

Agenda



TUESDAY
MILLAGE & BUDGET HEARINGS

CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1
Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5
Pamala Harrison-Bivins – Seat 2
Don C. Clark – Seat 4
Robby Strickland – Seat 3
Robert Smith – City Manager

September 14th, 2010
7:00 PM

Agenda



TUESDAY
MILLAGE & BUDGET HEARINGS

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A-If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (The City of Wildwood DOES NOT provide this verbatim record).

AGENDA

- THE MEETING IS CALLED TO ORDER BY THE MAYOR
- INVOCATION
- FLAG SALUTE

1. TIMED ITEMS AND PUBLIC HEARINGS

7:00 PM (a)	PUBLIC HEARING	<ul style="list-style-type: none"> (1) (Review) <u>STATE REQUIREMENTS</u> reference the Hearing Procedures for tentative adoption) (Attachments) (2) <u>TENTATIVE ADOPTION</u> of the Proposed Millage (Property Tax Levy or Ad Valorem Taxes) for the 2010-2011 Fiscal year (Please see your budget packet for information) (3) Resolution No. R2010-26 – <u>TENTATIVELY</u> adopting the Proposed Millage (Property Tax Levy or Ad Valorem Taxes) for the 2010-2011 Fiscal Year (Attachments)
7:00 PM (b)	PUBLIC HEARING	<ul style="list-style-type: none"> (1) <u>TENTATIVE ADOPTION</u> of the City of Wildwood's Proposed Budget for the 2010-2011 Fiscal Year (Please see your budget packet for information) (2) Resolution No. R2010-27 – <u>TENTATIVELY</u> adopting the City of Wildwood's Proposed Budget for the 2010-2011 Fiscal Year (Attachments)

* Quasi Judicial Hearing

2. REPORTS AND PUBLIC INPUT

- SPECIAL PRESENTATION: CR466A Widening & Improvement Project Update (David Grimm, Projects Planner) (Attachments)
 - a. City Manager
 - b. City Attorney
 - c. City Clerk
 - d. Commission Members
 - e. Public Forum (10 minute time limit)
 - f. Notes, Reports, and items for the file as attached

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

- 1. Minutes of Regular Meeting held on August 23rd, 2010 (Attachments – Staff recommends approval)

b. **ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

1. Ordinance No. O2010-18, an ordinance providing the COW Police Department to the authority to act as code inspector for the COW (Attachments – Staff Recommends Approval)

c. **RESOLUTIONS FOR APPROVAL:**

1. Resolution No. R2010-28, a resolution setting forth the purpose for the 2010 City of Wildwood elections, the date and time (Attachments – Staff Recommends Approval)

d. **APPOINTMENTS**

1. None

e. **CONTRACTS AND AGREEMENTS**

1. Review/discussion regarding request to approve a Lease Agreement between the City of Wildwood and BW City Ministries (Attachments – Board Option)
2. Approval of Brown & Brown as the City's insurance agent with understanding it will provide all insurance services needed by the City (Attachments – Board Option)

f. **FINANCIAL**

1. Bills for Approval (Attachments – Staff Recommends Approval)
2. Approval requested from Public Works Director on the quotes for re-roofing of the Senior Services Center on 4th Street (Attachment – Staff Recommends Approval)
3. Approval requested from the Water Department Director on the quotes to supply Poly-Orthosphosphate to the water department (Attachment – Staff Recommends Approval)

g. **GENERAL ITEMS FOR CONSIDERATION**

1. Sumter County Clerk's office to utilize commission chamber and two city conference rooms for TEEN COURT beginning January 2011 (Attachment – Staff Recommends Approval)
2. Memo from City Clerk requesting the appointment of the Canvassing Board for the December 7, 2010 Referendum Election (Attachment – Staff Recommends Approval)
3. Discussion/Approval of Community Development Block Grant – Osceola Ave; Pitt/Stone Streets; and CR232 mill and resurface (Attachments)
4. Proposed newspaper ad indicating the Tentative Adoption of the Budget And Notice of the Final Public Hearing/Meeting on September 28th, 2010 (Attachment – Staff Recommends Approval)
5. Discussion/approval to explore possibility of emergency interconnection with Coleman water system (Attachment – Board Option)

4. **ADJOURN:**

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5. **RECONVENE AS MEMBERS OF THE CRA ( Community Redevelopment Agency)**

- a. Discussion/consent requested re: Osceola Avenue land acquisition (Attachments-Staff Recommends Approval)

6. **ADJOURN**

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NOTES – NO ACTION REQUIRED:

- a. None

REPORTS:

CITY MANAGER (2.a.f.):

1. Annual Volunteer & Employee Banquets December 9th & 10th (Thursday and Friday evenings) (NO Attachment)
2. Wastewater Digester Update (Attachment)
3. FYI - Joint Planning Area – Timeline and Sequence of Events (Attachment)
4. Report/update on Champagne Farms (NO Attachment)
5. FYI - Online bill payments – update (NO Attachment)

1. TIMED ITEMS AND PUBLIC HEARINGS

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<p>7:00 PM (b)</p>	<p>PUBLIC HEARING</p>	<p>(1) TENTATIVE ADOPTION of the City of Wildwood's Proposed Budget for the 2010-2011 Fiscal Year (Please see your budget packet for information)</p> <p>(2) Resolution No. R2010-27 – TENTATIVELY adopting the City of Wildwood's Proposed Budget for the 2010-2011 Fiscal Year (Attachments)</p>

* Quasi Judicial Hearing

HEARING INFORMATION

To adopt a millage rate and budget, taxing authorities must hold two public hearings. The first or "tentative" hearing is advertised on the Notice of Proposed Property Taxes (TRIM Notice) that the property appraiser mails. The TRIM Notice is the only advertisement required for the tentative hearing.

Scheduling and Advertising

- Hold all hearings after 5:00 P.M., Monday – Friday or anytime on Saturday. Do not hold hearings on Sunday. (*s. 200.065 (2)(e)2., F.S.*)
- Taxing authorities must advertise their final hearing within 15 days of adopting a tentative millage and budget. You must hold the final hearing within 2 to 5 days after the advertisement appears in the newspaper.
- The Board of County Commissioners (BCC) cannot schedule its hearings on days scheduled for hearings by the School Board. The school board has first priority of a hearing date and the BCC has second. (*s. 200.065(2)(e)2., F.S.*)
- The hearing dates scheduled by the BCC and the school board cannot be used by any other taxing authority within the county for its public hearings. (*s. 200.065(2)(e)2., F.S.*)

At the Hearing

- In the hearings, the first substantive issues discussed should be:
 - The percentage increase in millage over the rolled-back rate needed to fund the budget, if any.
 - The reasons ad valorem tax revenues are being increased. See Line 27 on Form DR-420 for the calculation of the increase over the rolled-back rate. (*s.200.065(2)(e)1., F.S.*)
- At all hearings, the governing body will hear comments about the proposed tax increase and explain the reasons for the proposed increase over the rolled-back rate. The public can speak and ask questions before the governing body adopts any measures.
- At both the tentative and final hearings, the governing body must adopt its millage rate before it adopts a budget. (*s. 200.065(2)(e)1., F.S.*). *Include minutes (not the agenda) from the meeting if the order of adoption cannot be determined.*

HEARING INFORMATION

- The millage rate and budget must be adopted by **separate** votes at the advertised hearing.
- For each taxing authority levying millage, you must publicly read at the hearing before the adoption of the millage levy resolution or ordinance, the
 - Name of the taxing authority
 - Rolled-back rate
 - Percentage of increase over the rolled-back rate. See Line 27, Form DR-420, for the calculation.
 - Millage rate to be levied
(s. 200.065(2)(e), F.S.)
- If your tentative millage rate **is higher** than the proposed rate, you must mail each taxpayer a revised Notice of Proposed Property Tax. The property appraiser prepares the revised TRIM Notice at the expense of the taxing authority. It must be mailed within 10 to 15 days before the final hearing. (s. 200.065 (2)(d), F.S.)
- The final millage rate cannot exceed the tentatively adopted millage rate.
- You must complete your TRIM process within 101 days.

Final Resolution/Ordinance

- The resolution or ordinance **must include** the
 - Name of the taxing authority
 - Rolled-back rate
 - Percent of increase over the rolled-back rate
 - Final adopted millage rate.
- You cannot levy a millage, other than one approved by referendum, until the governing board of the taxing authority approves the resolution or ordinance to levy. (s. 200.065(2) and 200.065(4), F.S.)
- If the fiscal year of a local government begins before adoption of a final budget, the taxing authority may spend money under the adopted tentative budget, until a final budget is adopted. (s. 200.065 (2)(g)(1), F.S.)
- Taxing authorities **must** forward the resolution or ordinance adopting the final millage to the property appraiser, the tax collector, and the Department of Revenue within **3 days** after the final budget hearing.
(s. 200.065(4), F.S.).

The receipt of the resolution or ordinance by the property appraiser is official notice of the millage rate approved by the taxing authority. (s. 200.065(4), F.S.)

RESOLUTION NO. R2010-26

**A RESOLUTION OF THE CITY OF WILDWOOD, FLORIDA
ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES
FOR CITY OF WILDWOOD, FLORIDA; PROVIDING FOR AN
EFFECTIVE DATE**

WHEREAS, City of Wildwood, Florida, OF SUMTER COUNTY, FLORIDA on September 14, 2010, adopted fiscal year 2011 tentative millage rate following a public hearing as required by Florida Statue 200.065; and

WHEREAS, the City of Wildwood of Sumter County Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Wildwood, Sumter County, Florida has been certified by the County Property Appraiser to the City of Wildwood as \$287,389,143.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Wildwood, Florida, Sumter County, that:

1. The Fiscal year 2011 tentative operating millage rate is 4.2145% mills which is greater than the rolled back rate 4.1016 by 2.75%.
2. The voted debt service millage is 0%.
3. This resolution shall take effect immediately up its adoption.

DONE AND RESOLVED, this 14th day of September 2010.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

RESOLUTION NO. R2010-27

**A RESOLUTION OF THE CITY OF WILDWOOD, FLORIDA
ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2011;
PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, The City Commission of the City of Wildwood, Sumter County, Florida on September 14, 2010, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City Commission of the City of Wildwood, Sumter County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal year 2011 in the amount of \$9,723,365.00.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Wildwood, Florida, that :

1. The Fiscal Year – 2011 TENTATIVE Budget be adopted.
2. This resolution shall take effect immediately upon its adoption.

DONE AND RESOLVED, this 14th day of September, 2010.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

2. **REPORTS AND PUBLIC INPUT**

- **SPECIAL PRESENTATION:** CR466A Widening & Improvement Project **Update**
(David Grimm, Projects Planner) (Attachments)

(a) CITY MANAGER:

NOTES: (2.f.)

None

REPORTS: (2.f.)

(See "f" below)

(b) CITY ATTORNEY:

(1)

(c) CITY CLERK:

(1)

(d) COMMISSION MEMBERS:

(1)

(e) PUBLIC FORUM:

(1)

(f) NOTES/REPORTS/FILED ITEMS:

1. FYI – Budget Analysis Report for June 2010 (Attachments)
2. Wastewater Digester Update (Attachment)
3. FYI - Joint Planning Area – Timeline and Sequence of Events (Attachment)
4. Report/update on Champagne Farms (NO Attachment)
5. FYI - Online bill payments – update (NO Attachment)

City of Wildwood, Florida

100 N. Main Street
Wildwood, Florida 34785

2. REPORTS & PUBLIC INPUT:
SPECIAL PRESENTATION - UPDATE ON - CR466A
Widening & Improvements Project

TO: Mayor/Commissioners

FROM: David Grimm, City Projects Planner/Coordinator

RE: CR 466A Widening and improvement project

DATE: September 14th, 2010

Sumter County authorized the firm of Tindale-Oliver to perform a CR 466A PD&E Study which was presented on September 29, 2008. The basic result of the study was a recommendation for the widening and improvement of the roadway from CR 139 west to US 301. The summary page of the CR 466A PD&E Study is attached for your review.

A committee consisting of Bradley Arnold, Brad Cornelius and Dave Grimm was assembled in August 2010 to receive proposals and interview firms for the engineering and design of the CR 466A improvements. The Committee selected the firm of Kimley-Horn and Associates and forwarded that recommendation on to the Sumter County Board of County Commissioners for consideration.

As you will notice in the attached summary, Tindale-Oliver noted that a "hybrid" design could be investigated at the design phase to reduce the impacts on adjacent landowners. Kimley-Horn, in their presentation, was the only firm to effectively pursue and advance this option. I will be displaying the hybrid design concept for you this evening.

C-466A PD&E Feasibility Study

1. SUMMARY

This study was prepared to address the feasibility of potential roadway widening of C-466A in the City of Wildwood, Florida. The potential project would involve widening of C-466A from two lanes to four lanes from US-301 to CR-139.

In conjunction with this study, two public meetings were held. The first meeting provided an introduction to the purpose and intent of the study being done. At the second meeting the results of the analysis were presented and feedback was solicited from the public.

A third public meeting is to be held upon completion of the final report (currently anticipated for October 2008). This public meeting is to be a joint meeting of the representatives of the Commissions of the City of Wildwood, Sumter County, and representatives of the Lake-Sumter MPO.

Based on the results of the engineering analysis, the discussions with the stakeholders, and feedback from the public, the recommended alternative for construction of C-466A is widening the roadway approximately symmetrical to the existing centerline of the roadway as this is estimated to have the least impact to adjacent land and buildings.

Though not analyzed as part of this report, a "hybrid" widening could be investigated at the design phase which would further reduce the impacts to adjacent land owners. This alternative would allow the design engineer to provide roadway curves in order to avoid impacts to adjacent homes.

From: Robert Smith [mailto:rsmith-wildwood@cfl.rr.com]
Sent: Tuesday, August 31, 2010 9:16 AM
To: 'Ron Ferland'
Cc: 'WildWood WTP'
Subject: City of Wildwood Wastewater Plant Motor failure and Break
Importance: High

Ron,

Sometime last night there was a motor failure and turbine break in one of the new digesters at the wastewater treatment plant. I have attached pictures of the damage. Please contact Pete in order to get the details and to come down and view the damage to help determine the cause. I have asked Pete to make copies of the construction reports and maintenance logs. Hopefully this was a mechanical problem that is covered by warranty. Pete has called Kruger and they will hopefully be sending someone out this afternoon.

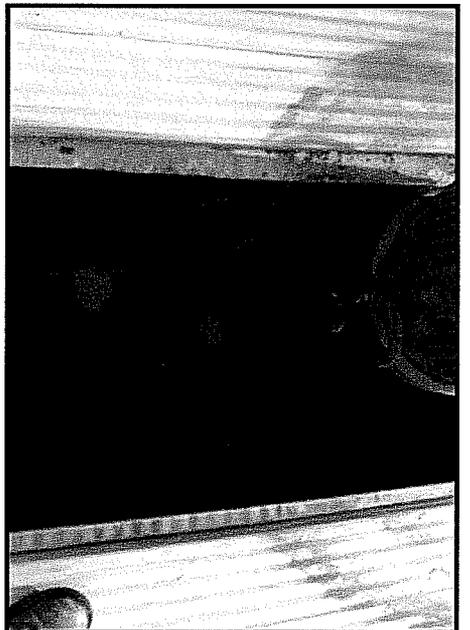
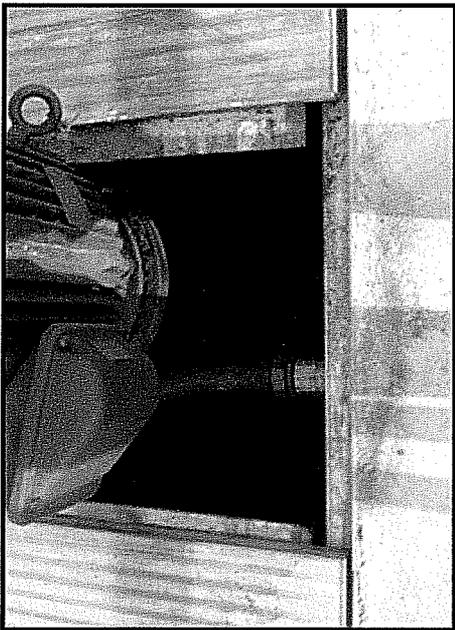
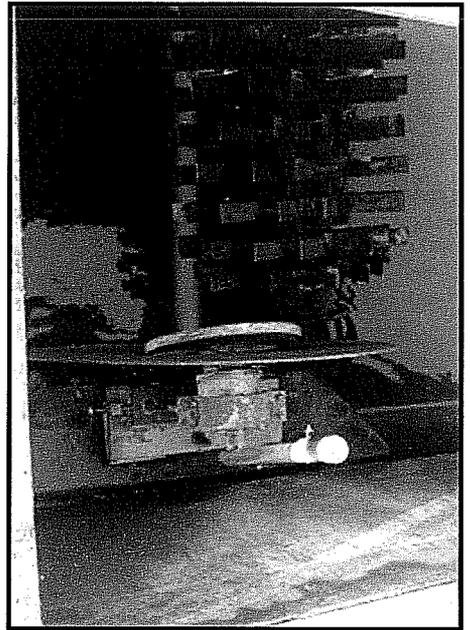
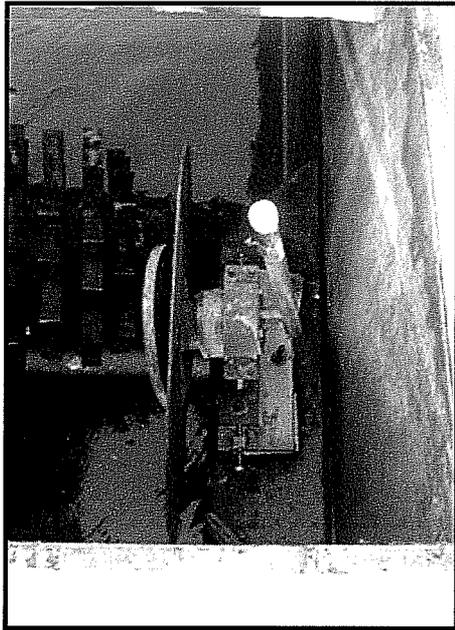
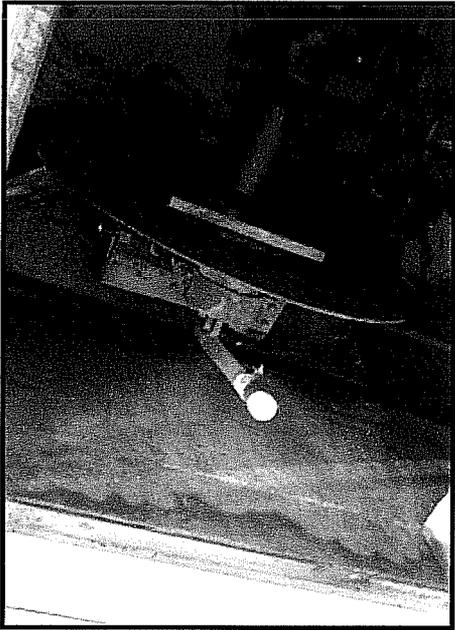
Regards,

