

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
MAY 14, 2012 – 7:00 P.M.
CITY HALL COMMISSION CHAMBER

The City Commission of the City of Wildwood Florida met in Regular Session, May 14, 2012 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Clark and Strickland. Also present were: City Manager Cannon, City Clerk Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, Development Services Director Peavy, Utility Director Phillips and AVT Law. Commissioners Allen and Bivins being absent.

The meeting was called to Order followed by an invocation and Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS: 7:00 p.m.

a. PUBLIC HEARING: TEMP 1204-02 Temporary Use – Ernest Gross; Request approval for temporary living quarters (RV) to be placed on the property while the primary residence is renovated (Attachments - Staff recommends that the Commission accept the Planning & Zoning Board/Special Magistrate's recommendation and approve the temporary use)

Public Hearing was opened with no comments received.

Motion by Commissioner Clark, second by Commissioner Strickland to approve TEMP 1204-02 Temporary Use as requested by Ernest Gross for a period of six months. Motion carried by unanimous vote.

b. PUBLIC HEARING: SP 1201-03 Oxford Memorial Center; Site Plan approval requested for a 6,250 sq. ft. Funeral/Assembly Hall with a paved driveway and parking subject to approval, exemption, or permitting of the project by all agencies of competent jurisdiction (Attachments - Staff recommends that the Commission accept the Planning & Zoning Board/Special Magistrate's recommendation and approve the site plan subject to conditions listed)

DSD Peavy was sworn in.

Public Hearing was opened with no comments received.

Motion by Commissioner Clark, second by Commissioner Strickland to approve SP 1201-03 Oxford Memorial Center; Site Plan. Motion carried by unanimous vote.

c. PUBLIC HEARING: SP 1203-02 Wildwood Batting Cages; Site Plan approval for two batting cages (22,620 sq. ft.), two buildings with covered patios (5,600 sq. ft.) and associated driveway, parking lot, and sidewalks (Attachments - Staff recommends that the Commission accept the Planning & Zoning Board/Special Magistrate's recommendation and approve the site plan subject to conditions listed)

Public Hearing was opened with no comments received. DSD Peavy noted the hours of operation would be from 9 a.m. until 9 p.m.

Motion by Commissioner Strickland, second by Commissioner Clark to approve SP 1203-02 Wildwood Batting Cages; Site Plan. Motion carried by unanimous vote.

d. Phillip Craig O'Dell, Trustee is requesting a six-month extension of the O'Dell PUD – Ordinance #621, due to real estate market conditions (Attachments – Staff Recommends Approval)

DSD Peavy noted that the Code allows for 12 months extension and O'Dell is requesting six months.

Motion by Commissioner Clark, second by Commissioner Strickland to approve a 12-months extension of the O'Dell PUD – Ordinance #621. Motion carried by unanimous vote.

▪ SPECIAL PRESENTATIONS:

1) Melanie Peavy: Update on the status of development and projects within the City of Wildwood (Attachments)

DSD Peavy referred to the Executive Summary outlining the status of various developments and projects. She also noted the Comprehensive Plan Amendments have received comments from FDOT which are under review and a letter was received from DOE (formally DCA) with no comments. Scheduled for adoption by the City Commission on June 11.

2) Melanie Peavy: Informational update on what constitutes a "Change of Use" under the Code of Ordinances of the City of Wildwood; Staff is researching definitions and procedures used by neighboring jurisdictions in order to bring back a recommendation for a definition and procedure for the Commission's consideration at the next regular meeting (Attachment)

FYI

3) Doug McCoy, Waste Management: Changes to pick-up of yard waste, limbs, etc. (Attachments)

Doug McCoy reported that due to a change at Covanta Waste to Energy Plant, WM has had to change their pickup schedules somewhat so that household garbage and yard waste are picked up separately. He noted there is no change to the days for household garbage pickup and that notices of the change are being attached to the waste containers this week.

2. REPORTS AND PUBLIC INPUT

a. City Manager

CM Cannon noted a memo from Governor Scott related to Peace Officers Memorial Day proclaimed by the President, and requesting that flags fly at half-staff on May 15.

