



## **CITY COMMISSIONERS OF THE CITY OF WILDWOOD**

**Mayor/Commissioner – Ed Wolf – Seat 1**

Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5

Pamala Harrison-Bivins – Seat 2

Don C. Clark – Seat 4

Robby Strickland – Seat 3

Bill Ed Cannon – City Manager

**September 11, 2012**

**7:00 PM**

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

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Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

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F.S.S. 286.0105A - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City of Wildwood DOES NOT provide this verbatim record.

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City Hall Commission Chamber - 100 N. Main Street, Wildwood, FL 34785

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### **AGENDA**

#### **1. TIMED ITEMS AND PUBLIC HEARINGS**

##### **a. 7:00 PM – Public Hearing –**

1. Review **STATE REQUIREMENTS** (Hearing Information regarding the Hearing Procedures for tentative adoption) (Attachments)
2. TENTATIVE ADOPTION of the Proposed Millage (Property Tax Levy or Ad Valorem Taxes) for the 2012-2013 Fiscal year (**NO Attachment - Please see your separate paper budget packet for information**)
3. Resolution No. R2012-15 TENTATIVELY adopting the Proposed Millage Rate for the 2012-2013 Fiscal Year (Attachment)

##### **b. 7:00 PM – Public Hearing –**

1. TENTATIVE ADOPTION of the City of Wildwood's Proposed Budget for the 2012-2013 Fiscal Year (**NO Attachment - Please see your separate paper budget packet for information**)
2. Resolution No. R2012-16 TENTATIVELY adopting the City of Wildwood's Proposed Budget for the 2012-2013 Fiscal Year (Attachment), **AND**
3. Copy of ad for the second public hearing – for your review (Attachment)

\* Quasi Judicial Hearing

#### **2. REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)**

##### **a. Special Presentations**

1. None

**b. City Manager**

1. Being new to Wildwood, Sumter County and Florida, I request to be nominated for the next Leadership Sumter County Class to learn more about Sumter County local government, the judicial system, local economics, quality of life, the education system, medical services, state government, cultural diversity, volunteerism and leadership skills. Cost of Class to City would be \$500; require one day per month away from the office from February through September (Attachments – Board Option)
2. Request special called meeting to discuss iPad policies and usage, and departmental policies (Calendar Attached)

**c. City Attorney**

- 1.

**d. City Clerk**

- 1.

**e. Commission Members**

- 1.

**f. Public Forum (10 minute time limit)**

- 1.
- 2.
- 3.

**g. Notes and Reports**

1. **FYI** – Florida League of Cities - Appointing Bill Ed Cannon, CM to Growth Management & Economic Development Legislative Policy Committee (Attachment)
2. **FYI** - Invitation to Sumter Place in the Villages ILF Ribbon Cutting on Wed., Sept. 12, 2-4 p.m. (Attachment)
3. **FYI** - Letter from DEO – has reviewed amendment to City's ISBA/JPA & has no comments (Attachments)
4. **FYI** - Letter from DEO – Monitoring Concerns have been Cleared (Section 504/ADA policy & Income Surveys Used) for CDBG Contract No. 11DB-C5-05-70-02-N12 (Attachment)
5. **FYI** - SC Public Works - Notice of Public Meeting for two roadway widening projects (C-462 from US 301 to C466A & C466W from CR 209 to US 301) on Sept. 19th from 5-7 pm at WWCC (Attachments)
6. **FYI** – Letter from Diane Culpepper at Brighthouse Networks advising of programming changes (Attachments)

**3. NEW BUSINESS – ACTION REQUIRED****a. MINUTES**

1. Minutes of Regular Meeting held on August 13, 2012 (Attachments – Staff recommends approval)
2. Minutes of Special Called Meeting – Second Budget Workshop held on August 17, 2012 (Attachments – Staff recommends approval)

**b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

1. None

**c. RESOLUTIONS FOR APPROVAL**

1. None

**d. APPOINTMENTS**

1. None

**e. CONTRACTS AND AGREEMENTS**

1. Review/Approval for signature of the Contract for Donation of Real Property from Baker's Properties, Inc. to the City of Wildwood and valued at \$300,000, for the transfer of the Baker House property located at 6106 CR 44A, Wildwood, FL on Parcel G15=002 and described in Exhibit A and an Easement across CR 44A running south to SR 44 (Attachments – Staff Recommends Approval)

**f. FINANCIAL**

1. Bills for Approval (Attachments – Staff Recommends Approval)
2. Request Approval to purchase new Fairbanks Morse Split Case High Service Pump from Sanders Company, Inc. in the amount of \$19,298.00 to replace one with a major, non-repairable leak in the rotating assembly at the CR 501 (Prison) Water Plant (Attachments – Staff Recommends Approval)

**g. GENERAL ITEMS FOR CONSIDERATION**

1. Request from Wildwood Community Development Center, Inc., Loaves of Love and the UF/IFAS Sumter County Extension request to start a "Community Garden" at the City's Clarke Park (Attachments – Board Option)
2. Request by Andy Easton to schedule a Public Hearing at 5:00 p.m. on Thursday, September 13, 2012 to obtain comments from the public on the community development needs of the City in order to satisfy the CDBG Grant Program requirement for any CDBG grant application the City submits within the next 12-months (Attachments – Staff Recommends Approval)

**4. ADJOURN****IMPORTANT DATES** (No Attachments)

- a. **September 11, 2012 – (Tuesday)** – PATRIOT DAY in honor of the September 11, 2001 Victims – FLAGS AT HALF STAFF TODAY
- b. **September 11, 2012 – (Tuesday)** – Wildwood Area Historical Board Meeting – 6:00 PM – City Hall Conference Room #124
- c. **September 19, 2012 – (Wednesday)** - Public Meeting for two roadway widening projects (C-462 from US 301 to C466A AND C466W from CR 209 to US 301) – 5:00-7:00 PM – Wildwood Community Center
- d. **September 25, 2012 – (Tuesday)** – City Commission Meeting – 7:00 PM – City Hall Commission Chamber – SECOND PUBLIC HEARING ON MILLAGE & BUDGET
- e. **October 2, 2012 (Tuesday)** – Parks & Recreation Board Meeting – 6:00 PM – City Hall Conference Room #124
- f. **October 8, 2012 – (Monday)** – City Commission Meeting – 7:00 PM – City Hall Commission Chamber
- g. **October 20, 2012 (Saturday)** – Bushnell Fall Festival – 10:00 AM – 7:00 PM – City of Bushnell
- h. **October 22, 2012 – (Monday)** – City Commission Meeting – 7:00 PM – City Hall Commission Chamber
- i. **October 31, 2012 – (Wednesday)** – HALLOWEEN – Trick or Treat Hours: 6:00 PM – 9:00 PM
- j. **December 1, 2012 – (Saturday)** – Wildwood Christmas Parade – 3:00 PM

# STATE REQUIREMENTS FOR YOUR REVIEW

## HEARING INFORMATION

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To adopt a millage rate and budget, taxing authorities must hold two public hearings. The first or “tentative” hearing is advertised on the Notice of Proposed Property Taxes (TRIM Notice) that the property appraiser mails. The TRIM Notice is the only advertisement required for the tentative hearing.

### Scheduling and Advertising

- Hold all hearings after 5:00 P.M., Monday – Friday or anytime on Saturday. Do not hold hearings on Sunday. (*s. 200.065 (2)(e)2., F.S.*)
- Taxing authorities must advertise their final hearing within 15 days of adopting a tentative millage and budget. You must hold the final hearing within 2 to 5 days after the advertisement appears in the newspaper.
- The Board of County Commissioners (BCC) cannot schedule its hearings on days scheduled for hearings by the School Board. The school board has first priority of a hearing date and the BCC has second. (*s. 200.065(2)(e)2., F.S.*)
- The hearing dates scheduled by the BCC and the school board cannot be used by any other taxing authority within the county for its public hearings. (*s. 200.065(2)(e)2., F.S.*)

### At the Hearing

- In the hearings, the first substantive issues discussed should be:
  - The percentage increase in millage over the rolled-back rate needed to fund the budget, if any.
  - The reasons ad valorem tax revenues are being increased. See Line 27 on Form DR-420 for the calculation of the increase over the rolled-back rate. (*s.200.065(2)(e)1., F.S.*)
- At all hearings, the governing body will hear comments about the proposed tax increase and explain the reasons for the proposed increase over the rolled-back rate. The public can speak and ask questions before the governing body adopts any measures.
- At both the tentative and final hearings, the governing body must adopt its millage rate before it adopts a budget. (*s. 200.065(2)(e)1., F.S.*). *Include minutes (not the agenda) from the meeting if the order of adoption cannot be determined.*

## HEARING INFORMATION

- The millage rate and budget must be adopted by **separate** votes at the advertised hearing.
- For each taxing authority levying millage, you must publicly read at the hearing before the adoption of the millage levy resolution or ordinance, the
  - Name of the taxing authority
  - Rolled-back rate
  - Percentage of increase over the rolled-back rate. See Line 27, Form DR-420, for the calculation.
  - Millage rate to be levied  
(s. 200.065(2)(e), F.S.)
- If your tentative millage rate is **higher** than the proposed rate, you must mail each taxpayer a revised Notice of Proposed Property Tax. The property appraiser prepares the revised TRIM Notice at the expense of the taxing authority. It must be mailed within 10 to 15 days before the final hearing. (s. 200.065 (2)(d), F.S.)
- The final millage rate cannot exceed the tentatively adopted millage rate.
- You must complete your TRIM process within 101 days.

### Final Resolution/Ordinance

- The resolution or ordinance **must include** the
  - Name of the taxing authority
  - Rolled-back rate
  - Percent of increase over the rolled-back rate
  - Final adopted millage rate.
- You cannot levy a millage, other than one approved by referendum, until the governing board of the taxing authority approves the resolution or ordinance to levy. (s. 200.065(2) and 200.065(4), F.S.)
- If the fiscal year of a local government begins before adoption of a final budget, the taxing authority may spend money under the adopted tentative budget, until a final budget is adopted. (s. 200.065 (2)(g)(1), F.S.)
- Taxing authorities **must** forward the resolution or ordinance adopting the final millage to the property appraiser, the tax collector, and the Department of Revenue within **3 days** after the final budget hearing.  
(s. 200.065(4), F.S.).

The receipt of the resolution or ordinance by the property appraiser is official notice of the millage rate approved by the taxing authority. (s. 200.065(4), F.S.)

## HEARING INFORMATION

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### **Final Hearing Information**

Within 15 days after the Tentative TRIM hearing, the Final TRIM hearing is to be advertised, in a newspaper. The hearing has to be held within 2 to 5 days after the advertisement appears in the newspaper.

The final millage rate and final budget are adopted, by resolution or ordinance at the final hearing. The percent increase over the rolled-back rate, rolled-back rate and final millage rate should be included in the resolution or ordinance.

**The final adopted millage rate cannot be more than the tentatively adopted millage rate.**

A copy of the resolution or ordinance adopting the final millage rate must be sent to the property appraiser, tax collector and the Department of Revenue within 3 days after adoption.

Certification of Compliance, Form DR-487 is to be submitted to the TRIM Compliance Section within 30 days of the Final Hearing.

AGENDA ITEM 1. a. 2.

IS IN YOUR PAPER

BUDGET PACKET

RESOLUTION NO. R2012-15

A RESOLUTION OF THE CITY OF WILDWOOD, FLORIDA  
ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES  
FOR CITY OF WILDWOOD, FLORIDA; PROVIDING FOR AN  
EFFECTIVE DATE

WHEREAS, City of Wildwood, Florida, of Sumter County, Florida on September 11, 2012, adopted fiscal year 2013 tentative millage rate following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Wildwood of Sumter County Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Wildwood, Sumter County, Florida has been certified by the County Property Appraiser to the City of Wildwood as \$365,639,025.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Wildwood, Florida, Sumter County, that:

1. The Fiscal year 2013 tentative operating millage rate is 4.1693% mills which is greater than the rolled back rate 4.1693% by 0%.
2. The voted debt service millage is 0%.
3. This resolution shall take effect immediately up its adoption.

DONE AND RESOLVED, this 11th day of September 2012.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

AGENDA ITEM 1. b. 1.

IS IN YOUR PAPER

BUDGET PACKET

**RESOLUTION NO. R2012-16**

A RESOLUTION OF THE CITY OF WILDWOOD, FLORIDA  
ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR  
2013; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission of the City of Wildwood, Sumter County, Florida on September 11, 2012, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City Commission of the City of Wildwood, Sumter County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal year 2013 in the amount of **\$11,142,042**.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Wildwood, Florida, that :

1. The Fiscal Year – 2013 TENTATIVE Budget be adopted.
2. This resolution shall take effect immediately upon its adoption.

DONE AND RESOLVED, this 11th day of September, 2012.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

# NOTICE OF BUDGET HEARING

The City of Wildwood has tentatively adopted

a budget for fiscal year 2012-2013. A public hearing to make a

**FINAL DECISION** on the budget and **TAXES** will be held on

September 25, 2012, 7:00 P.M., at the City Commission Meeting Chambers,

City Hall, 100 North Main Street, Wildwood, Florida.

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Publish in September 20, 2012' SCT edition only.

No Specific size requirement mandated .....but make at least a 1/4 page ad.

**Must** appear on same page adjacent to the City of Wildwood Budget Summary Ad.

**Not** to be placed in the legal or classified section.



## Nominate a Future Leader for the Leadership Sumter County Program

[LSC NOMINATION FORM](#)

[LSC APPLICATION FORM](#)

**Do you know someone who has the right stuff to become a leader in Sumter County?** Nominate them for Leadership Sumter County. Leadership Sumter County builds and strengthens the Sumter community through training its leaders for the challenges of tomorrow. The program focuses on developing informed leaders and channeling their ideas and experiences toward community resources, including issues and concerns, so that they might help direct the future of Sumter County.

**Download Nomination and [Application](#) Forms**

Note: These forms are in PDF format, and require Adobe Reader to view.

Leadership Sumter County participants learn specific leadership skills, gain a broad based exposure to the community, and meet peers in other fields. The friendships and networks formed during the program benefit professional and [volunteer](#) activities. In addition, the community gains a group of trained leaders who have developed a heightened sense of civic concern and responsibility.

### Who Can Participate?



The Leadership Advisory Council solicits and reviews nominations for the program. Participants are those who have been identified as having an interest in the community and a sincere commitment to making Sumter County a better place to work and live. Participants are chosen to represent the occupational and

## Invest One Day a Month, Gain Insight and Involvement in Your Community

The [curriculum](#) includes a retreat in January, one full day session per month from February through September and a commencement activity in October. Each



program session concentrates on a specific area of the community using panel discussions, speakers, special presentations and participatory experiences. A homework assignment is to be completed prior to each session which requires approximately two hours of work.

Topics covered include local government, the judicial system, local economics, quality of life, the education system, medical services, state government, cultural diversity, [volunteerism](#) and leadership skills.

### **Program Benefits**

The benefits for Leadership Sumter County participants include learning specific leadership skills, gaining a broad base exposure to the community, meeting peers in other fields and forming friendships and networks to benefit professional and volunteer activities. In addition, the community gains a group of trained leaders who have developed a heightened sense of civic concern and responsibility. Leadership development is for large and small business people, community volunteers, professionals, civic/government employees and YOU!

