



Memorandum

To: Jason F. McHugh, City Manager
From: Dennis Andrews, Parks & Recreation Manager 
Date: March 16th, 2020
Re: Parks & Recreation: Programs, Events and Rental Cancellations/Postponement

Jason,

Per our conversation today, effective Thursday March 19th 2020, all outdoor programs, events and rentals will be either cancelled or postponed until at least May 1st 2020. All indoor programs, events and rentals will be either cancelled or postponed until at least May 11th 2020. This decision was based on the Centers for Disease Control's (CDC) recommendation for the next 8 weeks, organizers (whether groups or individuals) cancel or postpone in-person events that consist of 50 people or more throughout the United States to help mitigate the spread of the coronavirus (COVID-19). Also we've had an influx of vendors and participants pulling out of events and programs during this timeframe including surrounding municipalities who we've partnered with on programming. Below is a specific list of programs and events that will be cancelled or postponed.

Cancelled

- Baker House Tour: Open every Wednesday
- Community Garden – First Planting
- Movies Under the Stars (March & April)
- Easter Eggstravanga
- Historical Tour (Baker House) – April 18th 2020

Postponed/Suspended

- Dodgeball League
- Adult Softball League
- Heritage Festival
- RBI MLB Youth Baseball/Softball League
- Arbor Day Celebration

Please contact me with any questions or concerns.