



# Agenda

# Agenda

## CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1  
 Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5  
 Pamala Harrison-Bivins – Seat 2  
 Don C. Clark – Seat 4  
 Robby Strickland – Seat 3  
 Joseph Jacobs – Interim City Manager

March 12, 2012  
 7:00 PM

**PLEASE TURN OFF ALL CELL PHONES AND PAGERS**

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A-If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (The City of Wildwood DOES NOT provide this verbatim record).

## **AGENDA**

- THE MEETING IS CALLED TO ORDER BY THE MAYOR
- INVOCATION
- FLAG SALUTE

### 1. TIMED ITEMS AND PUBLIC HEARINGS

7:00 PM (a)	NONE	
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\* Quasi Judicial Hearing

### 2. REPORTS AND PUBLIC INPUT

- SPECIAL PRESENTATION:

1. Update on the CSX S-Line rail expansion and City utility crossings (David Grimm)
  - a. City Manager
  - b. City Attorney
  - c. City Clerk
  - d. Commission Members
  - e. Public Forum (10 minute time limit)
  - f. Notes, Reports, and items for the file as attached

### 3. NEW BUSINESS – ACTION REQUIRED

#### a. MINUTES

1. Minutes of Regular Meeting held on February 27, 2012 (Attachments – Staff Recommends Approval)
2. Minutes of Special Called Meeting held on March 7, 2012 (Attachments – Staff Recommends Approval)

#### b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

1. Ordinance No. O2012-16, a proposed Ordinance providing for the extension of the permitted hours of sale of alcoholic beverages in the City of Wildwood to 2:00 a.m. daily (Attachments – Board Option)

**c. RESOLUTIONS FOR APPROVAL:**

1. Discussion/Approval of Resolution No. O2012-03, a resolution determining that certain real property is surplus and should be used in a manner to further the public interest – this is the property on Powell Road adjacent to Lenard Powell's property (Attachments – Staff Recommends Approval)

**d. APPOINTMENTS**

1. None

**e. CONTRACTS AND AGREEMENTS**

1. Discussion/Approval of Amendment To The Interlocal Agreement Between Sumter County And The City Of Wildwood, Florida, Regarding Placement Of Digital Public Safety Radio Communications System (Attachments – Staff Recommends Approval) (Bradley Arnold, County Administrator to address)
2. Discussion/Approval of Agreement between the City of Wildwood and Lenard Powell authorizing Powell to show the City's property when showing his adjoining property with no payment expected by Powell; City to make decision whether to accept any offer (Attachments – Staff Recommends Approval)

**f. FINANCIAL**

1. Bills for Approval (Attachments – Staff Recommends Approval)
2. Discussion/Approval of proposed change order to the CDBG CR 232 Resurfacing Project in the amount of \$12,250 for additional pavement reflective striping on CR 232 (Attachments – Staff Recommends Approval) (David Grimm)
3. Discussion/Board Option – Request for tuition reimbursement by Shayla Lawson, Dispatcher at PD (Attachments – Board Option)
4. Authorization/Approval to move forward with road maintenance/repair on four roads approved for repair in this year's budget for an estimated amount of \$115,775 (Attachments – Staff Recommends Approval) (Gene Kornegay)

**g. GENERAL ITEMS FOR CONSIDERATION**

1. Discussion on whether to repair or replace the Siemens Fire Alarm System at the Wildwood Community Center in order to pass the Fire Marshal's inspection and State Elevator inspection to place the elevator into service to allow for rental of the President's Hall (Attachments – Board Option)
2. Discussion of the cost estimated by Progress Energy to re-locate the power lines underground on 466-A/Cleveland Avenue when widening is done (Attachments – Board Option) (David Grimm & Jerri Blair to address)
3. Request from Chief Reeser to add two additional officers to current fiscal budget with projected hire date in June 2012 to provide for staffing needed when The Villages Brownwood Town Center opens in September 2012; impact to this year's budget will be presented at the next regular meeting (Attachments – Staff Recommends Approval)

**4. ADJOURN:**

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**NOTES – NO ACTION REQUIRED:**

**REPORTS:**

**CITY MANAGER (2.a.f.):**

1. FYI – FEMA Notifying us of two upcoming meetings, one for local officials and one for the public, on March 21<sup>st</sup> regarding the preliminary countywide Flood Insurance Study, flood risk in Sumter Co., and preliminary Flood Insurance Rate Maps (FIRM) for Wildwood/Sumter County (Attachments)
2. FYI – SWFWMD Modified Phase III Water Shortage Restrictions scheduled to begin March 10, 2012 and expire on June 30, 2012 (Attachment)
3. FYI – Wildwood Growers' Market Cash Mob on Saturday, March 17<sup>th</sup> (Attachment)
4. FYI – Easter Eggstravaganza Event on Saturday, April 7<sup>th</sup>, from 9:00-11:00 AM (Attachment)
5. FYI – Forfeiture of vehicles to the Wildwood PD by Court Order, which were seized in a felonious case (Attachments)

U.S. Department of Homeland Security  
Region IV  
3003 Chamblee-Tucker Road  
Atlanta, Georgia 30341



FEMA

MAR 02 2012

REC'D 03.05.12  
DATE [Signature]  
EXECUTIVE DEPT.

Mr. Joseph Jacobs  
Interim City Manager, City of Wildwood  
100 North Main Street  
Wildwood, Florida 34785

Subject: Preliminary DFIRM Community Coordination Meeting /Public Outreach Open House for Sumter County, Florida

Dear Mr. Jacobs:

A final coordination and open house meeting to discuss the preliminary countywide Flood Insurance Study (FIS) for your Community is scheduled for Wednesday, March 21, 2012. Representatives from FEMA Region IV, the State and the Engineering Study Contractor will be present and conduct the meeting. All incorporated communities within Sumter County are invited to attend this important meeting.

On January 31, 2012, copies of the preliminary Flood Insurance Rate Maps (FIRM) and associated FIS text were sent to you, which identified the flood risk in Sumter County and Incorporated Areas. An important and necessary component of this process is to offer an opportunity for you, local officials, and your citizens to review the FIS and FIRM. Please compare your current map with the preliminary map and make note of any changes which may affect your citizens. This will enable you to make appropriate notifications to residents. We have scheduled the following two sessions, the first to be attended by local officials, and the second for the general public.

| <u>Sumter County Local Official's Meeting</u>                                                   | <u>Sumter County Public Outreach Open House</u>                                                 |
|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| <b>When:</b> Wednesday, March 21, 2012                                                          | <b>When:</b> Wednesday, March 21, 2012                                                          |
| <b>Time:</b> 10:00 AM EST                                                                       | <b>Time:</b> 4:30 PM - 7:30 PM EST                                                              |
| <b>Where:</b> Sumter County Fairgrounds Expo Center<br>7620 S.R. 471<br>Bushnell, Florida 33513 | <b>Where:</b> Sumter County Fairgrounds Expo Center<br>7620 S.R. 471<br>Bushnell, Florida 33513 |

Residents and business owners of Sumter County, Florida and Incorporated Areas are invited to attend an open house to learn how and why the local risk of flooding has changed, how the proposed new flood maps will be used, and steps they can take to protect themselves from the extensive damage that floods often cause.

At the open house, community officials, FEMA representatives, the Engineering Study Contractor and insurance representatives will be on hand to answer questions about flood risk changes and review the proposed new flood maps. They will also help residents and businesses determine if their property may be subject to any related insurance requirements and explain how property owners affected by the change may be able to reduce future insurance costs. The format of the Public Outreach Open House is very informal. No presentations are made and there are no formal questions or statements from the public. We encourage you to publicize this event to reach homeowners, insurance agents, developers, and representatives of lending institutions or anyone who may be impacted by the proposed flood maps. A sample Open House advertisement is enclosed for your use.

The preliminary study will be subject to a 90-day review and appeal/comment period. If any appeals/comments are received during that time, FEMA will review and resolve them prior to initiating the subsequent 180 day-Community compliance period. Therefore, it will take at least nine months, from the beginning of the 90-day review period to the end of the compliance period, before the preliminary FIRM/FIS becomes effective for lending and insurance purposes. The appeal/protests process will be discussed at the meeting.

The revised FIS is considered an update to the currently effective FIS. This revised study, when it becomes effective, may result in increases and/or decreases to the regulatory flood elevations and/or width of the floodplain boundaries, depending upon the identified flooding conditions. It will be the basis for your Community's continued application and enforcement of all local floodplain management regulations required in conjunction with the participating criteria of the National Flood Insurance Program (NFIP). Revisions to your existing floodplain management ordinance may be necessary to incorporate changes. In addition, when the new flood study and maps become effective the Community's ordinance must reference the effective date of the new study and associated maps.

It is important that your floodplain administrator and representatives of the building/permitting department, planning and engineering offices be in attendance at the local official's meeting. You may also wish to consider inviting elected officials to the meeting so that they may be apprised of the forthcoming changes to the FIS.

The requirement of your local ordinance requires that any study data be used as "best available data". The study should be considered "best available data" in the following instance(s):

1. When development is proposed within any newly identified Special Flood Hazard Area (SFHA) on the preliminary maps but shown outside of a currently effective SFHA on the currently effective FIRM.
2. Where a base flood elevation (BFE) is shown on the preliminary maps, in areas presently shown as an unnumbered A Zone with no elevations on the currently effective FIRM.
3. Where a BFE on the preliminary maps exceed those identified on the currently effective FIRM, the elevation should be used for regulatory purposes.

We encourage you to visit the FEMA website, which may be accessed at [www.fema.gov](http://www.fema.gov). There is a great deal of information available regarding the many Agency programs, its structure, purpose, and operation.

We appreciate your cooperation in this matter, and look forward to meeting with you. If you have questions or need additional information please contact Mr. Michael Taylor, AECOM, at 404-965-9601 ext. 4907, Joy Duperrault, Florida NFIP Coordinator, at 850-922-4518 or the FEMA Region IV Project Officer assigned to your community at 770-220-5200.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert E. Lowe". The signature is fluid and cursive, with a long horizontal line extending to the right.

Robert E. Lowe, Chief  
Risk Analysis Branch  
FEMA Region IV

Enclosure  
Open House Sample Advertisement

cc: Melanie Peavy, Development Services Director, City of Wildwood  
Joy Duperrault, State NFIP Coordinator  
Henrietta Williams, FEMA Region IV NFIP Outreach Specialist  
Mark Vieira, FEMA Region IV Project Engineer

bcc: Jason Hunter, FEMA Region IV Floodplain Management and Insurance Specialist  
Sean Roche, RSC 4

## **Open House to Highlight Changes to Flood Risk and Introduce Proposed New Flood Maps**

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If you live or do business in the following areas, your flood risk may have changed.

Cities of Bushnell, Center Hill, Coleman, Webster, Wildwood and the Unincorporated Areas of Sumter County

Learn about your risk of flooding, what the new flood maps mean to you, and steps you can take to protect yourself from the extensive damage that floods often cause.

### **Public Outreach Open House**

Wednesday, March 21, 2012, 4:30 PM to 7:30 PM

Sumter County Fairgrounds Expo Center

7620 S.R. 471

Bushnell, Florida 33513

Community officials, FEMA representatives, the Engineering Study Contractor and insurance representatives will be on hand to answer your questions. Contact Sue Farnsworth at [sue.farnsworth@sumtercountyfl.gov](mailto:sue.farnsworth@sumtercountyfl.gov) to learn more.

