

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
BUDGET WORKSHOP
AUGUST 17, 2012 – 9:00 A.M.
CITY HALL COMMISSION CHAMBER

The City Commission of the City of Wildwood Florida met in Special Session, August 17, 2012 at 9:00 a.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: City Manager Cannon, City Clerk Jacobs, Assistant City Clerk Roberts, Police Chief Reeser.

The meeting was called to order and the Invocation and Pledge were deferred.

1. TIMED ITEMS AND PUBLIC HEARINGS
 - a. None
2. REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)
 - a. Special Presentations - None
 - b. City Manager – None
 - c. City Attorney – None
 - d. City Clerk – None
 - e. Commission Members – None
 - f. Public Forum (10 minute time limit) – None
 - g. Notes and Reports - None
3. NEW BUSINESS – ACTION REQUIRED
 - a. MINUTES - None
 - b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE) - None
 - c. RESOLUTIONS FOR APPROVAL – None
 - d. APPOINTMENT - None
 - e. CONTRACTS AND AGREEMENTS - None
 - f. FINANCIAL
 - 1) FY2012-2013 Budget

CM Cannon's opening comments included: Utility Program Enhancements will be left out of the budget until funding is brought in, the \$6500 in HR Enhancements can be deleted if the ½ person is approved, and HRC pay request can be left out. No matter what is done the City needs to maintain reserves.

Commissioner Bivins noted that if the work the HRC is doing is beyond what was advertised and the job description, possibly a small increase is warranted.

Commissioner Strickland commented they need to see the advertisement and job description and what they entail.

Mayor Wolf suggested a time study of HRC because she seems to be on the phone a lot.

Commissioner Allen suggested that the City Manager police HR and bring back in the middle of budget year for review then.

Commissioner Bivins commented that regarding work time it is 8 to 5 and if there are exceptions they should be made aware and City Manager should have approved them.

ACC Roberts to pull advertisement and job description and provide to City Manager. She noted the Risk Management was added the day before HRC Cox started.

One resident was present and Mayor Wolf recognized her to take her question. Louise Wing area resident and City property owner inquired if the City is raising taxes. Mayor Wolf responded – no.

CM Cannon again reiterated that he likes to have a cushion in reserves and is not asking for COLA at this time.

Commissioner Allen suggested that the Commission revisit the COLA increase in the middle of the budget year, around April 1st.

CM Cannon referred to health care information, noting that the final costs are still in negotiation and could be even lower.

Motion by Commissioner Allen, second by Commissioner Strickland to tentatively approve up to \$500 per employee for health care. Motion carried by unanimous vote.

CM Cannon reminded the Commission that if the part time employee in HR is deleted then the \$6500 for software needs to remain. Further discussion included to deny the part time employee, Senior Management and evaluate HRC pay after Job Description and Advertisement are received.

Mayor Wolf reminded the Commission that the utilities along 466A will have to be moved as the reconstruction is done by the County and that will be a big cost. Mayor Wolf asked that minutes be researched of what projects have been approved for Kimley-Horn to work on.

Mayor Wolf addressed the temporary position being requested in the City Manager department. Commissioner Strickland why there would be an increase in pay if the employee would be in training, who will he report to and who determines if he has free time to devote to the training. Mayor Wolf noted that DSD Peavy is the employee's department director and therefore the person he would report to and determine if free time was available.

Commissioner Strickland expressed his concern in losing Dave Grimm and asked if there is any way to entice him to stay. Mayor Wolf noted he talked with Dave and the City basically pulled him out of retirement and he is looking forward to spending time with grandchildren and possibly working part time. Commissioner Strickland noted that he works well with engineers.

Consensus of Commission – that if training is approved it would be up to DSD Peavy when there is time to train and that the pay would remain the same. Mayor Wolf noted that Development Services is the buffer between engineers, developers and City, and

losing Dave they will be short of staff.

Motion by Commissioner Strickland, second by Commissioner Bivins that in HR the salary not be increased at this time, to deny the part time employee and Senior Management. Motion carried by unanimous vote.