Robert Smith, City Manager

City of Wildwood - 100 N Main St. - Wildwood, FL 34785

B- (352) 330-1330 x 109 or 110 - F- (352) 330-1334

www.wildwood-fl.gov



Joint Planning Area - Timeline and Sequence of Events

Task	Targeted Completion Dates												
	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Aug-11
Finalize Land Use Plan	X												
Public Facilities Analysis		X											
Lake Sumter - MPO Transportation Analysis			X	X									
Finalize Data and Analysis				X	X								
Finalize Goals, Objectives and Policies				X	X								
Hold Joint BOCC/City Commission Public Hearing					X	X							
Transmittal to DCA for Review						X							
DCA Issues Objections, Recommendations and Comments								X					
Respond to ORC and Adoption of the Amendment									X				
DCA Makes Compliance Determination										X		X	X

Legend

-  Task Completed
-  Task in Progress
-  Future Task

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

1. Minutes of Regular Meeting held on August 23rd, 2010 (Attachments – Staff recommends approval)

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

1. Ordinance No. O2010-18, an ordinance providing the COW Police Department to the authority to act as code inspector for the COW (Attachments – Staff Recommends Approval)

c. RESOLUTIONS FOR APPROVAL:

1. Resolution No. R2010-28, a resolution setting forth the purpose for the 2010 City of Wildwood elections, the date and time (Attachments – Staff Recommends Approval)

d. APPOINTMENTS

1. None

e. CONTRACTS AND AGREEMENTS

1. Review/discussion regarding request to approve a Lease Agreement between the City of Wildwood and BW City Ministries (Attachments – Board Option)
2. Approval of Brown & Brown as the City's insurance agent with understanding it will provide all insurance services needed by the City (Attachments – Board Option)

f. FINANCIAL

1. Bills for Approval (Attachments – Staff Recommends Approval)
2. Approval requested from Public Works Director on the quotes for re-roofing of the Senior Services Center on 4th Street (Attachment – Staff Recommends Approval)
3. Approval requested from the Water Department Director on the quotes to supply Poly-Orthosphosphate to the water department (Attachment – Staff Recommends Approval)

g. GENERAL ITEMS FOR CONSIDERATION

1. FYI – Sumter County Clerk's office to utilize commission chamber and two city conference rooms for TEEN COURT beginning January 2011 (Attachment – Staff Recommends Approval)
2. Memo from City Clerk requesting the appointment of the Canvassing Board for the December 7, 2010 Referendum Election (Attachment – Staff Recommends Approval)
3. Discussion/Approval of Community Development Block Grant – Osceola Ave; Pitt/Stone Streets; and CR232 mill and resurface (Attachments)
4. Proposed newspaper ad indicating the Tentative Adoption of the Budget And Notice of the Final Public Hearing/Meeting (Attachment)
5. Discussion/approval to explore possibility of emergency interconnection with Coleman water system (Attachment – Board Option)

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
AUGUST 23, 2010 – 7:00 P.M.
CITY HALL COMMISSION CHAMBER

The City Commission of the City of Wildwood met in Regular session August 23, 2010 at 7:00 p.m. in the City Hall Commission Chamber.

Present: Mayor Wolf; Commissioners Bivins and Strickland. Also present: City Manager, Assistant City Clerk Roberts, City Attorney Blair, Officer Clarkson, AVT Law and Public Works Director Kornegay.

The meeting was called to order by Mayor Wolf, with Commissioner Strickland giving the invocation and audience joining in the Pledge of Allegiance to the American Flag.

Mayor Wolf noted that Commissioner Allen was not present and he had asked for the B&W City Ministries item to be table at the last meeting. Pastor Jones indicated that if it was necessary to table there was nothing else to do.

Motion by Commissioner Strickland, second by Commissioner Bivins to table item 3.e., Review/discussion regarding Lease Agreement between the City of Wildwood and BW City Ministries. Motion carried by unanimous vote.

1. TIMED ITEMS AND PUBLIC HEARINGS
7:00 PM

- a. PUBLIC HEARING – 2ND FINAL READING Ordinance No. O2010-15 an ordinance providing for amendments of the City's charter; providing elections be held in November; providing the swearing in to be at the first meeting in January following the previous November elections) (Attachments – Staff Recommends Approval)

Ordinance No. O2010-15 was read by title only and the meeting was open for Public Hearing. No comments were received.

Motion by Commissioner Bivins, second by Commissioner Strickland that Ordinance O2010-15: An Ordinance Of The City Of Wildwood, Florida; Providing For Amendment Of Sections 4-10, 5-1, 5-5 And 5-7 Of The City Of Wildwood Charter; Providing The City Commission With Authority To Require That A City Manager Live Geographically Close To Or Within The City; Providing That Elections Shall Be Held In November At The Time Of The State General Election; Providing That The County Canvassing Board May Canvass Elections; Providing That The Supervisor Of Elections May Qualify Candidates; Providing For Placement Of Said Changes On The Ballot For Referendum Vote; Providing For An Effective Date: is adopted on second final reading. Motion carried by unanimous vote.

2. Reports And Public Input

SPECIAL PRESENTATION: Presentation of plaque to the City of Wildwood for support in raising awareness and inspiring participation in the 2010 Census – (Craig McDade, GIS support; Pam Law & Jason Hargrove, Web Site and facility bookings; etc.) (Attachments)

CM Smith noted Census response rate was up in 2010 and the City received a plaque for their part in notifying citizens.

Minutes
Page 2
August 23, 2010

- a. City Manager
 - 1) FYI – Budget Analysis Report for June 2010 (Attachments)
Should be in positive by end of the year for both General and Enterprise funds.
 - 2: Champagne Farm Well – had to approve do not exceed amount of \$4500 due to sinkhole during testing. Sinkhole was due to weight of water being placed on the property, not due to the draw down. Testing has come back good so far.
- b. City Attorney - None
- c. City Clerk - None
- d. Commission Members - None
- e. Public Forum (10 minute time limit) - None
- f. Notes, Reports, and items for the file as attached

3. NEW BUSINESS – ACTION REQUIRED

- a. MINUTES
Motion by Commissioner Bivins, second by Commissioner Strickland to approve the Minutes of Regular Meeting held on July 26, 2010 and Minutes of Regular Meeting held on August 9, 2010 as presented. Motion carried by unanimous vote.
- b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)
None
- c. RESOLUTIONS FOR APPROVAL:
 - 1) Resolution No. R2010-24, a resolution declaring one 2005 John Deere Track Hoe and bucket attachment as surplus property (Attachments – Staff Recommends Approval)

Motion by Commissioner Strickland, second by Commissioner Bivins that Resolution No. R2010-24: A Resolution Of The City Commission Of The City Of Wildwood, Florida Determining That Certain Property Is Surplus; Determining The Manner Of Disposal Of Said Property; Providing For An Effective Date: be adopted. Motion carried by unanimous vote.
 - 2) Resolution No. R2010-25, a resolution declaring various refuse equipment as surplus property (Attachments – Staff Recommends Approval)

City Manager noted equipment will be purchased on August 30.

Motion by Commissioner Strickland, second by Commissioner Bivins that Resolution No. R2010-25: A Resolution Of The City Commission Of The City Of Wildwood, Florida Determining That Certain Property Is Surplus; Determining The Manner Of Disposal Of Said Property; Providing For An Effective Date: be adopted. Motion carried by unanimous vote.
- d. APPOINTMENTS - None
- e. CONTRACTS AND AGREEMENTS
 - 1) Review/discussion regarding Lease Agreement between the City of Wildwood and BW City Ministries (Attachments – Board Option)
(See beginning of meeting)

Minutes
Page 3
August 23, 2010

f. FINANCIAL

1) Bills for Approval (Attachments – Staff Recommends Approval)
Motion by Commissioner Strickland, second by Commissioner Bivins to approve payment of bills. Motion carried by unanimous vote.

g. GENERAL ITEMS FOR CONSIDERATION

1) Letter from the Pilot Club requesting approval for their annual "Walk-A-Thon" - a change of route request – and a Proclamation from the city (Attachments – Staff Recommends Approval)

Proclamation was introduced and read by Mayor Wolf.

Motion by Commissioner Bivins, second by Commissioner Strickland to approve request for Pilot Club Walk-A-Thon. Motion carried by unanimous vote.

2) Review/acceptance of Waste Management's offer for vehicles and other refuse equipment (Attachments – Staff Recommends Approval)

City Manager noted the biggest discrepancy between our asking price and Waste Management offer is the cans and dumpsters. PWD Kornegay noted that some are over 10 years old and hard to value and that our cost to purchase was higher because of low quantities purchased each time.

Motion by Commissioner Strickland, second by Commissioner Bivins to accept staff recommendation to accept offer from Waste Management. Motion carried by unanimous vote.

3) Review of the estimated value of the 2005 John Deere Track Hoe (now declared surplus) and selection of the quote deemed to be in the city's best interest (Attachments – Staff Recommends Approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to accept the offer from Highland Tractor in the amount of \$60,000. Motion carried by unanimous vote.

4. ADJOURN:

Upon a motion by Commissioner Strickland, second by Commissioner Bivins the meeting adjourned.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: _____
Marena D. Roberts, Assistant City Clerk

Ed Wolf, Mayor

ORDINANCE NO. O2010-18

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, AMENDING SECTION 2-121, CITY OF WILDWOOD CODE; PROVIDING THE CITY OF WILDWOOD POLICE DEPARTMENT WITH THE AUTHORITY TO ACT AS CODE INSPECTOR; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ENACTED AND ORDAINED, by the City Commission of Wildwood, Florida, as follows:

SECTION 1. Section 2-121, City of Wildwood Code, is amended as follows (cross throughs (-) shall indicate deletions and underlines () shall indicate additions):

Sec. 2-121. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Code means any of the several chapters of the city's Code or its ordinances on zoning and development regulations or any other codes or technical codes of the city.

Code inspector or *inspector* means any authorized agent or employee of the city whose duty it is to assure code compliance. Code inspector includes any police officer.

Legal counsel means the city attorney, who shall represent the city, or its special master.

Repeat violation means a violation of a provision of a code or ordinance by a person whom the code enforcement special master has previously found to have violated the same provision within five years prior to the violation.

Violator means the property, tenant, or business entity of the premises, or any combination thereof.

SECTION 2. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 3. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 4. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ORDAINED this ____ day of _____, 2010, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

First Reading: _____
Second Reading: _____

Approved as to form:

Jerri A. Blair, City Attorney

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RESOLUTION NO. R2010-28

A RESOLUTION SETTING FORTH THE PURPOSE
FOR THE 2010 CITY OF WILDWOOD, SPECIAL
REFERENDUM ELECTION, ITS DATE AND TIME

WHEREAS, the City Commission of the City of Wildwood has heretofore passed an ordinance adopting all General Laws of the State of Florida relating to Elections; except that for purposes of determining any qualification fee for election assessment, the City adopts only those portions of the Florida Statutes directed specifically to municipal Elections; and except for any other exceptions contained in the City Ordinances or Charter which have been delegated by General Law to the City, and

WHEREAS, The City Charter of the City of Wildwood, Section 5-1, provides for the time of holding elections and terms of office,

NOW THEREFORE BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA that a special referendum election for the City of Wildwood will be held on the first Tuesday after the first Monday in December 2010, which is DECEMBER 7, .

THE PURPOSE OF THE REFERENDUM ELECTION IS:

To seek approval from the General public about amending sections 4-10, 5-1,5-5 and 5-7 of the City of Wildwood Charter; Providing the City Commission with Authority to require to that a City Manager live geographically close to or within the City; Providing that elections shall be held in November at the time of the State General Election; Providing that the County canvassing Board may canvass elections; Providing that the Supervisor of Election may qualify candidates; Providing for placement of said changes on the ballot for referendum vote; and providing an effective date, in the following form:

- A. Should Section 4-10 of the City of Wildwood Charter, be amended as follows (cross-throughs indicate deletions and underlines indicate additions):

Section 4-10. Appointment, qualifications and compensation.

The city commission may appoint a city manager who shall be the administrative head of the city government, under the direction and supervision of the city commission, and who shall hold office at the pleasure of the city commission. He or she shall receive such compensation as the city commission may by resolution or contract fix and determine. He or she shall be chosen solely on the basis of his or her executive and administrative qualifications, without regard to his or her political belief, and shall be over the age of 21 years, . The city commission shall have discretion to require that the city manager shall reside in the city's municipal service zone in a geographic area close to or within the City during his term of office, but he or she need not be a resident of the city, county, or state at the time of his or her appointment.

____ Yes

____ No

- B. Should Section 5-1 of the City of Wildwood Charter, be amended as follows (cross-throughs indicate deletions and underlines indicate additions):

Section 5-1. Time of holding; terms of officers; special elections.

The city commission, composed of one mayor-commissioner and four commissioners shall run in five groups. The mayor-commissioner seat shall be designated as group 1. The city commissioner seats presently designated as group 2, group 3, group 4 and group 5 shall continue to be so designated. Each candidate for a seat on the city commission shall indicate or have indicated at the time of his or her qualification the group for which he or she is a candidate. The regular election for the offices of the city commissioners shall be held on the first Tuesday after the first Monday in ~~December~~November of each state general election year of each year. The ~~mayor commissioner and the city commissioners in groups 2 and 4 shall be elected in 2005 and every four years thereafter. The city commissioners in groups 3 and 5 shall be elected in 2004 and every four years thereafter. The~~mayor commissioner and the city commissioners in groups 2 and 4 serving at the time of enactment of this ordinance shall remain in the seats for which they currently hold office and each office shall be extended until 2014. An election shall be held for the offices of mayor commissioner and the city commissioners in groups 2 and 4 in 2014 for a 4 year term and every four years thereafter. An election shall be held for the offices of the city commissioners in groups 3 and 5 in 2012 for a 4 year term and every four years thereafter. Officers elected shall qualify and take office on the second Monday in January. The present members of the city commission shall serve as commissioners under this act until their successors are duly qualified, ~~qualified~~ and installed in office. Special elections shall be held from time to time as may be authorized by ordinance or this Charter.

Yes
 No

- C. Should Section 5-5, City of Wildwood Charter, be amended as follows (cross-throughs indicate deletions and underlines indicate additions):

Section 5-5. ~~City commission to be the judge of election~~
Canvassing and qualification of its members.

1. Unless a majority of the city commission votes to utilize the supervisor of elections for qualifying of candidates and conducting the election and the county canvassing board for canvassing the election, the city commission shall ~~be the judge of~~ conduct the election and shall have the authority to determine the qualification of its members, subject to review by the courts.

2. If the city commission has not authorized the county canvassing board to canvass the election, at the time that the city commission meets to canvass the results of any election, any registered elector of the city shall be entitled to file with the city commission an affidavit setting out the facts showing that a candidate has violated the provisions of this Charter as to the manner of his election, or is otherwise unqualified to

hold office, and the city commission shall take proof at such meeting and declare the results.