## Phase III Water Shortage for Northern Counties

### Effective Dates and Affected Areas

- Modified Phase III water shortage restrictions are scheduled to begin on March 10, 2012 and expire on June 30, 2012.
- The restrictions affect Hernando, Citrus, Sumter, Lake and Levy counties as well as the City of Dunnellon and The Villages in Marion County.

### Lawn Watering Schedule and Times

- Lawn watering is limited to a once-per-week schedule. The following is a schedule and summary of the restrictions unless your city or county has a different once-per-week schedule or more stringent restrictions.

| Addresses with "house numbers" ... | May only irrigate on ... |
|------------------------------------|--------------------------|
| Ending in 0 or 1                   | Monday                   |
| Ending in 2 or 3                   | Tuesday                  |
| Ending in 4 or 5                   | Wednesday                |
| Ending in 6 or 7                   | Thursday                 |
| Ending in 8 or 9                   | Friday                   |

- Unless your city or county already has stricter hours in effect, the allowable watering hours are before 8 a.m. or after 6 p.m. regardless of property size.

### Landscape Watering Schedule and Times

- Handwatering and microirrigation of plants (other than lawns) can be done on any day, but is limited to the hours of before 8 a.m. or after 6 p.m.

### New Lawns & Plants

- New lawns and plants have a 60-day establishment period. On days 1-30, they may be watered any day of the week. During days 31-60, they may be watered approximately every other day. Even-numbered addresses may water on Tuesday, Thursday and Saturday. Odd-numbered addresses may be watered on Wednesday, Friday, and Sunday.

### Fountains

- Fountains and other aesthetic water features may only operate four hours per day. The regular hours of operation can be selected by the owner, but must be posted (see list of exemptions such as water features that also provide aeration to koi ponds).

### Car Washing

- Car washing is limited to once per week on the designated watering day for the location.
- Fundraiser and commercial car washes, including mobile detailing businesses, may still operate on any day.

*Always refer to your city or county regulations first.*

*The District allows local governments to impose special watering schedules.*

### Contact Us

If you have additional water restriction questions or wish to report a possible violation, please contact us by calling our water restrictions hotline at 1-800-848-0499 (FL only) (personal assistance is available during business hours; off-hours uses an automated response system) or 1-800-836-0797 (FL only), ext. 2298; also by email at [Water.Restrictions@WaterMatters.org](mailto:Water.Restrictions@WaterMatters.org).

- Emergency and other first responder vehicles may still be washed on any day as needed.

### **Pressure Washing**

- Pressure washing is allowed for necessary purposes such as prior to painting, sealing, in order to maintain a paint or material warranty, to address a health or safety hazard and to comply with health laws.
- Aesthetic concerns, even those raised by an HOA in accordance with its deed restrictions, do not constitute a “necessary” purpose.

### **Water Utilities and Other Local Enforcement Agencies**

- Use automatic meter reading or weekly night patrols to monitor compliance where restriction violations or high-use single family residential accounts are concentrated.
- Issue citations without needing to have first issued a warning.

**Other Water Utility Responsibilities** (Does not apply to water utilities who are allowed to withdraw less than 100,000 gallons per day)

#### **Utilities must:**

- Provide a concise monthly system status report, including enforcement.
- Continue implementing customer messaging and other water conservation efforts.
- Plan for supplementation of potable supplies, including coordination with the District and other agencies as appropriate.
- Notify the District within 24 hours if the public supply system experiences a significant change in status.

### **Other Water Uses**

- Restaurants shall only serve water upon request.
- Agricultural operations, commercial establishments, golf courses and industrial facilities must also comply with applicable best management practices listed in the Water Shortage Order.

## **2. REPORTS & PUBLIC INPUT**

**2. a. f. 2.**

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**March 17<sup>th</sup> "CASH MOB"**

You've probably heard of or seen flash mobs. They're those groups of people that seemingly erupt into spontaneous dance in public places. Flash mobs have evolved into "cash mobs," and instead of dancing they're spending cold, hard cash to support local businesses.

The University of Florida Institute of Food and Agricultural Sciences, the Sumter County Chamber of Commerce, and the Wildwood Growers' Market will be the first in Central Florida to hold a *CASH MOB*. It will be based at the Market on Saturday, March 17<sup>th</sup> and will also spread to locally owned restaurants.

Rules are simple:

- 1.Spend \$20;
- 2.Meet three people you didn't know before;
- 3.HAVE FUN!!!

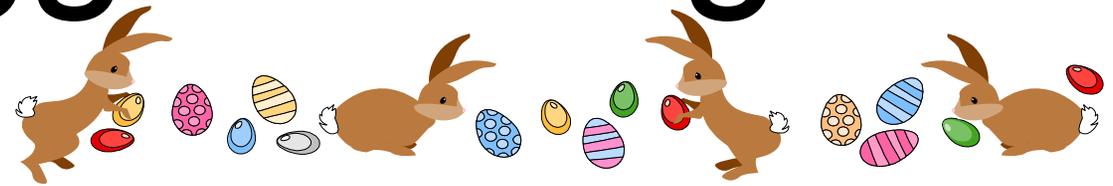
I'll be passing along more information as we organize our "mob". Check out the success stories online, this movement is sweeping the country!

Jerry Townsend

Wildwood Growers' Market

E-mail: Jtownsend-wildwood-fl.gov

# City of Wildwood Parks & Recreation Department Presents Easter Egg-Stravaganza



**Saturday, April 7, 2012**

**9am-12pm**

**Hunt begins at 10:00 a.m.**

**Millennium Park Baseball Fields**

**Don't forget your camera  
for pictures with the Easter  
Bunny!**

**Clowns, Face Painting, Balloon  
Artists, & More for all to enjoy!**

**AGES 2-10:**

**(Age Groups: 2-3, 4-5, 6-7, 8-10)**

Bring your own basket to collect Easter  
eggs. If you find an egg with a piece of  
paper reading "PRIZE" in it, make sure  
you redeem it for an Easter Surprise!

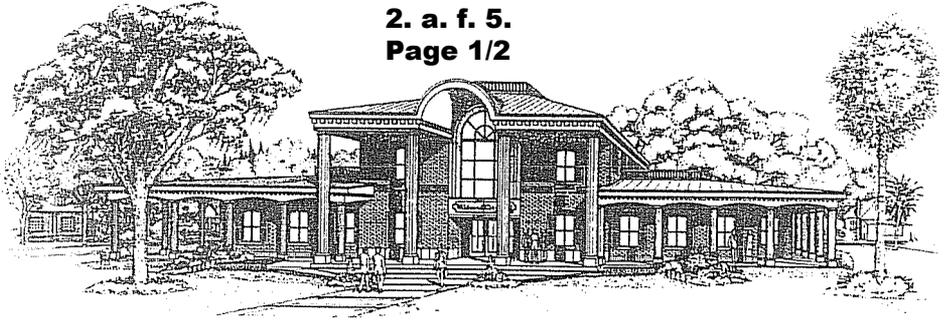
# FREE!



For more information, contact Jenny Donovan, Parks  
& Recreation Coordinator (352) 330-1330 Ext. 114 or  
[jdonovan@wildwood-fl.gov](mailto:jdonovan@wildwood-fl.gov)  
[www.wildwood-fl.gov](http://www.wildwood-fl.gov)



*City of  
Wildwood,  
Florida*



**DATE: March 6, 2012**

**TO: Joseph Jacobs, Intern City Manager**

**FROM: E.W. Reeser, Chief of Police** *(Signature)*

**RE: Forfeiture of vehicles**

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On February 23, 2012, we had a hearing with Honorable William H. Hallman presiding, in reference to Clerk of the Court case number 2011-CA-001631. The case was regarding the felonious use of a 2001 Dodge Truck and 2003 U-Dump trailer. The hearing resulted in Honorable Hallman adjudicating both vehicles were to be turned over to the City of Wildwood Police Department for sale or use, (order attached).

I'm requesting both vehicles to be remanded to the Police Department's fleet inventory. The Pickup truck will be utilized to tow the mobile command, replacing vehicle #9900, which could be turned over to another department for use, based on the recommendation of Fleet Services. The U-dump trailer would be utilized by the police department for hauling evidence for destruction.

Vehicle information:

2001 Dodge 3500 white in color VIN# 1B7MC33711J540326

2003 U-Dump Trailer VIN# 432DN22B530007312



**3. NEW BUSINESS - ACTION REQUIRED**

**3. a. 1.**

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CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
FEBRUARY 27, 2012 – 7:00 P.M.  
CITY HALL COMMISSION CHAMBER

The City Commission of the City of Wildwood Florida met in Regular Session February 27, 2012 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: Interim City Manager Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, Development Services Director Peavy, Senior Planner Grimm, Utility Director Phillips, Human Resource Coordinator Cox and AVT Law.

The meeting was called to Order followed by an invocation and Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS  
7:00 p.m.

DSD Peavy, Richard Busche, and others were sworn in.

a. Public Hearing – 2<sup>nd</sup> final reading: Ordinance No. O2012-01; an ordinance adopting the Development Order (DO) and Proportionate Share Agreement (PSA) for Southern Oaks DRI (Attachments – Staff Recommends Approval)

Mayor Wolf introduced and read by title Ordinance No. O2012-01. Indicated that wild turkey was not listed in the wildlife section, and knows there are turkeys on the property. Public Hearing was opened. No comments were received.

Motion by Commissioner Bivins, second by Commissioner Clark that Ordinance No. O2012-01: An Ordinance of the City of Wildwood, Florida, adopting the Development Order and Proportionate Share Agreement for the South Oaks Development of Regional Impact; providing for codification; providing for conflict; and providing for an effective date: be adopted on second final reading. Motion carried by unanimous vote.

b. Public Hearing – 2<sup>nd</sup> final reading: Ordinance No. O2012-07 rezoning from Planned Development (PD) to Central Mixed Use (CMU) zoning for Trailwinds Village (Word Property) subject to Special Magistrate's conditions and entering into a Developer's/Utility Agreement with the City (Attachments – Staff Recommends Approval)

DSD Peavy – received some letters from owners of property abutting the Trailwinds Village property, who expressed concern about development too close to the property line, pumps near the area, lighting and road issues. Issues were address during the Special Master Hearing and the pumps were being relocated however how the traffic will travel was not changed on the plans. The Special Master pointed out during the Hearing that the property was annexed into the City in 2005 before the property to the north was developed. I was also made clear during the meeting that the zoning on the property has been able to accommodate this type of development since 2005. In the 2035 Comp Plan the General Mixed Use category that was on this property was changed to Central Mixed Use. All who sent in letters were made aware of this.

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. a. 1.**

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It was pointed out that the developer could develop the property at a greater density and intensity. Any change to the PD would have to go back to the Planning & Zoning then the Commission through Public Hearing.

Mayor Wolf noted that the Word family has been good stewards of the land and there is probably no need of concern for the live oak trees. DSD Peavy noted that the buffer widths, the roadway widths and the building set backs were explained to those with concerns. Noted that after the Special Master Hearing some concerns expressed included height of buildings, location of buildings and building overlooking their homes and windows. Noted that the developer wouldn't know what is going where on the property at this time, even though there is a conceptual plan. Noted there are extensive landscaping requirements in the buffer.

Ordinance No. O2012-07 was introduced and read by title only. Public Hearing was opened.

1) Al Tillman of the Villages. They have written some of the letters. All they ask is that they be informed through the developer of what is going on and maybe they can work together.

No further comments received.