The cost for Leadership Sumter County is \$500 per student, which includes all retreat expenses, meals at the monthly programs, materials needed throughout the year, transportation for the state government session and graduation fees.

Scholarships may be available on a limited basis. For more information, contact the Sumter County Chamber of Commerce at 352-793-3099.

For More Information, contact  
Andrew Cripps, Executive Director  
Sumter County Chamber of Commerce  
[director@sumterchamber.org](mailto:director@sumterchamber.org) or call 352-793-3099

[Forward email](#)



This email was sent to plaw@wildwood-fl.gov by [assistant@sumterchamber.org](mailto:assistant@sumterchamber.org) | [Update Profile/Email Address](#) | Instant removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).

Sumter County Chamber of Commerce | P. O. Box 100 | Sumterville | FL | 33585

# September 2012

September 2012							October 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

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Page 1 of 2

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Aug 26	27	28	29	30	31	Sep 1	
Aug 26 - Sep 1							
	2	3	4	5	6	7	8
Sep 2 - 8							
	9	10	11	12	13	14	15
Sep 9 - 15			6:00pm 6:30pm Wildwood Area Historical Association Board Meeting (cr124) 6:30pm 8:00pm Wildwood Area Historical Association Meeting 7:00pm 9:00pm City Commission Meeting & Public Hearing - Mill	5:00pm 7:00pm Public Hearing for the SR 35 (US 301) Intersection at SR 44 FPN 430188-1-52-01 and CR 466 Intersection at SR 35 (US 301) FPN 430187-1-52-01 in Sumter County. (Wildwood Co	5:00pm 5:15pm CDBG (Community Development Block Grant) Program FIRST PUBLIC HEARING to receive citizen views concerning the community's economic and community development need		
	16	17	18	19	20	21	22
Sep 16 - 22			6:00pm 7:00pm Wildwood Downtown Business Council Meeting (Wildwood Community Center - Upstairs)		4:00pm 8:00pm TEEN COURT - Contact Person Erin Munz, Teen Court Coordinator 793-0215 Ext. 2737 (Monthly on the third Thursday) CR 112, CR 124 & Commission Chamber		
	23	24	25	26	27	28	29
Sep 23 - 29			7:00pm 9:00pm City Commission Meeting & Public Hearing - Millage Rate & Budget (Commission Chamber @ City; Hall)		5:30pm 7:30pm A Taste of Simply Sumter (Continental Country Club)		
	30	Oct 1	2	3	4	5	6
Sep 30 - Oct 6							

# October 2012

October 2012							November 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sep 30 - Oct 6	Sep 30	Oct 1	2 6:00pm 7:00pm Parks & Recreation Board Meeting (cr124@wildwood-fl.gov) -	3	4	5	6
Oct 7 - 13	7	8 7:00pm 9:00pm City Commission Meeting (Commission Chamber @ City; Hall)	9 6:00pm 6:30pm Wildwood Area Historical Association Board Meeting (cr124@wildwood-fl.gov) -  6:30pm 8:00pm Wildwood Area Historical Association Meeting - Open to the Public (cr124@wildwood-fl.gov)	10	11	12	13
Oct 14 - 20	14	15	16 6:00pm 7:00pm Wildwood Downtown Business Council Meeting (Wildwood Community Center)	17	18 4:00pm 8:00pm TEEN COURT - Contact Person Erin Munz, Teen Court Coordinator 793-0215 Ext. 2737 (Monthly on the third Thursday) CR 112, CR 124 & Commission Chamber	19	20
Oct 21 - 27	21	22 7:00pm 9:00pm City Commission Meeting (Commission Chamber @ City; Hall)	23	24	25	26	27
Oct 28 - Nov 3	28	29	30	31	Nov 1	2	3



August 29, 2012

Mr. Bill Cannon  
City Manager, City of Wildwood  
100 North Main Street  
Wildwood, Florida 34785



Dear Mr. Cannon:

It is my pleasure to appoint you as a Member of the Growth Management & Economic Development Legislative Policy Committee. Your responsibility will be to work with the other committee members to discuss and decide upon the many issues facing our cities that will come before the Legislature during the 2013 Session.

The ultimate success of the League's legislative efforts is proportional to the level of involvement of the membership in presenting and lobbying the League's priorities to the Legislature. The officers and Board of Directors of the League appreciate your willingness to serve and we ask that you commit your time and energies to this endeavor.

The first committee meeting for 2012-13 will be held on **Friday, September 14, 2012 from 10:00 a.m. until 3:00 p.m. at the World Center Marriott in Orlando, Florida.** The legislative policy committees will meet again on Friday, October 12, 2012 at the Gaylord Palms Hotel in Kissimmee and then again on Thursday, November 15, 2012 as part of the League's Annual Legislative Conference in Orlando at the Hyatt Regency Orlando International Airport.

Should you have any questions, please contact Rachel Busick at the League office (850) 222-9684. Again, thank you for your commitment to the League. I look forward to working with you and to a prosperous and successful year!

Sincerely,

Manny Maroño, President  
Mayor, City of Sweetwater



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Page 1 of 1

*You are Cordially Invited  
to our Ribbon Cutting Ceremony.*

Wednesday, September 12, 2012 · 2:00 - 4:00 p.m.

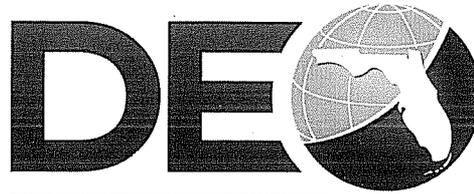
Sumter Place in The Villages · 1550 Killingsworth Way, The Villages, Florida 32162

Keynote Speaker: Dr. Gary Lester



To RSVP please call 352.205.7761 or email: [info@SumterPlace.com](mailto:info@SumterPlace.com) | [www.SumterPlace.com](http://www.SumterPlace.com)

Rick Scott  
GOVERNOR



2. g. 3.  
Page 1 of 3

Hunting F. Deutsch  
EXECUTIVE DIRECTOR

**FLORIDA DEPARTMENT of  
ECONOMIC OPPORTUNITY**

August 24, 2012

The Honorable Ed Wolf  
Mayor, Wildwood  
110 N. Main Street  
Wildwood, Florida 34785



Dear Mr. Wolf:

The Department has completed its review of the proposed comprehensive plan amendment for the City of Wildwood (DEO Amendment Number 12-2ESR), which was received on July 30, 2012. The package includes an amendment to the City's Interlocal service Boundary Agreement/Joint Planning Area and the associated policies in the Future Land Use and Intergovernmental Coordination elements. We have reviewed the proposed amendment pursuant to Sections 163.3184(2) and (3), Florida Statutes (F.S.), and identified no comment related to important state resources and facilities within the Agency's authorized scope of review that will be adversely impacted by the amendment if adopted.

The City is reminded that pursuant to Section 163.3184(3)(b), F.S., other reviewing agencies have the authority to provide comments directly to the City. If other reviewing agencies provide comments, we recommend the City consider appropriate changes to the amendment based on those comments. If unresolved, such comments could form the basis for a challenge to the amendment after adoption.

The City should act by choosing to adopt, adopt with changes, or not adopt the proposed amendment. Also, please note that Section 163.3184(3)(c)1, F.S., provides that if the second public hearing is not held and the amendment adopted within 180 days of your receipt of agency comments, the amendment shall be deemed withdrawn unless extended by agreement with notice to the state land planning agency and any affected party that provided comment on the amendment. For your assistance, we have enclosed the procedures for adoption and transmittal of the comprehensive plan amendment.

If you have any questions relating to this review, please contact Nia Clark, at (850) 717-8492, or by email at [nia.clark@deo.myflorida.com](mailto:nia.clark@deo.myflorida.com).

Sincerely,

Anastasia Richmond  
Regional Planning Administrator

AR/nc

cc: Jason McHugh, Development Services Coordinator, City of Wildwood  
Michael Moehlman, Executive Director, Withlacoochee Regional Planning Council

**SUBMITTAL OF ADOPTED COMPREHENSIVE PLAN AMENDMENTS  
FOR EXPEDITED STATE REVIEW**

Section 163.3184(3), Florida Statutes

**NUMBER OF COPIES TO BE SUBMITTED:** Please submit three complete copies of all comprehensive plan materials, of which one complete paper copy and two complete electronic copies on CD ROM in Portable Document Format (PDF) to the State Land Planning Agency and one copy to each entity below that provided timely comments to the local government: the appropriate Regional Planning Council; Water Management District; Department of Transportation; Department of Environmental Protection; Department of State; the appropriate county (municipal amendments only); the Florida Fish and Wildlife Conservation Commission and the Department of Agriculture and Consumer Services (county plan amendments only); and the Department of Education (amendments relating to public schools); and for certain local governments, the appropriate military installation and any other local government or governmental agency that has filed a written request.

**SUBMITTAL LETTER:** Please include the following information in the cover letter transmitting the adopted amendment:

\_\_\_\_\_ State Land Planning Agency identification number for adopted amendment package;

\_\_\_\_\_ Summary description of the adoption package, including any amendments proposed but not adopted;

\_\_\_\_\_ Identify if concurrency has been rescinded and indicate for which public facilities. (Transportation, schools, recreation and open space).

\_\_\_\_\_ Ordinance number and adoption date;

\_\_\_\_\_ Certification that the adopted amendment(s) has been submitted to all parties that provided timely comments to the local government;

\_\_\_\_\_ Name, title, address, telephone, FAX number and e-mail address of local government contact;

\_\_\_\_\_ Letter signed by the chief elected official or the person designated by the local government.

**ADOPTION AMENDMENT PACKAGE:** Please include the following information in the amendment package:

\_\_\_\_\_ In the case of text amendments, changes should be shown in strike-through/underline format.

\_\_\_\_\_ In the case of future land use map amendments, an adopted future land use map, **in color format**, clearly depicting the parcel, its future land use designation, and its adopted designation.

\_\_\_\_\_ A copy of any data and analyses the local government deems appropriate.

**Note:** If the local government is relying on previously submitted data and analysis, no additional data and analysis is required;

\_\_\_\_\_ Copy of the executed ordinance adopting the comprehensive plan amendment(s);

Suggested effective date language for the adoption ordinance for expedited review:

The effective date of this plan amendment, if the amendment is not timely challenged, shall be 31 days after the state land planning agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

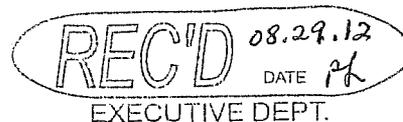
\_\_\_\_\_ List of additional changes made in the adopted amendment that the State Land Planning Agency did not previously review;

\_\_\_\_\_ List of findings of the local governing body, if any, that were not included in the ordinance and which provided the basis of the adoption or determination not to adopt the proposed amendment;

\_\_\_\_\_ Statement indicating the relationship of the additional changes not previously reviewed by the State Land Planning Agency in response to the comment letter from the State Land Planning Agency.

August 27, 2012

The Honorable Ed Wolf  
Mayor, City of Wildwood  
100 North Main Street  
Wildwood, Florida 34785



RE: Monitoring Concern Cleared – (June 7, 2012, Monitoring Report)  
Florida Small Cities Community Development Block Grant (CDBG) Program  
Contract Number: 11DB-C5-05-70-02-N12

Dear Mayor Wolf:

I have reviewed your City's response to the June 7, 2012, monitoring report. Finding One: (Section 504/ADA Requirements), regarding the Section 504/ADA policy that certifies that the City will provide access to all federally funded activities to all individuals, regardless of handicap has been cleared.

Finding Two: (Program Administration), regarding the income surveys that were used in the application process to verify eligibility with the Community Development Block Grant program and the National Objective of low- and moderate-income persons has also been cleared. There are no remaining open findings from that report.

If there are any questions regarding this matter, please call me at 850-717-8425.

Sincerely,

A handwritten signature in black ink that reads "Tammy Anderson".

Tammy Anderson  
Government Operations Consultant II

cc: Mr. David Grimm, Projects Planner, City of Wildwood  
Mr. Andy Easton, Consultant, Andy Easton and Associates



# SUMTER COUNTY PUBLIC WORKS

SUMTER COUNTY, FLORIDA

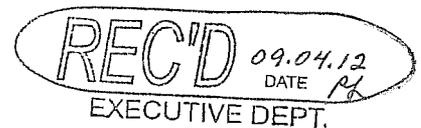
319 E. Anderson Avenue • Bushnell, FL 33513 • Phone (352) 569-6700 • Fax (352) 569-6701 • Website <http://sumtercountyfl.gov>



2 p. 5.  
Page 1 of 2

August 30, 2012

The Honorable Ed Wolf  
Mayor  
City of Wildwood, City Commission  
100 N Main Street  
Wildwood, FL 34785



Re: Public Meeting  
C-462 Roadway Widening, from US 301 to C-466A &  
C-466W Roadway Widening, from CR 209 to US 301  
Sumter County, Florida

Dear Mayor Wolf:

Sumter County will be conducting a public meeting for the two roadway widening projects referenced above. The meeting will be held on Wednesday, September 19, 2012 from 5:00pm to 7:00pm at the Wildwood Community Center, 6500 Powell Road, Wildwood, Florida, 34785.

The proposed roadway projects generally include widening the existing roadway to have a travel lane in each direction, a center left turn lane, bicycle lanes, curb and gutter, and sidewalks.

The purpose of this public meeting is to present the design concept and answer questions related to the design projects and construction. The meeting will be held in an open house format. Display boards of the projects will be available for review and project team members will be present to answer questions. A presentation will be given for the C-462 Widening project at 5:30pm and for the C-466W Widening project at 6:00pm.

A copy of the project display notice is attached, which includes a map of the meeting location, project limits and other important information about the meeting.

Similar notices will be sent to all property owners located within 300 feet of the projects and to other public officials, organizations, and individuals interested in the projects.

If you have any questions about the projects, please contact me at:

Scott B. Cottrell, P.E., Public Works Director  
Sumter County Board of County Commissioners  
319 East Anderson Avenue, Bushnell, Florida 33513  
Email: [scott.cottrell@sumtercountyfl.gov](mailto:scott.cottrell@sumtercountyfl.gov)  
Phone: (352) 569-6700

Sincerely,

Scott B. Cottrell, P.E.  
Sumter County Public Works Director

Note: Project Display Notice (PRINTED ON BACK OF LETTER)

# PUBLIC MEETING

## C-462 Widening from US 301 to C-466A & C-466W Widening from CR 209 to US 301 Sumter County, Florida

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Page 2 of 2

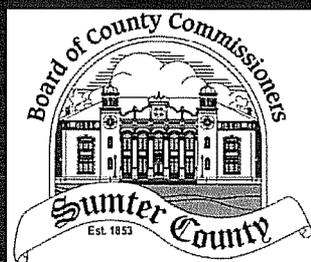
Sumter County will conduct a Public Meeting on the roadway improvements proposed as part of the two widening projects in Sumter County, Florida. The meeting will be held in an open house format on September 19, 2012 from 5:00 PM to 7:00 PM at the Wildwood Community Center, located at 6500 Powell Road, Wildwood, Florida.