3. The city commission may by ordinance authorize the supervisor of elections to provide for qualifying for candidates and conduct the election and for the county canvassing board to canvass the election. If the city commission provides the supervisor of elections and the county canvassing board with such authority, then the supervisor of elections shall be responsible for the qualifying of candidates and conducting the election and the county canvassing board shall canvass the election. Once an ordinance is enacted authorizing the transfer of these responsibilities, the supervisor of elections and the county canvassing board shall retain this authority at all subsequent elections unless the city commission enacts a subsequent ordinance transferring such responsibility back to the City. Any such ordinance must be enacted and provided to the supervisor of elections and county canvassing board at least one year prior to the next general election.

Yes
 No

D. Should Section 5-7, City of Wildwood Charter, be amended as follows (cross-throughs indicate deletions and underlines indicate additions):

Section 5-7. Qualification of candidates for city commission.

Unless the city commission has voted to authorize the supervisor of elections to provide qualifying for candidates, C~~andidates~~ for city commission shall qualify as candidates upon application to the city clerk, in conformity with the general law of the state and ordinances pursuant thereto. If the city commission has authorized the supervisor of elections to provide qualifying for candidates, the candidate shall qualify upon application to the supervisor of elections. Qualification shall occur at the same time as qualification for the state general election and shall be pursuant to state law.

Yes
 No

There are no Commission Seats up for election during this Special Referendum election
Therefore there is no qualifying period and/or fees.

Registration closes for the City election November 8, 2010. Anyone desiring to register to vote for the Special referendum Election can do so until November 8, 2010 through the Supervisor of Elections Office in Bushnell, Florida or any of the branch offices in Sumter County.

City of Wildwood, Special Referendum Election will be held at WILDWOOD CITY HALL, 100 NORTH MAIN STREET, WILDWOOD, FLORIDA. POLLS will be OPEN FROM 7:00 A.M. UNTIL 7:00 P.M.

DONE AND RESOLVED, this 13TH day of September 2010.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

CITY OF WILDWOOD, FLORIDA

MEMORANDUM

Jason Hargrove, Parks & Recreation Coordinator

100 North Main Street, Wildwood, FL. 34785

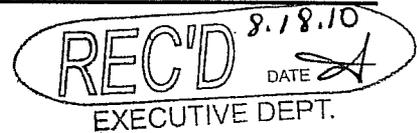
(352) 330-1330 x114

Jhargrove-wildwood@cfl.rr.com

Attention: Robert Smith, City Manager

Date: 8/18/10

Subject: MLK Service Center/ BW City Ministries



Mr. Smith,

I have met with Mr. Jones regarding the contract for the use of the MLK Service Center by BW City Ministries. I have expressed to him the concern of the Commission regarding the contract and that the board tabled the topic to next meeting (8/23/10) so it can be discussed with Mr. Jones. Mr. Jones said he will be there. Would you please place this item on the agenda for the next Commission Meeting that is scheduled for August 23, 2010? If you have any questions or concerns, please contact me.

Respectfully,

A handwritten signature in black ink, appearing to read "J. Hargrove".

Jason Hargrove
Parks & Recreation Coordinator
City of Wildwood

CITY OF WILDWOOD, FLORIDA

MEMORANDUM

Jason Hargrove, Parks & Recreation Coordinator
100 North Main Street, Wildwood, FL. 34785
(352) 330-1330 x114
Jhargrove-wildwood@cfl.rr.com

Attention: Robert Smith, City Manager
Date: 8/5/10
Subject: MLK Service Center- BW City Ministries



Mr. Smith,

I have met with my Parks and Recreation Board members and they agree that a contract with an organization that wants to use a building for a long/consistent period of time is what should be done.

The board also stated their opinion that if a 2nd party would like to use that building for any type of function, the 2nd party would have to work with both the organization (that is contracted to use the building) and the city and work out a rental fee so that if a 2nd party is using the building, that the contracted organization will not have to pay the electricity that is being used by the 2nd party.

If this could go be put on the agenda so the commission can discuss and proceed the way they would like.

Respectfully,

A handwritten signature in black ink, appearing to read "J. Hargrove".

Jason Hargrove
Parks & Recreation Coordinator
City of Wildwood

LEASE AGREEMENT

THIS LEASE, made and entered into the 20th day of July, 2010, by and between the CITY OF WILDWOOD, a Florida Municipal corporation, hereinafter called the City, and B W MINISTRIES:

WITNESSETH:

The City hereby leases to B W MINISTRIES, and B W MINISTRIES leases from City the property located at 101 Dr. Martin Luther King, Jr. Ave. Wildwood, FL 34785 under the terms and conditions set forth below:

1. **TERM.** The initial term of this Lease shall be for hours approved by City, specifically described in Exhibit "A" attached hereto, commencing effective as of 8/1/2010 and ending on 7/31/2011. B W MINISTRIES takes the premises "as is".

2. **RENT.** Rent during the term shall be \$1.00 per month.

3. **USE.** B W MINISTRIES shall use the premises for City approved programs for adults and children. Failure to do so shall be considered a material breach of this lease.

4. **UTILITIES.** All utilities serving the premises, including, but not limited to, electricity, water, natural gas, refuse and garbage service, sewage disposal and pollution abatement charges, impact fees, and janitorial service shall be secured and paid for by B W MINISTRIES, who shall hold City harmless from any loss or damage, including attorney's fees, arising out of failure by B W MINISTRIES to pay all utility charges when due.

5. **INSURANCE.** The City will insure any structures on the premises against damage by fire and other casualty. B W MINISTRIES is responsible for insuring its own personal property on the premises. Also, B W MINISTRIES shall, at its expense, procure and maintain in force throughout the term the following policies of insurance:

A. Public liability insurance against any and all claims and demands resulting

from injuries received in connection with the operation and maintenance of the premises, with limits of not less than Three Hundred Thousand Dollars (\$300,000.00) for damages incurred or claimed by any one person for bodily injury, plus Five Hundred Thousand Dollars (\$500,000.00) for damages incurred or claimed by more than one person for bodily injury, and Three Hundred Thousand Dollars (\$300,000.00) for damages to property, with the City shown on the policy as an additional insured. The amount of insurance which B W MINISTRIES is required to carry under this subparagraph shall not be construed as a limitation on the damages owed by B W MINISTRIES to the City in the event of a covered incident, and if judgment is entered against the City as a result of a covered incident which exceeds the amount of insurance B W MINISTRIES is required to carry, B W MINISTRIES shall be responsible for the difference and pay it immediately to the City as additional rent hereunder.

B. Workers' Compensation Insurance, providing coverage against injury to any B W Ministries' employees on the premises, as required by law.

C. Any other policies of insurance or special endorsements which the City may reasonably request from time to time due to changes in circumstances, any additional uses allowed on the premises, or any special risks arising out of B W Ministries' operations.

The original of each such policy of insurance, or a complete duplicate, shall be delivered to the City by B W MINISTRIES prior to occupancy of the premises by B W MINISTRIES, together with evidence that the premiums have been paid. Each policy shall contain a provision that it may not be canceled for any reason without thirty (30) days prior, written notice being given to B W MINISTRIES by the insurer. All policies shall be issued by insurers of recognized responsibility, which are licensed to do business in Florida.

6. **MAINTENANCE.** B W MINISTRIES shall maintain any structures or other improvements on the premises so that they are at all times safe for their intended uses

and habitations, and in compliance with all applicable codes and ordinances and so that they do not become an eyesore and are compatible with the condition existing elsewhere on the airport.

7. **FIRE EQUIPMENT.** B W MINISTRIES shall provide and maintain, at B W MINISTRIES sole expense, approved fire protection devices adequate for each room of leased premises in accordance with any City and State fire safety codes and requirements. Proof of said compliance and regular inspections shall be provided to the City at least annually.

8. **ENTRY AND INSPECTION.** At any reasonable time, the City may enter the leased premises personally or through a designated agent and conduct an inspection to determine if B W MINISTRIES is complying with the terms of this lease and using the property in a safe manner for the purpose of service to the community. If such inspection reveals deficiencies, the City may, but shall not be obligated, to take any other actions, including terminating the lease, as may be necessary to bring B W MINISTRIES into compliance.

9. **ALTERATIONS AND IMPROVEMENTS.** No alterations or improvements to the premises shall be made by B W MINISTRIES, nor shall any signs be erected, unless the City has reviewed the plans and specifications and given its written consent before commencement of any such work. The City may require B W MINISTRIES to remove any unauthorized signs, alterations, or improvements, and to return the premises to their original condition, and if B W MINISTRIES fails or refuses to do so, then the City may have the necessary work done and assess the cost against B W MINISTRIES, to be paid immediately upon demand. All work must conform to applicable codes and be performed by licensed and bonded contractors, and all required building permits, as well as statutory payment bonds, shall be secured.

10. **LIENS.** The B W MINISTRIES shall not have the power or authority to subject the City's interest in the premises to mechanics', laborers' or materialmens'

liens of any kind against the City's interest, or any other interest, during this lease. If such a lien is filed, B W MINISTRIES shall cause the premises to be released therefrom within five (5) days of written demand by the City, either by payment in full, or by posting of bond which by law releases the City's interest from the legal effect of such lien. Prior to commencing work, B W MINISTRIES shall obtain from any contractor, subcontractor, laborer or materialmen performing work or providing materials for the premises, a waiver of lien whereby such person specifies that he or she will not impose any lien or claim against the real property by reason of the work done or materials provided. Any such work shall be done only under written contract and the City shall have the opportunity to approve such contract before work commences.

11. **INDEMNITY.** B W MINISTRIES will indemnify the City, and hold the City harmless, from and against all claims, debts, demands, or obligations which may be made against the City or the City's interest in the premises, excepting only those matters which are the direct and proximate result of the negligence or deliberate acts of the City, its agents, servants or employees, arising out of or in any way connected with B W MINISTRIES's use and occupation of the premises. If it becomes necessary for the City to defend any action against it, seeking to impose such liability, B W MINISTRIES will pay not only any judgment entered against the City in such proceeding, but also all costs and attorney's fees incurred by the City in its defense of the proceeding. This provision shall not in any way be construed to negate or waive any claim to the sovereign immunity of the City.

12. **TERMINATION.** The City may terminate this lease at any time with five days notice if the City determines there is a material breach of this lease. Both parties may terminate the lease without cause with fourteen (14) days notice.

13. **NO WAIVER.** No failure by the City to exercise any remedy available to it in the event of a breach of this lease by B W MINISTRIES shall be deemed a waiver of any subsequent breach, whether of the same or a different provision of this lease, nor

shall it be considered a justification of any subsequent breach by B W MINISTRIES.

14. **DEFAULT.** In the event of a default by B W MINISTRIES, which default continues longer than five (5) days after the giving of written notice to B W MINISTRIES by the City demanding that the default be cured, the City may terminate this lease and resume possession of the premises immediately.

15. **ASSIGNMENT.** This lease may not be assigned by B W MINISTRIES, nor may B W MINISTRIES sublet the premises either in whole or in part.

16. **RELATIONSHIP OF PARTIES.** Nothing in this Lease shall be deemed to create a relationship of partnership, principal and agent, or any other relationship between the parties other than landlord and tenant. B W MINISTRIES agrees that it shall not challenge the interest of the City in the premises or claim any interest superior thereto.

17. **GOVERNING LAW.** This lease shall be applied and construed in accordance with the Laws of Florida. Venue for any action hereunder shall be in Sumter County, Florida. The courts of the State of Florida shall have jurisdiction to hear and decide any and all disputes which arise under this lease.

18. **NOTICES.** Any notice required by this lease shall be in writing and shall be either delivered in person, or mailed by United States Mail, certified with return receipt requested and all postage charges prepaid. Except where receipt is specifically required in this lease, any notice mailed in accordance with these standards to the property address as set forth below shall be deemed to be effective upon the date of postmark, and any time period shall begin running as of that date, whether or not the notice is actually received. Notices shall be given in the following manner, or in such other manner as may be directed by either party, in writing, from time to time:

A. To the City at 100 N. Main Street, Wildwood, FL 34785

B. To B W MINISTRIES by mailing to B W MINISTRIES at: 101 Dr. Martin Luther King, Jr. Ave. Wildwood, FL 34785.

19. **CONSTRUCTION.** Any word in this lease shall be read as either singular or plural, and as either masculine, feminine or neuter gender as the context may require. Captions are included for convenience only, and shall not be construed to limit, expand, or otherwise modify the test of this lease in any manner.

20. **NATURE OF AGREEMENT.** This lease sets forth the entire agreement of the parties; it takes precedence over all prior representations, negotiations and agreements, whether oral or written, which are deemed to have merged into this lease and to have been extinguished to the extent not set forth specifically herein. The execution of this lease has not been induced by either party by any representations, promises or understandings not expressed herein, and there are no collateral agreements, promises or undertakings whatsoever in any way touching on the subject matter of this lease which are not expressly contained herein. This lease may not be amended in any manner whatsoever, other than by written instrument signed by all parties hereto.

21. **BINDING EFFECT.** This lease shall be binding on, and inure to the benefit of, not only the City and B W MINISTRIES, but also their respective successors and assigns.

22. **NONDISCRIMINATION PROVISIONS.**

(a) B W MINISTRIES, for itself, its successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that:

(1) No person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to, discrimination in the use of said facilities;

(2) That is the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of

race, color or national origin, shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in any aspect of the process of such construction, or the awarding of bids:

(3) That B W MINISTRIES shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said regulations may be amended.

(b) In the event of breach of any of the above nondiscrimination covenants, the City shall have the right to terminate the lease and to re-enter and repossess said land and the facilities thereon, and hold the same as if said lease had never been made or issued.

(c) B W MINISTRIES shall furnish its accommodations and/or services on a fair, equal and not unjustly discriminatory basis to all users thereof, and it shall charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that B W MINISTRIES may be allowed to make reasonable and nondiscriminatory discounts, rebates or other similar types of price reductions to volume purchasers.

(d) Noncompliance with provision (c) above shall constitute a material breach thereof, and in the event of such noncompliance, the City shall have the right to terminate this lease and the estate hereby created without liability therefor or at the election of the City.

IN WITNESS WHEREOF, the parties have caused their duly authorized officers to execute this Lease on the day and year first above written.

WITNESSES (two required):

CITY OF WILDWOOD

Printed Name

Printed Name

WITNESSES (two required):

Jeffery R. Holman

Jeffery R. Holman

Printed Name

Lawrence Solomon

LAWRENCE SOLOMON

Printed Name

By: _____
Ed Wolf, Mayor

ATTEST: _____
Joseph Jacobs, City Clerk



**B W MINISTRIES OF SUMTER
COUNTY, INC.**

By: *Tony Jones*

Tony Jones

ACORD CERTIFICATE OF LIABILITY INSURANCE

3. NEW BUSINESS - ACTION REQUIRED DATE (MM/DD/YYYY) 7/15/2010
 Lease Agreement with BW City

PRODUCER
 Terry L. Brown
 58 N CHARLES RICHARD BEALL BLVD
 DeBary, FL 32713

INSURED
 BW CITY MINISTRIES, INC
 7168 COUNTY RD 242
 WILDWOOD, FL 34785

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: GUIDEONE MUTUAL INS CO	15032
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	1252-681	12/13/2009	12/13/2010	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 USING SPACE AT 101 MARTIN LUTHER AVE, WILDWOOD, FL 34785 FOR AFTERSCHOOL PROGRAMS.

CERTIFICATE HOLDER NAMED ADDITIONAL INSURED

CERTIFICATE HOLDER
 CITY OF WILDWOOD
 100 WONDER STREET
 WILDWOOD, FL 34785

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 15 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
 AUTHORIZED REPRESENTATIVE *[Signature]*

BW City Ministries
P.O. Box 57~ Wildwood, FL 34785
352-330-1633(ph) (352)330-0621(fax)

July 14, 2010

City Of Wildwood
100 N. Main Street
Wildwood, FL 34785

Re: Mad Dad Center/ BW City Educational Center

To Whom It May Concern,

I Tony Jones, Senior Pastor of BW City Ministries am writing to inform and request an approval letter for the following services listed below. In September 2005 the City of Wildwood approved our ministry the use of the Mad Dad Center on an annual basis for an afterschool program. Since such time we have expanded the use of the facility to provide the following additional services with a time range of 8:00am -9:00pm Monday thru Friday and Occasionally Saturdays.

- 1). After School Program
- 2). GED Program
- 3). Family Movie Night
- 4). Senior & Retiree Services
- 5). Life Skills Training Classes
- 6). Access Florida
- 7). Summer Program
- 8). Community Service Site (as needed)
- 9). Resource and Information Center
- 10). Tutoring, FCAT, and SAT Preparation
- 11). Men & Women Meeting
- 12). Mentoring / Coaching Program (men, women, children, and families)
- 13). Teen Spirit
- 14). Team Building (spiritual guidance)

Your consideration in renewing the usage of the Mad Dad Center with the above added services is appreciated.

