



CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Pamala Harrison-Bivins – Seat 2

Don C. Clark – Seat 4

Robby Strickland – Seat 3

Julian Green – Seat 5

Bill Ed Cannon – City Manager

January 14, 2013

7:00 PM

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City of Wildwood DOES NOT provide this verbatim record.

City Hall Commission Chamber - 100 N. Main Street, Wildwood, FL 34785

AGENDA

- THE MEETING IS CALLED TO ORDER BY THE MAYOR
- INVOCATION
- FLAG SALUTE

- **OATH OF OFFICE to COMMISSIONERS JULIAN GREEN and ROBBY STRICKLAND by JUDGE THOMAS SKIDMORE**

- **SELECTION OF MAYOR PRO-TEM**

- **PRESENTATION:** of Key to the City/Plaque to Commissioner Ronald B. Allen for 20 years of service (Attachment)

- **(IMMEDIATELY) ADJOURN AS CITY COMMISSION – MOTION TO APPOINT CITY COMMISSION TO SERVE AS THE CITY'S LOCAL PLANNING AGENCY (LPA) FOR THE PURPOSE OF ACTION ON THE FOLLOWING:**
 - A. **Case CP 1211-01:** The applicant seeks approval and a favorable recommendation from the Land Planning Agency for a Text Amendment to Policy 1.7.3 of the Future Land Use Element of the adopted Comprehensive Plan. Policy 1.7.3 is specific to The Villages of Wildwood Development of Regional Impact (DRI). LPA to review and make a recommendation to the City Commission (Attachments – Staff suggests approval and a favorable recommendation of Ordinance No. O2013-02 to be forwarded to the City Commission for further action)

RECONVENE AS CITY COMMISSION AND CONTINUE WITH REGULARLY SCHEDULED CITY COMMISSION MEETING:

1. TIMED ITEMS AND PUBLIC HEARINGS

- a. **7:00 PM – PUBLIC HEARING – 2ND FINAL READING** of **Ordinance O2012-26:** An Ordinance proposing a small scale land use map amendment, Sumter Retirement Residence, Oxford Cottages Retirement, Portion of Parcel #D08=005, Lot 5 (3.02± acres). Case was heard by Local Planning Agency 12-04-12 who recommended approval of the ordinance. (Attachments – Staff Recommends Approval)

- b. **7:00 PM – PUBLIC HEARING – 2ND FINAL READING** of **Ordinance O2012-27**: An Ordinance proposing a zoning map amendment, Sumter Retirement Residence, Oxford Cottages Retirement, Portion of Parcel #D08=005, Lot 5 (3.02± acres). Case RZ 1210-01 was considered by the P&Z Board/Special Magistrate 12-04-12 who recommended approval of the ordinance. (Attachments – Staff Recommends Approval subject to approval of Ordinance O2012-26)
- c. **7:00 PM – PUBLIC HEARING – 2ND FINAL READING** of **Ordinance O2012-28**: An Ordinance proposing a small scale land use map amendment, Sumter Retirement Residence, Oxford Assisted Living Facility and Memory Care, Portion of Parcel #D08=005, Lot 4 (4.15± acres). Case was heard before the Local Planning Agency 12-04-12 who recommended approval of the ordinance. (Attachments)
- d. **7:00 PM – PUBLIC HEARING – 2ND FINAL READING** of **Ordinance O2012-29**: An Ordinance proposing a zoning map amendment, Sumter Retirement Residence, Oxford Assisted Living Facility and Memory Care, Portion of Parcel #D08=005, Lot 4 (4.15± acres). Case was heard before the P&Z Board/Special Magistrate 12-04-12 who recommended approval of the ordinance. (Attachments)
- e. **7:00 PM – PUBLIC HEARING – 1st Reading** on the transmittal of **Ordinance O2013-01** to the Reviewing Agencies for review; and 1st Reading of Ordinance O2013-01 an ordinance adopting the 10-Year Water Supply Facilities Work Plan and the recommended text amendments to the Public Facilities, Conservation, Intergovernmental Coordination, and Capital Improvement Elements of the Comprehensive Plan. (Attachments – Staff Recommends Approval of the Transmittal)
- f. **7:00 PM – PUBLIC HEARING – 1st Reading** on the transmittal of **Ordinance O2013-02** to the state Reviewing Agencies for review; and 1st Reading of Ordinance O2013-02, a Text Amendment to Policy 1.7.3 of the Future Land Use Element of the adopted Comprehensive Plan which is specific to The Villages of Wildwood Development of Regional Impact (DRI). (Attachments – Staff Recommends Approval of the Transmittal)

