



CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5

Pamala Harrison-Bivins – Seat 2

Don C. Clark – Seat 4

Robby Strickland – Seat 3

Bill Ed Cannon – City Manager

Monday, November 26, 2012

7:00 PM

City Hall Commission Chamber

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City of Wildwood DOES NOT provide this verbatim record.

City Hall Commission Chamber - 100 N. Main Street, Wildwood, FL 34785

AGENDA

1. **TIMED ITEMS AND PUBLIC HEARINGS**

a. **None**

* Quasi Judicial Hearing

2. **REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)**

a. **Special Presentations**

1. The Quit Doc Foundation – T. J. Harrington, MA – Tobacco Prevention Grant support for Sumter County (Attachments)

b. **City Manager**

1.

c. **City Attorney**

1.

d. **City Clerk**

1.

e. **Commission Members**

1.

f. **Public Forum (10 minute time limit)**

1.

g. **Notes and Reports**

1. **None**

3. **NEW BUSINESS – ACTION REQUIRED**

a. **MINUTES**

1. Minutes of Regular Meeting held on November 12, 2012 (Attachments – Staff recommends approval)
 - b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**
 1. None
 - c. RESOLUTIONS FOR APPROVAL**
 1. None
 - d. APPOINTMENTS**
 1. Request for appointment of a Sumter County Representative to serve on the WRPC (Withlacoochee Regional Planning Council) board for the coming year (Sister Cities polled by City Clerk) (Attachment – Board Option)
 - e. CONTRACTS AND AGREEMENTS**
 1. None
 - f. FINANCIAL**
 1. Bills for Approval (Attachments – Staff Recommends Approval)
 2. Request for Approval of Change Order No. 1 in the amount of \$3,960 for additional sod for site restoration of the CR 462 Phase I Utility Extensions to serve the Providence Independent Living Facility at Turkey Run (Attachments – Staff Recommends Approval)
 - g. GENERAL ITEMS FOR CONSIDERATION**
 1. Discuss what the City's 610 Jackson Street building should be used for – residents are requesting to use it for various purposes (Attachments – Board Option)
 2. Request by The Villages of Lake-Sumter, Inc. to set a public hearing date of December 10th to amend the ARDO (Amended Restated Development Order) to remove the build-out date limitation for the provision of solid waste service (Attachments – Staff Recommends Approval)
 3. Proposals for Online Bill Pay and Billing Mail Out – Deniese Woods to present (Attachments – Board Option)
 4. Official results of City Election – a motion is needed to declare the results final (Attachment – Staff Recommends Approval)
 5. Discuss canceling the December 24th regular meeting which falls on Christmas Eve - a holiday for City staff. If not rescheduled, the next regular meeting would be January 14th, with a workshop the week before on January 7th. (December & January Calendars Attached)
4. **ADJOURN**

From: tharrington@quitdoc.com
Sent: Wednesday, November 21, 2012 3:59 PM
To: plaw@wildwood-fl.gov
Subject: FL League of Cities - grant

Ms. Law, below is the email FL League of Cities sent out the other day:

The Florida League of Cities was recently contacted by the Quit Doc Research and Education (QDRE) Organization (an advocacy group addressing smoking cessation issues). The QDRE organization pointed out that **Sumter County is the only county in the state of Florida that has not received a grant for tobacco prevention from the state tobacco settlement fund.** The grant is a 3 year program that emphasizes local tobacco prevention and cessation policy initiatives. The QDRE has asked the League to reach out to cities in Sumter County and advise them that the QDRE is interested in working with them as they develop a grant proposal to bring smoking cessation initiatives to Sumter County. I have copied the Director of Research for the QDRE on this email and encourage each of you to reach out to this organization.

Please contact:

Thomas J. Harrington, MA
Director of Policy & Advocacy
Quit Doc Research & Education Foundation
904-607-3387 (cell)
tharrington@quitdoc.com <<mailto:tharrington@quitdoc.com>>
www.qdref.org <<http://www.qdref.org/>>

C. Scott Dudley
Legislative Director
Florida League of Cities
Office: 850-701-3656
Cell: 850-570-7296
Fax: 850-222-3806
Web: www.floridaleagueofcities.com



From: tharrington@quitdoc.com
Sent: Wednesday, November 14, 2012 3:54 PM
To: plaw@wildwood-fl.gov
Subject: RE: Wildwood - grant

Categories: Agenda Items

Ms. Law,

My apologies for any misunderstanding. I was awaiting confirmation from the email sent last week and due to the Veteran's Day weekend, figured it may not be the appropriate time. I would be available on Nov. 26 or at any future meeting in December as needed. Regarding what local DOH may think, we were approached by the state DOH about taking on the Sumter County 3 year grant program because earlier this year in two rounds of distinct applications, they did not meet the minimal requirements of receiving the grant funding from the state. We've seen this in other counties where a local DOH has put tobacco prevention funds towards other uses and has not really met the requirement of the grant, met policy objectives, or helped decrease youth tobacco use in the previous 3 years of program funding. The statistics I share with you speak for themselves and reflect one of the reasons why the state has likely come to us to consider stepping in. The grant would allow us to have staff, resources/materials, local media buys, and extensive educational outreach for Sumter.

Earlier this year the amount of funding available was \$164,500 each year for three years. Since we're nearly halfway through the fiscal year I imagine we would have half of this amount if awarded after the New Year. There are caps in the amount of funding we can use however; they are the following:

- * Re. all overhead, office space, rent, utilities, etc. there is a 7% cap on the budget
- * Re. local staffpersons we have a cap of 70% but typically get as high as 70%, allowing for more funds to be spent on additional activities
- * Typically, we have anywhere up to \$10K depending on the local newspaper/media outlets and costs for media
- * We also typically have anywhere up to \$10K for local SWAT (STudents Working Against Tobacco) chapters
- * The local Tobacco-Free Partnership which we'll facilitate with local concerned citizens, public officials, educators, youth, health professionals, and business leaders usually has between \$5-10K at their disposal to help in local community events where the tobacco message can be brought.

The state approached us about Sumter because we are known for excellence in many other small to medium sized rural counties. There's a reason we were awarded Marion, Levy, Dixie, Gilchrist, Bradford, Clay, Highlands, DeSoto, Okeechobee, Indian River, and Martin Counties. Please let me know if you have any other questions or concerns. I did not see an attachment to your earlier email by the way. If the City Commission would still like a presentation on 11/26 please let me know.

Thanks so much for your consideration and time.

Yours truly,

-T.J. Harrington

Thomas J. Harrington, MA
Director of Policy & Advocacy
Quit Doc Research & Education Foundation
904-607-3387 (cell)
tharrington@quitdoc.com
www.qdref.org

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----- Original Message -----

Subject: RE: Wildwood - grant
From: "\"Pam Law\"" <plaw@wildwood-fl.gov>
Date: Tue, November 13, 2012 12:24 pm
To: <tharrington@quitdoc.com>

Mr. Harrington,

I was under the impression from our phone conversation that you would be attending our next City Commission meeting to give a brief presentation on Quit Doc Foundation and we had you on the Agenda for last night's City Commission Meeting; however, you were not there. Maybe I misunderstood. Since you were not there, the City Commission tabled the item until the next regular meeting which will be November 26th at 7:00 p.m.

One of the questions that our City Commission has is where the money is used, i.e. how much goes to the actual program, administration, etc. I don't see anything showing a breakdown of where the dollars are spent anywhere on your website.

I will tell you that we have received an e-mail from the Sumter County Administrator and the Sumter County Health Department Director directing us not to support the Quit Doc Foundation's efforts to obtain the grant for Sumter County. I am attaching a copy of that e-mail.

Please let me know if you will be attending the meeting on November 26th so I will know how to proceed with the Agenda.

Regards,

Pam Law

Administrative Support Specialist
Executive Department
City of Wildwood
100 N. Main Street
Wildwood, FL 34785
Phone: 352.330.1330 X 110
Fax: 352.330.1338
E-Mail: plaw@wildwood-fl.gov ****NEW EMAIL ADDRESS****
Website: www.wildwood-fl.gov

Public Records Notice: Florida has a very broad public records law. Most written communication, including e-mail, are public records subject and available to the public and media upon request. *Your e-mail communications may therefore be subject to public disclosure, without notification.*

From: tharrington@quitdoc.com [<mailto:tharrington@quitdoc.com>]
Sent: Sunday, November 04, 2012 8:02 PM

To: plaw@wildwood-fl.gov
Subject: Wildwood - grant

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Dear Pam,

Thank you for taking my call this past week about the possibility of a grant program from the state's tobacco settlement fund in Sumter County. The Quit Doc Foundation is an organization that facilitates tobacco grant programming in Florida including Marion and 5 other N. Central Florida counties; these are counties that have historically experienced higher rates of tobacco use amongst youth. In addition to local county tobacco prevention, we also have been involved with FL League of Cities' legislative educational efforts for increased local control the last two years as well. Recently, we were informed by the state Dept. of Health that Sumter County did not receive the funding for tobacco prevention efforts in this new 2012-2015 cycle. Since it's the only unfunded county out of all 67 Florida counties it would be a real shame if we did not receive tobacco settlement funds to help prevent youth tobacco use. Please see the attached reports on the significant increases in dip/spit tobacco use amongst youth in Sumter compared to other counties that will be receiving funding these next 3 years. Given the upward trend of tobacco use and the fact that tobacco is the "gateway drug" for next steps in illicit drug and substance abuse, it's very relevant that we see Sumter County have a prevention program.

The state has asked Quit Doc to formally consider applying for the grant to do tobacco prevention work for Sumter during this 3 year period. In order to submit an application, we must collect letters of support from local decision-makers. We have done this in the other counties with support from city/county officials, Chambers of Commerce, Rotary members, American Cancer, and other organizations. If you think Sumter County should be re-funded with this grant please let me know and I can supply you with a draft letter for your review and consideration.

If it would benefit the city to provide a short formal presentation of the organization and grant opportunity we can likely arrange staff to attend one of your next city meetings as well. Our website is also available below. Thank you for your time and if you have any questions whatsoever please feel free to contact me.

Yours truly,

-T.J. Harrington

Thomas J. Harrington, MA
Director of Policy & Advocacy
Quit Doc Research & Education Foundation
520 SE Ft. King St. Suite B3
Ocala, FL 34471
904-607-3387 (cell)
tharrington@quitdoc.com
www.qdref.org

From: tharrington@quitdoc.com
Sent: Thursday, November 15, 2012 9:03 AM
To: plaw@wildwood-fl.gov
Subject: Grant budget - Sumter
Attachments: 2012_Q1_Sumter_financials.pdf; 2012_Q2_Sumter_financials.pdf; 2012_Q3_Sumter_financials.pdf; 2012_Q4_Sumter_financials.pdf

Categories: Agenda Items

Ms. Law,

We were able to obtain what had been spent last fiscal year (2011-2012) in Sumter County by the previous grantee. Attached are the four quarterly reports on the financials. Some things to note that we would have done differently and will do differently if allotted the 2012-2015 state grant is the following:

- *We won't need to expend \$2,250 on training youth as that is inherently what we do as part of our program (Q1).
- *Our Media Department run by tobacco expert Dr. Barry Hummel, MD will not have to expend thousands of dollars on unnecessary equipment costs (\$2,790) nor over \$1,000 just in ink toner (Q1).
- *We would likely spend more on community event type sponsorships in one quarter than the \$663 mentioned here. In Marion County we average about \$625/mo. not quarter on being involved with the community (Q1).
- *Unlike the local DOH, we do not give fringe benefits along with their salary to employees (all quarters).
- *As in Q1, another \$2,250 was spent on a training consultant in Q3 to train youth. We actually have on staff the well-known oral cancer survivor/national speaker Rick Bender (<http://www.nosnuff.com/bio.html>)

If you have any questions on these statements and how Quit Doc would direct the program differently with the state's direction please let me know.

Yours truly,

-T.J. Harrington

Thomas J. Harrington, MA
Director of Policy & Advocacy
Quit Doc Research & Education Foundation
904-607-3387 (cell)
tharrington@quitdoc.com
www.qdref.org

I am attaching the quarterly financials for Sumter last year. Note the limited expenditures for SWAT and the Partnership (mostly first quarter, mostly marketing), and the large amount spent on copy machine toner, and fuel.

Barry

Financial Summary Report

Date : 11/15/2012 07:29 AM

Administrative Award Reconciliation

Award Amount: \$30,000.00

Amount Spent This Quarter: \$24,188.89

Certified Forward Funding

Certified Forward Funding Amount:

Personnel Information (OCA:TOBCI)

Name	Type	Description	% of Time	Salary	Fringe Benefits
Dina Martinez	Tobacco Prevention Specialist	Performs tobacco duties 75%	75.00	\$3,650.59	\$1,853.48
Jessica Hoag	Tobacco Prevention Specialist	Performed Tobacco Duties 100% of time	100.00	\$4,328.33	\$1,878.47
Total:			175.00	\$7,978.92	\$3,731.95

Total Full-Time Personnel: 1.75

Total Personnel Expenses: \$11,710.87

Direct Expenses (OCA:TOBCI)

Marketing/Media

SWAT Advertising \$2,950.00

Justification: SWAT program is advertised in the planners for The Villages Charter School and the South Sumter High School. Every student and teacher receives these planners and education is provided on the effects of tobacco use. Information is provided on how to join SWAT if interested.

Advertising for Partnership \$1,500.00

Justification: Video host advertising for Sumter County Tobacco Free Partnership is being advertised in 5 restaurants around Sumter County. Advertising in The Villages Charter School Annual Planner.

Marketing/Media : \$4,450.00

Office Expenses

Office Expenses for SWAT Coordinator and Tobacco Prevention Specialist \$187.93

Justification: Office expenses for the positions above:
1- Storage Cart
1- Mobile Organizer
1- Form organizer
2- Whiteboards
these items will be used in the offices of the TPS and the SWAT Coordinator

Office Expenses : \$187.93

Other Contractual Services

SWAT Training \$2,250.00

Justification: Samuel Ortiz Consulting inc. provided a training for SWAT youth on advocacy.

CopyTronics \$149.58

Justification: Copier Maintenance for tobacco staff.

Other Contractual Services : \$2,399.58

Other Expenses

Community Event Sponsorship \$663.00

Financial Summary Report

Date : 11/15/2012 07:29 AM

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Justification: The State park is offering a monthly movie in the park event. The tobacco program sponsored this event for the months of July, August and September. By sponsoring this event students will be able to distribute information on the Tobacco Free Partnership and will be able to present information on Candy Flavor Tobacco. By making these presentations youth will be more comfortable when it comes time to present to the City Officials.

Toner supplies \$1,051.48

Justification: Toner is purchased for the copier. This is the copier that is in the Health Education building and used to make copies of flyers and brochures for the Tobacco Prevention Program and the SWAT program.

Educational Supplies \$722.07

Justification: Supplies were purchased for the Quit Smoking kits.
Smokeless Tobacco Kit
Smoking Kit
Pregnancy Smoking Kit

Video Conference Maintenance \$2,795.00

Justification: The Tobacco Prevention Program at the State level has equipped all departments with the Video Conference equipment. This equipment is used to be able to allow programs to meet without traveling to the other counties. Each Health Department is responsible for the maintenance of the equipment.

Other Expenses : \$5,231.55

Travel

Travel-Gas \$208.96

Justification: The above travel is around county travel and gas for the vehicles.

Travel : \$208.96

Direct Expenses: \$12,478.02

Total Personnel and Direct expenses: \$24,188.89

Remarks: Accepted VERSION 2 Provide detailed price breakdown for the following categories: SWAT Advertising Community Event Sponsorship Toner Supplies Video Conference Maintenance

Total Personnel Expenses: \$11,710.87

Total Expenses: \$12,478.02

Invoice Grand Total : \$24,188.89

Financial Summary Report

Date : 11/15/2012 07:25 AM

Administrative Award Reconciliation

Award Amount: \$30,000.00

Amount Spent This Quarter: \$7,500.00

Personnel Information (OCA:TOBCI)

Name	Type	Description	% of Time	Salary	Fringe Benefits	
Dina Martinez	Tobacco Prevention Specialist	Dina Martinez is Full Time Tobacco Prevention Specialist and spends 100% of her time in the Tobacco Program.	100.00	\$9,934.61	\$4,985.32	
			Total:	100.00	\$9,934.61	\$4,985.32
			Total Full-Time Personnel: 1.00			
			Total Personnel Expenses: \$14,919.93			

Direct Expenses (OCA:TOBCI)

Marketing/Media

SWAT Advertising \$688.00

Justification: Video Host advertising for Sumter County Tobacco-free Partnership and SWAT. Advertisements in five restaurants throughout Sumter County.

Marketing/Media : \$688.00

Office Expenses

Office supplies supporting tobacco program activities \$31.50

Justification: Supplies needed to support activities of Tobacco Prevention Specialist. Document Holders - 31.50

Office Expenses : \$31.50

Other Contractual Services

Copytronics \$787.16

Justification: Copier maintenance/use for tobacco program staff.

