GROUP

9310 NE Vancouver Mall Dr., Suite 200  
 Vancouver, WA 98662-8210  
 (360) 213-1550 Fax (360) 213-1540

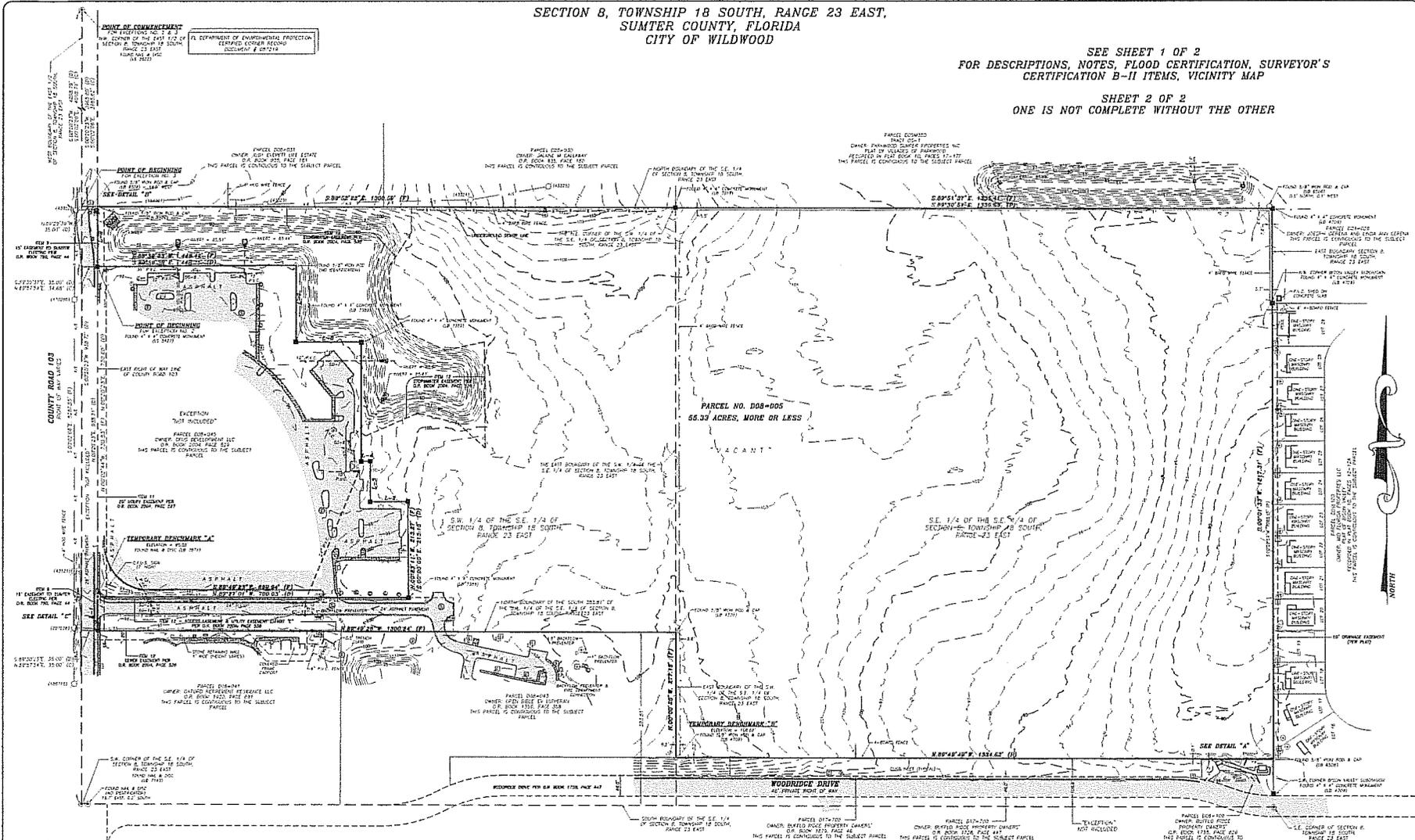
1. (b) TIMED ITEM - Request final site plan approval for construction of 3-story, 130 suite, independent living Retirement Residence (Oxford II Retirement Residence); Special Magistrate recommends approval

ARCHITECTURE PROVIDED BY DANIEL BOACH ARCHITECT

SECTION B, TOWNSHIP 18 SOUTH, RANGE 23 EAST,  
SUMTER COUNTY, FLORIDA  
CITY OF WILDWOOD

SEE SHEET 1 OF 2  
FOR DESCRIPTIONS, NOTES, FLOOD CERTIFICATION, SURVEYOR'S  
CERTIFICATION B-II ITEMS, VICINITY MAP

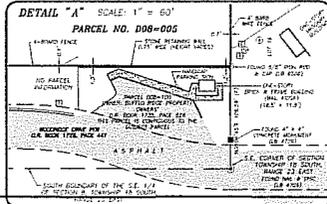
SHEET 2 OF 2  
ONE IS NOT COMPLETE WITHOUT THE OTHER



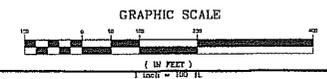
LEGEND UNLESS OTHERWISE NOTED

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>☉ = CENTERLINE OF RIGHT OF WAY</li> <li>— = RIGHT OF WAY LINE</li> <li>☐ = OFFICIAL RECORDS OF SUMTER COUNTY</li> <li>■ = SET 3/8" IRON ROD ± CAP - LB 5091</li> <li>● = FOUND 3/8" IRON ROD ± CAP</li> <li>■ = FOUND 4" x 4" CONCRETE MONUMENT (NO IDENTIFICATION)</li> <li>⊙ = FOUND NAIL &amp; DISC</li> <li>(R) = DEED DIMENSION</li> <li>(C) = CALCULATED DIMENSION</li> <li>(F) = FIELD MEASUREMENT</li> <li>☎ = TELEPHONE BOX</li> <li>⊕ = ELECTRIC BOX</li> <li>⊖ = CABLE BOX</li> </ul> | <ul style="list-style-type: none"> <li>⊙ = YARD DRAIN</li> <li>⊙ = SIGN</li> <li>⊙ = WOOD POWER POLE</li> <li>⊙ = METAL LIGHT POLE</li> <li>⊙ = CITY ANCHOR</li> <li>⊙ = MAIL BOX</li> <li>⊙ = SANITARY MANHOLE</li> <li>⊙ = DRAINAGE MANHOLE</li> <li>⊙ = SANITARY CLEANOUT</li> <li>⊙ = SEWER VALVE</li> <li>⊙ = GREASE MANHOLE</li> <li>⊙ = WATER METER</li> <li>⊙ = IRRIGATION CONTROL VALVE</li> <li>⊙ = 4" WELL</li> </ul> | <ul style="list-style-type: none"> <li>— = WATER VALVE</li> <li>— = FIRE HYDRANT</li> <li>— = STORM DRAINAGE GRATE</li> <li>— = POLYETHYLENE GLASS FIBER OPTIC CABLE</li> <li>— = REINFORCED CONCRETE PIPE</li> <li>— = CORRUGATED METAL PIPE</li> <li>— = AERIAL ELECTRIC</li> <li>— = UNDERGROUND ELECTRIC</li> <li>— = UNDERGROUND TELEPHONE</li> <li>— = UNDERGROUND SEWER</li> <li>— = BROWN LINE, NOT DRAWN TO SCALE</li> <li>— = DENOTES CONCRETE</li> <li>— = DENOTES ASPHALT</li> </ul> |
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- |                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                            |
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| <p>SEC-1<br/>GRATE = 95.00'<br/>N. WAZERT = 91.40'</p> <p>SEC-2<br/>GRATE = 95.41'<br/>S. WAZERT = 90.25'<br/>E. WAZERT = 90.63'<br/>N.W. WAZERT = 91.30'</p> <p>SEC-3<br/>GRATE = 98.22'<br/>N. WAZERT = 92.43'</p> <p>SEC-4<br/>GRATE = 92.11'<br/>N. WAZERT = 85.51'<br/>E. WAZERT = 93.34'<br/>N. WAZERT = 89.64'<br/>S. WAZERT = 89.52'</p> | <p>SEC-5<br/>GRATE = 94.96'<br/>N. WAZERT = 88.65'<br/>E. WAZERT = 88.72'<br/>N. WAZERT = 91.72'</p> <p>SEC-6<br/>GRATE = 95.16'<br/>N.E. WAZERT = 87.35'<br/>N.W. WAZERT 87.90'</p> <p>SEC-7<br/>GRATE = 94.98'<br/>E. WAZERT = 93.77'<br/>N. WAZERT = 90.92'</p> <p>SEC-8<br/>GRATE = 94.74'<br/>N. WAZERT = 90.62'<br/>E. WAZERT = 90.85'</p> | <p>SEC-9<br/>GRATE = 94.69'<br/>S. WAZERT = 86.58'<br/>N. WAZERT = 86.63'<br/>N. WAZERT = 89.83'</p> <p>SEC-10<br/>GRATE = 94.69'<br/>S. WAZERT = 86.58'<br/>N. WAZERT = 86.63'<br/>N. WAZERT = 89.83'</p> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



- |                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>L-1<br/>N.00°01'11" W. 74.05' (F)<br/>L-2<br/>S.89°32'49" W. 84.72' (F)<br/>S.89°57'44" E. 84.78' (D)<br/>S.89°36'58" E. 147.34' (D)<br/>N.00°09'30" E. 89.56' (F)<br/>S.00°30'22" W. 89.51' (D)<br/>S.89°28'18" W. 20.11' (F)<br/>S.00°20'38" E. 20.00' (D)</p> | <p>L-5<br/>N.00°08'20" W. 283.58' (F)<br/>S.00°30'22" W. 283.58' (D)<br/>L-6<br/>N.89°51'08" W. 147.29' (F)<br/>S.89°36'58" E. 147.34' (D)<br/>L-7<br/>N.00°11'08" E. 168.42' (F)<br/>S.00°32'02" W. 169.41' (D)<br/>L-8<br/>N.00°01'35" W. 132.84' (F)</p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



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| REVISIONS |  |
| NO.       |  |
| BY        |  |

**R.M. BARRINALL & ASSOCIATES, INC.**  
PROFESSIONAL SURVEYORS & MAPPERS  
1303 S.W. 27TH AVENUE, SUITE 403  
GULF BEACH, FLORIDA 32234  
TELEPHONE: 904-241-1111  
FAX: 904-241-1112  
CERTIFICATE OF AUTHORIZATION NO. 18,591  
ISSUED 07/28/2010  
EXPIRES 07/28/2015

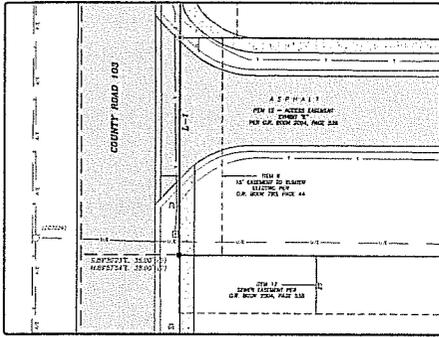
ALTA/ACSM LAND TITLE  
SURVEY FOR:  
HAWTHORN DEVELOPMENT LLC

REGISTRARS:  
F.B. 500 PGS. 30-33  
F.B. 512 PGS. 1-17  
FILE: 8-16-23

J.O.P. 11054  
DWG # 11054  
SHT. 2 OF 2

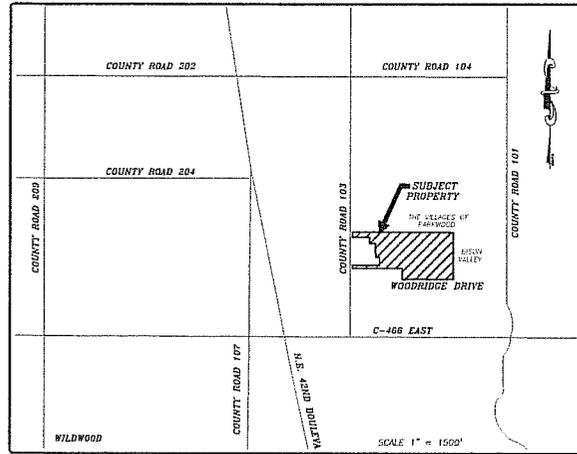
1. (b) TIMED ITEM - Request final site plan approval for construction of 3-story, 130 suite, independent living Retirement Residence (Oxford II Retirement Residence), Special Magistrate recommendations approval

DETAIL "C" SCALE: 1" = 20'



SECTION 8, TOWNSHIP 18 SOUTH, RANGE 23 EAST,  
SUMTER COUNTY, FLORIDA  
CITY OF WILDWOOD

VICINITY MAP



**DESCRIPTION:**  
PER FIRST AMERICAN TITLE INSURANCE COMPANY, AGENT'S FILE NO. AMERICAN LLC/HATHORN DEV. ISSUED BY R. WILLIAM FUTCH, P.A., BEARING AN EFFECTIVE DATE OF MARCH 25, 2011

A PORTION OF SECTION 8, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, BEING DESCRIBED AS FOLLOWS:

THE SOUTH 1/2 OF THE SOUTHEAST 1/4 OF SAID SECTION 8, LESS THE SOUTH 383.61 FEET OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 8, LESS THE SOUTH 106.00 FEET OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 8, LESS RIGHT OF WAY FOR COUNTY ROAD 103, AND LESS AND EXCEPT:

COMMENCE AT THE NW CORNER OF THE EAST 1/2 OF SECTION 8, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, THENCE PROCEED S00°20'23"W ALONG THE WEST BOUNDARY OF THE EAST 1/2 OF SAID SECTION 8 A DISTANCE OF 489.79 FEET, THENCE DEPARTING SAID WEST BOUNDARY OF THE EAST 1/2 OF SAID SECTION 8, PROCEED S89°30'17"E A DISTANCE OF 35.00 FEET TO THE EAST RIGHT OF WAY OF COUNTY ROAD 103, SAID POINT BEING THE POINT OF BEGINNING OF THE FOLLOWING DESCRIBED; THENCE DEPARTING SAID EAST RIGHT OF WAY PROCEED S89°59'38"E A DISTANCE OF 448.25 FEET; THENCE S00°30'22"W A DISTANCE OF 169.41 FEET; THENCE S89°24'06"E A DISTANCE OF 142.34 FEET; THENCE S00°30'22"W A DISTANCE OF 263.56 FEET; THENCE S89°29'38"E A DISTANCE OF 20.00 FEET; THENCE S00°30'22"W A DISTANCE OF 83.51 FEET; THENCE S89°57'44"E A DISTANCE OF 84.78 FEET; THENCE SOUTH 71.15 FEET; THENCE N89°57'01"W A DISTANCE OF 100.03 FEET TO THE EAST RIGHT OF WAY OF COUNTY ROAD 103; THENCE N00°20'23"E ALONG SAID EAST RIGHT OF WAY A DISTANCE OF 730.60 FEET TO THE POINT OF BEGINNING;

AND LESS AND EXCEPT:

COMMENCING AT THE NW CORNER OF THE EAST 1/2 OF SECTION 8, TOWNSHIP 18 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, THENCE PROCEED S00°20'23"W, ALONG THE WEST BOUNDARY OF THE EAST 1/2 OF SAID SECTION 8, A DISTANCE OF 3965.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE S00°20'23"W, ALONG SAID WEST BOUNDARY OF THE EAST 1/2 OF SAID SECTION 8 A DISTANCE OF 936.72 FEET, THENCE DEPARTING SAID WEST BOUNDARY, PROCEED S89°30'23"E, A DISTANCE OF 35.00 FEET TO THE EAST RIGHT OF WAY OF COUNTY ROAD 103; THENCE PROCEED N89°30'23"E, ALONG SAID EAST RIGHT OF WAY AND PARALLEL WITH SAID WEST BOUNDARY A DISTANCE OF 936.71 FEET; THENCE DEPARTING SAID EAST RIGHT OF WAY PROCEED N89°29'39"W, A DISTANCE OF 35.00 FEET TO THE POINT OF BEGINNING.

SHEET 1 OF 2

SEE SHEET 2 OF 2  
FOR DRAWING

ONE IS NOT COMPLETE WITHOUT THE OTHER

**ZONING DATA:**  
ZONING: R100  
LAND USE: LOW DENSITY RESIDENTIAL  
PER CITY OF WILDWOOD PLANNING & ZONING DEPARTMENT

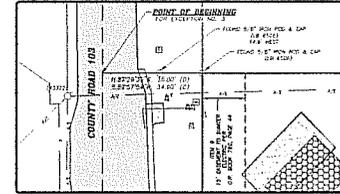
**FLOOD CERTIFICATION:**  
PROPERTY LIES IN FLOOD ZONE "C" - AN AREA OF MINIMAL FLOODING PER THE FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO. 170296 0075 B, EFFECTIVE MARCH 15, 1982.

GRAPHIC SCALE



ISSUED BY DATE: 01/11/2011

DETAIL "B" SCALE: 1" = 20'



**EASEMENT NOTES PER SCHEDULE B PART II OF TITLE COMMITMENT**

ABSTRACT INFORMATION WAS PROVIDED BY PER FIRST AMERICAN TITLE INSURANCE COMPANY, AGENT'S FILE NO. AMERICAN LLC/HATHORN DEV. ISSUED BY R. WILLIAM FUTCH, P.A., BEARING AN EFFECTIVE DATE OF MARCH 25, 2011. THE FOLLOWING SCHEDULE B-II ITEMS ARE NOTED RELATIVE TO PARCEL:

- ITEM 9: EASEMENT TO SUMNER ELECTRIC COOPERATIVE INC. RECORDED IN OFFICIAL RECORDS BOOK 790, PAGE 44, AFFECTS THE SUBJECT PARCEL, AND IS DEPICTED HEREON.
- ITEM 10: DEVELOPER'S AGREEMENT RECORDED IN OFFICIAL RECORDS BOOK 1827, PAGE 690, AND ADDENDUM RECORDED IN OFFICIAL RECORDS BOOK 1827, PAGE 715, AND PARTIAL ASSIGNMENT RECORDED IN OFFICIAL RECORDS BOOK 2004, PAGE 232 AFFECTS THE SUBJECT PARCEL, AND IS NOT PLOTTABLE HEREON.
- ITEM 11: EASEMENT TO CITY OF WILDWOOD RECORDED IN OFFICIAL RECORDS BOOK 2004, PAGE 237, IS NOT ON, BUT DOES TOUCH THE SUBJECT PARCEL, AND IS DEPICTED HEREON.
- ITEM 12: EASEMENT RECORDED IN OFFICIAL RECORDS BOOK 2004, PAGE 236; AMENDED IN OFFICIAL RECORDS BOOK 2078, PAGE 109, SECOND AMENDMENT IN OFFICIAL RECORDS BOOK 2193, PAGE 11, AND OTHER AND CORRECTED IN OFFICIAL RECORDS BOOK 2193, PAGE 156, AND OFFICIAL RECORDS BOOK 2193, PAGE 156, AFFECTS THE SUBJECT PARCEL, AND IS DEPICTED HEREON.