Motion by Commissioner Clark, second by Commissioner Strickland that Ordinance No. O2012-07: An Ordinance Of The City Of Wildwood Granting A Request For A Planned Development Pursuant To Section 8.6 Of The Land Development Regulations. For Certain Property Within The City Of Wildwood, Florida; Owned By Word Family LLC; Providing For Severability; Providing For Codification; And Providing For An Effective Date: be adopted on second final reading. Motion carried by unanimous vote.

c. Public Hearing – 2<sup>nd</sup> final reading: Ordinance No. O2012-08; an ordinance reclassifying Parcel # D32=152 containing 2.16 +/- acres (MICO Customs) in the Shamrock Industrial Park from City "Commercial" to City "Industrial" requiring a Small Scale Future Land Use Map Amendment to the adopted Comprehensive Plan; based on favorable recommendation by Planning and Zoning Board/Special Magistrate acting as the Local Planning Agency (Attachments - Staff Recommends approval)

DSD Peavy – there were a couple of properties within the Shamrock Industrial Center that annexed in from the County in 2004 with Industrial Zoning from the County. In the Land Use Amendment by the City some were designated as Commercial and now need to be brought into compliance with the surrounding area. There are two Small Scale FLUMA Ordinances and two Rezoning Ordinances.

Ordinance No. O2012-08 was introduced and ready by title only. Public Hearing opened.

Motion by Commissioner Clark, second by Commissioner Bivins that Ordinance No. O2012-08: An Ordinance Of The City Of Wildwood Florida; Proposing A Small Scale

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. a. 1.**

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Land Use Amendment To The Adopted Local Comprehensive Plan And Future Land Use Map In Accordance With The Community Planning Act Of 2011, As Amended; Providing For Codification; Providing For Conflict; And Providing For An Effective Date: be adopted on second final reading. Motion carried by unanimous vote.

d. Public Hearing – 2<sup>nd</sup> final reading: Ordinance No. O2012-09, rezoning Parcel # D32=152 containing 2.16 +/- acres in the Shamrock Industrial Park from “C-3 General Commercial-Highway” to “M-1 Industrial” in conformance with the Future Land Use Map of the Comprehensive Plan and based on favorable recommendation by the Planning & Zoning Board/Special Magistrate (Attachments - Staff Recommends Approval - subject to approval of Ordinance O2012-08)

O2012-09 introduced and read by title only. Public Hearing opened. No comments received.

Motion by Commissioner Strickland, second by Commissioner Clark that Ordinance No. O2012-09: An Ordinance Of The City Of Wildwood, Florida; Rezoning Certain Real Property In Compliance With The Adopted Local Comprehensive Plan And Future Land Use Map; In Accordance With The Community Planning Act Of 2011, As Amended; Providing For Codification; Providing For Conflict; And Providing An Effective Date: be adopted on second final reading. Motion carried by unanimous vote.

e. Public Hearing – 2<sup>nd</sup> final reading: Ordinance No. O2012-10; an ordinance reclassifying Parcel # D32=145, D32=153, D32=154, & D32=155 together containing 8.7 +/- acres in the Shamrock Industrial Park from City “Commercial” to City “Industrial” requiring a Small Scale Future Land Use Map Amendment to the adopted Comprehensive Plan; based on favorable recommendation by Planning and Zoning Board/Special Magistrate acting as the Local Planning Agency (Attachments - Staff Recommends approval)

Ordinance No. O2012-10 was introduced and read by title only. Public Hearing opened. No comments received.

Motion by Commissioner Bivins, second by Commissioner Clark that Ordinance No. O2012-10: An Ordinance Of The City Of Wildwood Florida; Proposing A Small Scale Land Use Amendment To The Adopted Local Comprehensive Plan And Future Land Use Map In Accordance With The Community Planning Act Of 2011, As Amended; Providing For Codification; Providing For Conflict; And Providing For An Effective Date: Be adopted on second final reading. Motion carried by unanimous vote.

f. Public Hearing – 2<sup>nd</sup> final reading: Ordinance O2012-11 rezoning Parcel # D32=145, D32=153, D32=154, & D32=155 together containing 8.7 +/- acres in the Shamrock Industrial Park from “C-3 General Commercial-Highway” to “M-1 Industrial” in conformance with the Future Land Use Map of the Comprehensive Plan and based on favorable recommendation by the Planning & Zoning Board/Special Magistrate (Attachments - Staff Recommends Approval - subject to approval of Ordinance O2012-10)

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. a. 1.**

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Ordinance No. O2012-11 was introduced and read by title only. Public Hearing opened. No comments received.

Motion by Commissioner Strickland, second by Commissioner Allen that Ordinance No. O2012-11: An Ordinance Of The City Of Wildwood, Florida; Rezoning Certain Real Property In Compliance With The Adopted Local Comprehensive Plan And Future Land Use Map; In Accordance With The Community Planning Act Of 2011, As Amended; Providing For Codification; Providing For Conflict; And Providing An Effective Date: be adopted on second final reading. Motion carried by unanimous vote.

g. Public Hearing – 2<sup>nd</sup> final reading: Ordinance No. O2012-12; an ordinance extending the names of Clarke, Lee and North Main Streets now located within the city and providing for submission to the 911 coordinator (Attachments – Staff Recommends Approval)

Ordinance No. O2012-12 was introduced and read by title only. Public Hearing opened. It was noted that Clarke was spelled both with and without an “e” in the Title and ordinance and should be corrected before execution. No other comments

Motion by Commissioner Clark, second by Commissioner Strickland that Ordinance No. O2012-12: An Ordinance Of The City Of Wildwood, Florida, Extending The Name Of Clarke, Lee And North Main Streets Located Within The City; Providing For Submission To The 911 Coordinator; Providing For Conflict; Providing For An Effective Date: be adopted on second final reading. Motion carried by unanimous vote.

h. MICO Customs at Shamrock Industrial Park SP 1112-04; request site plan approval for a 5,000 sq. ft. building and a 3,000 sq. ft. carport area to be used for custom wood fabrication based on the P&Z Board/Special Magistrate’s favorable recommendation (Attachments – Staff Recommends Approval)

DSD Peavy reported the Site Plan went before the Special Magistrate in February and approval was recommended with resolution of outstanding engineering issues. Those have been resolved.

Motion by Commissioner Clark, second by Commissioner Allen that SP 1112-04, MICO Customs at Shamrock Industrial Park be approved as recommended by the Special Magistrate. Motion carried by unanimous vote.

i. Lee Clymer, P.E. with Farner, Barley & Assoc. is requesting a two-year extension of the development permit executed 7/18/11 for the Triumph South Development, (approved by City of Wildwood Ordinance No. O-2010-12) under Section 73 of Chapter 2011-139 Laws of Florida (Attachments – Staff Recommends Approval)

Motion by Commissioner Bivins, second by Commissioner Allen to approve the request to extend the development permit executed 7/18/11 for the Triumph South Development. Motion carried by unanimous vote.

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2. REPORTS AND PUBLIC INPUT

• SPECIAL PRESENTATION: None at this time

a. City Manager

1) FYI – Budget Comparison Report for January 2012 (Attachments)

ICM Jacobs noted there are no red flags at this time. There are some unknowns in the Enterprise funds that will have to be priced out before the effect will be known. Proceeding with caution at this time and will come to the Commission for approval. These items were not budgeted. Mayor Wolf expressed that it might be the time to be looking for low interest loans.

2) FYI – SCBOCC notifying us that the proposed grant funded sewer & water line extensions to serve proposed ALF are consistent with SC Comp Plan & FLUM (Attachments)

3) FYI - Stacey Wrightam, Police Dept. Administrative Assistant – Attained Associate of Applied Science in Business Management With Honors Degree from Ashworth College on February 6, 2012 (Attachment)

4) FYI – Steve Watson, Fleet Services Coordinator – Completed 3-day CVO Fleet Training Class 6.4L-6.7L-IDS hosted by Plaza Lincoln Mercury on January 31 through February 2, 2012 (Attachment)

5) City Manager update – ICM Jacobs noted that complete information has not been obtained. HR would like direction. Does the Commission want to schedule a workshop to review what is here or begin scheduling interviews. Commission Allen suggested having workshop for review the first week in March and begin interviews the third week in March.

By Common Consent review of information and interview questions workshop scheduled for March 7 at 6:00 p.m., at which time interview meetings will be scheduled.

6) ICM Jacobs noted contact from Bradley Arnold regarding Communication tower and equipment. County currently has agreement the City to use the City tower in this area. The City has budgeted this year for narrow banding. The County has asked the City to hold up on the narrow banding, and has initially agreed to cover the costs of all the City communication equipment through a County contract with Motorola. PC Reeser noted Lake County changed to the 800 system last year and had a 1.4 million dollar maintenance fee last year. When the County changes to the 800 system, Wildwood will be by itself and unable to communicate with other law enforcement and safety departments.

Bradley Arnold has requested a rewrite of the County/City tower agreement by the next meeting on March 12. He needs that done to have everything done before January 1, which is the date given by FCC that narrow banding must be completed. The 800 system meets that requirement. Not many downsides to working with the County, but noted that the 800 radios are more expensive than those currently used which are vhf, \$900 compared to \$4000 per radio. The first

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. a. 1.**

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radios will be through the County, but additional ones will be at the City's expense. Commissioner Clark noted that the County has included the other City departments, not just the Police department in the communication system. PC Reeser indicated that the agreement needs to be completed before the new tower is done because then the City will lose leverage. Commissioner Clark suggested that the City staff come up with the language they want with the City Attorney's assistance, and then submit it to the County for their review. More information to be provided at first meeting in March.

- b. City Attorney – Received final order today of forfeit of truck and trailer to the City on a law enforcement case.
- c. City Clerk – None
- d. Commission Members –  
Mayor Wolf – requested time at the end of the meeting to discuss several items.
- e. Public Forum (10 minute time limit) – None
- f. Notes, Reports, and items for the file as attached

### **3. NEW BUSINESS – ACTION REQUIRED**

#### **a. MINUTES**

- 1) Minutes of Regular Meeting held on February 13, 2012 (Attachments – Staff recommends approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to approve the minutes of February 13, 2012. Motion carried by unanimous vote.

#### **b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

- 1) Discussion/Board Option of Ordinance No. O2012-16, a proposed Ordinance providing for the extension of the permitted hours of sale of alcoholic beverages in the City of Wildwood to 2:00 a.m. daily (Attachments – Board Option)

DSD Peavy noted the current Ordinance cuts alcohol off at midnight with the exception of New Years' Eve. Explained a call has been received from a developer who has a larger named restaurant than any currently in the local area but they would not want to come to Wildwood without a change in the hours.

Mayor Wolf noted that the new town center will be in Wildwood and is affected by the hours. DSD Peavy noted the reason this was put in the form of an Ordinance was based on the individual responses received from each Commissioner when she called them.

The changes proposed permits the hours of sales until 2 a.m. and do not cover bottle clubs.

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. a. 1.**

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Mayor Wolf expressed concern that the ordinance is not tight enough and that the hours should be tied to something such as the number of seats and that the majority of the income is on food. Wildwood doesn't need to be a place where everyone comes when bars elsewhere are shut down. CA Blair noted that there is a separate bottle club ordinance and it was not changed.

Mayor Wolf reiterated it should address bona fide restaurant, not a bar. DSD Peavy noted that Sumter County cut off is midnight and includes Lake Sumter Landing and Lake County cut off is 2 a.m. which includes Spanish Springs.

