

ADDENDUM NO. 1 RESPONSE TO QUESTIONS

MLK RECREATION AND OUTREACH CENTER

Date: NOVEMBER 30, 2022 Bid Number RFQ # 2023-02

This addendum forms a part of the Specification and modifies the original Document as noted. Acknowledge receipt of this Addendum in the appropriate portion of Section “Proposer’s Certification” with the submitted bid. Failure to do so may subject the proposer to disqualification.

1. Is there a construction budget for this project?
Yes, the project is identified in the City’s 5-year CIP, located on the website. \$5.5 million is currently identified for funding.
2. Could you please clarify the Wildwood Police Department’s expected role in the new facility and/or what their program requirements could include?
Parts of the building will be utilized to house the Wildwood Police Department’s community engagement efforts and programs. The exact spacing requirements are yet to be determined.
3. Will any points be assigned if a subcontractor is a registered Minority Business Enterprise, or will the point value strictly be awarded if the Prime applicant is a qualified MBE?
Yes.
4. Will design firms be required to carry the CG 2010/CG 2026 Additional Insured, or is that requirement intended for General Contractors?
Respondents are required to demonstrate proof of insurance in accordance with the RFQ. The RFQ states the Certificate of Insurance must “Clearly indicate the CITY has been endorsed on the Commercial General Liability Insurance with a CG 2010 Additional Insured – CITYs, Lessees, or Consultants, or CG 2026 Additional Insured – CITYs, Lessees, or Contractors – Scheduled Person or Organization endorsement, or similar endorsement providing equal or greater Additional Insured coverage.” (Emphasis added)
5. For the work product example package, we should we include previous project examples, correct?
Yes.
6. The Relevant Experience section asks for construction management services experience. Is that supposed to be architectural services experience?
The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.

7. Can you provide me with a plan holder/bidder list of those who have asked to receive a copy of the submittal?
After the RFQ submission deadline has passed, the city will provide the information.
8. Several items throughout the RFQ appear relevant to a construction project or a design-build RFQ (examples below), not a planning, design, and permitting services. Can the city please clarify?
Qualifications Package Sections
B 3. – List five (5) projects for which your firm provided construction management services which are mostly closely similar to this project.”
The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.
9. List total number of your firm's key personnel by skill group (ie: cost control, estimating, scheduling, superintendents, etc.).
The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.
10. Name all key personnel which will be part of the construction management team for the proposed project and provide their cities of residence.
Cost Control: For two (2) of the Projects listed in response to Number 3, describe cost control methods for the design and construction phases.
Safety: Describe your firms approach to safety and how your firm ensures a safe workplace at the construction site.
The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.
11. Can the City provide more information on what items are expected in the Work Product Samples?
Example of similar projects where the firm provided architectural services.
12. Please confirm if the City will provide a survey of the property.
Yes.
13. Please confirm if the City will provide soils, geotechnical report(s).
Yes.
14. The RFQ description mentions “use by Wildwood Police dept”. Please clarify if parts of the building will be dedicated to law enforcement.
There will be a portion of the building dedicated to law enforcement officers to have a place to work within the building for community outreach purposes.

15. [Exhibit A] Clarify the extent of the site that is part of this scope of services. "FUTURE MULTI-PURPOSE BUILDING" is clearly highlighted in yellow, but other items are not (i.e, parking, retention pond, mulit-purpose field, entrance drive, future water park, etc).

The yellow highlighted portion of for the building only.

16. [Exhibit A] Are the building and site elements (parking, fields, entrance drives, etc) available to be repositioned during the programming/concept phase if it is beneficial to the project?

Yes.

17. [pg4] TAB B7 denotes a "scheduling". Is the Design team to factor in a CMAR participation in the schedule? At what intervals of design progress should the Design team accommodate CMAR participation (i.e., 30%, 60%, 90%, etc)

Yes; 60%.

18. [pg5] Does the City have an anticipated date to advertise and select a CMAR?

No.