* Quasi Judicial Hearing

2. **REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)**

- a. **City Manager**
 - 1.
- b. **City Attorney**
 - 1.
- c. **City Clerk**
 - 1.
- d. **Commission Members**
 - 1.
- e. **Public Forum (10 minute time limit)**
 - 1.
- f. **Notes and Reports**
 - 1. **FYI** – Results of Roadway Improvements through the City’s CDBG Grant – Before & After Photos of Street Repaving (Attachments – No Action Required; Informational Only)
 - 2. **FYI** – Development Services’ new “*Information for Citizens and Businesses*” Brochure (Attachments – No Action Required; Informational Only)
 - 3. **Proclamation** Request from Patrick V. Kennedy, President of the Ancient Order of Hibernians in America to declare the month of March 2013 as Irish American Heritage Month in the City of Wildwood (Attachments – Board Option)
 - 4. **FYI** – Letter from Chief Reeser regarding the City and CSX addressing the speed of approaching trains to the public (Attachment)

3. **NEW BUSINESS – ACTION REQUIRED**

a. **MINUTES**

1. Minutes of Special Called Workshop Meeting held on December 3, 2012 (Attachments – Staff Recommends Approval)
2. Minutes of Regular Meeting held on December 10, 2012 (Attachments – Staff Recommends Approval)

b. **ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

1. **Ordinance No. O2013-03** Amending Section 6.4(E) of the Land Development Regulations to eliminate the 12-inch minimum pipe size requirement for storm sewers located in grassed areas not subject to vehicular traffic (Attachments)
2. **Ordinance No. O2013-04:** An Ordinance modifying the Five-Year Capital Improvement Schedule of the Capital Improvements Element of the Comprehensive Plan in the City of Wildwood. (First reading)
 - a. Approval requested for transmittal of Ordinance O2013-04 to the Department of Community Affairs for compliance determination in accordance with Section 163.3184, Florida Statutes (Attachments – Staff Recommends Approval)

c. **RESOLUTIONS FOR APPROVAL**

1.
 - a. Request approval for forfeiture of currency seized as evidence to the Wildwood Police Department by deposit into the Law Enforcement Trust Fund under Section 705.105, Florida Statutes and other certain property be declared surplus (Attachments – Staff Recommends Approval)
 - b. Request from Chief Reeser to amend the LETF (Law Enforcement Trust Fund) to add unanticipated revenue in the amount of \$11,903.00 (Attachment – Staff Recommends Approval)
 - c. Request approval of Resolution No. R2013-01 declaring certain property seized as evidence as surplus and determining the manner of disposal (Attachment - Staff Recommends Approval)

d. **APPOINTMENTS**

1. Request from Sumter County Administrator Bradley Arnold to appoint a Wildwood elected official to serve the next four year term on the Sumter County Tourist Development Council to fill the expired seat of Commissioner Strickland (Attachments – Board Option)

e. **CONTRACTS AND AGREEMENTS**

1. Request Approval to execute a Developer's Agreement Between the City of Wildwood, Florida and the Word Family, LLC for the provision of utilities and other municipal services from the City for development of the Word property (Attachments – Staff Recommends Approval)

f. **FINANCIAL**

1. Bills for Approval (Attachments – Staff Recommends Approval)
2. Recommendation to accept construction of the CR 462 Phase I Utility Extension and approval of final pay request to Rainey Construction Co. Invoice No. 2-3708 in the amount of \$18,081.89 (Attachments - Staff Recommends Approval)
3. Request for approval to purchase a pump impeller from Barney's Pumps in the amount of

\$1,900.00 and purchase a new 60 HP motor from TAW Orlando Services Center, Inc. in the amount of \$3,211.62 for a total cost of \$5,111.62 to repair the reclaimed water pump on the Lake Miona property. (Attachments – Staff Recommends Approval)