Other Contractual Services : \$787.16

Other Expenses

Educational material \$5,879.59

Justification: Miscellaneous educational materials: booklets, brochures, DVD's, guides, displays - 5879.59

Toner supplies \$1,245.50

Justification: Toner for tobacco program copier used to make copies to support tobacco prevention program and SWAT -1245.50

Other Expenses : \$7,125.09

Travel

Maintenance and fuel for vehicle used for tobacco program related travel \$675.62

Justification: Local county-wide travel for Tobacco Prevention Specialist and SWAT Coordinator - 675.62

Travel : \$675.62

Direct Expenses: \$9,307.37

Total Personnel and Direct expenses: \$24,227.30

Remarks: Financial Summary Accepted

Total Personnel Expenses:	\$14,919.93
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Total Expenses:	\$9,307.37
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Invoice Grand Total :	\$24,227.30
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Financial Summary Report

Date : 11/15/2012 07:27 AM

Administrative Award Reconciliation

Award Amount: \$30,000.00

Amount Spent This Quarter: \$18,314.35

Personnel Information (OCA:TOBCI)

Name	Type	Description	% of Time	Salary	Fringe Benefits
Dina Martinez	Tobacco Prevention Specialist	Dina Martinez is Full Time Tobacco Prevention Specialist and spends 100% of her time in the Tobacco Program.	100.00	\$7,859.00	\$3,943.48

Total: 100.00 \$7,859.00 \$3,943.48

Total Full-Time Personnel: 1.00

Total Personnel Expenses: \$11,802.48

Direct Expenses (OCA:TOBCI)

Marketing/Media

Sun Publications/Advertising for Partership and SWAT. \$750.00

Justification: Advertising for the Sumter County Tobacco Free Partnership and SWAT. This advertising was published in the Sumter Shopper that is a free paper and gets delivered to every Sumter County residents post office and road side mail box.

Marketing/Media : \$750.00

Office Expenses

Supplies to be used in the office \$8.00

Justification: These items are used in the office. Clear Report Covers-8.00

SWAT Support Supplies \$54.25

Justification: These items are to be taken into the classroom of the SWAT groups for the students to use during the SWAT meetings.
Markers- 23.80
Poster Boards- 14.70
3 Drawer Carts- 15.75

Office Expenses : \$62.25

Other Contractual Services

Copytronics \$90.00

Justification: This is the monthly maintenance cost for the copier that is in the Health education annex and this copier is used for the tobacco program.

Sumter County Tobacco Free Partnership training \$2,250.00

Justification: Samuel Allen Ortiz consultant provided a training for the Sumter County Tobacco on sustainability and collaboration.

Other Contractual Services : \$2,340.00

Other Expenses

Educational Material \$2,331.65

Financial Summary Report

Date : 11/15/2012 07:27 AM

Justification: Health Edco-\$2331.65
Educational Brochures-
Second Hand Smoke Video-
Tobacco Stinks Brochures Elementary level-
Tobacco Smash It Brochures Middle School level-
Tobacco Is Trash High School Level-
Spit Tobacco Videos-

ETR Associates- \$2706.75
Shipping fees- 246.07
Quit Smokeless Tobacco brochures- 534.00
Posters for the schools- 119.60
Tobacco use and Pregnancy Brochures-290.00
Smoke Free for 30 days Brochures- 145.00
Quit Smoking Brochures-145.00
Read Before Smoking Brochures- 395.70
Before you Quit Brochures- 395.70
Other Peoples Smoke Brochures- 395.70
Mini Display Racks for educational cards- 39.98

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Other Expenses: \$2,331.65

Promotional Items

Multiunit Support \$717.39

Justification: These items will be used in the Multiunit informational kits when we go out and ask the Multi-Unit dwellings for support. 717.39

Promotional Items: \$717.39

Travel

Travel throughout county for TPS and SWAT Coordinator \$310.58

Justification: Travel throughout the county for the TPS and the SWAT Coordinator.

Travel: \$310.58

Direct Expenses: \$6,511.87

Total Personnel and Direct expenses: \$18,314.35

Remarks: Financial Summary Accepted

Total Personnel Expenses: \$11,802.48

Total Expenses: \$6,511.87

Invoice Grand Total : \$18,314.35

Financial Summary Report

Date : 11/15/2012 07:28 AM

Administrative Award Reconciliation

Award Amount: \$30,000.00

Amount Spent This Quarter: \$17,400.38

Personnel Information (OCA:TOBCI)

Name	Type	Description	% of Time	Salary	Fringe Benefits
Dina Martinez	Tobacco Prevention Specialist	Dina is 75% tobacco for the next quarter Dina will be 100%. Dina coordinates and organizes the meetings for the Tobacco Free Partnership and works with the SWAT coordinator preparing students for presentations.	75.00	\$8,391.15	\$3,790.04
Total:			75.00	\$8,391.15	\$3,790.04
Total Full-Time Personnel: 0.75					
Total Personnel Expenses:					\$12,181.19

Direct Expenses (OCA:TOBCI)

Office Expenses

Staples \$128.03

Justification: This is the expense for the toner that is used by the SWAT Coordinator and Tobacco Prevention Specialist.

Office Expenses : \$128.03

Other Contractual Services

CopyTronics \$289.92

Justification: This expense is the maintenance for the Copier that is used in the Tobacco Program

Other Contractual Services : \$289.92

Other Expenses

SWAT Support \$1,361.83

Justification: SWAT support items include:
SWAT Cinch Pack backpack
SWAT Hand Book
SWAT ink pens
SWAT Tshirts

Partnership Support \$672.44

Justification: Items are purchased to recruit and use for the new partnership members items include:
2012 Planners
Pens

Educational Quick Series \$1,898.71

Justification: This educational information includes smoking cessation information that is provided to clinical clients who are interested in tobacco cessation.

Postage/Fedex \$117.18

Justification: Postage for the Tobacco Program and fed ex bill for returning a package.

Other Expenses : \$4,050.16

Travel

County Travel \$751.08

Financial Summary Report

Date : 11/15/2012 07:28 AM

Justification: This is county travel to the schools for the Tobacco Program this items also includes insurance on the vehicle.

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Travel: \$751.08

Direct Expenses: \$5,219.19

Total Personnel and Direct expenses: \$17,400.38

Remarks: Financial Summary Accepted VERSION 1 Grand Total for Quarter 2 expenditure is: \$17,400.38. Please see spreadsheet emailed previously. Each Category needs details for each expenditure within the description.

Total Personnel Expenses: \$12,181.19

Total Expenses: \$5,219.19

Invoice Grand Total : \$17,400.38

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
CITY HALL COMMISSION CHAMBER
NOVEMBER 12, 2012 – 7:00 P.M.

3. a. 1.
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The City Commission of the City of Wildwood Florida met in Regular Session, November 12, 2012 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: City Manager Cannon, City Clerk Jacobs, City Attorney Blair, Police Chief Reeser, Development Services Director Peavy, and AVT Law.

The meeting was called to Order followed by an invocation and Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS

a. PUBLIC HEARING – 2ND FINAL READING - Ordinance No. O2012-25 Amending Chapter 3 of the City's Land Development Regulations to be consistent with the amendments to the Comprehensive Plan on September 25, 2012 through Ordinance O2012-22 (Attachments – Staff Recommends Approval)

* Quasi-Judicial Hearing

Ordinance No. 2012-25 read by title only, second reading. Public Hearing opened. No comments received.

Motion by Commissioner Strickland, second by Commissioner Bivins that O2012-25 is adopted on second final reading. An Ordinance of the City of Wildwood Florida amending Chapter 3 Zoning of the Land Development Regulations of the City of Wildwood, Florida in conformance with the Local Comprehensive Plan and Joint Planning Area with Sumter County; providing for conflict; and providing for an effective date. Motion carried by unanimous vote.

2. REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)

a. Special Presentations

1) The Quit Doc Foundation – T. J. Harrington, MA – Tobacco Prevention Grant support for Sumter County (Attachments)

Mayor Wolf reported receipt of phone call from Mr. Harrington asking the City to support a Tobacco Prevention Grant. Mayor Wolf noted he was driving at the time and suggested he get in touch with the County. Noted correspondence from the Health Department, which voiced concerns. He would like to know that this is a legitimate group and understand them more before supporting them. CM Cannon noted they had not been in touch with him. AVT Law indicated they had contacted her.

Motion by Commissioner Allen, second by Commissioner Strickland to table until further notice. Motion carried by unanimous vote.

b. City Manager

None at this time, but will address items later on the agenda.

c. City Attorney – None

d. City Clerk – None

e. Commission Members

- 1) Allen – congratulations to Jenny for lighting around the Recreation building.
- 2) Allen – requested that DSD Peavy provide status of house on Huey Street. Did the front cave in or is it being demolished by the County.
- 3) Request was made by Mayor Wolf that for the next meeting CM Cannon provides the Commission with information of how the part time person will be utilized by Parks & Recreation. CM Cannon – the person will be utilized to act in behalf of Jenny because there are people coming in all the time to rent the buildings, getting keys for the facilities, booking reservations. Complimented Jenny because today she was seen with a blower on her back assisting outside. She is short personnel. P&RC Hudson – the part time person will pick up the slack when she is out supervising, so that persons in the other departments don't have to take deposits, rental forms, and give out facility keys. Mayor Wolf asked if the person is for Parks & Recreation only. CM Cannon – Parks and Recreation department, and anybody else that can utilize in the office if short. Mayor Wolf requested that when utilized to be sure we are getting one hundred percent from the people the part time person is helping. Commissioner Allen noted he has talked with the Middle High School principal, and they want to help the City if there is part time work that seniors can do for 20 hours per week. The principal or Mr. Hampton, who is in charge of the program, similar to the DCT program, should be contacted. CM Cannon to check out.

f. Public Forum (10 minute time limit)

- 1) Robert Hannah – CSX plans to block off three roads and residents. Have a petition to CSX. Requesting the City to work with them on this. Residents have to walk to 44 to cross. The speeds that CSX plan to run are too dangerous. Is there anything the City can do to push CSX to remedy the problems they are fixing to cause?

Mayor Wolf – City had meeting with CSX last year about this, but all that was gotten from them was a sidewalk at 44A. Willing to argue with CSX, but has already been down that road. City was rejected to have Oxford opened or pedestrian arms placed at Oxford. City has been meeting with CSX representatives out of Jacksonville. Get all the names on the petition as possible, as they may listen to residents more than the City.

PC Reeser – spoke with CSX Rep last week about how information will be provided to residents about the sidewalk location and new train speeds. No time frame for new speeds.

Roxanne Stafford of Window Reflection – CSX wants local businesses to lease the property behind their businesses and they are requiring liability. Requesting the City to assist with this. The businesses cannot afford to lose the roadway and parking.

Mayor Wolf – noted that when the City worked with CSX to do plantings from the depot north, the liability insurance requirements were prohibitive. Thought they had assured that the area behind the businesses would not be lost. Ms. Stafford – they

are putting pressure on the businesses now, and not so much the lease but the liability insurance of \$5,000,000. Mayor Wolf – is that for each business or for all?

Hezi Gabai, Hollywood Cafe - Asked what will happen to road, parking, location for dumpsters and what happens to the years the City has been maintaining the road if the businesses don't sign?

CA Blair – in past CSX wanted the City to indemnify them for anything that happened including environmental spills. Another city signed a lease like that and ended up with a huge judgment against it, because you take away your sovereign immunity by signing a lease to this type. Recommended that City not sign a lease of this type. Would like to meet with staff and CSX about these issues. DSD Peavy – have met with the business owners a couple of times and have been working on the parking issue for some time. The road was built by the City and has been maintained by the City. City was offered a lease several years ago with outrageous terms for the City to hold liability insurance of the type they are asking the business owners to hold. This would have put the City at great risk and would do the same thing to the business owners. Have had staff working to set up a meeting with CSX, but are being shuffled around. The fact that the City built the road and maintained it for at least 28 years; the City does have some rights to that road. The property has been used for parking for a number of years and may fall under the same laws as the roads. Had Kimley-Horn look at the parking lot between Manny Pesco's building and the Southern Cotillion and without the Railroad road that parking lot is not in compliance. To fix the issue would require reducing the parking spaces and making two lanes. Property between Chow Hound and depot that CSX owns the City has rights to use that as public parking but is not the City's, we just lease it.

CA Blair – if the City has been maintaining the road, and if that was the City's would that solve the problem. DSD Peavy – no. It solves the problem of the parking lot that would not be in compliance, but not the dumpsters or the additional parking that is used. She and CA Blair have been working on this. CA Blair – need have a survey done of that area. DSD Peavy – staff has been conducting a parking survey of the City.

CM Cannon – need to have a meeting with Rep Smith of CSX and want to attend. Commissioner Strickland requested to be included in the meeting whenever held, if it is not set up as a workshop.

Sue Knowles – noted that without the road they cannot get their deliveries. Business owners will attend any meetings and workshops the City requests.

Mayor Wolf asked CM Cannon to contact Bradley Arnold concerning landscape on 466A west, requesting them not to allow the plants to die.

g. Notes and Reports – were referenced by Mayor Wolf.

1) FYI – Brighthouse Networks – Information on programming changes and channel relocations (Attachments)

- 2) FYI – Letter from James Presley, Principal of WMHS thanking the Mayor and Commission for allowing City Staff to assist with the WMHS Homecoming Parade
- 3) FYI - Letter from Florida Oceanographic Society thanking us for the donation of the Ozone Generator (Attachment)
- 4) Budget Comparison Report for Month Ending October 2012 (Attachments)

Mayor Wolf requested that every three months the Budget Comparison Report be on the regular agenda for discussion.

- 5) FYI - FDOT Letter informing of us of pending traffic regulation changes (speed limit) on portions of US 301 within our City Limits

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

- 1) Minutes of Regular Meeting held on October 8, 2012 (Attachments – Staff recommends approval)
- 2) Minutes of Regular Meeting held on October 22, 2012 (Attachments – Staff recommends approval)

Motion by Commissioner Bivins, second by Commissioner Strickland to approve the Minutes of Regular Meetings held on October 8, 2012 and October 22, 2012 as typed. Motion carried by unanimous vote.

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE) – None

c. RESOLUTIONS FOR APPROVAL – None

d. APPOINTMENTS – None

e. CONTRACTS AND AGREEMENTS – None

f. FINANCIAL

- 1) Bills for Approval (Attachments – Staff Recommends Approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to approve payment of bills. Motion carried by unanimous vote.

- 2) Request from Bruce Phillips, Utilities Director for approval of Kimley-Horn and Associates IPO# 20 to perform the task of renewal of the City's WUP (Water Use Permit) that expires on July 29, 2013 (Attachments – Staff Recommends Approval)

WUP was amended last year, but the expiration date did not change. The WUP can be for 10 or 20 years.

Mayor Wolf recommended that the \$7,500 for Groundwater Impact Analysis be brought back if it becomes necessary. UD Phillips permit currently requires the GIA but we will try to get that taken out of the permit.

Motion by Commissioner Strickland, second by Commissioner Bivins to approve IPO #20 to perform the task of renewal of the City's WUP, with task 2 to be deleted and if required to be brought back to Commission for approval. Motion carried by unanimous vote.

3) Request from Chief Reeser for approval to order five (5) new Patrol Cars which are included in the FY 2012/2013 Budget to be purchased with a five-year loan (Attachments – Board Option)

Mayor Wolf requested that as the five new vehicles come in that the oldest vehicles be taken out of service and declared surplus for disposal, not left sitting around. PC Reeser noted there are some 1999 and 2000 vehicles that may be disposed of, but there are also new police officer positions. CC Jacobs to check with USDA and other financing options.

Motion by Commissioner Clark, second by Commissioner Bivins to approve a Lease Purchase of five (5) new police vehicles. Motion carried by unanimous vote.

4) Request for approval to purchase and install wall panels on Parks & Recreation Barn at a cost of \$2,700 (Attachments – Staff Recommends Approval)

Mayor Wolf noted this is the result of a burglary. CM Cannon indicated the replacement cost is below the deductible, but City has staff that can replace the panels after purchasing the material and could save \$1500. DSD Peavy – don't forget about permits and liability. CM Cannon noted he doesn't see an issue, but the City will have to go with the building manufacturer to get the same panels. Mayor Wolf suggested checking with local contractors for the panels.

Motion by Commissioner Allen, second by Commissioner Clark to check with Leonard Powell to see if he has panels available and if not, proceed with quote for quote with the City providing labor. Motion carried by unanimous vote.

Commissioner Allen that alarms are needed on City Buildings that contain any equipment. Mayor Wolf noted a motion detector with siren would work.

g. GENERAL ITEMS FOR CONSIDERATION

1) Request from San Pedro Maldonado Mission for permission to temporarily close Wonders Street between US 301 (or the Annex?) and Gamble Street for their fourth annual Our Lady of Guadalupe Celebration on Sunday, December 9, 2012 from 8:00 a.m. to 8:00 p.m. (Attachment)

Motion by Commissioner Allen, second by Commissioner Bivins to approve the Request from San Pedro Maldonado Mission for permission to temporarily close Wonders Street between US 301 (or the Annex?) and Gamble Street for their fourth

annual Our Lady of Guadalupe Celebration on Sunday, December 9, 2012 from 8:00 a.m. to 8:00 p.m. Motion carried by unanimous vote.