The Public Meeting is being held to present information on the proposed roadway widening projects and to collect public input. The proposed roadway projects generally include widening the existing roadway to have a travel lane in each direction, a center left turn lane, bicycle lanes, curb and gutter, and sidewalks.



Staff will be available during the meeting to informally discuss the projects and answer questions. Maps, drawings and other pertinent information will be available for review. A presentation will be given for the C-462 Widening project at 5:30 PM and for the C-466W Widening project at 6:00 PM. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status.

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the city clerk's department, ADA Coordinator at (352) 330-1330 ext. 102 at least 48 hours prior to the public meeting.



## PUBLIC MEETING

Date: September 19, 2012

Time: 5:00 PM - 7:00 PM

Place: Wildwood Community Center

6500 Powell Road

Wildwood, Florida 34785

2251 Lucien Way  
Suite 320  
Maitland, FL 32751  
Tel 407-215-5520  
Fax 407-215-5536

Diane Pickett Culpepper  
Vice President  
Public Affairs & Government Relations

2. g. 6.  
Page 2 of 2



August 29, 2012

Mayor and Commissioners  
City of Wildwood  
100 North Main Street  
Wildwood, FL 34785

VIA FEDERAL EXPRESS

Dear Mayor and Commissioners:

This is to advise you of information on programming for Bright House Networks customers.

Bright House Networks utilizes a new digital video delivery technology known as Switched Digital Video (SDV). SDV is a robust bandwidth management system that makes it possible to offer more digital video programming services than before including new HD channels. To be able to offer more new video services, Bright House Networks will be moving some existing programming services to the new SDV system as well as adding new services on the SDV system.

Bright House Networks will be adding WTMO Telemundo HD on the SDV system on September 30, 2012

*Effective on or after August 23, 2012*, the following channel will be available to preview on the SDV system:

- WTMO Telemundo Channels 1011 and 1918

When delivered on the SDV system, these channels will become a bi-directional (or two-way) service and will be available to all Bright House Networks customers who subscribe to our digital services and lease a digital converter or similar bi-directional device capable of supporting two-way services.

However, the above channels will not be available to customers with a uni-directional (one-way) retail device who currently lease a CableCARD from Bright House Networks. This small number of impacted customers have been notified directly about the changes and offered the option of obtaining a digital converter or similar bi-directional equipment from Bright House Networks. In either case, such customers will not need to replace their uni-directional retail device.

City of Wildwood  
August 29, 2012  
Page Two

From time to time our agreements with cable channels and television stations come up for renewal. While we do not anticipate any loss or disruption of service, regulations require us to notify you of the possibility of losing programming. Therefore, please be advised that our agreements with *Antenna Satellite, BBC America, Channel One Russia, Cooking Channel, Current TV, DIY, Encore, Encore Action, Encore Drama, Encore Family, Encore Family West, Encore Love, Encore Suspense, Encore West, Encore Westerns, ETTV-Super, Food Network, Game Show Network (GSN), GolTV, Great American Country (GAC), MC, MoviePlex, NHL Center Ice, NHL Network, Ovation, Sprout On Demand, Starz, Starz West, Starz Cinema, Starz Cinema West, Starz Edge, Starz Edge West, Starz in Black, Starz in Black West, Starz Kids & Family, Starz Kids & Family West, TV Japan, You Too* and *Zap2It* remain in effect on a month-to-month basis, but we may have to cease carriage in all formats if our authority to continue is withheld.

If you have any questions, please contact me or Joe Cordaro, Senior Director/General Manager of Operations for your area. Information on our services is available on our website at [www.brighthouse.com](http://www.brighthouse.com).

Sincerely,



Diane Pickett Culpepper

cc: Bill Ed Cannon, City Manager  
Joe Cordaro, Bright House Networks

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
AUGUST 13, 2012 – 7:00 P.M.  
COMMISSION CHAMBER

The City Commission of the City of Wildwood Florida met in Regular Session August 13, 2012 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: City Manager Cannon, Assistant City Clerk Roberts, City Attorney Blair, Police Chief Reeser, Development Services Director Peavy, and AVT Law.

The meeting was called to Order followed by an invocation and Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS  
None

2. REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)  
a. Special Presentations – None

b. City Manager

1) August 22-25, 2012 (Wednesday-Saturday) City Manager attending Florida League of Cities Conference

2) August 30, 2012 – City Health Plans Open Enrollment – HRC Cox will be sending out information to the employees.

3) Noted information received regarding Roth IRA and 457b employees setting up accounts. Information to be presented to the employees during open enrollment. Would be 100% employee contribution, no contribution on part of the City.

4) Growers' Market – emails were sent to the Mayor and Commissioners a week ago. In talking with Jerry Townsend, they (the Villages) plan to have a growers market at Brownwood. They have asked him if he would like his growers market to become part of that growers market. A lot of the customers that come here are from the Villages. Feel it may be an opportunity to improve on ours. Recommendation would be to allow Jerry to do what he needs to do. They have offered him a position and he wants to keep his people and he can also become a part of that and it still be in the City of Wildwood. Mayor Wolf noted that Brownwood is a part of Wildwood. Commissioner Strickland expressed concern that the older businesses on Main Street might suffer. Asked if the Growers' Markets could rotate every other weekend. CM Cannon indicated they plan to have one every weekend and Jerry wants to keep the market going and this may be the opportunity to grow it. Mayor Wolf indicated that Jerry needs to make the call of what he would like to do.

c. City Attorney

1) Noticed that a resolution to appoint two new members to the Historical Board was not on the agenda. However a meeting of the Board is planned for Tuesday evening but cannot be held without the new members. Requested the Commission consider appointing Quinn Bass and Joan Strubinger to the Historical Board.

Motion by Commissioner Allen, second by Commissioner Bivins to amend the agenda to include appointment of two members to the Historical Board. Motion carried by unanimous vote.

Motion by Commissioner Allen, second by Commissioner Bivins to add Quinn Bass and Joan Strubinger to the Historical Board. Motion carried by unanimous vote.

d. City Clerk – None

e. Commission Members

1) Commissioner Allen – spoke with AVT Law today about the iPads. Would like to receive the same iPad each time he signs it out for the meetings. Commissioners might make notes on the agendas. They could be labeled Group 1, Group 2 and so on. Mayor Wolf concurred. Have the Group number placed on the cover when they arrive. Commission requested styluses be provided and it was noted they are being researched at this time.

2) Mayor Wolf asked the City Manager to pass along to Gene and Jenny his thanks for taking care of the walking track so quickly.

f. Public Forum (10 minute time limit)

1) Gidget Gibson, Historical Society – announced the meeting on Tuesday evening will be at the Baker House at 6:30 p.m. and extended an invitation to the Commission to attend and tour the House. CA Blair indicated the contract is being reviewed by the family attorney.

2) Justin Rose, Council of Prison Locals out of FCC Coleman the largest federal prison in the country. Here to personally invite the Commission to the family day celebration at the Wildwood Community Center on September 8. Will have many activities for the children.

g. Notes and Reports

1) FYI – Letter from Fla. Department of Economic Opportunity – Completed its review of our adopted Comprehensive Plan Amendment submitted June 26, 2012 and identified no provision necessitating a challenge of the ordinances adopting the amendments (Attachment)

2) FYI - Karate Classes to begin September 5, 2012 at Community Center; FREE Self-Defense Class for Women (Attachment)

Minutes  
Page 3  
August 13, 2012

- 3) FYI – Florida League of Cities congratulating Mayor Wolf on 35-years of service to the COW and will be recognized at the 86th FLC Annual Conference in Hollywood, FL and at a COW Commission Meeting in Sept. or Oct. (Attachment)
- 4) FYI – Results of Police Department's Evidence Vault Inspection (Attachments)

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

- 1) Minutes of Special Called First Budget Workshop held on July 18, 2012 (Attachments – Staff Recommends Approval)
- 2) Minutes of Regular Meeting held on July 23, 2012 (Attachments – Staff recommends approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to approve the minutes of July 18, 2012 and July 23, 2012 as typed. Motion carried by unanimous vote.

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

- 1) First reading of Ordinance No. O2012-23 amending the Land Development Regulations to be consistent with the amendments to the Comprehensive Plan (Attachments)

O2012-23 was introduced and read by title only on first reading.

SP Grimm referred to Notes and Reports letter from DEO indicating they have completed the review of the City's amended Comp Plan. This ordinance applies all the changes of the Comp Plan to the LDR's to make them consistent.

Mayor Wolf noted for CM Cannon that the City was put through the wringer by the DCA of the State. They have been changed to the DEO. He noted that Development Services worked tirelessly to get the City through it. Noted he should have talked with CM Cannon when he first arrived to let him know how important this department has been.

c. RESOLUTIONS FOR APPROVAL

- 1) Resolution No. R2012-08 - Taking advantage of a unique purchasing opportunity for the water meter replacement project by piggybacking a bid from Panama City and authorize the Mayor to execute the contract between Utility Metering Solutions and the City of Wildwood in the amount of \$129,448.00 and authorize the purchase of 1,598 R900i transmitters and 1,880 R900i meters from Sunstate Meter & Supply, Inc. in the amount of \$687,845.00. (Attachments – Staff Recommends Approval)

UD Phillips noted this should have been two items and that the Resolution would need to be adopted prior to the contract. The Bid for Panama City was let in November 2011 and our Charter indicates the City cannot piggyback a bid over 6

months old. However, the City Attorney has indicated a one-time resolution to extend that period could be done due to the savings involved.

Mayor Wolf stated it is time to slow down. The Commission did not give carte blanc authorization to purchase all the items listed in the State of the Utilities report. UD Phillips explained that this purchase would reduce the time in the field reading meters, it reduces errors and is revenue neutral. It will create enough revenue to pay the debt service for the costs. Currently revenue is being lost on the inaccurate meters. To budget for change out of meters over a period of time it would take 10 years and by then the technology would be changed. Mayor Wolf noted this amount is just shy of one million dollars and knows this is state of the art and would bring the system more up to date, but understood there were other things that are priorities that need to be done first, such as the 214 Pump Station. UD Phillips we took a cross section of five meters across the city and found through averages they are only 88% efficient. A 2% increase in efficiency will pay for itself. If development comes in would expect the developer to pay for the extension through TIE fees and other fees. In other places he has worked the developer was responsible for constructing the lines to the agency specification and if any TIE fees are involved the developer is reimbursed those over a period of time.

Commissioner Strickland indicated that he almost fell out when he saw almost a million dollars. Would like more time and information before proceeding. What he sees is even if this is cost neutral it will take over a ten year period to pay the debt, and technology could be changed the same as UD Phillips indicated earlier. If the revenue doesn't come through, doesn't want to be the position of having this debt. Doesn't believe a test of five meters is enough data base to justify the expenditure. Asked if some of the CDBG money could be used to update some of the meters in the downtown area. CA Blair – this could be looked into.

Commissioner Allen noted that he thought that was just a workshop and no decisions were made. Just two months later almost a million dollar ticket is presented. Haven't seen anything yet regarding funding for those items listed in the State of the Utilities report. UD Phillips indicated that if this had not looked like a cost neutral project he would not have brought it to the Commission at this time. But trying to replace 200 meters per year would take many years. Mayor Wolf – 214 has to be a higher priority.

CM Cannon suggested changing out 200 meters this year and test those against last year's information on the replaced meters. That should provide a good data base.

Mayor Wolf noted that running a new line from the prison back to the plant has been discussed because that line has broken several times. But if there is going to be a new plant to the south, running a new line north could be a waste of money.

Minutes  
Page 5  
August 13, 2012

UD Phillips noted that a second plant won't take place until one of the developments begin to move.

Motion by Commissioner Allen, second by Commissioner Strickland to table for additional information and further discussion. Motion carried by unanimous vote.

2) Resolution No. R2012-09 – Approving the Bylaws of the Wildwood Area Historical Association (Attachments – Staff Recommends Approval)

R2012-09 was introduced and read by title only.

Motion by Commissioner Strickland second by Commissioner Allen to adopt Resolution No. 2012-09: A Resolution Of The City Of Wildwood, Florida; Approving The Bylaws Of The Wildwood Area Historical Association; And Providing For An Effective Date. Motion carried by unanimous vote.

3) Resolution No. R2012-10 - Authorizing The Mayor and City Clerk to execute a Memorandum of Agreement between the City Of Wildwood and the Florida Department of Transportation for the maintenance of state road rights-of-way by the COW(Attachments – Staff Recommends Approval)

R2012-10 was introduced and read by title only.

Motion by Commissioner Allen, second by Commissioner Bivins to adopt Resolution No. 2012-10: A Resolution Of The City Commission Of The City Of Wildwood, Florida Authorizing The Mayor And City Clerk To Execute A Memorandum Of Agreement Between The City Of Wildwood And The Florida Department Of Transportation For The Maintenance Of State Road Rights-Of-Way By The City; Setting Forth An Effective Date. Motion carried by unanimous vote.

4) Resolution No. R2012-11, recognizing City Government Week October 21 through 27, 2012 and encouraging all citizens to support the celebration and corresponding (Attachments – Staff Recommends Approval)

R2012-11 was introduced and read by title only.

Motion by Commissioner Bivins, second by Commissioner Strickland to adopt Resolution No. R2012-11: A Resolution Of The City Of Wildwood, Florida Recognizing City Government Week, October 21-27,2012 And Encouraging All Citizens To Support The Celebration And Corresponding Activities. Motion carried by unanimous vote.

5) Resolution No. R2012-12, determining certain property (1994 GMC Pick-up) surplus and determining manner of disposal (Attachments – Staff Recommends Approval)

Minutes  
Page 6  
August 13, 2012

R2012-12 was introduced and read by title only.

Motion by Commissioner Clark, second by Commissioner Bivins to adopt Resolution No. 2012-12: A Resolution Of The City Commission Of The City Of Wildwood, Florida Determining That Certain Property Is Surplus; Determining The Manner Of Disposal Of Said Property; Providing For An Effective Date. Motion carried by unanimous vote.

6) Resolution No. R2012-13, determining certain property (Auto Ordinance Corp Submachine Gun) surplus and determining manner of disposal (Attachments – Staff Recommends Approval)

R2012-13 was introduced and read by title only.

Motion by Commissioner Bivins, second by Commissioner Clark that Resolution No. R2012-13: A Resolution Of The City Commission Of The City Of Wildwood, Florida Determining That Certain Property Is Surplus; Determining The Manner Of Disposal Of Said Property; Providing For An Effective Date. Motion carried by unanimous vote.

d. APPOINTMENTS  
None

e. CONTRACTS AND AGREEMENTS

1) Request approval of the Utility Maintenance Agreement between the City of Wildwood and Brute Properties, Inc. (Attachments – Staff Recommends Approval)

Motion by Commissioner Clark, second by Commissioner Allen to approve the Utility Maintenance Agreement between the City of Wildwood and Brute Properties, Inc. Motion carried by unanimous vote.

f. FINANCIAL

1) Bills for Approval (Attachments – Staff Recommends Approval)

Commissioner Strickland asked for explanation of Kimley Horn bill. Mayor Wolf asked if this could include 501. UD Phillips indicated it could be Champagne Farms pre-design because of the amount. Could be a combination but probably not 501. Reminded Commission that the flooding damage was paid for by the insurance company, but a new electrical room to bring to code would be the City's cost. Commissioner Strickland – this may not be utilities, but he would like to know that any professional expenditures go through the City Manager. CM Cannon to review and apprise Commission of same.

