

INVITATION TO BID



PARKS AND REC POLE BARN For CITY OF WILDWOOD

ITB# 2026-08

**City of Wildwood
100 N Main Street
Wildwood, FL 34785**

PRE-BID MEETING: NONE

LAST DAY FOR QUESTIONS: MAY 28, 2026 | 12:00 PM

SUBMITTAL DUE DATE: JUNE 4, 2026 | 3:00 PM

For all requests or questions relating to this solicitation, please contact:
Tika Black, Procurement Program Manager
Phone: 352-932-3053 or E-Mail: tblack@wildwood-fl.gov

ITB # 2026-08 PARKS AND REC POLE BARN

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Pre-Bid Teams Info

NONE

Bid Opening Teams Info

Microsoft Teams meeting
Join: <https://teams.microsoft.com/join/221087333179096?p=35he0ziovw0jylb1zi>
Meeting ID: 221 087 333 179 096
Passcode: cs6CK7mU

PART 1 - VENDOR INFORMATION FORM

Name of Firm, Entity or Organization: _____

Federal Employer Identification Number (FEIN): _____

State of Florida License Number (If Applicable): _____

Name of Contact Person: _____

Title: _____

E-Mail Address: _____

Mailing Address: _____

Street Address (if different): _____

City, State, Zip: _____

Telephone: _____ **Fax:** _____

Organizational Structure – Please Check One: _____

Corporation Partnership Proprietorship Joint Venture Other

If Corporation: _____

Date of Incorporation: _____ **State of Incorporation:** _____

States Registered in as Foreign Corporation: _____

Authorized Signature: _____

Print Name: _____

Signature: _____

Title: _____

Phone: _____

This document must be completed and returned with your Submittal.

PART 1 - INTENT AND GENERAL INFORMATION

INVITATION TO BID

Sealed BIDS will be received by the CITY OF WILDWOOD at City Hall located at 100 N Main Street, Wildwood, Florida 34785 until **3:00 PM on June 4, 2026**. Sealed bids shall be delivered to the “Utilities Department” window in City Hall. Proposers shall take careful notice of the following conditions of this Invitation to Bid:

- Submissions by FAX or other electronic media other than via DEMANDSTAR will **NOT** be accepted under any circumstances. Late submissions will **NOT** be accepted under any circumstances.
- Submitters may withdraw and/or replace qualifications at any time until the deadline for submission of bids.
- All questions received by May 28, 2026 by 12:00 p.m., will be considered. Questions will not be answered over the phone. Questions regarding the ITB process must be in writing and emailed to Tika Black, tblack@wildwood-fl.gov.
- Do not attempt to contact any staff member or any person other than Tika Black for questions relating to this project. Anyone attempting to lobby CITY OF WILDWOOD representatives may be disqualified.
- Any bidder affected adversely by an intended decision with respect to the award of any bid, shall file with the City Clerk’s Office for the CITY OF WILDWOOD, a written notice of intent to file a protest not later than 3 business days (excluding Saturdays, Sundays, and legal holidays), after the posting of the Notice of Intent to Award. Bid protest procedures may be obtained in The City Clerk’s Office, City Hall, 100 N Main Street, Wildwood, Florida 34785 between 8:00 A.M. to 5:00 P.M. Monday through Friday.
- IT IS THE SOLE RESPONSIBILITY OF EACH RESPONDENT TO MONITOR WILDWOOD’S WEBSITE (WWW.WILDWOOD-FL.GOV) FOR ANY AND ALL BID DOCUMENTS, **INCLUDING ADDENDUMS**.

CONFLICT OF INTEREST

If any officer, director, or agent of your organization is also an employee of the City of Wildwood, then you shall clearly identify in your response the name of the individual(s) and the position he or she holds in your organization. Further, you shall disclose the name(s) of any City employee(s) who owns, directly or indirectly, any interest in your organization or any of its branches. This does not include stock in a publicly traded organization unless the individual holds more than a ten-percent (10%) stake. You shall complete and have notarized a Conflict of Interest Form (Form A-1) and include it in your qualifications package.

If there is a conflict of interest as defined above and by Florida Statutes, Chapter 112, Part III, Code of Ethics for Public Officers and Employees, then the respondent cannot be considered for award

RESTRICTED DISCUSSIONS

From the date of issuance of the ITB until final CITY OF WILDWOOD action, the Respondent shall not discuss the ITB or any part thereof with any employee, agent, or representative of the CITY OF WILDWOOD except as expressly authorized by the CITY OF WILDWOOD point of contact identified in this ITB above for this solicitation. Violation of this restriction will result in REJECTION of the Respondent’s qualifications package.

No negotiations, decisions, or actions shall be initiated or executed by the Respondent as a result of any

discussions with any CITY OF WILDWOOD employee. Only those communications that are in writing from the authorized CITY OF WILDWOOD point of contact, **Tika Black**, shall be considered pertinent to this ITB. Only communications from the Respondent that are signed and in writing will be recognized by the CITY OF WILDWOOD as duly authorized expressions on behalf of the Respondent.

AWARD

It is understood that the CITY OF WILDWOOD is not obligated to make an award under or as a result of this ITB or to award such contract. The CITY OF WILDWOOD reserves the right to award such contract, if any, to the best qualified Respondent(s).

The CITY OF WILDWOOD has the sole discretion and reserves the right to cancel this ITB, and to reject any and all qualifications packages, to waive any and all informalities and/or irregularities, or to re-advertise with either the identical or revised specifications, if it is deemed to be in the CITY OF WILDWOOD's best interests to do so.

STANDARD INSURANCE REQUIREMENTS

The Contractor shall maintain, on a primary basis and at its sole expense, at all times while performing work for the City of Wildwood, the "Standard Insurance Requirements" described herein. Contractors responding to a Request for Proposal, Request for Qualifications, or an Invitation to Bid shall provide with their submittal, a Certificate of Insurance (COI) or a letter from the insurance company stating required coverage is obtainable. Prior to commencement of any work being done for the City of Wildwood, a COI will be required. Work is defined as any service provided to the City of Wildwood by a vendor/Contractor who must access City property in order to provide the service(s). The requirements contained herein, as well as the City's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Contractor under this contract.

Financial Rating of Insurance Companies All insurance companies must have financial rating of **A** or higher by A.M. Best Company, Inc. with the exception of self-insured insurance companies.

Commercial General Liability Insurance The Contractor shall maintain Commercial General Liability Insurance at a limit of liability not less than **\$1,000,000** each occurrence and **\$2,000,000** annual aggregate. Due to the nature of the work involved, Contractors performing program and / or contract management services are required to maintain **\$1,000,000** each occurrence and **\$1,000,000** annual aggregate. The coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Independent Contractors, Broad Form Property Damage, X-C-U Coverage, Contractual Liability or Cross Liability. The self-insured retention or deductible shall not exceed \$25,000.

Business Automobile Liability Insurance The Contractor shall maintain Business Automobile Liability Insurance at a limit of liability not less than **\$500,000** each occurrence. Coverage shall include liability for owned, non-owned & hired automobiles. In the event the Contractor does not own automobiles, the Contractor shall maintain coverage for hired & non-owned auto liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

Worker's Compensation Insurance & Employers Liability Insurance The Contractor shall maintain its own Worker's Compensation Insurance & Employers Liability in accordance with Florida Statute Chapter 440. **(NOTE: Elective exemptions or coverage through an employee leasing arrangement will be on a case by case basis).**

Umbrella or Excess Liability Insurance (needed for large contracts) The Contractor shall maintain either a Commercial Umbrella or Excess Liability Insurance at a limit of liability not less than **\$2,000,000** each occurrence and **\$2,000,000** aggregate. The Contractor shall endorse the CITY OF WILDWOOD as an "Additional Insured" on the Umbrella or Excess Liability Insurance, unless the Commercial Umbrella/Excess Liability Insurance provides coverage on a pure "True Follow-Form" basis, or the CITY OF WILDWOOD is

automatically defined as an additional protected person. Any self-insured retention or deductible shall not exceed \$25,000.

Professional or Errors & Omissions Liability Insurance (when applicable) The Contractor shall maintain a Professional Liability or Errors & Omissions policy at a limit of liability no less than \$2,000,000. The Contractor shall endorse the CITY OF WILDWOOD as an “Additional Insured” on the Professional and/or Errors & Omissions Liability Insurance.

Additional Insured The Contractor shall endorse the CITY OF WILDWOOD as an Additional Insured on the Commercial General Liability Insurance with a CG 2010 Additional Insured – CITYs, Lessees, or Contractors, or CG2026 Additional Insured – CITYs, Lessees, or Contractors – Scheduled Person or Organization endorsement, or similar endorsement providing equal or broader Additional Insured coverage.

In addition, the Contractor shall endorse the CITY OF WILDWOOD as an Additional Insured under the Contractor’s Commercial Umbrella/Excess Liability as required herein.

Indemnification The Contractor shall indemnify and hold harmless the CITY OF WILDWOOD and their elected officials, employees and volunteers from and against all claims, damages, losses and expenses, including legal costs, arising out of or resulting from the performance of this contract, provided that any such claim, damage, loss or expenses is attributed to bodily injury, sickness, disease, personal injury or death, or to injury to or destruction of tangible property including the loss or loss of use resulting there from and is caused in whole or in part by any negligent act or omission of the Contractor. .

Deductibles, Coinsurance Penalties, & Self-Insured Retention The Contractor shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, coinsurance penalty, self-insured retention, or coverage exclusion or limitation. For deductible amounts that exceed the amounts stated herein that are acceptable to the CITY OF WILDWOOD, the Contractor shall, when requested by the CITY OF WILDWOOD, maintain a Commercial Surety Bond in an amount equal to said deductible amount.

Waiver of Subrogation The Contractor shall provide a Waiver of Subrogation in favor of the CITY OF WILDWOOD, Contractor, subContractor, architects, or engineers for each required policy providing coverage during the life of this Contract. When required by the insurer, or should a policy condition not permit the Contractor to enter into a pre-loss agreement to waive subrogation without an endorsement, then the Contractor shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or an equivalent endorsement. This Waiver of Subrogation requirement shall not apply to any policy which includes a condition specifically prohibiting such an endorsement, or voids coverage should the Contractor enter into such an agreement on a pre-loss basis.

