



CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5

Pamala Harrison-Bivins – Seat 2

Don C. Clark – Seat 4

Robby Strickland – Seat 3

Bill Ed Cannon – City Manager

Monday, October 8, 2012

7:00 PM

City Hall Commission Chamber

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City of Wildwood DOES NOT provide this verbatim record.

City Hall Commission Chamber - 100 N. Main Street, Wildwood, FL 34785

AGENDA

1. TIMED ITEMS AND PUBLIC HEARINGS

- a. **7:00 PM – PUBLIC HEARING – 2ND FINAL READING – ORDINANCE NO. O2012-24** allowing for the operation of golf carts in a limited area and providing a speed limit inside The Villages of Wildwood DRI (Attachments – Staff Recommends Approval)

* Quasi Judicial Hearing

2. REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)

- a. Special Presentations
1. Request by Jerry Townsend to declare Saturday, October 6, 2012 as "Sonja W. Quinn Appreciation Day" to recognize her 92nd Birthday (Attachment – Staff Recommends Approval)
- b. City Manager
1. Kid's Central Use of old North Sumter Primary School
 2. Request from First Baptist Church of Oxford for monthly compensation for maintenance of church property being used by patrons of the Oxford Community Center (Attachment)
- c. City Attorney
- 1.
- d. City Clerk
- 1.
- e. Commission Members
- 1.

- f. Public Forum (10 minute time limit)
 - 1.
 - 2.

 - g. **Notes and Reports**
 - 1. **FYI** - Copy of letter from Bradley Arnold to Steven Blaschka, Real Estate Services Mgr. SWFWMD ref. License Agreement with the COW & Sumter Co. pertaining to proposed monitoring wells on CR 470/Landstone r-o-w (Attachment)
 - 2. **FYI** - Notification letter from FDOT & Florida's Turnpike Enterprise regarding a Public Information Meeting on Tues., Oct. 23rd from 5-7pm at Minneola City Hall to receive input on the widening of the Turnpike from SR 50 to I-75 (Attachments)
3. **NEW BUSINESS – ACTION REQUIRED**
- a. **MINUTES**
 - 1. Minutes of Regular Meeting held on September 11, 2012 (Attachments – Staff recommends approval)
 - 2. Minutes of Regular Meeting held on September 25, 2012 (Attachments – Staff recommends approval)

 - b. **ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**
 - 1. None

 - c. **RESOLUTIONS FOR APPROVAL**
 - 1. None

 - d. **APPOINTMENTS**
 - 1. Request by the Lake-Sumter MPO to Appoint Jason McHugh to the Lake-Sumter MPO Technical Advisory Committee (TAC) to fill the vacancy created by Dave Grimm's resignation and to appoint Melanie Peavy as the TAC alternate who will be replacing the vacancy created by Jason McHugh moving into Dave Grimm's spot (Attachments – Staff Recommends Approval)

 - e. **CONTRACTS AND AGREEMENTS**
 - 1. Request approval for Renewal of the WRPC (Withlacoochee Regional Planning Council) Contract, an agreement for services IF NEEDED (Attachments – Staff Recommends Approval)
 - 2. Request approval of Work Squad Contract WS728 Amendment #1 between the Department of Corrections and the COW to renew the current Public Works Inmate Work Squad contract for a period of one (1) year effective January 20, 2013 through midnight January 19, 2014; there are no increases to cost (Attachments – Staff Recommends Approval)
 - 3. Request for approval of a Supplement to the Developer's Agreement Between the City Of Wildwood and Oxford Assembly Of God concerning ownership and maintenance responsibilities for certain aspects of the utility infrastructure associated with this project (Attachments – Staff Recommends Approval)

4. Request for approval of Contract Amendment #3, a one (1) year extension to the Kimley-Horn and Associates, Inc. (KHA) agreement for continuing engineering consulting services (Attachments – Staff Recommends Approval)
- f. FINANCIAL
1. Bills for Approval (Attachments – Staff Recommends Approval)
 2. Request from Gene Kornegay, PWD for approval to repair the City’s Grapple Truck at a total cost of \$7,013.06 (Attachments – Staff Recommends Approval)
- g. GENERAL ITEMS FOR CONSIDERATION
1. Request from the Sumter County Master Gardeners to hold their Fall Fundraising Plant Sale on City Hall grounds on Saturday, October 13th, from 9:00 AM to 1:00 PM. This is their main fundraiser which helps to support all of their educational and outreach programs throughout the county. Request to have City Hall restrooms available to Master Gardeners during the event, and request for tables and chairs will require a staff person (Jenny Hudson) to be on site for the event since the Growers’ Market will no longer be operating on Saturday. Advertising and flyers have already been placed throughout the City and in newspapers for the event designating the City Hall location prior to City’s approval. (Attachments – Board Option)
4. **ADJOURN**

ORDINANCE NO. O2012-___

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, ALLOWING FOR THE OPERATION OF GOLF CARTS IN A LIMITED AREA; PROVIDING A SPEED LIMIT INSIDE THE VILLAGES OF WILDWOOD DRI; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood, Florida, is proposing to require as follows:

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the City Commission of Wildwood, Florida, as follows:

SECTION 1. A golf cart is defined herein as a motor vehicle that is designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 20 miles per hour.

SECTION 2. Golf carts which meet the definition set forth in subsection 1 may be operated on City streets designated for golf cart usage with the limited area of the Villages of Wildwood DRI. It has been determined that the golf carts may safely travel on or across the designated streets in that area and based upon factors such as the speed, volume and character of the motor vehicular traffic using the roads or streets.

SECTION 3. The provision of adequate signage designating such areas and regulating the use of golf carts shall be provided for by the Villages of DRI and approved by the City of Wildwood Police Department.

SECTION 4. All golf carts operated upon properly designated roads and streets shall meet the minimum equipments standards established by the Florida Statutes. Golf carts may be operated, unless otherwise set by resolution, between the hours before sunrise and after sunset if equipped with, at a minimum, headlights, brake lights, turn signals, a windshield and reflective devices on the sides of the golf cart that could include reflective tape. Golf carts that do not meet the minimum equipments standards for operation between the hours of sunrise and sunset shall only be permitted to operate between sunrise and sunset.

SECTION 5. In no event shall this section authorize the operation of golf carts on roads or streets not within that portion of the Villages of Wildwood DRI inside of the City limits of the City of Wildwood.

SECTION 6. Golf carts that have been modified to exceed the speed limit of 20 miles of per hour shall not be considered golf carts under the provisions stated herein, and are not afforded the rights provided by this ordinance.

SECTION 7. Based upon a review of traffic information from other Villages Town Centers, all roads within the Villages of Wildwood DRI located inside the City limits of the City of Wildwood shall have a speed limit of 20 miles per hour unless otherwise posted.

PASSED AND ORDAINED this ____ day of _____, 2012, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

First Reading: _____

Second Reading: _____

Approved as to form:

Jerri A. Blair, City Attorney

C:\Documents and Settings\User\My Documents\AAA-LISA DOCS\COW-LAP\ord\2012\O2012.____.Golfcarts.Brownwood

*City of
Wildwood,
Florida*



Traffic Speed Limit Report

Pursuant to Section 316.189, the City of Wildwood has conducted an investigation into the possibility of lowering the speed limit below 30 miles per hour at the area to be known as the Brownwood Town Square. The City has considered the type of traffic including vehicular traffic, golf cart traffic and pedestrian traffic at other town squares located in the Villages DRI and has concluded that a speed limit lower than 30 miles per hour in this congested area would be in the interest of the public health, safety and welfare. It will help to reduce the risk of vehicular accidents due to the congestion of businesses and the mixture of types of traffic utilizing the area. The City will supplement this report with traffic information from the Villages.


Chief E.W. Reeser

PROCLAMATION

WHEREAS, Sonja (Sone) W. Quinn was born on October 6, 1920; and

WHEREAS, Sonja (Sone) W. Quinn has been a long time resident of the City of Wildwood, Florida; and

WHEREAS, Sonja W. Quinn has been a member of the 'vendor family' of the Wildwood Growers' Market for three years and purchases Bibles with her Social Security funds to give away free of charge, and her efforts have been in the best interest of the Wildwood Growers' Market, and the residents and visitors to the Wildwood Growers' Market; and

WHEREAS, Sonja (Sone) W. Quinn will celebrate her 92nd birthday at the FINAL Wildwood Growers' Market on Saturday, October 6, 2012 with her 'vendor family' and friends and visitors; and

WHEREAS, the City Commission, Administration, Employees and the Citizens of the City of Wildwood, Florida, wish to express their appreciation and respect to Sonja (Sone) W. Quinn.

THEREFORE, we, the Mayor and City Commissioners of the City of Wildwood, Florida, do hereby wish you A VERY HAPPY 92ND BIRTHDAY, and proclaim the 6TH day of October, 2012 as

"SONJA (Sone) W. QUINN, APPRECIATION DAY"

in the City of Wildwood, Florida, in recognition of your 92nd birthday and appreciation of the community service she has provided.

IN WITNESS WHEREOF, we have PASSED AND DULY ADOPTED this 6th day of October, in the year of our Lord two thousand and twelve.

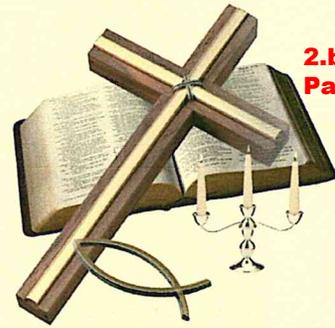
CITY COMMISSION
CITY OF WILDWOOD FLORIDA

SEAL

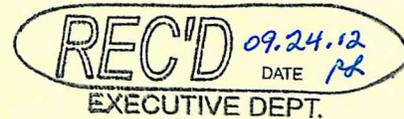
Ed Wolf, Mayor

ATTEST: _____
Joseph Jacobs, City Clerk

FIRST BAPTIST CHURCH OF OXFORD
P.O. BOX 5
4060 CR 108
OXFORD, FL 34484
352-748-2392
fbaptistoxford@aol.com



2.b. 2.
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To Whom It May Concern:

We at First Baptist Church of Oxford are aware that the Oxford Community Center is now affiliated with the City of Wildwood. We are not sure that you are aware that the patrons of the Community Center use our land for parking as there is very little parking available for the Community Center.

We are fine with the citizens using our parking lot but, we feel as if we should be compensated. We are requesting a \$250.00 donation per month to assist with the maintenance of the property.

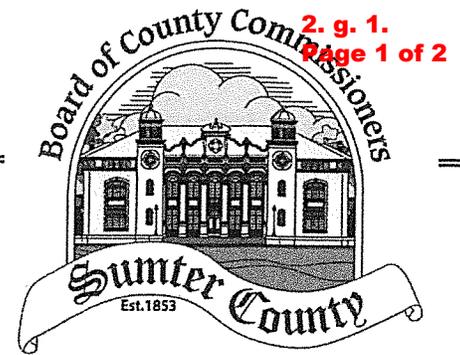
If you would care to contact us you may do so at 352-748-2392. We look forward to hearing from you.

Sincerely In Christ,

First Baptist Church of Oxford
Board of Trustees

Board of County Commissioners Sumter County, Florida

7375 Powell Road, Suite 200 • Wildwood, FL 34785 • Phone (352) 689-4400 • FAX: (352) 689-4401
Website: <http://sumtercountyfl.gov>



September 20, 2012

Mr. Steven E. Blaschka
Real Estate Services Manager, Finance Bureau
Southwest Florida Water Management District
2379 Broad Street
Brooksville, Florida 34604-6899



RE: License Agreement with the City of Wildwood / Sumter County

Mr. Blaschka,

Mr. Cannon, City Manager, City of Wildwood, stated he is moving forward with the transfer of the right-of-way of C-470 that is currently in the City of Wildwood's possession to Sumter County. Unfortunately, that transaction did not occur immediately following the adoption of the interlocal service boundary agreement which cites C-470 as a regionally significant roadway and therefore the sole responsibility of Sumter County. Further, the language in the proportionate share agreement and concurrent road impact fee agreement with Landstone would have been another reminder of the need for this transfer that neither the City nor I recognized at that time. These are items that would not show in your title research, but nonetheless require Sumter County to approve the installation of the Southwest Water Management District monitoring well in the right-of-way to ensure the well does not impact the planned widening of C-470.

The location approval of the proposed Southwest Florida Water Management District (District) monitoring wells (NS-3 Drilling Site) as shown in the Title Commitment Exhibit A document, is contingent upon the commitment provided by District via its Mr. Ron Basso, P.G., Senior Professional Geologist, Resource Evaluation Section as follows: "The District proposes to monitor water levels in the wells after completion and will properly plug and abandon them within 5 years or upon widening of CR 470, whichever occurs last."

Richard "Dick" Hoffman, Dist 1
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Doug Gilpin, Dist 2
Vice Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Don Burgess, Dist 3
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Garry Breeden, Dist 4
Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Randy Mask, Dist 5
2nd Vice Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Bradley S. Arnold,
County Administrator
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Gloria R. Hayward, Clerk & Auditor
(352) 569-6600
215 East McCollum Avenue
Bushnell, FL 33513

County Attorney
The Hogan Law Firm
Post Office Box 485
Brooksville, Florida 34605

Sumter County requests that District provide a field modification to locate the monitoring well further to the back of the City's current right-of-way to further ensure that the closed and abandon wells do not become an obstacle for the future construction project.

With the condition and request contained herein, please accept this letter as approval for the District to complete the installation of its monitoring wells.