2) Set dates for two workshops: 1) "Angie Brewer Funding Analysis" and 2) "Champaign Farms Preliminary Design Report". Calendars are provided for determining the dates. (Attachments – Board Option)

By common consent schedule workshop date for December 3 at 6:00 p.m. and January 7 at 6:00 p.m.

3) Request by Andy Easton to recruit and appoint volunteers to the City's Citizens Advisory Task Force (CATF) required by Florida Administrative Code to provide input on all phases of CDBG grant applications and amendments. (Attachments)

CM Cannon requested the Commission to bring back recommendations for appointment, and noted they must live inside the City.

4) Request by Steve Watson, Fleet Services Coordinator for approval to dispose of and donate 9 vehicles no longer being utilized to be donated to the Sumter Correctional Institute (Attachment)

CC Jacobs noted that Robert Smith put a program for disposal before he left.

Motion by Commissioner Allen, second by Commissioner Clark to assign next consecutive Resolution number and declare surplus nine vehicles for donation to Sumter Correctional Institute and the large digital TV from the Commission Chamber for donation to a non-profit. Motion carried. Yea – Allen, Clark, Bivins, Wolf. Nay – Strickland.

5) BW City Ministries requests permission to use the City Gazebo and parking lot for their Annual Holiday Turkey Drive Give Away on Saturday, December 17, 2012 beginning at 8:00 a.m. (Attachment)

Motion by Commissioner Strickland, second by Commissioner Clark to approve BW City Ministries requests permission to use the City Gazebo and parking lot for their Annual Holiday Turkey Drive Give Away on Saturday, November 17, 2012 beginning at 8:00 a.m. Motion carried by unanimous vote.

4. ADJOURN

Upon a motion by Commissioner Bivins, second by Commissioner Strickland the meeting was adjourned.

S E A L

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

MICHAEL R. MOEHLMAN
EXECUTIVE DIRECTOR

1241 S.W. 10TH Street
OCALA, FLORIDA 34471-0323

Telephone 352-732-1315
FAX 352-732-1319
email: mailbox@wrpc.cc
Http://www.wrpc.cc



OFFICERS

DENNIS DAMATO
CHAIR

MARTHA HANSON
VICE-CHAIR

JAMES ADKINS
SECRETARY



November 5, 2012

The Honorable Mayor Ed Wolf
City of Wildwood
100 N. Main Street
Wildwood, FL 34785

Dear Mayor Wolf:

It is necessary for municipal officials within your County to select one elected official to represent the municipalities of your county on the **Withlacoochee Regional Planning Council** for a term beginning December 13, 2012 and ending on December 11, 2013.

Your current representative is Councilman Ronald Allen from Wildwood.

You need to contact other municipalities and towns in your County to select a representative for the coming year. An appointment needs to be made as soon as possible, as new appointments are eligible to be sworn in at the December 13, 2012 Annual Meeting.

When you have agreed on an individual, please send the name of your representative.

If you have any further questions, please contact me.

Sincerely,

Michael R. Moehlman
Executive Director

MRM:gr

cc: City of Bushnell
City of Center Hill
City of Coleman
City of Webster

MICHAEL R. MOEHLMAN
EXECUTIVE DIRECTOR

1241 S.W. 10TH Street
OCALA, FLORIDA 34471-0323

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OFFICERS

DENNIS DAMATO
CHAIR

MARTHA HANSON
VICE-CHAIR

JAMES ADKINS
SECRETARY

November 5, 2012

The Honorable Mayor Bil Spaude
City of Bushnell
P.O. Box 115
Bushnell, FL 33513

Dear Mayor Spaude:

It is necessary for municipal officials within your County to select one elected official to represent the municipalities of your county on the **Withlacoochee Regional Planning Council** for a term beginning December 13, 2012 and ending on December 11, 2013.

Your current representative is Councilman Ronald Allen from Wildwood.

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Sincerely,

Michael R. Moehlman
Executive Director

MRM:gr

cc: City of Wildwood ✓
City of Center Hill
City of Coleman
City of Webster

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OFFICERS

DENNIS DAMATO
CHAIR

MARTHA HANSON
VICE-CHAIR

JAMES ADKINS
SECRETARY

November 5, 2012

The Honorable Mayor Ralph Barry, Sr.
City of Center Hill
P.O. Box 649
Center Hill, FL 33514

Dear Mayor Barry:

It is necessary for municipal officials within your County to select one elected official to represent the municipalities of your county on the **Withlacoochee Regional Planning Council** for a term beginning December 13, 2012 and ending on December 11, 2013.

Your current representative is Councilman Ronald Allen from Wildwood.

You need to contact other municipalities and towns in your County to select a representative for the coming year. An appointment needs to be made as soon as possible, as new appointments are eligible to be sworn in at the December 13, 2012 Annual Meeting.

When you have agreed on an individual, please send the name of your representative.

If you have any further questions, please contact me.

Sincerely,

Michael R. Moehlman
Executive Director

MRM:gr

cc: City of Bushnell
City of Wildwood ✓
City of Coleman
City of Webster

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OFFICERS

DENNIS DAMATO
CHAIR

MARTHA HANSON
VICE-CHAIR

JAMES ADKINS
SECRETARY

November 5, 2012

The Honorable Mayor Milton Hill
City of Coleman
P.O. Box 456
Coleman, FL 33521-0456

Dear Mayor Hill:

It is necessary for municipal officials within your County to select one elected official to represent the municipalities of your county on the **Withlacoochee Regional Planning Council** for a term beginning December 13, 2012 and ending on December 11, 2013.

Your current representative is Councilman Ronald Allen from Wildwood.

You need to contact other municipalities and towns in your County to select a representative for the coming year. An appointment needs to be made as soon as possible, as new appointments are eligible to be sworn in at the December 13, 2012 Annual Meeting.

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If you have any further questions, please contact me.

Sincerely,

Michael R. Moehlman
Executive Director

MRM:gr

cc: City of Bushnell
City of Center Hill
City of Wildwood
City of Webster

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OFFICERS

DENNIS DAMATO
CHAIR

MARTHA HANSON
VICE-CHAIR

JAMES ADKINS
SECRETARY

November 5, 2012

The Honorable Mayor Stephen P. Croft
City of Webster
P.O. Box 28
Webster, FL 33597

Dear Mayor Croft:

It is necessary for municipal officials within your County to select one elected official to represent the municipalities of your county on the **Withlacoochee Regional Planning Council** for a term beginning December 13, 2012 and ending on December 11, 2013.

Your current representative is Councilman Ronald Allen from Wildwood.

You need to contact other municipalities and towns in your County to select a representative for the coming year. An appointment needs to be made as soon as possible, as new appointments are eligible to be sworn in at the December 13, 2012 Annual Meeting.

When you have agreed on an individual, please send the name of your representative.

If you have any further questions, please contact me.

Sincerely,

Michael R. Moehlman
Executive Director

MRM:gr

cc: City of Bushnell
City of Center Hill
City of Coleman
City of Wildwood ✓

BILLS FOR APPROVAL
City of Wildwood, Florida
November 26, 2012

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Page 1 of 4

CITY COMMISSION-LEGISLATIVE DEPARTMENT

1	Payroll	November 4, 2012 Pay Period - 5 Employees	\$	3,005.96
2	Verizon Wireless	Cell Phone Service	\$	50.84

CITY MANAGER-EXECUTIVE DEPARTMENT

3	Payroll	October 21, 2012 Pay Period - 2 Employees	\$	6,188.49
4	Payroll	November 4, 2012 Pay Period - 2 Employees	\$	6,202.36
5	Payroll	November 19, 2012 Pay Period - 2 Employees	\$	6,219.69
6	Department of Management Services	Telephone Service	\$	64.31
7	Ernie Morris Enterprises, Inc	Office Supplies	\$	72.89
8	UPS	Postage	\$	10.58
9	Verizon Wireless	Cell Phone Service	\$	59.93

CITY CLERK-FINANCIAL & ADMINISTRATIVE DEPARTMENT

10	Payroll	October 21, 2012 Pay Period - 4 Employees	\$	10,206.73
11	Payroll	November 4, 2012 Pay Period - 4 Employees	\$	10,206.73
12	Payroll	November 16, 2012 Pay Period -1 Employee	\$	898.36
13	Payroll	November 19, 2012 Pay Period - 4 Employees	\$	10,447.36
14	Capital Office Products	Office Supplies	\$	38.93
15	Century Link	Telephone Service	\$	51.92
16	Covanta Lake Inc.	Tipping Fee for Annex Records	\$	250.00
17	Department of Management Services	Telephone Service	\$	131.84
18	Ernie Morris Enterprises, Inc	Office Supplies	\$	678.19
19	Joseph Jacobs	Personal Vehicle Use	\$	9.99
20	Office Depot	Office Supplies	\$	200.79
21	Sam's Club	Membership Renewal	\$	35.00
22	Sherwin-Williams Co.	Paint for Annex	\$	99.48
23	Sumter County Clerk	Recordings	\$	123.50
24	Terminix	Monthly Pest Control	\$	53.00
25	Verizon Wireless	Cell Phone Service	\$	51.11
26	Villages Technology Solutions Group	Technical Support - All General Fund Departments	\$	122.50

DEVELOPMENT SERVICES

27	Payroll	October 21, 2012 Pay Period - 4 Employees	\$	8,041.55
28	Payroll	November 4, 2012 Pay Period - 4 Employees	\$	8,800.64
29	Payroll	November 16, 2012 Pay Period - 2 Employees	\$	1,075.60
30	Payroll	November 19, 2012 Pay Period - 4 Employees	\$	8,560.03
31	Capital Office Products	Office Supplies	\$	70.91
32	Department of Management Services	Telephone Service	\$	64.34
33	Ernie Morris Enterprises, Inc	Office Supplies	\$	3.87
34	Melanie Peavy	Personal Vehicle Use	\$	132.36

HUMAN RESOURCES

35	Payroll	October 21, 2012 Pay Period - 1 Employee	\$	2,014.84
36	Payroll	November 4, 2012 Pay Period - 1 Employee	\$	2,009.29
37	Payroll	November 19, 2012 Pay Period - 1 Employee	\$	2,014.84
38	Department of Management Services	Telephone Service	\$	64.31
39	EGP	Per Copy Maintenance Contract	\$	24.69

POLICE DEPARTMENT

40	Payroll	October 21, 2012 Pay Period - 31 Employees	\$	68,546.18
41	Payroll	November 4, 2012 Pay Period - 31 Employees	\$	62,922.19
42	Payroll	November 16, 2012 Pay Period - 29 Employees	\$	13,811.17
43	Payroll	November 19, 2012 Pay Period - 30 Employees	\$	64,082.05

44	Advanced Auto Parts	Black LB, SC Centur, Oil, Starter Fluid	\$	168.45
45	APCO International	2013 Membership Dues	\$	92.00
46	Capital Office Products	Office Supplies	\$	429.63
47	CarQuest	Wire Set, Belts, Converter, Brake Pads, Calipers, Etc	\$	728.88
48	Cason and Gaskins TV Inc	F Fitting Olympus Telephone Rec Dev.	\$	21.99
49	Century Link	Translink Chan Term	\$	568.00
50	Dana Safety Supply, Inc	Cup Two Cup Holder Internal Mnt, Seat Organizer, Etc	\$	504.33
51	Department of Management Services	Telephone Service	\$	507.28
52	EGP	Per Copy Maintenance Contract	\$	176.58
53	Ernie Morris Enterprises, Inc	Office Supplies	\$	164.26
54	George Nahas Chevrolet, Inc	Insulator, Hanger	\$	12.94
55	Key Scales Ford	Sensor	\$	72.63
56	Merritt Department Store	Windbreakers, Vest	\$	249.03
57	Moore Awards Inc.	Name Badges, Public Information Volunteer	\$	50.40
58	Ocala Specialty Hardware & Installation	Labor Furnish & Install 01 ea. Schalge Combo Lock	\$	650.00
59	Office Depot	Office Supplies	\$	84.02
60	Progress Energy	Electric Service	\$	21.72
61	Suncoast Schools Federal Credit Union	Disc, Labor - Case	\$	30.00
62	Terminix	Monthly Pest Control	\$	27.00
63	V.C. DD Utilities	Brownwood	\$	38.51
64	Verizon Wireless	Cell Phone Service, Bluetooth	\$	1,551.05
65	Wildwood Tire Company	Tires and Repairs	\$	1,141.81

STREET DEPARTMENT

66	Payroll	October 21, 2012 Pay Period - 10 Employees	\$	17,848.29
67	Payroll	November 4, 2012 Pay Period - 10 Employees	\$	17,848.32
68	Payroll	November 16, 2012 Pay Period - 5 Employees	\$	2,048.26
69	Payroll	November 19, 2012 Pay Period - 10 Employees	\$	17,900.19
70	CarQuest	Fittings, Hoses, Sump, Fuses	\$	425.66
71	Department of Management Services	Telephone Service	\$	45.02
72	Ernie Morris Enterprises, Inc	Office Supplies	\$	74.50
73	George Nahas Chevrolet, Inc	Solenoid	\$	100.31
74	Progress Energy	Electric Service	\$	280.28
75	Sumter Electric	Electric Service	\$	172.80
76	Terminix	Monthly Pest Control	\$	12.50
77	Verizon Wireless	Cell Phone Service	\$	193.31
78	Waste Management	Tipping Fee	\$	68.37
79	Wildwood Tire Company	Tires and Repairs	\$	452.75

FLEET SERVICES

80	Payroll	October 21, 2012 Pay Period - 2 Employees	\$	5,048.34
81	Payroll	November 4, 2012 Pay Period - 2 Employees	\$	5,048.33
82	Payroll	November 19, 2012 Pay Period - 2 Employees	\$	5,048.33
83	CarQuest	Oil Filters, Plugs, Oil, Tester, Terminal Splicer, Etc	\$	243.40
84	Department of Management Services	Telephone Service	\$	45.02
85	Ernie Morris Enterprises, Inc	Office Supplies	\$	11.88
86	Heritage-Crystal Clean, LLC	Com-20	\$	180.71
87	Terminix	Monthly Pest Control	\$	12.50
88	Verizon Wireless	Cell Phone Service	\$	57.83
89	Wildwood Tire Company	Tires and Repairs	\$	16.95

COMMUNITY RE-DEVELOPMENT

90	Department of Management Services	Telephone Service	\$	64.31
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PARKS AND RECREATION

91	Payroll	October 21, 2012 Pay Period - 5 Employees	\$	6,149.30
92	Payroll	November 4, 2012 Pay Period - 5 Employees	\$	7,105.02
93	Payroll	November 4, 2012 Pay Period - 5 Employees	\$	7,105.01

94	CarQuest	Filters, Wiper Blades, Hld Dwn Blt, Etc.	\$	86.17
95	Central Pump & Supply, Inc	Gear Rotor, Dial Controller, Valv Box, Adj Drive, Etc	\$	604.02
96	Century Link	Telephone Service	\$	39.26
97	Christopher Collazo Jr	Boot Allowance	\$	75.00
98	Department of Management Services	Telephone Service	\$	64.31
99	EGP	Per Copy Maintenance Contract	\$	24.69
100	Jenny Hudson	Reimbursement for Purchase of Key Box - PR Barn	\$	14.97
101	John Deere Landscapes	Max Tracker, Roundup, White Athletic Paint	\$	175.53
102	Progress Energy	Electric Service	\$	283.10
103	Sumter Electric	Electric Service	\$	365.78
104	Terminix	Monthly Pest Control	\$	27.00
105	U.S. HealthWorks	DS-Urine, COC - New Hire	\$	35.00
106	Verizon Wireless	Cell Phone Service	\$	18.91
107	Wildwood Tire Company	Tires and Repairs	\$	23.52

COMMUNITY CENTER & OXFORD COMMUNITY CENTER

108	CarQuest	Radiator, Hose, Cap	\$	125.48
109	Jose Sierra	Rental Refund - Wildwood Community Center	\$	895.59
110	Judy Simms	Rental Refund - Wildwood Community Center	\$	68.63
111	Sumter Electric	Electric Service	\$	1,107.86
112	Terminix	Monthly Pest Control	\$	52.00

PHYSICAL ENVIRONMENT ADMINISTRATIVE DEPARTMENT

113	Payroll	October 21, 2012 Pay Period - 3 Employees	\$	5,085.16
114	Payroll	November 4, 2012 Pay Period - 3 Employees	\$	5,100.63
115	Payroll	November 16, 2012 Pay Period - 3 Employees	\$	1,206.80
116	Payroll	November 19, 2012 Pay Period - 3 Employees	\$	5,096.54
117	Capital Office Products	Office Supplies	\$	13.44
118	Department of Management Services	Telephone Service	\$	109.33
119	EGP	Per Copy Maintenance Contract	\$	24.69
120	Ernie Morris Enterprises, Inc	Office Supplies	\$	255.24
121	Office Depot	Office Supplies	\$	147.15
122	Postmaster	Postage Utility Bills	\$	253.12
123	Sherwin-Williams Co.	Paint for Annex	\$	99.48
124	Terminix	Monthly Pest Control	\$	26.00
125	Villages Technology Solutions Group	Technical Support - All Enterprise Fund Departments	\$	122.50
126	Waste Management, Inc	October Refuse Billed Less 10% Franchise	\$	61,994.96