Right to Revise or Reject The CITY OF WILDWOOD reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverages and endorsements based on insurance market conditions affecting the availability or affordability of coverage; or changes in the scope of work/specifications affecting the applicability of coverage. Additionally, the CITY OF WILDWOOD reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein, or any insurer(s) providing coverage due to its poor financial condition or failure to operate legally. In such events, the CITY OF WILDWOOD shall provide the Contractor written notice of such revisions or rejections.

No Representation of Coverage Adequacy The coverages, limits or endorsements required herein protect the primary interests of the CITY OF WILDWOOD, and these coverages, limits or endorsements shall in no way be required to be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect the Contractor against any loss exposures, whether as a result of the Project or otherwise.

Certificate(s) of Insurance (COI) The Contractor shall provide the CITY OF WILDWOOD with a COI clearly

evidencing that all coverage, limits and endorsements required herein are maintained and in full force and effect. A minimum thirty (30) day endeavor to notify due to cancellation or non-renewal of coverage shall be identified on each Certificate of Insurance. In the event the CITY OF WILDWOOD is notified that a required insurance coverage will cancel or expire during the period of this Contract, the Contractor agrees to furnish the CITY OF WILDWOOD prior to the expiration of such insurance, a new Certificate of Insurance evidencing replacement coverage. When notified by the CITY OF WILDWOOD, the Contractor agrees not to continue work pursuant to this Contract, unless all required insurance remains in effect.

The CITY OF WILDWOOD shall have the right, but not the obligation, of prohibiting the Contractor from entering the Project site until a new COI is provided to the County evidencing the replacement coverage. The Contractor agrees the CITY OF WILDWOOD reserves the right to withhold payment to the Contractor until evidence of reinstated or replacement coverage is provided to the CITY OF WILDWOOD. If the Contractor fails to maintain the insurance as set forth herein, the Contractor agrees the CITY OF WILDWOOD shall have the right, but not the obligation, to purchase replacement insurance, and the Contractor agrees to reimburse any premiums or expenses incurred by the CITY OF WILDWOOD.

The Contractor agrees the Certificate(s) of Insurance shall:

1. Clearly indicate the CITY OF WILDWOOD has been endorsed on the Commercial General Liability Insurance with a CG 2010 Additional Insured – CITYs, Lessees, or Contractors, or CG 2026 Additional Insured – CITYs, Lessees, or Contractors – Scheduled Person or Organization endorsement, or similar endorsement providing equal or greater Additional Insured coverage.
2. Clearly indicate the CITY OF WILDWOOD is endorsed as an Additional Insured, or Loss Payee, on the Builder's Risk Insurance, and when applicable, Additional Insured on the Commercial Umbrella/Excess Liability Insurance as required herein.
3. Clearly identify each policy's limits, flat & percentage deductibles, sub limits, or self-insured retentions, which exceed the amounts or percentages set forth herein.
4. Clearly indicate a minimum thirty (30) day endeavor to notify requirement in the event of cancellation or non-renewal of coverage.
5. Forward original to and clearly indicate Certificate Holder and Additional Insured as follows:

City of Wildwood
100 N Main Street
Wildwood, FL 34785

The Contractor shall be responsible for all sub-Contractors and their insurance.

All deductibles or self-insured retention shall appear on the certificate(s) and shall be subject to approval by the CITY. At the option of the CITY, the insurer shall reduce or eliminate such deductible or self-insured retention; or the Contractor shall be required to procure a bond guaranteeing payment of losses and related claims expenses.

All insurance companies must be authorized to transact business in the State of Florida.

The CITY shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Contractor and/or subContractor providing such insurance.

Failure to obtain and maintain such insurance as set out above will be considered a breach of contract and

may result in termination of the contract for default.

Neither approval by the CITY of any insurance supplied by the Contractor, nor a failure to disapprove that insurance, shall relieve the Contractor of full responsibility of liability, damages and accidents as set forth herein

PART 2 - INTRODUCTION

PURPOSE

The City of Wildwood, Florida (“the CITY”) is issuing this Invitation to Bid (ITB) to solicit sealed bids from qualified and responsive vendors for the goods and/or services described herein. The CITY intends to award a contract to the lowest responsive and responsible bidder meeting the requirements set forth in this ITB.

PROJECT OBJECTIVES

The City of Wildwood is seeking competitive sealed bids from qualified vendors to provide the goods and/or services as specified in the Scope of Work contained in this ITB. The objective of this solicitation is to obtain high-quality services and/or materials at the lowest responsive and responsible bid price, in accordance with applicable Florida law and CITY procurement policies

SELECTION PROCESS

Selection of the successful bidder shall be made in accordance with applicable provisions of the Florida Statutes and the City of Wildwood procurement requirements through the following process:

1. **Invitation to Bid (ITB).** Award shall be made to the lowest responsive and responsible bidder whose bid conforms to the requirements of this ITB.
2. Bids will be publicly opened at the time and place specified in this ITB.
3. The CITY reserves the right to waive minor informalities or irregularities in bids received, to request clarification of bid information, and to determine bidder responsibility.

Following review and verification of responsiveness and responsibility, the CITY intends to award a contract to the lowest responsive and responsible bidder

BID SUBMISSION FORMAT AND REQUIREMENTS

To be considered, prospective bidders must submit a complete bid package as required by the ITB checklist of items found in Part 1. Bidders must provide all requested forms, certifications, pricing information, and supporting documentation necessary to demonstrate compliance with the ITB requirements.

Failure to submit all required documentation may result in the bid being deemed non-responsive

GENERAL SELECTION CRITERIA

Award of this contract shall be made to the lowest responsive and responsible bidder whose bid meets the requirements and specifications set forth in this ITB and is determined to be in the best interest of the CITY.

In determining responsiveness and responsibility, the CITY may consider:

- Compliance with all bid submission requirements.
- Ability, capacity, and skill of the bidder to perform the contract.
- Whether the bidder can perform the contract within the time specified.
- The quality, availability, and adaptability of the goods or services to the particular use required.
- The bidder’s experience and past performance on similar projects.
- References, if requested.

Any other factors permitted by applicable law that demonstrate the bidder’s responsibility and capability

ADDITIONAL CONDITIONS

- **Right to Reject:** The CITY reserves the right to reject any or all bids received, to waive informalities or irregularities, to request additional information, or to extend the deadline for submittals when determined to be in the best interest of the CITY.
- **Confidentiality of Documents:** Upon receipt by the CITY, bids shall become the property of the CITY without compensation to the bidder, for disposition or usage by the CITY at its discretion. Bid

documents are subject to public records laws of the State of Florida.

- **Costs to Prepare Bids:** The CITY assumes no responsibility or obligation to the bidders and will make no payment for any costs associated with the preparation or submission of bids.
- **Equal Employment Opportunity:** During the performance of this Contract, the Contractor agrees as follows: The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, national origin, place of birth, or physical handicap. thoroughly regarding any and all conditions and requirements that may in any manner affect cost, progress or performance of the work to be performed under the Contract. Ignorance on the part of the CONTRACTOR will in no way relieve him/her of the obligations and responsibilities assumed under the Contract.
- Should a vendor find discrepancies or ambiguities in, or omissions from the Scope of Work, or should he/she be in doubt as to their meaning, he/she shall at once notify the City of Wildwood in writing.

EXAMINATION OF BID DOCUMENTS

- Each bidder shall carefully examine the Scope of Work, specifications, and all other applicable documents and shall thoroughly familiarize themselves regarding any and all conditions and requirements that may in any manner affect cost, progress, or performance of the work to be performed under the Contract. Ignorance on the part of the Contractor will in no way relieve them of the obligations and responsibilities assumed under the Contract.
- Should a bidder find discrepancies, ambiguities, or omissions in the Scope of Work or other documents, or be in doubt as to their meaning, the bidder shall notify the City of Wildwood in writing prior to the deadline for questions.

INTERPRETATIONS, CLARIFICATIONS AND ADDENDA

- No oral interpretations will be made to any bidder as to the meaning of the ITB/Contract Documents. Any questions or requests for interpretation must be received IN WRITING by the City of Wildwood before the stated deadline to be considered. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, will be distributed prior to the established bid opening date. Each bidder shall acknowledge receipt of such addenda in the space provided on the Bid Form.
- In the event any bidder fails to acknowledge receipt of such addenda, the bid will nevertheless be construed as though the addenda had been received and acknowledged, and submission of the bid shall constitute acknowledgment of receipt of same. All addenda are part of the ITB Documents, and each bidder will be bound by such addenda, whether or not received. It is the responsibility of each bidder to verify that all addenda have been received prior to the established bid deadline.

GOVERNING LAWS AND REGULATIONS

The vendor is required to be familiar with and shall be responsible for complying with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work.

PREPARATION OF QUALIFICATION

Signature of the Vendor: The Vendor must sign the Bid Cover Sheet in the space provided for the signature. If the Vendor is an individual, the words "Doing Business As _____," must appear beneath such signature. In the case of a partnership, the signature of at least one of the partners must follow the firm name and the words, "Member of the Firm" should be written beneath such signature. If the Vendor is a corporation, the title of the officer signing the Bid on behalf of the corporation must be stated and evidence of his authority to sign the Bid forms must be submitted. The Vendor shall state in the Bid Cover Sheet the name and address of each person interested therein.

FISCAL YEAR FUNDING APPROPRIATION

Unless otherwise provided by law, a contract for supplies or services may be entered into for any period of

time deemed to be in the best interest of the City of Wildwood, provided the term of the contract and conditions of renewal or extension, if any, are included in the solicitation and funds are available for the fiscal period at the time of the contract. Payment and performance obligations for succeeding fiscal periods shall be subject to appropriation by the City of Wildwood funds thereafter.

When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be cancelled and the Contractor shall be entitled to reimbursement for the reasonable value of any nonrecurring cost incurred but not advertised in the price of the supplied or services delivered under the contract or otherwise recoverable.