4. Request for approval to repair the failed Wastewater Treatment Plant Digester Blower No. 4 at a cost of \$2,450.00 (Attachments – Staff Recommends Approval)
5. Request by Joseph Jacobs, City Clerk for approval of financing for 6 (six) Dodge Police vehicles (previously approved) by awarding the bid to the apparent low bidder, BB&T Bank at the rate of 1.45% with annual payments of \$49,381.86 for a term of 5-years (Attachments – Staff Recommends Approval)
6. Request by Chief Reeser for approval to purchase and have installed an automatic gate system at the south entrance to the Police Department for security from Campbell's Gate Service in the amount of \$7,119.45 utilizing Impact Fees to pay for it (Attachments – Staff Recommends Approval)
7. Request by Chief Reeser for approval to purchase a new server to handle the capacity of the in-car video system installed in patrol vehicles, from L3 Mobile-Vision, Inc., a sole-source provider (R2011-16) in the amount of \$15,749 utilizing Impact Fees for the purchase (Attachments – Staff Recommends Approval)
8. Request for approval to upgrade technical services throughout City Hall, Water/Wastewater, Public Works/Fleet Services, Annex and the Wildwood Community Center with high speed Internet Access, enhanced e-mail, Wi Fi, Hot Spots, Backups and Internet Phone (Bundled Services). Lowest quote provided by and staff would recommend Bright House Networks. (Attachments – Board Option)

B. ADJOURN AS CITY COMMISSION – RECONVENE AS MEMBERS OF THE CRA (Community Redevelopment Agency) FOR THE PURPOSE OF ACTION ON THE FOLLOWING:

1. Request for the CRA to make a recommendation to the City Commission to authorize the use of CRA funding for a survey within the City's CRA district along the CSX right-of-way extending from the north boundary of parcel G06=069 (SNJ Discount Beverages) to the south boundary of parcel G06C001 (Seaboard Systems RR), enabling the City to enter into a long-term lease with CSX for that portion of property. (Attachments – Staff Recommends Approval)

RECONVENE AS CITY COMMISSION AND CONTINUE WITH REGULARLY SCHEDULED CITY COMMISSION MEETING:

9. Request Commission approval of a \$4,800 expenditure for a survey along the CSX right of way enabling the City to enter into a long-term lease with CSX for that portion of property to ensure businesses on the west side of US 301 in the downtown area maintain adequate access to their facilities and for public parking. (Attachments – Staff Recommends Approval)

g. GENERAL ITEMS FOR CONSIDERATION

1. Request for approval to send the attached letter to the Department of Economic Opportunity – Division of Community Development regarding the Evaluation and Appraisal of the City's Comprehensive Plan (Attachments – Staff Recommends Approval)
2. Request from CSX to schedule a date for a Commission Workshop Meeting in January to include City department heads and County Fire and Ambulance Services affected by the planned changes to CSX rail operations so necessary officials are fully informed and so that a public meeting can be held in February (Attachments – Board Option)
3. Request for Site Plan approval (SP 1211-02) to construct a three-story 54,128 sq. ft. (162,384 GFA) building for a 103 suite Assisted Living and Memory Care facility; subject to approval, exemption or permitting of the project by all agencies of competent jurisdiction; and subject to approval of the land use change (case CP 1210-02, O2012-28) and rezoning (case RZ 1210-02, O2012-29) ordinances heard earlier in meeting (A portion of parcel D08=005, Lot 4 of the Oxford Greens Plat) (Attachments – Staff Recommends Approval)

4. ADJOURN

IMPORTANT DATES (No Attachments)

- a. **January 14, 2013 – (Tuesday)** – Wildwood Business Council Meeting – 6:00 PM – Wildwood Community Center – President’s Hall (Upstairs)
- b. **January 21, 2013 (Monday)** – **City Offices CLOSED for Dr. Martin Luther King, Jr. Holiday** (Except Police Dept.)
- c. **January 28, 2013 – (Monday)** – City Commission Meeting – 7:00 PM – City Hall Commission Chamber
- d. **February 5, 2013 – (Tuesday)** - Parks & Recreation Board Meeting – 6:00 PM – City Hall – Conference Room 124
- e. **February 11, 2013 – (Monday)** – City Commission Meeting – 7:00 PM – City Hall Commission Chamber
- f. **February 12, 2013 – (Tuesday)** – Wildwood Area Historical **Board** Meeting – 6:00 PM – City Hall - Conference Room 124
- g. **February 12, 2013 – (Tuesday)** – Wildwood Area Historical **Association** Meeting – 6:30 PM – City Hall - Conference Room 124
- h. **February 25, 2013 – (Monday)** – City Commission Meeting – 7:00 PM – City Hall Commission Chamber
- i. **February 19, 2013 – (Tuesday)** – Wildwood Business Council Meeting – 6:00 PM – Wildwood Community Center – President’s Hall (Upstairs)