Sincerely,



Bradley Arnold
County Administrator

- C: Honorable Sumter County Board of County Commissioners
 Mr. Cannon, City Manager, City of Wildwood
 Mr. Basso, P.G, Senior Professional Geologist, Southwest Florida Water
 Management District
 Mr. Chris Zajac, Government Affairs Manager, Southwest Florida Water
 Management District
 Mr. Scott Cottrell, P.E., Public Works Director



Operates the statewide
Turnpike System as
part of the Florida
Department of
Transportation

RICK SCOTT
Governor

ANANTH PRASAD, P.E.
Secretary of Transportation

DIANE GUTIERREZ-SCACETTI
Executive Director and
Chief Executive Officer

Turnpike Headquarters:
10000 U.S. Highway 90
Turkey Lake Service Plaza
Ocoee, FL 34761

Mailing Address:
P.O. Box 613069
Ocoee, FL 34761

Tel: 407.532.3999

www.floridasturnpike.com

September 26, 2012

2. g. 2.
Page 1 of 2

Mr. Bill Ed Cannon
City Manager
City of Wildwood
100 N. Main Street
Wildwood, FL 34785



Re: Public Information Meeting
Florida's Turnpike Widening
from SR 50 (Exit 272) to Interstate 75
Project Development & Environment (PD&E) Study
Financial Project ID Number: 423375-1
Orange, Lake, and Sumter Counties, Florida

Dear Mr. Cannon:

The Florida Department of Transportation (FDOT), Florida's Turnpike Enterprise will hold a Public Information Meeting for the subject project on Tuesday, ~~October 23, 2012~~ at the Minneola City Hall, 800 N. US Highway 27, Minneola, Florida 34715. The Public Information Meeting will be conducted as an informal open house from 5:00 p.m. to 7:00 p.m. In the event that the Public Information Meeting cannot be held on October 23, 2012 due to severe weather or other unforeseen conditions, it will be held on the alternate date of Thursday, November 15, 2012 at the same time and place.

This Public Information Meeting is being conducted to give interested persons an opportunity to express their views concerning the location, conceptual design, social, economic, and environmental effects of the proposed improvements. A copy of the project display notice which includes a location map for the meeting, project limits and other important information is on the back of this letter. Similar notices are being sent to all property owners located within at least 300 feet of the proposed project and to other public officials, organizations, and individuals interested in the project.

If you have any questions about the project or the scheduled Public Information Meeting, please contact:

Henry Pinzon, P.E., Project Manager
Florida's Turnpike Enterprise
P.O. Box 613069, Ocoee, Florida 34761-3069
Email: Henry.Pinzon@dot.state.fl.us
Phone: 407-264-3802

Sincerely,

Thomas G. Percival, Jr., Manager
Environmental Management Office

TGP/HP/cc

Enclosure: Project Display Notice



PUBLIC INFORMATION MEETING

Project Development and Environment (PD&E) Study for
Florida's Turnpike Widening from SR 50 (Exit 272) to I-75

Financial Project ID Number: 423375-1

Orange, Lake, and Sumter Counties

The Florida Department of Transportation (FDOT), Florida's Turnpike Enterprise will conduct a Public Information Meeting for the proposed widening of Florida's Turnpike from SR 50 (Exit 272) to Interstate 75, Financial Project ID No. 423375-1, in Orange, Lake, and Sumter Counties. The meeting will be held on Tuesday, October 23, 2012 at the Minneola City Hall, 800 N. US Highway 27, Minneola, Florida 34715. The Public Information Meeting will be conducted as an informal open house from 5:00 p.m. to 7:00 p.m. at which time the public may review maps, drawings, and pertinent information developed by the FDOT. In the event that the Public Meeting cannot be held on October 23, 2012 due to severe weather or other unforeseen conditions, it will be held on the alternate date of Thursday, November 15, 2012 at the same time and place.



Public Meeting and Project Location Map

This Public Meeting is being conducted to give interested persons an opportunity to express their views concerning the location, conceptual design, social, economic, and environmental effects of the proposed improvements. The project has been evaluated in accordance with Federal Executive Orders 11990 (Protection of Wetlands) and 11988 (Floodplain Management).

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Mr. Henry Pinzon, Project Manager, at least seven (7) days prior to the Public Meeting.

Contact Information:

Mr. Henry Pinzon, P.E., Project Manager
Florida's Turnpike Enterprise
P.O. Box 613069
Ocoee, Florida 34761-3069
Email: Henry.Pinzon@dot.state.fl.us
Phone: (407) 264-3802

PUBLIC INFORMATION MEETING

Project Development and Environment (PD&E) Study for
Florida's Turnpike Widening from SR 50 (Exit 272) to I-75
Financial Project ID Number: 423375-1
Orange, Lake, and Sumter Counties

Date: Tuesday, October 23, 2012
Time: 5:00 P.M. — 7:00 P.M.
Location: MINNEOLA CITY HALL
800 NORTH US HIGHWAY 27
MINNEOLA, FLORIDA 34715

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
CITY HALL COMMISSION CHAMBER
SEPTEMBER 11, 2012 – 7:00 P.M.

The City Commission of the City of Wildwood Florida met in Regular Session, September 11, 2012 at 7:00 p.m.

Present were: Mayor Pro Tem Allen, Commissioners Bivins, Clark and Strickland. Also present were: City Manager Cannon, City Clerk Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, Development Services Director Peavy, AVT Law Parks and Recreation Coordinator, and Utility Director Phillips. Mayor Wolf being out.

The meeting was called to Order followed by an invocation and Pledge of Allegiance to the American Flag.

Mayor Pro tem Allen requested that the Baker Property item 3.e. be moved forward upon completion of the Timed Items. Approved by Common Consent.

1. TIMED ITEMS AND PUBLIC HEARINGS

a. 7:00 PM – Public Hearing –

- 1) Review STATE REQUIREMENTS (Hearing Information regarding the Hearing Procedures for tentative adoption) (Attachments)
- 2) TENTATIVE ADOPTION of the Proposed Millage (Property Tax Levy or Ad Valorem Taxes) for the 2012-2013 Fiscal year (NO Attachment - Please see your separate paper budget packet for information)
- 3) Resolution No. R2012-15 TENTATIVELY adopting the Proposed Millage Rate for the 2012-2013 Fiscal Year (Attachment)

Public Hearing was opened and Resolution No. R2012-15 was introduced and read by title only. It was noted that the tentative Millage Rate for FY2013 will be 4.1693%.

No comments were received.

Motion by Commissioner Clark, second by Commissioner Strickland that R2012-15 be adopted. A Resolution Of The City Of Wildwood, Florida Adopting The Tentative Levying Of Ad Valorem Taxes For City Of Wildwood, Florida; Providing For An Effective Date. Motion carried by unanimous vote.

b. 7:00 PM – Public Hearing –

- 1) TENTATIVE ADOPTION of the City of Wildwood's Proposed Budget for the 2012-2013 Fiscal Year (NO Attachment - Please see your separate paper budget packet for information)
- 2) Resolution No. R2012-16
R2012-16 TENTATIVELY adopting the City of Wildwood's Proposed Budget for the 2012-2013 Fiscal Year (Attachment), AND
- 3) Copy of ad for the second public hearing – for your review (Attachment)

Public Hearing opened and Resolution No. R2012-16 was introduced and read by title only. The tentative budget total is set at \$11,142,042.

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September 11, 2012

No comments received.

Motion by Commissioner Strickland, second by Commissioner Bivins that R2012-16 be adopted. A Resolution of the City of Wildwood Florida adopting the Tentative Budget for Fiscal Year 2013; providing for an effective date. Motion carried by unanimous vote.

2. REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)

a. Special Presentations – None

b. City Manager

1) Being new to Wildwood, Sumter County and Florida, I request to be nominated for the next Leadership Sumter County Class to learn more about Sumter County local government, the judicial system, local economics, quality of life, the education system, medical services, state government, cultural diversity, volunteerism and leadership skills. Cost of Class to City would be \$500; require one day per month away from the office from February through September (Attachments – Board Option)

Motion by Commissioner Strickland, second by Commissioner Bivins to nominate City Manager Cannon for the next Leadership Sumter County Class at a cost of \$500. Motion carried by unanimous vote.

2) Request special called meeting to discuss iPad policies and usage, and departmental policies (Calendar Attached)

CM Cannon requested that the special meeting wait for the Mayor to return. Mayor Pro tem suggested that the Human Resource Coordinator discussion be added to that meeting. Suggested that each Commissioner take time to visit the HRC office to see what all she does.

Tabled by Common Consent.

c. City Attorney – None

d. City Clerk – None

e. Commission Members – None

d. Public Forum (10 minute time limit) – None

e. Notes and Reports

1) FYI – Florida League of Cities - Appointing Bill Ed Cannon, CM to Growth Management & Economic Development Legislative Policy Committee (Attachment)

2) FYI - Invitation to Sumter Place in the Villages ILF Ribbon Cutting on Wed., Sept. 12, 2-4 p.m. (Attachment)

3) FYI - Letter from DEO – has reviewed amendment to City's ISBA/JPA & has no comments (Attachments)

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September 11, 2012

- 4) FYI - Letter from DEO – Monitoring Concerns have been Cleared (Section 504/ADA policy & Income Surveys Used) for CDBG Contract No. 11DB-C5-05-70-02-N12 (Attachment)
- 5) FYI - SC Public Works - Notice of Public Meeting for two roadway widening projects (C-462 from US 301 to C466A & C466W from CR 209 to US 301) on Sept. 19th from 5-7 pm at WWCC (Attachments)
- 6) FYI – Letter from Diane Culpepper at Bighthouse Networks advising of programming changes (Attachments)

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

- 1) Minutes of Regular Meeting held on August 13, 2012 (Attachments – Staff recommends approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to approve the minutes of August 13, 2012. Motion carried by unanimous vote.

- 2) Minutes of Special Called Meeting – Second Budget Workshop held on August 17, 2012 (Attachments – Staff recommends approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to approve the minutes of August 17, 2012. Motion carried by unanimous vote.

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)
None

c. RESOLUTIONS FOR APPROVAL
None

d. APPOINTMENTS
None

e. CONTRACTS AND AGREEMENTS

- 1) Review/Approval for signature of the Contract for Donation of Real Property from Baker's Properties, Inc. to the City of Wildwood and valued at \$300,000, for the transfer of the Baker House property located at 6106 CR 44A, Wildwood, FL on Parcel G15=002 and described in Exhibit A and an Easement across CR 44A running south to SR 44 (Attachments – Staff Recommends Approval)

Attorney Randall Thornton noted he has made a few changes to the Contract for consideration. The changes include some restrictions regarding use for historical purposes and other public uses such as parks and recreation. If the City determines it cannot maintain the property for those purposes and if sold, the proceeds will be used for other historical or parks and recreational purposes. If the City decides it cannot maintain the property during five years from the date of receiving title, then the City would offer it to the Villages at a mutually agreed selling price. If a mutually agreed price cannot be reached then the City will be

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given the Villages right of first refusal to match any offer by a third party. This would be only for a five year period. After the five years, if the property is sold, the only stipulation is for the City to use the proceeds for historical or parks and recreational purposes.

CA Blair recommends execution of the contract.

Motion by Commissioner Clark, second by Commissioner Strickland to authorize execution of the Contract for Donation of Real Property from Baker's Properties, Inc. to the City of Wildwood. Motion carried by unanimous vote.

Mayor Pro tem Allen expressed appreciation to the Baker Family.

f. FINANCIAL

1) Bills for Approval (Attachments – Staff Recommends Approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to pay the bills. Motion carried by unanimous vote.

2) Request Approval to purchase new Fairbanks Morse Split Case High Service Pump from Sanders Company, Inc. in the amount of \$19,298.00 to replace one with a major, non-repairable leak in the rotating assembly at the CR 501 (Prison) Water Plant (Attachments – Staff Recommends Approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to approve purchase new Fairbanks Morse Split Case High Service Pump from Sanders Company, Inc. in the amount of \$19,298.00 to replace one with a major, non-repairable leak in the rotating assembly at the CR 501 (Prison) Water Plant. Motion carried by unanimous vote.

g. GENERAL ITEMS FOR CONSIDERATION

1) Request from Wildwood Community Development Center, Inc., Loaves of Love and the UF/IFAS Sumter County Extension request to start a "Community Garden" at the City's Clarke Park (Attachments – Board Option)

P&RC Hudson – noted there is no water currently at Clarke Park but it should not be difficult to tap into the main line. The first year would be generated off of grant dollars through UF/IFAS. Plots would be 6 x 12 and would be first come first serve. Rules have been drafted.

Commissioner Clark noted there should be a water line there because there were bathrooms at one time.

Motion by Commissioner Clark, second by Commissioner Bivins to approve the request from Wildwood Community Development Center, Inc., Loaves of Love and the UF/IFAS Sumter County Extension request to start a "Community

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September 11, 2012

Garden” at the City’s Clarke Park and for City to connect water line. Motion carried by unanimous vote.

2) Request by Andy Easton to schedule a Public Hearing at 5:00 p.m. on Thursday, September 13, 2012 to obtain comments from the public on the community development needs of the City in order to satisfy the CDBG Grant Program requirement for any CDBG grant application the City submits within the next 12-months (Attachments – Staff Recommends Approval)

Tabled by Common Consent due to problem with advertising.

4. ADJOURN

Upon a motion by Commissioner Bivins, second by Commissioner Strickland the meeting was adjourned.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA
REGULAR MEETING
CITY HALL COMMISSION CHAMBER
SEPTEMBER 25, 2012 – 7:00 P.M.

The City Commission of the City of Wildwood Florida met in Regular Session, September 25, 2012 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: City Manager Cannon, City Clerk Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, Development Services Director Peavy, and AVT Law.

