



Agenda

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CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1
 Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5
 Pamala Harrison-Bivins – Seat 2
 Don C. Clark – Seat 4
 Robby Strickland – Seat 3
 Bill Ed Cannon – City Manager

May 14, 2012
 7:00 PM

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A-If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (The City of Wildwood DOES NOT provide this verbatim record).

AGENDA

- THE MEETING IS CALLED TO ORDER BY THE MAYOR
- INVOCATION
- FLAG SALUTE

1. TIMED ITEMS AND PUBLIC HEARINGS

7:00 PM (a)	PUBLIC HEARING TIMED ITEM	TEMP 1204-02 Temporary Use – Ernest Gross; Request approval for temporary living quarters (RV) to be placed on the property while the primary residence is renovated (Attachments - Staff recommends that the Commission accept the Planning & Zoning Board/Special Magistrate's recommendation and approve the temporary use)
7:00 PM (b)	PUBLIC HEARING TIMED ITEM	SP 1201-03 Oxford Memorial Center; Site Plan approval requested for a 6,250 sq. ft. Funeral/Assembly Hall with a paved driveway and parking subject to approval, exemption, or permitting of the project by all agencies of competent jurisdiction (Attachments - Staff recommends that the Commission accept the Planning & Zoning Board/Special Magistrate's recommendation and approve the site plan subject to conditions listed)
7:00 PM (c)	PUBLIC HEARING TIMED ITEM	SP 1203-02 Wildwood Batting Cages; Site Plan approval for two batting cages (22,620 sq. ft.), two buildings with covered patios (5,600 sq. ft.) and associated driveway, parking lot, and sidewalks (Attachments - Staff recommends that the Commission accept the Planning & Zoning Board/Special Magistrate's recommendation and approve the site plan subject to conditions listed)
7:00 PM (d)	TIMED ITEM	Phillip Craig O'Dell, Trustee is requesting a six-month extension of the O'Dell PUD – Ordinance #621, due to real estate market conditions (Attachments – Staff Recommends Approval)

* Quasi Judicial Hearing

2. REPORTS AND PUBLIC INPUT

▪ SPECIAL PRESENTATIONS:

1. Melanie Peavy: Update on the status of development and projects within the City of Wildwood (Attachments)
2. Melanie Peavy: Informational update on what constitutes a "Change of Use" under the Code of Ordinances of the City of Wildwood; Staff is researching definitions and procedures used by neighboring jurisdictions in order to bring back a recommendation for a definition and procedure for the Commission's consideration at the next regular meeting (Attachment)
3. Doug McCoy, Waste Management: Changes to pick-up of yard waste, limbs, etc. (Attachments)
 - a. City Manager
 - b. City Attorney
 - c. City Clerk
 1. 2012 Election Qualifying Information (Attachments)
 - d. Commission Members
 - e. Public Forum (10 minute time limit)
 - f. Notes, Reports, and items for the file as attached

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

1. Minutes of Regular Meeting held on March 26, 2012 (Attachments – Staff recommends approval)
2. Minutes of Regular Meeting held on April 9, 2012 (Attachments – Staff recommends approval)

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

1. None

c. RESOLUTIONS FOR APPROVAL:

1. Resolution No. R2012-07 Amending Chapters 4.3 and 5.1 of the City of Wildwood Personnel Rules (Attachments – Staff Recommends Approval)

d. APPOINTMENTS

1. None

e. CONTRACTS AND AGREEMENTS

1. Discussion/Approval of the Agreement Between the City of Wildwood and Word Family, LLC to attempt to obtain a grant which will allow development of water and wastewater lines that would benefit the owner's property and allow economic development of the surrounding areas as well (Attachments – Staff Recommends Approval)
2. Test and Certification Agreement for Safety Systems, A Division of Dart Electronics to provide annual testing, inspection and certification of the existing City Hall fire alarm system per State of Florida Code requirements (Attachments)

