



CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5

Pamala Harrison-Bivins – Seat 2

Don C. Clark – Seat 4

Robby Strickland – Seat 3

Bill Ed Cannon – City Manager

REGULAR MEETING

June 11, 2012

7:00 PM

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City of Wildwood DOES NOT provide this verbatim record.

City Hall Commission Chamber - 100 N. Main Street, Wildwood, FL 34785

AGENDA

1. TIMED ITEMS AND PUBLIC HEARINGS

- a. **7:00 PM – PUBLIC HEARING – 2ND FINAL READING** – 2012 Comprehensive Plan Amendments for Final Adoption and Transmittal: **Ordinance No. O2012-13**, an ordinance modifying the Five-Year Capital Improvement Schedule of the Capital Improvements Element of the Comprehensive Plan (Attachments – Staff Recommends Approval)
- b. **7:00 PM – PUBLIC HEARING – 2ND FINAL READING** – 2012 Comprehensive Plan Amendment for Final Adoption and Transmittal: **Ordinance No. O2012-14** an ordinance proposing a Large Scale Future Land Use Map Amendment to the adopted Local Comprehensive Plan And Future Land Use Map in accordance with the Community Planning Act of 2011 (Attachments – Staff Recommends Approval)
- c. **7:00 PM – PUBLIC HEARING – 2ND FINAL READING** – 2012 Comprehensive Plan Amendment for Final Adoption and Transmittal: **Ordinance No. O2012-15**, an ordinance proposing text amendments to the Future Land Use, Transportation, Intergovernmental Coordination, Capital Improvements, and Public Schools Facilities Elements of the Adopted Local Comprehensive Plan in accordance with the Community Planning Act of 2011 (Attachments – Staff Recommends Approval)
- d. **7:00 PM – PUBLIC HEARING – First Reading – Ordinance No. O2012-18**, an ordinance amending the adopted Interlocal Service Boundary and Joint Planning Agreement (ISB/JPA) Planning Services Sub-Agreement with Sumter County to reflect current planning conditions and to update the ISB Map and JPA Future Land Use Map to be consistent with the pending Comprehensive Plan Amendment (Attachments – Staff Recommends Approval)
- e. **7:00 PM - PUBLIC HEARING** – Final Plat Approval of Parcel D08=046, the Leatherman Subdivision containing three (3) lots without shared infrastructure based upon the favorable recommendation by the Special Magistrate subject to approval, exemption, or permitting by all agencies of competent jurisdiction (Attachments – Staff Recommends Approval)

* Quasi Judicial Hearing

2. **REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)**

- a. Proclamation – Request from Florida Water & Pollution Control Operators Association to proclaim the Week of August 13 – 17, 2012, as *Florida Water Professionals Week* (Attachments – Staff Recommends Approval)
- b. City Manager
 - 1. Budget Comparison Report for the month of May, 2012 (8th month of FY 11/12 (Attachment)
- c. City Attorney
 - 1.
- d. City Clerk
 - 1.
- e. Commission Members
 - 1.
 - 2.
- f. Public Forum (10 minute time limit)
 - 1.
- g. Notes and Reports
 - 1. FYI – Wildwood Springs Community Development District – Proposed Budget for Fiscal Year 2013 & Public Hearing scheduled for 8/16/12 @1PM at the Wildwood Community Center (Attachment)
 - 2. FYI – Growers’ Market Summer Hours (Attachment)
 - 3. FYI – Letter and photos to WMHS regarding this year’s Prom to address damages, alterations and other issues at the Wildwood Community Center building and surrounding grounds (Attachments-Jenny Hudson)
 - 4. FYI – Florida Dept. of Corrections (invitation to) series of Town Hall meetings: “Partnering for Fewer Crimes, Less Victims and Safer Communities” (Attachments)
 - 5. FYI – Status Update on what constitutes a “Change of Use” (from May 14, 2012 Agenda) under the Code of Ordinances of the City of Wildwood; Staff is still researching definitions and procedures used by neighboring jurisdictions in order to bring back a recommendation for a definition and procedure for the Commission’s consideration at the next regular meeting (Attachment)

3. **NEW BUSINESS – ACTION REQUIRED**

a. **MINUTES**

- 1. Minutes of Regular Meeting held on May 14, 2012 (Attachments – Staff recommends approval)

b. **ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

- 1. **Ordinance No. O2012-19**; an ordinance approving the rezoning of Parcel G07A001 from C-1 (Commercial) to CIPD (Commercial/Industrial Planned Development) for the Police Communications Tower Site to bring the use of the property into compliance with the current Land Development Regulations based upon a favorable recommendation by the P&Z Board/Special Magistrate (Attachments)
- 2. **Ordinance No. O2012-20**; Establishing the Brownwood Community Development District, the legal description of its boundaries and the initial five members of the board and the grant of special powers requested, which includes recreational powers, security powers and mosquito control powers. The CDD is comprised of approximately 239.8± acres within the City of Wildwood (Attachments)
- 3. **Ordinance No. O2012-21**; an ordinance rezoning 301/466 LLC Property; Parcel Numbers D18=069, D18=040, D18=064, D18=041, D18=067 and D18=068 containing 222 acres ± generally located to the NW of US 301 and CR 214, from Neighborhood Mixed Use-7 (NMU-7) to Low Density Residential (R-1) to bring the property into compliance with the Future Land Use Map of the Comprehensive Plan and based upon a favorable recommendation by the P&Z Board/Special Magistrate (Attachments)

c. RESOLUTIONS FOR APPROVAL

1. **Resolution No. R2012-07** (*TABLED 5/14/12 FOR FULL COMMISSION*) a Resolution Amending Chapters 4.3 and 5.1 of the City of Wildwood Personnel Rules (Attachments – Staff Recommends Approval)