TAX EXEMPT STATUS

The City of Wildwood is a governmental agency under Florida law and exempt from Florida sales tax. The tax exempt number will be provided upon request. This exemption does not apply to goods and services purchased separately by a Contractor in connection with its contract obligations. The Contractor shall be responsible for paying any taxes, fees, or similar payments that are required to be paid in connection with the contract work.

PROTECTION OF RESIDENT WORKERS

The City of Wildwood actively supports the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verification, and nondiscrimination. Under the INA, employers may hire only persons who may legally work in the United States (i.e. citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (I-9). The Contractor shall establish appropriate procedures and controls so no services or products under the Contract Documents will be performed or manufactured by any worker who is not legally eligible to perform such services or employment. The Contractor must be able to verify an employee's eligibility to work in the U.S. upon demand by the City of Wildwood throughout the duration of the contract.

CITY OF WILDWOOD

The City of Wildwood is a unit of local government and as such reserves the right to reject any and/or all ITB packages, reserves the right to waive any informalities or irregularities in the ITB or examination process, and reserves the right to award the ITB and/or contracts in the best interest of the City of Wildwood.

CONFLICT OF INTEREST DISCLOSURE

Each Respondent shall complete and have notarized the attached disclosure form of any potential conflict of interest that the Respondent may have due to ownership, contracts, or interest associated with this project.

PUBLIC ENTITY CRIMES

Pursuant to Section 287.132 and 287.133 Florida Statutes, the City, as a public entity, may not consider a qualifications package from, award any contract to, or transact any business in excess of the threshold amount set forth in Section 287.017 Florida Statutes with any person or affiliate on the convicted contractor list for the time periods specified unless such person has been removed from the list pursuant to law.

TRUTH IN NEGOTIATIONS

The Respondent certifies to Truth-in- negotiations and the wage rates and other factual unit cost supporting the compensation are accurate, complete, and current at the time of contracting. Further, the original contract amount and any additions thereto shall be adjusted to exclude any significant sums where the City determines the contract price was increased due to inaccurate, incomplete or non-current wage rates and other factual unit costs. Such adjustment must be made within one (1) year following the end of the contract.

RIGHT TO AUDIT RECORDS

The City of Wildwood shall be entitled to audit the books and records of the Contractor or any sub-Contractor to the extent that such books and records relate to the performance of the Agreement or any sub-contract to the Agreement. Such books and records shall be maintained by the Contractor for a period of three (3) years from the date of final payment under the Agreement and by the sub-Contractor for a period of three (3) years from the date of final payment under the sub-contract unless a shorter period is otherwise authorized in writing.

PART 2 - SCOPE OF WORK

NOTICE IS HEREBY GIVEN that the City of Wildwood will receive sealed bids for construction of **CITY OF WILDWOOD PARKS AND REC POLE BARN**.

All contractors licensed by the State of Florida are hereby invited to submit a bid on the above referenced project. Bids will be received until **3:00 PM on JUNE 4, 2026**, at the City Commission Chambers at the Wildwood City Hall, 100 North Main Street, Wildwood, Florida 34785 and via Demandstar.

DESCRIPTION OF WORK: Bids shall be submitted for furnishing, delivering, and installing all materials, equipment, and services, including labor for the Work, which generally involves the following activities:

The character and intended use of this proposed development shall be for the construction of a new 4,000 S.F. pole barn at Millennium Park.

Under this bid the contractor shall include all work necessary for the following components:

1. 40' x 100' pole barn building meeting all current building code requirements.
2. Concrete foundation (footings, column pads, slab, anchor bolts).
3. Concrete finish: Interior slab: smooth trowel finish.
4. Fire hydrant assembly (tapping sleeve, gate valve, 6" C900, DR-14 PVC)
5. Perimeter fencing (demo existing and install new fencing per site plan to match existing)
6. Engineered building plans and building permit will be required.
7. Site plan drawing and site plan permit are completed and included in the specifications package.

The contractor shall include all work, costs, labor, etc. to provide a fixed price for the above building including, but not limited to:

1. Review of building shop drawings with City of Wildwood for approval
2. All design calculations and permit plans
3. Building permit
4. Final certificate of occupancy

The successful bidder shall include a description of the building that will be provided under this proposal, including manufacturer information and structural details.

CONTRACT TIME: Construction time to achieve Substantial Completion is 60 consecutive calendar days from the date of the Notice to Proceed, with an additional 30 consecutive calendar days to achieve Final Completion. Total construction duration is 90 consecutive calendar days

PRE-BID MEETING: A pre-bid meeting will not be conducted.

**CITY OF WILDWOOD
DEVELOPMENT ORDER
PROJECT NUMBER 26-0059**

The City of Wildwood hereby finds that, after a review of the development plans, the proposed development is consistent with the goals, objectives, and policies of the City's Comprehensive Plan, Land Development Regulations, and Design District Standards. This Development Order is issued this 6th day of April 2026, to The City of Wildwood. The project is generally located 0.08 miles south of the intersection of Huey St. and S. St. Clair St., and legally described as follows:

DESCRIPTION: PARCEL(S) G08A100 and G08-D05

All of Gardendale, LESS Lots 1, 2, 3, 4, 5, 6, 9 and 10, Block A and ALSO LESS Lot 1, Block E, a subdivision according to the plat thereof recorded in Plat Book 2, page 31, Public Records of Sumter County, Florida.

AND

Begin at the Southeast corner of the NW ¼ of the NE ¼, run North 425.5 feet, thence run West 993.6, feet, thence run North 82.5 feet, thence run West 331 feet, thence South 508 feet, thence East to Point of Beginning, LESS the West 210 feet thereof, AND LESS begin 70 yards East of SW corner of NW ¼ of NE ¼ of Section 8, Township 19 South, Range 23 East, run East 140 yards, thence North 70 yards, thence West 140 yards, thence South 70 yards to Point of Beginning, being in Section 8, Township 19 South, Range 23 East, Sumter County, Florida.

CONTAINING 27 ACRES, MORE OR LESS.

This Development Order authorizes the construction of Parks and Rec Pole Barn including infrastructure and associated improvements for 26-0059.

Development plans were received on January 5th, 2026, and were approved on April 6th, 2026, by the Development Services Department. This Development Order is effective for one year with construction to begin from the issuance of the Development Services Department approval. The Engineer of record is Mohammed Nabil Murad, P.E. with Kimley-Horn and Associates, Inc. whose principal address is 1700 SE 17th St., Suite 200, Ocala, FL 34471.

Notes:

- ❖ Disclaimer in accordance with House Bill 7019: No portion of the property lies within portions of Flood Zone as per FEMA FIRM MAP 12119C0132D, Dated September 26th, 2013.
- ❖ Approval of this site plan does not approve any sign or its location; a separate sign application and fee is required.

THIS APPROVAL IS SUBJECT TO THE CITY'S RECEIPT OF ALL REQUIRED PERMITS PRIOR TO COMMENCING CONSTRUCTION.

**CITY OF WILDWOOD
DEVELOPMENT ORDER
PROJECT NUMBER 26-0059**



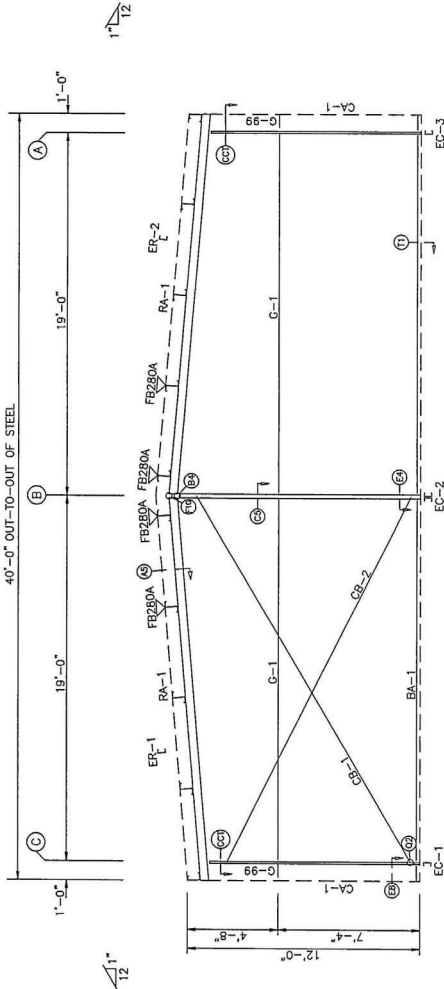
4/6/2026
DATE

Melanie D. Strickland, AICP, CPM
Development Services Director
City of Wildwood

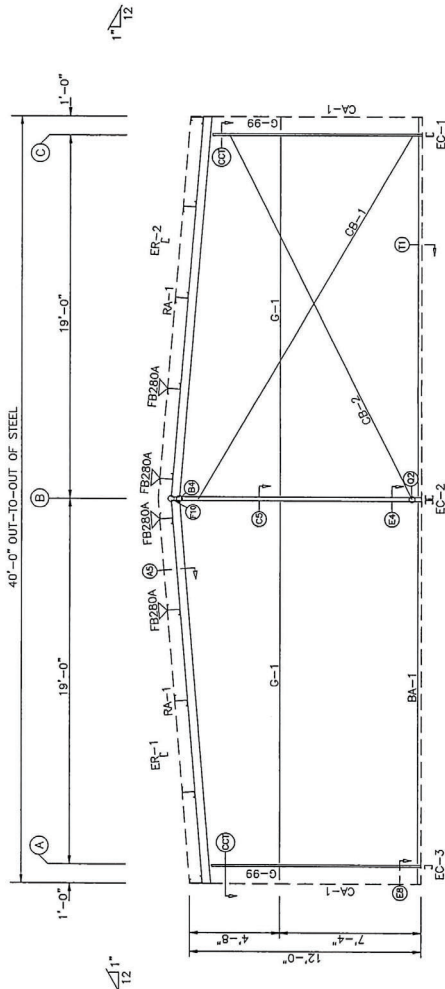
**THIS APPROVAL IS SUBJECT TO THE CITY'S RECEIPT OF ALL REQUIRED
PERMITS PRIOR TO COMMENCING CONSTRUCTION.**