UTILITY DEPARTMENT

127	Payroll	October 21, 2012 Pay Period - 23 Employees	\$	43,654.05
128	Payroll	November 4, 2012 Pay Period - 23 Employees	\$	43,776.03
129	Payroll	November 19, 2012 Pay Period - 23 Employees	\$	43,896.48
130	Advanced Auto Parts	Diesel Fuel	\$	19.99
131	A.W.K. Industries, Inc	Register R1106-03	\$	163.01
132	Barney's Pumps, Inc.	Hydromatic Impeller	\$	729.56
133	Brenntag	Liquid Chlorine	\$	981.06
134	Capital Office Products	Office Supplies	\$	236.69
135	CarQuest	Brake Rotor, Brake Pads, Hydfluid, CQ 80, V-Belt	\$	518.42
136	Cason and Gaskins TV Inc	Netgear, Pana 3HS	\$	109.98
137	C & C Peat Co., Inc	Wastewater Treatment-Dewatered Bio-Solids	\$	3,380.00
138	Century Link	Telephone Service	\$	113.41
139	C.W. Roberts	Asphalt	\$	72.15
140	Data Flow Systems	Rims, Rim 006-34	\$	2,342.60
141	Department of Management Services	Telephone Service	\$	135.06
142	EGP	Per Copy Maintenance Contract	\$	4.09
143	Environmental Express, Inc	COD Digestion Vials	\$	713.70
144	Ernie Morris Enterprises, Inc	Office Supplies	\$	638.67
145	Fort Bend Services, Inc	Polymer	\$	2,880.00

146	Hi-Line Inc.	Connectors, Cables, Wire-Ties, Etc.	\$	230.50
147	John Deere Landscapes	Pro Prosecutor	\$	57.97
148	KM Parts	Contactors Overload Relays	\$	382.95
149	Odyssey	Hypochlorite Solution	\$	2,182.07
150	Bruce Phillips	Personal Vehicle Use	\$	100.46
151	Plant Technicians	Environmental Testing	\$	480.00
152	Progress Energy	Electric Service	\$	26,234.55
153	Alice Scheidler	Personal Vehicle Use	\$	54.72
154	Sumter Electric	Electric Service	\$	5,757.13
155	Sunshine State One Call of Florida, Inc	Locators for Month of October 2012	\$	367.14
156	Sunstate Meter & Supply, Inc	Meters, Dual Check Vlvs, Washers, Full Circle Clamps	\$	9,766.50
157	TAW Power Systems, Inc.	Filter, Air Cleaner, Heater Block	\$	888.50
158	Terminix	Monthly Pest Control	\$	50.00
159	USA BlueBook	Empty & Full Cylinders, Heavy Duty Post Driver, Etc	\$	165.92
160	Verizon Wireless	Cell Phone Service	\$	438.18
161	VWR	Nitrogen, Sodium,Bioindicator, Conductivity Meter	\$	515.59
162	Water Treatment & Controls Co.	Tube and Male Connectors, Plastic Grab ring, Etc	\$	42.81
163	Wildwood Tire Company	Tires and Repairs	\$	8.38
164	Xylem Water Solutions U.S.A., Inc.	10 Point Probe	\$	881.00

GREENWOOD CEMETERY

165	Progress Energy	Electric Service	\$	13.07
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ATTORNEYS/CONSULTANTS/SURVEYORS

166	Jerri A. Blair	Attorney	\$	10,400.00
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FUEL INVENTORY

TOTAL	\$ 685,621.59
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CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

CITY OF WILDWOOD

CITY COMMISSION REPORT

Commission Meeting Date: Nov. 26, 2012

Subject: County Road 462 Utility Extensions

Submitted By: Bruce H. Phillips, PE, PLS, Utility Director

Department: Utility Department

Staff Recommendation (Motion Ready):

Approve Change Order No. 1 to Rainey Construction Co., Inc. in the amount of \$3,960.00 for additional sod.

BACKGROUND:

On September 25, 2012 the City awarded the contract for the construction of a sanitary force main to serve the Providence Independent Living Facility at the Turkey Ron development to Rainey Construction for \$57,218.75.

The project consisted of the installation of approximately 2,550 feet of 8” sanitary force main and all related fittings and site work.

FINDING, CONCLUSIONS AND RECOMMENDATIONS:

FINDINGS:

- The project is substantially complete, approximately two weeks ahead of schedule.
- The original contract quantity for “R/W Restoration. Bahia Sod” was 2,800 sq. yds.
- The final measured quantity of Bahia Sod is 5,000sq. yds.

CONCLUSIONS:

- “R/W Restoration, Bahia Sod” quantity increased by 2,200 sq. yds. From the original estimate.
- 2,200 sq. yds. @ \$1.80 = \$3,960.00. Final contract price is therefore \$61,178.75, approximately \$7,168 below the second bidders price.

LEGAL REVIEW:

- City Attorney has been provided with a copy of the change order for her review.

RECOMMENDATIONS:

- The City Engineer, Kimley-Horn & Associates, Inc. and City staff recommend approval of Change Order No. 1 to Rainey Construction Co., Inc. in the amount of \$3,960.00

FISCAL IMPACT:

- Funding will be from Sewer System TIE Fees with a balance of \$51,502.75 as of October 31, 2012.

ALTERNATIVES:

- None recommended, contractor has performed satisfactorily and KHA has measured the final sod quantity.

SUPPORT MATERIAL:

- Copy of Change Order No. 1 in the amount of \$3,960.00.

SECTION 00850 – CONTRACT CHANGE ORDER

Change Order No. 1

Date of Issuance: October 31, 2012 Effective Date: October 31, 2012

Project: County Road 462 Phase 1 Utility Extensions	Owner: City of Wildwood, Florida	Owner's Contract No.: ITB #142173084
Contract: County Road 462 Phase 1 Utility Extensions		Date of Contract: 10/11/2012
Contractor: Rainey Construction Co., Inc.		Engineer's Project No.: 142173084

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Quantity increase to bid item 11 (R/W Restoration, Bahia Sod, 2,200 SY) for additional site restoration.

Attachments (list documents supporting change):

N/A

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$57,218.75

[Increase] [Decrease] from previously approved
Change Order No. :

\$N/A

Contract Price prior to this Change Order:

\$57,218.75

[Increase] [Decrease] of this Change Order:

\$ 3,960.00

Contract Price incorporating this Change Order:

\$61,178.75

Original Contract Times:

Working days Calendar days

Substantial completion (days or date): November 25, 2012

Ready for final payment (days or date): December 10, 2012

[Increase] [Decrease] from previously approved Change Order
No.:

Substantial completion (days): N/A

Ready for final payment (days): N/A

Contract Times prior to this Change Order:

Substantial completion (days or date): November 25, 2012

Ready for final payment (days or date): December 10, 2012

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): N/A

Ready for final payment (days or date): N/A

Contract Times with all approved Change Orders:

Substantial completion (days or date): November 25, 2012

Ready for final payment (days or date): December 10, 2012

RECOMMENDED:

By: [Signature]

Engineer (Authorized Signature)

Date: 10-31-12

Approved by Funding Agency (if applicable):

ACCEPTED:

By: _____

Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]

Contractor (Authorized)

Date: 11-9-12

Date: _____

END OF SECTION

ITEM	DESCRIPTION	QUANTITY	UNIT	Rainey Const Co QUANTITY	UNIT	Rainey Constn Co PRICE	Rainey Const Co AMOUNT
1	Mobilization	1	LS	1	LS	\$ 2,250.00	\$ 2,250.00
2	Maintenance of Traffic	1	LS	1	LS	\$ 1,500.00	\$ 1,500.00
3	8" PVC Sanitary Force Main, Includes Restrained Joints and MJDI Fittings	2,550	LF	2,550	LF	\$ 10.65	\$ 27,157.50
4	Connect to Existing Force Main	1	EA	1	EA	\$ 230.00	\$ 230.00
5	Air/Vacuum Release Valve, including va	2	EA	2	EA	\$ 3,565.00	\$ 7,130.00
6	8" Plug Valve and Box	4	EA	4	EA	\$ 1,070.00	\$ 4,280.00
7	Pressure Testing	2,550	LF	2,550	LF	\$ 0.40	\$ 1,020.00
8	Survey Layout and As-Builts	1	LS	1	LS	\$ 1,800.00	\$ 1,800.00
9	Driveway Open Cut	1,050	SF	1,050	SF	\$ 4.00	\$ 4,200.00
10	Roadway Open Cut	525	SF	525	SF	\$ 3.45	\$ 1,811.25
11	R/W Restoration, Bahia Sod	2,800	SY	2,800	SY	\$ 1.80	\$ 5,040.00
12	Performance and Payment Bond	1	LS	1	LS	\$ 800.00	\$ 800.00
CR 462 Phase One Utility Extensions TOTAL BID: Rainey Const Co							\$ 57,218.75
Contractor Stated TOTAL:							\$ 57,218.75

Minutes
Page 6
September 25, 2012

Motion by Commissioner Bivins, second by Commissioner Strickland to approve payment of bills. Motion carried by unanimous vote.

2) Request to accept the lowest bid of \$57,218.75 for the C-462 Utility Extension Project for the Providence Independent Living Facility (ILF) at the Turkey Run Development (C466A/Cleveland Ave. & Powell Road) and award the contract to Rainey Construction (Attachments – Staff Recommends Approval)

Motion by Commissioner Clark, second by Commissioner Bivins to accept the low bid of \$57,218.75 and award the contract to Rainey Construction for the C-462 Utility Extension Project for the Providence Independent Living Facility (ILF). Motion carried by unanimous vote.

3) Request from Bruce Phillips, Utilities Director to approve quotes from TAW Orlando Service Center, Inc. to repair two well pump motors (a 40 HP motor at the CR 501 water plant damaged by lightning in summer 2011 and a 20 HP motor at the Huey Street water plant damaged by lightning in late 2011) at a total cost of \$4,044 (Attachments – Staff Recommends Approval)

Motion by Commissioner Allen, second by Commissioner Strickland to approve the purchase of a new 20 HP motor and the repair of the 40 HP motor. Motion carried by unanimous vote.

g. GENERAL ITEMS FOR CONSIDERATION

1) Request from Howard Smith at Wildwood Middle High School to have a Homecoming Parade on Friday, October 12, 2012, from 4-5:30 PM and asking the City to bear the expense of road closures, traffic control and staff overtime due to the time of the parade, for the event. Parade to travel Huey, Gamble and Hall Streets then through the Wildwood Shopping Center pursuant to approval from Shopping Center owners; route may be changed to include more City streets if Shopping Center denies the request (Attachments – Board Option)

Mayor Wolf noted the time of the parade is later in the day, after work hours and requested the City Manager to flex time for the public works staff who would have to work. Howard Smith requested that the route be changed due to the owners of the Shopping Center not responding to the request to go through the Shopping Center. PC Reeser indicated the new route as diagramed by the handout was similar to the one the Christmas Parade used.

Motion by Commissioner Allen, second by Commissioner Strickland to grant the request from Howard Smith at Wildwood Middle High School to have a Homecoming Parade on Friday, October 12, 2012, from 4-5:30 PM and asking the City to bear the expense of road closures, traffic control and staff overtime due to the time of the parade, for the event and with the alternative route and contingent upon approval by the Public Works Director. Motion carried by unanimous vote.

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: City Building at 610 Jackson Street

REQUESTED ACTION: PROVIDE DIRECTION FOR USE OF THE BUILDING

Work Session (Report Only)
 Regular Meeting

DATE OF MEETING: November 26, 2012
 Special Meeting

CONTRACT: N/A
Effective Date: _____
Managing Division / Dept: _____

Vendor/Entity: N/A
Termination Date: _____

BUDGET IMPACT: _____

Annual
 Capital
 N/A

FUNDING SOURCE: _____
EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

This item has come to you on two prior occasions - June 25, 2012 and August 13, 2012.

Since Mid-Florida Community Services vacated the building in July of this year, the building has sat vacant. David Grimm was directed to do an inspection of the building and make report on its condition and make recommendations as to what was in need of repair. I don't know if Mr. Grimm did this prior to his departure or not. The building is still sitting vacant.

I have been receiving numerous phone calls since June from various people who are interested in renting or leasing the building for different things and it seems that after 5 months, we are getting nowhere. I don't know what to tell these people when they call anymore. I did not keep a list of all the callers but assured them we would have an answer on now the Commission wanted to use the building soon and to keep checking back.

Here are four different people that I have contact information for that are interested in using the building:

1. Mildred Milligan - interested in office space for Parsons Circle Community Outreach, Inc.
2. Deserie Everett - interested in using it for a Child Day Care facility
3. Chloe' Lyals - interested in using it for an after school program for middle and high school students (written request attached)
4. Jay Turner - wants to see it used as a Community Center for events

Please direct staff in some way on use of the building.

P.Law

**CITY OF WILDWOOD
EXECUTIVE SUMMARY**

**3. g. 1.
Page 2 of 5**

SUBJECT: City Building at 610 Jackson Street Vacant

REQUESTED ACTION: Decision on Future Use of this Building

Work Session (Report Only)
 Regular Meeting

DATE OF MEETING: 8/13/12
 Special Meeting

CONTRACT: N/A

Vendor/Entity: Mid Florida
Community Services,
Inc.

Effective Date: _____ Termination Date: July 15, 2012
Managing Division / Dept: _____

BUDGET IMPACT: _____

Annual
 Capital
 N/A

FUNDING SOURCE: N/A
EXPENDITURE ACCOUNT: N/A

HISTORY/FACTS/ISSUES:

Mid Florida Community Services (MFCS) has had an indefinite lease with the City for the City's building at 610 Jackson Street since January 1, 1992 for \$20 annually. The lease stipulates that the building must be used by them as a child care center and they have used it for the Wildwood Head Start Program. The Head Start Program enrollment has fallen to virtually nothing since the school system started the Pre-K program and busses the students, so MFCS no longer has a need for the building as a day care facility.

On the June 25, 2012 Agenda, I included an FYI item to let you know that the building would possibly be turned back over to the City. We have since received official written notification from Mid-Florida Community Services that they no longer have a need for the building as a day care and have removed all of their personal belongings. They have also turned off the electricity to the building.

At this time, the Commission needs to make the decision as to future use of the building. Some options would be:

- Lease it to someone
- Turn it into a community center
- Teen Center

We have had an abundance of phone calls from different people wanting to lease the building for an office or day care and others that want to rent it as a community center.

Pam Law
Administrative Support Specialist

**CITY OF WILDWOOD
EXECUTIVE SUMMARY**

**3. g. 1.
Page 3 of 5**

SUBJECT: Lease on City Building at 610 Jackson Street Possibly Being Terminated

REQUESTED ACTION: Information only at this time

- Work Session (Report Only)
 Regular Meeting

DATE OF MEETING: 6/25/12
 Special Meeting

CONTRACT: N/A

Vendor/Entity: Mid Florida
Community Services,
Inc.

Effective Date: _____
Managing Division / Dept: _____

Termination Date: July 15, 2012 ??

BUDGET IMPACT: _____

- Annual
 Capital
 N/A

FUNDING SOURCE:

N/A

EXPENDITURE ACCOUNT:

N/A

HISTORY/FACTS/ISSUES:

Mid Florida Community Services (MFCS) has had an indefinite lease with the City for the City's building at 610 Jackson Street since January 1, 1992 for \$20 annually. The lease stipulates that the building must be used by them as a child care center and they have used it for the Wildwood Head Start Program.

In 2007, Sumter County Schools began a VPK (Voluntary Pre-K) program at the schools which had a devastating effect on the Wildwood Head Start program that year. The City allowed MFCS to hold the building vacant for one year to allow for the adjustment and the following year (2008), the Head Start program was up and running again on Jackson Street.

Since that time, it has been struggling to keep enrollment up not only due to the VPK program itself at the schools but the additional fact that those children could be transported to and from school on the school busses making it much more convenient for the parents.

Commissioner Bivins had been told by an employee of the Head Start program that this was their last year and that they would not be using the building after the end of this school year. Commissioner Bivins asked me if we had received any notification from MFCS of this fact and we had not. I contacted Michael Georgini, the Executive Director of MFCS and he verbally verified that Head Start would no longer be using the building, but they really didn't want to lose the building and were hoping to find something else to use it for. I reminded him that the lease stipulated it must be used as a child care center for them to continue to hold it. He did then say that they would be vacating it but could not give me a date.

On June 6, 2012 I received a phone call from Chris Bayes at MFCS that they would have the playground equipment moved and all of their equipment out of the building by July 15, 2012. We have still not received anything in writing from MFCS of this fact, so I am hesitant to say it's definitely going to be available for sure.

If they do vacate and the lease is terminated, the Commission will need to determine what they want to do with the building. We have had several inquiries from various people for use of the building.

This will be brought back to you at a future meeting for a decision on what the Commission wants to do with the building, but I wanted to give you a heads up on the situation should you be contacted about using the building.