**NOTES:**

- 1. DATE OF FIELD SURVEY: JUNE 11, 2011.
- 2. SUBJECT TO RIGHTS OF WAY, RESTRICTIONS, EASEMENTS AND RESERVATIONS OF RECORD NOT INCLUDED IN THE PROVIDED TITLE COMMITMENT, IF ANY.
- 3. UNLESS OTHERWISE SHOWN, UNDERGROUND IMPROVEMENTS NOT LOCATED.
- 4. PUBLIC RECORDS NOT SEARCHED BY R.M. BARRINEAU & ASSOCIATES, INC.
- 5. SCENARIOS ARE ASSIGNED BASED ON THE EAST BOUNDARY OF WEST 1/2 OF SECTION 8, TOWNSHIP 18 SOUTH, RANGE 23 EAST, AS BEING S00°02'00"E.
- 6. ORIENTATION FOR THE IMPROVEMENTS SHOWN HEREON SHOULD NOT BE USED TO RECONSTRUCT BOUNDARY LINES.
- 7. ADDITIONS OR DELETIONS TO SURVEY MAPS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED WITHOUT WRITTEN CONSENT OF THE SIGNING PARTY OR PARTIES.
- 8. THIS SURVEY DEPICTS THE PROPERTY AS IT EXISTED ON THE SURVEY DATE, NOT NECESSARILY THE SIGNATURE DATE.
- 9. THIS SURVEY WAS PREPARED FOR THE EXCLUSIVE BENEFIT OF THE PARTY(IES) NAMED HEREON, AND SHALL NOT BE DUPLICATED OR RELED UPON BY ANY OTHER INDIVIDUAL OR ENTITY WITHOUT AUTHORIZATION FROM R.M. BARRINEAU & ASSOCIATES, INC.
- 10. VERTICAL DATUM BASED ON N.G.S. CONTROL POINT SUMTER #1, ELEVATION 81.26' (NAVD 88).
- 11. UNDERGROUND UTILITIES WERE REQUESTED TO BE MARKED THROUGH TICKET NUMBERS 14010375 AND 14010185. LOCATIONS OF UNDERGROUND UTILITIES SHOWN HEREON WERE OBTAINED BY DELINEATION DONE BY OTHERS AND WERE NOT VERIFIED BY R.M. BARRINEAU & ASSOCIATES, INC.
- 12. HORIZONTAL CLOSURE FOR SUBJECT PARCEL IS 1/81,800. VERTICAL CLOSURE WAS 0.05'.
- 13. TOPOGRAPHIC DATA DEPICTED HEREON IS BASED ON ONE FOOT CONTOUR INTERVALS.

**SURVEYOR'S CERTIFICATION:**

I, HATHORN DEVELOPMENT, LLC, A WASHINGTON LIMITED LIABILITY COMPANY, FIRST AMERICAN TITLE INSURANCE COMPANY, SHIRTS & BOWEN LLP, AND R. WILLIAM FUTCH, P.A. THIS:

THIS IS TO CERTIFY THAT THIS MAP OR PLAN AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2011 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALA AND NPSLS AND INCLUDES ITEMS 1, 2, 4, 5, 6, 11(b), AND 13 OF TABLE A THEREOF.

THE FIELD WORK WAS COMPLETED ON JUNE 11, 2011.  
DATE OF PLAN OR MAP: JUNE 10, 2011.

SIGNATURE DATE: CHRISTOPHER J. HANSON, P.S.M. - 05/25/11

NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL BASED ON

1. (b) TIMED ITEM - Request final site plan approval for construction of 3-story, 130 suite, independent living Retirement Residence (Oxford II Retirement Residence); Special

**ALTA/ACSM LAND TITLE SURVEY FOR: HATHORN DEVELOPMENT LLC**  
 R.M. BARRINEAU & ASSOCIATES, INC.  
 PROFESSIONAL SURVEYOR & MAPPER  
 1109 S.E. 25TH AVENUE, SUITE 103  
 GULF BREEZE, FLORIDA 32561  
 PHONE: 904.241.1111  
 FAX: 904.241.1112  
 EMAIL: RB@barri.com  
 LICENSE NO. 12000  
 SCALE: 1" = 100'  
 REVISIONS  
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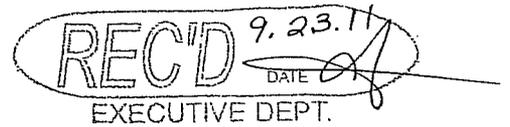
*Jerri A. Blair, Esq.*

Attorney and Counselor At Law

Jerri A. Blair  
Attorney at Law

131 W. Main St.  
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Tavares, FL 32778-0130  
(352) 343-3755  
(352) 343-5301 fax

1. (c) PUBLIC HEARINGS - 2<sup>nd</sup> final reading -  
Ordinance No. 02011-17, an ordinance repealing  
Ordinance No. 426 and Section 13-2, City of Wildwood  
Code to abolish the Police User Fee



MEMO

To: Mayor Ed Wolf; Commissioner Ronald Allen; Commissioner Pamela Bivins; Commissioner Robby Strickland; Commissioner Don Clark; Robert Smith

From: Jerri A. Blair

Date: September 23, 2011

Re: Police User Fee

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Commissioner Allen has reported to me that the police user fee has become a hot topic with the League of Cities. Other police departments have frequently called me over the years, and I have always told them, as I have told you in the past, that I have very strong concerns it could be declared unenforceable, and that, if so, there is a risk that the City collecting the fee would have to repay the money. There have been 2 attempts by League of Cities to get the legislature to pass legislation to enact a police user fee and neither was successful.

This police user fee was supposed to be a short term solution to a problem the City faced years ago. As you know I have brought this to your attention several times hoping you would put an end to the use of this funding device because it ultimately has a very, very high probability of being stricken. The risk of this is increasing because other cities have put such fees into effect and at some point a lawsuit will probably be filed. I suggest you repeal the police user tax ordinance as soon as possible. I have included language in the ordinance to try to limit the City's liability if it ever were to be declared unenforceable, but the outside risk is that if such an action were filed, the City could be ordered to return all funds received as police user fees.

**ORDINANCE NO. O2011- 17**

AN ORDINANCE OF THE CITY OF WILDWOOD,  
FLORIDA, REPEALING ORDINANCE NUMBER 426 AND  
SECTION 13-2, CITY OF WILDWOOD CODE; PROVIDING  
FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the City Commission of the City of Wildwood, Florida:

SECTION 1. Ordinance number 426, the City of Wildwood Police User Fee Ordinance, and Section 13-2, City of Wildwood Code, are hereby repealed.

SECTION 2. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 3. If any section, sentence, clause or phrase of this ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said ordinance.

SECTION 4. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2011, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair, City Attorney

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
MARCH 14, 2005 – 7:00 P.M.  
CITY HALL COMMISSION CHAMBER

1. (c) PUBLIC HEARINGS – 2<sup>nd</sup> final reading -  
Ordinance No. 02011-17, an ordinance repealing  
Ordinance No. 426 and Section 13-2, City of Wildwood  
Code to abolish the Police User Fee

(meeting taped)

The City Commission met in Regular session March 14, 2005, at 7:00 p.m. in the City Hall Commission Chamber.

Present were: Mayor Wolf; Commissioners Johnson, Bivins, Strickland and Allen. Also present were: City Manager Stevens, City Clerk Jacobs, City Attorney Blair, Police Chief Clark, Assistant to the Public Works Director Wallace, Water Director Zigler, Wastewater Director Bennett, Community Development Director Dixon, Administrative Assistant King, Assistant City Clerk Roberts, AVT Law.

1. CALL TO ORDER:

a. Invocation and Pledge of Allegiance to the American Flag

The meeting was called to order by Mayor Wolf, with Commissioner Allen giving the invocation and the audience joining in the Pledge of Allegiance to the American Flag.

2. APPROVAL OF MINUTES OF PREVIOUS MEETINGS:

Motion by Commissioner Johnson, second by Commissioner Bivins to approve the minutes of the Regular meeting of February 28, 2005 and the minutes of the Special called meeting of March 8, 2005 as typed. Motion carried, all voting yea.

3. SPECIAL PRESENTATIONS/RECOGNITION'S/OTHER:

a. None

CONSENT AGENDA: (Considered to be self-explanatory with no discussion required, however, individual items may be removed for discussion by a motion and roll call vote upon request of a Commissioner or member of the public.)

- a. Information only: Notice of non-funding for FDOT beautification grants (Attachment on file)
- b. Information only: Letter from county authorizing \$50,000 in SHIP funds to be used in development of Wildwood's CDBG project application (Attachment on file)
- c. Information only: Letter from National Arbor Day Foundation declaring us a Tree City for the year 2004 (Our 15<sup>th</sup> year) (Attachment on file)
- d. Proclamation declaring Friday April 22<sup>nd</sup> as "Arbor Day" (Tree City day) in the City of Wildwood for the year 2005 (we will celebrate here at City Hall in our traditional fashion with a tree give away and the WMS Band) (Attachment on file)

Motion by Commissioner Bivins, second by Commissioner Allen to adopt the consent agenda. Motion carried, all voting yea.

5. CITIZENS TO SPEAK: (10-minute time limit)

a. None

6. MAYOR/COMMISSIONERS:

a. Bills for approval (Attachments on file)

Motion by Commissioner Allen, second by Commissioner Johnson to pay the bills as listed. Motion carried, all voting yea.

b. Commission to appoint Citizens Advisory Task Force (5) for CDBG projects (NO Attachment)

Mayor Wolf – this would proceed through special master, site plan process.

Commissioner Strickland – noted the language in the contract states 4.5 acres, not the 5.5 total acres. Mr. Kendall – the contract was written based on the dry land. Commissioner Strickland – shouldn't the contract be listed as 5.5 acres, and the City work with SWFWMD to use the pond as retention. CA Blair – change the contract to 5.5 acres and make subject to use of pond for storm water retention.

Motion by Commissioner Johnson, second by Commissioner Strickland to accept the amended contract for Hollis Kendall to purchase 5.5 acres in the Industrial park, at a rate of \$40,000 per acre, subject to the one-acre pond being usable for retention, and if not Mr. Kendall would be refunded for one acre. Motion carried, all voting yea.

- b. TABLED 02.28.05 (5a.) Manny Pesco's request to purchase property in industrial park (NO Attachment)

Manny Pesco – interested in Lot 2 if County would release. Requested City assistance with County in obtaining Lot 2. Would like to make commitment on Lot 8, if Lot 2 does not become available within 30 days would provide full proposal to City for Lot 8. CM Stevens – if there are extenuating circumstances that 30 days cannot be met, Commission could give extension.

Motion by Commissioner Allen, second by Commissioner Johnson to go on record that Manny Pesco has 30 days to work with County for Lot 2, and if not available will come back to Commission with proposal for Lot 8 at second meeting in April. Motion carried, all voting yea.

Manny Pesco – requested a letter from City Manager to SBA that relocation is in process.

- c. TABLED 02.28.05 (8f.) – Resolution No. 906 (requested by Commissioner Allen) regarding the realignment of Regional Council boundaries (Attachment on file)

Resolution No. 906 read by title by Mayor Wolf.

Motion by Commissioner Bivins, second by Commissioner Johnson that Resolution No. 906: A Resolution of the City Commission of The City Of Wildwood, Florida establishing certain criteria related to realignment of Regional Councils and Regional Council Boundaries: be adopted. Motion carried, all voting yea.

- d. First reading of Ordinance No. 426, providing for police (law enforcement) user fees (Attachments on file)

Mayor Wolf introduced and read by title, Ordinance No. 426.

Motion by Commissioner Allen, second by Commissioner Johnson that Ordinance No. 426: An Ordinance Of The City Of Wildwood, Florida, Providing For A Police Services User Fee; Providing For An Effective Date: be passed on first reading. Motion carried, all voting yea.

- e. PUBLIC HEARING – 2<sup>nd</sup> final reading of Ordinance No. 428, and ordinance amending LDR Chapter 3, clarifying intent of RIO mix (Attachment on file)

Mayor Wolf read by title, Ordinance No. 428 and opened meeting for Public Hearing.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
MARCH 28, 2005 – 7:00 P.M.  
CITY HALL COMMISSION CHAMBER

1. (c) PUBLIC HEARINGS – 2<sup>nd</sup> final reading -  
Ordinance No. 02011-17, an ordinance repealing  
Ordinance No. 426 and Section 13-2, City of Wildwood  
Code to abolish the Police User Fee

(meeting taped)

The City Commission met in Regular session March 28, 2005, at 7:00 p.m. in the City Hall Commission Chamber.

Present were: Mayor Wolf; Commissioners Bivins, Allen, and Strickland. Also present were: City Manager Stevens, Assistant City Clerk Roberts, City Attorney Blair, Police Chief Clark, Water Director Zigler, Wastewater Director Bennett, Community Development Director Dixon, AVT Law. Commissioner Johnson being absent due to shift schedule.

1. CALL TO ORDER:  
The meeting was called to order by Mayor Wolf, with Commissioner Allen giving the invocation and the audience joining in the Pledge of Allegiance to the American Flag.
2. APPROVAL OF MINUTES OF PREVIOUS MEETINGS:  
Motion by Commissioner Allen, second by Commissioner Bivins to approve the minutes of the Regular meeting of March 14, 2005 as typed. Motion carried, all voting yea.
3. SPECIAL PRESENTATIONS/RECOGNITION'S/OTHER:
  - a. None
4. CONSENT AGENDA:
  - a. None
5. CITIZENS TO SPEAK: (10-minute time limit)
  - a. Brian Gibson, F/F EMT, Sumter County – requested permission to have Boot drive at corner of SR 44 and US 301 to raise money for Relay for Life to help fight cancer.  
  
Motion by Commissioner Allen, second by Commissioner Bivins to approve request. Motion carried, all voting yea.  
  
CM Stevens requested that Fire Chief get with City Attorney to assure no liability against the City.
  - b. Annette Martin – mentioned it stays daylight at her house all the time now. (1) Expressed concern about pets being brought to the ballfield area and allowed to roam free. CM Stevens – will have signs posted that Leash Law will be enforced. (2) property east of hers is “grown up” and has debris that needs to be cleaned around fire hydrant. WD Zigler – will clean up around the hydrant.
  - c. Bil Spaude – SCYC – lease has been signed with the City but no dimensions were ever established. Spoke with Bennie Bedenbaugh and reviewed the design for Millennium Park, which showed parking in the area. Tried to block in the smallest piece of property to get the building on with a little room for expansion, so that the City could have as much parking as possible. What he blocked in is less than an acre, 200’ x 175’. Want to have a survey done, but not until he receives approval from the City. CM Stevens – asked where there access would be, and if it would still be through the opening from the road. Bil Spaude – would like to continue to use it as is, until the City puts in parking. Do not want to interrupt City’s parking. No use in putting something in that will have to be taken out later. Mayor Wolf – the more this

- 7) Approval of committal letter to DCA regarding the economic development grant (Attachments on file)

Motion by Commissioner Allen, second by Commissioner Bivins to authorize execution of Letter of Committal to DCA regarding the economic development grant. Motion carried, all voting yea.

- b. Homes In Partnership counter-offer to appraisal of \$7,800 for property at corner of Ross and Second Streets (Lot 2, Block P, Meadowlawn) Counter-offer is \$7,000 (Attachments on file)

Commissioner Allen – it was appraised at \$7800, and very rarely does the City go below the appraised price. Commissioner Strickland – wondering if something was found wrong. Mayor Wolf – that is probably the figure HIP has been paying for land, but based on the recent Commission discussions as it relates to the value of property in the area, don't believe Commission would be representing the full interest of the citizens to take less than the appraised value.

CDD Dixon – reviewed the appraisal and believes there were boxes marked as not being on sewer or water. That would be incorrect, as it does have utilities available to it. CA Blair – need to ask the appraiser to correct the appraisal.

Motion by Commissioner Strickland, second by Commissioner Bivins to send letter rejecting the counter offer of \$7,000 because the Commission feels it would not be acting in the best interest of the citizens to accept less than appraised value. Motion carried, all voting yea.

Motion by Commissioner Bivins, second by Commissioner Allen that appraiser be asked to check the appraisal and be sure the lots are appraised correctly as to City services available. Motion carried, all voting yea.

- c. PUBLIC HEARING – second final reading of Ordinance No. 426 providing for police user fees (Attachments on file)

Mayor Wolf – read Ordinance No. 426 by title only and opened floor for Public Hearing. No comments received.

Motion by Commissioner Allen, second by Commissioner Strickland that Ordinance No. 426: An Ordinance Of The City Of Wildwood, Florida, Providing For A Police Services User Fee; Providing For An Effective Date: be adopted on second final reading. Motion carried, all voting yea.

8. NEW BUSINESS:

- a. Request for reduction in fines – Ernest Haupt (Don Dixon, CDD to address) (Attachments on file)

Ernest Haupt – thought he had a buyer for his property and found the fines were \$6600 to be paid. Was not aware of the total. Requested mercy from the Commission for a reduction in the fines or eliminate them completely. Has a buyer who is a contractor and plans to fix it up.

Mayor Wolf – asked for clarification from CDD Dixon. CDD Dixon – two issues: (1) debris and trash which has an on-going \$10.00 per day fine running since August 27, 2003, and (2) repair or demolition of the house with a fine of \$25.00 per day since November 1, 2004, but

RESOLUTION NO. 912

1. (c). PUBLIC HEARINGS - 2<sup>nd</sup> final reading -  
Ordinance No. O2011-17, an ordinance repealing  
Ordinance No. 426 and Section 13-2, City of Wildwood  
Code to abolish the Police User Fee

A RESOLUTION OF THE CITY OF WILDWOOD  
PROVIDING FOR THE AMOUNT OF POLICE USER FEES;  
PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood City Commission has enacted Ordinance Number 426;  
and,

WHEREAS, the amount of police user fees provided for in Ordinance Number 426 needs  
to be set.