1) FYI – Commendation letter from John De Bilio regarding Police Officer Harrie and Police Officer Graver (Attachment)

2) FYI – Budget Comparison Report for the month of April 2012 – 7 months into the FY (Attachments)

CM Cannon noted that by the numbers presented the City seems to be in good financial standing.

Mayor Wolf noted that cattle were loose from the property on the RIB site and asked if the City is receiving the lease payments when due. CC Jacobs indicated yes, they are up to date.

CM Cannon expressed appreciate to staff for the welcome he received and assisting him.

b. City Attorney - None

c. City Clerk

1) 2012 Election Qualifying Information (Attachments)

CC Jacobs referred to the attachments and emphasized the qualifying period dates for the 2012 election, noon June 4 through noon June 8. He noted that some suggestions have been made to the Supervisor of Elections that the web site include and clarify that these dates includes the municipalities. Noted the fee is \$58.50.

d. Commission Members – None

e. Public Forum (10 minute time limit) - None

f. Notes, Reports, and items for the file as attached

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

1) Minutes of Regular Meeting held on March 26, 2012 (Attachments – Staff recommends approval)

2) Minutes of Regular Meeting held on April 9, 2012 (Attachments – Staff recommends approval)

Motion by Commissioner Strickland, second by Commissioner Clark to accept the Minutes of Regular Meeting held on March 26, 2012 and the Minutes of Regular Meeting held on April 9, 2012 as typed. Motion carried by unanimous vote.

- b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)
None

- c. RESOLUTIONS FOR APPROVAL:

- 1) Resolution No. R2012-07 Amending Chapters 4.3 and 5.1 of the City of Wildwood Personnel Rules (Attachments – Staff Recommends Approval)

Resolution No. R2012-07 was introduced.

CA Blair reported that situations have come up in the past two weeks that prompted these changes. CM Cannon indicated that 5.1 should read “up to 10%”. Mayor Wolf suggested to table to allow more review and bring back.

Motion by Commissioner Clark, second by Commissioner Strickland to table R2012-07 until next regular meeting. Motion carried by unanimous vote.

- d. APPOINTMENTS
None

- e. CONTRACTS AND AGREEMENTS

- 1) Discussion/Approval of the Agreement Between the City of Wildwood and Word Family, LLC to attempt to obtain a grant which will allow development of water and wastewater lines that would benefit the owner’s property and allow economic development of the surrounding areas as well (Attachments – Staff Recommends Approval)

CA Blair noted this has gone back and forth between the City and the Word Family. Mayor Wolf noted there may be additional changes.

Motion by Commissioner Clark, second by Commissioner Strickland to approve the Agreement Between the City of Wildwood and Word Family, LLC to attempt to obtain a grant which will allow development of water and wastewater lines that would benefit the owner’s property and allow economic development of the surrounding areas as well. Motion carried by unanimous vote.

- 2) Test and Certification Agreement for Safety Systems, A Division of Dart Electronics to provide annual testing, inspection and certification of the existing City Hall fire alarm system per State of Florida Code requirements (Attachments)

Motion by Commissioner Strickland, second by Commissioner Clark to approve the Test and Certification Agreement for Safety Systems, A Division of Dart Electronics to provide annual testing, inspection and certification of the existing City Hall fire alarm system per State of Florida Code requirements. Motion carried by unanimous vote.

- f. FINANCIAL
 - 1) Bills for Approval (Attachments – Staff Recommends Approval)

Mayor Wolf questioned use of personal vehicle by UD Phillips and why he doesn't have a City vehicle. Asked if that would create a problem with other department heads, and whether there would be liability issues. UD Phillips noted he does not receive a car allowance, he receives mileage. Mayor Wolf requested that liability be checked for any employee using their personal vehicle on City business.

Motion by Commissioner Strickland, second by Commissioner Clark to approve payment of bills. Motion carried by unanimous vote.

2) Request Approval for City Hall HVAC Improvements, Change Order No. 2 for replacement of two compressors, valves, labor and preventative maintenance on outdoor air cooled chiller unit at a cost of \$13,600 (Attachments – Staff Recommends Approval)

Motion by Commissioner Clark, second by Commissioner Strickland to approve Change Order No. 2 for replacement of two compressors, valves, labor and preventative maintenance on outdoor air cooled chiller unit at a cost of \$13,600. Motion carried by unanimous vote.