Motion by Commissioner Allen, second by Commissioner Bivins to approve the bills for payment. Motion carried by unanimous vote.

Minutes  
Page 7  
August 13, 2012

- 2) Request approval for TAW Orlando Service Center, Inc. to repair reuse pump #2 at a cost of \$7,301.29 and authorize the rental of a mobile crane for \$750 (Attachments – Staff Recommends Approval)

UD Phillips noted this is a pump at the wastewater treatment plant. Staff will install it after it is repaired.

Motion by Commissioner Allen, second by Commissioner Bivins to approve TAW Orlando Service Center, Inc. to repair reuse pump #2 at a cost of \$7,301.29 and authorize the rental of a mobile crane for \$750. Motion carried by unanimous vote.

- 3) Request approval to purchase a new replacement Flygt submersible pump and electrical cable from Xylem Water Solutions USA in the amount of \$7,537.60 to replace failed pump at the Peter's Street Pump Station (Attachments – Staff Recommends Approval)

UD Phillips explained the new pump is an upgrade to new technology with a five-year warranty, or the failed pump could be repaired at a cost of \$5,700 with a one-year warranty.

Motion by Commissioner Allen, second by Commissioner Bivins to approve to purchase a new replacement Flygt submersible pump and electrical cable from Xylem Water Solutions USA in the amount of \$7,537.60 to replace failed pump at the Peter's Street Pump Station. Motion carried by unanimous vote.

- 4) Request approval of Data-Flow Systems' proposal dated July 18, 2012 in the amount of \$2,512.00 to upgrade existing communications radios to meet with the new "narrow-banding" Federal Communication Commission (FCC) compliance standards and authorize staff to purchase up to five (5) new radios if needed at a cost of \$975.00 each (Attachments – Staff Recommends Approval)

UD Phillips reported that Data-Flow has indicated some of the radios cannot be upgraded and will have to be replaced to meet the FCC compliance standards. This will be done as needed, not all five at one time.

Motion by Commissioner Strickland, second by Commissioner Bivins to approve Data-Flow Systems' proposal dated July 18, 2012 in the amount of \$2,512.00 to upgrade existing communications radios to meet with the new "narrow-banding" Federal Communication Commission (FCC) compliance standards and authorize staff to purchase up to five (5) new radios if needed at a cost of \$975.00 each. Motion carried by unanimous vote.

- 5) (TABLED 7/9 & 7/23) Request approval to purchase new copy machine to replace the Administration Dept. copier, which is near its life expectancy. Staff recommends Konica Minolta C654 at a total cost of \$14,491(purchase) or

Minutes  
Page 8  
August 13, 2012

\$14,112 (3-yr. lease w/\$400 upfront for surge protection & relocate old copier)  
(Attachments – Board Option)

CM Cannon reported that staff has been researching and comparing different copiers and have narrowed it to two copiers. Representatives were present from Konica-Minolta, Chad Watson and EGP for Kyocera, Callie Coffey.

Chad Watson reported there are two options for leasing the Konica-Minolta. One is called a fair market lease and is the lower monthly lease payment. At the end of three years the City could upgrade or if the City keeps the machine they would pay the residual of approximately \$2800 to own it. The higher monthly lease payment would be to own it at the end of three years.

Callie Coffey noted EGP has been working with the City for 30 or so years. Reported that the DMS link is not an extra cost but is included in the \$15,156. If the booklet folder was deleted the cost would be \$818 less. EGP would relocate and install all the older equipment the City currently has with EGP at no charge. EGP will not be responsible for damage to the equipment if relocated by someone else. Also noted the Kyocera scans at a faster speed.

Motion by Commissioner Allen, second by Commissioner Bivins to refer to staff and purchase the copier that staff decides is the best for the City. Motion carried. Yea – Allen, Bivins, Clark, Wolf. Nay – Strickland.

Commissioner Strickland indicated his nay vote is because his opinion is to run the machine we have until it won't run anymore.

g. GENERAL ITEMS FOR CONSIDERATION

1) Update on current CDBG Grant regarding funds still available and request for direction from the Commission on how those funds should be used (David Grimm to address) (Attachments)

SP Grimm reported the State audited the CDBG with no findings which means everything is in order. The initial grant work is completed and meets all the requirements of the State. We are under budget by approximately \$155,000. Originally discussed with the Commission how to spend the balance however DEO has thrown a wrench into it. Because the original budget application did not show on the design to pave Stone Street from Pitt to Fourth. This was a concept but never occurred because the City's right-of-way is narrower than first thought. Because it was part of the original budget the City will be required to pave that before any of the unused funds can be used for other things. We could not pave it and return the unused funds to the State. Argued with the State that there was a better way to spend this \$30,000 to \$40,000. Referred to the map (on file) noting the orange is the portion of Stone that will be a 12 wide roadway and in essence be a one way with or without labeling. Once that work is done we will focus on the green and red areas to mill and resurface and construct sidewalks.

Minutes  
Page 9  
August 13, 2012

If that comes in and there are any funds remaining we will focus on the purple area. Requested direction from the Commission to proceed or provide other options.

Motion by Commissioner Bivins, second by Commissioner Strickland to accept the recommendation and proceed as outlined by SP Grimm. Motion carried by unanimous vote.

2) Letter/CEN (Contract Expiration Notification) from FDOC with "DRAFT" Contract #WS728 (the 1st crew/Public Works) asking whether or not we would like to renew this contract (Attachments – Staff Recommends Approval)

Motion by Commissioner Allen, second by Commissioner Strickland that Commission is in favor of renewing FDOC contract #WS728 for the work crew. Motion carried by unanimous vote.

3) Review/approval requested of the University of Florida (Bureau of Vital Statistics) Population Estimate for the City of Wildwood (Attachments – Staff Recommends Approval)

Motion by Commissioner Allen, second by Commissioner Bivins to accept the University of Florida (Bureau of Vital Statistics) Population Estimate of 6,969 for the City of Wildwood. Motion carried by unanimous vote.

4) Discussion/Decision on future use of Former Head Start building at 610 Jackson Street which has been vacated by Mid Florida Community Services (Attachments – Board Option)

Commissioner Strickland suggested it be used more as a community center rather than lease it to one group. Commissioner Allen noted there is probably work needed on the building because it flooded in front of the building, but he hasn't been on the inside. Commissioner Bivins noted it would probably serve well as a community center, teen center or anything like that. AVT Law noted the keys have not been turned in yet, but Head Start has vacated. Mayor Wolf asked if anyone had policed the building yet to see what would have to be done before use.

Mayor Wolf asked if there was any value because the City has the MLK building so does the City need another community center that close. Should we declare it surplus and sale it. Commissioner Allen indicated that possibly Dave Grimm should look at the flood problem. Mayor Wolf concurred that Dave should provide and evaluation of the building.

SP Grimm noted he would evaluate the building if the City Manager directed him to do so.

Motion by Commissioner Allen, second by Commissioner Strickland that the City Manager is instructed to direct Dave Grimm do an evaluation of the property and

Minutes  
Page 10  
August 13, 2012

report back to the City Manager so that the City Manager can report to the Commission. Motion carried by unanimous vote.

4. ADJOURN

Upon a motion by Commissioner Allen, second by Commissioner Clark the meeting was adjourned.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

DRAFT

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
BUDGET WORKSHOP  
AUGUST 17, 2012 – 9:00 A.M.  
CITY HALL COMMISSION CHAMBER

The City Commission of the City of Wildwood Florida met in Special Session, August 17, 2012 at 9:00 a.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: City Manager Cannon, City Clerk Jacobs, Assistant City Clerk Roberts, Police Chief Reeser.

The meeting was called to order and the Invocation and Pledge were deferred.

1. TIMED ITEMS AND PUBLIC HEARINGS
  - a. None
2. REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)
  - a. Special Presentations - None
  - b. City Manager – None
  - c. City Attorney – None
  - d. City Clerk – None
  - e. Commission Members – None
  - f. Public Forum (10 minute time limit) – None
  - g. Notes and Reports - None
3. NEW BUSINESS – ACTION REQUIRED
  - a. MINUTES - None
  - b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE) - None
  - c. RESOLUTIONS FOR APPROVAL – None
  - d. APPOINTMENT - None
  - e. CONTRACTS AND AGREEMENTS - None
  - f. FINANCIAL
    - 1) FY2012-2013 Budget

CM Cannon's opening comments included: Utility Program Enhancements will be left out of the budget until funding is brought in, the \$6500 in HR Enhancements can be deleted if the ½ person is approved, and HRC pay request can be left out. No matter what is done the City needs to maintain reserves.

Commissioner Bivins noted that if the work the HRC is doing is beyond what was advertised and the job description, possibly a small increase is warranted.

Commissioner Strickland commented they need to see the advertisement and job description and what they entail.

Mayor Wolf suggested a time study of HRC because she seems to be on the phone a lot.

Commissioner Allen suggested that the City Manager police HR and bring back in the middle of budget year for review then.

Minutes  
Page 2  
August 17, 2012

Commissioner Bivins commented that regarding work time it is 8 to 5 and if there are exceptions they should be made aware and City Manager should have approved them.

ACC Roberts to pull advertisement and job description and provide to City Manager. She noted the Risk Management was added the day before HRC Cox started.

One resident was present and Mayor Wolf recognized her to take her question. Louise Wing area resident and City property owner inquired if the City is raising taxes. Mayor Wolf responded – no.

CM Cannon again reiterated that he likes to have a cushion in reserves and is not asking for COLA at this time.

Commissioner Allen suggested that the Commission revisit the COLA increase in the middle of the budget year, around April 1<sup>st</sup>.

CM Cannon referred to health care information, noting that the final costs are still in negotiation and could be even lower.

Motion by Commissioner Allen, second by Commissioner Strickland to tentatively approve up to \$500 per employee for health care. Motion carried by unanimous vote.

CM Cannon reminded the Commission that if the part time employee in HR is deleted then the \$6500 for software needs to remain. Further discussion included to deny the part time employee, Senior Management and evaluate HRC pay after Job Description and Advertisement are received.

Mayor Wolf reminded the Commission that the utilities along 466A will have to be moved as the reconstruction is done by the County and that will be a big cost. Mayor Wolf asked that minutes be researched of what projects have been approved for Kimley-Horn to work on.

Mayor Wolf addressed the temporary position being requested in the City Manager department. Commissioner Strickland why there would be an increase in pay if the employee would be in training, who will he report to and who determines if he has free time to devote to the training. Mayor Wolf noted that DSD Peavy is the employee's department director and therefore the person he would report to and determine if free time was available.

Commissioner Strickland expressed his concern in losing Dave Grimm and asked if there is any way to entice him to stay. Mayor Wolf noted he talked with Dave and the City basically pulled him out of retirement and he is looking forward to spending time with grandchildren and possibly working part time. Commissioner Strickland noted that he works well with engineers.

Consensus of Commission – that if training is approved it would be up to DSD Peavy when there is time to train and that the pay would remain the same. Mayor Wolf noted that Development Services is the buffer between engineers, developers and City, and

Minutes  
Page 3  
August 17, 2012

losing Dave they will be short of staff.

Motion by Commissioner Strickland, second by Commissioner Bivins that in HR the salary not be increased at this time, to deny the part time employee and Senior Management. Motion carried by unanimous vote.

Mayor Wolf suggested that Commission take a look at the final and decide about a 1 or 1 ½ increase, with City Manager and City Clerk to review the final numbers.

CM Cannon indicated Fleet Service employee pay rate should probably be adjusted by possibly one dollar per hour. Commission concurred that it should be adjusted.

Utilities Department Personnel changes. Commission questioned if Shelley received a special increase in pay over the past few years and if the increases for the WWTP operators were due to a license change.

Motion by Commissioner Strickland, second by Commissioner Allen to table Water and Wastewater changes for additional information. Motion carried by unanimous vote.

CC Jacobs reported it seems a trend have been developing over the past year or so, that a new employee receives an increase in pay when they complete six months satisfactorily even though they are started at the rate advertised. This was not done in the past. Commission expressed that when an employee applies for a position they know the advertised rate and that is what they should expect.

Police Department personnel changes. It was noted that the two new officers listed would be hired only if the Villages funded the positions.

Motion by Commissioner Clark, second by Commissioner Allen that two new officers would be hired only if Brownwood/the Villages funded the costs. Motion carried by unanimous vote.

Motion by Commissioner Allen, second by Commissioner Bivins to approve the Police Supervisors' adjustments, the Communication Officers' adjustments including two Communication Training Officers, and the additional training costs for a total of \$49,802. Motion carried by unanimous vote.

Program Enhancements:

Police – Discussion of Golf Cart verses Utility ATV for Brownwood. PC Reeser indicated that several Sheriff Departments and Police Departments are going to the Utility ATV. Noted that \$15,000 would cover either one and would want a gas powered. Mayor Wolf indicated that for Brownwood he feels a golf cart would be the better choice, and if the Commission approves the ATV he will continue to try to get donation of golf cart. Mayor Wolf expressed concern that an ATV would be too high for an older person to step up into. Would like to have the City golf cart friendly but would have to put pressure on the County to cross County roads. PC Reeser noted that effective January 1 golf carts will be allowed to cross State maintained roads if the speed limit is 45 mph or less. Also you

Minutes  
Page 4  
August 17, 2012

will be able to drive a golf cart on any sidewalk if you yield to pedestrians and the sidewalk is at least five feet in width.

Motion by Commissioner Allen, second by Commissioner Strickland to approve scanners, two laptops, evidence equipment, equipment for new hires. Motion carried by unanimous vote.

Street Department: Mayor Wolf questioned why there are no improvements listed for Streets department. CC Jacobs noted the pavement has already been included in the departmental budget and in CRA budget.

Fleet Services:

Motion by Commissioner Allen, second by Commissioner Clark to approve new fuel pump equipment. Motion carried by unanimous vote.

HR:

Motion by Commissioner Bivins, second by Commissioner Strickland to approve a maximum of \$6500 for software. Motion carried by unanimous vote.

CM Cannon suggested that if no raise is given, possibly a one-time pay out of \$1000 to \$1200 before Thanksgiving. Mayor Wolf noted this would not impact the budget like a raise because it would not be added in to pay rate.

Mayor Wolf – the budget looks good and is very conservative. The City Manager and Commission will have to buck up because departments are going to come wanting some improvements not budgeted.

Mayor Wolf commented that this is a great Commission that has done a lot of good work together, and reported he will be out for a couple of months and Commissioner Allen will be taking over for him.

