

RESOLUTION NO. R2013-09

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA SETTING COST OF PROVIDING COPIES FOR A PUBLIC RECORDS REQUEST; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood has determined that there is a need to set a policy for cost of the copying and labor for providing responding to a public records request.

NOW THEREFORE, BE IT RESOLVED, by the City Commission of the City of Wildwood, Florida:

SECTION 1. The cost of copying per page for public records requests shall be:

- a. With regard to the cost per page, the statute allows \$.15 per one sided copy for copies that are 14 by 8 ½ inches or less and then no more than an additional \$.05 for each two sided duplicated copies.
- b. Certified copies may be charged at \$1.00 per page. A certified copy is one that is certified as a correct copy by the clerk's office.

SECTION 2. If the volume to be inspected is such to require extensive use of computer or other technology resources or extensive clerical or supervisory assistance, the actual cost of that clerical or supervisory assistance and the actual cost of that use of computer or technology services shall be charged in addition to the cost per page. "Extensive" shall mean in excess of 15 minutes.

SECTION 3. If a clerical personnel is required to safeguard records from loss or destruction while they are being reviewed by a person seeking access to public records, then the actual cost of clerical personnel's time shall also be required to be paid if said time exceeds 15 minutes.

SECTION 4. This Resolution shall take effect immediately upon its final adoption by the City Commission of the City of Wildwood, Florida.

DONE AND RESOLVED, this 10th day of June, 2013, in regular session, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: Joseph Jacobs
Joseph Jacobs, City Clerk

Ed Wolf
Ed Wolf, Mayor

Approved as to Form:

Jerri Blair
Jerri Blair, City Attorney