The meeting was called to Order followed by an invocation and Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS

a. 7:00 PM – 2nd PUBLIC HEARING –

- 1) Review STATE REQUIREMENTS reference the Hearing Procedures and the required Ad for the newspaper (Attachments)
- 2) OPEN MEETING for PUBLIC HEARING on the following:
- 3) RESOLUTION NO. R2012-17 – Adopting the FINAL Millage Rate for the 2012-2013 Fiscal Year (Attachment – Board Option)

Public Hearing was opened and R2012-17 was introduced and read by title only, noting the millage rate would be set for 4.1693%, which is the rollback rate. No comments received.

Motion by Commissioner Bivins, second by Commissioner Strickland that Resolution R2012-17 be adopted. A Resolution Of The City Of Wildwood, Florida Adopting The **Final** Levying Of Ad Valorem Taxes For City Of Wildwood, Florida; Providing For An Effective Date. Motion carried by unanimous vote.

- 4) RESOLUTION NO. R2012-18 – Adopting the FINAL Budget for the 2012-2013 Fiscal Year (Attachment – Board Option)

Public Hearing was opened and R2012-18 was introduced and read by title only, noting the total budget to be \$11,142,042.

Commissioner Allen requested that the \$15,000 for the ATV or golf cart be placed in the budget. Mayor Wolf noted that it would take a motion to include it, because it was not included at the last budget workshop. CM Cannon noted that it could be brought up later in the year when it is decided what is needed and then amend the budget.

No comments received from the audience.

Motion by Commissioner Allen, second by Commissioner Bivins that Resolution R2012-18 be adopted. A Resolution Of The City Of Wildwood, Florida Adopting The **Final** Budget For Fiscal Year 2013; Providing For An Effective Date. Motion carried unanimously.

Minutes
Page 2
September 25, 2012

b. 7:00 PM – PUBLIC HEARING – 2nd FINAL READING

1) ORDINANCE NO. O2012-22 - Adopting the Comprehensive Plan Amendments associated with the Interlocal Service Boundary and Joint Planning Area Agreement with Sumter County (Attachments – Staff Recommends Approval)

O2012-22 was introduced and read by title only. Public Hearing opened. No comments received from the audience.

DSD Peavy noted this will not only allow annexation of properties that have applied and there are currently 500 applications that have not been processed but it also increasing the floor area ratio for non-residential properties from .25 to .5. This is now in line with the County.

Motion by Commissioner Clark, second by Commissioner Bivins to adopt Ordinance No. O2012-22 on second final reading. An Ordinance Of The City Of Wildwood Florida; Proposing Text Amendments To The Future Land Use Element And Intergovernmental Coordination Element And Inclusion Of The Interlocal Service Boundary Area Map And Joint Planning Area Future Land Use Map To The Adopted Local Comprehensive Plan To Implement The Joint Planning Area Between The City Of Wildwood And Sumter County In Accordance With The Adopted Interlocal Service Boundary Agreement And Chapters 171 And 163, Florida Statutes; Providing For Codification; Providing For Conflict; And Providing For An Effective Date. Motion carried by unanimous vote.

c. 7:00 PM – 2nd PUBLIC HEARING

1) CDBG SECOND PUBLIC HEARING regarding the proposed application for a CDBG Economic Development Grant to partially fund a sewer line extension that will serve a proposed elder care facility (Attachments)

Public Hearing opened.

Andy Easton of Andy Easton Associates, Grant Writer. This grant is of the Economic Development grant category of the CDBG which is Federal Funding. This is to help create jobs. The elder care facility will create approximately 55 jobs and will help the construction industry as well.

No comments received from the audience.

2) RESOLUTION NO. R2012-24 - Authorizing the Mayor to make application to the Florida Department of Economic Opportunity for approval of a CDBG grant in the Economic Development Category (Attachment – Staff Recommends Approval)

Resolution R2012-24 was introduced and read by title only.

Minutes

Page 3
September 25, 2012

Commissioner Strickland asked if there is a list of eligible projects for this type grants that we are pursuing. Mayor Wolf noted that the property owner approached the City about this and that they are actually paying the grant writing costs. Andy Easton noted that the grants can be done once per year, but you can have two grants going at one time. Commissioner Strickland asked if we have looked at other opportunities. Andy Easton stated that it is mostly developers coming to the City, but you could advertise to get interest.

Commissioner Strickland asked if the line will be enough to serve the area or just the facility. UD Phillips noted the City will increase the size to serve not only the Word property but possibly the other properties along the route back to the treatment plant. The cost will be about two million dollars.

Motion by Commissioner Strickland, second by Commissioner Bivins that Resolution R2012-24 be adopted. A Resolution Of The City Commission Of The City Of Wildwood, Florida, Authorizing The Mayor To Make Application To The Florida Department Of Economic Opportunity For Approval Of A Community Development Block Grant In The **Economic Development Category (Cdbg-Ed)** Sponsored By The City Of Wildwood; Providing An Effective Date; And For Other Purposes. Motion carried by unanimous vote.

d. 7:00 PM – TIMED ITEM

1) FAIR HOUSING MEETING for Elected Officials and the General Public (Attachments)

Commission Meeting was open to a Fair Housing Meeting related to the CDBG. Andy Easton noted the Fair Housing Meeting will garner additional points for the grant application and reviewed the Fair Housing Act.

No comments were received.

2. REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)

a. Special Presentations – None

b. City Manager

1. Amendment 4 Tool Kit – Direction from Commission. The FLC opposes Amendment 4 and is requesting municipalities to adopt a Resolution to oppose.

2. New copy machine arrived – does a good job.

3. Direction for payment of moving expenses.

Employment contract agrees to pay moving expenses. Asked if he could use the Credit Card to rent the vehicle for moving. CC Jacobs noted the card could be used. CM Cannon indicated the move would be around Thanksgiving.

c. City Attorney – Baker house closing is scheduled for Friday morning.

Minutes
Page 4

September 25, 2012

- d. City Clerk – none
- e. Commission Members – none
- f. Public Forum (10 minute time limit) – none
- g. Notes and Reports – none

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

- 1) Minutes of Regular Meeting held on August 27, 2012 (Attachments – Staff Recommends Approval)

Motion by Commissioner Allen, second by Commissioner Bivins to approve the minutes of Regular Meeting held on August 27, 2012 as typed. Motion carried by unanimous vote.

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

- 1) ORDINANCE NO. O2012-24 allowing for the operation of golf carts in a limited area and providing a speed limit inside The Villages Of Wildwood DRI (Attachments – Staff Recommends Approval)

O2012-24 was introduced and read by title only on First Reading.

c. RESOLUTIONS FOR APPROVAL

- 1) RESOLUTION NO. R2012-19 Providing for Commercial Sanitation Rates increase effective October 1, 2012 (Attachments – Staff Recommends Approval)

R2012-19 was introduced and read by title only.

Motion by Commissioner Clark, second by Commissioner Strickland that R2012-19 is adopted. A Resolution Of The City Commission Of The City Of Wildwood; Providing For Commercial Sanitation Rates; Providing For An Effective Date. Motion carried by unanimous vote.

- 2) RESOLUTION NO. R2012-20 Providing for increases to water and wastewater Transmission Infrastructure Extension (TIE) Fees for inflation effective October 1, 2012 (Attachment – Staff Recommends Approval)

R2012-20 was introduced and read by title only.

Motion by Commissioner Allen, second by Commissioner Strickland that R2012-20 is adopted. A Resolution Of The City Commission Of The City Of Wildwood; Providing For Increases To Water And Wastewater Transmission Infrastructure Extension Fees For Inflation, Providing For An Effective Date. Motion carried by unanimous vote.

- 3) RESOLUTION NO. R2012-21 Providing for increases to the water and wastewater user charge ordinance and facility availability base rates, effective as of the billing cycle for the month of October 2012 (Attachments – Staff Recommends Approval)

R2012-21 was introduced and read by title only.

Minutes
Page 5
September 25, 2012

Motion by Commissioner Bivins, second by Commissioner Allen that R2012-21 is adopted. A Resolution Of The City Commission Of The City Of Wildwood, Florida, Providing For Increases To The Water And Wastewater User Charge Ordinance And Facility Availability Base Rates; Providing For An Effective Date. Motion carried by unanimous vote.

- 4) RESOLUTION NO. R2012-22 Setting rates for use of reclaimed water for Class A, Class AM and Class B users effective as of the billing cycle for the month of October 2012 (Attachments – Staff Recommends Approval)

R2012-22 was introduced and read by title only.

Motion by Commissioner Strickland, second by Commissioner Bivins that R2012-22 is adopted. A Resolution Of The City Commission Of The City Of Wildwood; Setting Rates For Use Of Reclaimed Water For Class A, Class Am And Class B Users; Replacing Resolution No. R2009-08 And R2011-10; Providing For An Effective Date. Motion carried by unanimous vote.

- 5) RESOLUTION NO. R2012-23 Providing for increases to water and wastewater connection fees for inflation effective October 1, 2012 (Attachment – Staff Recommends Approval)

R2012-23 was introduced and read by title only.

Motion by Commissioner Allen, second by Commissioner Strickland that R2012-23 is adopted. A Resolution Of The City Commission Of The City Of Wildwood; Providing For Increases To Water And Wastewater Connection Fees For Inflation; Providing For An Effective Date. Motion carried by unanimous vote.

d. APPOINTMENTS – None

e. CONTRACTS AND AGREEMENTS

- 1) Agreement between the City of Wildwood and Early Retirement, LLC for the roadway dedication of Peppertree Lane to the City of Wildwood pursuant to the Developer's Agreement (Attachments – Staff Recommends Approval)

Motion by Commissioner Clark, second by Commissioner Strickland to approve execution of the Agreement between the City of Wildwood and Early Retirement, LLC for the roadway dedication of Peppertree Lane to the City of Wildwood pursuant to the Developer's Agreement. Motion carried by unanimous vote.

f. FINANCIAL

- 1) Bills for Approval (Attachments – Staff Recommends Approval)

Motion by Commissioner Bivins, second by Commissioner Strickland to approve payment of bills. Motion carried by unanimous vote.

Minutes

2) Request to accept the lowest bid of \$57,218.75 for the C-462 Utility Extension Project for the Providence Independent Living Facility (ILF) at the Turkey Run Development (C466A/Cleveland Ave. & Powell Road) and award the contract to Rainey Construction (Attachments – Staff Recommends Approval)

Motion by Commissioner Clark, second by Commissioner Bivins to accept the low bid of \$57,218.75 and award the contract to Rainey Construction for the C-462 Utility Extension Project for the Providence Independent Living Facility (ILF). Motion carried by unanimous vote.

3) Request from Bruce Phillips, Utilities Director to approve quotes from TAW Orlando Service Center, Inc. to repair two well pump motors (a 40 HP motor at the CR 501 water plant damaged by lightning in summer 2011 and a 20 HP motor at the Huey Street water plant damaged by lightning in late 2011) at a total cost of \$4,044 (Attachments – Staff Recommends Approval)

Motion by Commissioner Allen, second by Commissioner Strickland to approve the purchase of a new 20 HP motor and the repair of the 40 HP motor. Motion carried by unanimous vote.

g. GENERAL ITEMS FOR CONSIDERATION

1) Request from Howard Smith at Wildwood Middle High School to have a Homecoming Parade on Friday, October 12, 2012, from 4-5:30 PM and asking the City to bear the expense of road closures, traffic control and staff overtime due to the time of the parade, for the event. Parade to travel Huey, Gamble and Hall Streets then through the Wildwood Shopping Center pursuant to approval from Shopping Center owners; route may be changed to include more City streets if Shopping Center denies the request (Attachments – Board Option)

Mayor Wolf noted the time of the parade is later in the day, after work hours and requested the City Manager to flex time for the public works staff who would have to work. Howard Smith requested that the route be changed due to the owners of the Shopping Center not responding to the request to go through the Shopping Center. PC Reeser indicated the new route as diagramed by the handout was similar to the one the Christmas Parade used.

Motion by Commissioner Allen, second by Commissioner Strickland to grant the request from Howard Smith at Wildwood Middle High School to have a Homecoming Parade on Friday, October 12, 2012, from 4-5:30 PM and asking the City to bear the expense of road closures, traffic control and staff overtime due to the time of the parade, for the event and with the alternative route and contingent upon approval by the Public Works Director. Motion carried by unanimous vote.

2) Request from Dorothy Hardee, Exec. Dir. American Cancer Society Lake Sumter Unit for the City to serve as an “in-kind sponsor” to Host the 2013 Relay

September 25, 2012

for Life events at Millennium Park and the Wildwood Community Center April 5 and 6, 2013 and use of the Community Center on five (5) other occasions prior to and after the event for planning and wrap up. Other requests of the City on the attachments highlighted in yellow (Attachments – Staff Recommends Approval)

Mrs. Hardee indicated that the area they would use has been worked out with P&RC Hudson.

Motion by Commissioner Allen, second by Commissioner Clark to approve for the City to participate and serve as an “in-kind sponsor” to Host the 2013 Relay for Life events at Millennium Park and the Wildwood Community Center April 5 and 6, 2013 and use of the Community Center on five (5) other occasions prior to and after the event for planning and wrap up. Motion carried by unanimous vote.

3) Request to approve the date of Saturday, December 1, 2012 at 3 PM for the Wildwood Christmas Parade (Attachments – Staff Recommends Approval)

Mayor Wolf indicated that this is earlier in the Month of December. DSD Peavy noted that Brownwood is having a parade on the same day and they are trying to coordinate the time with them.