In response to a question from Mayor Wolf, CC Jacobs noted that the tentative millage has been set and that the revenues will be somewhat less than last year. It was noted that this could possibly be due to reassessment of residential property.

g. GENERAL ITEMS FOR CONSIDERATION – none

4. Adjourn

Upon a motion by Commissioner Allen, second by Commissioner Strickland the meeting was adjourned. Motion carried by unanimous vote.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

## CONTRACT FOR DONATION OF REAL PROPERTY

PARTIES Grantor, Bakers Properties, Inc. (Hereinafter "Grantor" or "Bakers"), and Grantee, City of Wildwood, Florida (hereinafter "Grantee" or "the City"), agree that Grantor shall transfer and Grantee shall accept the following described real property and personal property (collectively "Property") pursuant to the terms and conditions of this contract for donation ("Contract"):

### 1. PROPERTY DESCRIPTION:

(a) Street address, city, zip: 6106 CR 44A, Wildwood, FL 34785.

(b) Property is located in Sumter County, Florida. Real property Tax ID No.: G15=002.

(c) Legal description of the real property: See attached Exhibit "A", together with all existing improvements and fixtures, including built-in appliances, and built in furnishings("Real Property").

(d) Easement across CR 44A running south to SR 44.

2. CLOSING DATE: Unless modified by other provisions of this Contract, the closing of this transaction shall occur and the closing documents required to be furnished by each party pursuant to this Contract shall be delivered ("Closing") on or before October 1, 2012 ("Closing Date"). If Buyer has not received a finalized title search the closing date may be extended.

3. VALUE OF PROPERTY: The property is being donated to Grantee by Grantor. City and Baker agree the value of the property is \$300,000.00. Baker has provided the City with an appraisal showing the value to be \$300,000.00. The City acknowledges this is a donation to the City of this amount.

4. COSTS OF CLOSING: Grantor has paid the costs of the appraisal. Grantee will pay the costs of the title search, preparation of closing documents and fees for recording. Grantor will be responsible for any taxes due on the property prior to transfer to Grantee.

### 5. STANDARDS:

#### A. TITLE:

(I) TITLE EVIDENCE; RESTRICTIONS; EASEMENTS; LIMITATIONS: Within the time period provided in Paragraph 9(c), the title commitment, with legible copies of instruments listed as exceptions attached thereto, shall be issued and delivered to buyer. The title commitment shall set forth those matters to be discharged by Seller at or before closing and shall provide that, upon recording of the deed to buyer, an owner's policy of title insurance in the amount of the purchase price, shall be issued to buyer insuring buyer's marketable title to the real property, subject only to the following matter: a) comprehensive land use plans, zoning, and other land use restrictions, prohibitions and requirements imposed by governmental authority; b) restrictions and matters appearing on the plat or otherwise common to the subdivision; c) outstanding oil, gas and mineral rights of record without right of entry; d) unplatted public utility

easements of record (located contiguous to real property lines and not more than 10 feet in width as to rear or from lines and 7 ½ feet in width as to side lines); e) taxes for year of closing and subsequent years; and f) assumed mortgages and purchase money mortgages if any (if additional items, attach addendum); provided, that, unless waived by paragraph 12(a), there exists at closing no violation of the foregoing and none prevent use of the Property for residential purposes. If there exists at closing any violation of items identified in (b) - (f) above, then the same shall be deemed a title defect. Marketable title shall be determined according to applicable title standards adopted by authority of the Florida Bar and in accordance with the law.

**B. INGRESS AND EGRESS:** Seller represents that there is ingress and egress to the Real Property and title to the Real Property is insurable in accordance with STANDARD A without exception for lack of legal right of access.

**C. TIME:** Calendar days shall be used in computing time periods. Any time periods provided for in this Contract which shall end on a Saturday, Sunday, or a national holiday (see 5 U.S.C. 6103) shall extend to 5:00 p.m. (where the Property is located) of the next business day. Time is of the essence in this Contract.

**D. RISK OF LOSS:** If, after Effective Date, but before Closing, Property is damaged by fire or other casualty ("Casualty Loss") before Closing, either party may cancel this contract.

**E. CONTRACT NOT RECORDABLE; PERSONS BOUND; NOTICE; COPIES:** Neither this Contract nor any notice of it shall be recorded in any public records. This Contract shall be binding on and inure to the benefit of, the parties and their respective heirs or successors in interest. Whenever the context permits, singular shall include plural and one gender shall include all. Notice and delivery given by or to the attorney or broker representing any party shall be as effective as if given by or to that party. All notices must be in writing and may be made by mail, personal delivery or electronic media. A legible facsimile or electronic (including "pdf") copy of this Contract and any signatures hereon shall be considered for all purposes as an original.

**F. INTEGRATION. MODIFICATION:** This Contract contains the full and complete understanding and agreement of Buyer and Seller with respect to the transaction contemplated by this Contract and no prior agreements or representations shall be binding upon Buyer or Seller unless included in this Contract. No modification to or change in this Contract shall be valid or binding upon Buyer and Seller unless in writing and executed by the parties intended to be bound by it.

**G. WAIVER:** Failure of Buyer and Seller to insist on compliance with, strict performance of, any provision of this Contract, or to take advantage of any right under this Contract, shall not constitute a waiver of other provisions or rights.

**H. RIDERS; ADDENDA; TYPEWRITTEN OR HANDWRITTEN PROVISIONS:** Riders, addenda, and typewritten or handwritten provisions, riders and addenda shall

control all printed provisions of this Contract in conflict with them.

I. APPLICABLE LAW AND VENUE: This Contract shall be construed in accordance with the laws of the State of Florida and venue for resolution of all disputes, whether by mediation, arbitration or litigation, shall lie in the county in which the real property is located.

6. RESTRICTIONS AND SPECIAL PROVISIONS:

As this property is being donated by Seller to Buyer as an historical site, it is the intention of Seller that the property be preserved for historical purposes and the following restrictions and provisions shall apply to the conveyance and be made a matter of record:

A. The property shall be set aside for historical purposes and other public uses such as parks and recreation.

B. If Buyer determines that it cannot maintain the property for these purposes, the proceeds from a sale of the property must be set aside and used for other historical purposes or parks and recreation within the jurisdiction of Buyer.

C. If Buyer makes the determination set forth in subsection B of this section, the property shall be offered to The Villages of Lake Sumter, Inc. at a mutually agreeable selling price. If those parties cannot agree on a selling price, the Villages shall have right of first refusal to match any offer by a third party. This clause shall expire 5 years from the date the deed of conveyance is recorded.

Signed, sealed and delivered in the presence of:

ATTEST

\_\_\_\_\_  
Joseph Jacobs, City Clerk

DATE: \_\_\_\_\_

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
WITNESS

CITY OF WILDWOOD

By: \_\_\_\_\_  
Mayor Ed Wolf

BAKERS PROPERTIES, INC.

By: \_\_\_\_\_  
Carleton Baker, Pres.

"EXHIBIT A"

3. e. 1.  
Page 4 of 6

AND LESS A FIVE (5)-ACRE PARCEL BEING BOUNDED ON THE SOUTHERLY SIDE BY COUNTY ROAD 44-A, ON THE EASTERLY SIDE BY PROPERTY DESCRIBED IN O.R. BOOK 450, PAGE 628 AND ON THE WESTERLY SIDE BY PROPERTY DESCRIBED IN O.R. BOOK 1106, PAGE 84, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA. SAID PARCEL BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

A PARCEL OF LAND LYING WITHIN SECTION 15, TOWNSHIP 19 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHWEST CORNER OF THE NW1/4 OF THE NW1/4 OF SAID SECTION 15; THENCE ALONG THE WEST LINE OF THE NW1/4 OF SECTION 15 RUN SOUTH A DISTANCE OF 152.83 FEET TO A CONCRETE MONUMENT ON THE NORTH LINE OF PROPERTY DESCRIBED IN O.R. BOOK 1106, PAGE 60, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE RUN EAST ALONG AFORESAID NORTH LINE AND ALONG THE NORTH LINE OF PROPERTY DESCRIBED IN O.R. BOOK 1106, PAGE 84, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA, A DISTANCE OF 839.75 FEET TO A CONCRETE MONUMENT AT THE NORTHEAST CORNER OF AFORESAID PROPERTY IN O.R. BOOK 1106, PAGE 84; THENCE ALONG THE EASTERLY LINE OF AFORESAID PROPERTY RUN  $S26^{\circ}26'40''W$  A DISTANCE OF 608.08 FEET TO A CONCRETE MONUMENT FOR THE POINT OF BEGINNING; THENCE DEPARTING SAID EASTERLY LINE RUN  $S52^{\circ}10'43''E$  A DISTANCE OF 601.12 FEET, MORE OR LESS, TO THE WESTERLY LINE OF PROPERTY DESCRIBED IN OFFICIAL RECORDS BOOK 450, PAGE 628, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE ALONG SAID WESTERLY LINE RUN SOUTHWESTERLY TO THE NORTHERLY RIGHT-OF-WAY LINE OF COUNTY ROAD 44-A; THENCE ALONG SAID RIGHT-OF-WAY LINE RUN NORTHWESTERLY TO A POINT THAT BEARS  $S26^{\circ}26'40''W$  OF THE POINT OF BEGINNING; SAID POINT ALSO BEING ON THE AFORESAID EASTERLY LINE OF PROPERTY DESCRIBED IN OFFICIAL RECORDS BOOK 1106, PAGE 84; THENCE ALONG SAID EASTERLY LINE RUN  $N26^{\circ}26'40''E$  TO THE POINT OF BEGINNING.

5.00  
1.00  
6.00

609 633  
Page 3 of 6

This instrument prepared by:  
Randall N. Thornton  
Attorney at Law  
P. O. Box 58  
Lake Panasoffkee, FL 33538

SARA H. MASON  
CLERK OF CIRCUIT COURT  
CLERK OF COUNTY COURT  
DA  
FILED IN OFFICE OF  
CLERK OF CIRCUIT COURT  
SUMMIT COUNTY, MISSOURI  
Oct 21 2 40 PM '96

EASEMENT

Grantor, BAKERS PROPERTIES, INC., a Florida Corporation, in consideration of \$10.00 and other good and valuable consideration received from Grantee, MARY B. BROWN and BRYAN K. BENSON, does hereby this 26th day of September, 1996, grant and convey to the grantee a non-exclusive, perpetual easement, license and privilege of ingress and egress and utilities over and across the following described real property (Tax Parcel # ):  
# ):

Commence at the Southwest corner of the NW 1/4 of the NW 1/4 of Section 15, Township 19 South, Range 23 East; thence run South along the West line of the NW 1/4 a distance of 865.42 feet to the center line of Seaboard Coast Line Railroad; thence run S 52°08'08" E along the center line of the above said Seaboard Coast Line Railroad a distance of 531.53 feet to the Point of Beginning.  
1) Thence continue S52°08'08" E along said Seaboard Coast Line Railroad a distance of 20.00 feet; 2) Thence run S 39°33'06" W a distance of 602.60 feet to the Northerly right-of-way line of State Road 44, said point being on a curve concave Southwesterly and having a radius of 5779.58 feet; and a radial bearing of S 29°05'46" W; 3) Thence run Northwesterly along the arc of said curve and Northerly right-of-way of State Road 44 an arc distance of 20.34 feet; said arc having a central angle of 00°12'06" a chord bearing of N 61°00'17" W and a chord distance of 20.34 feet; 4) Thence run N 39°33'06" E a distance of 605.74 feet to the point of beginning to close. LESS that portion lying in the old right-of-way of Seaboard Coast Line Railroad.\*

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals in the presence of the following witnesses the day and year first above written.

WITNESSES

Sign: [Signature]  
Print: Vanessa Boygs  
Sign: Wendy Williams  
Print: Wendy Williams

BAKERS PROPERTIES, INC.  
[Signature]  
By: , Pres.

June 21, 2012

City of Wildwood  
Att: Mayor Wolf  
Main St.  
Wildwood, FL 34785

Re: Donation of Baker Historical Home

Dear Mayor Wolf:

As you know, Bakers Properties, Inc. has sold its property in Sumter County to The Villages with the exception of the historical Baker house and 5 acres located on C-44A. Members of the family would very much like to see this home preserved for historical purposes as it represents a significant architectural structure and was the home of members of the Baker family who served Sumter County in the legislature and who were prominent members of Sumter County society.

The Baker family would like to see the property be set aside permanently for historical purposes but would not object to other uses such as parks and recreation.

The corporation agreed with The Villages to provide a mechanism for The Villages to acquire the property if it was not set aside for historical purposes and maintained as such for at least 5 years. We discussed the granting of an option, right of first refusal or possibly some other legal mechanism so long as the city or some other donee did not object and so long as this would not affect the ability of the Baker corporation to utilize the gift as a tax deductible donation. We are still looking into this last aspect.

The only other condition we would like to place on the donation is that if the City were to have no alternative but to sell the property in the future, that any proceeds would be set aside and dedicated to historical preservation and parks and recreation instead of used as general funds.

So that we can know how to proceed, please let us know if the city is willing to accept this donation and whether the 2 conditions mentioned are acceptable or not. We need to complete this process this calendar year. Please contact us if you have any questions or contact our attorney Randall Thornton.

Sincerely,

  
Carleton Baker, Pres.

**BILLS FOR APPROVAL**  
**City of Wildwood, Florida**  
**September 11, 2012**

3. f. 1.  
Page 1 of 4

**CITY COMMISSION-LEGISLATIVE DEPARTMENT**

1	Payroll	August 12, 2012 Pay Period - 5 Employees	\$ 3,005.96
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**CITY MANAGER-EXECUTIVE DEPARTMENT**

2	Payroll	August 12, 2012 Pay Period - 2 Employees	\$ 6,165.80
3	Payroll	August 26, 2012 Pay Period - 2 Employees	\$ 6,280.16
4	Department of Management Services	Telephone Service	\$ 4.78

**CITY CLERK-FINANCIAL & ADMINISTRATIVE DEPARTMENT**

5	Payroll	August 12, 2012 Pay Period - 4 Employees	\$ 10,187.23
6	Payroll	August 26, 2012 Pay Period - 4 Employees	\$ 10,187.23
7	Bank of America	FL Assoc of Clerks - M Roberts	\$ 75.00
8	Department of Management Services	Telephone Service	\$ 4.89
9	IMS	Computer Software Maintenance	\$ 413.00
10	Kevin Mathews Medical Services	First Aid and Safety Products	\$ 18.98
11	Maggio Enterprises, Inc	Paper and Cleaning Products	\$ 174.37
12	Martin's Lock Shop, Inc	New Locks for Annex Building	\$ 106.00
13	Office Depot	Office Supplies	\$ 2.71
14	Pitney Bowes	Ink Cartridge	\$ 26.00
15	Progress Energy	Electric Service	\$ 2,121.31
16	Unifirst	Rugs	\$ 23.76
17	Villages Technology Solutions Group	Zimbra Email Service - All General Fund Departments	\$ 487.50
18	Waste Management	Tipping Fee 6 Yard Dumpster	\$ 181.47
19	Wildwood Ace Hardware	Concrete Mix, Fuses, Keys, Etc	\$ 9.97

**DEVELOPMENT SERVICES**

20	Payroll	August 12, 2012 Pay Period - 4 Employees	\$ 7,583.15
21	Payroll	August 26, 2012 Pay Period - 4 Employees	\$ 8,342.26
22	Department of Management Services	Telephone Service	\$ 4.75
23	Melanie Peavy	Personal Vehicle Use	\$ 68.38
24	Staples	Office Supplies	\$ 3.58

