

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
SPECIAL CALLED MEETING
MARCH 7, 2012 – 6:00 P.M.
CITY HALL COMMISSION CHAMBER

The City Commission of the City of Wildwood Florida met in Special Session, March 7, 2012 at 6:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: Interim City Manager Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, Human Resource Coordinator Cox and AVT Law.

The meeting was called to order by Mayor Wolf.

1. TIMED ITEMS AND PUBLIC HEARINGS
None
2. REPORTS AND PUBLIC INPUT
None
3. NEW BUSINESS – ACTION REQUIRED
 - a. MINUTES
 - b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)
 - c. RESOLUTIONS FOR APPROVAL:
 - d. APPOINTMENTS
 - e. CONTRACTS AND AGREEMENTS
 - f. FINANCIAL
None for a. through f.
 - g. GENERAL ITEMS FOR CONSIDERATION
 - 1) Review/revise questions provided by Deanna Cox, HR and devise additional questions to ask City Manager candidates during their interviews (Attachments)
 - 2) Set dates for City Manager candidate interviews (Attachments - Calendars)

Mayor Wolf asked HRC Cox how many of the five selected for interview have requested items such as budgets, charter, Personnel Rules, etc. HRC Cox noted none. ICM Jacobs noted some of that information is available on the website.

HRC Cox noted that not all information is in yet on the candidates. Some previous employers are not responding.

Commission reviewed questions placed before them from HRC Cox, CA Blair and Mayor Wolf received from Robert. Commission expressed desire to use the questions of CA Blair and Mayor Wolf as some of the generic questions would be covered in the candidates' 10-15 minute introduction of themselves.

Commissioner Allen suggested a question be added; As City Manager you are closely in touch with the City employees, the close contact allows you to

assess the workplace climate. What are some early warning signs, strategies and diagnosis you have utilized in the past?

In discussion of which Commissioner would ask what question, PC Reeser noted the process of the Oral Boards for new hires in the PD. Each board member is assigned a specific number of questions to ask each candidate.

Mayor Wolf noted a question he would like to be sure is asked: How do you handle an employee that's been told what to do and doesn't do it?

By common consent Special Meetings for the purpose of City Manager interviews were scheduled for 6 p.m. March 19, 20 and 21. Two interviews on the 19th, two on the 20th and one on the 21st with the remainder of the meeting for discussion of the candidates. Each candidate to have 10 to 15 minutes to present themselves at the beginning of their interview.

CA Blair and HRC Cox are to work together by Monday, March 12 and consolidate questions from each list into 5 lists of questions, one for each Commission.

CA Blair reported the judge has dismissed the Hi End case.

Mayor Wolf noted there is a starting time at City Hall and it should be followed by all employees unless otherwise approved by the City Manager.

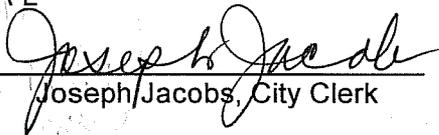
4. ADJOURN

Upon a motion by Commissioner Strickland, second by Commissioner Clark the meeting was adjourned.

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SEAL

ATTEST:


Joseph Jacobs, City Clerk



Ed Wolf, Mayor