Commissioner Strickland – problem he has is that it is being presented as a restaurant. Doesn't know of any restaurant you can go and eat a meal at 2 in the morning. If the City is going to do it we should call it as it is – that we are allowing bars to serve until 2. A restaurant is not open until 2 o'clock. The way it is presented it is a big franchise restaurant that is saying they are not coming to the City of the ordinance and that simply is not true. If the Commission is okay with serving alcohol until 2 a.m. then we are, but if we are we need to make sure we are not thinking it is a restaurant that won't come because this isn't allowed. Mayor Wolf – sort of on the same page. If you put a number of seats in there and make sure it is for a restaurant. Commissioner Allen noted that sports bar restaurants stay open to 2 o'clock. Mayor Wolf noted that once Wildwood did allow sales until 2 o'clock and it created problems because everyone from outside the City came to the City after midnight.

CA Blair reiterated that the current ordinance does cut off at midnight, and if left as is nothing could sale until 2 o'clock. If the Commission wants something created with a sub-category for restaurants, she needs direction. Commissioner Allen requested it include restaurants and sports bars.

Commissioner Allen recommended this be referred to City Attorney, Police Chief and Development Service Director to draft language to create an exception for certain size restaurant. When completed it will return for first reading.

c. **RESOLUTIONS FOR APPROVAL:**

None

d. **APPOINTMENTS**

None

e. **CONTRACTS AND AGREEMENTS**

1) Discussion/Approval to amend current Civil Engineering Services Contract with Kimley-Horn & Assoc., Inc. by Change Order to add performance of Environmental Engineering Design Services; contract for Environmental Engineering Services entered into on 2/9/09 for 3-yr. period with Barnes, Ferland & Assoc. (BFA) expired 2/9/12 with no current open projects (Attachments – Staff Recommends Approval)

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. a. 1.**

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UD Phillips indicated that no one from BFA contacted him before the expiration date.

Motion by Commissioner Allen, second by Commissioner Strickland to approve staff recommendation to amend current Civil Engineering Services Contract with Kimley-Horn & Assoc., Inc. by Change Order to add performance of Environmental Engineering Design Services. Motion carried by unanimous vote.

f. **FINANCIAL**

1) Bills for Approval (Attachments – Staff Recommends Approval)

Motion by Commissioner Bivins, second by Commissioner Strickland to pay the bills. Motion carried by unanimous vote.

2) Discussion/Approval of Change Order No. 5 requested by Utility Systems Construction for the CDBG for Osceola Drainage Improvements Project in the amount of \$1,011.25 (Dave Grimm) (Attachments – Staff Recommends Approval)

SP Grimm reported that the Change Order did increase the bond and is fully funded by the grant. The project is complete and closed out.

Motion by Commissioner Allen, second by Commissioner Bivins to approve Change Order No. 5 requested by Utility Systems Construction for the CDBG for Osceola Drainage Improvements Project in the amount of \$1,011.25. Motion carried by unanimous vote.

3) Discussion/Approval of Change Order No. 1 requested by CW Roberts for the CDBG for CR 232 Milling & Resurfacing Project in the amount of \$13,368.60 (Dave Grimm) (Attachments – Staff Recommends Approval)

SP Grimm reported this increased the project area to include the intersection of 232 and 209 and striping and reflectors in the curve. Richard Busche, Kimley Horn responded to questions indicating striping was not done on the road because there had been no striping, and there are grant monies remaining after the grants close out that could be used for striping on 232 through a Change Order. Commission also asked for speed limit signs. Commissioner Bivins noted the safety consciousness of the contractor in protecting his employees along the edge of the road.

Mayor Wolf expressed thank you to the residents of Wildwood in dealing with the closing of railroad crossing at 44A by CSX for maintenance.

Motion by Commissioner Allen, second by Commissioner Clark to approve Change Order No. 1 requested by CW Roberts for the CDBG for CR 232 Milling & Resurfacing Project in the amount of \$13,368.60. Motion carried by unanimous vote.

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. a. 1.**

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February 27, 2012

4) Discussion/Approval for Water Tank Inspections and Pressure Cleaning required by FDEP (Attachments – Staff Recommends Approval)

Motion by Commissioner Allen, second by Commissioner Strickland to approve Water tank inspections and pressure cleaning in the amount of \$12,705 from Liquid Engineering Corporation as required by FDEP. Motion carried by unanimous vote.

g. GENERAL ITEMS FOR CONSIDERATION

1) INFORMATION ONLY AT THIS TIME - Wastewater System Planning – Kimley-Horn Evaluation of Lift Stations #2, #14 & #27 on SR 44 from CR 219 to I-75 for future repair & refurbishment (Attachments)

ICM Jacobs reported this is an FYI to the Commission and these are items that UD Phillips has been asked to place on hold unless emergency, until some other items' costs are known for this budget. UD Phillips stated that next year's budget is fine but doesn't want the 219 lift station to get as bad as the Three Flags lift station that is why it needs to be lined.

2) TABLED 02.13.12 for full Commission - Discussion/Board Option – Request from Lenard Powell to purchase City property on Powell Road; staff requests board direction to set price and authorize sale of the property; decline the sale; or obtain professional appraisal that more accurately reflects current market conditions prior to sale (Attachments – Board Option)

DSD Peavy reviewed information from previous meeting. Mayor Wolf noted that although it has not been zoned yet, the City will probably zone it office professional. Noted that property sold in Wildwood is \$11 per sq. ft. and the Villages property is just less than \$17 per sq. ft., but does not want to hold Lenard up. Would like to work something out so that the City has a commitment to him for Right of first refusal or something so that we don't sell it out from under him. Give him the option to purchase and place a minimum price on the property. Lenard Powell noted he would probably get more contacts about his property than the City will on the ½ acre and asked that if the Commission did not want to sell it to him would they have it cleaned up and give him a letter allowing him to show the property while showing his property if that is permissible? He would not have the authority to negotiate, that will be up to the City. Also asked the City to ask the County to move on the JPA that should have been taken care of two years ago. Mayor Wolf noted that he would like to see something in the form of a letter that would allow Lenard to show the property and note that the City property would be available to go with his property at his price, but the City will take no less than \$10 per sq. ft.

Motion by Commissioner Allen, second by Commissioner Bivins to refer to CA Blair to draft a document with Lenard Powell to allow him to show property as discussed in this meeting. Motion carried by unanimous vote.

**3. NEW BUSINESS - ACTION REQUIRED**

**3. a. 1.**

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From item 2.d.

Wolf – direct City Attorney and Staff to provide status at next meeting regarding the JPA, because the City has things they need to move forward on. CA Blair to contact the County.

Wolf – gazebo roof needs to be pressure washed or something.

Wolf – regarding Code enforcement – driving on Main Street there are several things he has noticed, such as poles in front of businesses need to be painted, and asked if the City has the authority to do something about it. DSD Peavy noted that regulations cover new development.

Wolf – underground utilities on Cleveland. Would like the minutes to be searched for the meeting where the Commission said they wanted the utilities underground. Makes no sense that right-of-way has to be purchased and road be redone if you are going to have above ground utilities for a mile and for the next four miles to the Sumter County line everything is underground. Makes it feel like the City is being treated like an unwanted step child. Once in place, it will be here forever. The City should not roll over on this. Franchise agreement with Progress energy needs to be looked at. The City has to put in all new utility lines along the corridor. CA Blair noted the regulations require all new development to have underground, but will look at it again. Mayor Wolf – why would we want above ground in the CRA district. Don't know who was in the meeting but the City told them they wanted underground. CA Blair noted there could be issues about compensation for underground lines with Progress Energy. SP Grimm noted that Kimley Horn could check it out. Believes the cost Progress Energy gave to the County was 1.5 million.

ICM Jacobs noted that the minutes would be researched tomorrow and information provided to City Attorney and Senior Planner. SP Grimm to provide the Progress Energy costs at the next meeting.

4. ADJOURN:

Upon a motion by Commissioner Allen, second by Commission Strickland the meeting was adjourned.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

**3. NEW BUSINESS - ACTION REQUIRED**

**3. a. 2.**

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CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
SPECIAL CALLED MEETING  
MARCH 7, 2012 – 6:00 P.M.  
CITY HALL COMMISSION CHAMBER

The City Commission of the City of Wildwood Florida met in Special Session, March 7, 2012 at 6:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: Interim City Manager Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, Human Resource Coordinator Cox and AVT Law.

The meeting was called to order by Mayor Wolf.

1. TIMED ITEMS AND PUBLIC HEARINGS  
None
2. REPORTS AND PUBLIC INPUT  
None
3. NEW BUSINESS – ACTION REQUIRED
  - a. MINUTES
  - b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)
  - c. RESOLUTIONS FOR APPROVAL:
  - d. APPOINTMENTS
  - e. CONTRACTS AND AGREEMENTS
  - f. FINANCIAL  
None for a. through f.
  - g. GENERAL ITEMS FOR CONSIDERATION
    - 1) Review/revise questions provided by Deanna Cox, HR and devise additional questions to ask City Manager candidates during their interviews (Attachments)
    - 2) Set dates for City Manager candidate interviews (Attachments - Calendars)

Mayor Wolf asked HRC Cox how many of the five selected for interview have requested items such as budgets, charter, Personnel Rules, etc. HRC Cox noted none. ICM Jacobs noted some of that information is available on the website.

HRC Cox noted that not all information is in yet on the candidates. Some previous employers are not responding.

Commission reviewed questions placed before them from HRC Cox, CA Blair and Mayor Wolf received from Robert. Commission expressed desire to use the questions of CA Blair and Mayor Wolf as some of the generic questions would be covered in the candidates' 10-15 minute introduction of themselves.

Commissioner Allen suggested a question be added; As City Manager you are closely in touch with the City employees, the close contact allows you to

**3. NEW BUSINESS - ACTION REQUIRED**

**3. a. 2.**

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assess the workplace climate. What are some early warning signs, strategies and diagnosis you have utilized in the past?

In discussion of which Commissioner would ask what question, PC Reeser noted the process of the Oral Boards for new hires in the PD. Each board member is assigned a specific number of questions to ask each candidate.

Mayor Wolf noted a question he would like to be sure is asked: How do you handle an employee that's been told what to do and doesn't do it?

By common consent Special Meetings for the purpose of City Manager interviews were scheduled for 6 p.m. March 19, 20 and 21. Two interviews on the 19<sup>th</sup>, two on the 20<sup>th</sup> and one on the 21<sup>st</sup> with the remainder of the meeting for discussion of the candidates. Each candidate to have 10 to 15 minutes to present themselves at the beginning of their interview.

CA Blair and HRC Cox are to work together by Monday, March 12 and consolidate questions from each list into 5 lists of questions, one for each Commission.

CA Blair reported the judge has dismissed the Hi End case.

Mayor Wolf noted there is a starting time at City Hall and it should be followed by all employees unless otherwise approved by the City Manager.

4. ADJOURN

Upon a motion by Commissioner Strickland, second by Commissioner Clark the meeting was adjourned.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

**ORDINANCE NO. O2012-16**

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA, AMENDING SECTION 4-8 OF THE CITY OF WILDWOOD CODE; PROVIDING FOR HOURS ALCOHOLIC BEVERAGES MAY BE SOLD; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City of Wildwood, Florida, is proposing to require as follows:

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the City Commission of Wildwood, Florida, as follows:

SECTION 1. Section 4-8 of the City of Wildwood Code is amended as follows (cross throughs (-) shall indicate deletions and underlines (\_) shall indicate additions):

**Sec. 4-8. Business hours.**

(a) No alcoholic beverages may be sold, consumed, served or permitted to be served or consumed in any place holding a state alcoholic beverage license pursuant to F.S. ch. 561, between the hours of 12:00 midnight and 7:00 a.m. of the following day except as provided herein.