Pam Law
Administrative Support Specialist

CHLOE' J. LYALS

1711 Lawrence Street
Wildwood, FL 34785
352-461-7096
Lyalscj@live.com

November 14, 2012

City Hall
Attention: Mr. Bill Cannon
100 N. Main Street
Wildwood, FL 34785

Dear Mr. Cannon,

I am a concerned citizen of Wildwood, Florida, and I feel that there is an immediate need for a youth center within our community. I am writing this letter as a proposal to utilize the vacant building on 610 Jackson Street to conduct an after school program targeting middle and high school students within the area. By granting me with this opportunity, it will benefit the community of Wildwood in many ways. No longer will students be forced to walk among our streets due to lack of productive activities during after school hours. This is also an opportunity to reduce juvenile crime rates because by keeping our youth off of the streets, they are less likely to participate in illegal activities such as drug use and gang activities.

Due to my experience working with children in this age group, I am very qualified to conduct a program of this sort. I am a very educated individual and I have also held various positions that has prepared me to be successful in my endeavors to uplift our community.

On May 5, 2007, I obtained a Bachelor of Science degree in Biology from Edward Waters College located in Jacksonville Florida. During my senior year, I held the position of president of the student body. My duties included being a member of the Board of Trustees, creating opportunities for financial growth, and forming relationships between the institution and citizens of the City of Jacksonville. A few of these citizens included the former Sheriff of Duval County, Mr. Nathaniel Glover who is also the current president for Edward Waters College and also the former mayor, Mr. John Peyton. I am also a former educator for Duval County Public Schools in which I taught Comprehensive

Science II (seventh grade science). Before becoming an educator, I served as an academic and enrichment leader for the nation wide organization Team Up, which is an after school program targeting elementary and middle school students. Within this organization I was able to provide students with help in various subjects such as Math, Science, Reading and English. Currently, I employed by Sumter County Public Schools. Under the direction of Mr. Rodney Rucker, I am a paraprofessional for West Street School which is an alternative school for students who are at risk of failing academically due to behavioral problems. In addition to these accomplishments, I am also a volunteer cheerleading coach for Wildwood Middle High School. As you can see, it is my passion to lead and direct our youth into being the best that they can be for not only our community but for themselves.

In addition to this proposal letter, I am requesting to be put on the agenda for the upcoming city council meeting in order to further explain any information that is needed concerning this matter.

Thank you for taking the time out of your busy schedule to consider my request. If you have any further questions , my contact information is 352-461-7096. I look forward to hearing from you.

Sincerely,

Chloe' J. Lyals



November 20, 2012

Melanie Peavy
Development Services Director
City of Wildwood
100 N Main Street
Wildwood FL 34785

Dear Melanie:

Re: Villages of Wildwood DRI's
Request for S380.06(19)(e)2.1., F.S. Amendment

Dear Melanie:

Please accept this letter and the attached documents as The Villages of Lake-Sumter, Inc.'s request for an (e)2.1. Amendment to the Development Order for the above referenced Development of Regional Impact.

We respectfully request at the November 26, 2012 Board of County Commissioners meeting, the Board sets a Public Hearing on this matter for December 10, 2012.

If you have any questions or need additional information, please feel free to contact me at (352) 753-6262 or marty.dzuro@thevillages.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'Martin L. Dzuro', written in a cursive style.

Martin L. Dzuro
Vice President

November 16, 2012

Mike McDaniel
Department of Economic Development
Division of Community of Development
The Caldwell Building
107 E. Madison Street
Tallahassee, FL 32399

Dear Mike:

Re: Request for s.380.06(19)(e)2.I., F.S. determination

I am writing this letter on behalf of The Villages regarding the need for a minor amendment to the DRI development order for The Villages of Wildwood. The DO amendment is to the solid waste provisions, specifically Section IV.I. of the DO. Currently the development order limits the Villages' authority to provide solid waste service to the buildout date of the development order. The Villages would like to remove that limitation. For your review I have attached the current and proposed development order language as **EXHIBIT 1**.

This development order amendment would not result in any regional impacts. Under Chapter 380.06(19)(e), F.S., changes that clearly do not create regional impacts are not substantial deviations and are eligible for approval as a s.380.06(19)e.2. amendment. I have attached for your review Section 380.06(19)(e), F.S. as **EXHIBIT 2**. However, there is no specific provision under (19)(e)2. regarding this type of change. In this instance the statute gives the DEO the authority to make a case by case determination whether the change meets the (e)2. criteria. Specifically, s. 380.06(19)(e)2.I. states the following:

1. Any other change that the state land planning agency, in consultation with the regional planning council, agrees in writing is similar in nature, impact, or character to the changes enumerated in sub-subparagraphs a.-k. and that does not create the likelihood of any additional regional impact.

The proposed DO amendment identified in Exhibit 1 meet this criteria. For this reason, we are requesting that the Department make a determination that the

proposed change is consistent with the criteria in s.380.06(19)(e)2.i. and thus is not a substantial deviation.

If you have any questions feel free to call me at 850.425.3398.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Taylor'.

Darrin F. Taylor

DFT/bno
Attachments

Exhibit 1

Proposed Amendment to the Villages of Wildwood Development Order

Subsection 1 of Section IV.I. of the Development Order for Villages of Wildwood Development of Regional Impact dated November 10, 2008 is amended by restating that Subsection as follows:

1. All solid waste collection and disposal services shall be provided by Sumter Sanitation, LLC, its successors or assigns which has demonstrated capacity per letter attached as **Exhibit F.**

CITY OF WILDWOOD
EXECUTIVE SUMMARY

3. g. 3.
Page 1 of 23

SUBJECT: On line payment processing/Enhancement of billing notices

REQUESTED ACTION: City Commission Direction

Work Session (Report Only)

Regular Meeting

DATE OF MEETING:

November 26th, 2012

Special Meeting

CONTRACT: N/A

Effective Date: _____

Managing Division / Dept: _____

Vendor/Entity: _____

Termination Date: _____

BUDGET IMPACT: _____

Annual

Capital

N/A

FUNDING SOURCE: _____

EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES: Attached please find two (2) types of proposals for the City to consider.

Proposal 1: Automated Merchant Services a PCI compliant third party that enables the City to accept utility payments debit or credit only on line. City currently accepting Visa, MasterCard and Discover. One time set up gateway fee (internet fee) \$200.00, monthly credit card service fees \$27.50 which reduces our current monthly service fee by \$109.37 an annual savings of \$1,312.44 and reduces our annual compliance fee \$70.35. Automated Merchant Services allows for lesser fees to be incurred by the City as they offer to governments what is called the Interchange Pass through rates. Our per cost item is reduced as well. Attached please find the comparison as what the actual fees were incurred by our current provider Sun Trust Merchant and the estimated cost for the identical transactions through Automated Merchant which reflect a substantial savings to the City

Proposal 2: Arista Information Systems is a PCI compliant third party that enables the City to accept utility payments on line as well as enhancing the billing statements, by providing the printing and mail out of the City's monthly billing. The benefit of this proposal allows the City to offer on line payment, enhance the billing notices for various reasons, privacy issues as well as ensuring a safer delivery. I feel this could also eliminate the second notice which the City is currently mailing. Please find attached the cost comparison of current expenditures versus Arista's proposal. To receive the full benefit package the City would need to utilize Arista for the printing, mailing and on line payment services at a projected estimated cost to print and mail 4,000 utility bills \$1,950.00 monthly, 2nd notice approximately 900 projected cost \$436.50 The City, may implement a convenience fee for the on line service as the City would be utilizing Arista's web site, or may continue to absorb all fees associated with credit card processing.

These proposals are provided for your review and recommendation.

CITY OF WILDWOOD
ASSOCIATED BILLING COST
FY 2011-2012

TRAVEL	FORMS	POSTAGE BILL	POSTAGE LATE	PERMIT	CR CD LEASE	CR CD FEES	LABOR AVG		TOTAL EXPENDITURES
\$34.00	\$ 3,720.00	\$ 10,507.60	\$ 2,812.86	\$175.00	\$ 1,642.44	\$ 11,288.78	\$ 3,300.00		\$33,480.68

SUNTRUST MERCHANT
CREDIT CARD SUMMARY

FY 2011 - 2012

MONTH & YR	MASTER CARD # OF TRANSACTIONS	VISA # OF TRANSACTIONS	DISCOVER # OF TRANSACTIONS	DEBIT/ATM # OF TRANSACTIONS	TOTAL MTLY # OF TRANSACTIONS	MASTER CARD \$ RECEIPTS \$	VISA \$ RECEIPTS	DISCOVER \$ RECEIPTS	DEBIT / ATM \$ RECEIPTS	TOTAL CC \$ RECEIPTS	FEES \$ CHARGED
Oct-11	74	112	1	123	310	\$ 4,924.22	\$ 10,581.01	\$ 63.04	\$ 7,537.55	\$ 23,105.82	\$ 685.64
Nov-11	83	154	5	134	376	\$ 4,863.05	\$ 11,925.41	\$ 518.94	\$ 7,397.84	\$ 24,705.24	\$ 940.19
Dec-11	87	125	3	99	314	\$ 4,861.34	\$ 8,353.34	\$ 286.06	\$ 5,564.05	\$ 19,064.79	\$ 866.79
Jan-12	96	177	3	153	429	\$ 6,994.33	\$ 12,988.54	\$ 218.53	\$ 8,280.03	\$ 28,481.43	\$ 644.58
Feb-12	100	164	2	167	433	\$ 5,401.81	\$ 12,864.70	\$ 179.26	\$ 10,754.68	\$ 29,200.45	\$ 921.00
Mar-12	114	174	2	182	472	\$ 6,813.95	\$ 12,509.30	\$ 341.33	\$ 9,725.43	\$ 29,390.01	\$ 925.09
Apr-12	77	159	4	119	359	\$ 5,307.22	\$ 10,437.15	\$ 294.29	\$ 6,141.34	\$ 22,180.00	\$ 963.06
May-12	94	190	5	139	428	\$ 5,393.35	\$ 14,553.12	\$ 405.42	\$ 7,449.88	\$ 27,801.77	\$ 881.83
Jun-12	91	178	3	166	438	\$ 6,595.83	\$ 12,516.68	\$ 209.21	\$ 9,450.51	\$ 28,772.23	\$ 1,084.62
Jul-12	109	164	1	146	420	\$ 6,627.85	\$ 13,236.42	\$ 59.25	\$ 7,925.15	\$ 27,848.67	\$ 1,143.14
Aug-12	91	177	4	150	422	\$ 5,173.16	\$ 12,884.80	\$ 342.10	\$ 8,472.95	\$ 26,873.01	\$ 1,150.91
Sep-12	87	155	2	159	403	\$ 5,341.96	\$ 13,288.82	\$ 217.61	\$ 9,046.69	\$ 27,895.08	\$ 1,081.93
TOTALS	1103	1929	35	1737	4804	\$ 68,298.07	\$ 146,139.29	\$ 3,135.04	\$ 97,746.10	\$ 315,318.50	\$ 11,288.98

November 7, 2012

Ms. Deniese Woods
City of Wildwood
100 N. Main St.
Wildwood, FL 34785

Dear Deniese,

Enclosed please find the following information for your review, comments and approval.

Automated Merchant Systems, Inc. appreciates the opportunity of providing your organization with a proposal for credit card processing services. We have a comprehensive approach to the electronic payments industry which is specifically designed to meet the payment processing needs of Government merchants nationwide.

With our expertise in the Public Sector, we will assist you in accomplishing a smooth set-up and transition for accepting credit card payments.

In addition, AMS is committed to providing your organization with the upfront education and ongoing information necessary to keep current in the fast paced and constantly changing electronic payments industry. Our proposal details ALL the applicable interchange categories that can apply to your transactions with complete disclosure on how your organization can qualify for the rates associated with each category.

AMS will ensure that the services you have selected from us are ready when you want them active. All service fees are detailed on the enclosed Exhibit "A" for your consideration.

Trusting this meets with your approval, please authorize us to move forward with the application process by signing and returning our Exhibit "A" and we will be happy to schedule a conference call to discuss your implementation project and assist you in completing the online applications.

Thanks again for your time and consideration.

Sincerely,

Matthew R. Cherry
VP of Sales

EXHIBIT "A"
AMS PRICING SCHEDULE FOR: City of Wildwood

3. g. 3.
Page 5 of 23

BILLING CATEGORY:	DISCOUNT RATE / PRICE:	NOTES:
VISA/MasterCard/Discover Fees:		
All Transactions:	Interchange + 0.20 %	ALL Visa/MasterCard/Discover volume
Visa Transactions:	0.110% + \$0.0195 / \$0.0155	Visa's Dues & Assessments (CR / DB)
MC Transactions:	0.110% + \$0.0185 0.130% + \$0.0185	MasterCard's Dues & Assessments MasterCard's D&A (Trans > \$1,000.00)
Discover Transactions:	0.105% + \$0.0185	Discover's Dues and Assessments
International Transactions:	0.40% + 0.45% 0.40% + 0.55% 0.40% + 0.55%	Visa Intl (ISA & IAF) Assessments MC US Cross Border + Acquirer Fee Discover Intl Service + Support Fee
Capture Processing Fee:	\$ 0.05/Item	ALL VISA/MasterCard/Discover transactions, including Business, Corporate, and Purchasing Card transactions
PCI Non-Compliance Fee:	0.00 %	Eliminated upon PCI Compliance
AUTHORIZATION /COMMUNICATION:		
VISA/MasterCard/Discover Transactions:	(Includes: Authorization, Declines, and Inquires)	
Local / 950 / SSL / Watts	\$ 0.10/Item	Local-node, 950 or SSL calls
AMEX Transactions: (Includes Authorization, Declines, Capture and Inquires)		
Local / 950 / SSL / Watts	\$ 0.15/Item	Local-node, 950 or SSL calls
BANCARD PROCESSING FEES:		
Statement Fee:	\$ 7.50/month	Per Merchant Number
Minimum Fee:	\$ 10.00/month	Per Merchant Number
Voice	\$ 0.75/Item	EDC back-up (Voice Authorization)
Chargeback Fee:	\$ 15.00/Item	Includes retrievals at no cost.
SPECIAL AUTHORIZATION SERVICES:		
Visa Misuse of Authorization	\$0.045/Item	Applies to any auth not settled
Visa Zero Floor Limit Non-Auth	\$0.100/Item	Assessed for NO authorization code
Visa Zero Dollar Verification	\$0.025/Item	Assessed on each \$0.00 verification
Visa Base II Fee	\$0.003/Item	Applies to All Visa US Transactions
Visa Transaction Integrity Fee	\$0.100/Item	Applies to DB / PP Non-CPS Qualified
MC Partial or Reversal of Auth	\$0.045/Item	Applies each time an auth is adjusted
MC Processing Integrity Fee	\$0.045/Item	Authorization not cleared in time
MC Account Status Inquiry/AVS	\$0.025/Item	Intra- card and merchant same region
MC Account Status Inquiry/AVS Intl	\$0.030/Item	Inter- card and merchant different

EXHIBIT "A"
AMS PRICING SCHEDULE FOR: City of Wildwood (Cont)

INTERNET PROCESSING FEES:

Gateway Set-up	\$ 200.00	Per Merchant ID
Gateway Fee	\$ 20.00/month	Per Merchant ID
Transaction Fee	\$.10 per item	After 5000 transaction per month

OPTIONAL SERVICES:

Reporting (eConnections)	\$ 8.00/month	Per Merchant ID
PCI Compliance Program	\$ 9.95/month	Per Merchant ID

Visa - Fixed Acquirer Network Fees

High Volume MCC Merchants - Card Present	
MCC Description	MCC Codes
Airlines	3000 - 3299 - 4511
Auto Rental	3300 - 3499 - 7512
Lodging	3500 - 3999 - 7011
Steamship/Cruise Lines	4411
Wire Transfer Money Order	4829
Home Supply Warehouse Stores	5200
Wholesale Clubs	5300
Duty Free Stores	5309
Discount Stores	5310
Department Stores	5311
Grocery & Supermarkets	5411
Car/Truck Dealers New/Used	5511
Automotive Tire Stores	5532
Services Stations	5541
Automated Fuel Dispensers	5542
Family Clothing Stores	5651
Sports/ Riding Apparel Stores	5655
Furniture / Equipment Stores	5712
Electronic Stores	5732
Drugstores & Pharmacies	5912
Stationary Stores	5943
Timeshares	7012
Motion Picture Theaters	7832

This monthly Network Fee Billing amount is determined by the number of merchant locations actively accepting Visa Transactions. Per Taxpayer ID					
Table 1A	Price Per MID/Location	Tiers	Location by MID	Price Per MID/Location	Table 1B
CARD PRESENT	\$2.90	1 - 3	1 - 3	\$2.00	CARD PRESENT All Other MCC Merchants (MCC 5814 Excluded)
	\$4.00	4 - 6	4 - 10	\$2.90	
	\$5.00	7 - 8	11 - 50	\$4.00	
	\$8.00	9	51 - 100	\$6.00	
	\$12.00	10	101 - 150	\$8.00	
High Volume MCC Merchants	\$18.00	11	151 - 200	\$10.00	

