

RESOLUTION NO. R2012-09

A RESOLUTION OF THE CITY OF WILDWOOD,
FLORIDA; APPROVING THE BYLAWS OF THE
WILDWOOD AREA HISTORICAL ASSOCIATION; AND
PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Wildwood created a Wildwood
Area Historical Board by ordinance.

NOW, THEREFORE, be it resolved:

SECTION 1. The Wildwood Area Historical Association Bylaws attached hereto are
hereby approved by the City Commission of the City of Wildwood.

SECTION 2. This resolution shall become effective from the date it is passed
by the City Commission of the City of Wildwood, Florida.

PASSED AND RESOLVED this day 13th of August, 2012, by
the City Commission of the City of Wildwood, Florida.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: Joseph Jacobs
Joseph Jacobs, City Clerk

Ed Wolf
Ed Wolf, Mayor

BYLAWS

ARTICLE I - NAME

The name of this organization shall be The Wildwood Area Historical Association. The organization will be referred to as WHA.

ARTICLE II - PURPOSE

Its object shall be the promotion of historical studies through the encouragement of research, teaching, and publication; the collection and preservation of historical documents and artifacts; the dissemination of historical records and information; the broadening of historical knowledge among the general public; and the pursuit of kindred activities in the interest of history of the Wildwood, Florida area.

ARTICLE III - MEMBERSHIP

Membership in the WHA shall be open to any person interested in history of the Wildwood area on the payment of one year's dues. Any member whose dues are in arrears shall be dropped from the roll. Members who have been so dropped may be reinstated at any time by the payment in advance of one year's dues. The Wildwood Area Historical Board may elect honorary members of the WHA, and such honorary members shall be exempt from payment of dues. Nonmembers may participate in program sessions of the WHA but may not be members of standing committees of the WHA. All members may participate in all activities of the WHA without regard to race, sex, national origin, or religion.

ARTICLE IV - LEGAL STATUS

The WHA shall be a group of volunteers acting under the direction of the City of Wildwood Historical Board. It is organized exclusively for educational purposes, and any net earnings shall not inure to the benefit of its members, officers, or any other private persons but shall be the possession of the City of Wildwood, Florida. Any funds collected by the WHA shall be maintained in a separate account by the City of Wildwood solely for use to promote the specific purposes of the WHA. Unless specifically designated otherwise, all funds collected by the WHA shall be used to further the goal of historic preservation. Funds may be designated for use for a single purpose or project. Any funds so designated shall be used for that purpose only and such funds shall be included and maintained as a subcategory in the WHA account.

ARTICLE V - MEETINGS

The WHA shall hold regular meetings. The Wildwood Area Historical Board may call special meetings, or cancel any meeting, if extraordinary circumstances warrant.

ARTICLE VI - OFFICERS

Section 1. The Wildwood Area Historical Board shall serve as the board for the WHA. The members of the board shall annually elect a president, vice president, secretary, and treasurer from among the board members and may create and fill other offices, as the board deems necessary. In the event the president is not available to attend a meeting, the vice president shall perform his duties.

Section 2. Should the office of President for any reason become vacant, the Vice-President shall succeed forthwith to the office of President and shall serve until the end of the term for which he or she was originally designated to be President.

ARTICLE VII - Wildwood Area Historical Board

Section 1. The Wildwood Area Historical Board shall have seven members appointed by the City of Wildwood Commission. Each member of the Wildwood Area Historical Board shall serve a three-year term. A member may serve more than one term including consecutive terms.

Section 2. A majority (4) of the Wildwood Area Historical Board shall constitute a quorum of that body. Board meetings shall follow procedures mandated by these bylaws, and otherwise normally adhere to Roberts Rules of Order.

Section 3. The Wildwood Area Historical Board shall have general charge of the affairs of the WHA.

Section 5. The Wildwood Area Historical Board shall decide upon the time and place of an annual meeting of the WHA and shall set other meetings of the WHA as it deems appropriate.

Section 6. The Wildwood Area Historical Board shall determine all classes of dues and shall report changes in such at an annual meeting.

Section 7. The Wildwood Area Historical Board may conduct other business that is consistent with these bylaws.

ARTICLE VIII - AMENDMENTS

The Wildwood Area Historical Board, may propose amendments to these bylaws. The Wildwood Area Historical Board must submit such proposed amendments to the City Commission for approval.

ARTICLE IX- MEETINGS

Section 1. The Secretary shall make all arrangements for an annual meeting and any other meetings deemed necessary. The Secretary shall provide the City of Wildwood Clerk's office with notice of any such meeting. The Secretary must submit his or her recommendations to The Wildwood Area Historical Board.

Section 2. Memberships and reinstatements may be accepted at any meeting of the WHA or Wildwood Area Historical Board.

ARTICLE X - DUTIES OF OFFICERS

Section 1. The President shall preside at the official meetings of the WHA and The Wildwood Area Historical Board and shall appoint committees and perform all other duties specified by these bylaws.

Section 2. The Vice-President shall serve in the absence of the President.

Section 3. The Secretary shall take minutes of meetings of the Board, submit all records to be maintained by the City of Wildwood Clerk's office, inform persons of their appointment to committees and advise them of their duties, send minutes of meetings to members concerned, publish transactions that merit the attention of members, make arrangements for meetings of the WHA, and develop and put into effect any programs suggested by The Wildwood Area Historical Board. The Secretary, in an annual report, shall include information on all elections, and on actions taken by The Wildwood Area Historical Board. The Secretary shall also be responsible for keeping track of all items loaned or donated.

Section 4. The Treasurer shall handle collection of all dues and donations and keep records of each, keep records of what sub-accounts monies shall be deposited to, turn in money to the City Clerk for deposit, and give financial reports at each Board meeting and the Annual meeting and whatever else is necessary with the financial records.

ARTICLE XI- COMMITTEES

Section 1. Each WHA Committee shall be made up of volunteers from the members of the WHA. The Wildwood Area Historical Board shall appoint the chairperson of all WHA committees. Only members of the WHA in good standing may serve on any permanent or recurring committee. The Wildwood Area Historical Board shall invite the chairs of all WHA committees to attend the meetings of The Wildwood Area Historical Board and to present to it written reports summarizing the activities of their committees. The committee chairs are to file such reports with the Secretary, for deposit in the WHA archives through the City of Wildwood Clerk's office.

Section 2. The Wildwood Area Historical Board may, by an ordinary motion, recommend the establishment of temporary or ad hoc committees representing the WHA.

Section 3. The WHA shall have the following permanent committees:

- a. The Membership Committee.
This committee has the duty of recruiting new members and encouraging former members to rejoin the WHA.
- b. Annual Wildwood Christmas Parade
Responsible for the planning and implementation of the Annual Wildwood Christmas Parade
- c. Town Plat/Layout
Responsible for the recording of the original City layout and buildings
- d. Books, Famous People, Written history, Cemeteries, Genealogy, Religious History
Collecting the thoughts, stories, and the personal histories of the people who made up the Wildwood Area.
- e. Baker House
Responsible for the preservation of the Baker Family Home.
- f. Railroad History
Responsible for the research and writing the history of the Railroad in the Wildwood Area.
- g. Collections/photos
Responsible for the cataloging of the City of Wildwood's Historical Collection, including old photos and negatives.
- h. Police, Fire and City Government History
Responsible for the research and recording the history of the Police and Fire Departments. This also includes the history of the City Officials, from Commissioners, Mayors and other City employees who had an impact on the Wildwood Area.
- i. Publicity
Responsible for promoting activities of the WHA.

ARTICLE X—MEMBERSHIP YEAR.

Section 1. Each person who pays dues to become a member of the Wildwood Historical Association shall be a member in good standing for the membership year in which dues are paid.

Section 2. The membership year shall extend from October 1 of each year to September 30 of the following year.

ARTICLE XI—FISCAL YEAR.

Section 1. The fiscal year for the Wildwood Historical Association shall be from October 1 of each year to September 30 of the following year.

Section 2. On or before May 1 of each year, the Treasurer shall present the City Manager with a proposed budget for the next fiscal year.