Thank you for your support,

Tony L. Jones, Sr.
Senior Pastor

City Ministries

"Taking It To The Next Level"

May 6, 2010

Dr. Tony & Stacey Jones
BW City Ministries
10000 Highway 22
Wildwood, FL 34785
Home: 352-330-1665
Fax: 352-330-0621
www.cityministries.com

City Of Wildwood
100 North Main Street
Wildwood, FL 34785

RE: Mad Dad Center/BW City Educational Center

To: Whom It May Concern,

I, Tony Jones, Senior Pastor of BW City Ministries am writing to request the continued use of the Mad Dad Center. The center is being utilized at this time for the following services:

- 1) GED Program - 2nd and 4th Monday evening 6:30pm - 8:30pm
- 2) Family Movie Night (Teen Spirit) - Tuesdays 6:00pm - 8:30pm
- 3) Senior & Retiree Services - Wednesdays 10:00am - 2:00pm
(summer hours Fridays 10:00am - 2:00pm)
- 4) Life Skills Training Classes - Thursdays 7:00pm - 9:00pm
- 5) Access Florida - by appointment
- 6) Summer Feeding Program - June 21, 2010 - July 23, 2010 - 11:00am - 1:00pm
- 7) Resource and Information Center - on going, by appointment
- 8) Defense Training classes 1st & 3rd Mondays 6:30pm - 8:30pm
- 9) Tutoring, FCAT and SAT preparation - Monday - Thursday 3:00pm - 6:00pm
- 10) Before and after school program
(before school) - Monday - Friday 6:00am - 8:00am
(after school) - Monday - Thursday 3:00pm - 6:00pm

To operate the following services offered, the ministry will have a total of 15 to 18 members volunteering. Thank you in advance for your continued support toward ministry.

Mad Dad Center
Inventory
(May 10, 2010)

9 Computers

3 Dell opti plex G1

4 Compaq

1 Emachine

2 Copiers - cspro

4 printers - Lenmark

2 6-drawer file cabinets

4 2-drawer legal file folder cabinets

2 fax machines - HP office Jet

1 printer - HP desk jet 9800

1 DCP 7020 laser, copier, printer, scanner

2 prim scan 2400 scanners

1 RCA 19 inch color TV

1 Emerson 19 inch color TV

1 Sanya 3 changer DVD player

1 SV2000 VSH player

1 Sharpe ux-b20 fax machine

6 Computer desk

15 6feet long folding tables

40 folding chair

Approximately 300 book by varies Authors

August 18, 2010

Via Facsimile To:

352-787-9922

Travis Childers
Brown & Brown of Florida, Inc.
Branch 72
Leesburg, FL 34748

Re: Memorandum of Understanding/City of Wildwood

Dear Mr. Childers:

This letter is intended to outline the City's requirements for an insurance broker which are additional to those normally arising in the broker/insured relationship. The City wishes to assure that these services are in place with the broker it uses to obtain its insurance. If these services are not provided, the City would need to look for another brokerage firm to provide these services. In addition to the services due the City pursuant to its broker/insured relationship, the City needs you to agree that the following services will also be provided:

1. Broker will evaluate City's business practices with regard to risk and possible transfer of risk to third parties. An annual report will be provided to the City Manager by May 1st.
2. Broker will analyze City's existing insurance coverage and identify potential lines of coverage enhancements to improve the City's insurance program. An annual report will be provided to the City Manager by May 1st.
3. Broker will analyze current insurance market conditions and advise City of significant implications for City's insurance program.
4. Broker will facilitate, market, and procure quotations from carriers, review and analyze quotations, and provide proposals to the City Manager on an annual basis by May 1st.
5. Broker will coordinate loss prevention services provided by any insurance to City with those services provided by Broker.
6. Broker will provide dedicated personnel to be the main contact for managing the account relationship. The contact will be readily accessible to the City benefits personnel.
7. Broker will provide a qualified representative to attend City Commission and employment meetings as requested or needed.

8. Broker will comply with all applicable aspects of HIPAA.
10. On an annual basis, Broker will organize and operate a one day Health Fair for City Employees.
11. Broker will assist City benefits personnel in organizing and implementing programs to encourage healthier lifestyles for City employees (fitness, nutrition, stop smoking, etc.).

The City's agreement to use Brown & Brown's brokerage services is also dependent upon the City's understanding that Brown & Brown has E & O coverage in an amount of at least One Million (\$1,000,000.00) Dollars.

If Brown & Brown can provide these services, the City will continue obtaining its insurance through Brown & Brown. The City understands that Brown & Brown will procure insurance coverage for it; that it will be responsible to pay Brown & Brown for the insurance coverage it obtains; and that the above listed duties will be performed without additional cost.

Please have a duly authorized representative of Brown & Brown execute the bottom of this letter if Brown & Brown agrees to provide these services to the City.

Respectfully yours,

Robert Smith
City Manager

Brown & Brown agrees that it will provide the above listed services to the City if the City uses Brown & Brown's brokerage services to fulfill its insurance needs.

BROWN & BROWN OF FLORIDA, INC.

By: _____
Its: _____

BILLS FOR APPROVAL
City of Wildwood, Florida
September 14, 2010

3. NEW BUSINESS – ACTION REQUIRED f. (1) Bills for Approval
--

CITY COMMISSION-LEGISLATIVE DEPARTMENT

1	Payroll	August 29, 2010 Pay Period - 5 Employees	\$	2,146.92
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CITY MANAGER-EXECUTIVE DEPARTMENT

2	Payroll	August 29, 2010 Pay Period - 3 Employees	\$	9,069.66
3	Dept of Management Services	Telephone Service	\$	42.30
4	IMS	Monthly Computer Maintenance	\$	183.92

CITY CLERK-FINANCIAL & ADMINISTRATIVE DEPARTMENT

5	Payroll	August 29, 2010 Pay Period - 4 Employees	\$	10,144.94
6	Bank of America	Sears Refrigerator Repair	\$	345.06
7	Belleview Florist Inc	Flowers for Comm. Allen and Comm Clark	\$	135.00
8	Besco Electric Supply	Ballast Kit and Bulbs	\$	69.01
9	Capital Office Products	Office Supplies	\$	45.16
10	Dept of Management Services	Telephone Service	\$	109.98
11	EGP	Monthly Copier Maintenance	\$	130.65
12	Federal Express	Postage	\$	85.04
13	IMS	Monthly Computer Maintenance	\$	578.16
14	Int'l Institute of Municipal Clerks	Annual Membership Fee	\$	275.00
15	Progress Energy	Electric Service	\$	2,703.31
16	Terminix	Monthly Pest Control Contract	\$	87.50
17	Wesco Fountains	Cartridge Filters	\$	129.00

BUILDING SERVICES

18	Payroll	August 29, 2010 Pay Period - 1 Employee	\$	1,291.57
19	Dept of Management Services	Telephone Service	\$	42.30
20	EGP	Monthly Copier Maintenance	\$	14.86
21	IMS	Monthly Computer Maintenance	\$	169.78

DEVELOPMENT SERVICES

22	Payroll	August 29, 2010 Pay Period - 4 Employees	\$	8,927.94
23	C & S Reprographics & Copy Ctr	Land Use Map on White Cardstock	\$	39.00
24	Dept of Management Services	Telephone Service	\$	42.30
25	EGP	Monthly Copier Maintenance	\$	14.86
26	IMS	Monthly Computer Maintenance	\$	169.77

POLICE DEPARTMENT

27	Payroll	August 29, 2010 Pay Period - 26 Employees	\$	53,631.01
28	Advanced Auto Parts	Adhesive, Alternator, Intake Gasket, Window Motor	\$	641.86
29	Besco Electric Supply	Ballast, Light Towers	\$	214.20
30	Big Truck Parts	Filters	\$	71.94
31	Capital Office Products	Office Supplies	\$	62.26
32	Car Quest Auto Parts	Alternator, Reman Alternator, Oil Filter, Etc.	\$	654.42
33	Cason and Gaskins TV Inc	Coax Connectors, Batteries, 16GB USB	\$	99.80
34	Central Hydraulics Hose & Access	Push On Hose	\$	9.30
35	Cindy Chevrolet	Sensor, Wire	\$	117.79
36	Coy Thomas Electric	Installed Wiring and Conduit - Code Enforcement	\$	260.00
37	Dept of Management Services	Telephone Service	\$	135.36
38	Interstate Battery	Batteries	\$	338.47
39	Key Scales Ford	Resistor Asy, Solenoid Asy, Wire Asy	\$	120.01

40	Law Enforcement Supply	Siren Full Function, X2 Aerosol MK 3 STR	\$	188.14
41	Merritt Dept Stores, Inc	Gold Seal Badge	\$	65.75
42	Northern Tool & Equipment	13 Gal Auxiliary Tank	\$	199.44
43	Northeast Wisconsin Tech College	Taser - Valentino, O'Neill	\$	350.00
44	Progress Energy	Electric Service	\$	413.15
45	Resource One	Cleaning Supplies	\$	67.30
46	Staples	Binders, Ink Cartridges	\$	46.28
47	Terminix	Monthly Pest Control Contract	\$	25.00
48	U.S. HealthWorks	Blood Alcohol, COC, 8 Panel - Accident	\$	70.00
49	Wildwood Ace Hardware	Bulbs, Key, RSTP Stn Grn, Hitch Pin, Strap Hanger	\$	32.18
50	Wildwood Computer	Used Hard Drive 20 Gig	\$	20.00
51	Wildwood Tire Company	Tires and Repairs	\$	550.80

STREET DEPARTMENT, MECHANIC

52	Payroll	August 29, 2010 Pay Period - 9 Employees	\$	13,687.12
53	Advanced Auto Parts	Bulbs, Fluid, Stabilizer, Absorbant, Etc.	\$	109.69
54	Bank of America	Lowes Air Conditioner	\$	635.00
55	Besco Electric Supply	Ballast, SATCO 1500W	\$	99.76
56	Big Truck Parts	Filters	\$	23.01
57	Capital Office Products	Office Supplies	\$	54.56
58	Car Quest Auto Parts	Multi Tow, Crimp Fittings, Hoses, TBI Kit, Etc.	\$	196.00
59	Central Hydraulics Hose & Access	MJIC X MORB, Standard Hyd	\$	42.67
60	Culligan	Cooler Rental and Bottled Water	\$	22.55
61	C.W. Roberts	Asphalt Patch	\$	435.58
62	Dept of Management Services	Telephone Service	\$	78.96
63	Interstate Battery	Batteries	\$	75.62
64	Progress Energy	Electric Service	\$	212.82
65	Salescorp of Florida	Gatorade	\$	64.00
66	Terminix	Monthly Pest Control Contract	\$	14.00
67	Unifirst	Uniforms	\$	474.66
68	UPS	Postage	\$	18.27
69	Valley National Gases	Acetylene, CO-2, Argon, Oxygen	\$	113.68
70	WescoTurf	Bearing Ball, Ring Snap, Seal Oil, Shaft Roller	\$	152.77
71	Wildwood Ace Hardware	PVC Pipe, Parts, Pressure Gauge, Water Cooler, Etc	\$	126.68
72	Wildwood Mower & Saw	Spark Plugs, Wheel Gear Asm., Idler Flat, V Belt, Etc	\$	697.66
73	Wildwood Tire Company	Tires and Repairs	\$	1,041.85

COMMUNITY RE-DEVELOPMENT

74	Payroll	August 29, 2010 Pay Period - 1 Employee	\$	2,488.71
75	Dept of Management Services	Telephone Service	\$	42.30

GROWERS MARKET

76	Payroll	August 29, 2010 Pay Period - 1 Employee	\$	322.95
77	Dept of Management Services	Telephone Service	\$	42.29

PARKS AND RECREATION

78	Payroll	August 29, 2010 Pay Period - 3 Employees	\$	4,546.70
79	Big Truck Parts	Filters	\$	24.44
80	Car Quest Auto Parts	Ball Mount, Tail Lamp, Hitch Pins	\$	43.45
81	Central Pump & Supply, Inc	Battery Controller, Hunter Rotor Gear Adj., Valvs, Etc.	\$	474.20
82	Dept of Management Services	Telephone Service	\$	42.30
83	Harris Tree Service, Inc.	Tree Removal from Behind Library	\$	300.00
84	John Deere Landscape - Lesco	Fertilizer, Insecticide, Tracker Dye, Paint	\$	477.39
85	Progress Energy	Electric Service	\$	995.20

86	Salescorp of Florida	Leather Gloves, Gatorade	\$	212.24
87	Sumter County Health Dept	Limited Use Water LU Commercial - Oxford Park	\$	90.00
88	T & D Waste Services, Inc	Port O Lets - Oxford Park, Lake Deaton Parks	\$	130.00
89	Terminix	Monthly Pest Control Contract	\$	25.00
90	Unifirst	Uniforms	\$	45.60
91	Wildwood Ace Hardware	PVC Parts, Qwik Fix, Padlock, Water Cooler, Etc.	\$	743.20
92	Wildwood Mower & Saw	Blades,Oil Mix, Filter,Pinion Gear, Carburetor, Etc	\$	423.46
93	Wildwood Tire Company	Tires and Repairs	\$	94.02

COMMUNITY CENTER

94	Century Link	Telephone Service	\$	353.73
95	Resource One	Cleaning Supplies	\$	112.05
96	Terminix	Monthly Pest Control Contract	\$	25.00
97	Unifirst	Rugs	\$	103.30
98	Wildwood Ace Hardware	Broom, Bleach	\$	11.97

PHYSICAL ENVIRONMENT ADMINISTRATIVE DEPARTMENT

99	Payroll	August 29, 2010 Pay Period - 3 Employees	\$	5,071.51
100	Besco Electric Supply	Ballast Kit and Bulbs	\$	69.00
101	Capital Office Products	Office Supplies	\$	6.66
102	Century Link	Telephone Service	\$	34.58
103	Dept of Management Services	Telephone Service	\$	87.42
104	EGP	Monthly Copier Maintenance	\$	130.65
105	IMS	Monthly Computer Maintenance	\$	293.92
106	Progress Energy	Electric Service	\$	838.71
107	Terminix	Monthly Pest Control Contract	\$	12.50
108	The Dumont Company, Inc	Black Tubing	\$	150.46
109	Wesco Fountains	Cartridge Filters	\$	129.00

WATER DEPARTMENT

110	Payroll	August 29, 2010 Pay Period - 8 Employees	\$	15,541.33
111	Accu-Tech Automotive	PCM Program	\$	75.00
112	Advanced Auto Parts	Crankshaft Sensor, Cap, Rotor, Wires, Plugs	\$	115.24
113	Bank of America	FL Rural Water Association - R Allen	\$	180.00
114	Big Truck Parts	Filters	\$	37.19
115	Brenntag	Liquid Chlorine	\$	905.56
116	Car Quest Auto Parts	Coil, Rotor, Dist. Cap	\$	103.70
117	Cindy Chevrolet	Solenoid, Cap	\$	109.43
118	Dept of Management Services	Telephone Service	\$	45.12
119	Diversified Drilling Corporation	Champagne Farms	\$	42,566.43
120	Green Equipment Company	Radiodetection 7000 DL	\$	1,648.00
121	Harmer Auto Body	Repair 2008 Ford F-250	\$	768.10
122	HD Supply WaterWorks	Gaskets, PVC Restraint, T-Heads	\$	1,829.68
123	Interstate Electrical Services	Replaced Receptacles, Conduit, Wiring	\$	870.00
124	Jerry Ulm Dodge	Module	\$	598.80
125	Municipal Water Works	PVC Fittings	\$	490.90
126	Power Flow Technologies	60HP Motor Rewind - Fairways	\$	2,390.00
127	Plant Technicians	Environmental Testing	\$	750.00
128	Pride Enterprises	Backflow Prevention Assembly Form	\$	97.90
129	Progress Energy	Electric Service	\$	1,691.95
130	Russell's Heating & Air	Repaired Replaced Surge Protection Bad,Comp Cap	\$	278.00
131	Salescorp of Florida	Leather Gloves	\$	28.08
132	Sumter Electric	Electric Service	\$	5,298.83
133	Sunshine State One Call of FL	Locators for Month of August 2010	\$	322.98

134	Sunstate Meter & Supply, Inc	AVK Model Fire Hydrant	\$	1,179.50
135	Terminix	Monthly Pest Control Contract	\$	50.00
136	The Dumont Company, Inc	Clear Flow Corrosion Inhibitor	\$	3,577.80
137	Unifirst	Uniforms	\$	271.13
138	USA BlueBook	Powder Pillows, Bilge Pump, Foot Valve, Etc.	\$	799.11
139	Wildwood Ace Hardware	Brass Union, Pliers, Seal Tape, Machete, Etc.	\$	342.42
140	Wildwood Mower & Saw	Recycler Blade	\$	38.97
141	Wildwood Tire Company	Tires and Repairs	\$	79.34

