

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
AUGUST 13, 2012 – 7:00 P.M.  
COMMISSION CHAMBER

The City Commission of the City of Wildwood Florida met in Regular Session August 13, 2012 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: City Manager Cannon, Assistant City Clerk Roberts, City Attorney Blair, Police Chief Reeser, Development Services Director Peavy, and AVT Law.

The meeting was called to Order followed by an invocation and Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS

None

2. REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)

a. Special Presentations – None

b. City Manager

1) August 22-25, 2012 (Wednesday-Saturday) City Manager attending Florida League of Cities Conference

2) August 30, 2012 – City Health Plans Open Enrollment – HRC Cox will be sending out information to the employees.

3) Noted information received regarding Roth IRA and 457b employees setting up accounts. Information to be presented to the employees during open enrollment. Would be 100% employee contribution, no contribution on part of the City.

4) Growers' Market – emails were sent to the Mayor and Commissioners a week ago. In talking with Jerry Townsend, they (the Villages) plan to have a growers market at Brownwood. They have asked him if he would like his growers market to become part of that growers market. A lot of the customers that come here are from the Villages. Feel it may be an opportunity to improve on ours. Recommendation would be to allow Jerry to do what he needs to do. They have offered him a position and he wants to keep his people and he can also become a part of that and it still be in the City of Wildwood. Mayor Wolf noted that Brownwood is a part of Wildwood. Commissioner Strickland expressed concern that the older businesses on Main Street might suffer. Asked if the Growers' Markets could rotate every other weekend. CM Cannon indicated they plan to have one every weekend and Jerry wants to keep the market going and this may be the opportunity to grow it. Mayor Wolf indicated that Jerry needs to make the call of what he would like to do.

c. City Attorney

1) Noticed that a resolution to appoint two new members to the Historical Board was not on the agenda. However a meeting of the Board is planned for Tuesday evening but cannot be held without the new members. Requested the Commission consider appointing Quinn Bass and Joan Strubinger to the Historical Board.

Motion by Commissioner Allen, second by Commissioner Bivins to amend the agenda to include appointment of two members to the Historical Board. Motion carried by unanimous vote.

Motion by Commissioner Allen, second by Commissioner Bivins to add Quinn Bass and Joan Strubinger to the Historical Board. Motion carried by unanimous vote.

d. City Clerk – None

e. Commission Members

1) Commissioner Allen – spoke with AVT Law today about the iPads. Would like to receive the same iPad each time he signs it out for the meetings. Commissioners might make notes on the agendas. They could be labeled Group 1, Group 2 and so on. Mayor Wolf concurred. Have the Group number placed on the cover when they arrive. Commission requested styluses be provided and it was noted they are being researched at this time.

2) Mayor Wolf asked the City Manager to pass along to Gene and Jenny his thanks for taking care of the walking track so quickly.

f. Public Forum (10 minute time limit)

1) Gidget Gibson, Historical Society – announced the meeting on Tuesday evening will be at the Baker House at 6:30 p.m. and extended an invitation to the Commission to attend and tour the House. CA Blair indicated the contract is being reviewed by the family attorney.

2) Justin Rose, Council of Prison Locals out of FCC Coleman the largest federal prison in the country. Here to personally invite the Commission to the family day celebration at the Wildwood Community Center on September 8. Will have many activities for the children.

g. Notes and Reports

1) FYI – Letter from Fla. Department of Economic Opportunity – Completed its review of our adopted Comprehensive Plan Amendment submitted June 26, 2012 and identified no provision necessitating a challenge of the ordinances adopting the amendments (Attachment)

2) FYI - Karate Classes to begin September 5, 2012 at Community Center; FREE Self-Defense Class for Women (Attachment)

- 3) FYI – Florida League of Cities congratulating Mayor Wolf on 35-years of service to the COW and will be recognized at the 86th FLC Annual Conference in Hollywood, FL and at a COW Commission Meeting in Sept. or Oct. (Attachment)
- 4) FYI – Results of Police Department's Evidence Vault Inspection (Attachments)

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

- 1) Minutes of Special Called First Budget Workshop held on July 18, 2012 (Attachments – Staff Recommends Approval)
- 2) Minutes of Regular Meeting held on July 23, 2012 (Attachments – Staff recommends approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to approve the minutes of July 18, 2012 and July 23, 2012 as typed. Motion carried by unanimous vote.

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

- 1) First reading of Ordinance No. O2012-23 amending the Land Development Regulations to be consistent with the amendments to the Comprehensive Plan (Attachments)

O2012-23 was introduced and read by title only on first reading.

SP Grimm referred to Notes and Reports letter from DEO indicating they have completed the review of the City's amended Comp Plan. This ordinance applies all the changes of the Comp Plan to the LDR's to make them consistent.