**HUMAN RESOURCES**

25	Payroll	August 12, 2012 Pay Period - 1 Employees	\$ 2,009.50
26	Payroll	August 26, 2012 Pay Period - 1 Employees	\$ 2,106.89
27	Department of Management Services	Telephone Service	\$ 4.75

**POLICE DEPARTMENT**

28	Payroll	August 12, 2012 Pay Period - 29 Employees	\$ 56,013.18
29	Payroll	August 26, 2012 Pay Period -30 Employees	\$ 61,109.08
30	Alliance Coach RV Sales & Service	Travel Trailer Lock	\$ 76.36
31	Bank of America	Tessco, Hyatt Place	\$ 821.42
32	CDW Government	Ink Cartridges, DVD-R	\$ 529.87
33	Central Florida Solutions Group, Inc	Embroidered Patches	\$ 304.00
34	Chief Supply	Bike Patrol Profess	\$ 80.97
35	Dana Safety Supply, Inc	Magcharger Flashlight w/12v Hardwire Chgr	\$ 200.00
36	Department of Management Services	Telephone Service	\$ 47.57
37	Electronics & Communications	Power Cable, Roof Mount Antenna	\$ 83.00
38	Kustom Signals, Inc	Band Antennas	\$ 1,569.00
39	Lou's Police Distributors	Rem Ammo	\$ 231.00

40	Maggio Enterprises, Inc	Paper and Cleaning Products	\$	106.80
41	Southern Custom Creation	Graphics Package	\$	650.00
42	Staples	Office Supplies	\$	300.25
43	Wildwood Ace Hardware	PVC Fittings, Flat Bar, Bits, Keys, Hack Saw, Etc.	\$	218.78

**STREET DEPARTMENT**

44	Payroll	August 12, 2012 Pay Period - 10 Employees	\$	18,162.24
45	Payroll	August 26, 2012 Pay Period - 10 Employees	\$	17,870.73
46	C.R. 466A Landfill Facility, LLC	Tipping Fee	\$	54.46
47	Department of Management Services	Telephone Service	\$	0.73
48	Hi-Way Sign Company	Stop and Crossing Signs	\$	636.12
49	Maggio Enterprises, Inc	Paper and Cleaning Products	\$	237.01
50	Salescorp of Florida	Wasp & Hornet Spray, Gatorade	\$	279.50
51	Unifirst	Uniforms	\$	264.53
52	Wildwood Ace Hardware	Hitch, Stakes, Spruce, Concrete Epoxy, Saw, Ex Jts	\$	366.48

**FLEET SERVICES**

53	Payroll	August 12, 2012 Pay Period - 2 Employees	\$	4,948.99
54	Payroll	August 26, 2012 Pay Period - 2 Employees	\$	4,948.98
55	Bank of America	Tessco, Sam's Club	\$	210.32
56	Department of Management Services	Telephone Service	\$	0.73
57	Fastenal	Shop Nuts, Bolts, Screws, Etc	\$	210.84
58	Heritage-Crystal Clean, LLC	Com-20 Gal	\$	179.07
59	Maggio Enterprises, Inc	Paper and Cleaning Products	\$	107.83
60	Unifirst	Uniforms	\$	105.51
61	Wildwood Ace Hardware	Bulbs	\$	8.99

**COMMUNITY RE-DEVELOPMENT**

62	Payroll	August 12, 2012 Pay Period - 1 Employees	\$	2,500.16
63	Payroll	August 26, 2012 Pay Period - 1 Employees	\$	2,500.16
64	Department of Management Services	Telephone Service	\$	4.75

**PARKS AND RECREATION**

65	Payroll	August 12, 2012 Pay Period - 6 Employees	\$	7,222.01
66	Payroll	August 26, 2012 Pay Period - 6 Employees	\$	6,626.39
67	Bank of America	FRPA Annual Conf - J Hudson, Northern Tool	\$	489.99
68	Central Pump & Supply, Inc	Diaphragm Assy	\$	43.50
69	Department of Management Services	Telephone Service	\$	4.75
70	Maggio Enterprises, Inc	Paper and Cleaning Products	\$	286.14
71	Salescorp of Florida	Gatorade, Base Anchors	\$	368.50
72	T & D Waste Services, Inc	Port O Lets	\$	355.00
73	Turfmasters and Associates, Inc.	Lawn Fertilization and Pest Control	\$	2,465.00
74	Unifirst	Uniforms	\$	361.62
75	Wildwood Ace Hardware	Keys, Line. Funnel, Broom, Flag Tape, Orthene, Etc	\$	173.32

**COMMUNITY CENTER & OXFORD COMMUNITY CENTER**

76	Century Link	Telephone Service	\$	381.61
77	John Kimer	Rental Refund Wildwood Community Center	\$	138.75
78	Maggio Enterprises, Inc	Paper and Cleaning Products	\$	304.74
79	Judith Orengo	Rental Refund Wildwood Community Center	\$	50.00
80	Michelle Pugh	Rental Refund Wildwood Community Center	\$	50.00
81	Unifirst	Rugs	\$	63.38

**PHYSICAL ENVIRONMENT ADMINISTRATIVE DEPARTMENT**

82	Payroll	August 12, 2012 Pay Period - 3 Employees	\$ 5,215.52
83	Payroll	August 26, 2012 Pay Period - 3 Employees	\$ 5,212.99
84	Century Link	Telephone Service	\$ 38.74
85	Paula Corbin	Personal Vehicle Use	\$ 13.88
86	Department of Management Services	Telephone Service	\$ 4.75
87	IMS	Computer Software Maintenance	\$ 115.00
88	Kevin Mathews Medical Services	First Aid and Safety Products	\$ 18.97
89	Maggio Enterprises, Inc	Paper and Cleaning Products	\$ 174.36
90	Office Depot	Office Supplies	\$ 125.20
91	Pitney Bowes	Ink Cartridge	\$ 25.99
92	Progress Energy	Electric Service	\$ 707.10
93	Unifirst	Rugs	\$ 23.76
94	Villages Technology Solutions Group	Zimbra Email Service - All Enterprise Fund Departmen	\$ 487.50
95	Wildwood Ace Hardware	Concrete Mix, Fuses, Keys, Fans	\$ 46.95

**WATER DEPARTMENT**

96	Payroll	August 12, 2012 Pay Period - 10 Employees	\$ 16,368.99
97	Payroll	August 26, 2012 Pay Period - 10 Employees	\$ 16,550.37
98	Action Mobile Industries	24 x 60 Multi Sectional	\$ 12,298.86
99	Bank of America	Efactor Inc	\$ 917.72
100	Brenntag	Liquid Chlorine	\$ 973.56
101	Campbell's Gate Service, Inc	Telephone Entry System	\$ 1,312.50
102	CSX	Utility Relocation	\$ 2,667.77
103	Department of Management Services	Telephone Service	\$ 2.03
104	Everglades Farm Equipment	Solenoid	\$ 174.30
105	Interstate Electrical Services	Lightning Strike Huey Street	\$ 1,201.00
106	Plant Technicians	Environmental Testing	\$ 465.00
107	Pride Enterprises	Brochures	\$ 483.60
108	Sumter Electric	Electric Service	\$ 772.69
109	Terminix	Monthly Pest Control	\$ 27.00
110	The Dumont Company, Inc	Clear Flow	\$ 1,019.75
111	Unifirst	Uniforms	\$ 326.01
112	UPS	Postage	\$ 12.49
113	Wildwood Ace Hardware	Concrete Mix, Chain Hitest, PVC, Press Wood, Pads	\$ 1,507.03

**WASTEWATER DEPARTMENT**

114	Payroll	August 12, 2012 Pay Period - 13 Employees	\$ 27,025.42
115	Payroll	August 26, 2012 Pay Period - 13 Employees	\$ 26,594.18
116	Alan Jay Automotive	Ford F 250	\$ 17,743.00
117	Alliance Coach	Bed Liner Kit	\$ 500.00
118	A.W.K.	Calibrate Flow Meters	\$ 3,092.65
119	Bank of America	HD Supply Electric	\$ 75.00
120	Best Way Auto Glass	Windshield Replacement	\$ 220.00
121	Century Link	Telephone Service	\$ 68.97
122	CSX	Utility Relocation	\$ 2,667.76
123	Data Flow Systems, Inc	FCC Licensing	\$ 190.00
124	Department of Management Services	Telephone Service	\$ 2.92
125	Hardy Diagnostics	Phos Buf, TSB DS	\$ 207.89
126	HD Electrical	Plug In Relays	\$ 110.00
127	Matheson	Oxygen, Acetylene,	\$ 171.36
128	MMD computer Center, Inc	Access Pt w/Injector, Patch Cable	\$ 269.00
129	Odyssey	Hypochlorite Solutions	\$ 2,647.08
130	Professional Maintenance Prod., Inc	Citra Solv Lift Station Degreaser	\$ 1,450.00

131	Progress Energy	Electric Service	\$	30.34
132	Staples	Office Supplies	\$	158.03
133	Steve Stone	Wildwood Country Estates Sanitary Backup	\$	175.00
134	Sumter Electric	Electric Service	\$	87.86
135	Test America	Environmental Testing	\$	2,677.50
136	Unifirst	Uniforms	\$	431.32
137	Wildwood Ace Hardware	Brush, Rebar, Blade, Square, Fuses, Screwdriver, Etc	\$	245.07

**ATTORNEYS/CONSULTANTS/SURVEYORS**

138	A. Duchart Land Surveying, Inc	Pitt & Stone Roadway and Oak & 4th Street Sidewalks	\$	1,880.00
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**FUEL INVENTORY**

139	Stone Petroleum Products, Inc	Unleaded and Diesel Fuel	\$	21,127.87
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**TOTAL** **\$ 434,063.09**

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CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

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## CITY OF WILDWOOD

### CITY COMMISSION REPORT

Commission Meeting Date: Sept. 11, 2012

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Subject: CR 501 (Prison) Water Plant

Submitted By: Bruce H. Phillips, PE, PLS, Utility Director

Department: Utility Department

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#### Staff Recommendation (Motion Ready):

Recommend approval of the purchase of a new Fairbanks Morse multistage splitcase high service pump from Sanders Company, Inc. in the amount of \$19,298.00.

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#### BACKGROUND:

One of the high service pumps at the CR 501 Water Treatment Plant has developed a major, non-repairable leak in the rotating assembly. City staff has attempted to replace the packing in the pump to no avail.

#### FINDING, CONCLUSIONS AND RECOMMENDATIONS:

##### FINDINGS:

- Staff contacted The Sanders Company for a quote on a different pump manufacturer (Fairbanks Morse).
- The Fairbanks Morse pump and Aurora pump are the only pumps that will fit the existing plumbing.

##### CONCLUSIONS:

- Aurora Pump costs
  - New Aurora 421, 6x8x17B pump \$18,800.00
  - Install new Aurora pump \$ 1,600.00
  - TOTAL New Pump \$20,400.00
  
  - Rebuilt Aurora Rotating Assembly \$17,128.00
  - Install rebuilt Rotating Assembly \$ 800.00
  - TOTAL Rebuilt Rotating Assembly \$17,928.00
- Fairbanks Morse Pump costs
  - New FM 1922A multistage splitcase pump \$16,298.00
  - Installation \$ 3,000.00
  - TOTAL \$19,298.00

**LEGAL REVIEW:**

N/A

**RECOMMENDATIONS:**

Staff recommends the Commission approve and authorize the purchase of the new Fairbanks Morse pump.

**FISCAL IMPACT:**

Funding source is from Utility Department Water Division, Repair and Maintenance, Account No. 401-033-533.0460 with an unencumbered balance of \$68,708.57 as of July 31, 2012.

**ALTERNATIVES:**

- Purchase new Aurora Pump at a cost of \$20,400.00.
- Purchase the rebuilt Rotating Assembly at a total cost of \$17,928.00.

**SUPPORT MATERIAL:**

- Quotation No. 1161-12 Rev. dated June 29, 2012.
- Quotation No. CS-175, dated July 26, 2012.
- Quote dated August 30, 2012.

QUOTATION NUMBER  
1161-12 Rev.

# BARNEY'S PUMPS INC.

3. f. 2.  
Page 3 of 8



P.O. Box 3529 Lakeland, FL 33802-3529  
2965 Barney's Pumps Place Lakeland, FL 33812  
Phone (863) 665-8500  
Fax (863) 666-3858

Page 1 of 1

DATE: June 29, 2012

TO: City of Wildwood  
Attn: Mark  
Ph: 352-330-1340  
Email: modell@wildwood-fl.gov

FOR  
SHIPMENT  
TO:

Delivery  
12-14 Weeks

Via  
Bestway

From  
Barney's Pumps

F.O.B.  
BPI Frt Allowed

Terms  
Net 30 with approved credit

ITEM	QTY	DESCRIPTION	TOTAL
		<u>S/N: 94-14577</u>	
A	1	Aurora Two Stage Split Case Pump Model 421, Size 6x8x17B Bronze Fitted Construction, Mechanical Seal Design, Alpha Ni Alum Brz Impeller with Bronze Wear Rings	\$18,880.00 ea
B	1	Aurora Rotating Assembly with an Alpha Ni Alum Brz Impeller, Mechanical Seal Design, and Bronze Impeller Wear Rings	\$17,128.00 ea

Prices quoted are firm for 30 days (unless otherwise noted), then subject to adjustment to agree with prices at time of shipment and subject to any tax required by law. We appreciate the opportunity to serve you and trust that we are favored with your order. This quotation is subject to Barney's Pumps standard terms of sale and warranty.

BARNEY'S PUMPS INC.

MELISSA BURCH

\_\_\_\_\_  
Authorized Signature



# Barney's Pumps Terms of Sale & Warranty

1. Pricing is based upon these and our manufacturer's standard terms and conditions of sale. Copies of manufacturer's documents are available for review. No other terms or conditions of sale apply unless accepted in writing by the Barney's Pumps Credit Manager or an officer of the company. Quoted prices do not include any taxes.
2. Standard payment terms are net 30 days from invoice date. *For contractor sales: Minimum 90% net 30 days – Balance of retainage due at start-up OR 80 days from invoice date, whichever occurs first.*
3. We reserve the right to charge one and one-half percent (1-1/2%) of the past due balance per month. If it becomes necessary for us to employ an attorney or to bring suit to recover any amount, the Purchaser agrees to pay all of our court costs, legal expenses, and reasonable attorney's fees in connection therewith. These remedies are not in lieu of any other remedies so provided by applicable law.
4. Shipping and shop drawing production schedules are estimates based on current market conditions; they are subject to revision. We will not be liable or responsible for any delays caused by late shipment to us, or by any other matters beyond our control (Force Majeure) either in whole or in part.
5. Shop drawing submittals may be provided for review and approval to ensure that you, our customer, can be sure that Barney's Pumps has the correct perception of what you require. Any order provided to us is contingent upon the approval of the shop drawings which, when approved, shall become the only specifications for the equipment you wish to purchase.
6. Purchaser must inspect all materials/goods for damage or shortage at the time of delivery. Claims for damage or shortage must be given in writing at the time of delivery to the carrier, and we must be notified in writing of any such claim within five (5) days.
7. Materials/goods may not be returned without our consent and will be subject to a restocking charge plus any freight costs involved.
8. Materials/goods are warranted only under the conditions and to the extent that they are warranted by the manufacturer(s), whose warranties will be furnished and assigned to Purchaser on request. We will not be liable for any breach of such warranty.