Motion by Commissioner Allen, second by Commissioner Clark to approve the Wildwood Christmas Parade for December 1 at 3:00 p.m. Motion carried unanimously.

4) TABLED 9/11/12 (UNTIL MAYOR RETURNS) - Request special called meeting to discuss iPad policies and usage, and departmental policies (Calendars Attached)

Commissioner Allen indicated he had requested this and asked the City Attorney regarding the issue of public record. He indicated the meeting may not be necessary now. Mayor Wolf indicated he will turn his in after each meeting and have on it only what is put on for the meetings. CA Blair noted that is the wisest thing to do because if something else is put on it could be reviewed to be sure it is not a public record. Commissioner Allen indicated he decided that would be the best thing.

Commissioner Allen noted that he visited the HR department and recommended that each Commissioner and the Mayor individually meet with HR to see what all is being done.

Motion by Commissioner Clark, second by Commissioner Bivins to amend the agenda to include the final revision to the FY2011-12 budget. Motion carried by unanimous vote.

CC Jacobs indicated the only change was to the Law Enforcement Trust Fund with Revenues of \$20,000 and Expenditures of \$20,000.

Motion by Commissioner Clark, second by Commissioner Bivins to adopt the Final Budget of FY2011-12. Motion carried by unanimous vote.

4. ADJOURN

Upon a motion by Commissioner Bivins, second by Commissioner Allen the meeting was adjourned.

CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

DRAFT

**CITY OF WILDWOOD
EXECUTIVE SUMMARY**

**3. d. 1.
Page 1 of 3**

SUBJECT: Vacancies Created on the Lake-Sumter MPO Technical Advisory Committee (TAC) by Dave Grimm's Resignation/Retirement

REQUESTED ACTION: **Appointment of Jason McHugh and Melanie Peavy (Alternate) to the Lake-Sumter MPO Technical Advisory Committee (TAC)**

- Work Session (Report Only)
 Regular Meeting

DATE OF MEETING: October 8, 2012
 Special Meeting

CONTRACT: N/A
Effective Date: _____ Vendor/Entity: _____
Termination Date: _____
Managing Division / Dept: _____

BUDGET IMPACT: None

Annual
 Capital
 N/A

FUNDING SOURCE: N/A
EXPENDITURE ACCOUNT: N/A

HISTORY/FACTS/ISSUES:

Dave Grimm has been the City's representative on the Lake-Sumter MPO Technical Advisory Committee and will be retiring/resigning effective October 5th. While he was serving on the TAC, Jason McHugh was the Alternate.

The Lake-Sumter MPO has requested that the City Commission appoint a replacement for Mr. Grimm. Jason McHugh has indicated he would be willing to serve as the City's representative if appointed by the Commission. This would leave the alternate position vacant; however Melanie Peavy has indicated she would be willing to serve as the alternate.

The TAC meets once a month on the second Wednesday.

Pam Law
Admin. Support Spec.

Zimbra

3. d. 1.
Page 2 of 3
plaw@wildwood-fl.gov

FW: TAC (Wildwood)

From : Susan Goldfuss <sgoldfuss@lakesumtermpo.com> Thu, Sep 27, 2012 04:24 PM
Subject : FW: TAC (Wildwood)
To : "Pam Law" (plaw@wildwood-fl.gov) <plaw@wildwood-fl.gov>

Pam, I'm sorry I didn't get back with you yesterday. There should be action taken by your commission regarding the appointment changes for the Technical Advisory Committee. I found the email exchange I had with Jason.

Let me know if you have any questions or if you need any further information from me.

Sue

From: Goldfuss, Susan
Sent: Wednesday, September 05, 2012 1:47 PM
To: 'Jason McHugh'
Cc: Melanie Peavy; Fish, TJ; Richmond, Pamela; Marcondes, Olga
Subject: RE: TAC (Wildwood)

Thanks Jason.

From: Jason McHugh [mailto:jmchugh@wildwood-fl.gov]
Sent: Wednesday, September 05, 2012 1:27 PM
To: Goldfuss, Susan
Cc: Melanie Peavy
Subject: Re: TAC

Hey Susan,

Melanie Peavy will be the alternate. We will notify our Commission of the changes on September 25, 2012.

Thanks!

Jason F. McHugh
Development Services Coordinator
City of Wildwood
100 North Main St.
Wildwood, Florida 34785
352-330-1330 x 123

www.wildwood-fl.gov

From: "Susan Goldfuss" <sgoldfuss@lakesumtermpo.com>
To: "jmchugh@wildwood-fl.gov" <jmchugh@wildwood-fl.gov>
Sent: Tuesday, September 4, 2012 3:43:53 PM
Subject: TAC

Hey Jason, I sat in the beginning of the August TAC meeting and just remembered that David had mentioned something about leaving and you would be the new TAC member replacing him instead of being the alternate.

1. When is/was that effective
2. Has the council officially made the appointment change
3. Will there be a new alternate

Let me know if you have any questions.

Thanks,
Sue

Susan Goldfuss
Executive Assistant
Lake~Sumter MPO
Promoting Regional Transportation Partnerships
www.LakeSumterMPO.com<<http://www.lakesumtermpo.com/>>

1616 South 14th Street
Leesburg, Florida 34748
352-315-0170
Fax 352-315-0993

Please note: Florida has a very broad public records law. Most written communications to or from local officials regarding organization business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

MICHAEL R. MOEHLMAN
EXECUTIVE DIRECTOR

1241 S.W. 10TH Street
OCALA, FLORIDA 34471-0323

Telephone 352-732-1315
FAX 352-732-1319
email: mailbox@wrpc.cc
Http://www.wrpc.cc



3. e. 1.
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OFFICERS

DENNIS DAMATO
CHAIR

MARTHA HANSON
VICE-CHAIR

JAMES ADKINS
SECRETARY

September 24, 2012

The Honorable Ed Wolf, Mayor
City of Wildwood
100 N. Main Street
Wildwood, FL 34785

Dear Mayor Wolf:

Enclosed please find two original copies of contracts for renewal of the City of Wildwood's service agreement with the Withlacoochee Regional Planning Council; the agreement is for services needed through September 30, 2013. Once the contract has been approved by the appropriate authority, please return one fully-executed copy for our files.

The agreement is essentially the same as the one for the fiscal year ending September 30, 2010; **the contract imposes no retainers** and **all services are performed only on written request.**

Please telephone if you have any questions.

Sincerely,

Michael R. Moehlman
Executive Director

MRM:bjf

Enclosures

AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN
THE CITY OF WILDWOOD
AND THE
WITHLACOOCHEE REGIONAL PLANNING COUNCIL

THIS AGREEMENT, made and entered into by and between the City of Wildwood hereinafter referred to as "Local Government," and the Withlacoochee Regional Planning Council, hereinafter referred to as "Council."

WITNESSETH:

WHEREAS, the Local Government desires to engage the Council to render professional planning services in connection with an undertaking which is to be financed by the Local Government;

NOW, THEREFORE, for and in consideration of the mutual terms, covenants and conditions herein contained to be complied with by the parties hereto, the parties hereto contract and agree as follows:

1. Performance of Service: Local Government hereby contracts and agrees to engage Council to perform such services on behalf of Local Government as provided for in Exhibit "A" attached hereto and made a part hereof, and to compensate Council for its performance of said services as provided for in paragraph 4 and Exhibit "B" herein. Said services shall be scheduled and arranged in accordance with the provisions of Exhibit "A".
2. Area Covered: Council shall perform its services as provided for in Exhibit "A" attached hereto in connection with and respecting the following area or areas, herein called the "service area." Said service area being that area contained within the municipal limits of the City of Wildwood.
3. Contract Period: (See Paragraph 6).
4. Compensation and Method of Payment: Council shall be compensated for the services it renders to Local Government as provided for herein in accordance with the schedule provided for in Exhibit "B" (Payment Schedule) attached hereto and made a part hereof. Council shall submit invoices to the Local Government in accordance with the Payment Schedule provided for in Exhibit "B" attached hereto which shall be due and payable by Local Government upon their receipt of same. The parties hereto understand and agree that the payment to Council by Local Government shall be in accordance with the provisions of Exhibit "B" attached hereto, and that Local Government at the expiration of the term of this AGREEMENT shall be responsible for the actual direct costs and expenses incurred by Council for the provision of the professional services; said direct costs and expenses shall include time of personnel, travel, and associated costs.
5. Council Coordination: The Council shall maintain a close working relationship with the Local Government. The Council shall coordinate with an individual designated as the Program Coordinator with the Council throughout the contract period.
6. Duration and Termination: It is mutually agreed that this agreement shall commence October 1, 2012 and continue through September 30, 2013. However, this AGREEMENT may be terminated subject to the terms of the AGREEMENT. It is mutually agreed that each of the parties shall have, and there is hereby reserved to each party the absolute right to cancel and annul this AGREEMENT at any time

upon thirty (30) days written notice to the other party. In the event of termination of this AGREEMENT, all finished and unfinished research, prepared by the Council under this AGREEMENT shall be made available to the Local Government. The Local Government shall be billed for all costs incurred for services provided by the Council after the termination of this AGREEMENT.

- 7. Contract Modification: Local Government and the Council shall mutually agree upon any extension of or revision, modification, or addition to this AGREEMENT and/or any provisions of Exhibit "A" all of which extensions, revisions, modifications and additions shall be in writing and signed by the parties. Upon the decision to modify this AGREEMENT, a mutually agreeable fee for the performance of the modified services shall be negotiated and agreed upon by the parties hereto in writing.

IN WITNESS WHEREOF, the Local Government and the Council have executed this AGREEMENT the day and year first above written.

Witnesses:

City of Wildwood

DATE: _____

BY: _____

_____ Title

Withlacoochee Regional Planning Council

Witnesses:

DATE: September 24, 2012

Glenda J. Robert

BY: 

B. J. Fowler

Michael R. Moehlman, Executive Director
Title

EXHIBIT "A"

Task I: General services to be provided by the Council

The following services are to be provided by the Council as requested by the Local Government:

1. Attend Local Government's planning & zoning commission meetings when requested in advance by the Local Government.
2. Provide professional planning products, advice and comments on planning and land development regulation matters as requested by the Local Government.
3. Review, and provide comments and/or products on other matters requiring professional planning expertise as requested by Local Government.

Task II: Requests for attendance at meetings and review of matters mentioned under Task I

1. With regard to Exhibit "A", Task I(1), sufficient advance notification shall be understood to mean a period of not less than ten (10) working days prior to said meeting.
2. With regard to Exhibit "A", Task I(2)(3), performance of services and work schedules shall be mutually agreed to by the Council and Local Government determinate upon type, amount, and complexity of service requested.
3. Requests for Planning Services and meeting attendance shall be submitted in written form for clarification purposes.

Task III: Requests for written work products and work product approval

1. When the services mutually agreed upon per Exhibit "A", Task II(2) require written work products, any preliminary draft versions of a written work product shall be furnished to the Local Government for review and comment. The Local Government shall provide comments on a preliminary draft version of a work product to the Council within fifteen (15) days (excluding weekends and holidays) of receiving the preliminary draft. These comments shall reflect any changes in the preliminary draft work product needed to create an acceptable and approvable final document by the Local Government. A final document product will be presented to the Local Government for review and approval incorporating any changes required by the Local Government after review of the preliminary draft(s).
2. The Local Government shall provide the approval of the final document product, in writing or by official action, within fifteen (15) days (excluding weekends and holidays.) After fifteen (15) days, if no refusal or approval is made, the Council shall consider the lack of refusal or approval to be an official approval. Local approval of the work product is independent of formal adoption of a work product by the Local Government and any approvals granted by any other agency.

EXHIBIT "B"

1. The Council shall be compensated for the actual costs of professional services rendered. Council shall submit monthly invoices to the Local Government in accordance with the actual costs incurred. The invoices shall be due and payable by the Local Government upon their receipt of same.
2. Direct Charges: The Local Government shall be responsible for the actual direct costs and expenses incurred by Council for the provision of the planning services; said direct costs and expenses shall include but not be limited to time of personnel, supervision of personnel, travel, graphics, and reproductive costs.
3. Other Direct Charges (indirect) : Council shall also charge Local Government for indirect costs associated with the planning services. (depreciation, insurance, etc.)
4. Charges for personnel time shall be assessed at the most current hourly rate* schedule, to include salary and fringe benefits of staff involved. The following staff may work on the project. Other staff not listed may be required to work on the project.

Hourly Rate* Schedule (Effective October 1, 2012)

Planning Director	\$64
Senior Planner	\$42
Principal Planner	\$36
Secretarial (Average)	\$39

*Rate varies monthly because of paid leave time used.

2011 Rates Were:
Planning Director: \$52
Senior Planner: \$35
Principal Planner: \$29
Planner I: \$28
Secretarial (Avg.) \$32



FLORIDA
DEPARTMENT of
CORRECTIONS

3. e. 2.
Page 1 of 6

Governor
RICK SCOTT

Secretary
KENNETH S. TUCKER

An Equal Opportunity Employer

501 South Calhoun Street • Tallahassee, FL 32399-2500

<http://www.dc.state.fl.us>

October 1, 2012

Gene Kornegay
City of Wildwood, Public Works
410 Grey Street
Wildwood, Florida 34785
Telephone: (352) 330-1341

RE: Work Squad Contract #WS728, AMD#1

Dear Mr. Kornegay:

Attached for signatures is the original of Work Squad Contract WS728 Amendment #1 to renew your current Contract between the Department of Corrections and your agency. The effective date of this Amendment will be **January 20, 2013**.

