



City of Wildwood, Florida
Development Services Department
100 N. Main St., Wildwood, FL 34785
Tel: 352.330.1334 Fax: 352.330.1338
www.wildwood-fl.gov

Staff Use Only
Case No.: _____
Fee Paid: _____
Receipt No.: _____

Contact Information:

Conditional Use Permit Application

Applicant Name: _____ Phone: _____
Address: _____ E-mail: _____
Owner Name: _____ Phone: _____
Address: _____ E-mail: _____
Engineer Name: _____ Phone: _____
Address: _____ E-mail: _____

Property and Project Information:

PROJECT NAME*: _____

*A project name is required for all submissions. Please choose a unique name for your project.

Property Address: _____
List Parcel Number(s): _____
Current Use of Property: _____ Proposed Use of Property: _____
Current Future Land Use (FLU): _____ Current Zoning: _____
Do you currently have City utilities? _____ Size of Property (Acres or Square Feet): _____

Required Submittal Items:

All submittals require one two (2) CD copies with all below materials submitted in PDF format. All CD files MUST be labeled as shown below and numbered in the order they appear below. Failure to do so will result in a delay in processing your application.

- A.0 Conditional Use Permit Application / \$575.00 Fee
A.1 Property Card Printout (Include Parcel ID)
A.2 Current Deed
A.3 Aerial Photo / Location Map Printout
A.4 Future Land Use Map Printout
A.5 Zoning Map Printout
A.6 Legal Description (Microsoft Word format)
A.7 Signed, Notarized Authorized Agent Form
B.1 Proposed List of Conditions and Safeguards
B.2 Written Statement, as Described in LDR §3.8(E)
B.3 Site Plan Requirements, as Described in LDR §4.4

Note: All maps are required to depict adjacent properties at a minimum. Failure to provide adequate maps may delay the application process. Most maps are accessible through the Interactive Map at https://www.sumtercountyfl.gov/105/GIS. Legal descriptions MUST consist of a Microsoft Word file and must comprise the ENTIRE development.

Please describe your request in detail: _____

Required Data, Documents, Forms & Fees

Attached to this application is a list of REQUIRED data, documents and forms for each application type as well as the adopted fee schedule. These items must be included when submitting the application package. Failure to include the supporting data will deem your application package INCOMPLETE and will not be processed for review. Per Sec. 14-3 of the Wildwood Code of Ordinances, all charges for engineering plan review, site inspections/visits, and other engineering services deemed necessary shall be paid by the developer at cost.

Signature: _____ Date: _____