NOW, THEREFORE, be it resolved by the City Commission of the City of Wildwood,  
Florida;

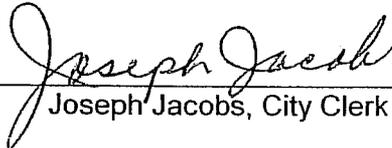
Section 1. Every person owning or using real property within the City of Wildwood,  
Florida through fee simple, leasehold interest or any other real property interest shall pay a  
police user fee of \$5.00 per month.

Section 2. This resolution shall become effective from the date it is passed by the City  
Commission of the City of Wildwood, Florida.

PASSED AND RESOLVED this 9<sup>th</sup> day of May, 2005, by the City Commission of the City  
of Wildwood, Florida

SEAL

ATTEST:

  
\_\_\_\_\_  
Joseph Jacobs, City Clerk

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

  
\_\_\_\_\_  
Ed Wolf, Mayor

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA  
FOR A POLICE SERVICES USER FEE; PROVIDING FOR AN  
EFFECTIVE DATE

WHEREAS, the City of Wildwood City Commission has had numerous complaints about the need for additional law enforcement within the City of Wildwood, Florida; and,

WHEREAS, the need for police officers would allow the city to police areas where citizen complaints have indicated that there may be ongoing drug and other criminal activity that may be impacting the property values and safety of citizens within the City of Wildwood; and,

WHEREAS, the type of criminal activity that arises with drug use impacts the community as a whole; and/

WHEREAS, the additional law enforcement would allow the City to properly police traffic violations with the City which would promote public safety; and,

WHEREAS, better police services will promote the safety and welfare of all citizens of the City of Wildwood; and,

WHEREAS, the City of Wildwood tax rolls do not support enough funding for purposes of the police department budget in effect as of the date of this ordinance; and

WHEREAS, the City of Wildwood property tax assessments provide approximately \$600,000.00 per year in taxes; and,

WHEREAS, the police budget for the past several years has exceeded \$1,000,000.00 per year; and,

WHEREAS, police services are not tied to property ownership but to the need for safety by citizens residing or doing business in the City of Wildwood; and,

WHEREAS, the City of Wildwood residents would be benefited by having additional police protection because it would help to lower the property owners' insurance costs which would lower the cost of living of all residents; and,

WHEREAS, Chapter 166, Florida Statutes provides for user fees which may be imposed by ordinance; and,

WHEREAS, all of the citizens of the City of Wildwood use the police department's services because all of the citizens of Wildwood depend upon the police department to respond to criminal actions as well as patrol the streets and public areas of the City of Wildwood, Florida, thus maintaining the safety of the City of Wildwood.

NOW, THEREFORE, be it ordained by the City Commission of the City of Wildwood, Florida:

SECTION 1. Every person owning or using real property within the City of Wildwood, Florida through fee simple, leasehold interest or any other real property interest is deemed a user of police services.

SECTION 2. Every user of police services must pay a user fee based upon the annual need for funding for police services. This fee shall be known as the polices services user fee.

1. (c) PUBLIC HEARINGS - 2<sup>nd</sup> final reading - Ordinance No. 02011-17, an ordinance repealing Ordinance No. 426 and Section 13-2, City of Wildwood Code to abolish the Police User Fee

SECTION 3. The need for funding for police services through shall be determined each year in the budget by the City of Wildwood

SECTION 4. The need for funding for police services for the 2004-2005 budgetary year was terminated the City Commission in the 2004-2005 budgetary hearings. The funding need for police service shall be determined in each subsequent year based upon the law enforcement budgetary needs of the City at the time of the budget for each subsequent year.

SECTION 5. An annual police services user fee shall be charged to each unit of real property within the City of Wildwood owned or used by users of police services. Unit of real property shall mean each separate address within the City of Wildwood; whether the use is residential, commercial or industrial. The user fee shall be imposed upon the person or entity in possession of the property.

SECTION 6. The police services user fee shall not be charged to units of property owned by public entities.

SECTION 7. The annual services user fees shall be determined by taking the amount necessary to supplement the budget to allow for additional police services and dividing the number by the number of units of property used by users of police services at the time of the budgetary hearings.

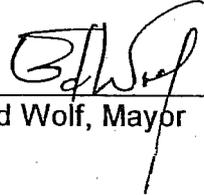
SECTION 8. The annual police services user fee shall be collected by the City on a monthly basis. Notice of the incremental amount of the annual fee due each month shall be provided to each user of police services. The City may use a separate notice or include this amount on its monthly services bill for other city provided services such as utilities and refuse service. The incremental monthly amount shall be due at the same time as other monthly fees or charges are due.

SECTION 9. If there is ever any person who challenges the right of the City to collect a fee of this type, then any damages which may be collected shall be limited to the police services use fees collected from the user of police services after the date that the City receives service of an action filed against the City challenging said fee.

SECTION 10. This ordinance shall take effect immediately upon adoption.

DONE AND ORDAINED, this 28<sup>th</sup> day of March, in the year 2005, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

  
\_\_\_\_\_  
Ed Wolf, Mayor

S E A L

ATTEST: Joseph Jacobs  
Joseph Jacobs, City Clerk

First Reading: 3-14-05

Second Reading: 3-28-05

Approved as to Form:  
Jenni A. Blair  
Jenni A. Blair, City Attorney

## **2. REPORTS AND PUBLIC INPUT**

- **SPECIAL PRESENTATIONS:** Proclamation declaring October 31, 2011 as "William "Pete" Bennett Day" on his last day of employment with the City before retiring; having served 17 years of service (Attachment)

**(a) CITY MANAGER:**

**NOTES: (2.f.)**

None

**REPORTS: (2.f.)**

(See "f" below)

**(b) CITY ATTORNEY:**

(1)

**(c) CITY CLERK:**

(1)

**(d) COMMISSION MEMBERS:**

(1)

**(e) PUBLIC FORUM:**

(1)

**(f) NOTES/REPORTS/FILED ITEMS:**

**CITY MANAGER (2.a.f.):**

1. FYI – Kimley-Horn Monthly Utilities and Projects Meeting Notes for September 21, 2011 meeting (Attachments)
2. FYI – Quarterly Report from Chief Reeser for the Wildwood Police Dept. (Attachment)

## PROCLAMATION

WHEREAS, William "Pete" Bennett served as Assistant Wastewater Director from January 9, 1995 through November 5, 2003, and

WHEREAS, William "Pete" Bennett has served as the Wastewater Director since November 6, 2003, and

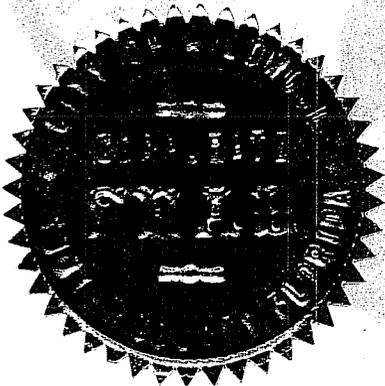
WHEREAS, on October 31, 2011 after 17 years of dedicated loyal service to the community and residents of the City of Wildwood, Florida, William "Pete" Bennett will retire, and

WHEREAS, the City Commission, Fellow Employees and the Citizens of the City of Wildwood, Florida, wish to express sincere appreciation to William "Pete" Bennett.

NOW, THEREFORE, we, the Mayor and Commission of the City of Wildwood, Florida, do hereby recognize William "Pete" Bennett, by Proclamation and Plaque and hereby proclaim October 31, 2011 as:

"William "Pete" Bennett Day"

IN WITNESS WHEREOF, we have PASSED AND DULY ADOPTED this Proclamation the 24<sup>th</sup> Day of October, in the year of our Lord two thousand and eleven.



CITY COMMISSION  
CITY OF WILDWOOD FLORIDA

Ed Wolf, Mayor

ATTEST:

  
Joseph Jacobs, City Clerk

SPECIAL PRESENTATION - Proclamation declaring October 31, 2011 as "William "Pete" Bennett Day" on his last day of employment with the City before retiring; having served 17 years of service

CITY OF WILDWOOD  
UTILITIES and PROJECTS MEETING NOTES  
KIMLEY-HORN  
September 21, 2011  
11:00 a.m.

1. HIP 5<sup>th</sup> Street: Developer Agreement is complete, but a revision is required due to a scrivener's error in the legal description. Gene is to re-check the sidewalks. The retention pond has had some fill.
2. Pitt and Stone drainage – CDBG:
3. Osceola drainage - CDBG:
4. CR 232 resurfacing – CDBG:  

All CDBG items – All advertisements are out, and the Fair Housing cards have been posted.
5. Triumph South: - No updates.
6. Champagne Farms Well: Keep as a discussion point. Funding is not available at this time.
7. Kangaroo Station US / CR 472: Craig will contact to determine the status.
8. Coleman Fire Station: Still way off from inspection.
9. Valve Maintenance and Locate Program: Craig will have more information tomorrow, as he is meeting to go over locations.
10. Wildwood Country Resort: On hold pending funding. On-going.
11. Tot Lot on High Street: October 10, 2011 – there is a meeting scheduled Robert advised Jerri the wants to complete this item prior to his departure.
12. CR 466A Widening project – Utility relocations: Dave met with Kimley-Horn regarding waste lines. RBGs are in process. Gene will submit the relocations with the 90% plans on October 24. The costs could range between \$100,000 and \$200,000.

CITY OF WILDWOOD  
UTILITIES and PROJECTS MEETING NOTES  
KIMLEY-HORN  
September 21, 2011  
11:00 a.m.

13. CR 466A Widening project – Pedestrian lighting (Progress Energy):  
The light pole design on the 60% plans will be available per Gene.
14. BFA Utility Master Plan: A Master Plan that matches the Comprehensive Plan is needed. This issue will be addressed by the new City Manager.
15. CSX S-Line Project: On-going, but there is no new information from CSX.
16. Rutland and Gamble ROW at Fire Station 31: Complete per Mel. Waiting on Deed Agreement from Sumter County. Mel to email Robert who will contact Brad.
17. FDOT improvements to US 301 at Turnpike, SR 44 and CR466: All three projects will take place next year.
18. Turkey Run-Providence Independent Living: OPC Options – Revised cost estimate of \$123,000 – which includes the sewer and reuse. Will wait until they submit for vertical building permits before moving forward.
19. C-468 and Turnpike Interchange Utility Conflicts: KHA is aware; currently, they are going to design around our utilities. Leave on the agenda until the project moves forward.
20. Nash SR 44 Project – Discuss OPC: No update. Developer has paid for design and it is permitted. City will need to construct utility lines once fees are paid and project is ready to move forward.
21. City Hall HVAC project: Air Mechanical was the lowest bid at \$299,500. Other bids were \$451,000 and \$467,000. The bonding company is ok with Air Mechanical's bid. The City is moving forward.
22. Millennium Park Softball Field Improvements: Remove per Robert.
23. New Utility Permit: Will be like the County's permit. Second Reading of O2011-12 on Tuesday, September 27, 2011. Comes off for next meeting per Mel.

# WILDWOOD POLICE DEPARTMENT

## Quarterly Report July, August, September

### I. STATS

- Calls for Service – 3165
- Arrests – 69
- Traffic UTC - 395
- Traffic Accidents – 48 \*Estimated data due to lightning strike
- Reports - 341

### II. COMMUNITY SERVICES

|            |                                                  |
|------------|--------------------------------------------------|
| 07/05/2011 | Teen Court                                       |
| 07/12/2011 | Community Meeting                                |
| 07/21/2011 | Teen Court                                       |
| 08/02/2011 | National Night Out at Club Wildwood              |
| 08/02/2011 | Teen Court                                       |
| 08/18/2011 | Teen Court                                       |
| 09/09/2011 | Community Event Pepper Tree Apartments           |
| 09/15/2011 | Teen Court                                       |
| 09/19/2011 | Guest Speaker, Optimist Club at Perkins/Villages |
| 09/27/2011 | Guest Speaker, CFC Lecanto                       |

### III. PERSONNEL STATUS

#### 1. New Employees

Beards, Robert – Patrol Officer  
Ellis, Don – Auxiliary Officer

#### 2. Training

Received free training subscription to Law Enforcement Television Network the training was provided free of charge from the Federal law enforcement training center. The training is a computer based training and will help facilitate training for the communications center as well as law enforcement services.

### **3. NEW BUSINESS – ACTION REQUIRED**

#### **a. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

1. Ordinance No. O2011-14, an Ordinance correcting scrivener's errors regarding Ordinance No. O0211-06 (Attachments – Staff recommends approval)

#### **b. RESOLUTIONS FOR APPROVAL:**

1. Resolution No. R2011-26, a Resolution declaring a sole source purchase provider from ITT Water & Wastewater Florida, LLC, for Flygt pumps to replace a non-operational pump at the CR 219 pump station (Attachments – Staff Recommends Approval)
2. Resolution No. R2011-27, a Resolution providing for increases in inflation based upon the US Army Corp of Engineers' Construction Price Index (CWCCIS) for Water and Wastewater Connection Fees (Attachments – Staff Recommends Approval)
3. Resolution No. R2011-28, a Resolution declaring a 2003 Chevy Impala, VIN#2G1WF55K239247765 patrol car as surplus property with recommendation to sell for scrap (Attachments – Staff Recommends Approval)
4. Resolution No. R2011-29, a Resolution providing for increases in inflation based upon the US Army Corp of Engineers' Construction Price Index (CWCCIS) for Water and Wastewater Transmission Infrastructure Extension (TIE) Fees (Attachments – Staff Recommends Approval)

#### **c. APPOINTMENTS**

1. None

#### **d. CONTRACTS AND AGREEMENTS**

1. None

#### **e. FINANCIAL**

1. Bills for Approval (Attachments – Staff Recommends Approval)
2. Discussion/Approval of Bid Results for CR 232 Resurfacing Project funded through CDBG Grant No. 11DB-C5-05-70-01-N12; recommendation of engineer and staff to award contract to low bidder, C.W. Roberts Contracting, in the amount of \$95,946 (Attachments – Staff recommends approval)
3. Discussion/Approval of Bid Results for Osceola Drainage Improvement Project funded through CDBG Grant No. 11DB-C5-05-70-01-N12; recommendation of engineer and staff to award contract to low bidder, Utility Systems of Wildwood, in the amount of \$147,082 (Attachments – Staff recommends approval)
4. Discussion/Approval of Bid Results for Pitt-Stone Drainage Improvement Project funded through CDBG Grant No. 11DB-C5-05-70-01-N12; recommendation of engineer and staff to award contract to low bidder, Utility Systems of Wildwood, in the amount of \$138,826 (Attachments – Staff recommends approval)
5. Discussion/Approval for repair of severe water leak in City Hall Skylight; recommendation of staff to award repair to low bidder Lake Glass and Mirror from Leesburg in the amount of \$2,400; additionally staff requests ability to spend up to \$2,000 for any additional hidden damage and repair of damaged 2<sup>nd</sup> floor drywall ceiling (Attachments – Staff recommends approval)

#### **f. GENERAL ITEMS FOR CONSIDERATION**

1. Discussion relative to the current Land Planning Contract with Tindale-Oliver & Associates, due to expire on January 26, 2012 (Attachments – Board Option)
2. Discussion/Approval requested by Gidget Gibson & members of the Wildwood Historical Assoc. to organize & put on the Wildwood Christmas Parade for 2011 (Attachments – Staff Recommends Approval)

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
OCTOBER 10, 2011 - 7:00 P.M.  
CITY HALL COMMISSION CHAMBER

(meeting taped)

The City Commission of the City of Wildwood, Florida met in Regular session October 10, 2011 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Clark, Allen and Strickland. Also present were: City Manager Smith, City Clerk Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, AVT Law, Utilities Director Phillips, Parks & Recreation Coordinator Hargrove, Senior Planner Grimm, and Human Resources Coordinator Cox.

The meeting was called to Order followed by an invocation and Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS

None

2. REPORTS AND PUBLIC INPUT

• SPECIAL PRESENTATION:

- 1) Presentation by David Grimm - Estimated costs for repairs and upgrades to the City Hall Annex Building to make it more conducive for records storage (Attachments)

SP Grimm explained there are doors to be replaced, windows to be repaired along with painting and that the project would be bid out by trade and subcontractor and he would manage the project internally.

CM Smith indicated the upgrade was budgeted. He noted that with the HVAC system changes in the City Hall, some of the File Room area was going to be taken up by HVAC equipment. SP Grimm noted that Fire suppression was not included in this upgrade. Other requirements are being researched.

- 2) Proclamation declaring the month of October, 2011, Head Start Awareness Month in the City of Wildwood (Attachment)

Above proclamation was introduced and read in its entirety.

Motion by Commissioner Strickland, second by Commissioner Allen to approve the Proclamation declaring the month of October, 2011, Head Start Awareness Month. Motion carried by unanimous vote.

a. City Manager

- 1) FYI -Quarterly Report from Gene Kornegay, PWD for the Public Works Department
- 2) City Manager ad went out on Friday. It hit the ICMA website and received over 100 hits in two days. Giving the ads 45 days.

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3) Received the CDBG bids today. They came in lower than expected. The total was between \$400,000 and \$500,000 which means the City will have about \$200,000 to utilize in those areas to improve roads and Stormwater management.

- b. City Attorney – None
- c. City Clerk – None
- d. Commission Members
  - 1) Allen – requested that all flags be checked out for replacement, especially the one at the Community Center.
- e. Public Forum (10 minute time limit) – None
- f. Notes, Reports, and items for the file as attached

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

1) Minutes of Regular Meeting held on September 27, 2011 (Attachments – Staff recommends approval)

Motion by Commissioner Strickland, second by Commissioner Allen that the minutes of September 27, 2011 be approved as typed. Motion carried by unanimous vote.

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

1) Ordinance No. O2011-17, an ordinance repealing Ordinance No. 426 and Section 13-2, City of Wildwood Code to abolish the Police User Fee (Attachments – Staff Recommends Approval)

Ordinance O2011-17 introduced. Discussed to place moratorium rather than abolish at this time.