To provide a seamless transition in contracting, please print two (2) copies of the attached original contract and have **the two (2) originals signed and returned to this office, via Express Mail, by October 12, 2012**. If your agency requires a longer period for approval and execution of the enclosed documents, please contact me at the telephone number shown below to request an alternate date upon which our office can expect submission. Once this Contract has been executed by the Department, one (1) executed original of the Contract will be returned to your agency.

As a reminder, please be advised:

- to include the Contract #(WS728) on all correspondence;
- to include the FEID Number on the signature page;
- that changes to the scope of services cannot be made except through a formal Contract amendment, executed by both parties, and issued by this office; and
- that services may not be provided after the expiration date unless the Contract has been extended or renewed.

If there are any questions, please call me at (850) 717-3661.

Sincerely,

Cristy E. Williams

Cristy E. Williams, GOC I
Bureau of Contract Management and Monitoring
Enclosure

CONTRACT AMENDMENT BETWEEN
THE DEPARTMENT OF CORRECTIONS
AND
CITY OF WILDWOOD

This is an Amendment to the Contract between the Florida Department of Corrections (“Department”) and City of Wildwood (“Agency”) to provide for the use of inmate labor in work programs.

This Amendment:

- renews the Contract for one (1) year pursuant to **Section I., B., Contract Renewal**;
- revises the end date of the Contract referenced in **Section I., A., Contract Term**;
- revises **Section IV., B., Department’s Contract Administrator**; and
- replaces Addendum A with Revised Addendum A, effective January 20, 2013.

Original contract period: January 20, 2012 through January 19, 2013

In accordance with **Section V., CONTRACT MODIFICATIONS**, the following changes are hereby made:

1. **Section I., A., Contract Term**, is hereby revised to read:

A. This Contract began January 20, 2012 and shall end at midnight on January 19, 2014.

This Contract is in its final renewal year.

2. **Section IV., B., Department’s Contract Administrator**, is hereby revised to read:

The Chief, Bureau of Contract Management and Monitoring is designated Contract Administrator for the Department and is responsible for maintaining a Contract file on this Contract service and will serve as a liaison with the Contract Manager for the Department. The address and telephone number of the Department’s Contract Administrator for this Contract is:

Chief, Bureau of Contract Management and Monitoring
Florida Department of Corrections
501 South Calhoun Street
Tallahassee, Florida 32399-2500
Telephone: (850) 717-3961
Fax: (850) 488-7189

2. Pursuant to **Section III., Compensation, A., 5**, the rate of compensation is amended to reflect the rates indicated in Revised Addendum A. Addendum A is hereby replaced with Revised Addendum A, effective January 20, 2013.

All other terms and conditions of the original Contract remain in full force and effect.

This Amendment shall begin on the last date of signature by all parties, whichever is later.

IN WITNESS THEREOF, the parties hereto have caused this Amendment to be executed by their undersigned officials as duly authorized.

AGENCY: CITY OF WILDWOOD

SIGNED BY: _____
NAME: _____
TITLE: _____
DATE: _____
FEID #: _____

DEPARTMENT OF CORRECTIONS

Approved as to form and legality,
subject to execution.

SIGNED BY: _____
NAME: **Kenneth S. Tucker**
TITLE: **Secretary
Department of Corrections**
DATE: _____

SIGNED BY: *Jennifer A. Parker*
NAME: **Jennifer A. Parker**
TITLE: **General Counsel
Department of Corrections**
DATE: 9/12/12

Revised Addendum A
Inmate Work Squad Detail of Costs for City of Wildwood
Interagency Contract Number WS728 AMD#1 Effective January 20, 2013

3. e. 2.
Page 4 of 6

ENTER MULTIPLIERS IN SHADED BOXES ONLY IF TO BE INVOICED TO AGENCY

I. CORRECTIONAL WORK SQUAD OFFICER SALARIES AND POSITION RELATED-EXPENSES TO BE REIMBURSED BY THE AGENCY:

	# Officer: Multiplier	Per Officer Annual Cost	Total Annual Cost
Officers Salary	1	\$ 54,194.00 **	\$ 54,194.00
Salary Incentive Payment		\$ 1,128.00	\$ 1,128.00
Repair and Maintenance		\$ 121.00	\$ 121.00
State Personnel Assessment		\$ 399.00	\$ 399.00
Training/Criminal Justice Standards		\$ 200.00	\$ 200.00
Uniform Purchase		\$ 400.00	\$ 400.00
Uniform Maintenance		\$ 350.00	\$ 350.00
Training/Criminal Justice Standards *		\$ 1,642.00	
Technology Fee		\$ 462.00	\$ 462.00
TOTAL - To Be Billed By Contract To Agency		\$ 58,896.00	\$ 57,254.00

*Cost limited to first year of contract as this is not a recurring personnel/position cost.

** Annual cost does not include overtime pay.

IA. **The Overtime Hourly Rate of Compensation for this Contract is \$31.85, if applicable.** (The Overtime Hourly Rate of Compensation shall include the average hourly rate of pay for a Correctional Officer and the average benefit package provided by the department, represented as time and one half for purposes of this Contract.)

II. ADMINISTRATIVE COSTS TO BE REIMBURSED BY THE AGENCY:

Costs include but may not be limited to the following:

Rain coats, staff high visibility safety vest, inmate high visibility safety vest, fire extinguisher, first aid kit, personal protection kit, flex cuffs, warning signs, handcuffs, Igloo coolers, portable toilets, insect repellants, masks, vaccinations, and other administrative expenses.

TOTAL - To Be Billed By Contract To Agency

Number Squads	Total Annual Cost
1	\$ 750.00
	\$ 750.00

III. ADDITIONAL AGENCY EXPENSES:

Tools, equipment, materials and supplies not listed in Section II above are to be provided by the Agency.

CELLULAR PHONE WITH SERVICE REQUIRED: YES NO
ENCLOSED TRAILER REQUIRED: YES NO

Revised Addendum A
Inmate Work Squad Detail of Costs for City of Wildwood
Interagency Contract Number WS728 AMD#1 Effective January 20, 2013

3. e. 2.
Page 5 of 6

IV. OPERATING CAPITAL TO BE ADVANCED BY AGENCY:		Per Unit Cost	Number of Units	Total Cost	Bill To Agency	Provided By Agency	Already Exists
Hand Held Radio	MACOM	\$4833.00	<input type="text"/>	\$ -	<input type="text"/>	<input type="text"/>	<input type="text"/>
Vehicle Mounted Radio	MACOM	\$5119.00	<input type="text"/>	\$ -	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL Operating Capital To Be Advanced By Agency				\$ -			

V. TOTAL COSTS TO BE ADVANCED BY AGENCY:		Total Cost
1. Operating Capital - from Section IV.		\$0.00
2. Grand Total - To Be Advanced By Agency At Contract Signing:		\$0.00

VI. TOTAL COSTS TO BE BILLED TO AGENCY BY CONTRACT:		Total Cost
1. Correctional Officer Salaries and Position-Related Expenses - from Section I.		\$57,254.00
2. Other Related Expenses and Security Supplies - from Section II.		\$750.00
3. Grand Total - To Be Billed To Agency By Contract:		\$58,004.00

No changes in cost.

Total Cost is the same as last year.

VII. TOTAL OF ALL COSTS ASSOCIATED WITH CONTRACT:		Total Cost
(Total of Sections V. and VI.)		\$58,004.00

VIII. OVERTIME COSTS:
 If the contracting Agency requests overtime for the work squad which is approved by the Department, the contracting Agency agrees to pay such costs and will be billed separately by the Department for the cost of overtime.

Addendum A - INSTRUCTIONS
Inmate Work Squad Detail of Costs for City of Wildwood
Interagency Contract Number WS728 AMD#1 Effective January 20, 2013

3. e. 2.
Page 6 of 6

- Section I.** Costs in this section are determined each fiscal year by the Budget and Management Evaluation Bureau and are fixed. By entering the number of Officers required for this contract, the spreadsheet will automatically calculate the "Total Annual Cost" column. If this Work Squad is beyond the first year of existence, enter a zero (0) in the "Total Annual Cost" column for "Training/Criminal Justice Standards" after you have entered the "# Officers Multiplier".
- Section II.** Safety and environmental health procedures require safety measures such as the use of safety signs, vests, and clothing. The Department's procedure for Outside Work Squads requires that all Work Squad Officers be responsible for ensuring their squad is equipped with a first aid kit and a personal protection equipment (PPE) kit. Section II identifies such required equipment. A new squad must be sufficiently equipped and an on-going squad must be re-supplied when needed. Type in the number of squads used for this contract and the spreadsheet will automatically calculate the fixed annual expense of \$750.00 per squad and place the total in Section VI.
- Section III.** Check "Yes" or "No" to indicate whether a Cellular Phone with Service and/or an Enclosed Trailer is required by the Contract Manager.
- Section IV.** The Department's procedure for Outside Work Squads requires that they have at least one (1) primary means of direct communication with the Institution's Control Room. Communication via radio and/or cellular phone is appropriate. It is preferred that a backup, secondary means of communication also be available. It is the Agency's responsibility to provide them. If the Department purchases a radio(s), the Agency must fund the purchase at the time the Contract is signed. Check the box for the type of radio and fill in the Per Unit Cost for the type of radio, Number of Units, and Total Cost columns. Leave the Total Cost column blank if a radio(s) is not being purchased at this time. Check applicable boxes ("Bill to Agency", "Provided by Agency" and "Already Exists") for each radio.
NOTE: All radio communication equipment owned or purchased by the Agency that is programmed to the Department's radio frequency and used by the work squad(s), whether purchased by the Department or the Agency, shall be IMMEDIATELY deprogrammed by the Department at no cost to the Agency upon the end or termination of this Contract.
- Section V.** The total funds the Agency must provide at the time the contract is signed will be displayed here when the form is properly filled out.
- Section VI.** The total funds the Agency will owe contractually, and pay in equal quarterly payments, will be displayed here.
- Section VII.** The total funds associated with the Contract, to be paid by the Agency as indicated in Sections V. and VI., will be displayed here.
- Section VIII.** Any agreement in this area will be billed separately as charges are incurred.

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Supplement to Developer's Agreement with Oxford Assembly of God

REQUESTED ACTION:

Commission approval of the Supplement to the Developer's Agreement with the Oxford Assembly of God.

- Work Session (Report Only)
 Regular Meeting

DATE OF MEETING: 10/8/2012
 Special Meeting

CONTRACT:

N/A
Effective Date: _____
Managing Division / Dept: _____

Vendor/Entity: _____
Termination Date: _____

BUDGET IMPACT: _____

- Annual
 Capital
 N/A

FUNDING SOURCE: _____

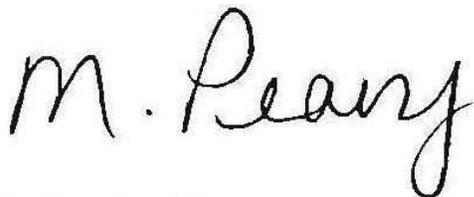
EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

This Supplement is in relation to the Oxford Assembly of God's Developer's Agreement. City staff felt it prudent to amend the Developer's Agreement with the applicant. The Supplement concerns ownership and maintenance responsibilities of certain aspects of the utility infrastructure associated with the project, which, although they will meet the needs of the applicant, are not constructed to City standards and therefore will not be owned or maintained by the City.

The agreement has been reviewed and found to be acceptable by the City Attorney, City Engineer, Utility Director, and the applicant.

Staff recommends approval of the Supplement to the Developer's Agreement with the Oxford Assembly of God.



Melanie Peavy
Development Services Director

This instrument prepared by and
after recording return to:

Jerri A. Blair
JERRIA. BLAIR, P.A.
P.O. 130
Tavares, FL 32778
(352) 343-3755

**SUPPLEMENT TO DEVELOPER'S AGREEMENT
BETWEEN THE CITY OF WILDWOOD, FLORIDA AND
OXFORD ASSEMBLY OF GOD**

This agreement, effective this _____ day of _____, 2012, made and entered into by and between the City of Wildwood, Florida, a Florida municipal corporation (hereinafter called "City"), and Oxford Assembly of God, its successors or assigns (hereinafter called "Developer").

W I T N E S S E T H:

WHEREAS, City is a regional water and wastewater provider; and,

WHEREAS, City and Developer entered into a developers agreement on August 17, 2006 recorded at OR Book 1646, Pages 508-532 (hereinafter the "original agreement"); and,

WHEREAS, Developer has procured wastewater services from the City for the Property described in Exhibit "A" attached to the original agreement, and

WHEREAS, Developer has installed a lift station on the property that is has determined will meet its needs, but is not built to City standards.

NOW, THEREFORE, in consideration of the mutual covenants and undertakings of City and Developer and other good and valuable considerations, these parties covenant and agree with each other as follows:

A. After connection to City's wastewater system:

1. Developer shall be responsible for all wastewater lines on Developer's side of the point of connection to the City's wastewater systems, which shall be at the connection to the City's wastewater main line.

2. Developer shall also be responsible for the maintenance of the lift station placed by the Developer on the property.

B. If Developer fails to properly maintain the lines and lift station, the City may disconnect its service to the property after reasonable notice to Developer of the failure to maintain.

C. The City reserves the right, in its sole discretion, to enter the property and correct a problem that arises because of a failure to maintain the lines and lift station after giving developer reasonable notice of the problem. Reasonable notice shall be three days written notice. The City may enter the property to correct a problem with the lines or lift station at any time if the condition of the lines or lift station is such that it might harm the public health, safety or welfare.