Mayor Wolf noted for CM Cannon that the City was put through the wringer by the DCA of the State. They have been changed to the DEO. He noted that Development Services worked tirelessly to get the City through it. Noted he should have talked with CM Cannon when he first arrived to let him know how important this department has been.

c. RESOLUTIONS FOR APPROVAL

- 1) Resolution No. R2012-08 - Taking advantage of a unique purchasing opportunity for the water meter replacement project by piggybacking a bid from Panama City and authorize the Mayor to execute the contract between Utility Metering Solutions and the City of Wildwood in the amount of \$129,448.00 and authorize the purchase of 1,598 R900i transmitters and 1,880 R900i meters from Sunstate Meter & Supply, Inc. in the amount of \$687,845.00. (Attachments – Staff Recommends Approval)

UD Phillips noted this should have been two items and that the Resolution would need to be adopted prior to the contract. The Bid for Panama City was let in November 2011 and our Charter indicates the City cannot piggyback a bid over 6

R2012-12 was introduced and read by title only.

Motion by Commissioner Clark, second by Commissioner Bivins to adopt Resolution No. 2012-12: A Resolution Of The City Commission Of The City Of Wildwood, Florida Determining That Certain Property Is Surplus; Determining The Manner Of Disposal Of Said Property; Providing For An Effective Date. Motion carried by unanimous vote.

6) Resolution No. R2012-13, determining certain property (Auto Ordinance Corp Submachine Gun) surplus and determining manner of disposal (Attachments – Staff Recommends Approval)

R2012-13 was introduced and read by title only.

Motion by Commissioner Bivins, second by Commissioner Clark that Resolution No. R2012-13: A Resolution Of The City Commission Of The City Of Wildwood, Florida Determining That Certain Property Is Surplus; Determining The Manner Of Disposal Of Said Property; Providing For An Effective Date. Motion carried by unanimous vote.

d. APPOINTMENTS  
None

e. CONTRACTS AND AGREEMENTS  
1) Request approval of the Utility Maintenance Agreement between the City of Wildwood and Brute Properties, Inc. (Attachments – Staff Recommends Approval)

Motion by Commissioner Clark, second by Commissioner Allen to approve the Utility Maintenance Agreement between the City of Wildwood and Brute Properties, Inc. Motion carried by unanimous vote.

f. FINANCIAL  
1) Bills for Approval (Attachments – Staff Recommends Approval)

Commissioner Strickland asked for explanation of Kimley Horn bill. Mayor Wolf asked if this could include 501. UD Phillips indicated it could be Champagne Farms pre-design because of the amount. Could be a combination but probably not 501. Reminded Commission that the flooding damage was paid for by the insurance company, but a new electrical room to bring to code would be the City's cost. Commissioner Strickland – this may not be utilities, but he would like to know that any professional expenditures go through the City Manager. CM Cannon to review and apprise Commission of same.

Motion by Commissioner Allen, second by Commissioner Bivins to approve the bills for payment. Motion carried by unanimous vote.

- 2) Request approval for TAW Orlando Service Center, Inc. to repair reuse pump #2 at a cost of \$7,301.29 and authorize the rental of a mobile crane for \$750 (Attachments – Staff Recommends Approval)

UD Phillips noted this is a pump at the wastewater treatment plant. Staff will install it after it is repaired.

Motion by Commissioner Allen, second by Commissioner Bivins to approve TAW Orlando Service Center, Inc. to repair reuse pump #2 at a cost of \$7,301.29 and authorize the rental of a mobile crane for \$750. Motion carried by unanimous vote.

- 3) Request approval to purchase a new replacement Flygt submersible pump and electrical cable from Xylem Water Solutions USA in the amount of \$7,537.60 to replace failed pump at the Peter's Street Pump Station (Attachments – Staff Recommends Approval)

UD Phillips explained the new pump is an upgrade to new technology with a five-year warranty, or the failed pump could be repaired at a cost of \$5,700 with a one-year warranty.

Motion by Commissioner Allen, second by Commissioner Bivins to approve to purchase a new replacement Flygt submersible pump and electrical cable from Xylem Water Solutions USA in the amount of \$7,537.60 to replace failed pump at the Peter's Street Pump Station. Motion carried by unanimous vote.

- 4) Request approval of Data-Flow Systems' proposal dated July 18, 2012 in the amount of \$2,512.00 to upgrade existing communications radios to meet with the new "narrow-banding" Federal Communication Commission (FCC) compliance standards and authorize staff to purchase up to five (5) new radios if needed at a cost of \$975.00 each (Attachments – Staff Recommends Approval)

UD Phillips reported that Data-Flow has indicated some of the radios cannot be upgraded and will have to be replaced to meet the FCC compliance standards. This will be done as needed, not all five at one time.

Motion by Commissioner Strickland, second by Commissioner Bivins to approve Data-Flow Systems' proposal dated July 18, 2012 in the amount of \$2,512.00 to upgrade existing communications radios to meet with the new "narrow-banding" Federal Communication Commission (FCC) compliance standards and authorize staff to purchase up to five (5) new radios if needed at a cost of \$975.00 each. Motion carried by unanimous vote.

- 5) (TABLED 7/9 & 7/23) Request approval to purchase new copy machine to replace the Administration Dept. copier, which is near its life expectancy. Staff recommends Konica Minolta C654 at a total cost of \$14,491(purchase) or

\$14,112 (3-yr. lease w/\$400 upfront for surge protection & relocate old copier)  
(Attachments – Board Option)

CM Cannon reported that staff has been researching and comparing different copiers and have narrowed it to two copiers. Representatives were present from Konica-Minolta, Chad Watson and EGP for Kyocera, Callie Coffey.