Motion by Commissioner Allen, second by Commissioner Strickland that a moratorium be placed on the Police User Fee beginning with November billing. Motion carried by unanimous vote.

2) Ordinance No. O0211-13, an ordinance rezoning a portion of property within the City of Wildwood, Parcel # D08=005, 7.03± acres, from Low Density Residential (R-1) to Institutional (INS) for applicant Lenity Group to construct a planned 3-story, 130 suite independent living facility, project to be known as Oxford II Retirement Residence; Special Magistrate recommends approval (Attachments – Staff Recommends Approval)

Ordinance O2011-13 was introduced and read by title only. No action required.

c. RESOLUTIONS FOR APPROVAL:

1) TABLED 09.27.11 Resolution No. R2011-23, a resolution regarding a moratorium on business tax (Attachments – Board Option)

Resolution No. R2011-23 was introduced and read by title only.

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CM Smith noted that over half of the revenue for this fiscal year has been received and would ask that the moratorium be effective with next year or for any new businesses. Mayor Wolf expressed that it should go into effect upon adoption.

Motion by Commissioner Strickland, second by Commissioner Clark that Resolution No. R2011-23: A Resolution Of The City Commission Of The City Of Wildwood; Providing For A Moratorium On Any Business Tax And Excusing Forever The Responsibility For Any Business Tax Until Further Resolution By The City, Providing For An Effective Date: be adopted. Motion carried by unanimous vote.

2) Resolution No. R2011-25, a resolution declaring a sole source purchase provider for software and hand-held meter reading equipment from Sunstate Meter & Supply, Inc., our current Neptune provider to replace 3 current inoperable and obsolete hand-helds to read water meters installed through-out the city and upload data to computers (Attachments – Staff Recommends Approval)

Resolution No. R2011-25 was introduced and read by title only.

Motion by Commissioner Allen, second by Commissioner Strickland that R2011-25: A Resolution Of The City Commission Of The City Of Wildwood, Florida, Declaring A Sole Source Provider For The Purchase Of Hand Held Meter Readers, Water Meters And Parts From Sunstate Meter And Supply, Inc.; Providing For An Effective Date: be adopted. Motion carried by unanimous vote.

d. APPOINTMENTS

1) None

e. CONTRACTS AND AGREEMENTS

1) One year extension of current Agreement for Professional Services contract with Kimley-Horn & Associates to continue to provide civil engineering services (Attachments – Staff recommends approval)

Motion by Commissioner Clark, second by Commissioner Allen to approve the one year extension for Professional Services contract with Kimley-Horn & Associates. Motion carried by unanimous vote.

Rick Busche expressed gratitude to the Commission for the extension and noted pride that he takes in working with the City.

2) Confirmation of the MOU (Memorandum of Understanding) between the COW; Sumter County; Village Center Community Development District; and the SC Sheriff's Office for the SC Public Safety Answering Points (PSAPS) (Attachments – Staff recommends approval)

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CM Smith indicated this came up after the last meeting, but needed to be entered into before the October 1 change over from LSEMS to Rural Metro. The assumption was that the Village Public Safety would utilize Rural Metro for dispatch services but that was not done. They continued to pay for Lake EMS to do the dispatching. Therefore an MOU was needed. He signed on behalf of the City before October 1 and would like approval by the Commission.

Motion by Commissioner Clark, second by Commissioner Strickland to approve. Motion carried by unanimous vote.

3) Proposed agreement by Villages Technology Solutions Group to provide managed e-mail & calendar services to all departments at the COW (Attachments – Staff recommends approval)

CM Smith – IT services and system is moving forward. Need to enter into a contract with the Villages IT Solutions Group. Some issues have been resolved through the City Attorney and the contractor. GIS Tech McDade noted that the contract was changed from three years to one year.

Motion by Commissioner Allen, second by Commissioner Clark to approve the Contract with the Villages Technology Solutions Group as amended from three years to one year. Motion carried by unanimous vote.

f. FINANCIAL

1) Bills for Approval (Attachments – Staff Recommends Approval)

Motion by Commissioner Strickland, second by Commissioner Clark to approve payment of bills. Motion carried by unanimous vote.

2) Discussion/Approval for purchase of Hardware (desktop computers/monitors) & Software (MS 2010 Professional Plus Office) to upgrade computers city-wide (Attachments – Staff Recommends Approval)

CM Smith noted that hardware purchase is piggybacking State contract.

Motion by Commissioner Allen, second by Commissioner Clark to approve purchase of computers city-wide. Motion carried by unanimous vote.

3) Discussion/Approval for antivirus software licenses for server to protect all new computers (Attachments – Staff Recommends Approval)

CM Smith noted this would be piggybacking State contract.

Motion by Commissioner Clark, second by Commissioner Strickland to approve the antivirus software licenses for servers and computers. Motion carried by unanimous vote.

g. GENERAL ITEMS FOR CONSIDERATION

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October 10, 2011

1) Discussion/Approval on the cost feasibility of whether to continue utilizing an internal Fleet Service or utilizing local businesses (Attachments – Board Option)

Motion by Commissioner Clark, second by Commissioner Allen to approve for City to continue utilizing an internal Fleet Service maintenance. Motion carried by unanimous vote.

2) Discussion/Approval of “Sharing Christmas”, new special event on December 3, 2011 at the WW Community Center to take the place of the Winter Wonderland Event (Attachments – Board Option)

CM Smith – noted that attendance has been lacking and when notices went out for volunteers, only two people showed up to the scheduled meeting. City has some money to go into the event, but will be looking for donations. Mayor Wolf expressed concern about using \$5000 in taxpayer dollars and limiting the event to 200 children. Suggested that money be left in the budget and use donations for the event.

Commissioner Allen asked what will happen about the Christmas parade. P&RC Hargrove indicated there would be no Christmas parade. Commissioner Allen asked if the City could donate to the event along with other donations or would that present a problem of using taxpayers dollars. Commissioner Strickland suggested matching whatever is raised up to a certain amount. Mayor Wolf suggested that the City pay the expense of the organization of the event and that contributions be used for anything that is given away.

Motion by Commissioner Strickland, second by Commissioner Allen to table until October 24 meeting. Motion carried by unanimous vote.

4. ADJOURN:

Upon a motion by Commissioner Strickland, second by Commissioner Allen the meeting adjourned.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

**ORDINANCE NO. O2011-14**

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA,  
CORRECTING SCRIVENERS ERRORS CAUSED BY  
SCRIVENERS ERRORS CONTAINED IN THE PROPERTY  
DESCRIPTION IN ORDINANCE NUMBER O2011-06; AND  
PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Ordinance O2011-06 was enacted using a property description in the ordinance; and,

WHEREAS, the property description provided to the City contained scrivener errors; and,

WHEREAS, all notice and other legal requirements to any property owner were met for the area, which was the correct area which would be affected by the ordinance; and,

WHEREAS, the property owner subsequently contacted the City with a corrected legal description; and,

WHEREAS, the City wishes to correct the legal description contained in Ordinance O2011-06.

NOW, THEREFORE, be it ordained by the City Commission of the City of Wildwood, Florida:

SECTION 1. The City of Wildwood enacted ordinance number O2011-06 on July 11, 2011, annexing certain real property north of the City of Wildwood. Certain scrivener errors were included in ordinance number O2011-06, which stated that the property was in Section 8, Township 18 South, Range 23 East. The scrivener errors contained in ordinance number O2011-06 are corrected to reflect that the property is located in Section 4, Township 18 South, Range 23 East.

SECTION 2. Section 1-14 of the City of Wildwood code of ordinances is hereby amended to include the following corrected legal descriptions contained in the attached Exhibit "A."

SECTION 3. All other parts of the ordinance remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 5. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 6. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ORDAINED this \_\_\_\_\_ day of \_\_\_\_\_, 2011, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair  
City Attorney

EXHIBIT "A"

LEGAL DESCRIPTION:

THE NORTH 466.70 FEET OF THE SOUTH 481.70 FEET OF THE WEST 490.70 FEET OF THE NORTH ½ OF THE SOUTHWEST ¼ OF SECTION 4, TOWNSHIP 19 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA.

LESS THE WEST 24.00 FEET FOR RIGHT-OF-WAY FOR C.R. 139.

**AND LESS AND EXCEPT:**

A PORTION OF NORTH 1/2 OF THE SOUTHWEST 1/4 OF SECTION 4, TOWNSHIP 19 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA:

COMMENCE AT THE NORTHWEST CORNER OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF SECTION 4; THENCE SOUTH 00°22'17" WEST ALONG THE WEST LINE OF SAID SECTION 4 A DISTANCE OF 50.00 FEET; THENCE SOUTH 89°30'00" EAST FOR 24.00 FEET TO THE EAST LINE OF THAT CERTAIN PARCEL OF LAND AS DESCRIBED IN OFFICIAL RECORDS BOOK 53, PAGE 414 OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE SOUTH 00°22'17" WEST ALONG SAID EAST LINE FOR 794.14 FEET TO THE NORTH LINE OF THE SOUTH 481.70 FEET OF SAID NORTH 1/2 OF THE SOUTHWEST 1/4 OF SECTION 4 AND THE POINT OF BEGINNING; THENCE SOUTH 89°32'24" EAST ALONG SAID NORTH LINE FOR 26.00 FEET TO A LINE 50.00 FEET EAST OF, WHEN MEASURED AT RIGHT ANGLES TO AND PARALLEL WITH, SAID WEST LINE OF SOUTHWEST 1/4 OF SECTION 4; THENCE SOUTH 00°22'17" WEST ALONG SAID PARALLEL LINE FOR 421.73 FEET; THENCE SOUTH 44°33'15" EAST FOR 35.40 FEET; THENCE SOUTH 89°28'47" EAST FOR 116.37 FEET; THENCE SOUTH 00°27'36" WEST FOR 19.82 FEET TO A LINE 15.00 FEET NORTH OF, WHEN MEASURED AT RIGHT ANGLES TO AND PARALLEL WITH, THE SOUTH LINE OF SAID NORTH 1/2 OF THE SOUTHWEST 1/4 OF SECTION 4; THENCE NORTH 89°32'24" WEST ALONG SAID PARALLEL LINE FOR 167.34 FEET TO THE AFORESAID EAST LINE OF THOSE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 53, PAGE 414; THENCE NORTH 00°22'17" EAST ALONG SAID EAST LINE FOR 466.70 FEET TO THE POINT OF BEGINNING.

**ALSO DESCRIBED AS:**

THE NORTH 466.70 FEET OF THE SOUTH 481.70 FEET OF THE WEST 490.70 FEET OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF SECTION 4, TOWNSHIP 19 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, LESS ROAD RIGHT OF WAY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF SAID SECTION 4; THENCE ALONG THE WEST BOUNDARY OF SAID SECTION, S.00°22'17"W., 50.00 FEET; THENCE DEPARTING SAID WEST BOUNDARY, S.89°30'00"E., 24.00 FEET TO THE EAST BOUNDARY OF LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 53, PAGE 414 OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE ALONG THE EAST BOUNDARY OF SAID LANDS, S.00°22'17"W., 794.14 FEET TO THE NORTH BOUNDARY OF THE SOUTH 481.70 FEET OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF AFORESAID SECTION 4; THENCE DEPARTING SAID EAST BOUNDARY, ALONG SAID NORTH BOUNDARY, S.89°32'24"E., 26.00 FEET TO THE NORTHEASTERLY CORNER OF LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 2186, PAGE 621 OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE CONTINUE ALONG SAID NORTH BOUNDARY, S.89°32'24"E., 440.70 FEET TO THE EAST BOUNDARY OF THE WEST 490.70 FEET OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF AFORESAID SECTION 4; THENCE DEPARTING SAID NORTH BOUNDARY, ALONG SAID EAST BOUNDARY, S.00°22'17"W., 466.76 FEET TO THE NORTH RIGHT OF WAY LINE OF COUNTY ROAD 142 (RIGHT OF WAY WIDTH VARIES), SAID POINT BEING 15.00 FEET NORTH MEASURED AT RIGHT ANGLES TO THE SOUTH BOUNDARY OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 OF SAID SECTION 4; THENCE DEPARTING SAID EAST BOUNDARY, ALONG SAID NORTH RIGHT OF WAY LINE, N.89°31'42"W., 299.36 FEET TO THE SOUTHEAST CORNER OF AFORESAID LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 2186, PAGE 621; THENCE DEPARTING SAID NORTH RIGHT OF WAY LINE, ALONG THE EASTERLY BOUNDARY OF SAID LANDS, N.00°27'36"E., 19.82 FEET TO THE NORTHERLY BOUNDARY OF SAID LANDS; THENCE DEPARTING THE EASTERLY BOUNDARY OF SAID LANDS, ALONG THE NORTHERLY BOUNDARY OF SAID LANDS, N.89°28'47"W., 116.37 FEET; THENCE CONTINUE ALONG THE NORTHERLY BOUNDARY OF SAID LANDS, N.44°33'15"W., 35.40 FEET TO THE EAST RIGHT OF WAY LINE OF COUNTY ROAD 139 (HAVING A 100 FOOT RIGHT OF WAY); THENCE DEPARTING THE NORTHERLY BOUNDARY OF SAID LANDS, ALONG SAID EAST RIGHT OF WAY LINE, N.00°22'17"E., 421.73 FEET TO THE POINT OF BEGINNING. SAID LANDS CONTAINING 4.65 ACRES, MORE OR LESS.

**CITY OF WILDWOOD  
EXECUTIVE SUMMARY**

**3. NEW BUSINESS – ACTION REQUIRED**  
c.) RESOLUTIONS FOR APPROVAL (1.) Resolution No. R2011-26, a Resolution declaring a sole source purchase provider from ITT Water & Wastewater Florida, LLC, for Flygt pumps to replace a non-operational pump at the CR 219 pump station

**SUBJECT:** Sole Source Purchase from ITT Water & Wastewater Florida LLC  
**REQUESTED ACTION:** Staff recommends approval

Work Session (Report Only)      **DATE OF MEETING:** 10/24/2011  
 Regular Meeting                       Special Meeting

**CONTRACT:**     N/A                      Vendor/Entity: \_\_\_\_\_  
Effective Date: \_\_\_\_\_      Termination Date: \_\_\_\_\_  
Managing Division / Dept: Utility Department (Wastewater Division)

**BUDGET IMPACT:** \$15,390.00

Annual                      **FUNDING SOURCE:** Utility Department (Wastewater Division)  
 Capital                      **EXPENDITURE ACCOUNT:** Repair & Maintenance  
 N/A

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**HISTORY/FACTS/ISSUES:**

The SR 44/I-75 Interchange pump station pumps to the 3-Flags pump station which in turn pumps to the CR 219 pump station. Both the 3-Flags station and the CR 219 station have been operating with a single (simplex) pump system for quite some time. Several weeks ago the 3-Flags station experienced a fire in the control panel taking the one pump out of service. Fortunately there is a by-pass system in place where the Interchange station can pump directly to the CR 219 station.

The CR 219 station is approximately 19 years old and the one operational pump was installed with the original construction. Operating either station in a simplex manner for an extended period of time is not in conformance with the FDEP permit. Therefore the need to replace the non-operational pump.

Approximately 12 years ago the City established Flygt as its pump manufacturer and therefore the need for the sole source purchase.

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**RESOLUTION NO. R2011-26**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, DECLARING A SOLE SOURCE PROVIDER FOR THE PURCHASE OF "FLYGT" SUBMERSIBLE SANITARY PUMPS FROM ITT WATER & WASTEWATER FLORIDA, LLC

WHEREAS, the City established "Flygt" submersible pumps as the only acceptable sanitary pumps to be utilized in a sanitary pump station maintained by the City of Wildwood; and,

WHEREAS, ITT Water & Wastewater Florida, LLC is the State of Florida's sole supplier of Flygt submersible pumps used by the City of Wildwood; and,

WHEREAS, the CR 219 Pump Station has been operating in a simplex mode for an extended period of time; and,

WHEREAS, operating the CR 219 Pump Station in a simplex mode is not in compliance with the FDEP permit nor in the best interest of the City; and,

WHEREAS, the Utilities Department staff has thoroughly researched this matter and provided sufficient documentation to Administration.

NOW THEREFORE, BE IT RESOLVED, by the City Commission of the City of Wildwood, Florida:

SECTION 1. ITT Water & Wastewater Florida, LLC is hereby deemed to be the sole source for Flygt submersible sanitary pumps and the purchase of the needed pump is approved as noted.

PASSED AND RESOLVED, this \_\_\_\_ day of October, 2011.

SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

\_\_\_\_\_  
Ed Wolf, Mayor

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk



3. NEW BUSINESS – ACTION REQUIRED  
c.) RESOLUTIONS FOR APPROVAL (1.) Resolution No. R2011-26, a Resolution declaring a sole source purchase provided from ITT Water & Wastewater, Florida, LLC, to Flygt Products to replace a non-operational pump at the CR 219 pump 2152 Spratt Blvd. Apopka Florida 32703  
Phone: 407-880-2900 • Fax: 407-880-2962

September 20, 2011

City of Wildwood  
Attn: Bruce Phillips

Subject: FLYGT PRODUCTS – SALES & SERVICE

Please be advised the ITT Water & Wastewater, Florida, LLC the only authorized vendor for Flygt Products and is the only authorized service repair and warranty organization in the State of Florida; (East of the Apalachicola River). Their staff is properly trained to provide you the best service available.

The ITT Water & Wastewater, Florida, LLC a division of ITT Industries and the sole shipping point for Florida is the Apopka, Florida facility.

Thank you for your interest in Flygt Products. Do not hesitate to call me if you have any questions regarding distribution or any other matter.

Very truly yours,

ITT FLYGT WATER & WASTEWATER, FLORIDA, LLC

*Tom Jrent*

\*Flygt Products include submersible pumps, mixers, valves, M&C products, Syracuse safe hatch access covers and control panels.





**ITT**

NO. 029 F. 7  
 3. NEW BUSINESS - ACTION REQUIRED  
 c.) RESOLUTIONS FOR APPROVAL (1.) Resolution No. 2011-26  
 ITT Water & Wastewater Florida, LLC Resolution purchase  
 Flygt Products provider from ITT Water & Wastewater Florida, LLC, for Flygt  
 2152 Springville, Alaska 4000000000 pump at the CR 219 pump  
 station.  
 Phone: 407-880-2900 • Fax: 407-880-2962

To: City of Wildwood  
Attn: Mike Weaver

Date: October 5, 2011

Subject: Wildwood - 219 PS  
Quote Number: 2011-APO-1528

We are pleased to offer the following equipment:

(1) 6" Flygt CP3152/454 submersible wastewater pump, 20hp, 3/230v, with 50' of motor cable. Discharge flange will be drilled to accept ABS slide bracket provided by City of Wildwood.