(b) Business hours beginning on December 31 of any and every year may extend until 1:00 a.m., on certain holiday known as New Year's Eve, and alcoholic beverages may be sold, consumed, served, or permitted to be served or consumed in any place holding a state alcoholic beverage license pursuant to F.S. ch. 561 until 1:00 a.m., for that day only. These extended hours are applicable solely upon that holiday generally known as New Year's Eve and shall not be construed to allow extended hours on any other day.

(c) Alcoholic beverages may be sold, consumed, served and permitted to be served in any place holding a state alcoholic beverage license pursuant to Chapter 561, Florida Statutes, between the hours of 12:00 midnight and 2:00 a.m. under the following circumstances:

1. The place where the alcoholic beverages are served is a restaurant having at least 2500 square feet of service area equipped to serve at least 150 persons full course meals at tables at one time and deriving at least 51% of its gross revenue from the sale of food and nonalcoholic beverages.

2. The place where alcoholic beverages are sold does not operate as a package store.

**3. NEW BUSINESS - ACTION REQUIRED**

**3. b. 1.**

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3. Alcoholic beverages are not sold after the hours of serving food have elapsed.

SECTION 3. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 4. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 5. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2012, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair, City Attorney

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**RESOLUTION NO. R2012-03**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA DETERMINING THAT CERTAIN REAL PROPERTY IS SURPLUS; DETERMINING THAT SAID REAL PROPERTY SHOULD BE USED IN A MANNER TO FURTHER THE PUBLIC INTEREST; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood is the owner of certain real property as identified in the attached Exhibit A; and,

WHEREAS, the City Commission of the City of Wildwood has determined that the property as identified in the attached Exhibit "A" is surplus because the items are of no use to the City; and,

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

1. The property identified in Exhibit "A" is hereby declared surplus property.
2. The property identified in Exhibit "A" should be sold in a manner determined appropriate by the City Commission.
3. This Resolution shall take effect immediately upon its final adoption by the City Commission of the City of Wildwood, Florida.

DONE AND RESOLVED, this \_\_\_\_ day of \_\_\_\_\_, 2012, in regular session, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

SEAL

By: \_\_\_\_\_  
Ed Wolf, Mayor

ATTEST:

\_\_\_\_\_  
Joseph Jacobs, City Clerk

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**AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN SUMTER COUNTY AND THE CITY OF WILDWOOD, FLORIDA, REGARDING PLACEMENT OF DIGITAL PUBLIC SAFETY RADIO COMMUNICATIONS SYSTEM**

**THIS AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN SUMTER COUNTY AND THE CITY OF WILDWOOD, FLORIDA** executed on August 11, 2009 (“Amendment”) is entered into by and between the **CITY OF WILDWOOD**, a municipal corporation organized under the laws of the State of Florida (hereinafter "CITY"), and **SUMTER COUNTY**, a political subdivision of the State of Florida, (hereinafter "COUNTY"). From time to time, CITY and COUNTY may be referred to as the “Parties” in this Amendment.

**WITNESSETH:**

**WHEREAS**, the CITY owns a communications tower (“Tower 1”) located at 400 Roy Street, Wildwood, Florida, as well as the dispatch Tower (“Tower 2”), located at 100 Huey Street, Wildwood, Florida; and,

**WHEREAS**, the COUNTY has an immediate and continuing need for a proper location for the placement of components of the P25 digital public safety radio communications system (the “System”) in order to provide adequate coverage throughout Sumter COUNTY; and;

**WHEREAS**, Tower 1 and Tower 2, and the property associated with same, have been deemed to be appropriate mounting locations for said System for the purpose of providing said coverage within Sumter COUNTY, and;

**WHEREAS**, the CITY is amenable to allowing the COUNTY to place the System on Tower 1 and Tower 2, and the property associated with same, in an effort to serve the health, safety and welfare of all citizens of Sumter County, Florida.

**NOW, THEREFORE,** in consideration of the above recitals, which are incorporated into this Amendment as if fully stated herein, and in consideration of the mutual covenants and agreements hereinafter contained, the CITY and the COUNTY hereby agree as follows:

1. **Equipment.** The specific equipment and statements of work required to install the System onto Tower 1 and Tower 2, and the property associated with same, is listed and defined in Exhibit “B”, attached hereto and incorporated herein, *in haec verba*. The equipment associated with the original Interlocal Agreement, executed on August 11, 2009, reflected in Exhibit “A” of said agreement, shall remain on Tower 1 and inside Building “A” until such time as COUNTY determines that said equipment can/or should be removed. Furthermore, to the extent necessary, the provisions of the original Interlocal Agreement associated with Exhibit “A” are incorporated into this Amendment. The original agreement shall remain in full force and effect except as specifically amended herein.

2.

a. **Installation.** The CITY hereby agrees to permit the COUNTY (including its authorized agents and assigns) to install the System listed and defined in Exhibit “B” onto Tower 1 and Tower 2. In addition, CITY hereby agrees to permit COUNTY to erect a concrete shelter, (designated as Building C) together with all equipment necessary to support said concrete shelter, within the existing Tower compound located at 400 Roy Street, Wildwood, Florida. These locations may be referred to as the “tower and shelter locations” within this Amendment. The concrete shelter will contain additional components necessary for the operation of the System. The exact location of the shelter within the compound will be determined by the Parties. The shelter shall not interfere with the towers or

existing building in the compound.

- b. The COUNTY will be responsible and required to have a Structure analysis done on the tower 1 and tower 2 for the additional equipment listed in Exhibit B, providing a report to CITY. Any Structural increases “beefing up” or any other changes to the structure required for the additional equipment will be at the COUNTY expense.
- c. All equipment and accessories installed will meet or exceed Industry Standards.
- d. All grounding must meet or exceed Industry Standards.
- e. **Access.**
  - a. The CITY agrees to allow the COUNTY (including its authorized agents and assigns) to have access to and use of Tower 1, Tower 2, and the concrete shelter to be installed within the Tower 1 compound, and all related infrastructure, for purposes of installation, inspection and maintenance of the System on the Tower 1 and Tower 2, as well as any components within the concrete shelter.
  - b. COUNTY shall provide CITY with at least twenty-four (24) hour notice of any need for access to Tower 1, Tower 2 or the concrete shelter for any purposes unless otherwise agreed to by the CITY Chief of Police, or otherwise in the case of an emergency.
  - c. All COUNTY employees, authorized agents or assigns accessing Tower 1, Tower 2 or the concrete shelter for purposes of this Amendment shall be subject to the rules and regulations applicable to CITY employees on the premises.

### 3. NEW BUSINESS - ACTION REQUIRED

#### 3. e. 1.

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- d. Location for placement of the System on Tower 1 or Tower 2, and the placement of the concrete shelter within the Tower 1 compound shall be determined by the mutual consent of the Parties, which shall not be unreasonably withheld. Said location shall not interfere with CITY use of Tower 1, Tower 2 or the Tower compound.
- e. CITY shall retain the discretion to determine whether or not it will permit equipment other than that listed in Exhibit "B" to be placed on Tower 1 or Tower 2. The installation of any additional equipment not listed on Exhibit "B" must be approved by CITY.
- f. COUNTY will coordinate with CITY for any necessary repairs or maintenance of the System to be placed on Tower 1 or Tower 2 or in the concrete shelter.
- g. COUNTY will be responsible for all costs associated with repairs, improvement, replacement, maintenance or additions to the System. CITY will provide COUNTY with notice of any incurred cost for maintenance or removal of System jointly agreed upon for CITY to perform, and COUNTY shall reimburse CITY for said cost within ten (10) days of said notice.
- h. COUNTY will be solely responsible for the utility costs associated with installing, operating and maintaining the System on Tower 1 and Tower 2 (electric and LP gas, and not limited to phone or internet lines).
- f. **Non-Interference.** CITY agrees that it shall not take any action or install any additional equipment onto Tower 1 or Tower 2 which interferes with or adversely affects COUNTY's System. The COUNTY agrees, any and all new

equipment/antenna/microwaves etc. placed on the tower 1 and tower 2 will not cause any interference with CITY's equipment or systems.

**g. Consideration.**

- a. It is acknowledged and agreed by the Parties that this Amendment is entered into for good and valuable consideration, specifically the provision of certain communication equipment to CITY 32 Handheld (portable) radios with shoulder mic and ear piece (Model APX4000 or better as provided to the Sheriff's Office at the time of installation of the COUNTY's System) and 36 Mobile radios model APX 4500 for Wildwood Police Department all P25 compatible. The COUNTY will provide 21 Mobile radios and 16 handheld radios, (Model shall be equal to that provided to the COUNTY Public Works Division at the time of installation of the COUNTY's System). COUNTY will be responsible for all maintenance or associated cost for the COUNTY's System.
- b. Number of Channels; to account for the needs now and in the near future, the CITY of Wildwood will need a minimum of 10 'channels', eight (8) for the Police Department and two (2) for Public Works/Utilities. The term channels in this context mean there could be 10 conversations simultaneously on channels dedicated to CITY.
- c. The CITY has plans to move to CR 213 at some point in the future. Due to the fact the CITY is already planning to move CR 213, the COUNTY shall be responsible for cost of changing the microwave links between tower 1 and tower 2.

- d. Prioritization of the COUNTY System communication channels on the COUNTY's System will be determined with the direct input of the Sumter County Sheriff's Office, CITY Police Department, and COUNTY Fire & EMS Division.
- e. The CITY will keep all of its VHF/UHF radios, equipment and antennas.
- f. All existing antennas and equipment not owned by COUNTY and/or the Sumter County Sheriff's Office will remain on the CITY tower and at the current location. Property owned by the COUNTY or Sumter County Sheriff's Office was covered in Section 1 Equipment of this amendment, the receipt and sufficiency of which is hereby acknowledged by CITY. The Parties further acknowledge and agree that there shall be no further consideration paid to CITY for use of CITY's Tower or Tower compound as a result of COUNTY's installation and maintenance of equipment and a concrete shelter as described herein. Nothing in the amendment will nullify the original agreement as it pertains to compensation for Building "A".

h. **Term.** This Amendment shall remain in effect for an initial term of twenty (20) years from the Effective Date of this Amendment, unless otherwise terminated as provided herein. For purposes of this Amendment, the Effective Date of this Amendment shall be the date on which the last party executes this Amendment.

i. **Renewal.** This Amendment may be renewed for up to two, ten (10) year periods, with mutual agreement of the parties.

j. **Termination for Cause.** This Amendment may be terminated for cause should the COUNTY fail to abide by the terms of this Amendment. If there is a breach of the

terms of this Amendment by COUNTY, and COUNTY fails to cure the breach within Thirty days of proper notice from CITY of said breach, COUNTY shall remove the System from TOWER 1 and Tower 2, and shall remove the concrete shelter from the Tower 1 compound.

k. **Modification and Assignment.** This Amendment shall not be abrogated, changed, or modified without the written consent of both Parties. This Amendment may not be assigned, transferred, or pledged by either party without the other Parties' written consent.