d. APPOINTMENTS

1. None

e. CONTRACTS AND AGREEMENTS

1. Review/approval requested of the FDOT State Highway Lighting, Maintenance, and Compensation Agreement Work Order for FY2012-13 (Attachments – Staff Recommends Approval)
2. Review Carr, Riggs & Ingram, CPAs and Advisors proposal to continue providing audit services for the basic financial statements of the City for the years ending September 30, 2012, 2013 and 2014 (Attachments – Board Option)
3. Contract for Grant Feasibility Services between the City of Wildwood and Andy Easton & Associates to study the feasibility of using state/federal grants to fund public infrastructure that will serve a proposed ALF site to be located on the Word Family Trust Property; fee shall be a lump sum of \$2,500 (Attachments – Staff Recommends Approval)
4. Review/approval of Settlement Agreement Between the COW and Parkwood-Sumter Properties, Inc. and requiring execution of an Addendum to Developer's Agreement (Attachments – Staff Recommends Approval)
5. Review/approval of Addendum to Developer's Agreement Between the COW and Parkwood Sumter Properties, Inc. (Attachments – Staff Recommends Approval)

f. FINANCIAL

1. Bills for Approval (Attachments – Staff Recommends Approval)
2. Request approval to purchase training equipment for the police department (Chief Reeser to Address) (Attachments – Staff Recommends Approval)
3. Request approval to purchase budgeted Capital Improvement Items for the police department (Chief Reeser to Address) (Attachment – Staff Recommends Approval)
4. Request approval to purchase two new 2013 Ford Interceptor packaged patrol cars for the police department (Chief Reeser to Address) (Attachments – Staff Recommends Approval)
5. Request approval of CSX Utility Relocation Change Order No. 2, a decrease of \$1,490 to the contract amount (Dave Grimm to Address) (Attachments – Staff Recommends Approval)
6. Request approval of the low quote received from Don Ellis Painting and Pressure Cleaning in the amount of \$2,379 for City Hall Annex Improvements – Exterior Painting & Repair (Dave Grimm to Address) (Attachments – Staff Recommends Approval)
7. Request approval of the low quote received from Ro-Mac Supply in the amount of \$3,883.91 for City Hall Annex Improvements to remove and replace the rear steel security doors (Dave Grimm to Address) (Attachments – Staff Recommends Approval)
8. Request approval of the low quote received from Lake Glass and Mirror in the amount of \$3,375 for City Hall Annex Improvements to replace the front entrance (Dave Grimm to Address) (Attachments – Staff Recommends Approval)

9. Request acceptance of the quote from BB&T Bank for a three-year financing term at 1.79% for the purchase of four (4) Ford pickup trucks for the Water and Wastewater Departments and authorization to proceed with the closing process (Attachments – Staff Recommends Approval)
10. Request approval of Kimley-Horn and Associates, Inc. Individual Project Order (IPO) No. 15 in the amount of \$47,500 for architectural, electrical, and civil engineering services required to make repairs at the City's CR 501 (Prison) Water Treatment Plant necessitated by flooding which occurred on Oct. 24, 2010. Funding will be from the insurance settlement (Attachments – Staff Recommends Approval)
11. Request approval of Kimley-Horn and Associates, Inc. Individual Project Order (IPO) No. 17 to provide a Funding Analysis to identify funding resources (grants, loans, etc.) that will provide Mechanisms to fund needed capital improvement projects within the City limits; and as an Associate Consultant, Angie Brewer & Associates, Inc. will provide and submit a funding analysis described in the Scope of Services. Compensation shall be at an hourly fee not to exceed \$10,000 (Attachments – Staff Recommends Approval)
12. Request approval of Kimley-Horn and Associates, Inc. Individual Project Order (IPO) No. 18 to provide a Preliminary Engineering Report addressing needed off-site utility system improvements to the Word Property. Compensation shall be at an hourly fee not to exceed \$3,500 (Attachments – Staff Recommends Approval)

g. GENERAL ITEMS FOR CONSIDERATION

1. Adoption of the City of Wildwood Section 504 Compliance Policy, Evaluation Plan, Transition Plan and Grievance/Complaint Procedures as required by DEO for the CDBG programs and projects. (Attachments – Dave Grimm to present - Staff Recommends Adoption)
2. Discussion regarding recent vandalism and damages at MLK Park and request for direction on any actions to be taken by staff (Attachments – Jenny Hudson to Address)

4. ADJOURN

IMPORTANT DATES (No Attachments)

- a. **June 12, 2012 – (Tuesday)** – Wildwood Business Council (First Meeting of the Wildwood Business Community) – 5:30 PM – Wildwood Community Center – President's Hall (Upstairs)
- b. **June 12, 2012 – (Tuesday)** – Wildwood Area Historical Association Meeting – 6:30-8:00 PM – City Hall Conference Room #112
- c. **June 13, 2012 – (Wednesday)** – Sumter County Chamber of Commerce June Lunch Exchange – "State of the State" featuring Rep. Marlene O'Toole & Senator Alan Hays – 11:30 AM – 1:00 PM – Blueberry Hill RV Resort (next to Walmart), Bushnell (RSVP Required – assistant@sumterchamber.or or 352-793-3099)
- d. **June 19, 2012 – (Tuesday)** – Ribbon Cutting Ceremony for Repaving CR 209 – 4:00 PM - Intersection of C-462W and CR 209
- e. **June 25, 2012 – (Monday)** – City Commission Regular Meeting – 7:00 PM – City Commission Chamber – City Hall
- f. **July 4, 2012 – (Wednesday)** – **4TH OF JULY HOLIDAY** - City of Wildwood CLOSED Except Police Dept.