BOLT TABLE

FRAME LINE	QUAN	TYPE	DIA	LENGTH
ER-1/ER-2	3	A325	5/8"	2"
Columns/Rof	2	A325	5/8"	2"

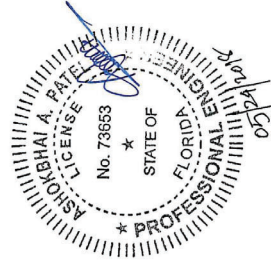
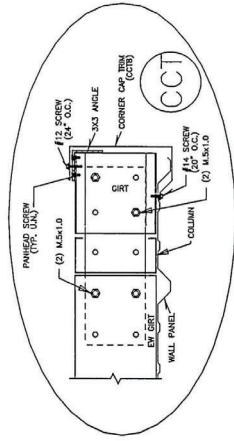


ENDWALL FRAMING: FRAME LINE 1



ENDWALL FRAMING: FRAME LINE 6

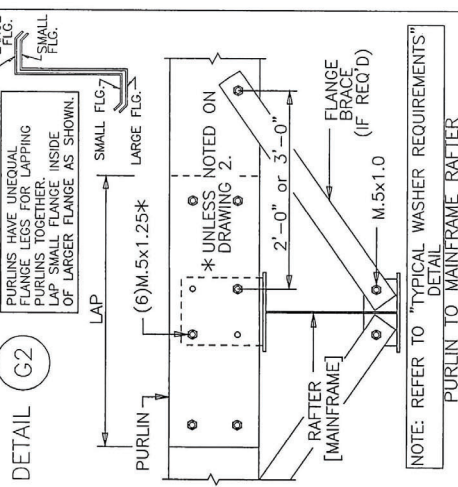
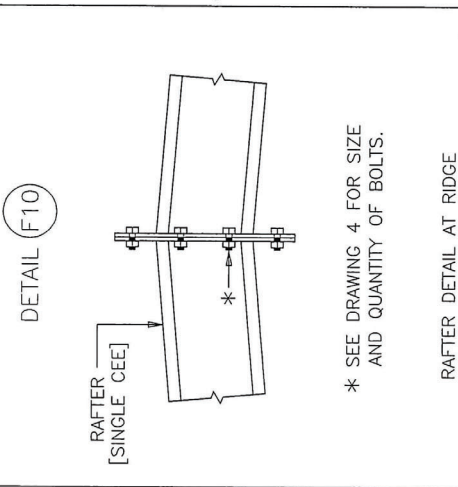
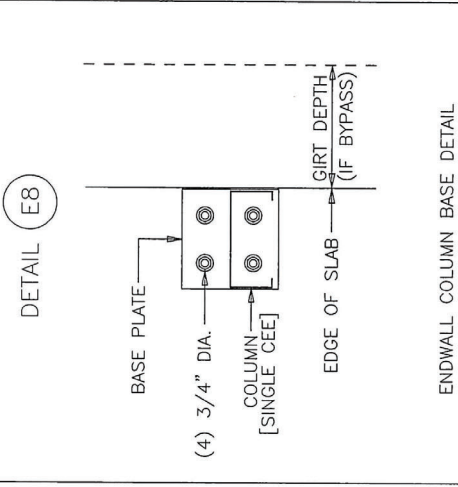
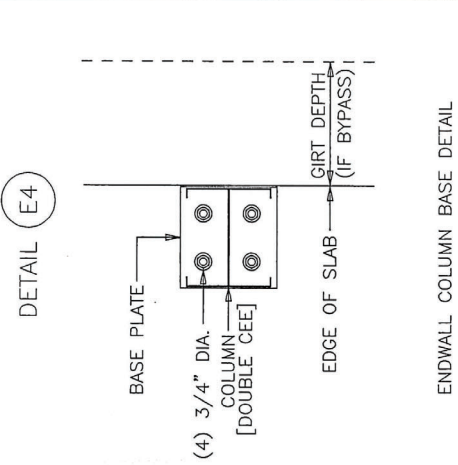
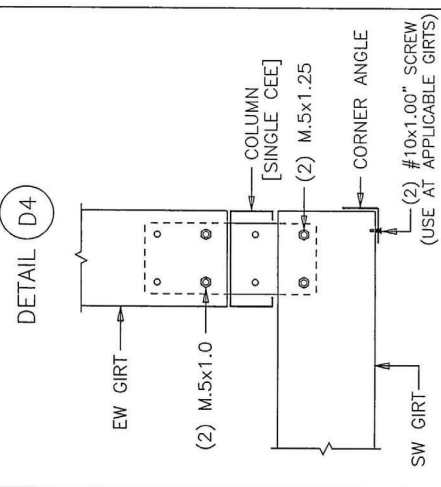
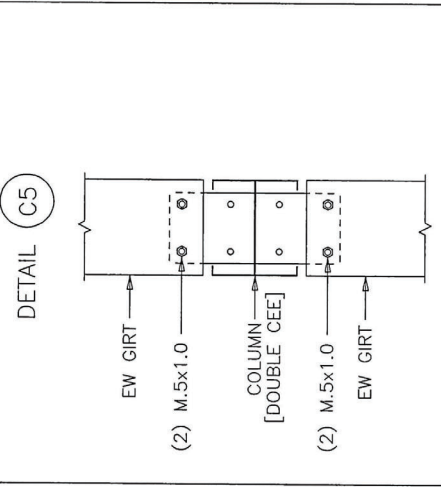
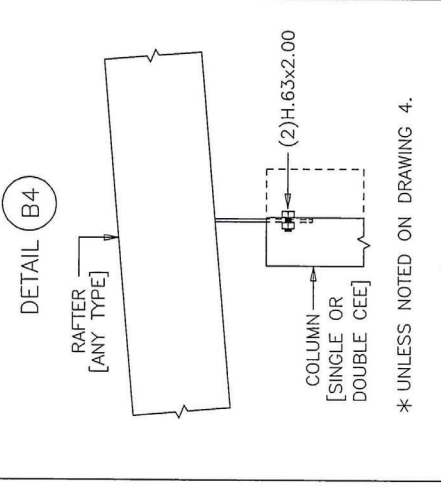
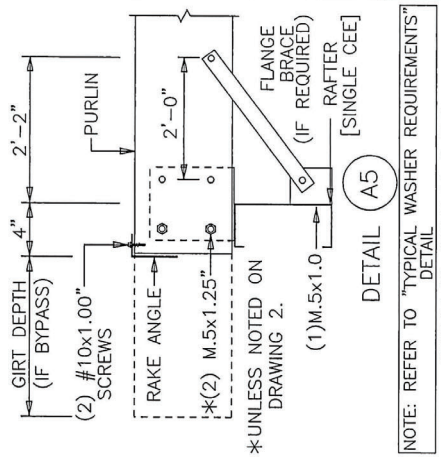
OFFICE COPY



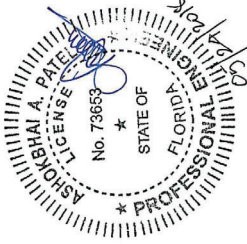
ISSUE		DATE	BY	CHK	DATE	FOR	BY
						LENARD POWELL	
JOB NO.		S328		DATE		5/1/18	
DRAWING NAME		WILDLWOOD, FL. 34785		SCALE		NONE	
DRAWING NO.		ENDWALL FRAMING LAYOUT		SCALE		NONE	

NOTE: FIELD SLOT GIRTS FOR CABLE PASSAGE

NOTE: THE FRAMING AS DEPICTED ABOVE IS NOT DESIGNED TO ACCOMMODATE ANY FUTURE EVAPORATOR



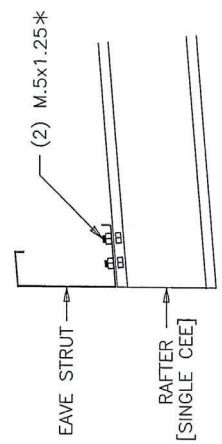
OFFICE COPY



ISSUE	DET	CHK	DATE	DESIGNED BY	DATE
				LENARD POWELL	5/1/18
				5328	
				WILDWOOD, FL. 34785	
				FRAMING DETAILS	NONE

HORNET STEEL BUILDINGS, INC.

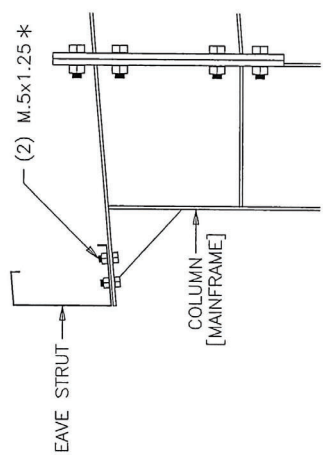
DETAIL I6



*UNLESS NOTED ON DRAWING 2.

EAVE STRUT CONNECTION AT ENDWALL

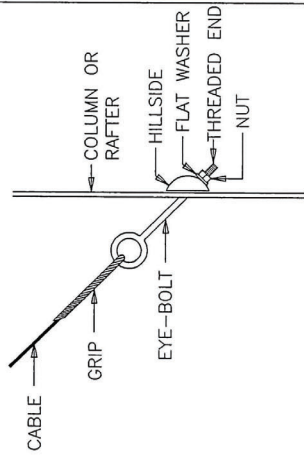
DETAIL J2



*UNLESS NOTED ON DRAWING 2.