l. **Notice.** All notices, demands, and other writings required under this Amendment shall be deemed to have been fully given or made or sent when (i) mailed in writing and deposited in the United States Mail, postage pre-paid, and addressed to the Parties at the addresses noted in this Amendment or (ii) delivered by nationally recognized courier, receipt of recipient acknowledged by signature. Any notice or disclosures required under this Amendment and any changes to addresses shall be made in accordance with this notice provision. Notices shall be sent to:

**Sumter County**  
County Administrator  
Board of County Commissioners  
7375 Powell Road  
Wildwood, FL 34785

**City of Wildwood**  
City Manager  
City Hall  
100 N. Main Street  
Wildwood, FL 34785

m. **Indemnification.** The COUNTY will indemnify the CITY, and hold the CITY harmless, from and against all claims, debts, demands or obligations which may be made against CITY or the CITY's interests in the subject tower and shelter locations, arising out of the COUNTY's use of said locations for the placement of the System which is the subject of this Amendment, excepting only those matters which are the direct and proximate result of the negligence or deliberate acts of CITY, its agents, servants or employees. If it becomes necessary for CITY to defend any action against it, seeking to impose such liability, COUNTY will pay

any judgment entered against CITY in any such proceeding, together with all reasonable attorney's fees and costs incurred by CITY in its defense of such proceeding. This provision shall not in any way be construed to negate or waive any claim the sovereign immunity protections afforded to CITY or COUNTY.

n. **Insurance.** CITY shall not be required to insure the System. The COUNTY shall provide insurance for any damage to the System or to the tower and shelter locations caused by the System.

o. **Disclaimer.** Other than the covenants and performance contemplated herein, neither party has made promises, representations or warranties. It is expressly acknowledged and agreed that the terms and provisions of this Amendment are for the benefit of the Parties hereto.

p. **Waiver.** No waiver or estoppel as to or against any party shall result from any failure to exercise or enforce any right or power hereunder, save only to the extent necessarily implied as to the particular matter directly concerned and then only for time being with respect thereto, and not in any way as to the future or as to any other matter.

q. **Severability.** If any term, provision or condition contained in this Amendment or any application thereof shall to any extent be held invalid or unenforceable, the remainder of this Amendment or the application of such term, provision or condition to persons or circumstances other than those in respect to those of which it is invalid or unenforceable shall not be affected thereby, and each term provision and condition of this Amendment shall be valid and enforceable to the fullest extent permitted by law.

r. **Attorney's Fees.** If any action is commenced to construe or enforce this Amendment or the rights and duties created hereunder, then each party shall be responsible for

its own attorney's fees and costs, this provisions being subservient to any dispute resolution provisions of state statute.

s. **General.** The Parties agree to sign all such documents and do all such things as may be necessary or desirable to completely and effectively carry out the terms and conditions of this Amendment. Time shall be of the essence of this Amendment. Paragraph headings are provided as an organizational convenience and are not meant to be construed as material provisions of this Amendment.

t. **Governing Law and Venue.** The laws of the State of Florida shall govern the validity, performance and enforcement of this Amendment. For purposes of any action suit or other proceeding arising out of or relating to this Amendment, the Parties hereto do acknowledge, consent and agree that venue thereof is Sumter COUNTY, Florida.

**IN WITNESS WHEREOF**, the Parties hereto have caused the execution by their duly authorized officials on the dates indicated below.

**ATTEST:**

**Sumter County Board  
of County Commissioners**

\_\_\_\_\_  
**County Clerk**

\_\_\_\_\_  
**Garry Breeden, Chairman**

**Approved as to form and content  
for the reliance of Sumter County only.**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**County Attorney**

**ATTEST:**

**City of Wildwood**

\_\_\_\_\_  
**City Clerk**

\_\_\_\_\_  
**Ed Wolf, Mayor**

**Approved as to form and content  
for the reliance of the City of Wildwood only.**

\_\_\_\_\_  
**Date**

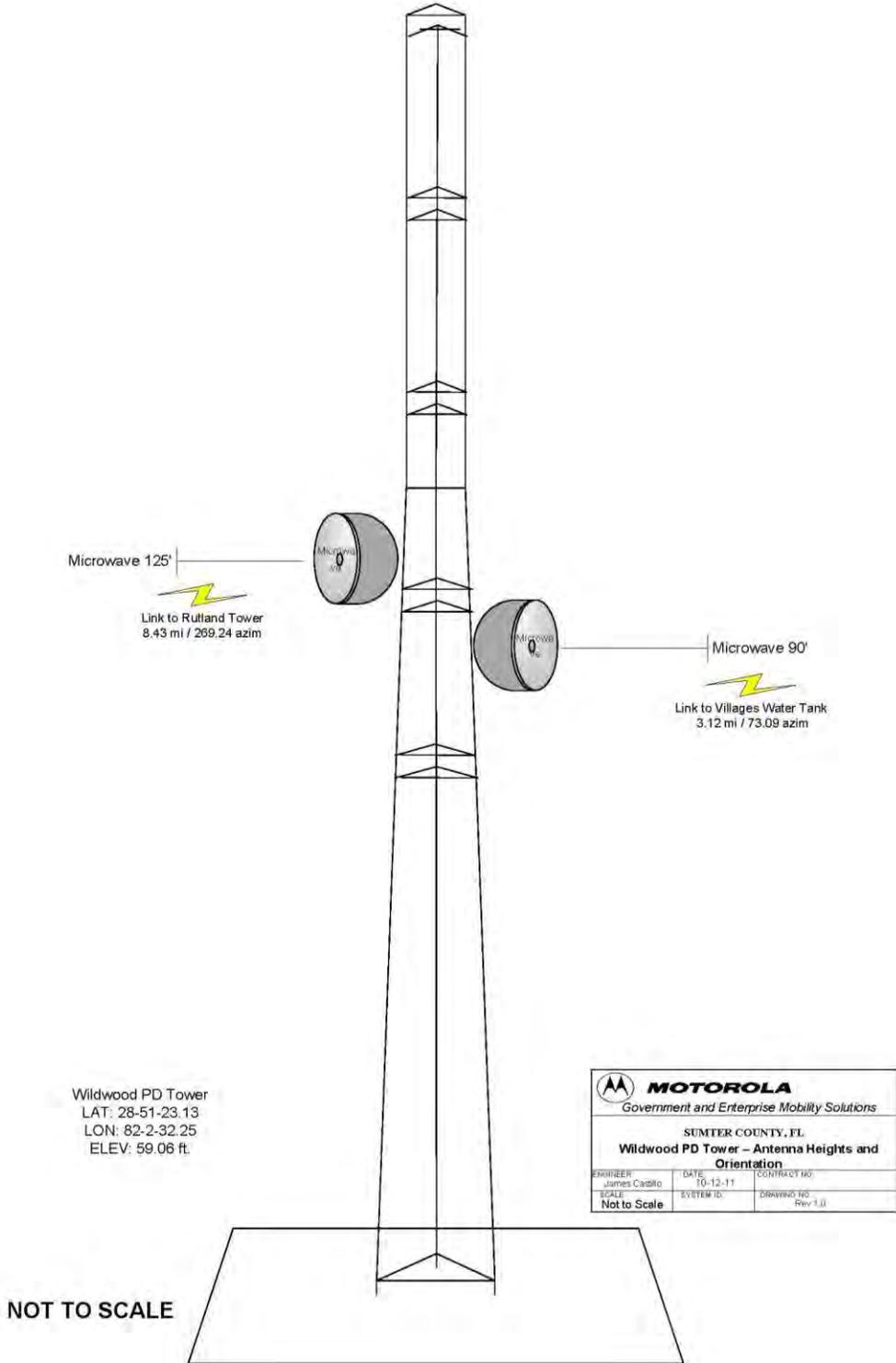
\_\_\_\_\_  
**City Attorney**

## 8.2.1 Site Development at Wildwood PD Tower Site

### Site Matrix

|                                      |                                                                                                                                                                                         |                      |                        |                              |                      |                           |         |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------------------|------------------------------|----------------------|---------------------------|---------|
| <b>Site Name:</b>                    | Wildwood PD                                                                                                                                                                             |                      |                        |                              |                      |                           |         |
| <b>Description:</b>                  | The Wildwood PD tower is owned by the City of Wildwood, FL. A 12 X 20 Motorola Standard Building will be placed within the existing compound to house the proposed microwave equipment. |                      |                        |                              |                      |                           |         |
| <b>Site Location Information:</b>    | <b>Latitude</b>                                                                                                                                                                         | <b>Longitude</b>     | <b>Site Owner</b>      | <b>Ground Elevation (ft)</b> |                      |                           |         |
|                                      | 28 51 23.1                                                                                                                                                                              | 82 02 32.3           | City of Wildwood, FL   | 60                           |                      |                           |         |
| <b>New Compound Information:</b>     | <b>Width (ft)</b>                                                                                                                                                                       | <b>Length (ft)</b>   | <b>Clearing</b>        |                              |                      |                           |         |
|                                      | 30                                                                                                                                                                                      | 30                   | Light                  |                              |                      |                           |         |
| <b>Existing Shelter Information:</b> | <b>Width (ft)</b>                                                                                                                                                                       | <b>Length (ft)</b>   | <b>Ice Bridge (ft)</b> | <b>New Fuel Tank (gal)</b>   |                      | <b>New Generator (kW)</b> |         |
|                                      | 12                                                                                                                                                                                      | 20                   | 10                     | 1200                         | Propane above-ground | 50                        | Outdoor |
| <b>Electrical Service:</b>           | <b>Amps/ Volts</b>                                                                                                                                                                      | <b>Type</b>          | <b>Length (ft)</b>     |                              |                      |                           |         |
|                                      | 200-amp - 120/240-volt, single-phase                                                                                                                                                    | Underground          | 50                     |                              |                      |                           |         |
| <b>Existing Tower Information:</b>   | <b>Height (ft)</b>                                                                                                                                                                      | <b>Type</b>          |                        |                              |                      |                           |         |
|                                      | 240                                                                                                                                                                                     | Self Supported Tower |                        |                              |                      |                           |         |

Tower Design



Wildwood PD Tower  
LAT: 28-51-23.13  
LON: 82-2-32.25  
ELEV: 59.06 ft.

|                                                                                                                                                       |           |              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------|
|  <b>MOTOROLA</b><br>Government and Enterprise Mobility Solutions |           |              |
| SUMTER COUNTY, FL                                                                                                                                     |           |              |
| <b>Wildwood PD Tower - Antenna Heights and Orientation</b>                                                                                            |           |              |
| ENGINEER                                                                                                                                              | DATE      | CONTRACT NO. |
| James Castillo                                                                                                                                        | 10-12-11  |              |
| SCALE                                                                                                                                                 | SYSTEM ID | DRAWING NO.  |
| Not to Scale                                                                                                                                          |           | Rev 1.0      |

NOT TO SCALE

**Wildwood PD Tower Site**

The Wildwood PD tower is owned by the City of Wildwood, FL. A 12 x 20 MSB will be placed within the existing compound to house the proposed microwave equipment.

| Site Scope Summary                                              |                                                                                    |
|-----------------------------------------------------------------|------------------------------------------------------------------------------------|
| Engineering services for site drawings and regulatory approvals | Included                                                                           |
| Site acquisition services                                       | Not included                                                                       |
| Zoning services                                                 | Not included                                                                       |
| New fenced compound/expansion size                              | 30-foot x 30-foot                                                                  |
| Clearing type                                                   | Light                                                                              |
| New power run                                                   | 50 feet, Electrical service Type: Underground, 200-amp, 120/240-volt, single-phase |
| New shelter size                                                | 12-foot x 20-foot                                                                  |
| New fuel tank size                                              | 1200 gallons, Type: Propane above ground                                           |
| New generator size                                              | 50 kW, Type: Outdoor                                                               |
| Existing tower to be used for antennas                          | 240-foot Self-supported Tower                                                      |

**Motorola Will:****Site Engineering**

- ◆ Prepare site construction drawings, showing the layout of various new and existing site components.
- ◆ Conduct site walks to collect pertinent information from the sites (e.g., location of Telco, power, existing facilities, etc.).
- ◆ As required, prepare a lease exhibit sketch of the site to communicate to the property owner the proposed lease space and planned development at the particular site location.
- ◆ Prepare record drawings of the site showing the as-built information.
- ◆ Perform a boundary and topographic survey for the property on which the communication site is located or will be located.
- ◆ Perform National Environmental Policy Act (NEPA) Threshold Screening, including limited literature and records search and brief reporting, as necessary to identify sensitive natural and cultural features referenced in 47 Code of Federal Regulations (CFR) Chapter 1, subsection 1.1307 that may be potentially impacted by the proposed construction activity. This does not include the additional field investigations to document site conditions if it is determined that the proposed communication facility “may have a significant environmental impact” and thus require additional documentation, submittals, or work.
- ◆ Perform four point soil resistivity testing at the time of site visit.