Chad Watson reported there are two options for leasing the Konica-Minolta. One is called a fair market lease and is the lower monthly lease payment. At the end of three years the City could upgrade or if the City keeps the machine they would pay the residual of approximately \$2800 to own it. The higher monthly lease payment would be to own it at the end of three years.

Callie Coffey noted EGP has been working with the City for 30 or so years. Reported that the DMS link is not an extra cost but is included in the \$15,156. If the booklet folder was deleted the cost would be \$818 less. EGP would relocate and install all the older equipment the City currently has with EGP at no charge. EGP will not be responsible for damage to the equipment if relocated by someone else. Also noted the Kyocera scans at a faster speed.

Motion by Commissioner Allen, second by Commissioner Bivins to refer to staff and purchase the copier that staff decides is the best for the City. Motion carried. Yea – Allen, Bivins, Clark, Wolf. Nay – Strickland.

Commissioner Strickland indicated his nay vote is because his opinion is to run the machine we have until it won't run anymore.

g. GENERAL ITEMS FOR CONSIDERATION

1) Update on current CDBG Grant regarding funds still available and request for direction from the Commission on how those funds should be used (David Grimm to address) (Attachments)

SP Grimm reported the State audited the CDBG with no findings which means everything is in order. The initial grant work is completed and meets all the requirements of the State. We are under budget by approximately \$155,000. Originally discussed with the Commission how to spend the balance however DEO has thrown a wrench into it. Because the original budget application did not show on the design to pave Stone Street from Pitt to Fourth. This was a concept but never occurred because the City's right-of-way is narrower than first thought. Because it was part of the original budget the City will be required to pave that before any of the unused funds can be used for other things. We could not pave it and return the unused funds to the State. Argued with the State that there was a better way to spend this \$30,000 to \$40,000. Referred to the map (on file) noting the orange is the portion of Stone that will be a 12 wide roadway and in essence be a one way with or without labeling. Once that work is done we will focus on the green and red areas to mill and resurface and construct sidewalks.

If that comes in and there are any funds remaining we will focus on the purple area. Requested direction from the Commission to proceed or provide other options.

Motion by Commissioner Bivins, second by Commissioner Strickland to accept the recommendation and proceed as outlined by SP Grimm. Motion carried by unanimous vote.

2) Letter/CEN (Contract Expiration Notification) from FDOC with "DRAFT" Contract #WS728 (the 1st crew/Public Works) asking whether or not we would like to renew this contract (Attachments – Staff Recommends Approval)

Motion by Commissioner Allen, second by Commissioner Strickland that Commission is in favor of renewing FDOC contract #WS728 for the work crew. Motion carried by unanimous vote.

3) Review/approval requested of the University of Florida (Bureau of Vital Statistics) Population Estimate for the City of Wildwood (Attachments – Staff Recommends Approval)

Motion by Commissioner Allen, second by Commissioner Bivins to accept the University of Florida (Bureau of Vital Statistics) Population Estimate of 6,969 for the City of Wildwood. Motion carried by unanimous vote.

4) Discussion/Decision on future use of Former Head Start building at 610 Jackson Street which has been vacated by Mid Florida Community Services (Attachments – Board Option)

Commissioner Strickland suggested it be used more as a community center rather than lease it to one group. Commissioner Allen noted there is probably work needed on the building because it flooded in front of the building, but he hasn't been on the inside. Commissioner Bivins noted it would probably serve well as a community center, teen center or anything like that. AVT Law noted the keys have not been turned in yet, but Head Start has vacated. Mayor Wolf asked if anyone had policed the building yet to see what would have to be done before use.

Mayor Wolf asked if there was any value because the City has the MLK building so does the City need another community center that close. Should we declare it surplus and sale it. Commissioner Allen indicated that possibly Dave Grimm should look at the flood problem. Mayor Wolf concurred that Dave should provide and evaluation of the building.

SP Grimm noted he would evaluate the building if the City Manager directed him to do so.

Motion by Commissioner Allen, second by Commissioner Strickland that the City Manager is instructed to direct Dave Grimm do an evaluation of the property and

report back to the City Manager so that the City Manager can report to the Commission. Motion carried by unanimous vote.

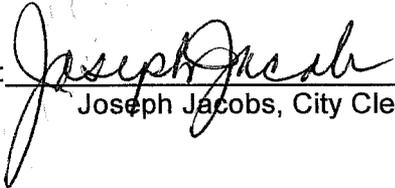
4. ADJOURN

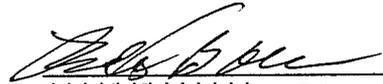
Upon a motion by Commissioner Allen, second by Commissioner Clark the meeting was adjourned.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST:

  
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Joseph Jacobs, City Clerk

  
\_\_\_\_\_  
Ed Wolf, Mayor      RONALD B ALLEN  
MAYOR PRO TEM