Price: \$15,390.00, plus taxes, freight included, F.O.B. factory.

THIS PROPOSAL WILL EXPIRE IN NINETY (90) DAYS UNLESS EXTENDED IN WRITING BY ITT WATER & WASTEWATER.

**NOTE:** WE DO NOT SUPPLY, PIPING, VALVES, GUIDE BARS, PRESSURE GAUGES, DISCONNECTS, JUNCTION BOXES, KELLUMS GRIPS, SURGE PROTECTION EQUIPMENT, SPARE PARTS, LABOR OR ANY OTHER ITEM NOT SPECIFICALLY LISTED ABOVE.

**TERMS:** Subject to credit approval net 45 days after date of invoice or 100% payable before start-up of equipment (whichever comes first). A service charge of 1.5% per month will be added to all balances unpaid 30 days after invoice date. Failure to pay in accordance with these terms will void all warranties. A cancellation charge of 20% of the value of the order will be assessed for special orders or control panels cancelled after production is completed.

**CONDITIONS:** 1. Price is firm based on our receiving complete approval and release for productions four (4) weeks after drawings have been submitted by ITT Water & Wastewater, Florida, LLC.  
2. PARTIAL BILLING WILL BE MADE ON ANY PARTIAL SHIPMENT.

We thank you for your interest in our equipment and look forward to being of service to you in the near future.

**IN THE ABSENSE OF A FORMAL ISSUED PURCHASE ORDER, A SIGNED FACSIMILE COPY OF THIS PROPOSAL IS ACCEPTABLE AS A BINDING CONTRACT.**

ITT Water & Wastewater, Florida, LLC

Company Name: \_\_\_\_\_

Accepted By: \_\_\_\_\_

*Dale M. Jahn*

Print Name: \_\_\_\_\_

\_\_\_\_\_  
Salesman

Date: \_\_\_\_\_



**RESOLUTION NO. R2011-27**

3. NEW BUSINESS - ACTION REQUIRED  
c.) RESOLUTIONS FOR APPROVAL (2.) Resolution No. R2011-27, a Resolution providing for increases in inflation based upon the US Army Corp of Engineers' Construction Price Index (CWCCIS) for Water and Wastewater Connection

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD; PROVIDING FOR INCREASES TO WATER AND WASTEWATER CONNECTION FEES FOR INFLATION; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City of Wildwood had a Water and Wastewater Connection Fee study performed by Barnes, Ferland and Associates, Environmental Consulting Engineers; and,

WHEREAS, the study states, "The schedule of system connection fees should automatically escalate in accordance with increases in the U.S. Army Corps of Engineers Civil Works Construction Index System (CWCCIS) published regularly by the U.S. Army Corps of Engineers, to adjust for inflation" (Exhibit A); and,

WHEREAS, Feature Code #19 is the most appropriate CWCCIS feature code (utilities) to use to update the study; and,

WHEREAS, the standard index has increased 3.0 percent during the past fiscal year.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

The Water Connection Fee is increased from \$1013 per ERC\* to \$1043.39 per ERU; and,

The Wastewater Connection Fee is increased from \$2150 per ERC to \$2214.50 per ERU.

These fees shall take effect on October 1, 2011.

\*ERC- Equivalent Residential Unit representing 300 GPD water and 250 GPD wastewater.

**DONE AND RESOLVED** this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 20\_\_\_, *nunc pro tunc* to October 1, 2011, by the City Commission of the City of Wildwood, Florida.

SEAL

ATTEST:

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

\_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

**EXHIBIT "A"**

EM 1110-2-1304  
 Revised 31 Mar 11

**TABLE A-2, YEARLY COST INDEXES BY CWBS FEATURE CODE**  
 Base Year 1967 = 100

| CWBS - FEATURE CODES                      | Wt % | FY08               | FY09               | FY10               | FY11*              | FY12*              | FY13*              | FY14*              | FY15*              | FY16*              | FY17*              |
|-------------------------------------------|------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|                                           |      | Oct 07 -<br>Sep 08 | Oct 08 -<br>Sep 09 | Oct 09 -<br>Sep 10 | Oct 10 -<br>Sep 11 | Oct 11 -<br>Sep 12 | Oct 12 -<br>Sep 13 | Oct 13 -<br>Sep 14 | Oct 14 -<br>Sep 15 | Oct 15 -<br>Sep 16 | Oct 16 -<br>Sep 17 |
| 02 RELOCATIONS                            | 5%   | 710.58             | 705.61             | 727.45             | 744.86             | 755.23             | 767.32             | 780.36             | 793.63             | 807.12             | 821.65             |
| 03 RESERVOIRS                             | 5%   | 732.25             | 761.49             | 789.17             | 806.35             | 817.58             | 830.66             | 844.78             | 859.14             | 873.75             | 889.48             |
| 04 DAMS                                   | 15%  | 703.25             | 701.84             | 717.46             | 732.96             | 743.16             | 755.05             | 767.89             | 780.94             | 794.22             | 808.51             |
| 05 LOCKS                                  | 2%   | 710.71             | 701.51             | 719.50             | 736.78             | 747.04             | 759.00             | 771.90             | 785.02             | 798.37             | 812.74             |
| 06 FISH & WILDLIFE FACILITIES             | 5%   | 702.82             | 691.50             | 706.97             | 722.20             | 732.26             | 743.98             | 756.62             | 769.49             | 782.57             | 796.65             |
| 07 POWER PLANT                            | 10%  | 658.09             | 660.94             | 679.02             | 693.53             | 703.18             | 714.44             | 726.58             | 738.93             | 751.49             | 765.02             |
| 08 ROADS, RAILROADS & BRIDGES             | 10%  | 710.58             | 705.61             | 727.45             | 744.86             | 755.23             | 767.32             | 780.36             | 793.63             | 807.12             | 821.65             |
| 09 CHANNELS & CANALS                      | 3%   | 691.11             | 716.89             | 733.09             | 748.85             | 759.28             | 771.43             | 784.54             | 797.88             | 811.44             | 826.05             |
| 10 BREAKWATER & SEAWALLS                  | 5%   | 684.51             | 708.72             | 718.92             | 733.05             | 743.25             | 755.14             | 767.98             | 781.04             | 794.32             | 808.61             |
| 11 LEVEES & FLOODWALLS                    | 5%   | 722.13             | 718.30             | 737.97             | 756.76             | 767.30             | 779.57             | 792.83             | 806.31             | 820.01             | 834.77             |
| 12 NAVIGATION PORTS & HARBORS             | 10%  | 785.50             | 703.47             | 744.86             | 779.92             | 790.78             | 803.44             | 817.09             | 830.98             | 845.11             | 860.32             |
| 13 PUMPING PLANT                          | 5%   | 741.36             | 699.70             | 720.80             | 740.71             | 751.03             | 763.04             | 776.01             | 789.21             | 802.62             | 817.07             |
| 14 RECREATION FACILITIES                  | 5%   | 741.36             | 699.70             | 720.80             | 740.71             | 751.03             | 763.04             | 776.01             | 789.21             | 802.62             | 817.07             |
| 15 FLOODWAY CONTROL & DIVERSION STRUCTURE | 2%   | 702.82             | 691.50             | 706.97             | 722.20             | 732.26             | 743.98             | 756.62             | 769.49             | 782.57             | 796.65             |
| 16 BANK STABILIZATION                     | 2%   | 698.80             | 723.28             | 739.03             | 754.76             | 765.27             | 777.51             | 790.73             | 804.17             | 817.85             | 832.57             |
| 17 BEACH REPLENISHMENT                    | 2%   | 709.35             | 734.89             | 757.20             | 775.10             | 785.89             | 798.47             | 812.04             | 825.84             | 839.88             | 855.00             |
| 18 CULTURAL RESOURCE PRESERVATION         | 2%   | 741.36             | 699.70             | 720.80             | 740.71             | 751.03             | 763.04             | 776.01             | 789.21             | 802.62             | 817.07             |
| 19 BUILDINGS, GROUNDS & UTILITIES         | 5%   | 741.36             | 699.70             | 720.80             | 740.71             | 751.03             | 763.04             | 776.01             | 789.21             | 802.62             | 817.07             |
| 20 PERMANENT OPERATING EQUIPMENT          | 2%   | 741.36             | 699.70             | 720.80             | 740.71             | 751.03             | 763.04             | 776.01             | 789.21             | 802.62             | 817.07             |
| COMPOSITE INDEX (WEIGHTED AVERAGE)        | 100% | 716.54             | 703.00             | 724.17             | 742.91             | 753.26             | 765.31             | 778.32             | 791.55             | 805.01             | 819.50             |
| YEARLY PERCENTAGE CHANGE                  |      | 6.4%               | -1.9%              | 3.0%               | 2.6%               | 1.4%               | 1.6%               | 1.7%               | 1.7%               | 1.7%               | 1.8%               |

Note: FY\* Indicates data developed based on OMB projections.

3. NEW BUSINESS - ACTION REQUIRED  
c.) RESOLUTIONS FOR APPROVAL (3.) Resolution No. R2011-28, a Resolution declaring a 2003 Chevy Impala, VIN#2G1WF55K239247765 patrol car as surplus property with recommendation to sell for scrap

## CITY COMMISSION OF THE CITY OF WILDWOOD

### EXECUTIVE SUMMARY

**SUBJECT:** Surplus Vehicle

**REQUESTED ACTION:** Approval of sole source provider

Work Session (Report Only)  
 Regular Meeting

**DATE OF MEETING:** 10/24/2011  
 Special Meeting

**CONTRACT:**  N/A  
Effective Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_  
Termination Date: \_\_\_\_\_

**BUDGET IMPACT:** Est. \$200.00 increase

Annual  
 Capital  
 N/A

**FUNDING SOURCE:** \_\_\_\_\_

**EXPENDITURE ACCOUNT:** \_\_\_\_\_

**HISTORY/FACTS/ISSUES:**  
Mayor and Commission,

In 2009, Groveland PD donated three used patrol cars to the City. Two have been registered and utilized. Recently one of the patrol car's engines blew. Fleet maintenance was able to use the engine in the third vehicle and get the car running again. At this point the below listed vehicle does not have any value to the City. Steve Watson recommends the vehicle be declared surplus and sold for scrap.

Requesting Chevy Impala VIN#2G1WF55K239247765, be declared surplus and be sold for scrap.

E.W. Reeser, Chief 

**3. NEW BUSINESS – ACTION REQUIRED**  
c.) RESOLUTIONS FOR APPROVAL (3.) Resolution No. R2011-28, a Resolution declaring a 2003 Chevy Impala, VIN#2G1WF55K239247765 patrol car as surplus property with recommendation to sell for scrap

**RESOLUTION NO. R2011-28**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA DETERMINING THAT CERTAIN PROPERTY IS SURPLUS; DETERMINING THE MANNER OF DISPOSAL OF SAID PROPERTY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Wildwood is the owner of certain property that was previously used in the Wastewater Department, Clerks Department and Development Services Department of the City Operations; and,

WHEREAS, the property as described can further be described as:

**(1) 2003 Chevy Impala (Police Car) VIN# 2G1WF55K239247765**

WHEREAS, the Department Director and City Manager have determined that the 2003 Chevy Impala Police Car has no further value and is no longer usable for any purpose within the City, the property as identified is hereby declared surplus for reasons of disposition.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

1. The item(s) identified as property are hereby declared surplus property.
2. The item(s) identified as property are to be disposed of by whatever means the City Manager determines in the realm of salvage disposal.

This Resolution shall take effect immediately upon its final adoption by the City Commission of the City of Wildwood.

**DONE AND RESOLVED**, this 24th day of October, 2011, in regular session, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

\_\_\_\_\_  
Ed Wolf, Mayor

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

City of Wildwood  
Fleet Services Department  
410 Grey Street  
Wildwood, Florida 34785  
Phone: 352-330-1343 Fax: 352-330-1353

**J. NEW BUSINESS - ACTION REQUIRED**

c.) RESOLUTIONS FOR APPROVAL (3.) Resolution No. R2011-28, a Resolution declaring a 2003 Chevy Impala, VIN#2G1WF55K239247765 patrol car as surplus property with recommendation to sell for scrap

# Memo

**To:** Chief Reeser  
**From:** Steve Watson S.W.  
**Date:** 10/12/2011  
**Re:** Chevy Impala

---

The Chevy Impala Vin #2G1WF55K239247765, needs to be declared surplus.

This vehicle has a blown engine and is beyond repair.

Which I recommend we sell for scrap to a junk yard.

Please contact me with any questions or concerns.

|         |   |     |      |
|---------|---|-----|------|
| 44      | 2 | KES | 2848 |
| AUDIT # |   |     |      |



**STATE OF FLORIDA**  
**APPLICATION FOR VEHICLE/VESSEL**  
**CERTIFICATE OF TITLE**

RESOLUTIONS FOR APPROVAL (3) Resolution No. 2011-28 - a Resolution declaring a 2003 Chevy Impala, VIN#2G1WF55K239247765 patrol car as surplus property with recommendation to sell for scrap

| TITLE NUMBER | VEHICLE/VESSEL IDENTIFICATION # | YR. MAKE | MAKE or MANUFACTURER | BODY TYPE | VEHICLE COLOR | WT/LENGTH | GVW/LOC |
|--------------|---------------------------------|----------|----------------------|-----------|---------------|-----------|---------|
| 87017462     | 2G1WF55K239247765               | 2003     | CHEV                 | 4D        | BLK           | 3469      |         |

| DATE OF ISSUE<br>MO. DAY YEAR | TRANS CODE | VEHICLE USE | HULL MATERIAL | PROPULSION | FUEL | VESSEL TYPE | WATER | FL NUMBER |
|-------------------------------|------------|-------------|---------------|------------|------|-------------|-------|-----------|
| 03 04 10                      | TRT        | POLICE      |               |            |      |             |       |           |

Applicant/Owner's Name & Address  
 CITY OF WILDWOOD  
 100 N MAIN ST  
 WILDWOOD, FL 34785

| BIRTHDATE<br>SEX MO. DAY YEAR | RESIDENT<br>Y N ALIEN | CNTY<br>RES.# |
|-------------------------------|-----------------------|---------------|
|                               | X                     | 44            |

| 1st OWNER FL/DL# OR F.E.I.D.# | 2nd OWNER FL/DL# OR UNIT # |
|-------------------------------|----------------------------|
| 596000450-01                  |                            |

VOLUNTARY CONTRIBUTIONS

|  |
|--|
|  |
|--|

| AGENCY FEE | TITLE FEE | SALES TAX | GRAND TOTAL |
|------------|-----------|-----------|-------------|
| 4.75       | 73.50     | 0.00      | 78.25       |

Action Requested: TRANSFER TITLE

Brands: FL-POLICE

| PREV. STATE | DATE ACQUIRED | NEW | USED | ODOMETER / VESSEL MANUFACTURER  | ODOMETER DECLARATION CERTIFICATION |
|-------------|---------------|-----|------|---------------------------------|------------------------------------|
| FL          | 02/16/2010    |     | XX   | 181,866 MILES 02/19/2010 ACTUAL | <input type="checkbox"/>           |

| LIEN INFORMATION          | DATE OF LIEN | RECEIVED DATE | FEID # OR FL / DL AND SEX AND DATE OF BIRTH | DMV ACCOUNT # |
|---------------------------|--------------|---------------|---------------------------------------------|---------------|
| NAME OF FIRST LIENHOLDER: |              |               |                                             |               |
| ADDRESS                   |              |               | SALVAGE TYPE                                |               |

| SELLER INFORMATION                                      |
|---------------------------------------------------------|
| NAME OF SELLER, FLORIDA DEALER, OR OTHER PREVIOUS OWNER |
| ADDRESS                                                 |
| DEALER LICENSE NO.                                      |
| CONSUMER OR SALES TAX EXEMPTION #                       |

| SALES TAX AND USE REPORT                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| TRANSFER OF TITLE <input type="checkbox"/> PURCHASER HOLDS VALID<br>IS EXEMPT FROM EXEMPTION CERTIFICATE<br>FLORIDA SALES OR <input type="checkbox"/> VEHICLE / VESSEL WILL BE<br>USE TAX FOR THE USED EXCLUSIVELY FOR RENTAL<br>REASON(S) CHECKED <input checked="" type="checkbox"/> OTHER GIFT | INDICATE TOTAL PURCHASE PRICE, INCLUDING ANY UNPAID BALANCE DUE SELLER, BANK OR OTHERS \$ 0.00<br><br>INDICATE SALES OR USE TAX DUE AS PROVIDED BY CHAPTER 212, FLORIDA STATUTES \$ 0.00<br><br><input type="checkbox"/> SELLING PRICE VERIFIED |

**APPLICANT CERTIFICATION**  
 I WE HEREBY CERTIFY THAT THE VEHICLE/VESSEL TO BE TITLED WILL NOT BE OPERATED UPON THE PUBLIC HIGHWAYS/WATERWAYS OF THIS STATE.  
 I CERTIFY THAT THE CERTIFICATE OF TITLE IS LOST OR DESTROYED.  
 I CERTIFY THAT THIS MOTOR VEHICLE/VESSEL WAS REPOSSESSED UPON DEFAULT OF THE LIEN INSTRUMENT AND IS NOW IN MY POSSESSION.  
 I WE HEREBY CERTIFY THAT I WE LAWFULLY OWN THE ABOVE DESCRIBED VEHICLE/VESSEL, AND MAKE APPLICATION FOR TITLE. IF LIEN IS BEING RECORDED NOTICE IS HEREBY GIVEN THAT THERE IS AN EXISTING WRITTEN LIEN INSTRUMENT INVOLVING THE VEHICLE/VESSEL DESCRIBED ABOVE AND HELD BY LIENHOLDER SHOWN ABOVE. I WE FURTHER AGREE TO DEFEND THE TITLE AGAINST ALL CLAIMS.  
 UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

|                              |                                 |
|------------------------------|---------------------------------|
| Signature of Applicant/Owner | Signature of Applicant/Co-Owner |
|------------------------------|---------------------------------|

**RESOLUTION NO. R2011-29**

3. NEW BUSINESS – ACTION REQUIRED  
c.) RESOLUTIONS FOR APPROVAL (4.) Resolution No. R2011-29, a Resolution providing for increases in inflation based upon the US Army Corp of Engineers' Construction Price Index (CWCCIS) for Water and Wastewater Transmission Infrastructure Extension (TIE) Fees

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD; PROVIDING FOR INCREASES TO WATER AND WASTEWATER TRANSMISSION INFRASTRUCTURE EXTENSION FEES FOR INFLATION, PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, in March, 2005, the City of Wildwood had a Water and Wastewater Transmission Infrastructure Extension (TIE) Fee study performed by Barnes, Ferland and Associates, Environmental Consulting Engineers; and,

WHEREAS, the study states "The City will use the cost inflation index factor known as Civil Works Construction Cost Index System (CWCCIS) published regularly by the U.S. Army Corps of Engineers, to adjust for inflation", (Exhibit A); and,

WHEREAS, the Feature Code #19 is the most appropriate CWCCIS feature code (utilities) to use to update the study; and,

WHEREAS, the standard index has increased 3.00 percent during the past fiscal year.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

The Water TIE is increased from \$584 per ERU\* at a distance of 14,001 to 15,000 feet \*\*\* to \$601.52 at a distance of 14,001 to 15,000 feet; and,

The Wastewater TIE is increased from \$640 per ERU at a distance of 14,001 to 15,000 feet to \$659.20 per ERU at a distance of 14,001 to 15,000 feet.