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. e. 1.**

**Page 14/24**

- ◆ Provide a structural engineering analysis for antenna support structure, if necessary, to support the proposed antenna system. The structural analysis does not include structural measurement survey, materials testing, geotechnical investigation, and/or other field investigation to acquire the data.
- ◆ Provide tower climbing and tower mapping services for towers to collect information about structural members and existing equipment.
- ◆ Research permit requirements (building, utility, and construction) for the construction of the proposed site, and determine if the permits are required. If a permit is required, Motorola shall obtain the necessary permit forms and complete the necessary information on behalf of Sumter County.
- ◆ Submit the completed application forms to the local jurisdiction and apply for applicable permits.
- ◆ Conduct construction inspection of foundation steel prior to pour, materials testing of concrete and field density tests of backfill to ensure quality construction.

#### Site Preparation

- ◆ Obtain the permits such as electrical, building, and construction permits, and any inspections that may need to be coordinated with the local authorities to complete site development work.
- ◆ Provide one-time mobilization costs for the construction crews. Any remobilization due to interruptions/delays that are out of Motorola's control will result in additional costs.
- ◆ Perform clear light brush, grub roots, and dispose vegetation and shrub growth in the site compound area and a 20-foot path around it.
- ◆ Grade the site compound and 10-foot path around it to provide a level, solid, undisturbed surface for installation of site components.
- ◆ Supply and install gravel surfacing to a depth of 6 inches, underlain with geotextile fabric within the fenced in site compound area, and a 3-foot path around it.
- ◆ Provide silt fence around the compound to control soil erosion.
- ◆ Supply and install 8-foot-high chain link fencing with a 10-foot-wide gate around the shelter compound.
- ◆ Perform site touchup (fertilize, seed, and straw) disturbed areas not covered with gravel after completion of construction work. Landscaping, decorative fencing, or any other aesthetic improvement that may be required by local jurisdictions has not been included and will be handled through a negotiated contract change notice.

### Site Components Installation

- ◆ Construct 1 reinforced concrete foundation necessary for a 12-foot x 20-foot shelter.
- ◆ Construct 1 concrete slab for 1200-gallon aboveground LP fuel tank at 3000 psi with reinforcing steel necessary for foundations.
- ◆ Construct 1 foundation for the 50 kW generator with reinforcing steel necessary for foundations.
- ◆ Supply and install 1 prefabricated concrete shelter 12-foot x 20-foot.
- ◆ Supply and install 1 1200-gallon LP fuel tank, fill it with fuel, and connect it to the generator.
- ◆ Supply and install fuel tank monitors on the tanks to monitor low fuel in tanks and run alarm wiring to the building located within 50 feet of the tank.
- ◆ Supply and install 1 standby power generator (50 kW) located within 20 feet of the ATS, including interconnection wiring between the generator, transfer switch, and site electrical service mains.
- ◆ Supply and install 1 120/240-volt, 200-amp, single-phase meter pedestal and hookup for electrical service by the local utility.
- ◆ Provide all trenching, conduit, and cabling necessary for underground hookup of power to the shelter from nearby utility termination located within 100 cable feet of the shelter.
- ◆ Supply and install a perimeter grounding system around the compound and shelter. The ground system is to tie to the fence and all new metal structures within the compound to meet current Motorola's R56 standards.
- ◆ Conduct 1 three-point ground resistance test of the site. Should any improvements to grounding system be necessary after ground testing, the cost of such improvements shall be the responsibility of Sumter County.
- ◆ Supply and install 1 freestanding 24-inch-wide cable/ice bridge from the tower to the shelter.
- ◆ Pressure testing of FM-200 system in the field.

### Antenna and Transmission Line Installation

- ◆ Install 160 linear feet of 3/8-inch transmission line.
- ◆ Supply and install 1 ground buss bar at the bottom of the antenna support structure for grounding RF cables before they make horizontal transition.

### Miscellaneous Work

- ◆ Additional LPG Fuel for testing usage compensation.
- ◆ Application of regionally specific soil sterilant.
- ◆ Provide, install and connect alarm contacts for compound gates per specifications.
- ◆ Shelter Access Card System.

### Customer Will:

- ◆ If required, prepare and submit EME plans for the site (as a licensee) to demonstrate compliance with FCC RF Exposure guidelines. [Note: Should Sumter County desire guidance with this task, Motorola is able to recommend resources. Additionally, Appendix A of Motorola's "Standards and Guidelines for

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. e. 1.**

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Communications Sites” (R56) discusses Electromagnetic Energy and provides a basic methodology for structuring an FCC compliant program. If Sumter County does not have a copy of Motorola’s “Standards and Guidelines for Communications Sites” (R56) v 2005, one will be provided.]

- ◆ Assist Motorola with permitting for sites as owner/lessee.
- ◆ As applicable, coordinate, prepare, submit, and pay for all required permits and inspections for the work that are Sumter County’s responsibility.
- ◆ Pay for any easement or usage fees.
- ◆ Review and approve site design drawings within 7 calendar days of submission by Motorola or its subcontractor(s). Should a re-submission be required, Sumter County shall review and approve the re-submitted plans within 7 calendar days from the date of submittal.
- ◆ Pay for the usage costs of power, leased lines, and generator fueling (except first fill) both during the construction/installation effort and on an ongoing basis.
- ◆ Pay for application fees, taxes, and recurring payments for lease/ownership of the property.
- ◆ Provide personnel to observe construction progress and testing of site equipment according to the schedule provided by Motorola.
- ◆ Secure clear and unencumbered title, MOU, or Lease Agreement with the property owner.
- ◆ Provide property deed or lease agreement, and boundary survey, along with existing as-built drawings of the site and site components to Motorola for conducting site engineering.
- ◆ Provide a right of entry letter from the site owner for Motorola to conduct field investigations.
- ◆ As required, provide as-built structural and foundation drawings of the structure and site location(s) along with geotechnical report(s) for Motorola to conduct a structural analysis.

#### **Assumptions:**

- ◆ No prevailing wage, certified payroll, mandatory union workers, or mandatory minority workers are required for this work.
- ◆ All work is assumed to be done during normal business hours as dictated by time zone (Monday thru Friday, 7:30 a.m. to 5:00 p.m.).
- ◆ All recurring and non-recurring utility costs [including, but not limited to, generator fuel (except first fill), electrical, Telco] will be borne by Sumter County.
- ◆ All utility installations shall be coordinated with the site owner and located at jointly agreed to location within or around the new communications shelter or equipment room.
- ◆ Site has adequate electrical service for the new shelter. Utility transformer, transformer upgrades, line, or pole extensions have not been included.
- ◆ Pricing has been based on National codes such as IBC or BOCA. Local codes or jurisdictional requirements have not been considered in this proposal.
- ◆ Site is being constructed at a location where hazardous materials are not present. Testing and removal of hazardous materials encountered during site investigations or construction will be the responsibility of Sumter County.

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. e. 1.**

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- ◆ A maximum of 30 days will be required for obtaining approved building permits from time of submission.
- ◆ If extremely harsh or difficult weather conditions delay the site work for more than a week, Motorola will seek excusable delays rather than risk job site safety.
- ◆ Communication site grounding will be designed and installed per Motorola's R56 standards.
- ◆ The existing site has adequate room to expand and install the shelter, including lay-down and staging areas, without encroaching on wetlands, easements, setbacks, right-of-ways, or property lines.
- ◆ AM detuning or electromagnetic emission studies will not be required.
- ◆ Protective grating over the communications shelter has not been included in this proposal.
- ◆ Structural and foundation drawings of the antenna support structure will be made available to preclude the need for ultrasonic testing or mapping of existing tower structural members.
- ◆ Lead paint testing of existing painted towers has not been included.
- ◆ On the existing tower, the antenna locations for the proposed antenna system design will be available at the time of installation.
- ◆ The new shelter can be located within 20 feet of the existing tower location and the generator/fuel tank can be located within 25 feet of the shelter.
- ◆ Restoration of the site surroundings by fertilizing, seeding, and strawing the disturbed areas will be adequate. Additional landscaping or aesthetic improvements have not been included in this proposal.
- ◆ The site has adequate utility service to support the proposed equipment loading. Utility transformer upgrades or step-up or down transformers will not be required.
- ◆ Underground utilities are not present in the construction area and as such, no relocation will be required.

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. e. 1.**

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- ◆ The existing antenna support structure is structurally capable of supporting the new antenna, cables, and ancillary equipment proposed and will not need to be removed or rebuilt at the existing site. The tower or supporting structure meets all applicable EIA/TIA-222 structural, foundation, ice, wind, and twist and sway requirements.
- ◆ The existing cable support facilities from the antenna to the cable entry port can be used for supporting the new antenna cables.
- ◆ Structural analyses for towers or other structures that have not been performed by Motorola will relinquish Motorola from any responsibility for the analysis report contents and/or recommendation therein.
- ◆ Foundations for shelter, generator, and fuel tank are based on “normal soil” conditions as defined by TIA/EIA 222-F.

#### **Completion Criteria**

- ◆ Site development completed and approved by Sumter County.