This monthly Network Fee Billing amount is based on monthly gross sales volume actively accepting Visa Transactions per Taxpayer ID			
Table 2	Fee Per Month	Tier	Monthly Gross Volume
Fast Food (MCC 5814).	\$2.00	1	< \$50.00
	\$2.90	2	\$50 - \$199
	\$5.00	3	\$200 - \$999
CARD NOT PRESENT (MOTO/ECI: 1-9). Merchant Aggregators.	\$7.00	4	\$1000 - \$3,999
	\$9.00	5	\$4,000 - \$7,999
	\$15.00	6	\$8,000 - \$39,999
	\$45.00	7	\$40,000 - \$199,999
	\$120.00	8	\$200,000 - 799,999
	\$350.00	9	\$800,000 - \$1,999,999
	\$700.00	10	\$2,000,000 - \$3,999,999
	\$1,500.00	11	\$4,000,000 - \$7,999,999

Customer's Signature: _____ Date: _____

Comments:



AUTOMATED MERCHANT SYSTEMS INC
600 NORTHLAKE BLVD STE 140
ALTA MONTE SPRINGS FL 32701

CREDIT CARD MERCHANT STATEMENT

STATEMENT PERIOD: 04/01/2010 - 04/30/2010
MERCHANT NUMBER: 317730278243
DBA:

* INFORMATION ONLY *

CITY AMS
123 MAIN ST.
ORLANDO, FL 11111

CITY AMS REC DEPT

Amount Deducted
\$ 3,838.30

Plan Summary

Plan Code	Number of Sales	Amount of Sales	Number of Credits	Amount of Credits	Net Sales	Average Ticket	Disc %	Disc %	Discount Due
VS	624	70,298.22	05	1,458.00	68,839.22	112.65	.050	.300	242.72
VD	484	28,020.22	02	0.00	28,011.22	57.89	.050	.300	108.25
VB	32	8,621.75	00	.00	8,621.75	268.83	.050	.300	21.48
MO	325	40,280.27	02	10.00	40,270.27	123.84	.050	.300	137.14
MD	388	17,982.00	02	53.00	17,929.00	46.18	.050	.300	72.23
MB	29	1,889.00	00	.00	1,889.00	71.89	.050	.300	6.92
JC	00	.00	00	.00	.00	.00	.000	.000	.00
AM	134	18,542.20	00	.00	18,542.20	138.45	.000	.000	.00
OS	72	11,334.20	00	.00	11,334.20	157.42	.050	.300	37.83
DD	00	.00	00	.00	.00	.00	.050	.300	.00
DZ	13	1,447.30	01	275.00	1,072.30	111.23	.050	.300	4.99
DJ	00	.00	00	.00	.00	.00	.050	.300	.00
**	2,076	194,403.16	12	1,910.00	192,493.16	93.64			630.81

Deposits

Print Date	Deposit Date	Tickets	Amount of Sales \$	Amount of Credits \$	Discount Fee \$	Net Deposits
04/02	03/30	89	5,229.75	9.00	.00	4,748.75
04/02	04/01	64	3,274.10	200.00	.00	2,973.10
04/02	04/02	51	3,114.50	5.00	.00	3,109.50
04/03	04/02	67	21,633.30	.00	.00	21,633.30
04/03	04/02	99	11,355.10	.00	.00	11,416.10
04/04	04/03	04	271.00	.00	.00	271.00
04/04	04/03	95	20,039.95	300.00	.00	17,942.65
04/05	04/04	87	10,051.15	4.00	.00	8,412.15
04/06	04/05	84	7,073.65	914.00	.00	6,157.65
04/06	04/05	82	10,938.30	.00	.00	10,554.30
04/06	04/05	45	2,122.00	.00	.00	1,993.00
04/10	04/09	83	8,259.27	.00	.00	6,070.27
04/11	04/10	75	7,263.05	375.00	.00	6,072.05
04/12	04/11	60	5,465.75	.00	.00	5,135.75
04/13	04/12	49	3,859.87	.00	.00	3,159.87
04/16	04/13	62	4,151.00	.00	.00	3,802.00
04/16	04/15	60	3,447.00	.00	.00	3,211.00
04/16	04/16	45	2,435.75	101.00	.00	2,334.75
04/17	04/16	71	5,523.65	3.00	.00	5,191.15
04/19	04/17	61	4,039.92	.00	.00	2,959.17
04/19	04/18	57	4,160.67	.00	.00	4,109.67
04/20	04/19	45	3,655.20	.00	.00	3,313.20
04/23	04/20	68	4,135.50	.00	.00	3,891.50
04/23	04/22	73	4,480.50	.00	.00	4,239.50
04/23	04/23	33	852.00	.00	.00	832.00
04/24	04/23	99	10,502.20	.00	.00	10,590.45
04/24	04/23	13	2,431.00	.00	.00	1,173.00
04/25	04/24	62	5,710.30	.00	.00	5,859.30
04/26	04/25	64	5,620.00	.00	.00	4,718.00

PLAN CODE		TRANSACTION CODE	
VS-VISA	MB-MASTERCARD	00-0000-00	00-0000-00
VD-VISA LARGE TICKET	MB-MASTERCARD LARGE TICKET	00-0000-00	00-0000-00
VB-VISA DEBIT	MB-MASTERCARD DEBIT	00-0000-00	00-0000-00
MO-MACROBANK	MB-MASTERCARD BUSINESS	00-0000-00	00-0000-00
MD-MACROBANK	MB-MASTERCARD BUSINESS	00-0000-00	00-0000-00
DD-DISH	MB-MASTERCARD BUSINESS	00-0000-00	00-0000-00
DZ-DISH	MB-MASTERCARD BUSINESS	00-0000-00	00-0000-00
DJ-DISH	MB-MASTERCARD BUSINESS	00-0000-00	00-0000-00

Deposits - continued

Post Day	Deposit Day	Tickets	Amount of Debits \$	Amount of Credits \$	Discount Paid \$	Netted Amount \$
04-27	04-28	50	4,675.00	.00	.00	3,860.00
04-30	04-27	57	4,110.00	.00	.00	3,631.00
04-30	04-28	69	2,653.50	.00	.00	2,645.50
04-30	04-30	49	1,852.93	.00	.00	1,787.93
Deposit Totals		2,064	194,403.16	1,910.00	.00	175,950.96

Chargebacks

Day	Reference Number	Tran Code	Plan Code	Number of Debits	Amount of Debits \$	Amount of Credits \$	Discount Paid \$	Net Debit \$
13	90001503849	C	T	01	55.00	.00	.00	55.00
30	90001634550	C	T	01	109.00	.00	.00	109.00
Chargeback Totals				02	164.00	.00	.00	164.00

Settlement Charges

Description	Items	Amount \$	Average Tickets \$	Rate %	Item Rate	Settlement \$
VS OPS/SMALL TICKET DB	25	179.76	7.19	1.5500	0.04000	3.91
VS BUSINESS CARD NOT PRESENT BUSINESS CD	08	5,187.00	364.50	0.2500	0.10000	117.31
VS CARD NOT PRESENT SIGNATURE PREFERRED	31	6,051.50	195.21	0.4000	0.10000	149.34
VS RETAIL SIGNATURE PREFERRED	61	4,770.00	78.20	0.1000	0.10000	106.07
VS STANDARD SIGNATURE PREFERRED NON-T&E	05	248.00	49.60	0.2500	0.10000	7.82
VS ISA - PURCHASE	03	488.00	159.33	0.4000	0.00000	1.97
VS INTERNATIONAL ACQUIRER FEE	03	488.00	159.33	0.4500	0.00000	2.11
VS BUSINESS ENHANCED CARD NOT PRESENT	03	290.00	78.87	0.4500	0.15000	8.09
VS BUSINESS ENHANCED RETAIL	03	67.00	2.39	0.2000	0.10000	2.94
VS SIGNATURE BUSINESS STANDARD NON-T&E	01	60.00	60.00	0.2500	0.20000	1.97
VS SIGNATURE BUSINESS RETAIL	05	593.00	118.60	0.4000	0.10000	14.49
VS OPS/SMALL TICKET PREPAID	03	17.00	5.97	1.6000	0.05000	.42
VS OPS/SMALL TICKET REGULATED DEBIT	209	1,316.25	8.30	0.0500	0.22000	48.64
VS U.S. REGULATED DEBIT	221	22,762.80	102.73	0.0500	0.22000	59.97
VS TRANSACTION INTEGRITY FEE	31	4,028.00	129.97	0.0000	0.10000	3.10
VS OPS/RETAIL DB	18	1,528.87	85.42	0.9000	0.15000	14.81
VS OPS/RETAIL 2 DB	10	2,072.50	207.25	0.2500	0.15000	14.97
VS STANDARD BUSINESS CARD NON-T&E	03	179.00	59.33	0.2500	0.20000	5.95
VS INTERREGIONAL CONSUMER ELECTRONIC	01	185.00	185.00	1.1000	0.00000	1.92
VS INTERREGIONAL CONSUMER STANDARD	01	3.00	3.00	1.6000	0.00000	.05
VS OPS/RETAIL 2 CR	316	52,004.72	165.09	1.4300	0.05000	759.42
VS EIRP CREDIT	55	5,547.75	100.82	2.3000	0.10000	140.00
VS INTERREGIONAL ISSUER CHIP	01	300.00	300.00	1.2000	0.00000	3.80
VS EIRP DEBIT	05	523.00	104.60	1.7500	0.20000	10.15
VS OPS/SMALL TICKET CR	154	908.25	5.90	1.6500	0.04000	21.11
VS ASSESSMENTS		104,938.19		0.1100	0.00000	115.43
MC PUBLIC SECTOR WORLD	146	18,823.77	129.54	1.5500	0.10000	308.31
MC PUBLIC SECTOR WORLD ELITE	51	4,039.60	80.39	1.5500	0.10000	89.65
MC PUBLIC SECTOR ENHANCED	63	3,401.80	123.38	1.5500	0.10000	126.53
MC FACE TO FACE BUSINESS WORLD	01	196.00	196.00	2.3700	0.10000	4.72
MC DATA RATE II BUSINESS WORLD	02	345.00	172.50	2.3700	0.10000	9.38
MC DATA RATE II BUSINESS	05	838.00	167.60	2.2000	0.10000	21.14
MC DATA RATE II CORPORATE	01	25.00	25.00	0.1000	0.10000	.63
MC FACE TO FACE BUSINESS	13	199.00	13.00	2.2000	0.10000	5.00
MC CROSS-BORDER ASSESSMENT - DOMESTIC	02	14.00	7.00	0.4000	0.00000	.08
MC PUBLIC SECTOR HIGH VALUE	21	2,519.00	119.95	1.5500	0.10000	41.14
MC NETWORK ACCESS/BRAND USAGE FEE	719	60,165.07	83.72	0.0000	0.01850	13.30

PLAN CODES				TRANSACTION CODES			
VS-00A	MC-MASTERCARD	02-0000VER	00-0000	VS-00B	THALL PLAN	2-000001	
VS-00A-LARGE-TICKET	MC-MASTERCARD-LARGE-TICKET	02-0000VER DEB	00-0000	AM-AMERICAN EXPRESS	1-PLAN ONE	2-000002	
VS-00A-DEBIT	MC-MASTERCARD DEB	02-0000VER BUSI NEED	00-0000	DB-DEBIT	2-PLAN TWO	2-000003	
VS-00A-BUSINESS	MC-MASTERCARD BUSINESS	02-0000VER JOB	00-0000	EB-ELECTRONIC CHECK	3-PLAN THREE	2-000004	
VS-00A-CASH-ADVANCE	MC-MASTERCARD CASH-ADVANCE	02-0000VER CASH-ADV	00-0000	EB-DEBIT		2-000005	



AUTOMATED MERCHANT SYSTEMS INC
 600 NORTHLAKE BLVD STE 140
 ALTAMONTE SPRINGS FL 32701

CREDIT CARD MERCHANT STATEMENT

STATEMENT PERIOD: 04/01/2012 - 04/30/2012
 MERCHANT NUMBER: 317730278243
 DBA:

* INFORMATION ONLY *

CITY AMS
 123 MAIN ST.
 ORLANDO, FL 11111

CITY AMS REC DEP

Amount Deducted
 \$ 3,608.30

Settlement Charges - continued

Description	Item	Amount \$	Average Ticket \$	Rate %	Item Rate	Settlement \$
MC DATA RATE II ENHANCED SB	01	65.00	65.00	2.3200	0.10000	1.81
MC FACE TO FACE ENHANCED SB	01	7.00	7.00	2.3200	0.10000	.28
MC ACQUR RER BRAND VOL FEE BELOW \$1000)	714	59,141.27	78.83	0.1100	0.00000	81.76
MC ACQUR RER BRAND VOL FEE ABOVE \$1000)	03	4,000.00	1,333.33	0.1300	0.00000	5.20
MC ACQUR RER PROGRAM SUPPORT FEE	02	14.00	7.00	0.5500	0.00000	.08
MC U.S. REGULATED DEBIT	02	400.00	200.00	0.6500	0.21000	.82
MC U.S. REGULATED DEBIT W FRAUD ADJ.	049	17,089.25	49.92	0.6500	0.22000	94.00
MC INTERNATIONAL ELECTRONIC US ACQU RED	02	14.00	7.00	1.1000	0.00000	.15
MC PUBLIC SECTOR CR	43	6,418.80	149.27	1.6500	0.10000	109.79
MC MERIT I DB	01	10.00	10.00	1.6400	0.18000	.32
MC MERIT III DB	19	174.26	10.89	1.0500	0.15000	4.23
MC EMERGING MARKETS DB	06	443.50	73.92	0.8000	0.25000	5.35
DS PUBLIC SERVICES-REWARDS	39	7,375.70	189.12	1.5000	0.10000	114.54
DS PUBLIC SERVICES-PREMIUM	13	1,437.00	110.54	1.5000	0.10000	22.86
DS COMMERCIAL ELECTRONIC	19	1,447.90	111.39	2.3000	0.10000	94.59
DS PUBLIC SERVICES-PREMIUM PLUS	20	2,521.50	126.07	1.5000	0.10000	39.82
DS DATA USAGE FEE	98	13,156.50	152.98	0.0000	0.01850	1.59
DS ASSESSMENTS		12,791.50		0.1050	0.00000	13.42
TOTAL SETTLEMENT CHARGES						2,709.33

Other Charges

Description	Number	Fee Amount
AUTHORIZATION:		
VIRTUALNET IP VISA	1,151	115.10
VIRTUALNET IP MC	727	72.70
VIRTUALNET IP DISCOVER	95	17.00
MISCELLANEOUS:		
STATEMENT FEE		7.50
VISA PASSTHRU FEES	1,151	22.44
CHARGEBACKS		30.00
VISA BASE 1 FEE	1,140	3.42
TOTAL OTHER CHARGES		268.16

SETTLEMENT CHARGES	
DESCRIPTION	AMOUNT \$
SETTLEMENT CHARGES	2,709.33
DISCOUNT DUE	630.81
LESS PAID DISCOUNT	.00
OTHER CHARGES	268.16
YOUR ACCOUNT WILL BE DEBITED	3,608.30

PLAN CODES				TRANSACTION CODES	
70-VISA	MC-MASTERCARD	00-DISCOVER	00-AMEX	1-ALL PLAN	0-DEPOT
01-VISA LARGE TICKET	MC-MASTERCARD LARGE TICKET	02-DISCOVER DEBIT	01-AMERICAN EXPRESS	1-PLAN ONE	0-CHARGEBACK
02-VISA DEBIT	MC-MASTERCARD DEBIT	03-DISCOVER BUSINESS DEBIT	02-AMERICAN EXPRESS	2-PLAN TWO	1-ADJUSTMENT
03-VISA BUSINESS	MC-MASTERCARD BUSINESS	04-DISCOVER BUSINESS	03-ELECTRONIC CHECK	3-PLAN THREE	2-CHARGEBACK REFERRAL
04-VISA CASH ADVANCE	MC-MASTERCARD CASH ADVANCE	05-DISCOVER CASH ADVANCE	04-REB		

THE FOLLOWING CHANGES ARE EFFECTIVE APRIL 2012 AND WILL APPEAR ON YOUR APRIL STATEMENT RECEIVED IN EARLY MAY. VISA, MASTERCARD AND DISCOVER HAVE IMPLEMENTED NEW INTERCHANGE PROGRAMS AND MODIFIED EXISTING PROGRAMS. DISCOVER HAS INCREASED THE ASSESSMENT RATE FROM 0.10% TO 0.105%. VISA HAS ADDED A TRANSACTION INTEGRITY FEE OF \$0.10 FOR EACH DEBIT TRANSACTION THAT IS NOT CPS QUALIFIED. FULL DETAILS ARE AVAILABLE AT WWW.AUTOMATEDMERCHANT.COM/APRILREGULATORY2012. PLEASE CONTACT US AT 407-331-5466 IF YOU HAVE ANY QUESTIONS AND THANK YOU FOR YOUR CONTINUED SUPPORT OF AM3.