\*ERU– Equivalent Residential Unit representing 300 GPD water and 250 GPD wastewater.

\*\*\* The distance factors (Table 2) in the original March 2005 TIE fee Guidance Manual adjusts for less or greater distances.

**DONE AND RESOLVED** this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 20\_\_\_, *nunc pro tunc* to October 1, 2011, by the City Commission of the City of Wildwood, Florida.

SEAL

ATTEST:

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

\_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

3. NEW BUSINESS - ACTION REQUIRED  
 c.) RESOLUTIONS FOR APPROVAL (4.) Resolution No. R2011-29, a Resolution providing for increases in inflation based upon the US Army Corp of Engineers' Construction Price Index (CWCCIS) for Water and Wastewater Transmission Infrastructure Extension (TIE) Fees

**EXHIBIT "A"**

EM 1110-2-1304  
 Revised 31 Mar 11

TABLE A-2, YEARLY COST INDEXES BY CWBS FEATURE CODE  
 Base Year 1967 = 100

| CWBS - FEATURE CODES                      | Wt % | FY08               | FY09               | FY10               | FY11*              | FY12*              | FY13*              | FY14*              | FY15*              | FY16*              | FY17*              |
|-------------------------------------------|------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|                                           |      | Oct 07 -<br>Sep 08 | Oct 08 -<br>Sep 09 | Oct 09 -<br>Sep 10 | Oct 10 -<br>Sep 11 | Oct 11 -<br>Sep 12 | Oct 12 -<br>Sep 13 | Oct 13 -<br>Sep 14 | Oct 14 -<br>Sep 15 | Oct 15 -<br>Sep 16 | Oct 16 -<br>Sep 17 |
| 02 RELOCATIONS                            | 5%   | 710.58             | 705.61             | 727.45             | 744.86             | 755.23             | 767.32             | 780.36             | 793.63             | 807.12             | 821.65             |
| 03 RESERVOIRS                             | 5%   | 732.25             | 761.49             | 789.17             | 806.35             | 817.58             | 830.66             | 844.78             | 859.14             | 873.75             | 889.48             |
| 04 DAMS                                   | 15%  | 703.25             | 701.84             | 717.46             | 732.96             | 743.16             | 755.05             | 767.89             | 780.94             | 794.22             | 808.51             |
| 05 LOCKS                                  | 2%   | 710.71             | 701.51             | 719.50             | 736.78             | 747.04             | 759.00             | 771.90             | 785.02             | 798.37             | 812.74             |
| 06 FISH & WILDLIFE FACILITIES             | 5%   | 702.82             | 691.50             | 706.97             | 722.20             | 732.26             | 743.98             | 756.62             | 769.49             | 782.57             | 796.65             |
| 07 POWER PLANT                            | 10%  | 658.09             | 660.94             | 679.02             | 693.53             | 703.18             | 714.44             | 726.58             | 738.93             | 751.49             | 765.02             |
| 08 ROADS, RAILROADS & BRIDGES             | 10%  | 710.58             | 705.61             | 727.45             | 744.86             | 755.23             | 767.32             | 780.36             | 793.63             | 807.12             | 821.65             |
| 09 CHANNELS & CANALS                      | 3%   | 691.11             | 715.89             | 733.09             | 748.85             | 759.28             | 771.43             | 784.54             | 797.88             | 811.44             | 826.05             |
| 10 BREAKWATER & SEAWALLS                  | 5%   | 684.51             | 708.72             | 718.92             | 733.05             | 743.25             | 755.14             | 767.98             | 781.04             | 794.32             | 808.61             |
| 11 LEVEES & FLOODWALLS                    | 5%   | 722.13             | 718.30             | 737.97             | 756.76             | 767.30             | 779.57             | 792.83             | 806.31             | 820.01             | 834.77             |
| 12 NAVIGATION PORTS & HARBORS             | 10%  | 785.50             | 703.47             | 744.86             | 779.92             | 790.78             | 803.44             | 817.09             | 830.98             | 845.11             | 860.32             |
| 13 PUMPING PLANT                          | 5%   | 741.36             | 699.70             | 720.80             | 740.71             | 751.03             | 763.04             | 776.01             | 789.21             | 802.62             | 817.07             |
| 14 RECREATION FACILITIES                  | 5%   | 741.36             | 699.70             | 720.80             | 740.71             | 751.03             | 763.04             | 776.01             | 789.21             | 802.62             | 817.07             |
| 15 FLOODWAY CONTROL & DIVERSION STRUCTURE | 2%   | 702.82             | 691.50             | 708.97             | 722.20             | 732.26             | 743.98             | 756.62             | 769.49             | 782.57             | 796.65             |
| 16 BANK STABILIZATION                     | 2%   | 698.80             | 723.28             | 739.03             | 754.76             | 765.27             | 777.51             | 790.73             | 804.17             | 817.85             | 832.57             |
| 17 BEACH REPLENISHMENT                    | 2%   | 709.35             | 734.89             | 757.20             | 775.10             | 785.89             | 798.47             | 812.04             | 825.84             | 839.88             | 855.00             |
| 18 CULTURAL RESOURCE PRESERVATION         | 2%   | 741.36             | 699.70             | 720.80             | 740.71             | 751.03             | 763.04             | 776.01             | 789.21             | 802.62             | 817.07             |
| 19 BUILDINGS, GROUNDS & UTILITIES         | 5%   | 741.36             | 699.70             | 720.80             | 740.71             | 751.03             | 763.04             | 776.01             | 789.21             | 802.62             | 817.07             |
| 20 PERMANENT OPERATING EQUIPMENT          | 2%   | 741.36             | 699.70             | 720.80             | 740.71             | 751.03             | 763.04             | 776.01             | 789.21             | 802.62             | 817.07             |
| COMPOSITE INDEX (WEIGHTED AVERAGE)        | 100% | 716.54             | 703.00             | 724.17             | 742.91             | 753.26             | 765.31             | 778.32             | 791.55             | 805.01             | 819.50             |
| YEARLY PERCENTAGE CHANGE                  |      | 6.4%               | -1.9%              | 3.0%               | 2.6%               | 1.4%               | 1.6%               | 1.7%               | 1.7%               | 1.7%               | 1.8%               |

Note: FY\* indicates data developed based on OMB projections.

**BILLS FOR APPROVAL  
City of Wildwood, Florida  
October 24, 2011**

|                                                                              |
|------------------------------------------------------------------------------|
| <b>3. NEW BUSINESS – ACTION REQUIRED</b><br><b>f. (1) Bills for Approval</b> |
|------------------------------------------------------------------------------|

**CITY COMMISSION-LEGISLATIVE DEPARTMENT**

|   |                          |                                          |    |        |
|---|--------------------------|------------------------------------------|----|--------|
| 1 | Payroll                  | October 9, 2011 Pay Period - 5 Employees | \$ | -      |
| 2 | Florida League of Cities | Annual Membership                        | \$ | 489.78 |
| 3 | Florida League of Mayors | Annual Membership                        | \$ | 250.00 |
| 4 | PGIT                     | Workman's Comp Insurance                 | \$ | 38.32  |
| 5 | Sprint Nextel            | Cell Phone Service                       | \$ | 25.51  |

**CITY MANAGER-EXECUTIVE DEPARTMENT**

|    |                               |                                          |    |          |
|----|-------------------------------|------------------------------------------|----|----------|
| 6  | Payroll                       | October 9, 2011 Pay Period - 2 Employees | \$ | 6,312.45 |
| 7  | Arbor Day Foundation          | Annual Membership                        | \$ | 25.00    |
| 8  | Bright House                  | Internet Service                         | \$ | 23.34    |
| 9  | Florida League of Cities      | Annual Membership                        | \$ | 81.63    |
| 10 | PGIT                          | Workman's Comp Insurance                 | \$ | 124.62   |
| 11 | Sumter County Chamber of Comm | Annual Membership                        | \$ | 525.00   |
| 12 | The Villages Daily Sun        | Subscription                             | \$ | 55.00    |

**CITY CLERK-FINANCIAL & ADMINISTRATIVE DEPARTMENT**

|    |                                        |                                               |    |           |
|----|----------------------------------------|-----------------------------------------------|----|-----------|
| 13 | Payroll                                | October 9, 2011 Pay Period - 4 Employees      | \$ | 10,123.57 |
| 14 | Aero Pest Control                      | Annual Pest Control Senior Service Building   | \$ | 225.00    |
| 15 | Bright House                           | Internet Service                              | \$ | 31.03     |
| 16 | Brown & Brown of Florida Inc           | AD&D 2nd Year Installment                     | \$ | 1,028.00  |
| 17 | CDW-G                                  | MS GSA Office Pro Plus 2010;Win Srv UCAL 2008 | \$ | 9,384.51  |
| 18 | C N A Surety                           | Bond Policy                                   | \$ | 125.71    |
| 19 | Dart Electronics Inc                   | Fire Alarm Monitoring                         | \$ | 37.43     |
| 20 | EGP                                    | Monthly Copier Maintenance Contract           | \$ | 67.10     |
| 21 | Florida League of Cities               | Annual Membership                             | \$ | 81.59     |
| 22 | IMS                                    | Software Maintenance                          | \$ | 413.00    |
| 23 | International Inst.of Municipal Clerks | Annual Membership Dues                        | \$ | 75.00     |
| 24 | Municipal Code Corporation             | Supplement Pages, Images, Graphs              | \$ | 2,600.87  |
| 25 | Office Depot                           | Office Supplies                               | \$ | 35.51     |
| 26 | PC Connection                          | Hard Drives and Monitors                      | \$ | 12,906.50 |
| 27 | PGIT                                   | Workman's Comp Insurance                      | \$ | 198.86    |
| 28 | Progress Energy                        | Electric Service                              | \$ | 342.29    |
| 29 | Sprint Nextel                          | Cell Phone Service                            | \$ | 23.43     |
| 30 | Villages Technology Solutions Grp      | Email Web Site Upgrades                       | \$ | 100.00    |
| 31 | Waste Management                       | 6yd Roll Off - Annex                          | \$ | 177.00    |

**DEVELOPMENT SERVICES**

|    |                                   |                                                 |    |           |
|----|-----------------------------------|-------------------------------------------------|----|-----------|
| 32 | Payroll                           | October 9, 2011 Pay Period - 4 Employees        | \$ | 8,710.17  |
| 33 | Bright House                      | Internet Service                                | \$ | 31.12     |
| 34 | CRW Systems Inc                   | Annual Technical Support & Software Maintenance | \$ | 20,925.00 |
| 35 | C & S Reprographics & Copy Center | Collating Copy and Stapling - 313               | \$ | 51.95     |
| 36 | EGP                               | Monthly Copier Maintenance Contract             | \$ | 18.61     |
| 37 | Lake-Sumter MPO                   | Transportation Management System                | \$ | 8,480.00  |
| 38 | PGIT                              | Workman's Comp Insurance                        | \$ | 172.49    |
| 39 | Sprint Nextel                     | Cell Phone Service                              | \$ | 23.52     |

**HUMAN RESOURCES**

|    |              |                                          |    |          |
|----|--------------|------------------------------------------|----|----------|
| 40 | Payroll      | October 9, 2011 Pay Period - 1 Employees | \$ | 2,009.83 |
| 41 | Bright House | Internet Service                         | \$ | 7.78     |

|                                        |                                   |                                                    |    |           |
|----------------------------------------|-----------------------------------|----------------------------------------------------|----|-----------|
| 42                                     | PGIT                              | Workman's Comp Insurance                           | \$ | 29.19     |
| <b><u>POLICE DEPARTMENT</u></b>        |                                   |                                                    |    |           |
| 43                                     | Payroll                           | October 9, 2011 Pay Period - 27 Employees          | \$ | 53,812.68 |
| 44                                     | Biddle Consulting Group, Inc.     | Criticall Single User Software System              | \$ | 2,215.00  |
| 45                                     | Car Quest Auto Parts Stores       | Reman Alternator, St U Joint, COP Boot, Filter,Etc | \$ | 844.53    |
| 46                                     | CDW-G                             | Dataline Surge                                     | \$ | 869.20    |
| 47                                     | EGP                               | Monthly Copier Maintenance Contract                | \$ | 141.18    |
| 48                                     | Electronics & Communications      | Repair Radio and Module - Lightening               | \$ | 3,268.00  |
| 49                                     | Key Scales Ford                   | Processor                                          | \$ | 431.14    |
| 50                                     | Law Enforcement Supply            | Pants, Super Scanner Metal                         | \$ | 238.07    |
| 51                                     | Mobile-Vision, Inc.               | Flashback Software Basic Viewer, Antenna, Cables   | \$ | 11,100.00 |
| 52                                     | PGIT                              | Workman's Comp Insurance                           | \$ | 7,360.61  |
| 53                                     | Progress Energy                   | Electric Service                                   | \$ | 1,314.68  |
| 54                                     | Psychological Resources           | Psych Evaluation                                   | \$ | 110.00    |
| 55                                     | Sprint Nextel                     | Cell Phone Service                                 | \$ | 219.16    |
| 56                                     | The Daily Commercial              | Ad - Communication Position                        | \$ | 112.72    |
| 57                                     | Verizon Wireless                  | Broadband                                          | \$ | 200.05    |
| 58                                     | Villages Technology Solutions Grp | Western Digital My Book Essential                  | \$ | 152.80    |
| 59                                     | Waste Management                  | 20 Yard roll Off                                   | \$ | 224.88    |
| 60                                     | Wildwood Tire Company             | Tires and Repair                                   | \$ | 447.56    |
| <b><u>STREET DEPARTMENT</u></b>        |                                   |                                                    |    |           |
| 61                                     | Payroll                           | October 9, 2011 Pay Period - 10 Employees          | \$ | 18,798.28 |
| 62                                     | Bright House                      | Internet Service                                   | \$ | 39.98     |
| 63                                     | Car Quest Auto Parts Stores       | Ignition Switch                                    | \$ | 28.56     |
| 64                                     | Culligan                          | Cooler Rental and Bottled Water                    | \$ | 18.37     |
| 65                                     | Department of Corrections         | Quarterly Work Squad                               | \$ | 14,501.00 |
| 66                                     | PGIT                              | Workman's Comp Insurance                           | \$ | 4,494.12  |
| 67                                     | Harris Tree Service, Inc.         | Trimming and Removal of Trees                      | \$ | 2,800.00  |
| 68                                     | Precise Pavement Markings, Inc    | 50 Street Signs                                    | \$ | 1,925.00  |
| 69                                     | Progress Energy                   | Electric Service                                   | \$ | 4,764.19  |
| 70                                     | Salescorp of Florida              | Gatorade, Dust Mask                                | \$ | 333.00    |
| 71                                     | Sprint Nextel                     | Cell Phone Service                                 | \$ | 94.08     |
| 72                                     | Sumter Electric                   | Electric Service; New Service on Broken Oak CR142  | \$ | 2,148.44  |
| 73                                     | Wayne Manufacturing Company       | C-7 Candelabra Bulbs                               | \$ | 729.71    |
| <b><u>FLEET SERVICES</u></b>           |                                   |                                                    |    |           |
| 74                                     | Payroll                           | October 9, 2011 Pay Period - 2 Employees           | \$ | 4,096.11  |
| 75                                     | Almond Oil Company                | PC Peerless OG 2 Red 10/14                         | \$ | 191.70    |
| 76                                     | ATCO International                | G-Max                                              | \$ | 245.25    |
| 77                                     | Bright House                      | Internet Service                                   | \$ | 39.97     |
| 78                                     | Car Quest Auto Parts Stores       | Return Parts                                       | \$ | (12.84)   |
| 79                                     | Culligan                          | Cooler Rental and Bottled Water                    | \$ | 18.37     |
| 80                                     | Hi-Line Inc                       | Cable Ties                                         | \$ | 97.00     |
| 81                                     | Kimball Midwest                   | Sock Adapt                                         | \$ | 48.10     |
| 82                                     | PGIT                              | Workman's Comp Insurance                           | \$ | 1,156.77  |
| 83                                     | Progress Energy                   | Electric Service                                   | \$ | 128.22    |
| 84                                     | Sprint Nextel                     | Cell Phone Service                                 | \$ | 47.04     |
| <b><u>COMMUNITY RE-DEVELOPMENT</u></b> |                                   |                                                    |    |           |
| 85                                     | Payroll                           | October 23, 2011 Pay Period - 1 Employees          | \$ | 2,494.71  |
| 86                                     | Bright House                      | Internet Service                                   | \$ | 7.78      |
| 87                                     | PGIT                              | Workman's Comp Insurance                           | \$ | 49.60     |

|    |                      |                    |    |        |
|----|----------------------|--------------------|----|--------|
| 88 | Sprint Nextel        | Cell Phone Service | \$ | 23.52  |
| 89 | The Daily Commercial | Ads - Sealed Bids  | \$ | 225.90 |