f. FINANCIAL

1. Bills for Approval (Attachments – Staff Recommends Approval)
2. Request Approval for City Hall HVAC Improvements, Change Order No. 2 for replacement of two compressors, valves, labor and preventative maintenance on outdoor air cooled chiller unit at a cost of \$13,600 (Attachments – Staff Recommends Approval)
3. Request Approval to purchase and replace the WWTP Reuse Pump Station Vertical Hollow Shaft Pump damaged by lightning strike from Tampa Armature Works at a cost of \$3,442 plus the services of a rubber tired crane at an estimated cost of \$1,000; anticipated total of \$4,442 (Attachments – Staff Recommends Approval)

g. GENERAL ITEMS FOR CONSIDERATION

1. Decision on whether to reschedule or cancel the Regular Commission Meeting of May 28th, 2012 that falls on the Memorial Day Holiday which is a City holiday (Board Option)
2. Wildwood Community Development Center, Inc. requests approval to sponsor a Unity Block Party on Jackson Street, closing the portion of Jackson Street between Terry Street and Moss Street on Saturday, May 26, 2012 from Noon to 8:00 PM (Attachments – Board Option)
3. Discussion/Approval to consolidate the City's Water And Wastewater Departments into one "Utility Department" and move the water department office and personnel to the wastewater treatment plant site into a temporary office facility (Attachments – Staff Recommends Approval)
4. Request by Bruce Phillips, Utility Director, to schedule a Commission Workshop Meeting to discuss "The State of the Utilities"; recommendations for future system upgrades, expansions and maintenance issues (Attachments – Board Option)
5. Request by Gary Moyer to schedule a public hearing for June 25th to create the Brownwood CDD; June 25th is a regularly scheduled Commission Meeting date
6. Request approval for Mayor Wolf to execute a letter to PRM authorizing them to make new City Manager, William Ed Cannon's medical benefits effective May 1, 2012, per Section 6-Medical Benefits in his Contract (Attachments – Staff Recommends Approval)

4. ADJOURN:

NOTES – NO ACTION REQUIRED:

REPORTS:

CITY MANAGER (2.a.f.):

1. FYI – Commendation letter from John De Bilio regarding Police Officer Harrie and Police Officer Graver (Attachment)
2. FYI – Budget Comparison Report for the month of April 2012 – 7 months into the FY (Attachments)

IMPORTANT DATES
(No attachments)

- a. **May 18th, 2012 – (Friday)** – RIBBON CUTTING – Classic Rock & Granite – 1:30 PM – 706 S. Main Street, Wildwood
- b. **May 28th, 2012 – (Monday)** – MEMORIAL DAY HOLIDAY - City of Wildwood **CLOSED** Except Police Dept.
- c. **May 28th, 2012 – (Monday)** – City Commission Regular Meeting – 7:00 PM – City Commission Chamber – City Hall (*will have to be rescheduled or cancelled due to Memorial Day Holiday*)
- d. **June 11th, 2012 – (Monday)** – City Commission Regular Meeting – 7:00 PM – City Commission Chamber – City Hall
- e. **June 12, 2012 – (Tuesday)** – Wildwood Business Council (First Meeting of the Wildwood Business Community) – 5:30 PM – Wildwood Community Center – President's Hall (Upstairs)
- f. **June 13th, 2012 – (Wednesday)** – Sumter County Chamber of Commerce June Lunch Exchange – “State of the State” featuring Rep. Marlene O’Toole & Senator Alan Hays – 11:30 AM – 1:00 PM – Blueberry Hill RV Resort (next to Walmart), Bushnell (RSVP Required – assistant@sumterchamber.or or 352-793-3099)
- g. **June 25th, 2012 – (Monday)** – City Commission Regular Meeting – 7:00 PM – City Commission Chamber – City Hall
- h. **July 4th, 2012 – (Wednesday)** – 4TH OF JULY HOLIDAY - City of Wildwood **CLOSED** Except Police Dept.