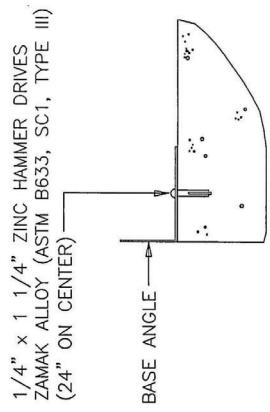
EAVE STRUT CONNECTION AT MAINFRAME

DETAIL Q2

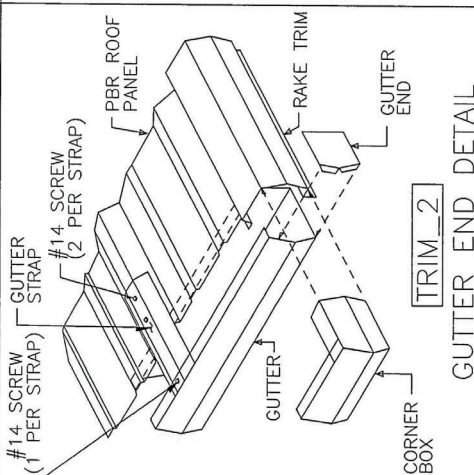


CABLE INSTALLATION DETAIL

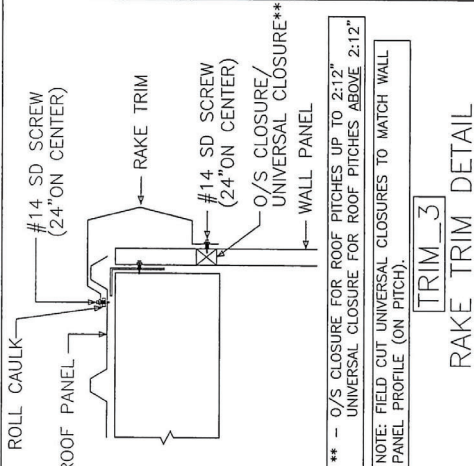
DETAIL T1



BASE ANGLE DETAIL

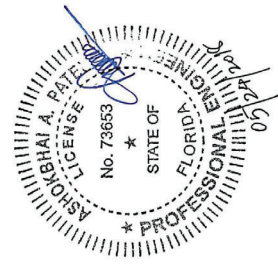


GUTTER END DETAIL



RAKE TRIM DETAIL

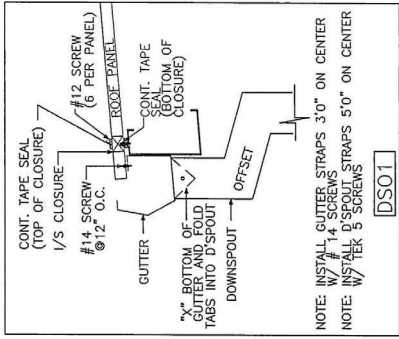
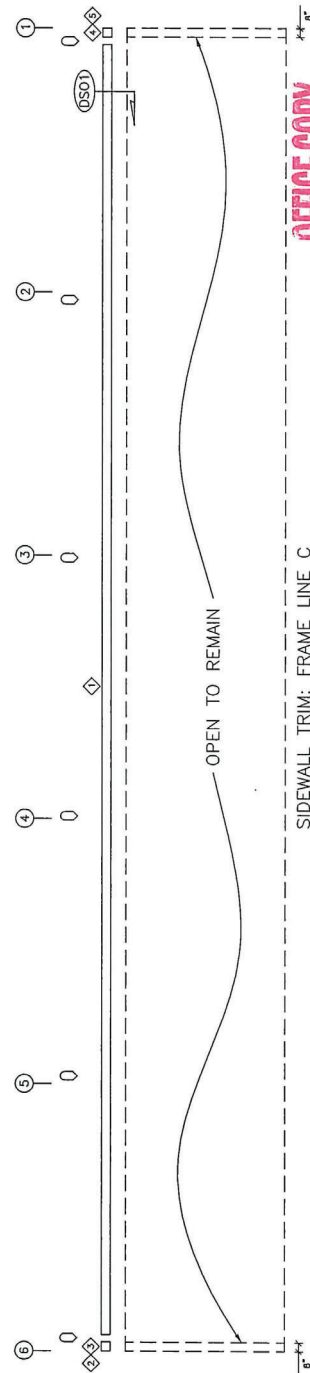
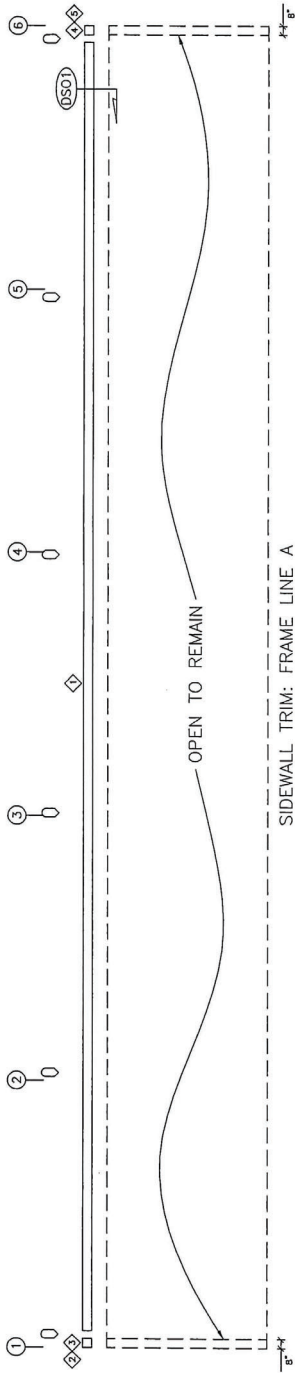
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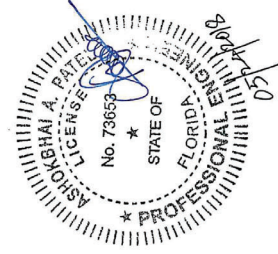
ISSUE	DET	CHK	DATE
HORNET STEEL BUILDINGS, INC.			
DESIGNED BY: L. LENARD POWELL			
JOB NO.: 5328			
DATE: 5/ 1/18			
DRAWN BY: WILLYWOOD, FL. 34785			
FRAMING NAME:			
SCALE: NONE			

0 DOWNSPOUT LOCATIONS

TRIM TABLE		
FRAME LINE	A & C	DETAIL
1	GUTTER	TRIM 1
2	GUTTER	TRIM 2
3	CORBOX L	TRIM 2
4	CORBOX R	TRIM 2
5	CORBOX R	TRIM 2



NOTE: INSTALL GUTTER STRAPS 3'0\"/>



OFFICE COPY

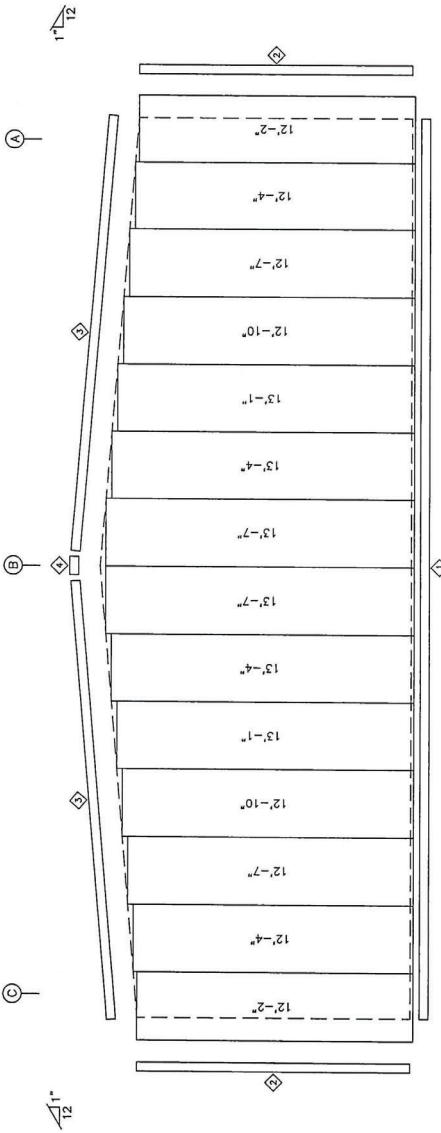
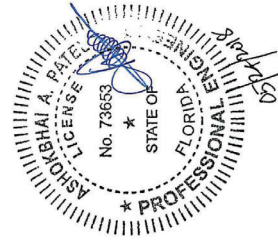


ISSUE	DET	CHK	DATE

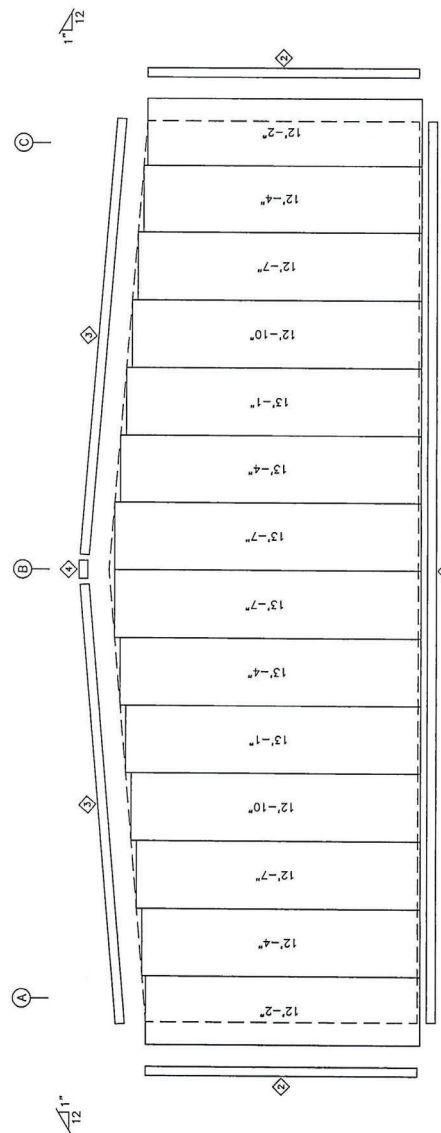
HORNET STEEL BUILDINGS, INC.
 CONTRACTOR: LEONARD POWELL
 JOB NO.: 5328
 DATE: 5/1/18
 ENGINEER: VILLIWOOD, FL. 34785
 DRAWING TITLE: SIDEWALL PANFIS & TRIM
 SCALE: NONE

TRIM TABLE		FRAME LINE 1 & 6	
ID	PART	LENGTH	DETAIL
1	DROP BASE	20'-2"	TRIM_16
2	CCTB	12'-2"	CC1
3	FRAME TRIM	20'-1"	TRIM_3
4	PEAK BOX	1'-4"	TRIM_4