REFUSE DEPARTMENT

142	Payroll	August 29, 2010 Pay Period - 6 Employees	\$	13,661.47
143	Advanced Auto Parts	Leak Stop, Relay	\$	31.49
144	AT&T	Telephone Modem - GPS	\$	130.75
145	Bank of America	Raney Truck Sales - Appraisals	\$	300.00
146	Car Quest Auto Parts	Crimp Fittings, Foam Spray	\$	60.40
147	Central Hydraulics Hose & Access	Twin Clamps	\$	13.62
148	C.R. 466A Landfill Facility, LLC.	Tipping Fee	\$	182.59
149	Culligan	Cooler Rental and Bottled Water	\$	22.54
150	Dept of Management Services	Telephone Service	\$	11.28
151	Interstate Battery	Batteries	\$	164.56
152	Orlando Freightliner, Inc.	Bulbs, Harness	\$	67.51
153	Progress Energy	Electric Service	\$	127.83
154	Sumter Country Solid Waste	Tipping Fee	\$	924.79
155	Sumter Sanitation	Tipping Fee	\$	20,345.34
156	Terminix	Monthly Pest Control Contract	\$	14.00
157	Unifirst	Uniforms	\$	223.33
158	Wildwood Ace Hardware	Stripping Tool, Lacquer Thinner, Cleaner	\$	19.97
159	Wildwood Truck Wash	Refuse Truck Washing	\$	230.00

WASTEWATER DEPARTMENT

160	Payroll	August 29, 2010 Pay Period - 15 Employees	\$	30,668.29
161	Advanced Auto Parts	Wires, Window Motor, Starter, Washer Fluid	\$	293.24
162	Aerial Views, Florida	Aerial Photo 16 x 20 Enlargement	\$	250.00
163	A.W.K. Industries Inc	Calibrated Flow Meters	\$	2,350.00
164	Bank of America	Office Depot - Ink Cartridges	\$	146.54
165	Big Truck Parts	Filters	\$	8.89
166	Capital Office Products	Office Supplies	\$	157.50
167	Car Quest Auto Parts	Cargo Liner, Tractor Batteries, Window Lift Motor	\$	380.15
168	Cason and Gaskins TV Inc	Photo DL 123, USB Stackable 4 Port	\$	38.95
169	C & C Peat Co., Inc.	Cake Removal	\$	2,120.00
170	CDW-G	MS Streets & Trips GPS 2010	\$	76.39
171	Central Pump & Supply, Inc	Battery Controller, Flow Vlvs, Latching Solenoid	\$	497.47
172	Century Link	Telephone Service	\$	54.29
173	Culligan	Bottled Water	\$	163.97
174	Dept of Management Services	Telephone Service	\$	90.24
175	E & B Hauling Services, LLC.	Cake Removal	\$	704.00
176	Fort Bend Services, Inc	Polymer	\$	2,799.88
177	HD Supply WaterWorks	Mtr Boxes, Bends, Wilkins PRV	\$	18.37
178	MMD Computer Center, Inc.	Install XP - Windows 2000 Crashes System	\$	257.99
179	Odyssey	Hypochlorite Solutions	\$	2,720.85
180	Professional Maintenance Prod.Inc	Citra Solv Lift Station Degreaser	\$	1,309.10
181	Progress Energy	Electric Service	\$	18,691.57
182	Salescorp of Florida	Leather Gloves	\$	28.08
183	Sunshine State One Call of FL	Locators for Month of August 2010	\$	322.99

184	Terminix	Monthly Pest Control Contract	\$	25.00
185	The Sherwin Williams Company	Primer Paint	\$	266.95
186	Unifirst	Uniforms	\$	495.93
187	UPS	Postage	\$	20.36
188	USA BlueBook	Sludge Judge Complete Set	\$	383.20
189	Village Air & Electric	Replaced Belt, Fixed Leaks	\$	346.74
190	VWR	Standard Condy	\$	83.78
191	Wildwood Ace Hardware	Chain, Picco Slim, Posthole Digger, Toilet Seat	\$	317.24
192	Wildwood Mower & Saw	Black Vortex Trimmer	\$	53.90
193	Wildwood Tire Company	Repair Tire	\$	31.34

GREENWOOD CEMETERY

194	Central Pump & Supply, Inc	Battery Controller, Hunter Rotor Gear Adj.	\$	214.10
195	Wildwood Ace Hardware	Sprinkler Rings Med Green	\$	14.89

WILDWOOD INDUSTRIAL PARK

ATTORNEYS/CONSULTANTS/SURVEYORS

196	Barnes, Ferland & Associates, Inc	Engineers	\$	58,924.54
197	Jerri A Blair	Attorney	\$	10,016.12

FUEL INVENTORY

198	Stone Petroleum Products, Inc	Regular Unleaded Gasoline	\$	7,129.63
199	Stone Petroleum Products, Inc	Ultra Low Sulfur Diesel	\$	1,982.28
200	Stone Petroleum Products, Inc	Ultra Low Sulfur Diesel	\$	2,397.61

TOTAL			\$	399,212.59
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CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

City of Wildwood
Public Works Department
410 Grey Street
Wildwood, Florida 34785
Phone: 352-330-1343 Fax: 352-330-1353

3. NEW BUSINESS - ACTION REQUIRED
f. (2) Approval requested from Public Works Director on the quotes
for re-roofing of the Senior Services Center on 4th Street



Memo

To: Robert
From: Gene Kornegay 
Date: 8/13/2010
Re: Senior Services Building Roof Repair

As we discussed the Senior Services building in dire need of a new roof.

I have received 4 quotes for the replacement of the roof, one of them being a metal roof.

The quotes are:

Lifetime Metal Roofing	\$7,836.00	(metal roof)
Bowles Roofing	\$5,960.00	
Gordon Roofing	\$7,200.00	
Lewis Brothers	\$7,640.00	

It is my recommendation that we contract out with Bowles Roofing in the amount of \$5,960.00

Metal Roofing, Inc.

2 Lakeshore Drive
Yalaha, FL 34797
Tel: (352) 324-3535
(800) 356-1017

CONTRACT AMOUNT _____

DOWN PAYMENT _____

TOTAL BALANCE _____

DATE 7-30-10

3. NEW BUSINESS ACTION REQUIRED
f. 2/28 APR 10 requested from Public Works Director on the quotes for re-roofing of the Senior Services Center on 4th Street

I/We the owner(s) of the premises mentioned below, hereby engage and hire you as contractor, to furnish and install all necessary materials and labor, to install, construct and place the improvements according to the following specifications, terms and conditions, on and in the premises below described which we warrant and represent that we have good record title as to owners in our own name.

OWNER'S NAME(S) City of Wildwood PHONE 303-8506

ADDRESS 602 Forth St. CITY Wildwood STATE FL ZIP 34785

DESCRIPTION OF WORK TO BE DONE AND MATERIALS TO BE USED: Color: Any

- 1) Provide all documents & drawings necessary to obtain NOC & permit.
- 2) Remove AND Replace Drip edge to entire building
- 3) Remove AND Replace ANY BAD Roofdecking using 3/4 plywood DRY 1" with 30lb felt.
- 4) Remove + Replace Fascia Boards on Front AND Back of Building.
- 5) Install vent-A-Ridge to entire building
- 6) Install new plumbing stacks using Lead Boots
- 7) Install RADIANT BARRIER Insulation to Building
- 8) Install 26ga classic Rib metal Roof system with matching TRIM all SCREW fastened.
- 9) 45 yr paint Finish warranty FROM Metal Sale's of JAX
- 10) Lifetime warranty against leaks

Contractor has public liability insurance. All sub-contractors have or will have certificate of insurance or certificate of exemption at the time the services are rendered.

The undersigned contractor agrees to sell and the undersigned buyer(s) (jointly and severally, if more than one) agrees to purchase the above described goods and services which are to be furnished or used in the modernization, rehabilitation, repair, alteration or improvement of real property located at buyer's address given above.

APPROXIMATE START DATE 1-2 weeks APPROXIMATE COMPLETION DATE 2-3 DAYS

Loan Proposal

Buyer(s) may request seller to arrange a loan in the amount necessary to cover the price under this agreement. If seller is unable to arrange such a loan, this contract is automatically terminated.

Because of the large number of sources where seller may arrange such a loan and because each of them has various methods of computing the loan cost, it is impossible to furnish a full disclosure statement as required by law, until such time as seller is able to obtain an "Agreement to Loan" from one or another financial source. If the buyer(s) should request the seller to arrange a loan, a full disclosure statement will be furnished immediately upon obtaining an "Agreement to Loan." An "Agreement to Loan" from another financial source is customarily secured by mortgage of real estate.

Based on the terms of this contract the repayment term of the loan shall be approximately _____ months and the monthly payments shall be approximately _____ per month, (excluding insurance, points, appraisals, property reports, etc., which may or may not be part of your loan, but including finance charges/interest based on the terms of this contract).

NOTICE OF RIGHT TO RESCIND CONTRACT

Either party to this contract may cancel the contract by giving written notice to the other party by certified mail or registered mail on or before midnight of the third business day following the execution of the contract. Buyer's notice to Seller must be mailed to: LIFETIME METAL ROOFING, INC. 39904 Grays Airport Rd., Lady Lake, FL 32159 and state that the Buyer does not want the goods or services.

NOTICE TO OWNER

- A. Do not sign this home improvement contract in blank.
- B. You are entitled to a copy of the contract at the time you sign. Keep it to protect your legal rights.
- C. This home improvement contract may contain a mortgage or otherwise create a lien on your property that could be foreclosed on if you do not pay. Be sure you understand all provisions of the contract before you sign.

ACCEPTANCE - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Agent Ken Wyke Date 7-30-10 Buyer _____ Date _____
Co-Buyer _____ Date _____

BUYER ACKNOWLEDGES RECEIPT OF THIS CONTRACT IMMEDIATELY UPON THE EXECUTION HEREOF.

FLORIDA CONTRACTORS LICENSE # CCC057912

NO VERBAL AGREEMENTS WILL BE HONORED. ITEMS ORDERED MUST BE ON CONTRACT

This is a legally binding contract. If not fully understood seek competent advice.



3. NEW BUSINESS - ACTION REQUIRED
f. (2) Approval requested from Public Works Director on the quotes for re-roofing of the Senior Services Center on 4th Street

5891 S.E. 78th Street • Ocala, FL 34472
Phone: (352) 732-9855 • (352) 245-4277 • Fax: (352) 245-8211
State License No. CC-C058119

PROPOSAL SUBMITTED TO City of Wildwood	PHONE (352) 303-8506	DATE 7/30/10
STREET 602 4th St.	JOB NAME	
CITY, STATE AND ZIP CODE Wildwood, FL 34785	JOB LOCATION Senior Services Building	

We hereby submit specifications and estimates for:

Remove layers of roof	One <u> X </u>	Two <u> </u>	
Install new felt paper	# 15 <u> </u>	# 30 <u> X </u>	
Install new eave metal	Yes <u> X </u>	No <u> </u>	Color: <u> </u>
Install new valley flashing	Yes <u> X </u>	No <u> </u>	
Install new pipe flashing	Yes <u> X </u>	No <u> </u>	
Install new exhaust vents	Yes <u> X </u>	No <u> </u>	
Install <u> 50 </u> Ln. ft. of new ridge vents.			
Install <u> </u> year bond Class "A" Fiberglass fungus resistant shingles.			
Brand <u> </u> Color <u> </u>			

Clean out gutters and haul away trash caused from roof job and do a magnetic clean up.

Other Replace the following amounts of lumber included in contract

 114 linear feet of 1x6 fascia board, eight 2x6 rafter tails and

 two 4x8 sheets of CDX plywood.

 Additional wood, see terms on back.

25 yr. 3 Tab \$ <u> 5,960.00 </u>	30 yr. Architectual \$ <u> 6,220.00 </u>	Metal Other \$ <u> 12,200.00 </u>
Workmanship guaranteed <u> Five </u> years against leaks.		
All of the above to be completed in a substantial and workmanlike manner for the sum of <u> </u> Dollars (\$ <u> </u>).		

Payments to be made as follows: Upon Completion

This price includes all license, insurance, bonds and taxes.

We sincerely appreciate your business. Serving Central Florida area for 26 years.

This proposal subject to acceptance within 30 days and is void thereafter at the option of the undersigned.

Submitted By Don Bowler
Signature Sales Representative

Acceptance of Contract

You are hereby authorized to furnish all materials and labor required to complete the work according to the terms above and the conditions on the back of this contract, for which we agree to pay the amounts itemized above.

Signature: _____	Date: _____
Signature: _____	Date: _____

Thank you!

Quality Workmanship
By Qualified Roofers

Gordon Roofing Company

Leesburg
(352) 728-2888
(352) 728-2180 Fax

703 Thomas Ave., Ste 104
Leesburg, FL. 34748
State Cert # CCC037011

Lady Lake
(352)753-8006
(352) 728-2180 Fax

Aug. 11, 2010

City of Wildwood
Public Works Dept.
Wildwood, Florida 34785

ATTN: Gene

RE: 602 4th Street, The Senior Services Building

- Remove existing shingles and haul to landfill.
- Replace any rotten plywood at an additional cost of \$50.00 per 4'X8' sheet installed.
- Install 2"X6" rafter tails on front and rear.
- Install new 1"X6" fascia board.
- Install new brown aluminum vented soffitt and aluminum fascia metal on front and rear.
- Install brown drip edge and 15# felt dry in.
- Apply 25 year 3-tab fiberglass asphalt shingles.
- Clean up debris.

PRICE: -----\$7,200.00

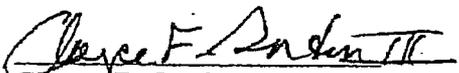
*Optional roof vents three (3) 4 ft. offridge vents installed--\$200.00

5-year warranty from Gordon Roofing Co. against leaks caused from faulty workmanship.

25 year shingle warranty from manufacturer.

We appreciate the opportunity to bid this work. If I can be of further assistance, please feel free to call.

Sincerely,


Joyce F. Gordon III

If bid is accepted, please sign copy and return.



Homes By Lewis Bros, Inc.

10481 S.W. 60th TERRACE - BUSHNELL, FL 33513
PHONE (352) 793-5373 - FAX (352) 793-4430



Connie Lewis
President

Lic. # CRC 1328844
Lic. # CCC 1325871
Lic. # CBC 038469
Lic. # EC 13002009

PAGE 01
3. NEW BUSINESS - ACTION REQUIRED
f. (2) Approval requested from Public Works Director on the quotes for re-roofing of the Senior Services Center on 4th Street

CONTRACT/PROPOSAL SUBMITTED TO:		PHONE: 303-8506	DATE: 8-10-10
NAME: City of Wildwood - Gene		ALTERNATE PHONE:	
STREET: 602 4th St		MAILING ADDRESS:	
CITY: Wildwood		STREET:	
STATE: FL 34785		CITY:	STATE:

We hereby submit specifications and estimates for:

- Remove and replace using 25 year 3 tab shingles 27 squares
- Use 30 lb felt
- Replace any badwood, fascia and soffit
- Install all new drip edge and ridge vent
- customer to chose color: _____

Seven thousand six hundred forty dollars (\$ 7640.00) with payment to be made as follows:
50% down and balance due upon completion of contract

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond control. Contractor will not be responsible for any removable and non-removable items. This proposal subject to acceptance within 30 days and is void thereafter at the option of the undersigned. Final payment is due upon completion of the job. After 30 days customer is subject to interest on the balance.

Authorized signature: *Connie Lewis*

ACCEPTANCE OF CONTRACT/PROPOSAL

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED:
Date _____

Signature _____
Signature _____

**City of Wildwood
Water Department**

Memo



To: Robert Smith, City Manager
From: Ron Allen, Water Director *RA*
CC: File
Date: August 5, 2010
Re: Poly-orthophosphate

The City of Wildwood has been doing business with Dumont for four years. They have provided a superior product than their competitors at lower costs to us. The service we have received is par to none. The sales representative, Kenny Williams, has come forward to pass on to us the current savings that the City of Zephyrhills has contracted.

The City of Zephyrhills had three companies; DSI (\$9.45/gal), Dumont (\$6.95/gal), and Shannon (\$7.87/gal) provide bids. Dumont won the bid at \$6.95 per gallon. We are currently paying Dumont \$8.95 per gallon. This would amount to a savings of \$2.00 per gallon.

I received quotes from two other suppliers that we have used in the past. Pristine Water Solutions at \$8.40 per gallon and DSI at \$10.50 per gallon.

Based on the quotes I received and the bids for the City of Zephyrhills, I recommend that we accept Dumont's contract offer to lower their charges for Poly-orthophosphate for a year to \$6.95 per gallon and having the option for four one-year renewal periods.

Attached is Dumont's offer and email that I received from Kenny Williams. I recommend that we accept the City of Zephyrhills' bid process and piggy back off of their contract.