		PLAN CODES	TRANSACTION CODES	
00-VISA	1A0-MASTERCARD	00-000000	00-1000	1-PULL PLAN 0-DEPOSIT
02-VISA LARGE SET OFF	1A1-MASTERCARD LARGE SET OFF	00-000000 DEBIT	00-1000	1-PLAN ONE 0-CHAR DEBACK
00-VISA DEBIT	1A0-MASTERCARD DEBIT	02-000000 BUS. NEED	00-1000	2-PLAN TWO 1-ADJ. LOTMENT
06-VISA BUS. NEED	1A0-MASTERCARD BUS. NEED	00-000000	00-1000	3-PLAN THREE 2-CHAR DEBACK REVERSAL
08-VISA CASH ADVANCE	1A0-MASTERCARD CASH ADVANCE	00-000000 CASH ADV.	00-1000	00-1000

City of Wildwood - Cost Analysis based on June '2012 Merchant Statement

11/16/2012

*Debit percentages and Interchange Fees are projected based on historical data from comparable AMS government clients
 **AMS offers a PCI Compliance program as an option for all of our clients

City of Wildwood - 6/12

Discount Fees	Volume	Transactions	Current Discount Fee	Current Per Item Fee	Current Charges	AMS Discount Fee	AMS Per Item Fee	AMS Charges	SAVINGS
Visa Discount	\$2,151.11	28	3.93%	\$0.15	\$88.74	0.20%	\$0.05	\$5.70	\$83.04
Visa Discount - Non-Qual	\$792.00	7	6.32%	\$0.15	\$51.10	0.20%	\$0.05	\$1.93	\$49.17
MasterCard Discount	\$1,102.21	10	3.93%	\$0.15	\$44.82	0.20%	\$0.05	\$0.54	\$10.83
MasterCard Discount - Mid-Qual	\$194.58	3	5.61%	\$0.15	\$11.37	0.20%	\$0.05	\$0.42	\$7.17
MasterCard Discount - Non-Qual	\$110.69	4	6.32%	\$0.15	\$7.60	0.20%	\$0.05	\$0.57	\$8.10
Discover Discount	\$209.21	3	3.93%	\$0.15	\$8.67	0.20%	\$0.05	\$69.05	\$809.74
Debit Discount	\$24,923.08	384	3.11%	\$0.27	\$878.79	0.20%	\$0.05	\$0.22	\$0.22
Debit Return Fee	\$0.00	1	0.00%	\$0.27	\$1,091.35	0.00%	\$0.00	\$80.97	\$1,010.39
TOTAL DISCOUNT FEES									

Authorization & Access Fees	Volume	Transactions	Current Discount Fee	Current Per Item Fee	Current Charges	AMS Discount Fee	AMS Per Item Fee	AMS Charges	SAVINGS
MasterCard NABU Access Fee	\$0.00	103	0.00%	\$0.0269	\$2.77	0.00%	\$0.0185	\$1.91	\$0.87
Visa Network APF Access Fee	\$0.00	185	0.00%	\$0.0269	\$4.98	0.00%	\$0.0195	\$3.61	\$1.37
Discover Access Fee	\$0.00	3	0.00%	\$0.0269	\$0.08	0.00%	\$0.0185	\$0.06	\$0.03
AVS Authorization Fee	\$0.00	269	0.00%	\$0.10	\$26.90	0.00%	\$0.00	\$0.00	\$26.90
Visa/MC/Discover Authorization Fee	\$0.00	291	0.00%	\$0.00	\$0.00	0.00%	\$0.10	\$29.10	(\$29.10)
Visa FANF Network Fee	\$0.00	1	0.00%	\$17.00	\$17.00	0.00%	\$15.00	\$15.00	\$2.00
US Cross Border Fee	\$0.00	1	0.00%	\$0.05	\$0.05	0.00%	\$0.045	\$0.045	\$0.005
TOTAL AUTH & ACCESS FEES									

Miscellaneous Fees	Volume	Transactions	Current Discount Fee	Current Per Item Fee	Current Charges	AMS Discount Fee	AMS Per Item Fee	AMS Charges	SAVINGS
Gateway Fee	\$0.00	1	0.00%	\$0.00	\$0.00	0.00%	\$20.00	\$20.00	(\$20.00)
Statement/Support Fee	\$0.00	1	0.00%	\$0.00	\$0.00	0.00%	\$7.50	\$7.50	(\$7.50)
**PCI Compliance Program	\$0.00	1	0.00%	\$0.00	\$0.00	0.00%	\$9.95	\$9.95	(\$9.95)
TOTAL MISCELLANEOUS FEES									

Assessment Fees	Volume	Transactions	Current Discount Fee	Current Per Item Fee	Current Charges	AMS Discount Fee	AMS Per Item Fee	AMS Charges	SAVINGS
Visa/MC/Discover Assessment Fees	\$29,482.88	439	0.00%	\$0.00	\$0.00	0.11%	\$0.00	\$32.43	(\$32.43)
TOTAL ASSESSMENT FEES									

Interchange Fees	Volume	Transactions	Current Discount Fee	Current Per Item Fee	Current Charges	AMS Discount Fee	AMS Per Item Fee	AMS Charges	SAVINGS
*Visa Debit - CPS Retail 2 (Estimated-35%)	\$5,670.00	87	0.00%	\$0.00	\$0.00	0.65%	\$0.15	\$17.49	(\$17.49)
*Visa Regulated Debit (Estimated-65%)	\$10,530.00	162	0.00%	\$0.00	\$0.00	0.05%	\$0.22	\$26.62	(\$26.62)
Visa CPS Retail 2	\$2,151.11	28	0.00%	\$0.00	\$0.00	1.43%	\$0.05	\$32.16	(\$32.16)
Visa Business CNP	\$792.00	7	0.00%	\$0.00	\$0.00	2.25%	\$0.10	\$18.52	(\$18.52)
*MC Debit - Emerging Market (Estimated-35%)	\$3,053.08	47	0.00%	\$0.00	\$0.00	0.80%	\$0.25	\$36.18	(\$36.18)
*MC Regulated Debit (Estimated-65%)	\$5,670.00	87	0.00%	\$0.00	\$0.00	0.05%	\$0.22	\$22.05	(\$22.05)
MC Public Sector	\$1,102.21	10	0.00%	\$0.00	\$0.00	1.55%	\$0.10	\$18.08	(\$18.08)
MC Business CNP - Public Sector	\$305.27	7	0.00%	\$0.00	\$0.00	1.55%	\$0.10	\$5.43	(\$5.43)
Discover - Premium	\$209.21	3	0.00%	\$0.00	\$0.00	1.50%	\$0.10	\$3.44	(\$3.44)
*TOTAL INTERCHANGE FEES									

TOTAL MONTHLY FEES/SAVINGS					\$1,143.13			\$380.54	\$762.59
TOTAL EFFECTIVE RATE/SAVINGS					3.88%			1.29%	2.59%

TOTAL PROJECTED ANNUAL SAVINGS									\$9,159.04
TOTAL PROJECTED PERCENTAGE SAVINGS									66.9%

3.
 11 of 23

YOUR CARD PROCESSING STATEMENT

3. g. 3.
Page 12 of 23

Merchant Number 825214302887
Customer Service Website - myclientline.net
Phone - 1-800-432-7628

Page 7 of 8
Statement Period 06/01/12 - 06/30/12

FEES CHARGED

Date	Type	Description	Total
06/10/12	FEE	CHARGEBACK FEE 1 TRANSACTIONS AT 10.000000	-10.00
06/10/12	FEE	AVS 950 CALL AUTHORIZATION FEE 268 TRANSACTIONS AT .100000	-26.80
Total Service Charges			-\$1,019.84
Total Interchange Charges			-\$10.83
Total Fees			-\$53.95
Total (Service Charges, Interchange Charges, and Fees)			-\$1,084.62

Fee Type Legend

SC = Service Charges
IC = Interchange Charges
FEE = Fees

PENDING FINANCIAL CHARGES AND FEES

Financial charges and fees incurred but not funded during the statement period.
See future statements for processing information.

Transaction Type	Date Posted	Description	Net Amount Posted
FEE	06/30/12	VISA NETWORK FEE CP 1B-01	-2.00
FEE	06/30/12	VISA NETWORK FEE CNP 2-06	-15.00
FEE	06/30/12	AVS 950 CALL AUTHORIZATION FEE 269 TRANSACTIONS AT .100000	-26.90
FEE	06/30/12	US CROSS BORDER FEE 1 TRANS TOTALING \$10.84	-0.05
TOTAL FEES			-43.95
INTERCHANGE	06/30/12	VISA ACCESS FEE 185 TRANSACTIONS AT .026900	-4.98
INTERCHANGE	06/30/12	MASTERCARD ACCESS FEE 103 TRANSACTIONS AT .026900	-2.77
INTERCHANGE	06/30/12	DISCOVER ACCESS FEE 3 TRANSACTIONS AT .026900	-0.08
TOTAL INTERCHANGE			-7.83
SERVICE	06/30/12	MASTERCARD SALES TRANS FEE 10 TRANSACTIONS AT .150000	-1.50
SERVICE	06/30/12	VISA SALES TRANS FEE 28 TRANSACTIONS AT .150000	-4.20
SERVICE	06/30/12	DISCOVER SALES TRANS FEE 3 TRANSACTIONS AT .150000	-0.45
SERVICE	06/30/12	DEBIT SALES DISCOUNT RATE .031100 DISC RATE TIMES \$24,923.08	-775.11
SERVICE	06/30/12	DEBIT SALES TRANS FEE 384 TRANSACTIONS AT .270000	-103.68
SERVICE	06/30/12	DEBIT RETURNS TRANS FEE 1 TRANSACTIONS AT .270000	-0.27
SERVICE	06/30/12	DISCOVER SALES DISCOUNT .039300 DISC RATE TIMES \$209.21	-8.22
SERVICE	06/30/12	MC MID-QUAL SALES TRANS FEE 3 TRANSACTIONS AT .150000	-0.45
SERVICE	06/30/12	MC NON-QUAL SALES TRANS FEE 4 TRANSACTIONS AT .150000	-0.60
SERVICE	06/30/12	VISA NON-QUAL SALES TRANS FEE 7 TRANSACTIONS AT .150000	-1.05
SERVICE	06/30/12	MASTERCARD SALES DISCOUNT .039300 DISC RATE TIMES \$1,102.21	-43.32
SERVICE	06/30/12	VISA SALES DISCOUNT .039300 DISC RATE TIMES \$2,151.11	-84.54
SERVICE	06/30/12	MASTERCARD MID-QUAL SALES DISC .056100 DISC RATE TIMES \$194.58	-10.92
SERVICE	06/30/12	MASTERCARD NON-QUAL SALES DISC .063200 DISC RATE TIMES \$110.69	-7.00
SERVICE	06/30/12	VISA NON-QUAL SALES DISCOUNT .063200 DISC RATE TIMES \$792.00	-50.05
TOTAL SERVICE			-1091.36

GRAND TOTAL

-1,143.14

28,772,23



October 24, 2012

Bill Ed Cannon
City Manager
City of Wildwood
100 N. Main Street
Wildwood, Florida 34785

Dear Steve:

Thank you for the opportunity to present our proposal for bill statement printing and mailing and Electronic Bill Presentment & Payment (EBPP) services for the City of Wildwood. Arista Information Systems welcomes the opportunity to earn your business since we specifically specialize in utility bill printing and mailing and on-line bill payment services.

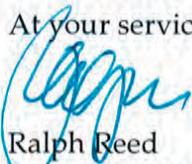
Arista is a full service company that provides laser bill printing and mailing and online services that allow your customers to view and pay their bills via the internet. We print and mail 96 million billing statements a year and process 6 million online payments annually. We are proud of our 360 utility and municipal clients in 38 states and our growing list of 18 satisfied clients in Florida.

Arista can provide our customers with six (6) services: *Laser Bill Printing & Mailing, PDF Imaging, Online Payment Processing Service (OPPS), Electronic Bill Presentment & Payment (EBPP), Lockbox and Return Check Collection Service.*

Arista Information Systems, Inc. thrives on strong business partnerships. We want to provide the business solutions that can maximize efficiency, reduce expenses and maximize customer satisfaction.

Your business is very important to us, and we look forward to working together, providing exceptional customer service and building a long lasting business partnership. If you have any further questions, or if I can help in any way, please do not hesitate to contact me at (678) 473-1185, extension 3130 or reed@aristainfo.com.

At your service,


Ralph Reed
Regional Sales Director
Billing & Payment Solutions

4 Cost Analysis

The following are the pricing of the services that we recommend to ensure a successful implementation of your solution:

- **Bill Processing Service:** Assuming 4,000 one page billing statements including delinquents are processed and mailed per month. The per statement estimate price is all inclusive with our # 10 double window outside envelope, a security tinted single window return envelope, processing, Highlight Color laser printing (on white 24# bond paper), folding, inserting (bill or delinquent notice plus return envelope), CASS Certification, bar-coding, collating, sorting, preparation and delivery to USPS in automation stream.
 - Highlight Color Laser Print on 8 ½ x 11 \$0.12 per 1 pg bill*
 - PDF Service \$50.00 per month
 - PDF Image \$0.01 per 1 page bill
 - Additional Page (if applicable) \$0.06 per page
 - Additional Inserts (if applicable) \$0.01 per insert
 - Pre-Printed 4 Color Form (if applicable) \$0.01 per form
 - Processing Fee for any run less than 500 pieces \$10.00 per run
 - Original Set Up Fee \$3000 Waived**
 - Additional Subsequent Programming Fee \$150.00 an hour

Projected Monthly Cost to print and mail 4,000 statements and produce 4,350 PDF images is \$520.00

* Please note: This rate reflects a 40% discount, and it is based on piggybacking on the Service Agreement that we have with the City of Atlantic Beach. It is contingent on utilizing our Electronic Bill Presentment & Payment (EBPP) Service. Otherwise the rate would be \$0.20 per 1 page bill.

** Please note: This fee has been waived contingent on a 24 month Service Agreement being signed by December 31, 2012.

4. Cost Analysis (Continued)

- **Postage Service:** We guarantee the lowest qualified rate is charged per Certified Postal Software based on today's USPS rates that went into effect January, 2012. Arista is very sensitive about your total postage expense, and we start the sort at the 5 Digit Rate Level which is \$0.35 per one ounce mail piece. This is the LOWEST First Class Rate available, and you must have at least 500 pieces in a mail stream to qualify for these postal discounts. With Arista starting at this rate and your mail being concentrated within 5 Digit Zip Codes, it is anticipated that you will get a good qualification at this level.

Projected Monthly Postage Cost to mail 4,000 statements is \$1,420.00*

*This projection is based on our customers' average about \$.355 per one ounce mail piece.

Summary of Arista Charges for Printing & Mailing:

Estimated Bill Processing Costs	\$ 520.00
Estimated Total Postal Monthly Cost	<u>\$1,420.00</u>
Grand Total Monthly Cost Estimate	\$1,940.00

4. Cost Analysis (Continued)

- **Electronic Bill Presentment & Payment (EBPP) and e-Bill Service:** We provide 24 X 7 access to view and pay bills and bill notification that your customers can receive via e-mail. An estimate of fees and charges associated with EBPP is summarized on the fee schedule below and assumes the following based on the August, 2012 Merchant Processing Statement from SunTrust: 422 transactions, average transaction amount of \$63.68, total dollar amount of online payments processed of \$26,873.01 and Interchange, Assessment and Processing fees of \$1,150.91.

• EBPP Initial Setup (One Time)	\$1,500.00**
• Credit Card Merchant ID Initial Setup (One Time)	\$ 400.00**
• E-Check Initial Setup (One Time)	\$ 400.00**
• Monthly EBPP Service	\$ 300.00**
• Stopping the paper bill for e-bill	\$ 0.04 per bill
• Programming fees for changes after Initial Setup	\$ 150/hr.
• Option 1 – Utility Interchange, No Convenience Fee Charged	
○ Interchange, Assessment and Processing	\$511.00
○ Savings to City of Wildwood	\$640.00
• Option 2 – Arista Charges Convenience Fee	
○ Credit Card Convenience Fee/transaction (\$200 maximum per transaction)	\$ 2.45
○ E-check Convenience Fee Per Transaction (No per transaction maximum required)	\$.60
○ Interchange, Assessment and Processing	\$ 00
○ Savings to City of Wildwood	\$1,151.00

4. Cost Analysis (Continued)

- On-line Payment Processing:** An increasing number of your customers are paying their bills via their bank's on-line payment services. Since these checks are mailed there are delays in the posting of payments resulting in late fees and customer dissatisfaction. We can provide for the conversion of an on-line banking check into an electronic item that creates an ACH deposit to your account, so as to reduce/eliminate the paper on-line banking checks that are being mailed for payment. Because these payments are sent to you in a data file that can be uploaded into your accounts receivable this eliminates the manual keying of each check for payment. The fees are:

- Base Monthly Fee \$100.00 per month
- Payment Processing Fee \$ 0.10 per check

- Lockbox Services:** We can provide cost effective remittance processing service that helps you reduce operational expenses, update customer accounts faster and improve audit controls. Customer payments are mailed directly to a processing facility which turn clears those payments with the bank and a payment file is sent to update your accounts receivables. An efficient lockbox process can drastically reduce processing time for deposits and reduce your overall clearance float, all while reducing your internal administrative expense. The fees are:

- Base Monthly Fee \$350.00 per month
- Per Item Fee \$.17
- Returned Checks \$ 3.50
- Check Only Item \$ 0.50
- Correspondence \$ 0.20

Arista Information Systems Proudly Serves These Clients in Florida

Atlantic Beach, City of

Auburn Water System

Bay Laurel Center, CDD

Clermont, City of

Destin Water Users

Escambia River Electric Co-op

Ft. Walton Beach, City of

Glades Electric Cooperative

Hughes Exterminating

Loxahatchee River District

Neptune Beach, City of

OpticalTel

Peace River Electric Cooperative

Peoples Water Service Company

Sat Star Communications

St. Johns County

Tri County Electric Cooperative

West Florida Electric Cooperative



ARISTA INFORMATION SYSTEMS, INC

ELECTRONIC BILL PRESENTMENT AND PAYMENT

ON LINE DEMO AVAILABLE BY APPOINTMENT

Customer Advantages of EBPP

- Customers have access to their bills 24/7
- Customers can view a bill
- Customers can reprint a bill
- Customers can pay a bill on line by credit card or e check
- Customers can set up a credit card profile or e check profile
- Customers can receive an e bill
- Customers can stop the paper bill
- Customers can change a password anytime
- Customers can contact support anytime

Client Advantages of EBPP

- Adding an additional convenience for customers
- Receiving frequent visits from customers to the website
- Quicker turnover of Accounts Receivable
- Email confirmation when a delinquent customer pays by credit card
- Credit card approval in seconds
- Capability of turning individual customers off to e check
- Capability of viewing & reprinting a bill
- Capability of helping a customer pay a bill with a credit card or e check
- Capability of making any changes to the online site



Auburn Water System, Inc.