With respect to materials/goods manufactured by us, we warrant that they will be free from defects in materials and/or workmanship for a period not to exceed eighteen (18) months after shipment or twelve (12) months after start-up, whichever occurs first. Our sole obligation is limited to our repair and/or replacement, without charge, of the materials/goods, F.O.B. our facility of manufacture.

For those items partially or totally manufactured by others and incorporated into our system(s) for resale, we pass along their warranty in total, but do not offer additional warranties, nor certify that they meet the intent of any request.

Other than the above express warranty, we make no other warranties whatsoever. In order for our said warranty to be enforceable, we must first be given a written notice and a reasonable opportunity to inspect the materials/goods alleged to be defective, as well as the installation and use thereof. Warranty is determined solely by the manufacturer of the materials/goods.

9. In no event will we be liable for consequential, incidental, general, alleged negligence, special, direct, indirect, legal theory, loss of use, loss of performance, loss of operations, loss of profit, or any other damages with respect to any materials/goods supplied by us, whether solely manufactured by us or others.

Indemnification/Hold Harmless is not accepted by Barney's Pumps. This in no way diminishes the rights of either party. It is simply our corporate policy to rely on our extensive warranty outlined above.



# Sanders Company, Inc.

2816 Southeast Monroe Street  
Stuart, Florida 34997

3. f. 2.  
Page 6 of 8

**Telephone: 772.220.2900    Facsimile: 772.220.3088    sales@sanderscompany.com**

## **SCOPE OF SUPPLY**

August 30, 2012

City of Wildwood

RE: Colman HSP replacement  
Gentlemen:

Sanders Company, Inc. is pleased to offer the following equipment for your consideration for the above referenced project. Within this Scope of Supply we are offering Fairbanks Morse pump and option for installation.

- 1 - FM 1922B multistage splitcase pump which is a direct replacement for Aurora 6X8X17B pump.

Net Price Pump Only \$16,298.00

- 1 - Lot installation remove existing pump and replace with new pump. This price does not include repair of any additional equipment such as VFD, valves, or electrical controls.

Net price for Installation \$3000,00

Thank you for the opportunity to offer these prices and services. Should you have any questions or require additional data, please feel free to contact me at anytime:

**Ron Robinette Cell 321-229-7643**

**Email [Ron@Mrsewage.com](mailto:Ron@Mrsewage.com)**

**Fax 407.282.9300**

**No other equipment and/or services are included other than those specifically stated on this Scope of Supply. This offer is made on the TERMS OF SALE AS FOLLOWS: Net Thirty (30) days from and invoice or at start-up whichever occurs first based on initial and continuing credit approval of Sanders Company, Inc. All material is offer FOB factory with freight added to the invoice.**

# Sanders Company, Inc.

2816 Southeast Monroe Street  
Stuart, Florida 34997

3. f. 2.  
Page 7 of 8

Telephone: 772.220.2900 Facsimile: 772.220.3088 sales@sanderscompany.com

## SCOPE OF SUPPLY

### TERMS AND CONDITIONS

Sanders Company, Inc.  
2816 SE Monroe St  
Stuart, FI 34997

AN ORDER WILL CONSTITUTE A CONTRACT BETWEEN THE COMPANY AND THE BUYER WHEN ACCEPTED IN WRITING BY THE COMPANY AT ITS HOME OFFICE IN STUART FLORIDA. A CONTRACT RESULTING FROM THE ACCEPTANCE OF AN ORDER MAY BE CANCELED OR ALTERED BY THE BUYER ONLY IF AGREED TO IN WRITING BY THE COMPANY AT ITS HOME OFFICE SUBJECT TO PAYMENT OF REASONABLE CHARGES NECESSARY TO PROTECT THE COMPANY FROM LOSS. UNTIL ACCEPTED, AS PROVIDED HEREIN, AN ORDER SHALL CONSTITUTE AN OFFER TO PURCHASE. NEITHER THE ACCEPTANCE OF ANY DEPOSIT MADE WITH AN ORDER NOR THE CASHING OF ANY CHECK OR OTHER INSTRUMENT THEREFOR, NOR THE HOLDING OF SUCH DEPOSIT BY THE COMPANY SHALL BE DEEMED AN ACCEPTANCE OF AN ORDER, BUT IF THE ORDER IS NOT ACCEPTED, THE COMPANY WILL PROMPTLY REFUND SUCH DEPOSIT. THE COMPANY SHALL NOT BE LIABLE FOR ANY FAILURE TO MAKE DELIVERY OR OTHER DEFAULT BY REASON OF ANY OCCURRENCE OR CONTINGENCY BEYOND THE REASONABLE CONTROL OF THE COMPANY OR OF ANY OF ITS SOURCES OF SUPPLY. IN THE EVENT OF ANY SUCH OCCURRENCE OR CONTINGENCY THE COMPANY MAY EXTEND DELIVERY SCHEDULES OR MAY, AT ITS OPTION, CANCEL THE ORDER IN WHOLE OR IN PART WITHOUT LIABILITY OTHER THAN TO RETURN ANY DEPOSIT OR PRE-PAYMENT. SHOULD THE WHOLE ORDER BE CANCELED, THE BUYER WILL REIMBURSE THE COMPANY FOR ALL TAXES, EXPENSES AND SIMILAR CHARGES BASED UPON OR MEASURED BY THE PRODUCTION, STORAGE, SALE, TRANSPORTATION OR USE OF THE PRODUCTS DESCRIBED HEREIN. THE COMPANY SHALL NOT BE BOUND BY ANY TERMS, CONDITIONS, OR REPRESENTATIONS WHICH ARE NOT STATED HEREIN. THE COMPANY SHALL NOT BE OBLIGATED TO PERFORM HEREUNDER IF AT ANY TIME: BUYER'S CREDIT RATING BECOMES IMPAIRED. THE COMPANY SHALL RETAIN A SECURITY INTEREST IN THE PRODUCTS/SERVICES SUPPLIED HEREUNDER TO SECURE PERFORMANCE OF BUYER'S OBLIGATIONS AND BUYER SHALL EXECUTE ALL FINANCING STATEMENTS AND OTHER INSTRUMENTS THAT THE COMPANY DEEMS NECESSARY TO PERFECT ITS SECURITY INTEREST. IF THE BUYER DEFAULTS IN ANY OF ITS OBLIGATIONS HEREUNDER OR IS UNABLE TO PAY ITS DEBTS AS THEY MATURE, THE COMPANY SHALL HAVE THE RIGHT TO REPOSSESS THE PRODUCTS WITH OR WITHOUT RESORT TO LEGAL PROCESS. ACCEPTANCE OF THIS SUBMISSION ACKNOWLEDGES THAT EQUIPMENT LISTED IS IN COMPLIANCE WITH THE PLANS AND SPECIFICATIONS OR IS ACCEPTED AS AN EQUAL TO THE PLANS AND SPECIFICATIONS. **THE FOREGOING TERMS AND CONDITIONS WILL PREVAIL NOTWITHSTANDING ANY VARIANCE WITH THE TERMS AND CONDITIONS OF BUYER'S ORDER FOR THE PRODUCTS.**

No other equipment and/or services are included other than those specifically stated on this Scope of Supply. This offer is made on the TERMS OF SALE AS FOLLOWS: Net Thirty (30) days from and invoice or at start-up whichever occurs first based on initial and continuing credit approval of Sanders Company, Inc. All material is offer FOB factory with freight added to the invoice.

Company: Wildwood  
 Name: Colman HSP  
 Date: 8/30/2012

**Pump:**

Size: 6" 1922B  
 Type: 1900 MULTI STG SPLIT  
 Synch speed: 1200 rpm  
 Curve: PC-115907  
 Specific Speeds:  
 Dimensions:  
 Speed: 1150 rpm  
 Dia: 15.8125 in  
 Impeller:  
 Ns: 507  
 Nss: ---  
 Suction: 8 in  
 Discharge: 6 in

**Search Criteria:**

Flow: 1050 US gpm      Head: 180 ft

**Fluid:**

Water  
 SG: 1  
 Viscosity: 1.105 cP  
 NPSHa: ---  
 Temperature: 60 °F  
 Vapor pressure: 0.2563 psi a  
 Atm pressure: 14.7 psi a

**Motor:**

Standard: NEMA  
 Enclosure: TEFC  
 Sizing criteria: Max Power on Design Curve  
 Size: 75 hp  
 Speed: 1200  
 Frame: 405T

**Pump Limits:**

Temperature: 275 °F  
 Pressure: 250 psi g  
 Sphere size: 0.8125 in  
 Power: ---  
 Eye area: ---

**---- Data Point ----**

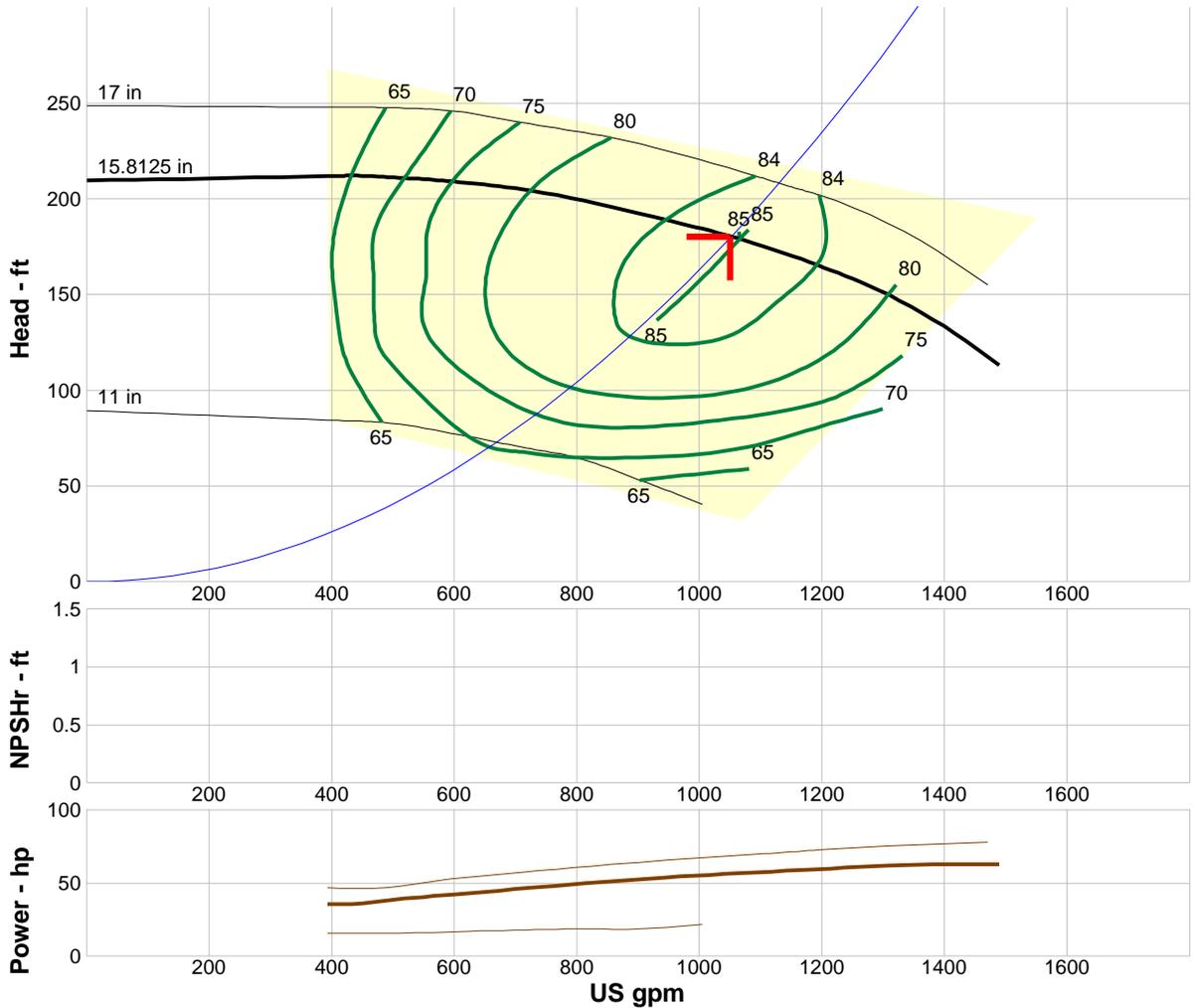
Flow: 1050 US gpm  
 Head: 180 ft  
 Eff: 85%  
 Power: 56.3 hp  
 NPSHr: ---

**---- Design Curve ----**

Shutoff head: 210 ft  
 Shutoff dP: 90.6 psi  
 Min flow: ---  
 BEP: 85% @ 1065 US gpm  
 NOL power:  
 62.7 hp @ 1489 US gpm

**-- Max Curve --**

Max power:  
 77.9 hp @ 1470 US gpm



Curve efficiencies are typical. For guaranteed values, contact Fairbanks Morse or your local distributor. Las eficiencias en curvas son típicas. Para valores garantizados contacte a Fairbanks Morse o a su distribuidor local.

**Performance Evaluation:**

Flow US gpm	Speed rpm	Head ft	Efficiency %	Power hp	NPSHr ft
1260	1150	156	82	60.8	---
1050	1150	180	85	56.3	---
840	1150	196	82	50.4	---
630	1150	208	76	43.2	---
420	1150	212	63	35.5	---

## CITY COMMISSION OF THE CITY OF WILDWOOD

### EXECUTIVE SUMMARY

**SUBJECT:** Community Garden at Clarke Park

**REQUESTED ACTION:** Commission Approval

Work Session (Report Only)

Regular Meeting

**DATE OF MEETING:** September 10, 2012

Special Meeting

**CONTRACT:**  N/A

Effective Date: \_\_\_\_\_

Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_

Termination Date: \_\_\_\_\_

**BUDGET IMPACT:** \_\_\_\_\_

Annual

Capital

N/A

**FUNDING SOURCE:** \_\_\_\_\_

**EXPENDITURE ACCOUNT:** \_\_\_\_\_

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### HISTORY/FACTS/ISSUES:

Mayor and Commission,

Attached is a proposal for a community garden at Clarke Park. The Wildwood Community Development Center, Inc. came to Parks and Recreation with the idea of starting a community garden. The purpose of the garden is to offer the opportunity for family food production, community collaboration, learning gardening for all ages, and educating the youth about gardening, food, and health, as well as responsibility.

Guidelines will be put into place and will be maintained on a daily basis. These guidelines include, but are not limited to:

- Weeding your individual plot
- NO use of toxic pesticides or herbicides
- No pets allowed in garden
- Children to have adult supervision at all times
- Only legal crops are allowed
- Gardeners to replenish compost bin with appropriate organic material when one uses it

Suggested Management Arrangements:

- SE corner of Clarke Park about 75 feet wide by 125 feet deep (approximation).
  - Garden owned by City of Wildwood
  - Garden will consist of 12 beds 12'X4'X1'; compost bed size tbd
  - Wood chip mulch to cover ground area
  - Garden will be wheelchair accessible
  - Wildwood Community Development Center will be responsible for day to day oversight of the garden
  - UF/IFAS Sumter County Extension will provide gardening advice and support for the WCDC and garden users
  - Expenses for initial development of the community garden will be sought through a grant application
-

to the State of Florida Department of Agriculture and Consumer Affairs.