OFFICE COPY



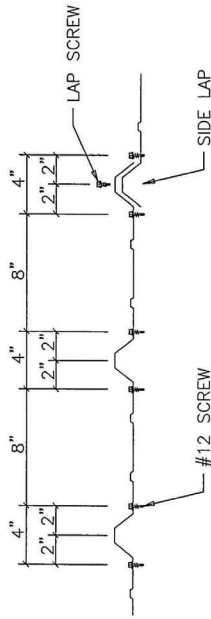
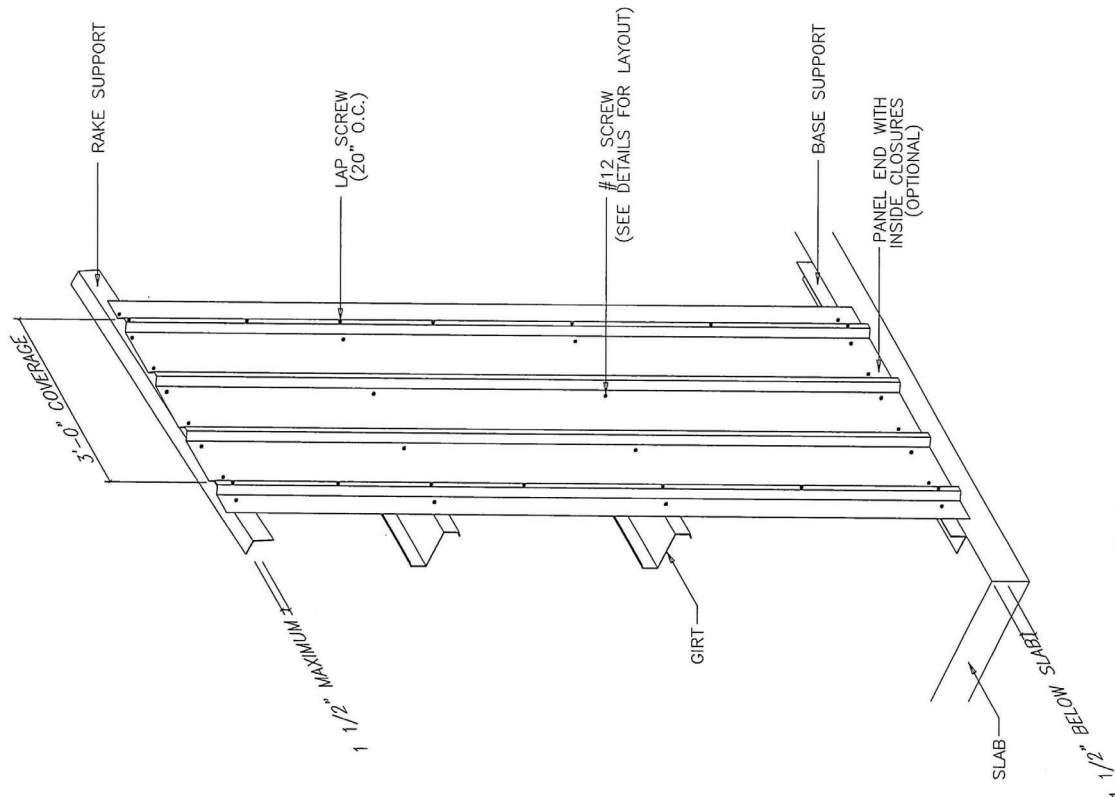
ENDWALL SHEETING & TRIM: FRAME LINE 1
PANELS: 26 GA. PBR - LIGHT STONE



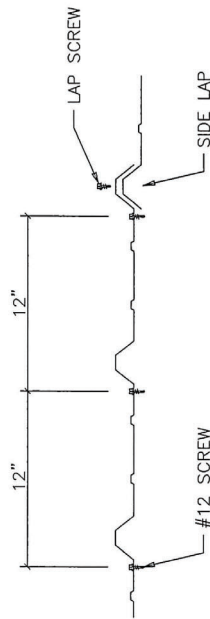
ENDWALL SHEETING & TRIM: FRAME LINE 6
PANELS: 26 GA. PBR - LIGHT STONE

ISSUE	DET	CHK	DATE

HORNET STEEL BUILDINGS, INC.	
DESIGNER: ENARD POWELL	
JOB NO.: 5328	DATE: 5/1/18
LOCATION: WILLOWOOD, FL 34785	
PROJECT NAME: ENDWALL PANELS & TRIM	SCALE: NONE

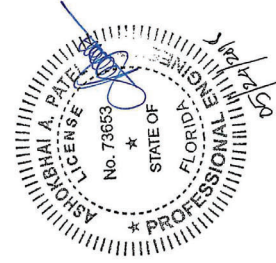


PANEL ATTACHMENT AT PANEL END
(BASE, EAVE STRUT, HEADER, SILL, AND PANEL END LAPS)



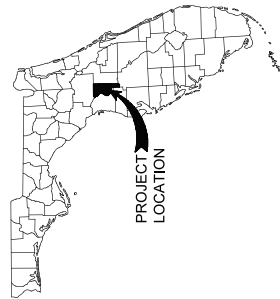
PANEL ATTACHMENT AT INTERMEDIATE MEMBERS

OFFICE COPY



ISSUE	DET	CHK	DATE
HORNET STEEL BUILDINGS, INC. CONTRACTOR: LEONARD POWELL JOB NO.: 532B DATE: 5/1/18 ADDRESS: WILDWOOD, FL. 34785 DRAWING: FNTWAI1 PANFI DFTAI1 S SCALE: NONE			

- NOTES:
- [1] METAL SHAVINGS MUST BE SWEEPED FROM THE WALL EACH DAY DURING ERECTION TO PREVENT SURFACE RUSTING.
 - [2] #12 SCREWS ARE USED TO ATTACH THE PANEL TO THE GIRTS. #14 LAP SCREWS ARE USED AT THE PANEL-TO-PANEL ATTACHMENTS. ALL FASTENERS ARE SELF-DRILLING.



MINOR SITE PLAN FOR PARKS AND REC POLE BARN



CONTACT INFORMATION:

THE CITY OF WILMWOOD
 501 MCCORMACK ST
 WILMWOOD, FL 32095
 (352) 425-4444

GENERAL ENGINEERING CONSULTANTS
 KIMLEY-HORN AND ASSOCIATES, INC.
 1700 SE 17TH STREET, SUITE 200, OCALA, FLORIDA 34471
 WWW.KHLY.COM REGISTRY NO. 25106
 (352) 425-4444

GENERAL STATEMENT:

THIS MINOR SITE PLAN FOR THE PROPOSED POLE BARN SHOWN ON THIS PLAN IS PREPARED BY THE ENGINEER IN ACCORDANCE WITH THE MINIMUM REQUIREMENTS OF THE CITY OF WILMWOOD.

SITE DATA:

PROJECT NAME: PARKS AND REC POLE BARN
 PROJECT LOCATION: WILMWOOD, FL, WILMWOOD, FL, 501 MCCORMACK ST
 OWNER/APPPLICANT: JOHN PLAMONDON
 ADDRESS: 724 S. MAIN ST
 CITY: WILMWOOD, FL 32095
 COUNTY: ALACHUA
 ZONING: RES-20
 FUTURE LAND USE: RES
 PARCEL ACCT. NO.: G0040
 NET ACRES: 4.00 (0.09 ACRES)
 BUILDING HEIGHT: 19 FEET (1 STORY)
 FLOOD ZONE: X
 BUILDING SETBACKS:
 SIDE SETBACK: 10 FEET

NOTE:
 THE PROPOSED POLE BARNS BUILDING TYPE IS AND THE MINIMUM FIRE FLOW REQUIRED IS 100 GPM.

AGENCY CONTACT LISTING

WILMWOOD UTILITIES
 DUKE ENERGY GAS DISTRIBUTION
 4209 SE WARDLAMP ROAD
 WILMWOOD, FL 32095
 VANI WAKEDISI
 (352) 894-8811

FEWER FES COMMUNICATIONS
 724 S. MAIN ST
 WILMWOOD, FL 32095
 JOHN PLAMONDON
 (352) 771-3704

ZAYO GROUP
 107TH AVE, STE 408
 WILMWOOD, FL 32095
 KATE PETERS
 (732) 462-5242

NO.	REVISIONS	DATE	BY

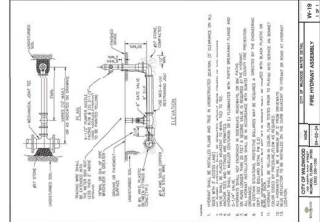
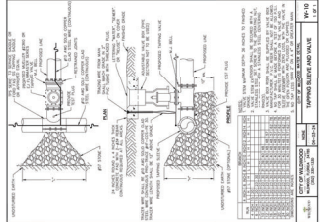
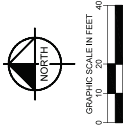
Kimley-Horn
 GENERAL ENGINEERING CONSULTANTS
 1700 SE 17TH STREET, SUITE 200, OCALA, FLORIDA 34471
 WWW.KHLY.COM REGISTRY NO. 25106

LIC. NO. 14517
 DATE: NOVEMBER 2025
 SCALE: AS SHOWN
 DESIGNED BY: KHA
 CHECKED BY: KHA
 DRAWN BY: KHA
 DATE: 9/24/25
 PROJECT NO. 25106

LAYOUT PLAN

PARKS AND REC
 POLE BARN
 PREPARED FOR
 CITY OF WILMWOOD
 FLORIDA

SHEET NUMBER
C00.01



APPROVED FOR SUBMITTAL WITH CONDITIONS
 DEVELOPMENT SERVICES DEPARTMENT
 CITY OF WILMWOOD



**BID 2026-08
PARKS AND REC POLE BARN
BID FORM**

ACCEPTANCE OF TERMS: Acceptance of the terms and conditions is a mandatory aspect of being considered responsive. Bidders wanting to challenge any of the Terms and Conditions or question alternatives to Specifications as listed herein must do so during the period before the Last Day for Questions. If the City does not authorize a change prior to bid closing via addendum, the Terms and Conditions or Specifications stand; any counter-proposal on Terms and Conditions, or Specifications will be rejected, as will the bid.