19. [pg5] Is there a deadline for the City to decide when they will request or reject Bid Administration and Construction Administration services from the Design team? These services are typically addressed within the RFP's *TAB B9-Conflict Resolution* and *TAB B10-Quality Control*.

No.

20. [Pg5....*The CITY is seeking thoughtful, tightly focused qualifications that document the FIRM'S suitability for this Project and understanding of the Project and CITY. Experience must be described by each FIRM, if there are multiple firms proposed as one team...*] Does "FIRM" include subconsultants to the Architect-Planner or does this only pertain to Joint Ventures?

Yes.

21. [pg7] Where do we request the "Qualification Forms" described under *PREPARATION OF QUALIFICATION?*

All required forms are listed in the RFQ.

22. [pg9] GENERAL SCOPE OF SERVICES – Has a program been established and vetted? Is the City open to revisiting the 28,000SF to see if it can be either more efficient or if it needs to grow to accommodate the City's programs and services offered in this building.

The City is open to revisiting the 28,000 SF. A design program has not been finalized yet.

23. [pg9] Has the City established a budget to design to?
Yes, the project is identified in the City's 5-year CIP, located on the website. \$5.5 million is currently identified for funding.
24. [pg9] What % of the project has the City funded to date?
Zero.
25. [pg12] If there is NO conflict of interest as describes in this section, will a non-reply be sufficient? Or does the Design team need to submit a notarized statement stating "there is no conflict of interest as described within this RFQ"?
All forms shall be completed as requested.
26. [pg14-16] Is the City open to these revisions of the Terms once a team has been awarded?
No.
27. [pg18, B, 1] we do not have a facsimile number. Will an email address suffice?
Yes.
28. [pg18, B, 3, a] Clarify intent of "construction management services". Is this language written for a General Contractor or does the RFQ imply Construction Administration services performed by a Design team? If so, is this applicable since Construction Administration services are not listed in the Scope of Services at the time of the issuance of this RFQ.
The RFQ has been modified to remove references to the "construction management services" and other references related to the construction phase of the project.
29. [pg18, B, 3, a] Is the City seeking LEED on this project? What is the level desired (Certified, Silver, Gold, or Platinum)
No.
30. [pg18, B, 3, b] Is this language written for a General Contractor? Can we strike "...and the name and telephone number of the Architect/Engineer."
The RFQ has been modified to remove references to the "construction management services" and other references related to the construction phase of the project.
31. [pg19, B, 4, a] Is this language written for a General Contractor? Can we strike this in its entirety?
The RFQ has been modified to remove references to the "construction management services" and other references related to the construction phase of the project.

32. [pg19, B, 4, b] Is this language written for a General Contractor? Can we strike this in its entirety? Although it states *“THIS REQUIREMENT IS NON-NEGOTIABLE”, it does not appear applicable.*
The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.
33. [pg19, B, 4, d] Is this language written for a General Contractor? Can we strike this in its entirety?
The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.
34. [pg19, B, 6] Is this language written for a General Contractor? Can we strike this in its entirety? Does the City request cost estimate during the design phases? If so, at which phases of design?
The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.
35. [pg19, B, 7] Is this language written for a General Contractor? Can we strike “...and construction project...”. We do not develop construction schedules as an Architecture & Planning firm. We may review them with the GC when applicable.
The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.
36. [pg19, B, 8] Is this language written for a General Contractor? Can we strike this in its entirety?
The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.
37. [pg19, B, 9] Is this language written for a General Contractor? Can we strike this in its entirety?
The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.
38. [pg19, B, 10] Is this language written for a General Contractor? Can we strike this in its entirety?
The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.

39. [pg19, B, 11] Is this language written for a General Contractor? Can we strike this in its entirety?

The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.

40. [pg19, B, 13] Is this language written for a General Contractor? Can we strike this in its entirety?

The RFQ has been modified to remove references to the “construction management services” and other references related to the construction phase of the project.

41. [pg24] *Terms & Conditions*: Is the City open to review of these once the team has been awarded?

Yes.

42. [pg25] *Hold Harmless Agreement*: Is the City open to review of these once the team has been awarded?

No.