3. g. 1.  
Page 2 of 7

Issues:

-Currently there is no water supply at Clarke Park. The City would have to supply the park with water by means of a hose hook up and irrigation for every four beds.

The community garden will provide a sense of ownership to not only the youth, but also the adult residents in the City. The garden is open to all City residents on a first come, first served basis for one year. After one year the plot is turned over to a new gardener. Parks and Recreation is willing to help maintain the garden grounds, but it is the responsibility of the Wildwood Community Development Center, as well as the gardener to maintain and care for the actual garden plots.

Needs board approval.

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CLARKE PARK COMMUNITY GARDEN  
SUGGESTED MANAGEMENT ARRANGEMENTS

- The Clarke Park Community Garden will be located in the southeast corner of Clark Park initially in an area about 75 feet wide by about 125 feet deep.
- The Community Garden will be owned by the City of Wildwood as part of the park property.
- Initially the community garden will consist of 12 beds 12'x4'x 1' and compost beds of a size to be determined.
- Areas between the beds will be stripped of existing ground cover and covered with wood chip mulch.
- Provisions will be made for wheelchair accessible beds.
- The City is requested to bring water service to the site in order to provide a water outlet/spigot for every four beds.
- The Wildwood Community Development Center, Inc will be responsible for day to day oversight of the garden.
- The UF/IFAS Sumter County Extension will provide gardening advice and support for the Wildwood Community Development Center, Inc. and garden users.
- Expenses for the initial development of the community garden will be sought through a grant application to the State of Florida Department of Agriculture and Consumer Affairs.

## CLARKE PARK COMMUNITY GARDEN

City of Wildwood, Wildwood Community Development Center, Inc.,  
Loaves of Love, and University of Florida/IFAS Sumter County Extension

### PROPOSED GUIDELINES

The City of Wildwood offers its residents the opportunity to use individually delineated vegetable garden plots in Clark Park. The plots are 4'X12' with irrigation and compost materials on site. The plots will be awarded on a first come first serve basis for a one year growing season.

Each plot will be individually marked and sole maintenance will be the responsibility of the plot user. Each user is responsible for supplying their own watering hose, rakes, buckets, garden tools, etc. The garden offers the opportunity for family food production, community collaboration, learning gardening and educating children about gardening, food and health.

Guidelines for the vegetable garden are as follows:

- Plots must have weeds maintained.
- Plot holders shall not leave behind any garden equipment.
- Gardeners are urged to use non-toxic natural pesticides and herbicides.
- Each user will harvest only from their own plot.
- Pets are not allowed in the garden area.
- Children brought into the garden area will be closely supervised by parents and or guardians.
- Only legal crops may be grown in the garden area.
- Water is to be used in a manner mindful of conservation.
- If users take advantage of available compost materials, each is encouraged to replenish the compost bin with appropriate organic materials such as vegetable peels, coffee grounds, egg shells, etc.

# Starting a Community Garden<sup>1</sup>

Eva C. Worden, Adrian Hunsberger, and John McLaughlin<sup>2</sup>

A community garden is a collaborative greenspace in which the participants share in both the maintenance and the rewards. There is a long tradition of community gardening in various parts of the United States and around the world. This publication has been developed to assist those who wish to form a community garden in Florida.

## Why Get Involved with Community Gardening?

Reasons abound for involvement in community gardening, including the chance to:

- Increase self-esteem, bolster confidence and encourage learning in children
- Create beauty
- Provide positive work experiences for at-risk youth
- Grow fresh produce
- Improve nutrition and fitness
- Share the joys and wonders of gardening
- Promote healthier communities
- Be neighborly
- Reduce stress
- Reduce crime
- Have fun

## Who Gets Involved in Community Gardening?

Many different groups are involved in community gardening, including:

- Homeowner associations
- Neighborhood block groups
- Religious organizations
- Primary and secondary schools
- Colleges and universities
- Social service agencies
- Health care facilities
- Correctional institutions
- Corporations
- Gardening clubs

1. This document is ENH 966, one of a series of the Environmental Horticulture Department, Florida Cooperative Extension Service, Institute of Food and Agricultural Sciences, University of Florida. Original publication date June 2002. Reviewed September 2012. Visit the EDIS website at <http://edis.ifas.ufl.edu>.

2. Eva C. Worden, former assistant professor and Extension specialist, Environmental Horticulture, Fort Lauderdale Research and Education Center; Adrian Hunsberger, urban horticulture Extension agent, Miami-Dade County; John McLaughlin, Extension program assistant, Miami-Dade County.

## Management Approaches

Management approaches to community gardens can be classified into two major categories: 1) individual plots, and 2) common greenspace.

In the individual plot approach, the garden is subdivided for personal use, as in the “allotment” system common in the United Kingdom. Individual plots can be chosen, randomly selected, or assigned. Individual plot management often is used for vegetable gardening.

In the common greenspace approach, garden members cooperate in managing one area. Often, each member is responsible for a set of tasks within the shared area. Common greenspace management is used for a variety of garden types. Some examples include:

- Ornamental landscapes: pocket parks, community beautification; clean-up of degraded urban landscapes
- Educational gardens: used for job training, horticultural demonstrations, outdoor classrooms
- Entrepreneurial gardens: profits from the sales of garden products are shared among members

## Getting Started

Planning and communication at the outset of a community garden project often helps to avoid problems in the future. Some key questions to be considered early on in garden development include:

**Is there sufficient interest?** The interest must come from the individuals who actually will be using the garden – not just from well-meaning supporters.

**What are the group’s purposes and goals?** To provide a source of fresh food crops? To beautify the location? To foster a greater sense of community and cooperation? Have a group brainstorming session where all dreams are welcome – then sort out the priorities and practical alternatives.

**Where will the garden be located?** One of the first practical tasks will be to secure a usable plot of land. This could be leased from or donated by a private individual or organization. Another option is to use city- or county-owned land. The area to be used as a garden should have a reliable source of water.

**Is the land tenure secure?** *Land tenure* refers to the rights of access to and use of real estate. If the community garden site lacks secure land tenure, the members risk losing the property in the future. If the gardening group does not own the land, try to get a long-term written lease, even if there is no fee for using the land.

**How will the property be planted and maintained?** Draw up a master plan, showing how each section of the garden will be developed. Discuss and decide on using individually managed plots versus common growing areas.

**What tasks need to be done? Who will do them?**

Determine whether there will be employees or member volunteers. It can be helpful to have one person who will act as a general garden coordinator. This individual would serve as the contact person for any initial interactions with external agencies (i.e., local authorities, local businesses, or private foundations).

You may want to create subcommittees to manage the many tasks involved with getting the garden “off the ground.” Some subcommittees might be:

- Site acquisition and land tenure
- Garden layout and master planning
- Site preparation and workdays
- Finances and fundraising
- Communications and social events

Consider allowing members to choose their responsibilities from a list of tasks. Leftover tasks can be tackled on group workdays or by teams.

**How do you want to operate?** Write a set of guidelines or by-laws to convey the groups expectations for behavior (e.g., hours that the garden is open, fees for membership).

**What are the garden’s financial needs?** Create a budget. Include costs for site clearing, soil improvement and the purchase of tools and structures (i.e., raised beds, irrigation equipment, tool storage shed, arbors, pergolas, or a chickee).

**How will funds be raised?** Monies can be obtained through a variety of ways: fund-raising drives such as plant sales; sponsorships of local businesses, and grants from government agencies or private foundations.

**What are the legal issues?** Consider the legal issues, such as the question of liability. An attorney may help to determine the need for contracts and liability insurance.

3. g. 1.  
Page 7 of 7

**How will members communicate with each other?**

Newsletters, meetings, garden parties? Many languages are spoken in Florida, so translators may help with communication among garden members.

**What will the garden be named?** Having a name can help establish a sense of place and create an identity for the garden.

## **The Role of Cooperative Extension**

It is up to the members of each community garden to perform their own fundraising, site preparation, materials purchasing, planting, maintenance, and harvesting. Among many other services, the Florida Cooperative Extension System provides education to enable community garden development throughout the state. Cooperative Extension agents and Master Gardeners can provide educational assistance for community garden projects. An Extension specialist, agent, or Master Gardener may be available on occasion for a garden site visit to assist community gardeners at key stages of garden development. Numerous horticultural Extension publications are available on the internet and from county Extension offices. With sufficient interest, Extension workshops can be organized on a wide range of topics, from horticulture to irrigation system design, to food preservation and nutrition.

## TRANSMITTAL COVERSHEET

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**TODAY'S DATE:** September 5, 2012

**To:** Daily Commercial  
Legal Ads Section (Melinda Tincher)  
**Phone:** 352-365-8210  
**Email:** [melindatincher@dailycommercial.com](mailto:melindatincher@dailycommercial.com)

**From:** Joseph Jacobs, City Clerk, City of Wildwood  

---

**Phone:** 352-330-1330. Ext. 110  
**Fax:** 352-330-1338

**Pages:** 2

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**Subject:** CDBG First Public Hearing Notice

Please publish the following **CDBG First Public Hearing Notice** as a legal NON-DISPLAY ad as small as possible, while still being legible, in the **Friday, September 7, 2012** edition of the Daily Commercial.

Please ensure that this advertisement is billed to City of Wildwood. The mailing address for the City is: **Joseph Jacobs, City of Wildwood, 100 North Main Street, Wildwood, Florida 34785**. Prior to publication, please ensure that a pre-run proof is emailed to the following email addresses:

[andyeaston2@msn.com](mailto:andyeaston2@msn.com)  
[jjacobs@wildwood-fl.go](mailto:jjacobs@wildwood-fl.go)  
[mpeavy@wildwood-fl.gov](mailto:mpeavy@wildwood-fl.gov)

In addition, **after the ad runs**, please send a proof of publication to the City at the above address. Also, send a copy of the proof of publication to:

Andy Easton  
203 Ridgeland Road  
Tallahassee, FL 32312

Thank you for your assistance. Please feel free to contact me if you have any questions.  
Thank you – Joseph Jacobs, City of Wildwood

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### **CDBG FIRST PUBLIC HEARING NOTICE** **Community Development Block Grant Program** **City of Wildwood**

The City of Wildwood is considering applying to the Florida Department of Economic Opportunity (DEO) for one or more Small Cities Community Development Block Grants (CDBG) for the 2012 CDBG program year. Each grant is expected to not exceed \$700,000, except for the CDBG economic development category which may allow the City to request a grant of up to \$2 million. CDBG funds may be used for one of the following purposes: 1. To benefit low and moderate income persons; 2. To aid in the prevention or elimination of slums or blight; or 3. To meet other community development needs of recent origin having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and where other financial resources are not available to meet such needs. The categories of activities for which these funds may be used are in the areas of housing, neighborhood revitalization, commercial revitalization, or economic development and include such improvement activities as acquisition

of real property, loans to private-for-profit business, purchase of machinery and equipment, construction of infrastructure, rehabilitation of houses and commercial buildings, and energy conservation. Additional information regarding the range of activities that may be undertaken will be provided at the public hearing. For each activity that is proposed, at least 51% of the funds must benefit low and moderate income persons. In developing an application for submission to DEO, the City of Wildwood must plan to minimize displacement of persons as a result of planned CDBG activities. In addition, the City is required to develop a plan to assist displaced persons. **A public hearing to receive citizen views concerning the community's economic and community development needs will be held at the City of Wildwood City Commission Chambers located at 100 North Main Street, Wildwood, Florida 34785 on Thursday, September 13, 2012 at 5:00 p.m.** For more information concerning the public hearing contact Joseph Jacobs at 352-330-1330, extension 102. The public hearing will be conducted in a handicapped accessible location. Any handicapped person requiring an interpreter for the hearing impaired or the visually impaired or requiring any other special accommodation should contact Joseph Jacobs, City Clerk at the phone number listed above at least five calendar days prior to the meeting so that arrangements can be made for an interpreter or other special accommodation. To access a Telecommunication Device for Deaf Persons (TDD) please call (1-800-877-8339). Any non-English speaking person wishing to attend the public hearing should contact Joseph Jacobs so that arrangements for a language interpreter can be made.

#### **A FAIR HOUSING/EQUAL OPPORTUNITY/HANDICAP ACCESS JURISDICTION**

Zimbra

3. g. 2.  
Page 3 of 4  
plaw@wildwood-fl.gov**FW: telephone conference call this morning at 11 am to discuss CDBG**

**From :** andy easton <andyeaston2@msn.com>  
**Subject :** FW: telephone conference call this morning at 11 am to discuss CDBG  
**To :** Pam Law <plaw@wildwood-fl.gov>

Fri, Aug 31, 2012 09:23 AM

 Agenda Items

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Subject: telephone conference call this morning at 11 am to discuss CDBG  
Date: Fri, 31 Aug 2012 09:21:39 -0400

Melanie - for the conference call this morning at 11:00 a.m. to discuss the CDBG funded paving of Stone Street, is there a City or Kimley-Horn phone number I need to call into?

Also, if you have time during the same phone call, I would like to discuss the proposed CDBG-ED grant for the Word property. I spoke with the developer yesterday (Jerry Glassman) and he is ready to sign the Developers Agreement. He has a business that wants to locate a 100 bed ALF on the site (it will create about 80 jobs). Would the initial draft of the developers agreement be prepared by you and Jerri? If so, let me know how the process works and I will forward the information on to the developer.

The CDBG-ED grant application is due **10-1-12**. Here is a recommended public participation schedule that will need to take place before the CDBG-ED grant application is submitted:

- 9-4-12 - send 1st public hearing notice to the Daily Commercial
- 9-7-12 - publish 1st public hearing notice in the Daily Commercial (this meeting is to discuss general community development needs with the public)
- 9-11-12 - send 2nd public hearing notice to the Daily Commercial
- 9-11-12- send notice of CATF meeting to CATF members (the purpose of the CATF meeting is to discuss the proposed CDBG-ED project)
- 9-13-12 - hold 1st public hearing (meeting would be held at anytime during work hours or at

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Page 4 of 4

night - no City Commission needed)

9-13-12 - as needed before or after the 1st public hearing - hold meeting with Word Property developer and others to review the proposed grant project

9-17-12 - hold CATF meeting (meeting would be held at anytime during work hours or at night)

9-18-12 - publish 2nd public hearing notice in newspaper

9-25-12 - hold 2nd public hearing as a City Commission meeting agenda item. Also, at this meeting the City Commission would need to consider approving a resolution that authorizes the Mayor to sign and submit the CDBG-ED grant application. (the purpose of the 2nd public hearing is to discuss the proposed CDBG-ED grant application with the public).

If you do not have time to discuss the proposed CDBG-ED project this morning we can reschedule a phone call. The only critical item that needs to be discussed today is if the City would like to move forward with holding the 1st public hearing (and publishing the meeting notice in next week's newspaper). The purpose of the first public hearing is to discuss general community needs and would apply to any CDBG grant application that the City might submit within the next 12 months.

Thanks - Andy

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