PUBLIC RECORDS: Florida Statutes was amended June 2, 2011 to provide that sealed bids, proposals, or replies received by a Florida public agency shall remain exempt from disclosure until an intended decision is announced or until 30 days from the opening, whichever is earlier. This means that bidders will not be able to procure a copy of their competitor's bids until an intended decision is reached or 30 days has elapsed since the time of the bid opening.

UNIT PRICES: Shall be tabulated to calculate no more than two (2) decimal places. Unit prices less than \$0.005 will be rounded off to the cent; unit prices equal to or greater than \$0.005 will be rounded up to the next cent. Unit prices on the bid form will be used to correct any extensions, and if adjusted, shall be identified on the detailed tabulation as corrected. If the Contractor fails to include a unit price and only includes the total, the City reserves the right to mathematically calculate the unit cost and enter (using the rounding method above) to establish a price for the contract and potential additional purchases of affected line items.

{Bid Form On Following Page}

PARKS AND REC POLE BARN BID FORM						
BID NUMBER	FDOT PAY ITEM NUMBER	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
SITE IMPROVEMENTS						
1	N/A	SITE PREPARATION AND EARTHWORK	1	LS	\$	\$
2	N/A	CONCRETE FOUNDATION (FOOTINGS, COLUMN PADS, SLAB, ANCHOR BOLTS)	1	LS	\$	\$
3	N/A	POLE BARN BUILDING (FURNISH AND INSTALL)	1	LS	\$	\$
4	N/A	FIRE HYDRANT ASSEMBLY (TAPPING SLEEVE, GATE VALVE, 6" C900, DR-14 PVC)	1	LS	\$	\$
5	N/A	PERIMETER FENCING (DEMO EXISTING AND INSTALL)	1	LS	\$	\$
6	N/A	ENGINEERING AND PERMITTING	1	LS	\$	\$
SUBTOTAL FOR PROJECT =						\$
PAYMENT AND PERFORMANCE BOND =						\$
BID GRAND TOTAL =						\$

Name of Firm Submitting Bid _____

Name of Person Submitting Bid _____

This document must be completed and returned with your Submittal

PART 3 - QUALIFICATION DOCUMENTS

ADDENDUM ACKNOWLEDGEMENT

Submit To: City of Wildwood 100 N Main Street Wildwood, FL 34785 352-330-1330 352-330-1338 (fax)	CITY OF WILDWOOD INVITATION TO BID (ITB) CERTIFICATION AND ADDENDA ACKNOWLEDGMENT	
DUE DATE:	DUE TIME:	ITB #
TITLE:		
VENDOR NAME:	PHONE NUMBER:	
VENDOR MAILING ADDRESS:	FAX NUMBER:	
CITY/STATE/ZIP:	E-MAIL ADDRESS:	
<p>"I, the undersigned, certify that I have reviewed the addenda listed below (list all addenda received to date). I understand that timely commencement will be considered in award of this ITB and that cancellation of award will be considered if commencement time is not met, and that untimely commencement may be cause for termination of contract. I further certify that the services will meet or exceed the ITB requirements. I, the undersigned, declare that I have carefully examined the ITB, specifications, terms and conditions as applicable for this Request, and that I am thoroughly familiar with all provisions and the quality and type of coverage and services specified. I further declare that I have not divulged, discussed, or compared this ITB with any other Offeror and have not colluded with any Offerors or parties to an ITB whatsoever for any fraudulent purpose."</p>		
_____ Addendum #	_____ Addendum #	_____ Addendum #
_____ Addendum #	_____ Addendum #	_____ Addendum #
<p>"I certify that this quote is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an ITB for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this ITB and certify that I am authorized to sign this response and that the offer is in compliance with all requirements of the ITB, including but not limited to certification requirements. In conducting offers with an agency for CITY OF WILDWOOD, respondent agrees that if this ITB is accepted, the respondent will convey, sell, assign, or transfer to the City of Wildwood all rights, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States for price fixing relating to the particular commodities or services purchased or acquired by the CITY. At the City of Wildwood discretion, such assignment shall be made and become effective at the time the purchasing agency renders final payment to the respondent."</p>		
_____ Authorized Agent Name, Title (Print)	_____ Authorized Signature	_____ Date
<i>This form must be completed and returned with your Submittal</i>		

BID CERTIFICATION & ACKNOWLEDGEMENT FORM



Name of Firm Submitting Bid _____

Name of Person Submitting Bid _____

SUBMITTAL ACKNOWLEDGMENT

"The undersigned hereby declares that he/she has informed himself/herself fully in regard to all conditions to the work to be done, and that he/she has examined the ITB and Specifications for the work and comments hereto attached. The Vendor proposes and agrees, if this submission is accepted, to contract with the City of Wildwood to furnish all necessary materials, equipment, labor and services necessary to complete the work covered by the ITB and Contract Documents for this Project. The Vendor agrees to accept in full compensation for each item the prices named in the schedules incorporated herein."

Signature

Date

ITB Number

[] Check if exception(s) or deviation(s) to Specifications. Attach separate sheet(s) detailing reason and type for the exception or deviation.

This document must be completed and returned with your Submittal

HOLD HARMLESS AGREEMENT

The Contractor agrees to hold the City of Wildwood harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting there from, arising out of the agreement, to the extent that such claims are attributable, in whole or in part, to a negligent act or omission by the Contractor.

The Contractor shall purchase and maintain workers' compensation insurance for all workers' compensation insurance and employers' liability in accordance with Florida Statute Chapter 440.

The Contractor shall also purchase any other coverage required by law for the benefit of employees.

Required insurance shall be documented in Certificates of Insurance and shall be provided to the City representative requesting the service.

By signature upon this form the Contractor stipulates that he/she agrees to the Hold Harmless Agreement, and to abide by all insurance requirements.

Contractor-Print Name

Signature

Project Name

Date

The effective date of this Hold Harmless Agreement shall be for the duration of this project.

This document must be completed and returned with your Submittal

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that,

(print or type name of firm)

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the work place, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under ITB or bid, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under ITB or bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea or guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.
- "As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein".

Authorized Signature

Date Signed

State of: _____

County of: _____

Sworn to and subscribed before me this _____ day of _____, 20__

Personally known _____ or Produced Identification _____
(Specify Type of Identification)

Signature of Notary

My Commission Expires _____

(seal)

This document must be completed and returned with your Submittal

shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **{attach a copy of the final order}**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

{signature}

{date}

State of _____

County of _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority, _____, who after first being sworn by me, affixed his/her signature in the space provided above on this _____ day of _____, 20__.

Attest: _____
Notary Public
My commission expires: _____

(Notary Seal)

This document must be completed and returned with your Submittal

Conflict of Interest Disclosure Form

I HEREBY CERTIFY that

2. I (*printed name*) _____ am the
(*title*) _____ and the duly authorized representative of the firm of (*Firm Name*)
_____ whose _____ address _____ is
_____, and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am
acting; and,

2. Except as listed below, no employee, officer, or agent of the firm have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,

3. This bid submittal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid package for the same services, and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: _____

Printed Name: _____

Firm Name: _____

Date: _____

State of _____

County of _____

Sworn to and subscribed before me this _____ day of _____ 20__

Personally Known _____

OR Produced Identification _____, Type of Identification _____

My Commission Expires _____

(Printed, typed or stamped commissioned name of notary)

This document must be completed and returned with your Submittal

Statement of Terms and Conditions

PUBLIC ENTITY CRIME: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a qualifications/Bid on a contract to provide any goods or services to a public entity, for the construction or repair of a public building or public work, may not submit Qualifications/Bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subContractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

INDEMNIFICATION: The Contractor agrees to indemnify and hold harmless the City of Wildwood, and their elected officials, employees and volunteers from and against all claims, losses and expenses, including legal costs, arising out of or resulting from, the performance of this contract, provided that any such claims, damage, loss of expenses is attributed to bodily injury, sickness, disease, personal injury or death, or to injury to or destruction of tangible property including the loss or loss of use resulting there from and is caused in whole or in part by any negligent act or omission of the Contractor.

PROHIBITION OF LOBBYING: During the blackout period which is, the period between the time the submittals for Invitation to Bid or the Request for Proposals, or Qualifications, or information, as applicable, are received at Contracts / Purchasing and the time the City awards the contract, no proposer, no lobbyist, principal, or other person may lobby, on behalf of a competing party in a particular procurement matter, any member of the City, or any City employee other than the _____. Violation of this provision may result in disqualification of violating party. All questions regarding this Request for Proposals (ITB) or Invitation to Bid (BID) must be submitted in writing to the City's Financial Services Manager.

ANTI TRUST LAWS: By submission of a signed ITB or BID, the successful Vendor acknowledges compliance with all antitrust laws of the United States and the State of Florida, in order to protect the public from restraint of trade, which illegally increases prices.

CONFLICT OF INTEREST: The award of the contract hereunder is subject to the provisions of Chapter 112 of the Florida Statutes. Vendors shall disclose the name of any Officer, Director, Partner, Associate, or Agent who is also an Officer, Appointee, or Employee of any of the City's at the time of the ITB or BID, or at the time of occurrence of the Conflict of Interest thereafter.

INTERPRETATION, CLARIFICATIONS AND ADDENDA: No oral interpretations will be made to any vendor as to the meaning of the ITB/BID Contract Documents. Any inquiry or request for interpretation received by the _____ before the date listed herein will be given consideration. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, will be distributed at or after the Pre-Proposals/Pre-Bid Conference, mailed or sent by available or electronic means to all attending prospective Submitters prior to the established ITB/BID opening date. Each Vendor shall acknowledge receipt of such addenda in the space provided. In case any Proposer/Bidder fails to acknowledge receipt of such addenda or addendum, his offer will nevertheless be construed as though it had been received and acknowledged and the submission of his bid will constitute acknowledgment of the receipt of same. All addenda are a part of the ITB/BID FORMS and each Proposer/Bidder will be bound by such addenda, whether or not received by him. It is the responsibility of each proposer/bidder to verify that he has received all addenda issued before ITB's/BID's are opened. In the case of unit price items, the quantities of work to be done and materials to be furnished under this ITB/BID Contract are to be considered as approximate only and are to be used solely for the comparison of ITB's/BID's received. The City and/or his CONTRACTOR do not expressly or by implication represent that the actual quantities involved will correspond exactly therewith; nor shall the Vendor plead misunderstanding or deception because of such estimate or quantities of work performed or material furnished in accordance with the Specifications and/or Drawings and other Proposals/Bid Documents, and it is understood that the quantities may be increased or diminished as provided herein without in any way invalidating any of the unit or lump sum prices bid.