D. Developer shall be responsible for the cost of any repairs the City is required to make pursuant to this agreement.

E. Whenever either party desires to give notice to the other, it shall be given by written notice, sent by prepaid, certified, United States, mail, or overnight delivery from a nationally recognized carrier, with the return receipt requested, addressed to the party for whom it is intended, at the place specified as the place for giving notice, which shall remain until it shall have been changed by written notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for the giving of notice:

CITY OF WILDWOOD

City Manager
100 N. Main Street
Wildwood, Florida 32786

FOR THE DEVELOPER

Derell Strickland
Oxford Assembly of God
P. O. Box 9
Oxford, FL 34484

Notice so addressed and sent by prepaid certified mail, with return receipt requested, shall be deemed given when it shall have been so deposited in the United States mail.

F. The parties agree that in the event it becomes necessary for any party to this Agreement to litigate in order to enforce its rights under the terms of this Agreement then, and in

that event, the prevailing party shall be entitled to receive reasonable attorney's fees and the cost of such litigation including appellate litigation.

G. All other provisions of the original agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed on the day and year indicated below:

Signed, sealed and delivered in the presence of:

CITY OF WILDWOOD

ATTEST:

BY: _____
Mayor Ed Wolf

Joseph Jacobs, City Clerk

DATE: _____

OXFORD ASSEMBLY OF GOD

WITNESS

BY: _____
Its: DS.

WITNESS

DATE: 9-26-12

(Additional page may be added for additional signatures)

State of Florida
County of Sumter

The foregoing instrument was acknowledged before me this ____ day of _____, 2012, by Ed Wolf, Mayor of the City of Wildwood, who is personally known to me.

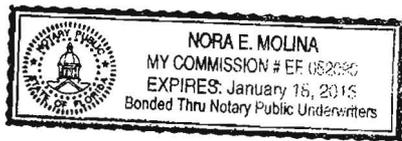
Notary Public, State of Florida

Commission #

My Commission Expires:

State of FLORIDA
County of Sumter

The foregoing instrument was acknowledged before me this 26TH day of September, 2012, by Jimmy Derral Strickland of the Oxford Assembly of God, who has produced _____ as identification or is personally known to me.



Nora E. Molina
Notary Public, State of FLORIDA

Commission #

My Commission Expires:

FDL: # _____

(Additional notary pages may be added for additional signatures)

Dors:DEVELOPER AGREEMENTS:OAGDA

CITY OF WILDWOOD

CITY COMMISSION REPORT

Commission Meeting Date: October 8, 2012

Subject: Extension of the Kimley-Horn and Associated, Inc. Consulting Services Agreement

Submitted By: Bruce H. Phillips, PE, PLS, Utility Director

Department: Utility Department

Staff Recommendation (Motion Ready):

Recommend approval of Contract Amendment #3, a one (1) year extension to the Kimley-Horn and Associates, Inc. (KHA) agreement for continuing engineering consulting services.

BACKGROUND:

KHA was selected by the City of Wildwood to provide continuing engineering consulting services, in reviewing development projects and providing design, permitting and construction service for public works projects and utility projects.

FINDING, CONCLUSIONS AND RECOMMENDATIONS:

FINDINGS:

- KHA was selected through the requirements of Chapter 287.005, Florida Statutes, the Consultant's Competitive Negotiation Act (CCNA).
- An agreement for the continuing services was approved by the City Commission and executed on January 12, 2009.
- The original agreement was for a term of three (3) years from the date of execution (January 12, 2009 through January 11, 2012).
- On October 10, 2011, the City Commission approved Contract Amendment #1, a one (1) year extension to the original agreement. Contract Amendment #1 is valid through October 11, 2012.
- Contract Amendment #3 maintains the present fee schedule.

CONCLUSIONS:

- Paragraph 1 of the original agreement states the following:
 - *"The City may, at its sole discretion, choose to extend this Agreement for additional one (1) year periods."*

- KHA has, in the opinion of the City staff, served the City well and has, for the last four (4) years, provided excellent professional consulting services to the City of Wildwood.

LEGAL REVIEW:

- The agreement extension has been provided to the City Attorney for her review.

RECOMMENDATIONS:

- City staff recommends extension of the KHA continuing services agreement for an additional one (1) year period as allowed by the original agreement dated January 12, 2009.

FISCAL IMPACT:

- City Public Works projects and City Utility projects will include the cost of the design services in their respective budgets.
- Development projects are required to reimburse the City for review costs charged by KHA.

ALTERNATIVES:

The only alternative is to advertise for a new consultant and proceed through the requirements of Chapter 287.055, Florida Statutes (CCNA).

SUPPORT MATERIAL:

- Attached Contract Amendment #3.

CONTRACT AMENDMENT #3
October 1, 2012

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the CONSULTANT OR KHA), and the City of Wildwood (the CITY) in accordance with the terms of the Professional Services Agreement dated January 7, 2009, which is incorporated herein by reference.

BACKGROUND INFORMATION

1. KHA provides professional consulting services to the CITY under an Agreement for Professional Services (the "Agreement"), dated January 7, 2009.
2. The Agreement provides a term of three years from the date of execution, with the City retaining the option to renew the Agreement for additional one year periods.
3. The Agreement was renewed on October 10, 2011 (Amendment #1) and is currently valid through October 11, 2012.
4. The Agreement was amended on February 27, 2012 to include Environmental Engineering Services under the terms of the original Agreement.

SCOPE OF SERVICES

The Agreement is hereby amended as follows:

1. The terms of the original Agreement shall be extended for a one year period from the date of execution of this contract amendment.
2. The CITY shall compensate the CONSULTANT for their services on a task order basis for a negotiated lump sum, or at the rate schedule identified on the attached EXHIBIT "A".
3. All other terms and conditions of the original Agreement shall remain in full force.

ACCEPTED:

THE CITY OF WILDWOOD, FLORIDA

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____

BY:  _____
Richard V. Busche, PE

TITLE: _____

TITLE: Vice President

DATE: _____

DATE: October 1, 2012

Attachment: Exhibit A

EXHIBIT 'A'**CITY OF WILDWOOD, FLORIDA
KIMLEY-HORN AND ASSOCIATES, INC.****2012/2013 BILLING RATE SCHEDULE
(Subject to change annually on January 1st)**

<u>Category</u>	<u>Hourly Rate</u>
Clerical Support Staff	\$50.00
Project Engineer/Technical Support Staff	\$80.00
CAD Technician	\$85.00
Professional	\$100.00
Senior Technical Professional	\$110.00
Senior Professional	\$155.00
Principal	\$175.00

An amount equal to 4.5% of labor charges will added to each invoice to cover certain other expenses such as in-house duplicating, local mileage, telephone calls, facsimiles, postage, and word processing computer time.

BILLS FOR APPROVAL
City of Wildwood, Florida
October 8, 2012

3. f. 1.
Page 1 of 5

CITY COMMISSION-LEGISLATIVE DEPARTMENT

1	Ronald B Allen	Travel Reimbursement FLC	\$ 299.05
2	Bank of America	HD Accessory, Westin Resort	\$ 728.04
3	Verizon	Cell Phone Service	\$ 50.72

CITY MANAGER-EXECUTIVE DEPARTMENT

4	Payroll	September 23, 2012 Pay Period - 2 Employees	\$ 6,693.26
5	Bank of America	Crown Plaza, HD Accessory	\$ 315.20
6	Dept of Management Services	Telephone Service	\$ 4.88
7	EGP	Copier Maintenance Contract Per Copy	\$ 19.56
8	Pam Law	Personal Vehicle Use to Look at Copiers	\$ 153.76
9	Mitel	Reload Database, Programming Changes	\$ 33.13
10	Office Depot	Office Supplies	\$ 181.46
11	Staples	Office Supplies	\$ 293.50
	Verizon	Cell Phone Service	\$ 49.42

CITY CLERK-FINANCIAL & ADMINISTRATIVE DEPARTMENT

12	Payroll	September 23, 2012 Pay Period - 4 Employees	\$ 10,207.74
13	Air Mechanical & Service Corp	HVAC Improvements	\$ 16,224.12
14	Amsco	Service Call Chiller Down	\$ 593.24
15	Bank of America	FGFOA, Inc, USPS, HD Accessory	\$ 881.83
16	Alice Borrack	Personal Vehicle Use	\$ 15.18
17	Clerk's Dept	Petty Cash	\$ 31.84
18	Dept of Management Services	Telephone Service	\$ 5.04
19	EGP	New TASKalfa 6550ci Color Copier, Copier Maintenance	\$ 7,722.56
20	Ernie Morris Enterprises, Inc	Office Supplies	\$ 38.96
21	Sheri Gruver	City Logo Design Drafts	\$ 150.00
22	Joseph Jacobs	Personal Vehicle Use	\$ 34.97
23	Mitel	Reload Database, Programming Changes	\$ 66.25
24	Pitney Bowes	Postage Machine Lease	\$ 171.26
25	Progress Energy	Electric Service	\$ 2,800.87
26	Staples	Office Supplies	\$ 27.53
27	Terminix	Pest Control Service	\$ 50.00
28	The Daily Commercial	Ad	\$ 63.01
29	Unifirst	Rugs	\$ 23.76
30	USPS	Postage Meter Refill	\$ 441.81
31	Verizon	Cell Phone Service	\$ 49.42
32	Villages Daily Sun	Ad	\$ 37.80
33	Villages Technology Solutions Group	Technical Support - All General Fund Departments	\$ 487.50
34	Waste Management	6 Yd. Dumpster, September Refuse 10%	\$ 61,386.51

DEVELOPMENT SERVICES

35	Payroll	September 23, 2012 Pay Period - 4 Employees	\$ 9,471.86
36	Bank of America	Unifirst, APA Ancillary	\$ 573.93
37	Dept of Management Services	Telephone Service	\$ 4.88
38	EGP	Copier Maintenance Contract Per Copy	\$ 19.56
39	Ernie Morris Enterprises, Inc	Office Supplies	\$ (62.89)
40	David Grimm	Personal Vehicle Use	\$ 67.71
41	Paul Ketz	Personal Vehicle Use	\$ 42.74
42	Jason McHugh	Personal Vehicle Use	\$ 117.66
43	Mitel	Reload Database, Programming Changes	\$ 82.81

HUMAN RESOURCES

44	Payroll	September 23, 2012 Pay Period - 1 Employees	\$ 2,013.53
45	Bank of America	Staples, Office Depot	\$ 912.32
46	Dept of Management Services	Telephone Service	\$ 4.88
47	EGP	Copier Maintenance Contract Per Copy	\$ 27.23
48	Mitel	Reload Database, Programming Changes	\$ 16.56

POLICE DEPARTMENT

49	Payroll	September 23, 2012 Pay Period - 29 Employees	\$ 59,183.54
50	Advanced Auto Parts	Trico Onyx, Headlight, Fuses	\$ 92.44
51	Bank of America	Dash, Cobra, Hyatt Place, College of Ctrl Florida	\$ 433.90
52	Barron Psychological Services	Psych Assessment	\$ 250.00
53	Capital Office Products	Office Supplies	\$ 47.68
54	CarQuest Auto Parts	Gear, AC Kit, Pressure Hose, Accumulator, Fuel Pmp	\$ 749.87
55	Cason & Gaskins TV Inc	Smartphone Case, Sandisk	\$ 50.97
56	CDW	Tripp USB, USB Adapter	\$ 234.38
57	Dana Safety Supply, Inc	Triple 12v Outlet Box, Flashlight	\$ 289.63
58	Dept of Management Services	Telephone Service	\$ 39.85
59	Discount Janitorial & Paper Supply	Cleaning Products	\$ 177.28
60	EGP	Copier Maintenance Contract Per Copy	\$ 205.61
61	Ernie Morris Enterprises, Inc	Office Supplies	\$ 284.28
62	JAL Innovations	Countertops and Backsplashes	\$ 920.00
63	Jennifer Kelly	Boot Allowance	\$ 70.78
64	Key Scales Ford	Control and Core Return	\$ 472.98
65	L3 Communication	Maintenance Agreements, In Car Video System	\$ 15,823.00
66	Maggio Enterprises, Inc	Paper and Cleaning Products	\$ 75.70
67	Office Depot	Office Supplies	\$ 144.98
68	Gerard Olbek	Boot Allowance	\$ 75.00
69	Police	Petty Cash	\$ 127.49
70	Progress Energy	Electric Service	\$ 460.91
71	Terminix	Pest Control Service	\$ 27.00
72	TwoWay Technologies	Narrowbands	\$ 1,229.00
73	U.S. HealthWorks	PE Basic, DS-Urine, COC, Eval - New Employee	\$ 185.00
74	Verizon	Cell Phone Service	\$ 395.36
75	Wildwood Ace Hardware	Keys, Cleaners, Snapblade, Caulk, Letters, etc.	\$ 44.31
76	Wildwood Tire Company	Tires & Repairs	\$ 50.85