**PARKS AND RECREATION**

|     |                               |                                              |    |          |
|-----|-------------------------------|----------------------------------------------|----|----------|
| 90  | Payroll                       | October 9, 2011 Pay Period - 6 Employees     | \$ | 7,299.61 |
| 91  | Bright House                  | Internet Service                             | \$ | 15.56    |
| 92  | Century Link                  | Telephone Service                            | \$ | 33.84    |
| 93  | Culligan                      | Softener Rental - Lake Deaton - Wigglesworth | \$ | 32.95    |
| 94  | Department of Corrections     | Quarterly Work Squad                         | \$ | 8,470.05 |
| 95  | PGIT                          | Workman's Comp Insurance                     | \$ | 924.31   |
| 96  | Progress Energy               | Electric Service                             | \$ | 1,086.79 |
| 97  | Sprint Nextel                 | Cell Phone Service                           | \$ | 156.06   |
| 98  | Sumter Electric               | Electric Service                             | \$ | 432.62   |
| 99  | T & D Waste Services, Inc     | Port O Let Rental                            | \$ | 280.00   |
| 100 | TurfMasters & Associates, Inc | Lawn Fertilization and Pest Control          | \$ | 725.00   |

**COMMUNITY CENTER & OXFORD COMMUNITY CENTER**

|     |                 |                                |    |          |
|-----|-----------------|--------------------------------|----|----------|
| 101 | Bright House    | Internet Service               | \$ | 79.95    |
| 102 | Oracle Elevator | Quarterly Maintenance Contract | \$ | 411.04   |
| 103 | Sumter Electric | Electric Service               | \$ | 1,330.12 |

**PHYSICAL ENVIRONMENT ADMINISTRATIVE DEPARTMENT**

|     |                                   |                                               |    |           |
|-----|-----------------------------------|-----------------------------------------------|----|-----------|
| 104 | Payroll                           | October 9, 2011 Pay Period - 3 Employees      | \$ | 5,169.98  |
| 105 | Bright House                      | Internet Service                              | \$ | 23.34     |
| 106 | CDW-G                             | MS GSA Office Pro Plus 2010;Win Srv UCAL 2008 | \$ | 9,384.51  |
| 107 | Dart Electronics Inc              | Fire Alarm Monitoring                         | \$ | 37.42     |
| 108 | EGP                               | Monthly Copier Maintenance Contract           | \$ | 67.10     |
| 109 | IMS                               | Software Maintenance                          | \$ | 115.00    |
| 110 | PGIT                              | Workman's Comp Insurance                      | \$ | 98.88     |
| 111 | Office Depot                      | Office Supplies                               | \$ | 187.08    |
| 112 | PC Connection                     | Hard Drives and Monitors                      | \$ | 12,906.50 |
| 113 | Villages Technology Solutions Grp | Email Web Site Upgrades                       | \$ | 100.00    |

**WATER DEPARTMENT**

|     |                                    |                                                    |    |           |
|-----|------------------------------------|----------------------------------------------------|----|-----------|
| 114 | Payroll                            | October 9, 2011 Pay Period - 9 Employees           | \$ | 15,628.66 |
| 115 | AmeriGas                           | Tank Rental                                        | \$ | 120.77    |
| 116 | Bright House                       | Internet Service                                   | \$ | 84.95     |
| 117 | Culligan                           | Bottled Water                                      | \$ | 65.33     |
| 118 | Department of Corrections          | Quarterly Work Squad                               | \$ | 2,823.35  |
| 119 | PGIT                               | Workman's Comp Insurance                           | \$ | 2,898.04  |
| 120 | Plant Technicians                  | Environmental Testing                              | \$ | 450.00    |
| 121 | Progress Energy                    | Electric Service                                   | \$ | 1,494.41  |
| 122 | Southern Analytical Laboratories   | Drinking Water Analyses                            | \$ | 2,745.00  |
| 123 | Sprint Nextel                      | Cell Phone Service                                 | \$ | 118.40    |
| 124 | Sumter Electric                    | Electric Service                                   | \$ | 5,887.64  |
| 125 | Sunshine State One Call of Florida | Locators for Month of September 2011               | \$ | 261.92    |
| 126 | Sunstate Meter & Supply, Inc       | Chamber Assem. Gasket,Compound Meter,Trim,Etc      | \$ | 2,716.67  |
| 127 | The Dumont Company                 | Hypochlorite Solution, Clear Flow                  | \$ | 2,550.00  |
| 128 | USA Bluebook                       | Gloves, Powder Pillows, Ball Valve, #2 Grease, Etc | \$ | 414.07    |
| 129 | Verizon Wireless                   | Broadband                                          | \$ | 40.01     |

**WASTEWATER DEPARTMENT**

|     |                      |                                           |    |           |
|-----|----------------------|-------------------------------------------|----|-----------|
| 130 | Payroll              | October 9, 2011 Pay Period - 14 Employees | \$ | 31,053.94 |
| 131 | Almac Unlimited, Inc | Gloves, Earmuffs, Safety Glasses          | \$ | 156.30    |

|     |                                      |                                      |    |           |
|-----|--------------------------------------|--------------------------------------|----|-----------|
| 132 | B & D Industrial                     | Pillow Block                         | \$ | 1,520.86  |
| 133 | Cason & Gaskins TV Inc               | Battery, CT                          | \$ | 54.98     |
| 134 | Century Link                         | Telephone Service                    | \$ | 108.43    |
| 135 | Department of Corrections            | Quarterly Work Squad                 | \$ | 2,823.35  |
| 136 | PGIT                                 | Workman's Comp Insurance             | \$ | 3,203.94  |
| 137 | Hi-Line Inc.                         | Cable Ties, Nylon 120# 4 Bunl Dia.   | \$ | 169.50    |
| 138 | Luzadder, Inc                        | Service and Repair VFD #2            | \$ | 520.00    |
| 139 | Moore Awards Inc.                    | Shadow Box Award - P Bennett         | \$ | 105.53    |
| 140 | Odyssey Manufacturing                | Hypochlorite Solution                | \$ | 2,724.48  |
| 141 | Professional Maintenance Prod., Inc. | Citra Solv Lift Station Degreaser    | \$ | 1,495.00  |
| 142 | Progress Energy                      | Electric Service                     | \$ | 22,132.03 |
| 143 | Siemens                              | Mixed Bed Tanks                      | \$ | 600.00    |
| 144 | Sprint Nextel                        | Cell Phone Service                   | \$ | 272.11    |
| 145 | Sumter Electric                      | Electric Service                     | \$ | 829.38    |
| 146 | Sunshine State One Call of Florida   | Locators for Month of September 2011 | \$ | 261.92    |
| 147 | TAW Orlando Service Center, Inc.     | 75 HP Vertical Motor Repair          | \$ | 2,851.14  |
| 148 | UPS                                  | Postage                              | \$ | 11.75     |

**GREENWOOD CEMETERY**

|     |                 |                  |    |       |
|-----|-----------------|------------------|----|-------|
| 149 | Progress Energy | Electric Service | \$ | 12.92 |
|-----|-----------------|------------------|----|-------|

**ATTORNEYS/CONSULTANTS/SURVEYORS**

|     |                                   |                            |    |           |
|-----|-----------------------------------|----------------------------|----|-----------|
| 150 | Barnes, Ferland & Associates, Inc | Engineers - Permit Renewal | \$ | 1,140.60  |
| 151 | A. Duchart Land Surveying, Inc.   | Tot Lot Parcel             | \$ | 450.00    |
| 152 | Jerri A Blair                     | Attorney                   | \$ | 10,000.00 |

**FUEL INVENTORY**

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|              |  |  |  |                      |
|--------------|--|--|--|----------------------|
| <b>TOTAL</b> |  |  |  | <b>\$ 399,145.99</b> |
|--------------|--|--|--|----------------------|

---

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

# City of Wildwood, Florida

100 N. Main Street  
Wildwood, Florida 34785

### 3. NEW BUSINESS-ACTION REQUIRED f. (2)

Discussion/Approval of Bid Results for CR 232 Resurfacing Project funded through CDBG Grant No. 11DB-C5-05-70-01-N12; recommendation of Engineering Staff to award contract to low bidder, C.W. Roberts Contracting, in the amount of \$95,946

TO: Mayor/Commissioners  
FROM: David Grimm, City Projects Planner/Coordinator  
RE: CDBG Projects Summary  
DATE: October 24, 2011

Construction bids were received and opened on October 10, 2011 at 2:05 pm for the three projects funded by City of Wildwood's CDBG Grant Number 11DB-C5-05-70-01-N12. These projects include the Pitt-Stone Drainage Improvements, Osceola Drainage Improvements and CR 232 Resurfacing.

The following is a summary of the grant to date:

|                               |                   |
|-------------------------------|-------------------|
| Total CDBG grant amount:      | \$700,000.00      |
| Pitt-Stone low bid:           | -138,826.50       |
| Osceola low bid:              | -147,082.00       |
| CR 232 low bid:               | -95,946.00        |
| Grant administration:         | -25,000.00        |
| <u>Engineering (estimate)</u> | <u>-30,000.00</u> |
| Balance                       | \$263,145.50      |

As illustrated above, the combined projects are currently "under budget" in the amount of approximately \$250,000.00. Fortunately, we made provisions in our grant application for additional work if the initial projects were to come in under budget.

Additional work that was contained in the grant includes roadway resurfacing and sidewalks. The grant requires that these must be constructed within the Pitt-Stone and Osceola drainage areas as identified in the Kimley-Horn drainage study.

Kimley-Horn, Gene Kornegay and Dave Grimm will meet to discuss roadway and sidewalk needs within the drainage areas.

# City of Wildwood, Florida

100 N. Main Street  
Wildwood, Florida 34785

### 3. NEW BUSINESS--ACTION REQUIRED f. (2)

Discussion/Approval of Bid Results for CR 232 Resurfacing Project funded through CDBG Grant No. 11DB-C5-05-70-01-N12; recommendation of engineer and staff to award contract to low bidder, C.W. Roberts Contracting, in the amount of \$95,946

**TO:** Mayor/Commissioners  
**FROM:** David Grimm, City Projects Planner/Coordinator  
**RE:** CR 232 Resurfacing Project - CDBG  
**DATE:** October 24, 2011

Construction bids were received and opened on October 10, 2011 at 2:05 pm for the CR 232 Resurfacing Project funded through the City of Wildwood's CDBG Grant Number 11DB-C5-05-70-01-N12.

Six (6) bids were received and all were determined to be valid bids. The complete bid tabulation is attached.

Based on a thorough review of all bids and discussions with the City Engineer, staff recommends awarding the contract for the CR 232 Resurfacing Project to the low bidder, C.W. Roberts Contracting, in the amount of \$95,946.00.

Kimley-Horn's professional recommendation and bid results are attached for review.



Kimley-Horn  
and Associates, Inc.

**3. NEW BUSINESS--ACTION REQUIRED f. (2)**  
Discussion/Approval of Bid Results for CR 232  
Resurfacing Project funded through CDBG Grant  
No. 11DB-C5-05-70-01-N12; recommendation of  
engineer and staff to award contract to low bidder,  
C.W. Roberts Contracting, in the amount of  
\$95,946

October 18, 2011

■  
Suite 200  
1823 SE Fort King Street  
Ocala, Florida  
34471

Mr. Dave Grimm  
City of Wildwood  
100 North Main Street  
Wildwood, FL 34785

**Re: CR 232 Resurfacing / Bid Results**  
**KHA Project No. 142173047**  
**CDBG Grant Number 11DB-C5-05-70-02-N12**

Dear Mr. Grimm:

We have reviewed the construction bids received for the above referenced project. As of the deadline on October 10<sup>th</sup>, 2011 at 2:00 p.m. six (6) bids were received and were opened at 2:05 pm. All bids received were valid bids. Attached is a bid certification of the bid results.

Based upon our review of the documents submitted, C.W. Roberts Contracting, Inc. of Tallahassee, FL appears to be the lowest responsible bidder with a bid in the amount of \$95,946.00 for this work. Kimley-Horn recommends that the City of Wildwood accept their bid for this project.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

Richard V. Busche, PE  
Vice President

Attachment(s): Bid Tabulation

Cc: File

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■  
TEL 352 438 3000



**3. NEW BUSINESS-ACTION REQUIRED f. (2)**  
Discussion/Approval of Bid Results for CR 232  
Resurfacing Project funded through CDBG Grant  
No. 11DB-C5-05-70-01-N12; recommendation of  
engineer and staff to award contract to low bidder,  
C.W. Roberts Contracting, in the amount of  
\$95,946

Bid Tabulations:  
October 18, 2011  
CR 232 Resurfacing  
CDBG Grant Number 11DB-05-70-02-N12

| Contractor Name | Bid Amount    |
|-----------------|---------------|
| CW Roberts      | \$ 95,946.00  |
| Ciraco          | \$ 119,002.20 |
| Atlantic Civil  | \$ 121,375.40 |
| Middlesex       | \$ 121,472.50 |
| Art Walker      | \$ 123,114.63 |
| Rainey          | \$ 141,970.00 |

# City of Wildwood, Florida

100 N. Main Street  
Wildwood, Florida 34785

### 3. NEW BUSINESS-ACTION REQUIRED f. (3)

Discussion/Approval of Bid Results for Osceola Drainage Improvement Project funded through CDBG Grant No. 11DB-C5-05-70-01-N12; recommendation of engineer and staff to award contract to low bidder, Utility Systems of Wildwood, in the amount of \$147,082

TO: Mayor/Commissioners

FROM: David Grimm, City Projects Planner/Coordinator

RE: Osceola Drainage Improvements Project - CDBG

DATE: October 24, 2011

Construction bids were received and opened on October 10, 2011 at 2:05 pm for the Osceola Drainage Improvement Project funded through the City of Wildwood's CDBG Grant Number 11DB-C5-05-70-01-N12.

Ten (10) bids were received and all were determined to be valid bids. The complete bid tabulation is attached.

Based on a thorough review of all bids and discussions with the City Engineer, staff recommends awarding the contract for the Osceola Drainage Improvements Project to the low bidder, Utility Systems of Wildwood, in the amount of \$147,082.00.

Kimley-Horn's professional recommendation and bid results are attached for review.



Kimley-Horn  
and Associates, Inc.

**3. NEW BUSINESS—ACTION REQUIRED f. (3)**  
Discussion/Approval of Bid Results for Osceola  
Drainage Improvement Project funded through  
CDBG Grant No. 11DB-C5-05-70-01-N12;  
recommendation of engineer and staff to award  
contract to low bidder, Utility Systems of Wildwood,  
in the amount of \$147,082

October 18, 2011

■  
Suite 200  
1823 SE Fort King Street  
Ocala, Florida  
34471

Mr. Dave Grimm  
City of Wildwood  
100 North Main Street  
Wildwood, FL 34785

**Re: Osceola Drainage Improvements / Bid Results**  
**KHA Project No. 142173046**  
**CDBG Grant Number 11DB-C5-05-70-02-N12**

Dear Mr. Grimm:

We have reviewed the construction bids received for the above referenced project. As of the deadline on October 10<sup>th</sup>, 2011 at 2:00 p.m. ten (10) bids were received and were opened at 2:05 pm. All bids received were valid bids. Attached is a bid certification of the bid results.

Based upon our review of the documents submitted, Utility Systems of Wildwood, FL appears to be the lowest responsible bidder with a bid in the amount of \$147,082.00 for this work. Kimley-Horn recommends that the City of Wildwood accept their bid for this project.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

Richard V. Busche, PE  
Vice President

Attachment(s): Bid Tabulation

Cc: File

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■  
TEL 352 438 3000



**3. NEW BUSINESS-ACTION REQUIRED f. (3)**  
Discussion/Approval of Bid Results for Osceola  
Drainage Improvement Project funded through  
CDBG Grant No. 11DB-C5-05-70-01-N12;  
recommendation of engineer and staff to award  
contract to low bidder, Utility Systems of Wildwood,  
in the amount of \$147,082

Bid Tabulations:

October 18, 2011

Osceola Avenue Drainage Improvements  
CDBG Grant Number 11DB-05-70-02-N12

| Contractor Name   | Bid Amount    |
|-------------------|---------------|
| Utility Systems   | \$ 147,082.00 |
| Daly & Zilch      | \$ 169,969.00 |
| Rainey            | \$ 178,780.55 |
| T & C Underground | \$ 185,600.00 |
| Atlantic Civil    | \$ 224,753.95 |
| Croft             | \$ 233,699.51 |
| Ciraco            | \$ 258,935.85 |
| CW Roberts        | \$ 261,205.00 |
| Art Walker        | \$ 279,961.00 |
| Pospiech          | \$ 374,215.00 |

# City of Wildwood, Florida

100 N. Main Street  
Wildwood, Florida 34785

### 3. NEW BUSINESS-ACTION REQUIRED f. (4)

Discussion/Approval of Bid Results for Pitt-Stone Drainage Improvement Project funded through CDBG Grant No. 11DB-C5-05-70-01-N12; Recommendation of engineer and staff to award contract to low bidder, Utility Systems of Wildwood, in the amount of \$138,826

TO: Mayor/Commissioners

FROM: David Grimm, City Projects Planner/Coordinator

RE: Pitt-Stone Drainage Improvements Project - CDBG

DATE: October 24, 2011

Construction bids were received and opened on October 10, 2011 at 2:05 pm for the Pitt-Stone Drainage Improvement Project funded through the City of Wildwood's CDBG Grant Number 11DB-C5-05-70-01-N12.

Ten (10) bids were received and all were determined to be valid bids. The complete bid tabulation is attached.

Based on a thorough review of all bids and discussions with the City Engineer, staff recommends awarding the contract for the Pitt-Stone Drainage Improvements Project to the low bidder, Utility Systems of Wildwood, in the amount of \$138,826.50.

Kimley-Horn's professional recommendation and bid results are attached for review.



Kimley-Horn  
and Associates, Inc.