DUMONT

City of Wildwood
100 North Main Street
Wildwood, FL 34785
Mr. Ron Allen

Re: Water Poly-orthophosphate Services

Mr. Allen,

The Dumont Company is pleased to be serving the City Of Wildwood. I'm contacting you concerning the ClearFlow Poly-orthophosphate that we are currently serving to the Huey and 501 Water Treatment Plants. In March of 2009 we began service for the poly-orthophosphate at a rate of \$8.95 per gallon for mini bulk delivery and providing the bulk tanks at each site. Over the past several months the cost for the raw phosphate material has dropped back to its original market. For almost two years the market was on an increase but leveled out, then in the past year has decreased. We would like to secure you on this decreased market.

We have been serving the City of Zephyrhills for their poly-orthophosphate treatment and when our contract recently expired with them they went out for bid. Through that bid process Dumont was awarded the contract to provide services for the poly-orthophosphate. Dumont would like to offer the City of Wildwood Water Department a "piggy back" off of this bid. I have attached the bid packet for your review and if you see that it would be in the best interest for the City to accept we ask that you please present it to the finance department for approval.

Dumont will provide each site with the specified poly-orthophosphate blends and tanks as follows:

Clearflow PT7036
125 gallon tank
Huey Water Treatment Plant
801 Huey St
Wildwood FL 34785

Clearflow PT8036
Well #1 one 165 gallon tank
Well #2 two 165 gallon tank
Prison Water Treatment Plant
469 CR 501
Wildwood FL 34785

As the utility is aware Dumont is the current supplier for the poly-orthophosphate for the corrosion protection at the water treatment facility. The Dumont Company is the manufacture and distributor of its ANSI/NSF 60 Standard certified drinking water treatment chemicals. Therefore the chain of custody is never broken during transportation or delivery.

The Dumont Company is glad to offer its Clearflow PT 7036 for Huey Street Water Plant. This product has a blend of 70/30 poly-orthophosphate resulting in a ratio of 25.2% poly and 10.8% ortho having a 36% active ingredient as PO4. The specific gravity is 1.38 – 1.4 and having a pH range of 4-7.

For the Prison Plant The Dumont Company offers its Clearflow PT8036. This product has a blend of 80/20 poly-orthophosphate resulting in a ratio of 28.8% poly and 7.2% ortho having a 36% active ingredient as PO4. The specific gravity is 1.38 – 1.4 and having a pH range of 4-7

Dumont will directly deliver products into storage tanks supplied by Dumont at no additional charge through out contract.

The Dumont Company manufactures the drinking water chemicals at its manufacturing facility at 812 Eyrie Drive Oviedo, FL 32765. The product for the City of Wildwood is transported to one of

Dumont's five warehouses located at 13825 SR 471 Webster, FL 33597. The warehouse manager at the Tarrytown location is Chuck Baker. His telephone number is 813-241-7074. This facility has three truck drivers who are all DOT licensed and have certification for handling and delivering chemicals. The Dumont Company has many other resources throughout the state. Dumont has five other branches located in Oviedo, Labelle, Hollywood, Starke and Marathon Florida. These facilities all have a warehouse manager with a minimum of one driver and a maximum of three. All of Dumont's facilities are equipped to respond to emergency deliveries or any other emergency that takes place.

Dumont's manufacturing facility is inspected twice a year by Underwriters Laboratories Inc. and Dumont's chemist who oversees all production in Dumont's manufacturing facility. These inspections are to insure that facility manager Tom Cartwright is conforming to ANSI/NSF Standard 60 drinking water chemical regulations. The facility has SOP's in place to insure that all batches have a lot number and that all blends meet specifications laid out in SOP's for blend ratios. All batches are carefully checked by laboratory personnel Eddie Norton and logged into compliance logs. Batch samples are collected and stored for future references.

The Dumont Company has assigned the following technical team to the utility which includes Charlie Baker, David Rivers, J.T. Rainey and Kenny Williams. This technical team will oversee the system and perform routine evaluations as specified in the RFP as well as safety training and inspection. Please see attached resumes in bid packet.

The price is \$6.95 per gallon and the bid specifications allow for any blend and requires that the supplier provide bulk tanks with mini bulk deliveries. Please see the bid specifications for further supplier requirements. The contract is for twelve months with four one year renewal options.

The cost savings based on the usage from March 1st 2009 through February 1st 2010 which was as follows:

The Dumont Company, Inc.

Items Sold to Customers

For the Period From Mar 1, 2009 to Feb 1, 2010

Filter Criteria includes: 1) Customer IDs: Multiple IDs. Report order is by Customer ID, Item ID. Report is printed in Detail Format.

Customer ID	Name	Item ID	Qty	Stocking U/M	Item Description
CWL-Huey	City of Wildwood - Huey Street	DPT7036	945.00	GL	ClearFlow PT-7036 BULK GL
CWL-Plant Well #1	City of Wildwood-Plant Well #1	DPT8037	1,190.00	GL	ClearFlow PT-8037 BULK GL
CWL-Plant Well #2	City of Wildwood-Plant Well #2	DPT8037	2,180.00	GL	ClearFlow PT-8037 BULK GL

The total gallons used during this period were 4315 at \$8.95 per gallon for a total cost of \$38619.25. With the price reduction in the piggy back bid option for \$6.95 per gallon the utility would save estimated cost of \$8630.00 per year.

We hope that you will consider this and accept it. If you have any questions please don't hesitate to contact myself or Mr. Cartwright.

Kenny Williams
 Customer Service Technician
 The Dumont Co., Inc.
 381 S. Central Ave., Oviedo, FL 32765
 Tel: 800-330-1369
 Cell: 352-303-5773
 Fax: 800-524-9315
 Kenny.Williams@dumontchemicals.com

From: Kenny Williams [kenny.williams@dumontchemicals.com]
Sent: Saturday, July 24, 2010 8:01 PM
To: ronallen@cfl.rr.com
Cc: Ron Cartwright
Subject: Dumont Poly-orthophosphate
Attachments: Polyorthophosphate piggy back.pdf

Mr. Allen,
The Dumont Company is pleased to be serving the City Of Wildwood. I'm contacting you concerning the NearFlow Poly-orthophosphate that we are currently serving to the Huey and 501 Water Treatment plants. In March of 2009 we began service for the poly-orthophosphate at a rate of \$8.95 per gallon for mini bulk delivery and providing the bulk tanks at each site. Over the past several months the cost for the raw phosphate material has dropped back to its original market. For almost two years the market was on an increase but leveled out, then in the past year has decreased. We would like to secure you on this decreased market.

We have been serving the City of Zephyrhills for their poly-orthophosphate treatment and when our contract recently expired with them they went out for bid. Through that bid process Dumont was awarded the contract to provide services for the poly-orthophosphate. Dumont would like to offer the City of Wildwood Water Department a "piggy back" off of this bid. I have attached the bid packet for your review and if you see that it would be in the best interest for the City to accept we ask that you please present it to the finance department for approval.

The price is \$6.95 per gallon and the bid specifications allow for any blend and requires that the supplier provide bulk tanks with mini bulk deliveries. Please see the bid specifications for further supplier requirements. The contract is for twelve months with four one year renewal options.

We hope that you will consider this and accept it. If you have any questions please don't hesitate to contact myself or Mr. Cartwright.

DUMONT

Kenny Williams
Customer Service Technician
The Dumont Co., Inc.
11 S. Central Ave., Oviedo, FL 32765
Tel: 800-330-1369
Tel: 352-303-5773
Tel: 800-524-9315
kenny.williams@dumontchemicals.com

POLY-ORTHOPHOSPHATE SERVICE AGREEMENT

THIS AGREEMENT is made on the _____ of _____, between the City of Wildwood (hereinafter referred to as “City”) and The Dumont Company, Inc.(hereinafter referred to as “Contractor”).

It is mutually agreed between City and Contractor as follows:

1. The RFQ.

The City of Zephyrhills issued RFQ #35-10-02 and awarded a contract to contractor. A copy of the RFQ and contract are attached hereto and made a part of this agreement. Hereinafter the “RFQ”. All portions of the RFQ not in conflict with the provisions of this agreement shall be considered a part of this agreement.

2. Duration and Termination

This Agreement shall continue in effect for one Year, commencing from _____, through _____ with up to four (4) one year renewal options. The contractor shall submit a renewal request in writing 45 days prior to the contract end date. Any changes in price or services must be agreed upon in writing by both parties.

3. Performance

Contractor agrees to perform services as a certified manufacturing facility for drinking water chemicals. Contractor’s duties include but not limited to: providing poly-orthophosphate for the drinking water system treatment, with technical assistance for continual enhancement of poly-orthophosphate treatment in the same manner and of the same type as listed in the RFQ. The following poly-orthophosphate and tanks will be provided as follows for the water treatment plants:

- Clearflow PT7036
125 gallon tank
Huey Water Treatment Plant
801 Huey St
Wildwood FL 34785
- Clearflow PT8036
Well #1 one 165 gallon tank
Well #2 two 165 gallon tank
Prison Water Treatment Plant
469 CR 501
Wildwood FL 34785

4. Time of Service

Contractor agrees to fully perform and comply with and provide the same terms and obligations provided for in the for services under this agreement. Services under this agreement will be provided by the contractor Monday – Friday, at the city’s preference of time of day, at regularly scheduled deliveries coordinated with the city.

5. Cost

- a. The cost will be as indicated as the gallonage rate in the terms and conditions of the RFQ which is \$6.95 per gallon.
- b. Payment will be made by the City on a 30 day basis for the services and product supplied by invoice amount.

6. Compliance With Laws & Regulations

Contractor agrees as a condition of City's duty to perform under terms of this agreement, to be in compliance with all applicable laws and regulations of the Local, State and Federal governments.

7. Entire Agreement

This agreement and the RFQ contains the entire contract between the parties, and any representations that may have been made before the signing of this agreement are nonbonding, void, and of no effect. Neither party has relied on such prior representations in entering into this Agreement.

This agreement is executed by the parties as of the date stated at the beginning of the agreement.

CITY OF WILDWOOD

THE DUMONT COMPANY

By _____
Mayor Ed Wolf

By: _____
President Ron Cartwright

Date _____

Date _____

**CITY OF WILDWOOD
EXECUTIVE SUMMARY**

SUBJECT: Teen Court

REQUESTED ACTION: FYI

Work Session (Report Only)
 Regular Meeting

DATE OF MEETING: 9/14/10
 Special Meeting

CONTRACT: N/A

Effective Date: _____
Managing Division / Dept: _____

Vendor/Entity: _____
Termination Date: _____

BUDGET IMPACT: \$0

Annual
 Capital
 N/A

FUNDING SOURCE: _____

EXPENDITURE ACCOUNT: _____

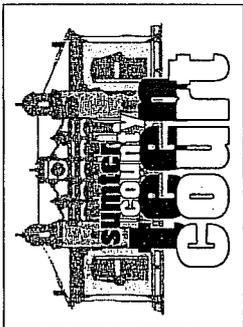
HISTORY/FACTS/ISSUES:

Mayor and Commission,

I recently met with Erin Munz, Coordinator for Sumter County Teen Court (brochure attached). They have requested the use of City Hall for their program on the 3rd Thursday of each month from 5-8pm. There are currently no schedule conflicts for the use of City Hall on the dates they have requested and there will be volunteer City staff on hand to ensure the security of the utilized areas. Staff recommends approval of the use of City Hall for the Teen Court Program.

Regards,

Robert Smith



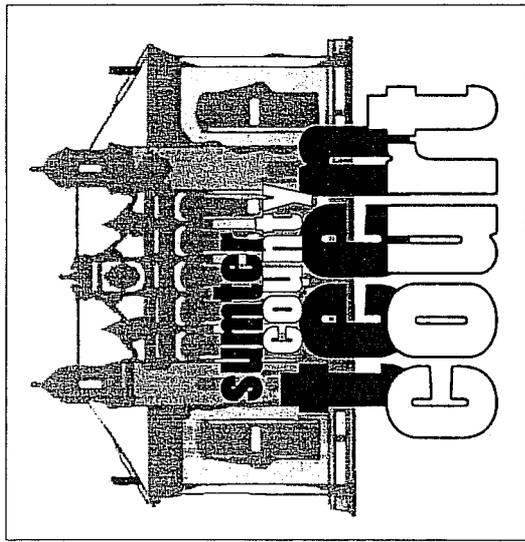
What is Teen court?

Teen Court is a diversion program for first time juvenile offenders who admit their guilt. Guilt is not an issue in Teen Court, it is strictly a sentencing phase. Those who are accepted and successfully complete the program will have their charges dropped by the State Attorney.

How Does it Work?

1. Defendants must be between the ages of 10 and 17.
2. Defendants must have no prior record. Upon being charged with a first time misdemeanor offense they will be referred to Teen Court by the Department of Juvenile Justice, the Assistant State Attorney or the Juvenile Court Judge.
3. The defendants must admit their guilt and agree to be sentenced by a jury of his or hers peers.
4. The defendant and a parent or guardian must sign a "Waiver of Speedy Trial".

5. The parent or guardian must participate in a Teen Court intake.
6. The defendant must agree not to commit another delinquent act while enrolled in the program. A second charge will result in expulsion from Teen Court.
7. The defendant must appear for a sentencing hearing with a parent or guardian and sign a contract with Teen Court agreeing to perform the sanctions by a certain due date.
8. Student Volunteers serve as defense and prosecution attorneys. They are assigned a case at 5:00pm on the dates Teen Court is scheduled. They prepare their cases from 5:00pm to 6:00pm. Police reports, witness statements and information from the Teen Court Intake are provided. Defense Attorneys also meet with the defendants during this hour.
9. At 6:00pm promptly a judge will take the bench and preside over the proceedings. Circuit Judges, County Court Judges and Attorneys serve as Teen Court Judges. All present will be administered the "Oath of Confidentiality" by the student volunteer bailiff and the case is then presented by the student volunteer attorneys. The jury consists of other teens who volunteer as jurors and other defendants who are serving jury duty.



209 North Florida Avenue
Bushnell, FL 33513
(352) 793-0215
Erin Munz, Coordinator

A Pre-Trial Intervention Program



Why have a Teen Court ?

- 10. Upon the jury returning from the deliberation room with a sentence the volunteer court clerk records the sentence.
- 11. The defendant and parent or guardian sign a contract with the Teen Court agreeing to perform the conditions of the sentence by a certain due date.

12. Upon successful completion of the Teen Court program the Teen Court Coordinator will issue a completion certificate and the Assistant State Attorney will drop the case.

In the event the defendant fails to complete the program successfully the case will be referred back to the Assistant State Attorney for formal prosecution.

All volunteers sign up at 5:00pm with the student volunteer who serves as the Court Clerk.

All volunteers and defendants must be picked up at 7:30pm. Should the proceedings run past 7:30pm their rides will be at the courthouse waiting on them. There are times court will be over prior to 7:30 and we will wait with your child for their parent or designated driver to arrive.

How Can you Help ?

Teen Court was implemented in Sumter County by Gloria R. Hayward, Clerk of the Circuit Court in October of 1997.

Student Volunteers interested in serving as jurors, prosecutors, defense attorneys, bailiffs, and clerks are always needed. Training sessions are scheduled periodically throughout the year.

Student Volunteers Requirements:

- * Must be between 10 & 17 years of age (& 18 year old Senior Students)
- * Must turn in a volunteer waiver form.
- * Must be in good academic standing.
- * Must abide by the rules of the program
- * Must abide by the

"Oath of Confidentiality"

Teen Court is held from 5:00pm to 7:30pm on the 1st Tuesday and the 3rd Thursday of each month.

For additional information about Teen Court call (352) 793-0215

**Ask for Erin Munz
Teen Court Coordinator**

From The Desk Of The City Clerk

Joseph Jacobs

September 2, 2010

TO: Mayor and Commissioners

**RE: Appointment of Canvassing Board
December 7, 2010 Referendum Election**

Please take action to officially appoint the 2010 Canvassing Board for the December 7, 2010 Special election.

Recommended are:

Joseph Jacobs	City Clerk
Marena Roberts	Asst. City Clerk
Eddie Reeser	Chief of Police
Ed Wolf	Mayor
Mayor Pro-Tem	Ronald Allen

Your Attention to this matter is appreciated.

**CITY OF WILDWOOD
EXECUTIVE SUMMARY**

3. NEW BUSINESS-ACTION REQUIRED g.3 General Items
for Consideration Discussion/Approval of CDBG - Osceola
Ave; Pitt/Stone Streets; and CR232 mill and resurface

SUBJECT: CDBG – Grant Opportunity: City Drainage Improvements

REQUESTED ACTION: FYI

- Work Session (Report Only)
 Regular Meeting

DATE OF MEETING: 9/14/10
 Special Meeting

CONTRACT: N/A
Effective Date: _____
Managing Division / Dept: _____

Vendor/Entity: _____
Termination Date: _____

BUDGET IMPACT: \$0

- Annual
 Capital
 N/A

FUNDING SOURCE: _____

EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

Mayor and Commission,

City Staff recently met with our contracted grant writer, Andy Easton of Andy Easton & Associates. The purpose of the meeting was to explore the various grant opportunities that may assist the City in funding projects approved in the FY 10-11 Budget. Projects discussed included Champagne Farms Well/Plant, Downtown Drainage, and various recreational grants. Based upon Mr. Easton's experience and expertise, the projects best suited for grant funding are the Osceola Ave and Pitt/Stone St. improvement projects identified in the KHA Drainage study. The grant sought would be a Community Development Block Grant. These improvements meet the intent of the grant as well as other required conditions which would score the City into the funding category. CR 232 milling and resurfacing was also included in the project list to maximize the grant opportunity and alleviate budget constraints for next year.