3) Request Approval to purchase and replace the WWTP Reuse Pump Station Vertical Hollow Shaft Pump damaged by lightning strike from Tampa Armature Works at a cost of \$3,442 plus the services of a rubber tired crane at an estimated cost of \$1,000; anticipated total of \$4,442 (Attachments – Staff Recommends Approval)

UD Phillips reported the City does not have a crane to pull the pump and one will have to lease.

Motion by Commissioner Strickland, second by Commissioner Clark to approve to purchase and replace the WWTP Reuse Pump Station Vertical Hollow Shaft Pump damaged by lightning strike from Tampa Armature Works at a cost of \$3,442 plus the services of a rubber tired crane at an estimated cost of \$1,000. Motion carried by unanimous vote.

g. GENERAL ITEMS FOR CONSIDERATION

1) Decision on whether to reschedule or cancel the Regular Commission Meeting of May 28, 2012 that falls on the Memorial Day Holiday which is a City holiday (Board Option)

Motion by Commissioner Strickland, second by Commissioner Clark to cancel the Regular meeting of May 28 due to the Memorial Day Holiday with City offices closed. Motion carried by unanimous vote.

2) Wildwood Community Development Center, Inc. requests approval to sponsor a Unity Block Party on Jackson Street, closing the portion of Jackson Street between Terry Street and Moss Street on Saturday, May 26, 2012 from Noon to 8:00 PM (Attachments – Board Option)

Motion by Commissioner Clark, second by Commissioner Strickland to approve the Wildwood Community Development Center, Inc. requests of closing the portion of Jackson Street between Terry Street and Moss Street on Saturday, May 26, 2012 from Noon to 8:00 PM for a Unity Block Party on. Motion carried by unanimous vote.

3) Discussion/Approval to consolidate the City's Water And Wastewater Departments into one "Utility Department" and move the water department office and personnel to the wastewater treatment plant site into a temporary office facility (Attachments – Staff Recommends Approval)

Mayor Wolf noted that if approved and the City Manager sees that it is not working to bring it back to the Commission for review. DSD Peavy noted the Code doesn't allow a modular building to stay; it would have to be on a temporary basis for up to two years with the possibility of an extension.

Motion by Commissioner Strickland, second by Commissioner Clark to approve the two year leave of a modular office and to approve the Organizational Chart for Utilities. Motion carried by unanimous vote.

4) Request by Bruce Phillips, Utility Director, to schedule a Commission Workshop Meeting to discuss "The State of the Utilities"; recommendations for future system upgrades, expansions and maintenance issues (Attachments – Board Option)

UD Phillips provided a handout to the Commission for review before the called meeting. Requested at least 90 minutes for the meeting. Mayor Wolf noted that whatever is being asked for must be legitimate needs for the Commission to consider.

The Commission requested the City Manager to contact each Commissioner individually to determine the best date and time for the meeting, then to notify all of the meeting time and date.

5) Request by Gary Moyer to schedule a public hearing for June 25 to create the Brownwood CDD; June 25 is a regularly scheduled Commission Meeting date.

DSD Peavy indicated this item was advertised as a Public Hearing because Statutes requires that the requested Public Hearing must be set during a Public Hearing.

Public Hearing opened with no comments received.

Motion by Commissioner Clark, second by Commissioner Strickland to set a Public Hearing for June 25 to create the Brownwood CDD. Motion carried by unanimous vote.

6) Request approval for Mayor Wolf to execute a letter to PRM authorizing them to make new City Manager, William Ed Cannon's medical benefits effective May 1, 2012, per Section 6-Medical Benefits in his Contract (Attachments – Staff Recommends Approval)

Motion by Commissioner Clark, second by Commissioner Strickland to authorize Mayor Wolf to execute a letter to PRM authorizing them to make new City Manager, William Ed Cannon's medical benefits effective May 1, 2012, per Section 6-Medical Benefits in his Contract. Motion carried by unanimous vote.

4. ADJOURN:

Upon a motion by Commissioner Clark, second by Commissioner Strickland the meeting was adjourned.

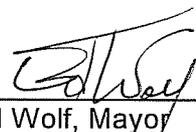
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SEAL

ATTEST:



Joseph Jacobs, City Clerk



Ed Wolf, Mayor