Mayor Wolf suggested that Commission take a look at the final and decide about a 1 or 1 ½ increase, with City Manager and City Clerk to review the final numbers.

CM Cannon indicated Fleet Service employee pay rate should probably be adjusted by possibly one dollar per hour. Commission concurred that it should be adjusted.

Utilities Department Personnel changes. Commission questioned if Shelley received a special increase in pay over the past few years and if the increases for the WWTP operators were due to a license change.

Motion by Commissioner Strickland, second by Commissioner Allen to table Water and Wastewater changes for additional information. Motion carried by unanimous vote.

CC Jacobs reported it seems a trend have been developing over the past year or so, that a new employee receives an increase in pay when they complete six months satisfactorily even though they are started at the rate advertised. This was not done in the past. Commission expressed that when an employee applies for a position they know the advertised rate and that is what they should expect.

Police Department personnel changes. It was noted that the two new officers listed would be hired only if the Villages funded the positions.

Motion by Commissioner Clark, second by Commissioner Allen that two new officers would be hired only if Brownwood/the Villages funded the costs. Motion carried by unanimous vote.

Motion by Commissioner Allen, second by Commissioner Bivins to approve the Police Supervisors' adjustments, the Communication Officers' adjustments including two Communication Training Officers, and the additional training costs for a total of \$49,802. Motion carried by unanimous vote.

Program Enhancements:

Police – Discussion of Golf Cart verses Utility ATV for Brownwood. PC Reeser indicated that several Sheriff Departments and Police Departments are going to the Utility ATV. Noted that \$15,000 would cover either one and would want a gas powered. Mayor Wolf indicated that for Brownwood he feels a golf cart would be the better choice, and if the Commission approves the ATV he will continue to try to get donation of golf cart. Mayor Wolf expressed concern that an ATV would be too high for an older person to step up into. Would like to have the City golf cart friendly but would have to put pressure on the County to cross County roads. PC Reeser noted that effective January 1 golf carts will be allowed to cross State maintained roads if the speed limit is 45 mph or less. Also you

will be able to drive a golf cart on any sidewalk if you yield to pedestrians and the sidewalk is at least five feet in width.

Motion by Commissioner Allen, second by Commissioner Strickland to approve scanners, two laptops, evidence equipment, equipment for new hires. Motion carried by unanimous vote.

Street Department: Mayor Wolf questioned why there are no improvements listed for Streets department. CC Jacobs noted the pavement has already been included in the departmental budget and in CRA budget.

Fleet Services:

Motion by Commissioner Allen, second by Commissioner Clark to approve new fuel pump equipment. Motion carried by unanimous vote.

HR:

Motion by Commissioner Bivins, second by Commissioner Strickland to approve a maximum of \$6500 for software. Motion carried by unanimous vote.

CM Cannon suggested that if no raise is given, possibly a one-time pay out of \$1000 to \$1200 before Thanksgiving. Mayor Wolf noted this would not impact the budget like a raise because it would not be added in to pay rate.

Mayor Wolf – the budget looks good and is very conservative. The City Manager and Commission will have to buck up because departments are going to come wanting some improvements not budgeted.

Mayor Wolf commented that this is a great Commission that has done a lot of good work together, and reported he will be out for a couple of months and Commissioner Allen will be taking over for him.

In response to a question from Mayor Wolf, CC Jacobs noted that the tentative millage has been set and that the revenues will be somewhat less than last year. It was noted that this could possibly due to reassessment of residential property.

g. GENERAL ITEMS FOR CONSIDERATION – none

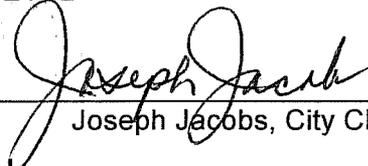
4. Adjourn

Upon a motion by Commissioner Allen, second by Commissioner Strickland the meeting was adjourned. Motion carried by unanimous vote.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST:


Joseph Jacobs, City Clerk


Ed Wolf, Mayor / RONALD B ALLEN
MAYOR PRO TEM