



**RFQ #2023-08**

**ARCHITECTURAL CONTINUING PROFESSIONAL SERVICES**

**\*\*Addendum #1\*\***

Answers to All Questions Received as of March 14, 2023:

1. May you relay the architectural firms who currently hold this contract?
  - CPH, LLC is the only firm currently under contract.
2. Will the City be selecting more than one firm for the CSA?
  - The City reserves the right to select more than one firm.
3. Is there a range in terms of the size of projects that would be covered by the CSA?
  - There is no range, other than the range is capped by CCNA requirements.
4. Which of the projects in your Capital Plan would fall under the CSA?
  - The following projects *may* fall under the CSA, but this should not be considered an exhaustive list. The City periodically has projects come up. Projects in CIP: City Hall Courtyard Rehab, Streetscape Improvements, Lake Deaton Park Dock Improvements, Lake Deaton Pavilions, Pavilions at MLK Park, Oxford Park bathrooms, Lake Deaton Pier Improvements.
5. If the 2023 budgeted funding for capital projects is not spent or the projects are not completed within FY23, will the funding be carried over into subsequent years?
  - Any project that is not abandoned will continue to receive funding.
6. In RFQ #2023-08 qualifications packages sections (pg 16) it states:

Tab C. TEAM COMPOSITION and RESUMES: Provide an organizational chart showing any subconsultants and the relationship to the team. Provide resumes for key team members, not to exceed two pages each.

Can you clarify if the City is only requesting representation of subconsultants in the org chart and subsequently in Tab D, Form 2, or should resumes for subconsultants also be included in this section?

- In Tab C you are not required to provide resumes for subconsultants; you may include them only in the org chart. If you desire to provide subconsultant resumes in Tab C you



may as long as you do not exceed your maximum 80 pages for your overall qualifications package. All subconsultants should be addressed in Tab D with Form 2.

7. What agencies does the City accept for M/WBE & DBE certification?

- The main contractor must have M/WBE & DBE certification in order to receive points.

8. Form 3 Location – Can you please clarify the difference between these two statements...

Indicate percentage of total overall project fees projected to be performed by the Prime Consultant's office specified above.

Indicate percentage of total overall fees projected to be performed by the office specified above.

- Above each of these statements there is a question for the address that work will be completed in. The statements you reference pertain to those separate addresses. I do apologize, it looks like there is a numbering issue with the form. What *should* be item number 2 (the first "3" on the page) refers to the address in number one. Item 4 pertains to the address specified in the second number "3" on the page.

9. We would like to request a list of plan holders for the RFQ #2023-08 - City of Wildwood Architectural Continuing Professional Services. Could you please send that over or direct me to a link where I can find that information?

- Below is a list of plan holders downloaded from DemandStar

Arkest LLC	03/01/2023
Ayres Associates - Florida team	02/28/2023
CPH Engineers	02/28/2023
Davis Dinkins Engineering, P.A.	03/01/2023



Dodge Data	02/28/2023
Halff Associates, Inc.	02/28/2023
Harvard Jolly, Inc.	02/28/2023
Hazen and Sawyer	03/02/2023
JBrown Professional Group Inc.	03/06/2023
Jones Edmunds & Associates, Inc.	03/01/2023
K2M Design, Inc.	03/02/2023
Kimley-Horn and Associates, Inc.	02/28/2023
kw systems LLC	03/07/2023
Mason Blau and Associates, Inc	03/02/2023
Mid State Notifier	03/03/2023
OCI Associates Inc	02/28/2023
OLC	02/28/2023
Onvia, Inc. - Content Department	02/28/2023



West Construction, Inc. & West Architecture +

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Design, LLC

WGI, Inc.