The amount requested would be for \$700,000 with a local match of \$125,000 (\$825,000 total). This match would give the City additional points for award. Currently in FY 10-11 budget, the City allotted \$294,000 for the Pitt/Stone St. project. The breakdown for the grant would be as follows:

- Pitt/Stone Improvements \$294,000
- Osceola Ave Improvements: \$367,000
- CR 232 Mill and Resurface: \$75,000
- Engineering, Grant Writing/Admin: \$89,000

Staff would ask for a favorable recommendation to move forward in the process of applying for the CDBG grant.

Regards,

Robert Smith

Potential CDBG Grant Application Score for
 City of Wildwood
 Grant Application Deadline 11-15-10

CDBG-NR Grant Application Scoring Activities	Possible Points
CWN Score	68.95
% City Minority	60
Housing Workshops	15
Special Designation Score	20
Percent very low income persons	30
Percent Low income persons	135
cost per house	40
cost per beneficiary	100
Goal Pts	50
Pre- designed project	100
Grant History Score	100
DEP consent order	0
Local Match	25
Total Possible Score for 2010	743.95
lowest funded score 2009:	643.71

DCA Score - cannot change
 max points if City has 21.6% minority employees
 max points for two fair housing workshops
 max points for being a REDI Community
 max points if 30% of area served are very low income persons
 max points if 70% of area served are Low income persons
 max points if 100 low income houses are in the service area
 max points if 150 low income people live in the service area
 max points for drainage improvements
 max points if project is designed prior to grant application deadline of November 15, 2010
 points awarded if City had no CDBG in past 5 years (City cannot claim these points)
 points awarded for an FDEP violation (City cannot claim these points)
 max points for \$125,000 in local funds contributed to project

preliminary

A Strategy for Wildwood to increase its CDBG grant score for the 2010 Application Cycle

**FFY 2009 Small Cities CDBG Neighborhood Rehabilitation Applications
 Ranked by Applicants' Total Self Scores***

RANK	APPLICATION NUMBER	APPLICANT NAME	GRANT REQUEST	PROJECT IMPACT SCORE	EEO/FAIR HOUSING SCORE	CWNS SCORE	TOTAL SELF-SCORE	
1	NA17	Hilliard	\$700,000.00	650.00	80.00	43.42	773.42	
2	NA01	Glen St. Mary	\$600,000.00	597.10	80.00	91.87	768.97	
3	NA35	Calhoun County	\$700,000.00	Claim 100 points for having the project designed prior to the November 15, 2010 grant application deadline	0.00	127.96	752.58	
4	NA09	Cottdondale	\$600,000.00		3.22	64.86	718.08	
5	NA10	Hernando County	\$750,000.00		0.61	115.09	716.79	
6	NA15	Greenville	\$600,000.00		5.00	143.33	712.68	
7	NA32	Palmetto	\$750,000.00		5.00	98.56	711.33	
8	NA42	Liberty County	\$700,000.00		0.00	92.57	697.57	
9	NA23	Fruitland Park	\$700,000.00	588.08	68.68	40.80	697.56	
10	NA25	Williston	\$650,000.00	475.00	75.00	143.15	693.15	
11	NA19	Chiefland	\$650,000.00	Claim 100 points for not having a Housing, Neighborhood or Commercial CDBG grant within the past 5 years (ED grants are excluded).	3.57	208.52	685.92	
12	NA33	Florida City	\$750,000.00		5.00	41.07	683.75	
13	NA18	Hampton	\$600,000.00		0.00	108.41	683.06	
14	NA14	Lawtey	\$600,000.00		0.00	112.84	677.84	
15	NA04	Zolfo Springs	\$650,000.00		0.42	151.48	666.90	
16	NA36	Okaloosa County	\$750,000.00		3.69	116.57	658.66	
17	PROJECTS WITH SCORES HIGH ENOUGH TO BE FUNDED BY CDBG			\$000.00	341.13	15.00	91.02	653.17
18	TO BE FUNDED BY CDBG			\$000.00	450.00	100.00	100.86	650.86
19	NA30	Callahan	\$000,000.00	500.00	100.00	43.71	643.71	
20	NA11	Newberry	\$700,000.00	350.00	41.00	31.14	642.54	
21	PROJECTS WITH SCORES TOO LOW TO BE FUNDED BY CDBG			\$000.00	443.79	75.00	123.96	642.75
22	TO BE FUNDED BY CDBG			\$000.00	480.00	80.00	77.21	637.21
23	NA38	Greensboro	\$600,000.00	435.00	55.00	125.38	615.38	
24	NA29	Moore Haven	\$650,000.00	380.44	56.40	167.29	604.13	
25	NA27	Quincy	\$750,000.00	475.00	100.00	27.80	602.80	
26	NA02	Fellsmere	\$700,000.00	444.83	62.32	91.57	598.72	
27	NA05	Midway	\$650,000.00	360.00	85.00	137.66	582.66	
28	NA03	White Springs	\$600,000.00	359.14	79.89	141.55	580.58	
29	NA26	Palatka	\$750,000.00	450.00	75.00	47.21	572.97	
30	NA20	Chipley	\$700,000.00	Claim 25 points for agreeing to contribute \$125,000 in local funds to the project.	3.57	44.62	568.19	
31	NA06	Brooker	\$600,000.00		5.00	48.61	553.61	
32	NA22	Clay County	\$750,000.00		5.44	128.08	545.44	
33	NA40	Worthington	\$600,000.00	400.00	00.00	30.89	540.89	
34	NA34	Okeechobee County	\$750,000.00	400.00	69.11	67.16	536.27	
35	NA08	Maccleddy	\$700,000.00	400.00	75.00	53.76	528.76	
36	NA41	Lake Butler	\$650,000.00	290.00	75.14	162.91	528.05	

743.95
 643.95
 543.95



Initial Wildwood CDBG Grant application score - no local match and no pre-engineering 518.95

*The rankings on this table are based on the scores that the applicants gave themselves. The scores and rankings are subject to change. The final rankings will be available after the Small Cities Community Development Block Grant staff performs completeness reviews of the applications and makes site visits.

NOTICE OF PROPOSED TAX INCREASE

The City of Wildwood has tentatively adopted a measure to increase its property tax levy.

Last Year's property tax levy:

A:	Initially proposed tax levy.....	<u>\$ 1,202,966</u>
B:	Less tax reductions due to value Adjustment Board and other assessment Changes,,,	\$ <u>24,923</u>
C:	Actual property tax levy.....	<u>\$ 1,178,043</u>

This Year's proposed tax levy:.....\$ 1,211,202

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

DATE: September 28, 2010
TIME: 7:00 P.M.
PLACE: CITY COMMISSION MEETING CHAMBERS
CITY HALL, 100 NORTH MAIN STREET
TOWN: WILDWOOD, FLORIDA 34785

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

Publish in September 23^{, 2010} SCT edition only.

MUST BE a 1/4 page ad.
HEADLINE IN A TYPE NO SMALLER THAN 18 POINT

Must appear on same page adjacent to the City of Wildwood Budget Summary Ad.

Not to be placed in the legal or classified section.

**BUDGET SUMMARY
CITY OF WILDWOOD - FISCAL YEAR 2010-2011**

GENERAL FUND 4.2145							Total
ESTIMATED REVENUES		**General Fund**	**Special Revenue Fund** Greenwood Cemetery	** Enterprise Water/Sewer Refuse	Funds ** Industrial Park	**Trust & Agency Fund**	Total
		TAXES: MILLAGE PER \$1000					
Ad valorem Taxes	4.2145	\$ 1,143,296	\$ -	\$ -	\$ -	\$ -	\$ 1,143,296
Ad valorem Taxes TIF Funds (CRA)	4.2145	\$ 67,906	\$ -	\$ -	\$ -	\$ -	\$ 67,906
UTILITY TAXES		\$ 380,000	\$ -	\$ -	\$ -	\$ -	\$ 380,000
FRANCHISE TAXES		\$ 575,000	\$ -	\$ -	\$ -	\$ -	\$ 575,000
INTERGOVERNMENTAL REVENUES		\$ 1,303,771	\$ -	\$ -	\$ -	\$ -	\$ 1,303,771
DEVELOPMENT SERVICES (PLANNING & ZONING)		\$ 166,000	\$ -	\$ -	\$ -	\$ -	\$ 166,000
CHARGES FOR SERVICES		\$ -	\$ -	\$ 4,055,000	\$ -	\$ -	\$ 4,055,000
WATER AND WASTEWATER CONNECTION AND TIE FEES		\$ -	\$ -	\$ 490,000	\$ -	\$ -	\$ 490,000
SUMTER COUNTY(ADMIN FEES) BUILDING SERVICES		\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
SUMER COUNTY DISPATCH COMPENSATION		\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
CODE ENFORCEMENT		\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000
Fines & Forfeitures		\$ 46,250	\$ -	\$ -	\$ -	\$ -	\$ 46,250
Interest Income		\$ 23,000	\$ 600	\$ 600	\$ -	\$ -	\$ 24,200
Building Rents & Leases		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Growers Market Proceeds		\$ 17,640	\$ -	\$ -	\$ -	\$ -	\$ 17,640
FDOT Reimbursement		\$ 6,481	\$ -	\$ -	\$ -	\$ -	\$ 6,481
The Villages/Amended Utility Agreement		\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
The Villages/ 2nd Amended Utility Agreement		\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Dixie Youth Baseball Registrations		\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Life Flight Lease Payments		\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000
Summer Camp Funding/ Registration Fees		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Tax Incremental District Funding/ County (CRA)		\$ 125,068	\$ -	\$ -	\$ -	\$ -	\$ 125,068
Private Contributions/Summer Camp		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Auction Proceeds/ Sale of Properties		\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Quarterly Fuel Tax Refunds		\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Police User Fees		\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000
Miscellaneous		\$ 17,500	\$ 3,950	\$ -	\$ -	\$ -	\$ 21,450
Parks & Recreation Program Activities		\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
TOTAL SOURCES		\$ 4,397,912	\$ 4,550	\$ 4,545,600	\$ -	\$ -	\$ 8,948,062
TRANSFERS IN:							
Industrial Park (TO GENERAL FUND)		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Water/Sewer Revenue (TO GENERAL FUND)		\$ 405,560	\$ -	\$ -	\$ -	\$ -	\$ 405,560
CRA (REDEVELOPMENT DISTRICT) ADMIN. COSTS		\$ 19,297	\$ -	\$ -	\$ -	\$ -	\$ 19,297
FUND BALANCES/RESERVES/NET ASSETS-WATER/SEWER		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCES/RESERVES/NET ASSETS-INDUSTRIAL PARK		\$ -	\$ -	\$ -	\$ 32,080	\$ -	\$ 32,080
FUND BALANCES/RESERVES/NET ASSETS-GENERAL FUND		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCES/RESERVES/NET ASSETS-POLICE IMPACT FEES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCES/RESERVES/NET ASSETS-PARKS & REC IMPACT FEES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCES/RESERVES/NET ASSETS-CRA		\$ 308,366	\$ -	\$ -	\$ -	\$ -	\$ 308,366
TOTAL TRANSFERS-FUND BALANCES & RESERVES		\$ 743,223	\$ -	\$ -	\$ 32,080	\$ -	\$ 775,303
TOTAL REVENUES, TRANSFERS & BALANCES		\$ 5,141,135	\$ 4,550	\$ 4,545,600	\$ 32,080	\$ -	\$ 9,723,365
EXPENDITURES							
General Governmental Services		\$ 1,317,528	\$ -	\$ -	\$ -	\$ -	\$ 1,317,528
Public Safety		\$ 1,801,384	\$ -	\$ -	\$ -	\$ -	\$ 1,801,384
Physical Environment		\$ -	\$ -	\$ 2,925,514	\$ -	\$ -	\$ 2,925,514
Transportation		\$ 873,597	\$ -	\$ -	\$ -	\$ -	\$ 873,597
Economic Environment		\$ -	\$ -	\$ -	\$ 22,080	\$ -	\$ 22,080
Culture & Recreation		\$ 414,298	\$ 725	\$ -	\$ -	\$ -	\$ 415,023
Community Redevelopment District		\$ 79,929	\$ -	\$ -	\$ -	\$ -	\$ 79,929
Debt Service		\$ 121,631	\$ -	\$ 1,109,874	\$ -	\$ -	\$ 1,231,505
TRANSFERS OUT:		\$ -	\$ -	\$ 405,560	\$ 10,000	\$ -	\$ 415,560
CRA ADMIN FEES TO GENERAL FUND		\$ 19,297	\$ -	\$ -	\$ -	\$ -	\$ 19,297
SPECIAL PROJECTS:							
COMP PLAN AMENDMENTS (516)		\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
TRAFFIC CIRCULATION STUDY (516)		\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 11,000
SUMMER CAMP PROGRAM (572)		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
SENIOR SERVICES BUILDIG ROOF REPAIR (572)		\$ 5,960	\$ -	\$ -	\$ -	\$ -	\$ 5,960
COMP PLAN UPDATES (CRA)		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
SIGNAGE GRANT-DOWNTOWN BUSINESSES (CRA)		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
CITY HALL SIGN (CRA)		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
PAINTING GRANT-DOWNTOWN BUSINESSES (CRA)		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
ENTRANCE SIGNS FOR MEDIANS (CRA)		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
DEMOLITION-BLIGHTED STRUCTURES (CRA)		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
HIGH STREET TREE REMOVAL/ROAD REPAIR (CRA)		\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000
PITT & STONE STREET DRAINAGE PROJECT (CRA)		\$ 293,304	\$ -	\$ -	\$ -	\$ -	\$ 293,304
SIDEWALKS (CRA)		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
TOTAL EXPENDITURES		\$ 5,078,928	\$ 725	\$ 4,441,948	\$ 32,080	\$ -	\$ 9,553,681
Fund Balance/Reserve/Net Assets-General Fund Operations		\$ 39,397	\$ -	\$ -	\$ -	\$ -	\$ 39,397
Fund Balance/Reserve/Net Assets-Police Impact Fees		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance/Reserve/Net Assets- Parks & Rec. Impact Fees		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance/Reserve/Net Assets-CRA-Tax District		\$ 22,810	\$ -	\$ -	\$ -	\$ -	\$ 22,810
Fund Balance/Reserve/Net Assets- Water TIE Fees		\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000
Fund Balance/Reserve/Net Assets-Wastewater TIE Fees		\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
Fund Balance/Reserve/Net Assets-Enterprise Fund Operations		\$ -	\$ -	\$ 63,652	\$ -	\$ -	\$ 63,652
TOTAL FUND BALANCES/RESERVES, NET ASSETS		\$ 62,207	\$ 3,825	\$ 103,652	\$ -	\$ -	\$ 169,684
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES		\$ 5,141,135	\$ 4,550	\$ 4,545,600	\$ 32,080	\$ -	\$ 9,723,365

The Tentative, adopted, and/or final budgets are on file in the office of the above referenced taxing authority as a public record.

**CITY OF WILDWOOD
EXECUTIVE SUMMARY**

**3. NEW BUSINESS—ACTION REQUIRED g. 5 General
Items for Consideration** Discussion/approval to explore
possibility of emergency interconnection with Coleman
water system

SUBJECT: Coleman Emergency Water Interconnection

REQUESTED ACTION: FYI

- Work Session (Report Only)
 Regular Meeting

DATE OF MEETING: 9/14/10
 Special Meeting

CONTRACT: N/A

Effective Date: _____
Managing Division / Dept: _____

Vendor/Entity: _____
Termination Date: _____

BUDGET IMPACT: \$0

- Annual
 Capital
 N/A

FUNDING SOURCE: _____

EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

Mayor and Commission,

On September 9th I attended the City of Coleman Workshop. The purpose of the workshop was to discuss the Interlocal Joint Planning Agreements with the County. As part of those discussions the issue of the City of Coleman's water system was discussed.

At a previous meeting with their Utility Director, I informed him of an opportunity to create an emergency interconnection due to the fact that we are extending lines to the Coleman Fire Station as well as the Wildwood Springs development. The reason for the interconnection would be to provide emergency back up service to not only their customers if there is a failure but to ours as well. The interconnection point would have a pressure valve and a meter in order to maintain flows and calculate cost of service when needed. The cost of the interconnection would be split between both municipalities.

Staff recommends that the Commission appoint the City Manager as the point of contact to explore this option with the City of Coleman and bring back the finding to a future Commission meeting.

Regards,

Robert Smith

5. RECONVENE AS MEMBERS OF THE CRA (Community Redevelopment Agency)

- a. Discussion/consent requested re: Osceola Avenue land acquisition (Attachment-Board Option)

6. ADJOURN

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City of Wildwood, Florida

100 N. Main Street  
Wildwood, Florida 34785

5. COMMUNITY REDEVELOPMENT AGENCY  
(d) Discussion/consent requested re: Osceola Avenue  
land acquisition

TO: Mayor/Commissioners

FROM: David Grimm, City Projects Planner/Coordinator

RE: CRA Drainage Study / Osceola Street

DATE: September 14, 2010

Through their CRA Drainage Study, Kimley-Horn has identified the area of Osceola Avenue and Stanley Avenue as a priority for storm drainage mitigation.

Three undeveloped parcels are currently available for sale in this exact area. Rick Busche from Kimley-Horn and I visited the parcels and determined that the location appeared promising.

Kimley-Horn ran a preliminary analysis that assumed utilizing the three parcels for storm drainage and the report showed a marked improvement would occur.

I enlisted Guy Simmons to perform an appraisal of the properties and that appraisal provided a total market value of \$45,000, equal to the asking price of the properties.

I would request Commission approval to enter into preliminary negotiations for the purchase of the three parcels. Any negotiations would be entirely contingent on the City receiving positive results from soil borings and testing prior to purchase.

**APPRAISAL OF REAL PROPERTY**

**LOCATED AT:**

Corner of N. Warfield Ave & Osceola Ave.  
Lots 4,5 & 6 Blk D Mission Heights PB 2 PG 4 1/2  
Wildwood, Fl 34785

**FOR:**

City of Wildwood  
100 N. Main St., Wildwood, Fl 34785

**AS OF:**

8/10/ 2010

**BY:**

Guy Simmons  
State Certified General Appraiser#RZ1989  
Simmons Appraisal Services  
P.O. Box 879  
Bushnell, Fl 33513  
352-793-8200

# LAND APPRAISAL REPORT

Main File No. 1099-016  
1099-016  
File No. 1099-016

**IDENTIFICATION**

Borrower City of Wildwood Census Tract 9902.00 Map Reference S05-T19-R23  
 Property Address Corner of N. Warfield Ave & Osceola Ave.  
 City Wildwood County Sumter State FL Zip Code 34785  
 Legal Description Lots 4,5 & 6 Blk D Mission Heights PB 2 PG 4 1/2  
 Sale Price \$45,000 Date of Sale N/A Loan Term N/A yrs. Property Rights Appraised  Fee  Leasehold  De Minimis PUD  
 Actual Real Estate Taxes \$461.58 (yr) Loan charges to be paid by seller \$ N/A Other sales concessions N/A  
 Lender/Client City of Wildwood Address 100 N. Main St., Wildwood, FL 34785  
 Occupant Vacant Lots Appraiser Guy Simmons Instructions to Appraiser Asset Acquisition-Owner of record is Gloria V Rankin, 15531 SW 13th Cir., Ocala, FL 34473

**NEIGHBORHOOD**

|                            |                                                |                                                |                                                      |                                        |                               |                                          |                               |                               |
|----------------------------|------------------------------------------------|------------------------------------------------|------------------------------------------------------|----------------------------------------|-------------------------------|------------------------------------------|-------------------------------|-------------------------------|
| Location                   | <input checked="" type="checkbox"/> Urban      | <input type="checkbox"/> Suburban              | <input type="checkbox"/> Rural                       | Employment Stability                   | <input type="checkbox"/> Good | <input checked="" type="checkbox"/> Avg. | <input type="checkbox"/> Fair | <input type="checkbox"/> Poor |
| Built Up                   | <input type="checkbox"/> Over 75%              | <input checked="" type="checkbox"/> 25% to 75% | <input type="checkbox"/> Under 25%                   | Convenience to Employment              | <input type="checkbox"/>      | <input checked="" type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>      |
| Growth Rate                | <input type="checkbox"/> Fully Dev.            | <input checked="" type="checkbox"/> Rapid      | <input type="checkbox"/> Steady                      | Convenience to Shopping                | <input type="checkbox"/>      | <input checked="" type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>      |
| Property Values            | <input type="checkbox"/> Increasing            | <input checked="" type="checkbox"/> Stable     | <input type="checkbox"/> Declining                   | Convenience to Schools                 | <input type="checkbox"/>      | <input checked="" type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>      |
| Demand/Supply              | <input type="checkbox"/> Shortage              | <input type="checkbox"/> In Balance            | <input checked="" type="checkbox"/> Oversupply       | Adequacy of Public Transportation      | <input type="checkbox"/>      | <input checked="" type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>      |
| Marketing Time             | <input type="checkbox"/> Under 3 Mos.          | <input type="checkbox"/> 4-6 Mos.              | <input checked="" type="checkbox"/> Over 6 Mos.      | Recreational Facilities                | <input type="checkbox"/>      | <input checked="" type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>      |
| Present Land Use           | <input type="checkbox"/> 50% 1 Family          | <input type="checkbox"/> 5% 2-4 Family         | <input type="checkbox"/> 5% Apts.                    | Adequacy of Utilities                  | <input type="checkbox"/>      | <input checked="" type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>      |
|                            | <input type="checkbox"/> 5% Industrial         | <input type="checkbox"/> % Vacant              | <input type="checkbox"/> 10% Vacant                  | Property Compatibility                 | <input type="checkbox"/>      | <input checked="" type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>      |
| Change in Present Land Use | <input checked="" type="checkbox"/> Not Likely | <input type="checkbox"/> Likely (*)            | <input checked="" type="checkbox"/> Taking Place (*) | Protection from Detrimental Conditions | <input type="checkbox"/>      | <input checked="" type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>      |
|                            | (*) From <u>Vacant</u> To <u>Improved</u>      |                                                |                                                      | Police and Fire Protection             | <input type="checkbox"/>      | <input checked="" type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>      |
| Predominant Occupancy      | <input checked="" type="checkbox"/> Owner      | <input type="checkbox"/> Tenant                | <input type="checkbox"/> 15 % Vacant                 | General Appearance of Properties       | <input type="checkbox"/>      | <input checked="" type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>      |
| Single Family Price Range  | \$ <u>50</u> to \$ <u>175</u>                  |                                                | Predominant Value \$ <u>90-150</u>                   | Appeal to Market                       | <input type="checkbox"/>      | <input checked="" type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>      |
| Single Family Age          | <u>New</u> yrs. to <u>65</u> yrs.              |                                                | Predominant Age <u>25-45</u> yrs.                    |                                        |                               |                                          |                               |                               |

Comments including those factors, favorable or unfavorable, affecting marketability (e.g. public parks, schools, view, noise): The neighborhood is the City of Wildwood located in the northern section of Sumter County. The city offers limited amenities, however, all major amenities are available just outside the boundary of the city in the Villages of Sumter. Composition of housing is mostly single family homes varying in age. Limited new housing development within the city but transaction is taking place.

**SITE**

Dimensions 272 X 150 = 40,800.94 Sq. Ft. or Acres  Corner Lot  
 Zoning classification Single Family Residential Present Improvements  do  do not conform to zoning regulations  
 Highest and best use  Present use  Other (specify) Improved Residential  
 Elec.  Public  Other (Describe) \_\_\_\_\_ OFF SITE IMPROVEMENTS  
 Gas  \_\_\_\_\_ Street Access  Public  Private Topo Level to Sloping  
 Water  \_\_\_\_\_ Surface Asphalt Size .94 Acre/3 Lots  
 San. Sewer  \_\_\_\_\_ Maintenance  Public  Private Shape Typical  
 Underground Elect. & Tel.  Sidewalk  Street Lights View Typical  
Storm Sewer  Curb/Gutter  Drainage City Drainage System  
 Is the property located in a HUD identified Special Flood Hazard Area?  No  Yes  
 Comments (favorable or unfavorable including any apparent adverse easements, encroachments, or other adverse conditions): According to FEMA Flood Map Community-Panel Number 120299 0005C, the subject is in Zone C, area of minimum flooding. However, due to road construction, changes in topography and the date of the flood map being 12/26/80, a survey is recommended that identifies the bench marks for the site.

The undersigned has recited three recent sales of properties most similar and proximate to subject and has considered these in the market analysis. The description includes a dollar adjustment reflecting market reaction to those items of significant variation between the subject and comparable properties. If a significant item in the comparable property is superior to or more favorable than the subject property, a minus (-) adjustment is made thus reducing the indicated value of subject; if a significant item in the comparable is inferior to or less favorable than the subject property, a plus (+) adjustment is made thus increasing the indicated value of the subject.

| ITEM                             | SUBJECT PROPERTY                                            | COMPARABLE NO. 1                                                           | COMPARABLE NO. 2                                                           | COMPARABLE NO. 3                                                           |
|----------------------------------|-------------------------------------------------------------|----------------------------------------------------------------------------|----------------------------------------------------------------------------|----------------------------------------------------------------------------|
| Address                          | Corner of N. Warfield Ave & Osceola Ave, Wildwood, FL 34785 | James Road, Fruitland Park, FL 34731                                       | SE 155th Place, Summerfield, FL 34491                                      | CR 46, The Villages, FL 32162                                              |
| Proximity to Subject             |                                                             | 11.20 miles E                                                              | 10.52 miles N                                                              | 5.45 miles NE                                                              |
| Sales Price                      | \$ 45,000                                                   | \$ 23,000                                                                  | \$ 12,000                                                                  | \$ 19,900                                                                  |
| Price Sq.Ft.                     | \$ 1.10                                                     | \$ 1.76                                                                    | \$ .96                                                                     | \$ 1.63                                                                    |
| Data Source                      | N/A                                                         | MLSG4646123                                                                | MLSG4653289                                                                | MLSG4657345                                                                |
| Date of Sale and Time Adjustment | DESCRIPTION                                                 | DESCRIPTION                                                                | DESCRIPTION                                                                | DESCRIPTION                                                                |
|                                  | N/A                                                         | 3/10                                                                       | 7/10                                                                       | 4/10                                                                       |
| Location                         | Wildwood/Urban                                              | Suburban                                                                   | Suburban                                                                   | Suburban                                                                   |
| Site/View                        | 40,800 sf or .94 Ac                                         | 13,090 sf or .30 Ac                                                        | 12,500 sf or .29 Ac                                                        | 12,197 sf or .28 Ac                                                        |
| Access                           | Good                                                        | Good                                                                       | Good                                                                       | Good                                                                       |
| Topography                       | Sloping to low                                              | Level                                                                      | Level                                                                      | Level                                                                      |
| Zoning                           | Residential                                                 | Residential                                                                | Residential                                                                | Residential                                                                |
| Sales or Financing Concessions   | N/A                                                         |                                                                            |                                                                            |                                                                            |
| Net Adj. (Total)                 |                                                             | <input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -5,000 | <input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -5,000 | <input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -5,000 |
| Indicated Value of Subject       |                                                             | Net: 21.7% \$ 18,000                                                       | Net: 41.7% \$ 7,000                                                        | Net: 25.1% \$ 14,900                                                       |

**MARKET DATA ANALYSIS**

Comments on Market Data: Sales data for residential lot sales in the City of Wildwood were older than a year, therefore, the appraiser extended the search for similar type of properties in similar markets like the City of Wildwood. Population density for the location of these sales was very similar to the City of Wildwood and not adjustments were applied for location.

Comments and Conditions of Appraisal: The appraisal request is for three lots in the City of Wildwood. The lot nearest Stanley Avenue is below road grade. Utility is available to the lots and based on the flood map for the city, none of the lots were identified as flood prone, however, observation of the lots indicates a sloping factor that effects lot 2 and 3 with lot 3 subject to overflow from drainage from adjoining roads and property adjacent to the site. Consideration was given to topography with adjustments applied to all the comparables as superior in topography.

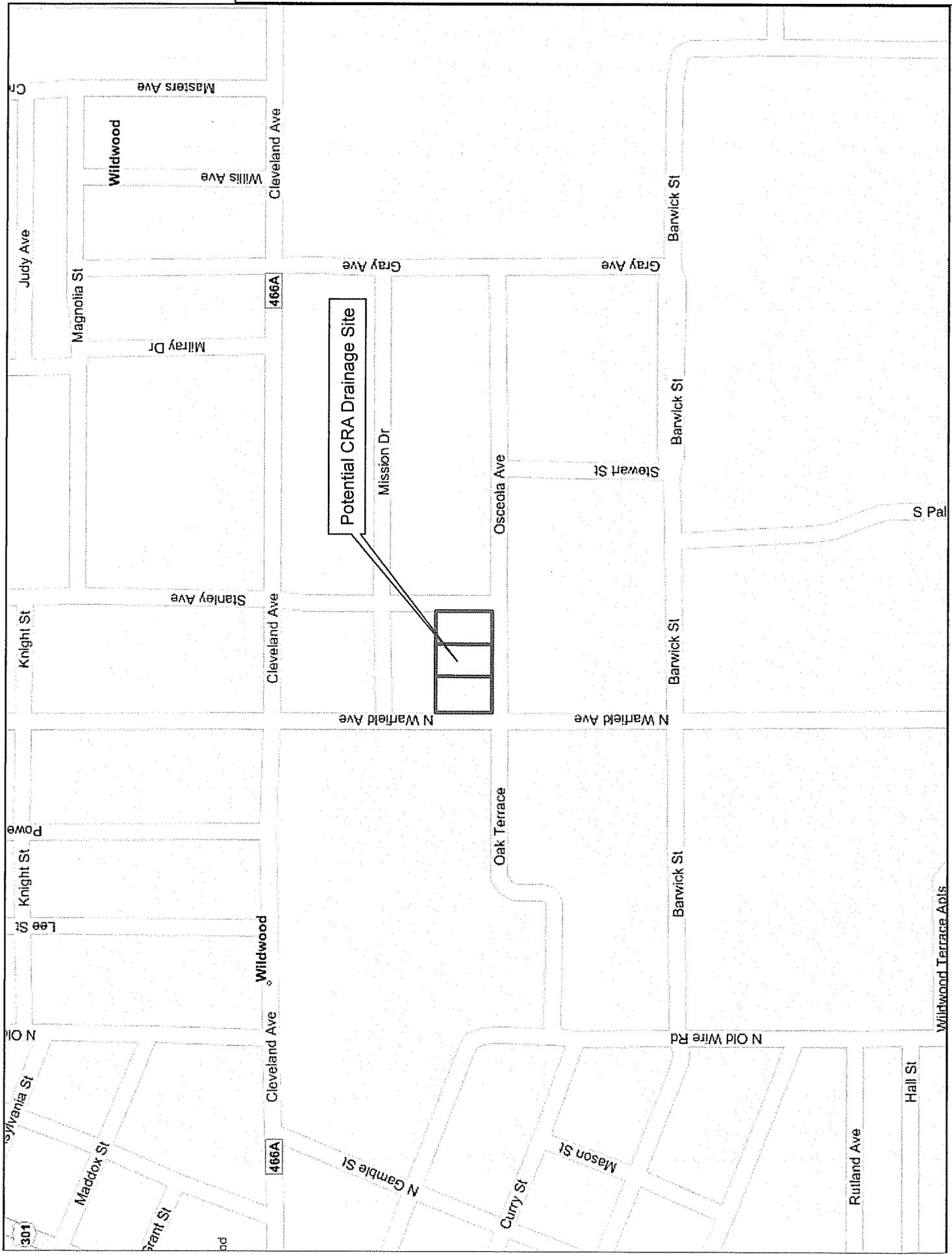
Final Reconciliation: The Sales Comparison Approach is the best method in the valuation of vacant land. Based on an analysis of the sales and market conditions, the estimated market value for the subject is \$45,000.

**RECONCILIATION**

I ESTIMATE THE MARKET VALUE, AS DEFINED, OF SUBJECT PROPERTY AS OF August 10, 2010 to be \$ 45,000  
 The Sales Comparison Approach is the best method in the valuation of vacant land and was the only approach used in the appraisal report.  
 Based on the analysis of the sales presented, the estimated market for the subject as of the date of the report is \$45,000.  
 Appraiser(s) Guy Simmons Review Appraiser (if applicable)  Did  Did Not Physically Inspect Property

5. COMMUNITY REDEVELOPMENT AGENCY (a) Discussion/consent requested re: Osceola Avenue land acquisition





### Flood Map

|                  |                                          |        |        |       |                   |
|------------------|------------------------------------------|--------|--------|-------|-------------------|
| Borrower/Client  | City of Wildwood                         |        |        |       |                   |
| Property Address | Corner of N. Warfield Ave & Osceola Ave. |        |        |       |                   |
| City             | Wildwood                                 | County | Sumter | State | FL Zip Code 34785 |
| Lender/Client    | City of Wildwood                         |        |        |       |                   |

5. COMMUNITY REDEVELOPMENT AGENCY (a) Discussion/consent requested re: Osceola Avenue land acquisition

