



RFQ #2023-07

ENGINEERING CONTINUING SERVICES

****Addendum #1****

Answers to All Questions Received as of March 14, 2023:

1. How many firms does the City plan on selecting?
 - There has been no determination as to how many firms will be selected.
2. Who are the firms that currently hold this contract with the City?
 - Kimley-Horn, Halff Associates, Jones Edmunds and Associates.
3. Do the required forms and required documentation (COI, State of Florida Professional License, etc.) count towards the 80 page limit?
 - The required forms will not be counted toward the 80 page limit.
4. In the RFQ on Page 15 in the paragraph for Professional or Errors & Omissions Liability Insurance, the City requires design professionals to add the City as an additional insured. This is not allowed by our insurer on Professional Liability policies. Would the City please delete this requirement as it is not attainable?
 - The RFQ states “(when applicable)”; submitters can indicate in their qualifications package why this is not applicable.
5. Design Professionals typically have much higher deductibles than contractors or other professionals. In the RFQ on Page 15 in the paragraph for Deductibles Coinsurance Penalties and Self-Insured Retention, the City limits the professional liability deductible to a cap of \$25,000 or asks that a Commercial Surety Bond be acquired. Typically, professional liability deductibles are much higher for design firms. It would also be highly unusual for a design firm to seek a Commercial Surety Bond. Are there other options the City might be willing to investigate to mitigate the perceived risks associated with the deductible?
 - If you have a deductible that exceeds \$25,000 and prefer not to obtain a surety bond, your submittal should indicate what your deductible amount is and an alternative to the bond. The City will consider the alternative and may seek additional information from the company in making its determination.
6. May firms submit qualifications as both a prime and as a subconsultant to another firm?
 - Yes



7. **Reference:** Solicitation RFQ # 2023-07, page 12, text underneath the Vendor Presentations Evaluation Scoring Criteria chart: "Once the Selection Committee has scored the individual/firm(s) following the vendor presentations the score sheets will be tallied and the highest ranking firm based on the vendor presentations will be recommended for award to the Wildwood City Commission and to enter into contract negotiations."

Question: The reference above indicates that the highest ranking firm will be recommended for award and will enter into contract negotiations. Will only one firm be selected for this project?

- The City reserves the right to enter into CSA's with more than one firm.