**3. NEW BUSINESS—ACTION REQUIRED f. (4)**  
Discussion/Approval of Bid Results for Pitt-Stone  
Drainage Improvement Project funded through  
CDBG Grant No. 11DB-C5-05-70-01-N12;  
recommendation of engineer and staff to award  
contract to low bidder, Utility Systems of Wildwood,  
in the amount of \$138,826

October 18, 2011

■  
Suite 200  
1823 SE Fort King Street  
Ocala, Florida  
34471

Mr. Dave Grimm  
City of Wildwood  
100 North Main Street  
Wildwood, FL 34785

**Re: *Pitt-Stone Drainage Improvements / Bid Results***  
***KHA Project No. 142173045***  
***CDBG Grant Number 11DB-C5-05-70-02-N12***

Dear Mr. Grimm:

We have reviewed the construction bids received for the above referenced project. As of the deadline on October 10<sup>th</sup>, 2011 at 2:00 p.m. ten (10) bids were received and were opened at 2:05 pm. All bids received were valid bids. Attached is a bid certification of the bid results.

Based upon our review of the documents submitted, Utility Systems of Wildwood, FL appears to be the lowest responsible bidder with a bid in the amount of \$138,826.50 for this work. Kimley-Horn recommends that the City of Wildwood accept their bid for this project.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

Richard V. Busche, PE  
Vice President

Attachment(s): Bid Tabulation

Cc: File

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■  
TEL 352 438 3000



**3. NEW BUSINESS-ACTION REQUIRED f. (4)**  
Discussion/Approval of Bid Results for Pitt-Stone  
Drainage Improvement Project funded through  
CDBG Grant No. 11DB-C5-05-70-01-N12;  
recommendation of engineer and staff to award  
contract to low bidder, Utility Systems of Wildwood,  
in the amount of \$138,826

Bid Tabulations:  
October 18, 2011  
Pitt & Stone Drainage Improvements  
CDBG Grant Number 11DB-05-70-02-N12

| Contractor Name   | Bid Amount    |
|-------------------|---------------|
| Utility Systems   | \$ 138,826.50 |
| T & C Underground | \$ 145,087.50 |
| Daly & Zilch      | \$ 147,091.00 |
| Atlantic Civil    | \$ 162,864.45 |
| Ciraco            | \$ 165,113.30 |
| Rainey            | \$ 171,113.75 |
| Croft             | \$ 187,066.00 |
| CW Roberts        | \$ 197,332.50 |
| Pospiech          | \$ 220,818.00 |
| Art Walker        | \$ 227,308.00 |

# City of Wildwood, Florida

100 N. Main Street  
Wildwood, Florida 34785

3. NEW BUSINESS - ACTION REQUIRED - f.)  
FINANCIAL (f.) Disposition/Approval for repair of severe  
water leak in City Hall Skylight; recommendation of staff to  
award repair to low bidder Lake Glass and Mirror from  
Leesburg in the amount of \$2,400; additionally staff  
requests ability to spend up to \$2,000 for any additional  
hidden damage and repair of damaged 2<sup>nd</sup> floor drywall  
ceiling

TO: Mayor/Commissioners

FROM: David Grimm, City Projects Planner/Coordinator

RE: City Hall Skylight Repair

DATE: October 24, 2011

Approximately four weeks ago a severe water leak developed in the large skylight above City Hall. Upon investigation it was found that the skylight was improperly flashed with painted sheet metal rather than the correct anodized aluminum or galvanized steel. The result is that the existing sheet metal has finally rusted through allowing water to penetrate the system and damage the interior drywall ceiling at the Development Services Department on the second floor.

I contacted several glazing companies to get quotes for installing the proper flashing and sealing the skylight. The results are as follows:

|                         |             |
|-------------------------|-------------|
| Lake Glass and Mirror - | \$2,400.00  |
| Glazing Specialists -   | \$10,973.34 |
| Harmon Glass -          | no bid      |
| Sunshine Glass -        | no bid      |

Staff recommends awarding the skylight repair to the low bidder, Lake Glass and Mirror from Leesburg.

Additionally, staff requests the ability to spend up to \$2,000.00 for any hidden damage not currently identified and to repair the damaged drywall ceiling on the second floor.

3. NEW BUSINESS - ACTION REQUIRED - f.)  
FINANCIAL (5) Discussion/Approval for repair of severe water leak in City Hall Skylight; recommendation of staff to award repair to low bidder Lake Glass and Mirror from Leesburg in the amount of \$2,400; additionally staff requests ability to spend up to \$2,000 for any additional work in damage and repair of damaged 2<sup>nd</sup> floor drywall ceiling

**Lake Glass and Mirror, Inc.**  
3391 West Main Street  
Leesburg, Florida 34748  
Phone 352-787-4700 Fax 352-787-6681

**DATE:** October 20, 2011  
**TO:** City of Wildwood  
**RE:** Skylight Flashing Proposal  
**ATTN:** Dave Grimm

Dave,

Lake Glass and Mirror, Inc. proposes to furnish and install new .040" clear anodized sill flashing at the existing City Hall Kalwall skylight. The replacement includes mechanically fastening and sealing the new flashing, removal and re-installation of the existing handrail to facilitate flashing installation and re-sealing the lower pressure plates of the skylight.

**Proposed Price.....\$2,400.00**

Respectfully,



**Erich Fehmerling**  
Project Manager

**Dave Grimm**

**From:** Dan Toscano [dan@glazingspecialistsinc.com]  
**Sent:** Thursday, October 20, 2011 12:19 PM  
**To:** dgrimm-wildwood@cfl.rr.com  
**Subject:** water leak issue

**Importance:** High

3. NEW BUSINESS - ACTION REQUIRED - f.)  
FINANCIAL (5) Discussion/Approval for repair of severe water leak in City Hall Skylight; recommendation of staff to award repair to low bidder Lake Glass and Mirror from Leesburg in the amount of \$2,400; additionally, staff requests ability to spend up to \$2,000 for any additional hidden damage and repair of damaged 2<sup>nd</sup> floor drywall ceiling

Hello David,

I just wanted to get back to you to apologize that we were not able to compile our numbers or means and methods by Wed, like you wished.

I have finalized them and are proceeding to finalize our formal proposal.

Just quickly, your price is \$10,973.34. This will include all you went over with Louis who site inspected the project.

Thank you,

Dan Toscano  
*V. President*



**COMMERCIAL GLASS & ALUMINUM (CMBE)**

**[www.glazingspecialistsinc.com](http://www.glazingspecialistsinc.com)**

575 Cooper Industrial Pkwy

Apopka, FL 32703

Ph: 407.880.6208

Fx: 407.880.6209

Board Up Ph: 407.470.6672

**CITY OF WILDWOOD  
EXECUTIVE SUMMARY**

3. NEW BUSINESS – ACTION REQUIRED g. General Items for Consideration 1. Discussion relative to the current Land Planning Contract with Tindale-Oliver & Associates, due to expire on January 26, 2012

**SUBJECT:** Tindale Oliver Professional Services Contract

**REQUESTED ACTION:** Staff Recommends Approval

- Work Session (Report Only)  
 Regular Meeting

**DATE OF MEETING:** 10/24/2011

Special Meeting

**CONTRACT:**  N/A

Effective Date: \_\_\_\_\_

Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_

Termination Date: \_\_\_\_\_

Development Services

**BUDGET IMPACT:** \$0

- Annual  
 Capital  
 N/A

**FUNDING SOURCE:** \_\_\_\_\_

**EXPENDITURE ACCOUNT:** \_\_\_\_\_

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**HISTORY/FACTS/ISSUES:**

Mayor and Commission,

In 2008, the City conducted several Requests for Qualifications for several professional disciplines. Land Use Planning Professional Assistance was one of those disciplines and a contract was awarded to Tindal Oliver. Since 2009, the City has hired an experienced staff as well as gained the necessary knowledge to eliminate the need for this professional service. Staff would recommend notifying Tindale Oliver of the termination of services per the contract requirements. If additional services are needed in the future, the City can utilize its current contract with the WRPC for support.

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## AGREEMENT FOR PROFESSIONAL SERVICES

**THIS AGREEMENT** is made as of the 16<sup>th</sup> day of the January year 2009, between The City of Wildwood, a Florida Municipal Corporation, whose address is 100 North Main Street, Wildwood, Florida 34785 (hereinafter referred to as the "CITY"), and Tindale-Oliver & Associates, whose address is 1595 S. Semoran Blvd., Building 7, Suite 1540, Winter Park, FL 32792 (hereinafter referred to as the "CONSULTANT").

**NOW, THEREFORE**, in consideration of the mutual benefits accruing to the parties to this Agreement, and for other good and valuable considerations, the parties agree as follows:

1. **Term and Termination.** The term of this Agreement shall be for an initial term, up through and including three (3) years from date of execution. The City may, at its sole discretion, choose to extend this Agreement for additional one (1) year periods. All or part of this Agreement may be terminated by the CITY for its convenience on fifteen (15) days written notice to the CONSULTANT. In such event, the CONSULTANT will be entitled to compensation for services competently performed up to the date of termination.

2. **Services.** The CONSULTANT shall perform the professional services as requested by the CITY. CONSULTANT understands that from time to time the CITY will employ the services of other professionals for specific projects when any of the following situations arise:

- a. There is a conflict between CONSULTANT'S representation of the CITY and CONSULTANT'S representation of another client.
- b. There is a legal requirement that CITY obtain engineering services for a specific project through use of a request for qualifications for that project.
- c. CONSULTANT is unable to perform the services requested by the CITY in a timely manner.

3. **Insurance.** The CONSULTANT will provide and maintain, throughout this Agreement, liability insurance in the amount of One Million (\$1,000,000.00) Dollars.

- A. The original of each such policy of insurance, or a complete duplicate, shall be delivered to the CITY by CONSULTANT prior to starting work, together with evidence that the premiums have been paid.
- B. All required insurance shall be provided by insurers acceptable to the CITY with an A.M. Best rating of at least "A."

- C. The CONSULTANT shall require, and shall be responsible for assuring that any and all of its subcontractors or sub-consultants secure and maintain such insurance that are required by law to be provided on behalf of their employees and others until the completion of that subcontractors or sub-consultants work.
- D. The required insurance shall be secured and maintained for not less than the limits required by the CITY, or as required by law, whichever is greater.

4. **Indemnification.** The CONSULTANT shall indemnify and hold harmless the CITY and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused solely by the negligence, recklessness, or intentionally wrongful conduct of the CONSULTANT and other persons employed or utilized by the CONSULTANT in the performance of the contract.

5. **Codes, Laws, and Regulations.** CONSULTANT will comply with all applicable codes, laws, regulations, standards, and ordinances in force during the term of this Agreement.

6. **Permits, Licenses, and Fees.** CONSULTANT will obtain and pay for all permits and licenses required by law that are associated with the CONSULTANT 'S performance of the Scope of Services.

7. **Access to Records.** CONSULTANT will maintain accounting records, in accordance with generally accepted accounting principles and practices, to substantiate all invoiced amounts. Said records will be available for examination by the CITY during CONSULTANT 'S normal business hours. Said records will be maintained for a period of three (3) years after the date of the invoice.

8. **Contingent Fees Prohibited.** The CONSULTANT warrants that he or she has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this Agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the CONSULTANT any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. In the event of a breach of this provision, the CITY shall have the right to terminate this Agreement without further liability and at its discretion, deduct from the contract price, or otherwise recover, the full amount of any such fee, commission, percentage, gift or consideration paid in breach of this Agreement.

9. **Payment.** CITY shall compensate CONSULTANT for their services on a task order basis for a negotiated lump sum or at the rate schedule identified on the attached EXHIBIT "A".

10. **Ownership of Documents.** All data, specifications, calculations, estimates, plans, drawings, construction documents, photographs, summaries, reports, memoranda, and other documents, instruments, information and material prepared or accumulated by the CONSULTANT (or by such sub-consultants and specialty consultants) in rendering services hereunder shall be the sole property of the CITY. It is understood that documents prepared by the CONSULTANT are not intended or represented to be suitable for use, partial use, or reuse by the CITY or others on extensions of projects or on any other projects. Any modifications made by the CITY to any of the CONSULTANT'S documents, or any use, partial use or reuse of the documents without the written authorization or adaptation by the CONSULTANT will be at the CITY'S sole risk and without liability to the CONSULTANT, and the CITY shall indemnify, defend and hold the CONSULTANT harmless from all claims, damages, losses and expenses, including but not limited to attorney's fees, resulting therefrom.

11. **Independent Contractor.** The CONSULTANT is an independent contractor and as such will be responsible for paying his own Federal income tax and self-employment tax, or any other taxes applicable to the compensation paid under this agreement.

12. **Assignment.** Neither party shall have the power to assign any of the duties or rights or any claim arising out of or related to the Agreement, whether arising in tort, contract, or otherwise, without the written consent of the other party. These conditions and the entire Agreement are binding on the heirs, successors, and assigns of the parties hereto.

13. **No Third Party Beneficiaries.** This Agreement gives no rights or benefits to anyone other than the CONSULTANT and the CITY.

14. **Jurisdiction.** The laws of the State of Florida shall govern the validity of this Agreement, its interpretation, and performance, and any other claims related to it. In the event of any litigation arising under or construing this Agreement, venue shall lie only in Sumter County, Florida.

15. **Nonappropriation.** The CONSULTANT understands and agrees that this Contract is subject to the availability of funds to the CITY to purchase the specified products/services. As used herein, a nonappropriation shall be defined as an occurrence wherein the CITY, in any fiscal period, does not allocate funds in its budget for the purchase of the specified products/services or other amounts owed pursuant to this Contract, from the source of funding which the CITY anticipates using to pay its

obligations hereunder, and the CITY has not other funds, from sources other than ad valorem taxes, which it deems to be available to pay its obligations under this Contract. The CITY may terminate this Contract, with no further liability to the CONSULTANT, effective the first day of a fiscal period provided that:

- a) A nonappropriation has occurred, and
- b) The CITY has provided the CONSULTANT with written notice of termination of less than fifteen (15) days before the proposed termination date.
- c) In the event of any termination, the CONSULTANT shall be paid for all services rendered and expenses incurred to the effective date of the termination, and other reasonable expenses incurred by the Consultant as a result of such termination.

Upon the occurrence of such nonappropriation the CITY shall not be obligated for payment for any fiscal period for which funds have not been appropriated.

**16. Contact Person.**

a. The primary contact person under this Agreement for the CONSULTANT shall be:

Robert Wallace, V.P. Tindale-Oliver & Associates  
1595 S. Semoran Blvd.  
Building 7, Suite 1540  
Winter Park, FL 32792

b. The primary contact person under this Agreement for the CITY shall be:

Robert Smith, acting City Manager  
100 North Main Street  
Wildwood, FL 34785

**17. Disclosure of Conflict.** The CONSULTANT has an obligation to disclose to the CITY any situation that, while acting pursuant to this Agreement, would create a conflict of interest between the CONSULTANT and his duties under this Agreement. For the purpose of this agreement, a conflict would be created if the CONSULTANT were to represent both the CITY and a private client / developer / property owner on the same project, unless the CONSULTANT demonstrates to the CITY's satisfaction that the nature of the services provided by the CONSULTANT to another

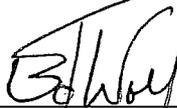
private client / developer / property owner does not conflict with the services provided by the CONSULTANT to the CITY. It is understood that the CONSULTANT shall not review plans or reports created by the CONSULTANT.

18. **Authority to Obligate.** Each person signing this agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and bind and obligate such party with respect to all provisions contained in this agreement.

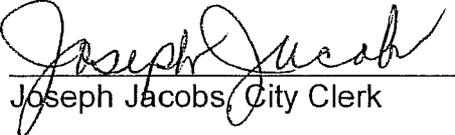
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the respective dates under each signature.

THE CITY OF WILDWOOD, FLORIDA

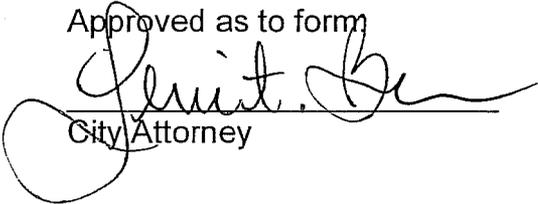
By: \_\_\_\_\_

  
Mayor Ed Wolf

ATTEST:

  
Joseph Jacobs, City Clerk

Approved as to form

  
City Attorney

Tindale-Oliver & Associates, Inc.

By: \_\_\_\_\_

  
Printed: Robert P. Wallace

Title: Vice President

Date: 1/21/09

**3. NEW BUSINESS – ACTION REQUIRED .g. General Items for Consideration** 1. Discussion relative to the current Land Planning Contract with Tindale-Oliver & Associates, due to expire on January 26, 2012

**Tindale-Oliver & Associates, Inc. Hourly rates**

**Contract: Wildwood**

**Summary**

Date: 01-21-09

Escalation factor: 4%

| Classification      | Rate    | Burden rates |          |          |
|---------------------|---------|--------------|----------|----------|
|                     |         | 2009         | 2010     | 2011     |
| Principal-in-Charge | \$72.98 | \$200.00     | \$208.00 | \$216.32 |
| Project Manager     | \$46.39 | \$153.07     | \$159.20 | \$165.56 |
| Senior Planner      | \$29.96 | \$98.88      | \$102.83 | \$106.95 |
| Senior Engineer     | \$39.14 | \$129.16     | \$134.33 | \$139.70 |
| Engineer            | \$26.09 | \$86.10      | \$89.54  | \$93.12  |
| GIS Analyst         | \$28.22 | \$93.13      | \$96.85  | \$100.73 |
| Technician          | \$19.14 | \$63.15      | \$65.67  | \$68.30  |
| Admin/Clerical      | \$16.92 | \$55.83      | \$58.07  | \$60.39  |
| Planner             | \$21.20 | \$69.96      | \$72.76  | \$75.67  |

October 19, 2011

Dear Mayor and City Commissioners,

Recently, we started working towards reenergizing the Wildwood Historical Society. We are a group that shares a common pride in our community and in its traditions. We recently learned that one of those traditions might not take place, the "Annual Wildwood Christmas Parade". This is one tradition we would like to see continue and therefore, we would love to take this project and make it happen.

We are asking the City Commission to give us approval for the parade and to give us their support in this endeavor. We are looking at Saturday, December 3<sup>rd</sup>, 2011 at 2:00pm to hold the parade. The theme we have come up with is "Hometown Christmas". We have a great group of volunteers to help with everything from organization and logistics, to parade participation and advertising.

Thank you for your consideration of this request and we look forward to working with you all in the future.



Gidget Gibson

Wildwood Historical Society Member

(352) 461-1140 cell

(352) 569-6642 work