STREET DEPARTMENT

77	Payroll	September 23, 2012 Pay Period - 10 Employees	\$ 17,902.49
78	Advanced Auto Parts	Trailer Connector	\$ 11.99
79	CarQuest Auto Parts	Hoses, Crimp Fittings, Guards, Evaporator, Etc.	\$ 878.00
80	C.R. 466A Landfill Facility, LLc	Tipping Fee	\$ 116.71
81	Culligan	Cooler Rental and Bottled Water	\$ 22.54
82	Dept of Management Services	Telephone Service	\$ 1.00
83	Duval Asphalt	Cold Patch	\$ 2,662.84
84	Harris Tree Service, Inc	Removal and Tree Trimming	\$ 600.00
85	Maggio Enterprises, Inc	Paper and Cleaning Products	\$ 164.95
86	Mid-Florida Tractor & Equipment	Oil Protective, Spacer, Protective, Blades	\$ 250.15
87	Dominic Perkins	CDL License	\$ 107.50
88	Progress Energy	Electric Service	\$ 520.62
89	Public Works	Petty Cash	\$ 32.23
90	Safety Zone Specialists, Inc	Rain Coat	\$ 46.77
91	Unifirst	Uniforms	\$ 261.23
92	Verizon	Cell Phone Service	\$ 49.42
93	Wildwood Ace Hardware	Chain Hitest, Fasteners, Stakes, Photocell, Rake, Etc	\$ 368.20
94	Wildwood Mower & Saw, Inc	Belt, Bearings, Seal, Blade, Vent Pipe, Edger, Etc.	\$ 831.72
95	Wildwood Tire Company	Tires & Repairs	\$ 62.90
96	Xpress Materials	Concrete Pour	\$ 623.00

FLEET SERVICES

97	Payroll	September 23, 2012 Pay Period - 2 Employees	\$ 4,958.95
98	Bank of America	Tractor Supply	\$ 215.99
99	Big Truck Parts, Inc	Filters	\$ 42.42
100	CarQuest Auto Parts	Bulbs, Wiper Blades	\$ 39.10
101	Culligan	Cooler Rental and Bottled Water	\$ 22.54
102	Dept of Management Services	Telephone Service	\$ 1.00
103	Hi-Line Inc.	Fuses, Lock Wires, Terminals, Connectors, Etc	\$ 173.49
104	Maggio Enterprises, Inc	Paper and Cleaning Products	\$ 24.99

105	Progress Energy	Electric Service	\$	121.44
106	Unifirst	Uniforms	\$	105.71
107	U.S. HealthWorks	PE -DOT - Accident	\$	40.00
108	Verizon	Cell Phone Service	\$	49.42
109	Wildwood Tire Company	Tires & Repairs	\$	572.00

COMMUNITY RE-DEVELOPMENT

110	Payroll	September 23, 2012 Pay Period - 1 Employees	\$	2,469.07
111	Dept of Management Services	Telephone Service	\$	4.89
112	EGP	Copier Maintenance Contract Per Copy	\$	1,958.00
113	General Fund	September Expenses Reimbursed from Dave Grimm	\$	3,650.08

PARKS AND RECREATION

114	Payroll	September 23, 2012 Pay Period - 6 Employees	\$	6,709.34
115	CarQuest Auto Parts	Bearing, Ties, Etc.	\$	63.41
116	Dept of Management Services	Telephone Service	\$	4.88
117	Discount Janitorial & Paper Supply	Cleaning Products	\$	84.70
118	EGP	Copier Maintenance Contract Per Copy	\$	27.23
119	Harris Tree Service, Inc	Removal and Tree Trimming	\$	200.00
120	John Deere Landscapes	Paint, Stripping Paint	\$	584.79
121	Logan Sitework Contractors, Inc	18 Yds. Ball Clay	\$	135.00
122	Maggio Enterprises, Inc	Paper and Cleaning Products	\$	221.10
123	Mitel	Reload Database, Programming Changes	\$	16.56
124	Nature Calls Inc	Port O Let Rental	\$	250.00
125	NIDY	resurface Tennis Courts	\$	13,828.00
126	Progress Energy	Electric Service	\$	121.47
127	Salescorp of Florida	Gatorade	\$	256.00
128	Sparr Building and Farm Supply	Bolts, Screws, Nuts, Washers, Anchors, Blade, Etc	\$	73.60
129	Unifirst	Uniforms	\$	693.41
130	U.S. HealthWorks	PE Basic, DS-Urine, COC, Eval - New Employees	\$	275.00
131	Village Ace Hardware	Alum Fence Ties	\$	9.98
132	Wildwood Ace Hardware	Tarp, Pool Algae Guard, Chlorine, Padlock, Etc	\$	393.27
133	Wildwood Mower & Saw, Inc	Spark Plug, Filter, Belt, Spindle, Gaskets, Blades, Etc	\$	455.76
134	Wildwood Tire Company	Tires & Repairs	\$	16.17

COMMUNITY CENTER & OXFORD COMMUNITY CENTER

135	Century Link	Telephone Service	\$	381.61
136	Unifirst	Rugs	\$	63.38
137	Dessie Peterkin	Refund Oxford Community Center	\$	50.00
138	Michelle Sands	Refund Wildwood Community Center	\$	312.00
139	Jamie Vick	Refund Oxford Community Center	\$	49.20
140	Wildwood Ace Hardware	Filters	\$	16.99
141	Wildwood Auto Repair & Wrecker	Tow Van	\$	85.00

PHYSICAL ENVIRONMENT ADMINISTRATIVE DEPARTMENT

142	Payroll	September 23, 2012 Pay Period - 3 Employees	\$	5,254.83
143	Air Mechanical & Service Corp	HVAC Improvements	\$	16,224.12
144	Amsco	Service Call Chiller Down	\$	593.24
145	Bank of America	DLX for Small Business	\$	93.48
146	Century Link	Telephone Service	\$	37.35
147	Paula Corbin	Personal Vehicle Use - Post Office Leesburg	\$	13.88
148	Dept of Management Services	Telephone Service	\$	4.88
149	EGP	New TASKalfa 6550ci Color Copier, Copier Maintenance	\$	7,730.23
150	Ernie Morris Enterprises, Inc	Office Supplies	\$	38.95
151	Mitel	Reload Database, Programming Changes	\$	49.69
152	Office Depot	Office Supplies	\$	70.56
153	Pitney Bowes	Postage Machine Lease	\$	171.25
154	Postmaster	Utility Billing Postage	\$	896.00
155	Progress Energy	Electric Service	\$	709.34
156	Unifirst	Rugs	\$	23.76
157	USPS	Postage Meter Refill	\$	305.95
158	Villages Technology Solutions Group	Technical Support - All Enterprise Fund Departments	\$	487.50

159	Deniese Woods	Personal Vehicle Use - Post Office Leesburg	\$	13.88
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WATER DEPARTMENT

160	Payroll	September 23, 2012 Pay Period - 10 Employees	\$	17,247.88
161	Alan Jay Automotive Network	Two New Ford Trucks	\$	39,541.00
162	Almac Unlimited, Inc	Goggles, Raincoats, Safety Glasses, Dust Mask, Etc	\$	113.92
163	Acton	Rent Through 10/25/12	\$	600.27
164	A.W.K. Industries, Inc	Gaskets	\$	21.15
165	Bank of America	Sam's, Home Depot, Red Lion Controls, Walmart	\$	685.94
166	Brenntag	Liquid Chlorine	\$	978.56
167	Capital Office Products	Office Supplies	\$	114.89
168	CarQuest Auto Parts	Prestone, Bearings, Bushings, Hoses, Battery Acid	\$	165.43
169	Dept of Management Services	Telephone Service	\$	3.35
170	Discount Janitorial & Paper Supply	Cleaning Products	\$	108.24
171	Maggio Enterprises, Inc	Paper and Cleaning Products	\$	35.55
172	Daniel Marrero	Boot Allowance	\$	31.69
173	Office Depot	Office Supplies	\$	432.47
174	Bruce Phillips	Personal Vehicle Use	\$	141.53
175	Progress Energy	Electric Service	\$	12.57
176	Tony Quattrochi	Boot Allowance	\$	75.00
177	Resource One	Cleaning Supplies	\$	155.62
178	Southern Analytical Laboratories, Inc	Environmental Testing	\$	80.00
179	Staples	Office Supplies	\$	92.76
180	Sumter Electric	Electric Service	\$	2,452.37
181	Sunshine State One Call of Florida	Locators for the Month of September 2012	\$	165.03
182	Sunstate Meter & Supply, Inc.	T10 Gallon Meters, Neptune Meters and Parts	\$	10,688.13
183	Terminix	Monthly Pest Control	\$	27.00
184	The Dumont Company, Inc	Clear Flow PT Corrosion	\$	394.25
185	Unifirst	Uniforms	\$	392.38
186	UPS	Postage	\$	30.01
187	Verizon	Cell Phone Service	\$	114.14
188	Wildwood Ace Hardware	Galv Nipples, Boot Shanks, Broom, Kwikset, Etc.	\$	167.77
189	Wildwood Mower & Saw, Inc	Spark Plug, Filter, Belt, Spindle, Gaskets, Blades, Etc	\$	134.63
190	Wildwood Tire Company	Tires & Repairs	\$	20.34

WASTEWATER DEPARTMENT

191	Payroll	September 23, 2012 Pay Period - 13 Employees	\$	26,888.55
192	Amazon	Galvanized Ctr Punch Clamps, Suction Hoses	\$	252.16
193	CDW	S/L Nuance PDF Conv	\$	148.00
194	CarQuest Auto Parts	Bearings	\$	7.88
195	Century Link	Telephone Service	\$	60.47
196	Culligan	Bottled Water	\$	59.20
197	Dept of Management Services	Telephone Service	\$	1.38
198	Discount Janitorial & Paper Supply	Cleaning Products	\$	177.80
199	Federal Express	Postage	\$	28.27
200	HD Supply Electric	Relays	\$	168.00
201	Kruger	Liquid Level Controller, Liquid Level Probe	\$	424.28
202	Maggio Enterprises, Inc	Paper and Cleaning Products	\$	49.80
203	Odyssey	Hypochlorite Solution	\$	4,926.94
204	Progress Energy	Electric Service	\$	20,362.50
205	James Reid	Boot Allowance	\$	64.84
206	Richard Sankar	Boot Allowance	\$	75.00
207	Siemens	Mixed Bed Tanks	\$	328.00
208	Staples	Office Supplies	\$	184.66
209	Sumter Electric	Electric Service	\$	599.82
210	Sunshine State One Call of Florida	Locators for the Month of September 2012	\$	165.03
211	Unifirst	Uniforms	\$	429.31
212	TAW	TECO Westinghouse AC Motor	\$	919.63
213	Test America	Environmental Testing	\$	84.00
214	The Daily Commercial	Ad	\$	178.37
215	Verizon	Cell Phone Service	\$	74.13
216	Villages Daily Sun	Ad	\$	215.25

217	VWR	Nitrogen, Sodium Thiosulfate, Sterilization Wrap	\$ 208.04
218	Mike Weaver	Boot Allowance	\$ 75.00
219	Wildwood Ace Hardware	Paint, Joint Knife, Concrete Patch, Keys, Chain, Etc	\$ 166.40
220	Wildwood Mower & Saw, Inc	Spark Plug, Filter, Belt, Spindle, Gaskets, Blades, Etc	\$ 134.62
221	Wildwood Tire Company	Tires & Repairs	\$ 532.29
222	Xylem Water Solutions U.S.A. Inc	Replacement Pump	\$ 7,537.60

GREENWOOD CEMETERY

223	Progress Energy	Electric Service	\$ 13.07
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MISCELLANEOUS

224	General Fund	Budget Transfer	\$ 100,000.00
225	General Fund	Sept 2012 Refuse 10% Franchise	\$ 6,800.56
226	USDA Vehicle Grant	City Funding Match for New 83,000.00 Grant	\$ 28,000.00

ATTORNEYS/CONSULTANTS/SURVEYORS

227	Andy Easton & Associates	Final Billing Grant Feasibility Services - Word Property	\$ 1,500.00
228	Jerri A Blair	Attorney	\$ 10,000.00
229	Kimley-Horn	Engineers	\$ 12,414.46
230	Potter Clement Lowry	Special Magistrate	\$ 612.50
231	Verando Engineering Co., Inc	Engineers HVAC	\$ 8,978.75

FUEL INVENTORY

232	Stone Petroleum Products, Inc	Diesel and Unleaded Gasoline	\$ 20,848.94
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TOTAL			\$ 633,747.21
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CITY COMMISSION
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: _____
Joseph Jacobs, City Clerk

Ed Wolf, Mayor

**CITY OF WILDWOOD
EXECUTIVE SUMMARY**

**3. f. 2.
Page 1 of 2**

SUBJECT: Repairs Needed on Public Works' Dept. Petersen Grapple Truck

REQUESTED ACTION: Approval to Repair Grapple System on Petersen Grapple Truck

Work Session (Report Only)
 Regular Meeting

DATE OF MEETING: October 8, 2012
 Special Meeting

CONTRACT: N/A
Effective Date: _____
Managing Division / Dept: _____

Vendor/Entity: _____
Termination Date: _____

BUDGET IMPACT: \$7,013.06 (\$1,240.00 for labor and \$5,773.06 for parts)

- Annual
- Capital
- N/A

FUNDING SOURCE: _____
EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

This truck is used on a regular basis when doing tree work, right-of-way trimming, and sidewalk repair & removal, etc.

The "trunion" has gone bad and needs to be completely replaced. When it went bad it contaminated the system with metal shavings, so the system needs to be flushed and the "trunion" needs to be completely replaced and is only available from Petersen Industries at a cost of \$5,773.06.

It is my recommendation, that due to the age and frequent use of this unit, it is worth the expense for the repair.