GOVERNING LAWS AND REGULATIONS: The vendor is required to be familiar with and shall be responsible for complying with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work.

PROPRIETARY/CONFIDENTIAL INFORMATION: Vendors are hereby notified that all information submitted as part of, or in support of ITB's/BID's, will be available for public inspection ten days after opening of the ITB's/BID's or until a short list is recommended whichever comes first, in compliance with Chapter 119, and 287 of the Florida Statutes. All ITB's/Bids submitted in response to this solicitation become the property of the City. Unless information submitted is proprietary, copy written, trademarked, or patented, the City reserves the right to utilize any or all information, ideas, conceptions, or portions of any ITB/BID, in its best interest.

TAXES: The City of Wildwood is exempt from any taxes imposed by the State and/or Federal Government. Exemption certificates will be provided upon request.

NON-COLLUSION DECLARATION: By signing this ITB/BID, all Vendors shall affirm that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposals in connection with the work for which their ITB/BID has been submitted; or to refrain from Bidding in connection with such work; or have in any manner, directly or indirectly, sought by person to fix the price or prices in the ITB/BID or of any other Bidder, or to fix any overhead, profit, or cost elements of the ITB/BID price or the ITB/BID price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Bidder, or any person interested in the proposed work.

PROPOSER RESPONSIBILITY: Invitation by the City's to vendors is based on the recipient's specific request or as the result of response by the public to the legal advertisements required by State law. Firms or individuals submit their responses on a voluntary basis, and therefore are not entitled to compensation of any kind.

CITYSHIP OF SUBMITTALS: All responses, inquiries or correspondence relating to or in reference to this ITB/BID, and all other reports, charts, displays, schedules, exhibits and other documentation submitted by the vendors will become the property of the City. Reference to literature submitted with a previous ITB/BID will not relieve the Bidder from including any required documents with this ITB/BID.

EXAMINATION OF BID DOCUMENTS: Each Bidder shall carefully examine the ITB/BID Document to ensure all pages have been received, all drawings and/or Specifications and other applicable documents are included, and shall inform himself thoroughly regarding any and all conditions and requirements that may in any manner affect cost, progress or performance of the work to be performed under the Contract. Ignorance on the part of the CONTRACTOR will in no way relieve him of the obligations and responsibilities assumed under the Contract.

VENDOR RESPONSIBILITY: Vendors are fully and completely responsible for the labeling, identification and delivery of their submittals. The _____ will not be responsible for any mislabeled or misdirected submissions, nor those handled by delivery persons, couriers, or the US Postal Service.

DRUG FREE WORKPLACE: All Proposers/Bidders shall submit the enclosed, duly signed and notarized form entitled "Drug Free Workplace Certificate". The Drug Free Workplace Vendor shall have the burden of demonstrating that his program complies with Section 287.087 of the Florida Statutes, and any other applicable state law.

THE CITY OF WILDWOOD, is a political subdivision of the State of Florida, and reserves the right to reject any and/or all submittals, reserve the right to waive any informalities or irregularities in the examination process, and reserve the right to award contracts and/or in the best interest of the City. Submittals not meeting stated minimum terms and qualifications may be rejected by the City as non-responsive. The City reserves the right to reject any or all submittals without cause. The City reserves the right to reject the submission of any Vendor in arrears or in default upon any debt or contract to the City, or who has failed to perform faithfully any previous contract with the City's or with other governmental agencies.

PUBLIC RECORDS LAW: Correspondence, materials and documents received pursuant to this ITB/BID become public records subject to the provisions of Chapter 119, Florida Statutes.

VERIFICATION OF TIME: Nextel time is hereby established as the Official Time of the City's.

PREPARATION OF PROPOSALS/BIDS:

Signature of the Bidder: The Bidder must sign the ITB/BID FORMS in the space provided for the signature. If the Proposer/Bidder is an individual, the words "doing business as _____" must appear beneath such signature. In the case of a partnership, the signature of at least one of the partners must follow the firm name and the words, "Member of the Firm" should be written beneath such signature. If the Proposer/Bidder is a corporation, the title of the officer signing the ITB/BID on behalf of the corporation must be stated and evidence of his authority to sign the ITB/BID must be submitted. The Proposer/Bidder shall state in the ITB/BID FORMS the name and address of each person interested therein.

Basis for Bidding: The price proposed for each item shall be on a lump sum or unit price basis according to specifications on the ITB/BID FORM. The proposed prices shall remain unchanged for the duration of the Contract and no claims for cost escalation during the progress of the work will be considered, unless otherwise provided herein.

Total Proposed Price/Total Contract Sum Proposed: If applicable, the total price bid for the work shall be the aggregate of the lump sum prices proposed and/or unit prices multiplied by the appropriate estimated quantities for the individual items and shall be stated in figures in the appropriate place on the ITB/BID FORM. In the event that there is a discrepancy on the ITB/BID FORM due to unit price extensions or additions, the corrected extensions and additions shall be used to determine the project bid amount.

TABULATION: Those wishing to receive an official tabulation of the results of the opening of this ITB/BID are to submit a self-addressed, stamped business size (No. 10) envelope, prominently marked on the front lower left side, with the ITB identification. Tabulation requested by telephone, fax or electronic media will not be accepted.

OBLIGATION OF WINNING BIDDER: The contents of the ITB/BID of the successful proposer/bidder will become contractual obligations if acquisition action ensues. Failure of the successful Proposer/Bidder to accept these obligations in a contract may result in cancellation of the award and such vendor may be removed from future participation.

AWARD OF BID: It is the City's intent to select a vendor within **sixty (60) calendar days** of the deadline for receipt of Proposals/Bids. However, Proposals/Bids must be firm and valid for award for at least **ninety (90) calendar days** after the deadline for receipt of the ITB/BID.

ADDITIONAL REQUIREMENTS: The firms shall furnish such additional information as the City may reasonably require. This includes information which indicates financial resources as well as ability to provide the services. The City reserves the right to make investigations of the qualifications of the firm as it deems appropriate.

PREPARATION COSTS: The City shall not be obligated or be liable for any costs incurred by Proposers/Bidders prior to issuance of a contract. All costs to prepare and submit a response to this ITB/BID shall be borne by the Proposer/Bidder.

TIMELINESS: All work will commence upon authorization from the City's representative. All work will proceed in a timely manner without delays. The Contractor shall commence the work UPON RECEIPT OF NOTICE TO PROCEED and/or ORDER PLACED (PURCHASE ORDER PRESENTED), and shall deliver in accordance to the terms and conditions outlined and agreed upon herein.

DELIVERY: All prices shall be FOB Destination, Sumter County, Florida, inside delivery unless otherwise specified.

ADDITIONAL SERVICES/PURCHASES BY OTHER PUBLIC AGENCIES ("PIGGY-BACK"):

The Vendor by submitting a Bid acknowledges that other Public Agencies may seek to "Piggy-Back" under the same terms and conditions, during the effective period of any resulting contract – services and/or purchases being offered in this Bid, for the same prices and/or terms proposed. Vendor has the option to agree or disagree to allow contract Piggy-Backs on a case-by-case basis. Before a Public Agency is allowed to Piggy-Back any contract, the Agency must first obtain the vendor's approval – without the vendor's approval, the seeking Agency cannot Piggy-Back.

PLANS, FORMS & SPECIFICATIONS: Bid Packages are available from the _____. These packages are available for pickup or by mail. If requested to mail, the Proposer/Bidder must supply a courier account number (UPS, FedEx, etc.). Proposers/Bidders are required to use the official ITB/BID FORMS, and all attachments itemized herein, are to be submitted as a single document. Any variation from the minimum specifications must be clearly stated on the ITB/BID FORM and/or Exceptions/Deviations Sheet(s). Only one set of plans, forms, and specifications will be furnished each company or corporation interested in submitting a Proposals/bid. ITB/BID FORM documents for this project are free of charge and are available on-line and are downloadable.

MANUFACTURER'S NAME AND APPROVED EQUIVALENTS: Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition unless otherwise indicated. The Proposer/Bidder may offer any brand for which he is an authorized representative, which meets or exceeds the ITB/BID specification for any item(s). If ITB's/BID's are based on equivalent products, indicate on the ITB/BID FORM the manufacturer's product name and literature, and/or complete specifications. Reference to literature submitted with a previous ITB/BID will not satisfy this provision. The Proposer/Bidder shall explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. ITB's/BID's which do not comply with these requirements are subject to rejection. ITB's/BID's lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the ITB/BID FORM. The _____ is to be notified, in writing, of any proposed changes in materials used, manufacturing process, or construction. However, changes shall not be binding upon the City unless evidenced by a Change Notice issued and signed by the _____, or designated representative.

QUANTITIES: The quantities as specified in this ITB/BID are estimates only and are not to be construed as guaranteed minimums.

SAMPLES: Samples of items, when called for, shall be furnished free of expense, and if not destroyed may, upon request, be returned at the Proposer's/Bidder's expense. Each sample shall be labeled with the Proposer's/Bidder's name, manufacturer brand name and number, ITB/BID number and item reference. Samples of successful Proposer's/Bidder's items may remain on file for the term of the contract. Request for return of samples shall be accompanied by instructions which include shipping authorization and must be received at time of opening. Samples not returned may be disposed of by the City within a reasonable time as deemed appropriate.

DOCUMENT RE-CREATION: Vendor may choose to re-create any document(s) required for this solicitation, but must do so at his own risk. All required information in the original City format must be included in any re-created document. Submittals may be deemed non-responsive if required information is not included in any re-created document.

ACKNOWLEDGED:

(Signature and Date)

This document must be completed and returned with your Submittal