

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
WORKSHOP/SPECIAL CALLED MEETING  
JANUARY 30, 2012 – 7:00 P.M.  
CITY HALL COMMISSION CHAMBER

The City Commission of the City of Wildwood Florida met in Special Session, January 30, 2012 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: Interim City Manager Jacobs, Assistant City Clerk Roberts, Police Chief Reeser, Human Resource Coordinator Cox and AVT Law.

The meeting was called to Order by Mayor Wolf, and moved to item 3.g.

1. TIMED ITEMS AND PUBLIC HEARINGS  
None at this time.

2. REPORTS AND PUBLIC INPUT  
No Special Input at the time:

3. NEW BUSINESS – ACTION REQUIRED  
a. through f. - None at this time.

g. GENERAL ITEMS FOR CONSIDERATION

1) Discussion/Selection of each Commission member's top five choices selected from all applicants and decision on selection of final top five to interview for the vacant City Manager position (NO Attachments – Bring your binder with the applications you reviewed and your list of five) (Board Direction on how to further proceed for interviews)

Mayor Wolf noted that after being reminded by the City Attorney at the last meeting that if the Commission looked at applicants outside of the advertised requirements there might be a problem, he cut the list of applicants in half. Has picked five but not entirely happy. Would like to have had a "headhunter" looking at the active City Managers and pull from another City. Questioned why someone making around \$135,000 would want to take a position at a lower pay rate. Maybe they are planning a retirement to this area. There are a couple of applicants that do not have the glowing resumes from small towns more like Wildwood that would come and grow with Wildwood.

Commissioner Allen reviewed several times and was hard to find one, but has a list of five. Noted that several were terminated from past jobs. Some due to change of administration.

Commissioner Clark noted that he was not too happy with the whole process. In reading through the applications you find people without the qualifying credentials. Some have misspelled words. Having problem selecting five.

Commissioner Bivins couldn't find five, but did come up with some she would like to look at further. Some did not complete the application properly.

ICM Jacobs noted that each Commissioner doesn't have to come up with five choices. Commissioner Clark – This is the process to bring applicants in for interview. Mayor Wolf noted that even after interviewing three or four the Commission could decide to step back and re-advertise. Commissioner Clark requested that the same background check that is done on police officers be done on those selected for interview.

Based on the number assigned to each applicant the Commissioners selected: Wolf – 10, 12, 2, 11, 19; Allen – 8, 19, 21, 23, 2; Bivins – 10, 11, 19, 23; Strickland – 8, 2, 10, 11, 19, 18; Clark – 10, 12, 19, 20.

HRC Cox noted that one applicant is a current employee. Noted she had contacted other cities who have said the City would not have to re-advertise the position if they relaxed the requirements. Mayor Wolf, Commissioner Clark, ICM Jacobs reiterated the opinion of the City Attorney at the last meeting.

Further discussion included the desire to see the new City Manager involved in Community, not just the job.

Common consensus of the Commission was to begin calls and backgrounds on 19, 10, 2, 11, 8, and 12.

HRC Cox noted it would take at least two weeks to complete calls and prior employment background checks. PC Reeser noted he would see that as many complete backgrounds were done in two weeks, but to do neighborhood checks it will take longer.

Mayor Wolf noted that at the next regular meeting the Commission can schedule another workshop.

HRC Cox provided suggested interview questions and requested that the Commission review and add to.

2) Discussion/Approval for Mayor Wolf to sign a letter requesting a waiver of Fla. Administrative Rule 9B-43.0041(1)(c), which sets a maximum funding amount for grants awarded to communities through the CDBG Program. The Cap for the COW is currently set at \$700,000; we are requesting the funding ceiling be raised to \$1.0 million for the construction of water & sewer infrastructure to a proposed ALF (Attachments – Staff Recommends Approval)

ICM Jacobs indicated the City Attorney has called and asked for a delay or that contingencies be added to the letter to include additional meeting with the developer and that the Developer to confirm by agreement they will have the funds to the City before the Grant applied for.

Commissioner Strickland asked, if the City is just requesting an increase to the cap, it doesn't seem to be tied to a specific grant. Second question has the City determined if we lay the infrastructure if it will accommodate future development.

Mayor Wolf indicated yes and that was discussed and noted that whether a grant is received or not it needs to be done because the City annexed property that nothing can be done with until the infrastructure is in place. He understands that the City has enough infrastructure to accommodate the ALF on the Turkey Run property. But not to accommodate anything further without blowing manhole covers through town. If the grant is received, lines will be constructed 462 to 209 and then into the plant and will be large enough to serve other developments.

ICM Jacobs stated that the City Attorney did not think everything would be in place to meet the March deadline.

Motion by Commissioner Bivins, second by Commissioner Strickland to table until next regular meeting. Motion carried by unanimous vote.

Mayor Wolf commented that a memo went out from Robert Smith before he left regarding hours of employment. He noted to ICM Jacobs that unless employees have checked with and been approved by ICM Jacobs, they are expected to be work the designated hours. Commissioner Allen asked what the beginning time is. ICM Jacobs noted 8 a.m. Mayor Wolf noted there were some situations that the City Manager approved. ICM Jacobs noted that when the memo went out from Robert and he reinforced it, everybody is supposed to be by 8 o'clock and he has not approved any alternatives. Mayor Wolf asked ICM Jacobs to enforce the work hours.

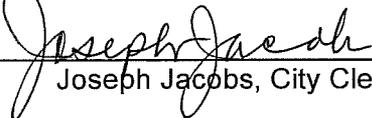
4. ADJOURN

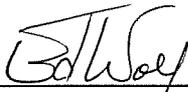
Upon a motion by Commissioner Allen, second by Commissioner Strickland the meeting was adjourned.

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SEAL

ATTEST:

  
Joseph Jacobs, City Clerk

  
Ed Wolf, Mayor