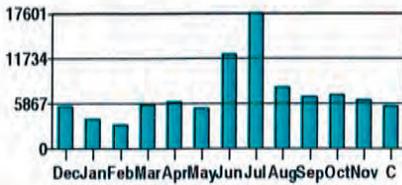
3097 Locke Lane
Crestview, FL 32536
Phone: 850-682-3413 or 850-682-1258
Office Hours: Mon-Fri 8:00 am. to 4:00 pm.

3. g. 3.
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Web ID 12345
www.auburnwatersystem.com

Account Number		Name		Name 2	Service Address	
12345-00		JOHN Q SAMPLE			111 SOME NICE PLACE	
Service		No. of Days	Bill Date	FOR QUESTIONS ABOUT YOUR BILL CALL - 850-682-3413 X 1		
From	To					
11/02/2011	12/05/2011	33	12/27/2011			
Service			Previous Reading	Present Reading	Consumption	Charges
WATER			612100	617500	5400	25.34
WATER			612100	617500	5400	25.34
Total						50.68

Monthly Usage History (in gallons)



TOTAL DUE NOW		\$ 50.68
DUE DATE	01/15/12	BILL IS DELINQUENT AFTER DUE DATE
AFTER DUE DATE PAY		\$ 55.74
<ul style="list-style-type: none"> We accept cash, checks, money orders and Discover, Visa, MasterCard cards. We offer bank draft and you may make a web payment by going to www.auburnwatersystem.com and setting up an account using your web ID number. A \$3.00 fee applies to all web payments as well as Discover, Visa, and MasterCard cards. 		
A service fee will be charged on all returned payments.		

Any account with a past due balance is subject to disconnection without additional notice.
Reconnection **will not** occur until **next business day** after **full balance** and **reconnect fees** have been paid and **posted** to your account.

- Bills are due upon receipt. A 10% penalty will be applied after the 15th of the month. Any account with a past due balance is subject to disconnection without additional notice.
- If you are on the disconnect list, a \$35.00 reconnect fee will be due along with the bill whether or not service interruption occurs. Reconnection will not occur until after the full balance and reconnect fees are paid. Payment for reconnect is by Cash, Money Order, or Discover, Visa, and MasterCard cards.
- **Web payments take up to 72 hours to post to your account.**
- Reconnections will not be done until payment has posted to your account.
- Tampering with AWS Meters/Equipment and/or theft of services may result in meter removal, a \$1,000 fine and legal action.

DETACH BOTTOM PORTION HERE

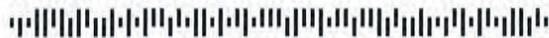
FL27524B



AUBURN WATER SYSTEM INC
3097 LOCKE LN
CRESTVIEW FL 32536-7206

Account Number	12345-00
Due Date	01/15/12
Total Due Now	\$ 50.68
After Due Date Pay	\$ 55.74
Amount Enclosed	

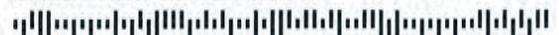
Check box and note address changes on the back.



JOHN Q SAMPLE
111 SOME NICE PLACE
LAUREL HILL FL 32567

1 1

AUBURN WATER SYSTEM INC
3097 LOCKE LN
CRESTVIEW FL 32536-7206



Account Number: A12345-1
 Billing Date: 04/01/2012
 Previous Read Date: 02/29/2012
 Present Read Date: 03/29/2012
 Days of Service: 29
 Customer Name: JOHN Q SAMPLE
 Address: 100 MAIN ST

Bay Laurel Center, CDD
 8447 SW 99th Street Road, Ocala, FL 34481
 Phone (352) 236-6869 Fax (352) 854-8688
 Office Hours: Monday-Friday 8:00am - 4:00pm
 24 Hour Drop Box located at 9850 SW 84th Ct STE 200

SERVICE		CHARGES	SERVICE		CHARGES
WATER CHARGES			WASTE WATER CHARGES		
BASE FACILITY CHARGE		\$ 10.89	BASE FACILITY CHARGE		\$ 18.90
TOTAL USAGE 19620.0			7500.0 gallons @ 0.00442		\$ 33.15
PREVIOUS READING 1243150			WASTE WATER ACCOUNT CHARGE		\$ 1.08
PRESENT READING 1262770			TOTAL WASTEWATER CHG		\$ 53.13
First 7,500 gallons @ 0.00114	7500.0	\$ 8.55			
Over 7,500 to 15,000 gallons @ 0.00201	7500.0	\$ 15.08			
Over 15,000 to 20,000 gallons @ 0.00316	4620.0	\$ 14.60			
WATER ACCOUNT CHARGE		\$ 2.16			
TOTAL WATER CHG		\$ 51.27			

Please see the April issue of the OTOW World News or visit our website www.blccdd.com for the 2011 Water Quality Report

Any Total Amount Due not received by 3:00 pm on 04/30/2012 will be assessed a Late Payment Fee.
 Rounding calculations, total billed amount may vary by a cent.

TOTAL CURRENT CHARGES	\$ 104.40
PREVIOUS BALANCE	\$ 123.15
PAYMENT: 03/29/2012	\$ -123.15
LATE PAYMENT FEE	\$ 0.00
ADJUSTMENTS	\$ 0.00
MISC FEES	\$ 0.00
TOTAL AMOUNT DUE BY 04/30/2012	\$ 104.40
AFTER 04/30/2012 PAY	\$ 125.40

	Water	Wastewater
Normal Reconnection Fee	\$40.00	\$40.00
Violation Reconnection Fee	\$55.00	\$55.00
After Hours Reconnection Fee	\$95.00	\$95.00
Premises visit (in lieu of disconnect)	\$40.00	\$40.00
Late Fee (the greater of \$21.00 or 1.5%)	varies	varies



When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

When we use information from your check to make an electronic transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution. If your check does not clear and is returned, we may withdraw funds from your account electronically.

PLEASE DETACH LOWER PORTION AND RETURN WITH PAYMENT

FL23029G

Bay Laurel Center, CDD
 8447 SW 99th Street Road
 Ocala, FL 34481

Address Service Requested

ACCOUNT NUMBER A12345-1
 AFTER 04/30/2012 PAY \$ 125.40

TOTAL AMOUNT DUE BY 04/30/2012 \$ 104.40

PLEASE ENTER AMOUNT PAID \$ _____

REMIT THIS STUB WITH PAYMENT

Make checks payable to:

JOHN Q SAMPLE
 100 MAIN ST
 OCALA FL 34481

1 1

BAY LAUREL CENTER, CDD
 8447 SW 99th Street Road
 Ocala, FL 34481

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City of Fort Walton Beach

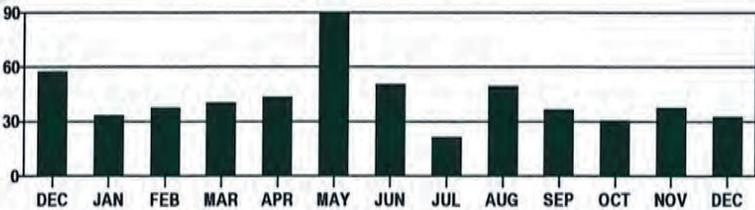
107 Miracle Strip Pkwy SW
 Fort Walton Beach, Florida 32548
 Telephone: (850) 833-9500
 Fax: (850) 833-9640

Account Number:
 Cycle & Route:
 Customer Name:
 Service Address:
 Bill Date:
 Current Charges Due Date:

10084-20001
 02-02
3. g. 3. JOHN Q SAMPLE
Page 22 of 23 123 SOME NICE PLACE
 12/10/10
 12/27/10

Service Period	Meter Number	Current Reading	Previous Reading	Usage in 100 Gallons
10/26/10 TO 11/23/10	10007446	205.00	173.00	32.00

Messages	Services	Total
<p>ATTN: RESIDENTS OF THE CITY OF FORT WALTON BEACH</p> <p>BEGINNING JANUARY 3, 2011, the City of FWB Solid Waste Division will be coordinating a city wide neighborhood clean-up. Residents are advised to place all yard waste and miscellaneous household items at curbside away from any obstructions. Pick-ups will be made on your regularly scheduled yard waste day free of charge during the entire MONTH OF JANUARY. Items that are not allowed are: Construction or demolition material, tires, and hazardous waste materials. For further information on the neighborhood clean-up or disposal of unacceptable items, you may call the Solid Waste Division at 850-833-9655.</p> <p>NOTE: COMMERCIAL ACCOUNTS AND RESIDENTS THAT ARE NOT SERVICED BY THE CITY OF FORT WALTON BEACH SOLID WASTE DIVISION ARE NOT ELIGIBLE.</p> <p>*****</p>	UTILITY TAX - WATER WATER BASE 0-2000 GALS 2001-4000 GALS SEWER BASE 0-2000 GALS 2001-16,000 GALS GARBAGE FUEL CHG RESID-1 CAN GARBAGE-RESID-1 CAN COUNTY TIPPING FEES TIPPING FEE-1 CAN RECYCLE FEE RECYCLE FEE-RS-1 CAN STORMWATER UTILITY STORMWATER UTILITY	1.06 7.83 2.81 17.16 6.47 0.00 10.60 5.25 0.00 3.00



PERIOD	GAL X 100	Daily Avg. X 100
CURRENT	32.00	1.142
LAST PERIOD	37.00	1.370
YEAR AGO	57.00	1.838

CURRENT BILL	54.18
PREVIOUS BALANCE	0.00
TOTAL DUE	54.18
AFTER DUE DATE PAY	56.89

Please detach bottom portion below this line and return with payment

FL23019B



City of Fort Walton Beach
 107 Miracle Strip Pkwy SW
 Fort Walton Beach, Florida 32548

Return Service Requested

Check Box For Change of Address

DUE DATE	12/27/10	BILLING DATE	12/10/10
ACCOUNT #	10084-20001	CURRENT BILL	54.18
PREV. BALANCE	0.00	TOTAL DUE	54.18
AFTER DUE DATE PAY		56.89	

PLEASE ENTER AMOUNT PAID \$

JOHN Q SAMPLE
 2220 NORTHMONT PARKWAY
 DULUTH GA 30096-3624

1 1

City of Fort Walton Beach
 107 Miracle Strip Pkwy SW
 Fort Walton Beach, Florida 32548

02-02



GENERAL INFORMATION

Office Hours: Monday – Friday 8:00 A.M. – 5:00 P.M.
Mailing Address: 107 Miracle Strip Pkwy SW, Fort Walton Beach, FL 32548
Physical Address: 107 Miracle Strip Pkwy SW, Fort Walton Beach, FL 32548
Telephone: (850) 833-9500
After Hours Emergency: (850) 833-9546
Garbage Pick-up Information: (850) 833-9655
Website: www.fwb.org Email for utility bill questions: esupport@fwb.org

BILLING CYCLE

Utility Bills are rendered monthly. If you do not receive your utility bill or have questions about your bill, please contact Customer Service at (850) 833-9500. **Failure to receive a bill does not release customer from obligation to pay.**

PAYMENT TERMS

All dates apply to your current charges. In order to determine dates for Prev. Balance amounts, refer to last month's statement.
Billing Date – This applies to your current charges and is the date your account is billed.
Due Date – This applies to your current charges. If payment is not made by this date, a 5% penalty will be added to your account. If bill is unpaid 30 days after the billing date, service will be disconnected for nonpayment. To restore service after disconnection, full payment including an administrative fee of \$25.00 must be paid.
Returned check/bank draft charges – Checks/Bank Drafts which are returned due to insufficient funds or closed bank accounts will result in a returned check/bank draft charge of \$25.00.

PAYMENT OPTIONS

Bank Draft – Applications for setting up bank draft are available on our Website and at City Hall.
Cash Payments – Cash payments are only accepted when paying in person at City Hall. We accept no responsibility for cash payments lost in the mail or placed in the drop box.
Credit Card – Payment by Visa or MasterCard can be made in person, by telephone (850-833-9500) or the internet (www.fwb.org).
In Person – Payments can be made at City Hall, 107 Miracle Strip Parkway SW, in the Customer Service office.
Mail – To ensure proper credit to your account, enclose bottom portion of your bill and include the account number on your check or money order.
Payment Drop Box – A drive by payment drop box is located in the parking lot in front of City Hall (107 Miracle Strip Parkway SW). No Cash Please.
Telephone – Payment by Visa or MasterCard can be made by telephone (850-833-9500).

LEAK DETECTION

To determine if you have any leaks, turn off all water faucets and ice makers in your home and check the water meter. If the leak detector (small triangle) in the center of the register is not moving, you do not have a constant leak. To check for slow leaks, note the position of the sweep hand and record numbers above. Read the meter again after 1 hour. If it has not moved, you have no leaks. If it has moved, you need to look for the source of the leak. It is the customer's responsibility to correct leaks as soon as possible.

Change of Address (please print):

FIRST NAME

LAST NAME

ADDRESS

CITY, STATE, AND ZIP CODE

TELEPHONE #

CELL #

If you are completing the Change of Address portion of this form, please check the box on the front indicating that a change has been submitted.

“Official”

**CITY OF WILDWOOD GENERAL ELECTION
CERTIFICATE OF ELECTION RESULTS**

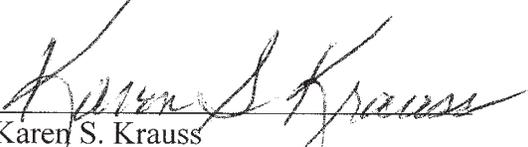
STATE OF FLORIDA

SUMTER COUNTY

We, the undersigned, Karen S. Krauss, Sumter County Supervisor of Elections, Garry Breeden, Chairman, Board of Commissioners and Tom Skidmore, County Judge do hereby certify that we met on the **16th day of November A.D., 2012**, and proceeded publicly to canvass the votes for the **CITY OF WILDWOOD GENERAL ELECTION** as shown on the returns on file at the Sumter County Supervisor of Elections Office. We do hereby certify said returns:

**Wildwood Commissioner Seat #3
(Vote for One)**

	Votes	
Robby Strickland	<u>1,182</u>	<u>57.69 %</u>
Jay Turner	<u>867</u>	<u>42.31 %</u>



Karen S. Krauss
Supervisor of Elections
Sumter County, Florida



Tom Skidmore
County Judge
Sumter County, Florida



Garry Breeden
Chairman Board of Commissioners
Sumter County, Florida

December 2012

January 2013

December 2012

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	20	21	22	23	24	25	26	27	28
29	30	31											

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Nov 25	26	27	28	29	30	Dec 1
2	3 6:00 PM Special Called Workshd	4 6:00 PM Parks & Rec Board Mtg	5	6	7	8
9	10 7:00 PM Commission Meeting	11 6:00 PM Historical Assoc. Board 6:30 PM Historical Assoc. Meeti	12	13	14 Employee & Volunteer Apprecia	15
16	17	18 6:00 PM - Wildwood Business Ct	19	20 4:00-8:00 PM - Teen Court	21	22
23	24 7:00 PM Commission Meeting HOLIDAY - Christmas Eve	25 HOLIDAY - Christmas Day	26	27	28	29
30	31	Jan 1, 13	2	3	4	5

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Page 1 of 2

January 2013

February 2013

January 2013

Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 30	31	Jan 1, 13	2	3	4	5
		HOLIDAY - New Year's Eve				
6	7	8	9	10	11	12
	6:00 PM Special Called Workshd	6:00 PM Wildwood Historical Ass 6:30 PM Wildwood Historical Ass				
13	14	15	16	17	18	19
	7:00 PM Commission Meeting	6:00 PM Wildwood Business Co		4:00-8:00 PM - Teen Court		
20	21	22	23	24	25	26
	HOLIDAY - MILK, Jr. Day					
27	28	29	30	31	Feb 1	2
	7:00 PM Commission Meeting					

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