Gene Kornegay
Public Works Director

Estimate

Milling Technologies Inc

2630 US Hwy 441/27 S

Fruitland Park, FL 34731

Phone: (352) 315-0585

milling.technologies@yahoo.com

Date	Estimate #
10/2/2012	14523

Name / Address
City of Wildwood 100 N Main ST Wildwood, FL 34785-4047

Project

Description	Qty	Cost	Total
GRAPPLING TRUCK MN: T23 SN: 1104-1752			
(LABOR TO DATE) UNIT WAS BROUGHT IN FOR LEAK AT GRAPPLING PLANETARY HOSES. FOUND HOLE FOR RETURN OIL STOPPED UP AND FOUND METAL PIECES IN THE DRAIN. REMOVED GEARBOX AND FOUND THE BEARINGS IN MULTIPLE PIECES. CONTACTED MANUFACTURER WHO STATED WHEN THERE IS A COMPLETE FAILURE LIKE THIS THEN BOTH PLANETARY AND PUMP NEED REPLACED. CONTACTED WHO CUSTOMER WHO CAME TO LOOK AT UNIT WHILE APART AND SEE DAMAGE.	7.5	80.00	600.00T
ONCE PART ARRIVES, INSTALL PLANETARY AND PUMP KIT AND TEST.	8	80.00	640.00T
PART WILL NEED TO BE ORDERED FROM: PETERSEN INDUSTRIES (800) 930-5623 PART # HC001003 @ \$5773.06			

Fax: 330-1353	Subtotal	\$1,240.00
	Sales Tax (0.0%)	\$0.00
	Total	\$1,240.00

CITY COMMISSION OF THE CITY OF WILDWOOD

EXECUTIVE SUMMARY

SUBJECT: Special Event – UF Master Gardeners Plant Sale

REQUESTED ACTION:

Approval of use of City property for UF Master Gardeners Plant Sale (Board Option)

- Work Session (Report Only)
 Regular Meeting

DATE OF MEETING: 10/8/12
 Special Meeting

CONTRACT:

N/A

Effective Date: _____
Managing Division / Dept: _____

Vendor/Entity: _____

Termination Date: _____

BUDGET IMPACT: _____

- Annual
 Capital
 N/A

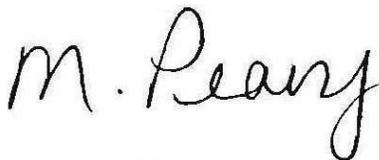
FUNDING SOURCE: _____

EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

The applicant (Brooke Moffis / UF IFAS Sumter County Extension) seeks approval from the City Commission to use the area along Main Street in front of City Hall (parcel G06L124) on October 13th, 2012, from 9 am to 1 pm for their Plant Sale. The applicant has requested the use of 8 tables and 12 chairs for the event to be available at 7:00 a.m. that day; use of bathrooms for the Master Gardeners from 6:45 AM until 2:30 PM; permission to sell ice cream during their event; and permission to park their truck and trailer on one of the side streets near City Hall.

No road closures are being requested; participants would park in the adjacent public parking lot or nearby public parking.



Melanie Peavy
Development Services Director



City of Wildwood, Florida
Development Services Department
 100 N. Main St., Wildwood, FL 34785
 Tel: 352.330.1330 Fax: 352.330.1334
 www.wildwood-fl.gov

TEMP
 1209-04

Staff Use Only	
Fee Paid:	0
Method of Payment:	N/A
Receipt Number:	N/A

Temporary Use/Special Event Application

Applicant's Name: Brooke Moffis on behalf of Master Gardeners
 Business/Organization Name: UF/IFAS Sumter County Extension
 Address: 7620 SK 471 Ste 2 Bushnell, FL
 Phone: 352-793-2728 Email: burnb48@ufl.edu
 Property Owner(s): wildwood City Hall
 Address: 100 North Main Street wildwood, FL 34785
 Phone: (352) 330-1330 Email: _____
 Type of Event: Fund raiser plant sale
 Proposed Use: Plant sale open to public; non profit organization

Beginning Date: 10/13 Ending Date: 10/13 Hours of Operation: 7:00am - 2:00pm
Sale 9-1
 Property Information: _____
 Address (if any): _____
 Parcel Number(s): _____ Current Zoning: _____

The following items must be submitted at least three (3) weeks prior to event start date for application to be reviewed.
 The proposed use must meet all criteria set forth in the City of Wildwood Ordinance No. 476.

- \$100.00 non-refundable application fee (per site).
- Notarized, dated permission letter from the property owner(s). City Comm.
- Letter stating times and dates of the event.
- Site plan indicating the placement of all materials and outlining the traffic flow and any other pertinent information.
- If a tent will be used for the event, a copy of the flame-retardant seal must be provided.
- ~~Copy of State of Florida Dept. of Highway Safety and Motor Vehicles License.~~
- ~~State of Florida Dept. of Highway Safety and Motor Vehicles Temporary "supplemental" application (form HSAM 96042).~~
- List of phone numbers and contact information on-site. Pat Provance (cell: 410-258-5746)

A fire safety inspection must be completed prior to start of sale (contact Sumter County Fire Department upon approval of permit).

Applicant's Signature: Brooke Moffis Date: 9/20/12

Staff Use Only	
Conditions:	_____
Application Approved By:	_____
Date:	_____

Due Fri, Sept 28th noon

September 25, 2012

Dear City of Wildwood Commissioners,

I am a Sumter County Master Gardener and Chairman of our Fall Plant Sale scheduled for Saturday, October 13th. (Sale 9-1, Set-up at 7 AM) **Until last week, we anticipated that our annual sale would be as "guests" of the Growers' Market as it was last year. However, since they are now ending the market on October 6th (with no announced date for relocating to Brownwood), we would still like to have our sale at City Hall to support the community.**

We have the support of Brooke Moffis (Horticultural Agent in charge of the Master Gardener Program) and Susan Kelly from the Extension Office. Because we were unsure of whether we needed to pay a fee as a government entity, I'm enclosing my personal check to cover the cost of the permit, if needed.

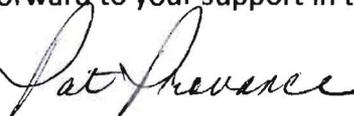
We've changed our flyers (see attached) to reflect that we will be at City Hall and we will be including that in our publicity to all local papers, recreation centers, local businesses, and in an email to more than 3,000 Villagers on our list. We also are respectfully requesting that the sale be advertised on your sign on Main Street as you did last year.

We've re-done our site plan to be located in the paved area in front of City Hall instead of on the side street as part of the Growers' Market. (see attached) This will allow a pleasant display of plants and garden art and comfortable traffic flow. **No streets will need to be blocked off,** allowing for ample parking and easy pick-up of plant purchases from both sides of City Hall.

This is our major fundraiser of the year to support all of our educational programs and outreach programs throughout the county. We will be selling plants grown by Master Gardeners, plants donated by local vendors, and a variety of garden art, planters, and gifts for gardeners.

We look forward to your support in this endeavor!

Sincerely,



352-751-7465 patprovance@yahoo.com

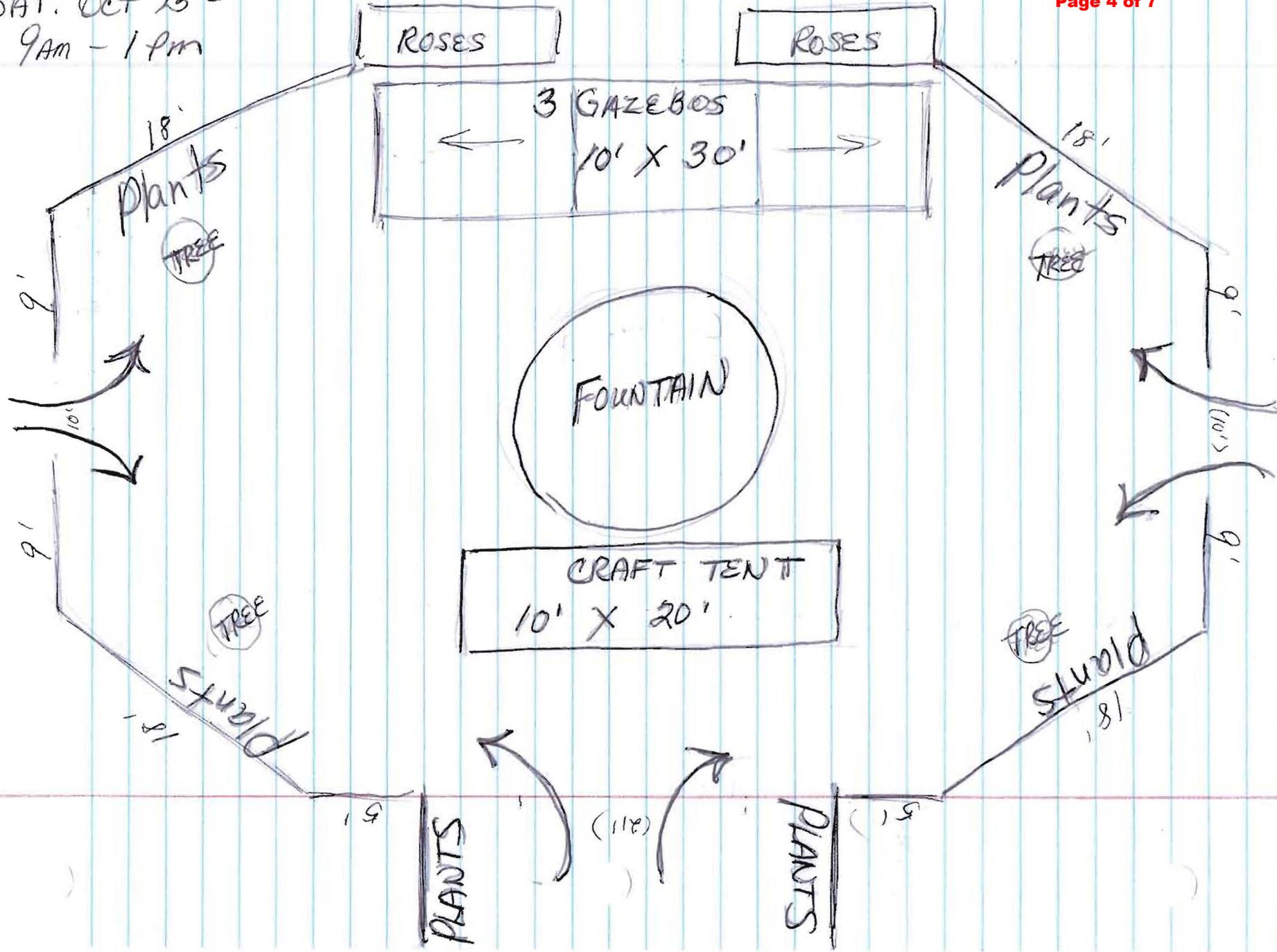
Pat Provance, Chairman of Master Gardener Fall Plant Sale Committee



SUMNER COUNTY
MASTER GARDENER
PLANT SALE
SAT. OCT 13TH
9am - 1pm

CITY HALL

3. g. 1.
Page 4 of 7



**SUMTER COUNTY
MASTER GARDENER
PLANT SALE**

3. g. 1.
Page 5 of 7

**Saturday, Oct. 13th
9 a.m. - 1 p.m.**

Wildwood City Hall

100 N. Main St. ♦ Wildwood, Florida

**Native Plants ♦ Herbs ♦ Perennials ♦ Annuals ♦ Grasses ♦ House Plants
Garden Art ♦ Gifts for Gardeners ♦ Garden Décor ♦ Garden Art
Bird Houses ♦ Gently used Garden Books And much, much more!**



Proceeds support Master Gardener educational events and outreach programs in Sumter County

GARDENLINE®

3. g. 1.
Page 6 of 7

P. Prance
352-751-7465

Pop Up Gazebo

User Guide



Now that you have purchased a Gardenline® product you can rest assured in the knowledge that as well as your 2 year parts guarantee you have the added peace of mind of dedicated helplines and web support.

AFTER SALES SUPPORT

☎ 1 800 599 8208

MODEL NUMBER: 1537/21193

Warranty

Powder coat and/or Paint

The finish is warranted against blistering, peeling, or cracking. Fading resulting from exposure to elements, chemicals, and spills are not covered. Scratches and chips due to normal wear and use are not covered.

Freight & Packing

Manufacturer will be responsible for shipping, handling, and packaging charges for all valid warranty claims.

Care & Maintenance

When the gazebo is assembled, check from time to time that the legs are fully vertical and not tilted. This will put less stress on the frame structure. Stains and dirt can be removed with a solution of mild detergent and warm water. Rinse with clean water and dry with a soft absorbent cloth towel. Never store the gazebo when the fabric is wet. Store the gazebo in a dry area where the humidity is low. Always store the gazebo inside the carrying bag.

Be careful to never allow water build up in frames as this will cause corrosion and freeze damage in cold climates. Frames can be treated with a liquid wax for maximum protection against UV rays and/or salty damp air.

AFTER SALES SUPPORT



1-800-599-8898 Model No: 1537/21193

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Warranty

3. g. 1.
Page 7 of 7

Exclusions

- Damage caused by acts of nature
- Wind damage
- Failure caused by unreasonable, unanticipated or abusive use
- Failure caused by a lack of reasonable and necessary care and maintenance
- Normal fade of fabrics, upholstery or woven materials
- Glass table tops
- Bursting or cracking of tubing due to exposure to water and freezing temperatures
- Changes in wood color due to the natural aging of the wood
- Lack of original receipt will void warranty.

Customer Service

Monday-Friday 9:00am-5:00pm EST

Phone: 800-599-8898

Fax: 973-227-7189

E-mail: support@tdcusainc.com

Web: www.tdcusainc.com

Keep all flame and heat sources away from this tent fabric. This tent is made with fabric that meets CPAI-84 specifications for flame resistance. It is not fire proof. The fabric will burn if left in continuous contact with any flame source.

Please return booklet after meeting (Can give it to Jenny Hudson)

AFTER SALES SUPPORT



1-800-599-8898 Model No: 1537/21193

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