



City of Wildwood
Development Services Department
100 N. Main St., Wildwood, FL
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Final Construction Clearance Procedures

Project # _____

Final Acceptance of Site Plans and Subdivisions

The following items are required to be submitted to the City in one complete package with \$1,200 fee:

- One (1) ORIGINAL Engineering of Record Certification of Completion on City of Wildwood form
- One (1) COPY of above Engineering of Record Certification of Completion
- One (1) ORIGINAL Landscape Certification from landscape architect that all materials and irrigation systems have been installed per approved plan.
- One (1) COPY of above Landscape Certification
- Two (2) hard copies of sealed final as-builts (Two (2) copies if no infrastructure is dedicated to the City)
- One (1) hard copy of all sealed original material testing lab reports.
- One (1) hard copy of certification to SWFWMD on drainage system.
- One (1) hard copy of FDEP final clearance acceptance for potable water and sanitary sewer system
- One (1) hard copy of clearance forms from any other applicable permitting agencies, if possible (FDOT, etc)
- One (1) CD, electronic link or email of all above materials
- One (1) CAD file indicating the storm-water infrastructure

Following review of the above items by the City Engineer, the City Engineer will review for completeness. Once the above items are found to be acceptable, a field inspection will be conducted by the City Engineer and a final punch list will be issued which must be satisfactorily completed prior to final acceptance of the site improvements.

Note: Please include all of the above checklist items. If any of the items do not apply to your project, please write "N/A" and explain in the notes section below. Failure to submit this checklist with your clearance package will result in a delay in processing.

Notes:
