

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
OCTOBER 10, 2011 – 7:00 P.M.  
CITY HALL COMMISSION CHAMBER

(meeting taped)

The City Commission of the City of Wildwood, Florida met in Regular session October 10, 2011 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Clark, Allen and Strickland. Also present were: City Manager Smith, City Clerk Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, AVT Law, Utilities Director Phillips, Parks & Recreation Coordinator Hargrove, Senior Planner Grimm, and Human Resources Coordinator Cox.

The meeting was called to Order followed by an invocation and Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS  
None

2. REPORTS AND PUBLIC INPUT

- SPECIAL PRESENTATION:

1) Presentation by David Grimm - Estimated costs for repairs and upgrades to the City Hall Annex Building to make it more conducive for records storage (Attachments)

SP Grimm explained there are doors to be replaced, windows to be repaired along with painting and that the project would be bid out by trade and subcontractor and he would manage the project internally.

CM Smith indicated the upgrade was budgeted. He noted that with the HVAC system changes in the City Hall, some of the File Room area was going to be taken up by HVAC equipment. SP Grimm noted that Fire suppression was not included in this upgrade. Other requirements are being researched.

2) Proclamation declaring the month of October, 2011, Head Start Awareness Month in the City of Wildwood (Attachment)

Above proclamation was introduced and read in its entirety.

Motion by Commissioner Strickland, second by Commissioner Allen to approve the Proclamation declaring the month of October, 2011, Head Start Awareness Month. Motion carried by unanimous vote.

a. City Manager

1) FYI –Quarterly Report from Gene Kornegay, PWD for the Public Works Department

2) City Manager ad went out on Friday. It hit the ICMA website and received over 100 hits in two days. Giving the ads 45 days.

3) Received the CDBG bids today. They came in lower than expected. The total was between \$400,000 and \$500,000 which means the City will have about \$200,000 to utilize in those areas to improve roads and Stormwater management.

- b. City Attorney – None
- c. City Clerk – None
- d. Commission Members
  - 1) Allen – requested that all flags be checked out for replacement, especially the one at the Community Center.
- e. Public Forum (10 minute time limit) – None
- f. Notes, Reports, and items for the file as attached

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

- 1) Minutes of Regular Meeting held on September 27, 2011 (Attachments – Staff recommends approval)

Motion by Commissioner Strickland, second by Commissioner Allen that the minutes of September 27, 2011 be approved as typed. Motion carried by unanimous vote.

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

- 1) Ordinance No. O2011-17, an ordinance repealing Ordinance No. 426 and Section 13-2, City of Wildwood Code to abolish the Police User Fee (Attachments – Staff Recommends Approval)

Ordinance O2011-17 introduced. Discussed to place moratorium rather than abolish at this time.

Motion by Commissioner Allen, second by Commissioner Strickland that a moratorium be placed on the Police User Fee beginning with November billing. Motion carried by unanimous vote.

- 2) Ordinance No. O0211-13, an ordinance rezoning a portion of property within the City of Wildwood, Parcel # D08=005, 7.03± acres, from Low Density Residential (R-1) to Institutional (INS) for applicant Lenity Group to construct a planned 3-story, 130 suite independent living facility, project to be known as Oxford II Retirement Residence; Special Magistrate recommends approval (Attachments – Staff Recommends Approval)

Ordinance O2011-13 was introduced and read by title only. No action required.

c. RESOLUTIONS FOR APPROVAL:

- 1) TABLED 09.27.11 Resolution No. R2011-23, a resolution regarding a moratorium on business tax (Attachments – Board Option)

Resolution No. R2011-23 was introduced and read by title only.

CM Smith noted that over half of the revenue for this fiscal year has been received and would ask that the moratorium be effective with next year or for any new businesses. Mayor Wolf expressed that it should go into effect upon adoption.

Motion by Commissioner Strickland, second by Commissioner Clark that Resolution No. R2011-23: A Resolution Of The City Commission Of The City Of Wildwood; Providing For A Moratorium On Any Business Tax And Excusing Forever The Responsibility For Any Business Tax Until Further Resolution By The City, Providing For An Effective Date: be adopted. Motion carried by unanimous vote.

2) Resolution No. R2011-25, a resolution declaring a sole source purchase provider for software and hand-held meter reading equipment from Sunstate Meter & Supply, Inc., our current Neptune provider to replace 3 current inoperable and obsolete hand-helds to read water meters installed through-out the city and upload data to computers (Attachments – Staff Recommends Approval)

Resolution No. R2011-25 was introduced and read by title only.

Motion by Commissioner Allen, second by Commissioner Strickland that R2011-25: A Resolution Of The City Commission Of The City Of Wildwood, Florida, Declaring A Sole Source Provider For The Purchase Of Hand Held Meter Readers, Water Meters And Parts From Sunstate Meter And Supply, Inc.; Providing For An Effective Date: be adopted. Motion carried by unanimous vote.

d. APPOINTMENTS

1) None

e. CONTRACTS AND AGREEMENTS

1) One year extension of current Agreement for Professional Services contract with Kimley-Horn & Associates to continue to provide civil engineering services (Attachments – Staff recommends approval)

Motion by Commissioner Clark, second by Commissioner Allen to approve the one year extension for Professional Services contract with Kimley-Horn & Associates. Motion carried by unanimous vote.

Rick Busche expressed gratitude to the Commission for the extension and noted pride that he takes in working with the City.

2) Confirmation of the MOU (Memorandum of Understanding) between the COW; Sumter County; Village Center Community Development District; and the SC Sheriff's Office for the SC Public Safety Answering Points (PSAPS) (Attachments – Staff recommends approval)

CM Smith indicated this came up after the last meeting, but needed to be entered into before the October 1 change over from LSEMS to Rural Metro. The assumption was that the Village Public Safety would utilize Rural Metro for dispatch services but that was not done. They continued to pay for Lake EMS to do the dispatching. Therefore an MOU was needed. He signed on behalf of the City before October 1 and would like approval by the Commission.

Motion by Commissioner Clark, second by Commissioner Strickland to approve. Motion carried by unanimous vote.

3) Proposed agreement by Villages Technology Solutions Group to provide managed e-mail & calendar services to all departments at the COW (Attachments – Staff recommends approval)

CM Smith – IT services and system is moving forward. Need to enter into a contract with the Villages IT Solutions Group. Some issues have been resolved through the City Attorney and the contractor. GIS Tech McDade noted that the contract was changed from three years to one year.

Motion by Commissioner Allen, second by Commissioner Clark to approve the Contract with the Villages Technology Solutions Group as amended from three years to one year. Motion carried by unanimous vote.

f. FINANCIAL

1) Bills for Approval (Attachments – Staff Recommends Approval)

Motion by Commissioner Strickland, second by Commissioner Clark to approve payment of bills. Motion carried by unanimous vote.

2) Discussion/Approval for purchase of Hardware (desktop computers/monitors) & Software (MS 2010 Professional Plus Office) to upgrade computers city-wide (Attachments – Staff Recommends Approval)

CM Smith noted that hardware purchase is piggybacking State contract.

Motion by Commissioner Allen, second by Commissioner Clark to approve purchase of computers city-wide. Motion carried by unanimous vote.

3) Discussion/Approval for antivirus software licenses for server to protect all new computers (Attachments – Staff Recommends Approval)

CM Smith noted this would be piggybacking State contract.

Motion by Commissioner Clark, second by Commissioner Strickland to approve the antivirus software licenses for servers and computers. Motion carried by unanimous vote.

g. GENERAL ITEMS FOR CONSIDERATION

1) Discussion/Approval on the cost feasibility of whether to continue utilizing an internal Fleet Service or utilizing local businesses (Attachments – Board Option)

Motion by Commissioner Clark, second by Commissioner Allen to approve for City to continue utilizing an internal Fleet Service maintenance. Motion carried by unanimous vote.

2) Discussion/Approval of "Sharing Christmas", new special event on December 3, 2011 at the WW Community Center to take the place of the Winter Wonderland Event (Attachments – Board Option)

CM Smith – noted that attendance has been lacking and when notices went out for volunteers, only two people showed up to the scheduled meeting. City has some money to go into the event, but will be looking for donations. Mayor Wolf expressed concern about using \$5000 in taxpayer dollars and limiting the event to 200 children. Suggested that money be left in the budget and use donations for the event.

Commissioner Allen asked what will happen about the Christmas parade. P&RC Hargrove indicated there would be no Christmas parade. Commissioner Allen asked if the City could donate to the event along with other donations or would that present a problem of using taxpayers dollars. Commissioner Strickland suggested matching whatever is raised up to a certain amount. Mayor Wolf suggested that the City pay the expense of the organization of the event and that contributions be used for anything that is given away.

Motion by Commissioner Strickland, second by Commissioner Allen to table until October 24 meeting. Motion carried by unanimous vote.

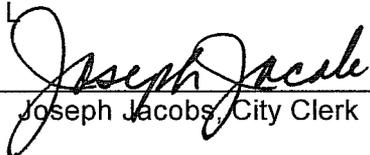
4. ADJOURN:

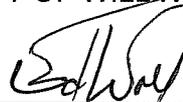
Upon a motion by Commissioner Strickland, second by Commissioner Allen the meeting adjourned.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST:

  
Joseph Jacobs, City Clerk

  
Ed Wolf, Mayor