Wildwood PD Tower Site Ground and Aerial View



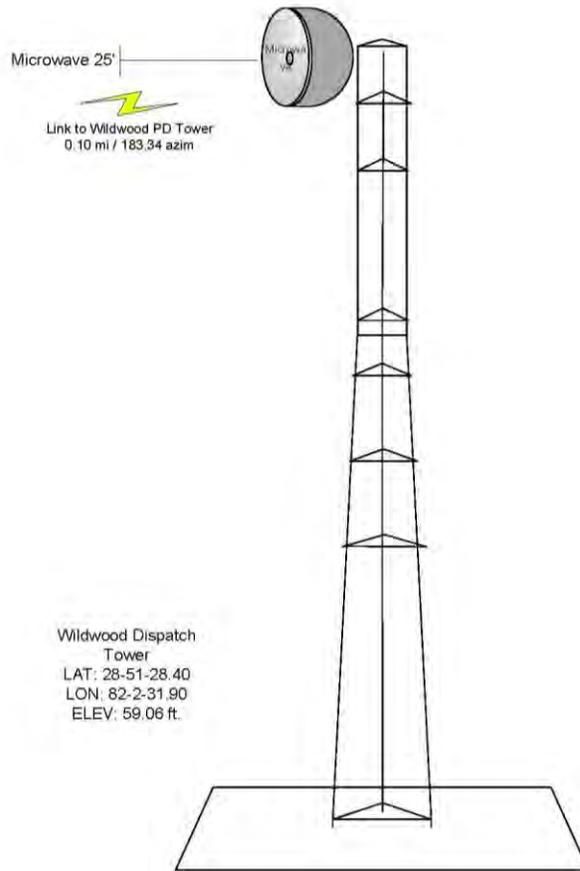
**3. NEW BUSINESS - ACTION REQUIRED**

**3. e. 1.**

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### 8.2.2 Site Development at Wildwood PD Dispatch Site Tower Design



NOT TO SCALE

|                                                                                                                                                       |                  |                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------|
|  <b>MOTOROLA</b><br>Government and Enterprise Mobility Solutions |                  |                        |
| SUMTER COUNTY, FL                                                                                                                                     |                  |                        |
| <b>Wildwood Dispatch Tower – Antenna Heights and Orientation</b>                                                                                      |                  |                        |
| ENGINEER<br>James Cadillo                                                                                                                             | DATE<br>10-12-11 | CONTRACT NO.           |
| SCALE<br>Not to Scale                                                                                                                                 | SYSTEM ID        | DRAWING NO.<br>Rev 1.0 |

**Wildwood PD Dispatch Site**

Wildwood PD dispatch has a short lattice tower which will be used for connectivity to the larger adjacent self-supported tower.

| Site Scope Summary                                              |                              |
|-----------------------------------------------------------------|------------------------------|
| Engineering services for site drawings and regulatory approvals | Not included                 |
| Site acquisition services                                       | Not included                 |
| Zoning services                                                 | Not included                 |
| Existing tower to be used for antennas                          | 30-foot Self-supported Tower |

**Motorola Will:**

Site Engineering

- ◆ Submit the completed application forms to the local jurisdiction and apply for applicable permits.

Site Preparation

- ◆ Provide one-time mobilization costs for the construction crews. Any remobilization due to interruptions/delays that are out of Motorola’s control will result in additional costs.

Existing Facility Improvement Work

- ◆ Supply and install 2 200-amp breaker panel with capacity for 30 circuits.
- ◆ Supply and install 40 20-amp breakers in the distribution panel and wire to outlets located on an average within 35 cable feet.
- ◆ Install 1 new single-phase UPS equipment and wire output to UPS distribution panel.
- ◆ Ground all metallic objects in the interior of the existing room, to meet current Motorola’s “Standards and Guidelines for Communications Sites” (R56) requirements and terminate near equipment locations.

**Customer Will:**

- ◆ If required, prepare and submit EME plans for the site (as a licensee) to demonstrate compliance with FCC RF Exposure guidelines. [Note: Should Sumter County desire guidance with this task, Motorola is able to recommend resources. Additionally, Appendix A of Motorola’s “Standards and Guidelines for Communications Sites” (R56) discusses Electromagnetic Energy and provides a basic methodology for structuring an FCC compliant program. If Sumter County does not have a copy of Motorola’s “Standards and Guidelines for Communications Sites” (R56) v 2005, one will be provided.]
- ◆ Assist Motorola with permitting for sites as owner/lessee.
- ◆ As applicable, coordinate, prepare, submit, and pay for all required permits and inspections for the work that are Sumter County’s responsibility.
- ◆ Pay for any easement or usage fees.

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. e. 1.**

**Page 23/24**

- ◆ Pay for the usage costs of power, leased lines, and generator fueling according to lessee agreement both during the construction/installation effort and on an ongoing basis.
- ◆ Pay for application fees, taxes, and recurring payments for lease/ownership of the property.
- ◆ Provide personnel to observe construction progress and testing of site equipment according to the schedule provided by Motorola.
- ◆ Secure clear and unencumbered title, MOU, or Lease Agreement with the property owner.
- ◆ Provide property deed or lease agreement, and boundary survey, along with existing as-built drawings of the site and site components to Motorola for conducting site engineering.
- ◆ Provide a right of entry letter from the site owner for Motorola to conduct field investigations.
- ◆ Provide space for the equipment. Ceiling and cable tray heights in the equipment rooms should be such as to accommodate 7-1/2-foot equipment racks, and the ceiling should be 9 feet or greater.
- ◆ Confirm that there is adequate utility service to support the new equipment and ancillary equipment.
- ◆ If required, remove or relocate any existing facilities, equipment, and utilities to create space for new site facilities and equipment.
- ◆ If required, provide any physical improvements (walls, roofing, flooring, painting, etc.) necessary to house the equipment in the existing room.
- ◆ Provide support and entry facilities for the cables (cable ladder/chaseway, entry ports, etc.) between the proposed equipment locations.

#### **Assumptions:**

- ◆ No prevailing wage, certified payroll, mandatory union workers, or mandatory minority workers are required for this work.
- ◆ All work is assumed to be done during normal business hours as dictated by time zone (Monday thru Friday, 7:30 a.m. to 5:00 p.m.).
- ◆ All recurring and non-recurring utility costs [including, but not limited to, generator fuel, electrical, Telco] will be borne by Sumter County.
- ◆ Pricing has been based on National codes such as IBC or BOCA. Local codes or jurisdictional requirements have not been considered in this proposal.
- ◆ A maximum of 30 days will be required for obtaining approved permits from time of submission.
- ◆ If extremely harsh or difficult weather conditions delay the site work for more than a week, Motorola will seek excusable delays rather than risk job site safety.
- ◆ Communication site grounding will be designed and installed per Motorola's R56 standards.
- ◆ Lead paint testing of existing painted towers has not been included.
- ◆ On the existing tower, the antenna locations for the proposed antenna system design will be available at the time of installation.
- ◆ The site has adequate utility service to support the proposed equipment loading. Utility transformer upgrades or step-up or down transformers will not be required.

### **3. NEW BUSINESS - ACTION REQUIRED**

#### **3. e. 1.**

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- ◆ Underground utilities are not present in the construction area and as such, no relocation will be required.
- ◆ The existing antenna support structure is structurally capable of supporting the new antenna.
- ◆ The existing cable support facilities from the antenna to the cable entry port can be used for supporting the new antenna cables.
- ◆ Alarming at existing sites will be limited to new component installations and will have to be discussed and agreed to on a site-by-site basis.
- ◆ The site will have adequate room for installation of proposed equipment, based on applicable codes and Motorola's R56 standards.
- ◆ The existing utility service and backup power facilities (generators) have sufficient extra capacity to support the proposed new equipment load.
- ◆ A clear obstruction-free access exists from the antenna location to the equipment room.
- ◆ The floor can support the proposed new loading. Physical or structural improvements to the existing room will not be required.

#### **Completion Criteria**

- ◆ Site development completed and approved by Sumter County.

AGREEMENT

**THIS AGREEMENT** is made as of the \_\_\_\_ day of \_\_\_\_\_, 2012, between The City of Wildwood, a Florida Municipal Corporation, whose address is 100 North Main Street, Wildwood, Florida 34785 (hereinafter referred to as the "CITY"), and Lenard Powell, whose address is 4418 CR 124A, Wildwood, FL 34785 (hereinafter referred to as "Powell").

WHEREAS, the City Commission has determined that certain real property described in the attached Exhibit "1" is surplus property and that sale of said property will better serve the public; and,

WHEREAS, the City Commission has considered prices being obtained for other real property in the area and the prices have fluctuated greatly; and,

WHEREAS, the City Commission believes the best way to sell the property is in conjunction with the sale of adjacent property by a private citizen, Powell; and

**NOW, THEREFORE,** the parties agree as follows:

1. Powell may show the City's property to potential buyers.
2. Powell will receive no payment from the City for the time and effort he expends in showing the property. Powell shall not act as the City's agent.
3. The City reserves the right to make a decision as to accepting any offers received by Powell.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the respective dates under each signature.

THE CITY OF WILDWOOD, FLORIDA

By: \_\_\_\_\_

Mayor Ed Wolf

ATTEST:

\_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Lenard Powell

Approved as to form:

\_\_\_\_\_  
City Attorney

**BILLS FOR APPROVAL**  
**City of Wildwood, Florida**  
**March 12, 2012**

**CITY COMMISSION-LEGISLATIVE DEPARTMENT**

|   |                       |                                 |    |        |
|---|-----------------------|---------------------------------|----|--------|
| 1 | Bank of America       | Residence Inn - R. Allen        | \$ | 124.00 |
| 2 | Wildwood Ace Hardware | Liquid Glue Nails and Fasteners | \$ | 4.43   |

**CITY MANAGER-EXECUTIVE DEPARTMENT**

|   |                                 |                                           |    |          |
|---|---------------------------------|-------------------------------------------|----|----------|
| 3 | Payroll                         | February 26, 2012 Pay Period - 1 Employee | \$ | 2,062.19 |
| 4 | Bright House                    | Internet Service                          | \$ | 16.50    |
| 5 | Ernie Morris Enterprises Inc    | Copy Paper                                | \$ | 13.55    |
| 6 | Federal Wage and Labor Law Inst | 2012 Labor Law Poster                     | \$ | 6.47     |
| 7 | FL Dept of Management Services  | Telephone Service                         | \$ | 65.90    |
| 8 | EGP                             | Monthly Copier Maintenance Contract       | \$ | 21.41    |

**CITY CLERK-FINANCIAL & ADMINISTRATIVE DEPARTMENT**

|    |                                     |                                                         |    |           |
|----|-------------------------------------|---------------------------------------------------------|----|-----------|
| 9  | Payroll                             | February 26, 2012 Pay Period - 4 Employees              | \$ | 10,465.99 |
| 10 | Air Mechanical & Service Corp       | Mobilization, Mech Equipm, Controls, Change Order#1     | \$ | 45,624.33 |
| 11 | Alice Borrack                       | Personal Vehicle Use                                    | \$ | 11.32     |
| 12 | Bright House                        | Internet Service                                        | \$ | 32.92     |
| 13 | The Daily Commercial                | Advertise Ordinance 2012-06                             | \$ | 46.77     |
| 14 | EGP                                 | Monthly Copier Maintenance Contract                     | \$ | 21.41     |
| 15 | Ernie Morris Enterprises Inc        | Copy Paper, Relocate Shelving                           | \$ | 787.68    |
| 16 | Federal Wage and Labor Law Inst     | 2012 Labor Law Poster                                   | \$ | 6.47      |
| 17 | FL Dept of Management Services      | Telephone Service                                       | \$ | 103.35    |
| 18 | IMS                                 | Software Maintenance                                    | \$ | 413.00    |
| 19 | Joseph Jacobs                       | Personal Vehicle Use                                    | \$ | 93.24     |
| 20 | Maggio Enterprises, Inc             | Paper Products                                          | \$ | 167.60    |
| 21 | Progress Energy                     | Electric Service                                        | \$ | 2,174.22  |
| 22 | Sharkys Vac n Sew                   | Hose Attachment Kit for Royal Everlast 8300 (split)     | \$ | 39.99     |
| 23 | Terminix                            | Pest Control Service / Feb 2012                         | \$ | 93.50     |
| 24 | Unifirst                            | Rugs                                                    | \$ | 23.76     |
| 25 | Villages Technology Solutions Group | Technical Support - All General Fund Departments        | \$ | 210.00    |
| 26 | Waste Management                    | 6 Yd. Dumpster                                          | \$ | 181.16    |
| 27 | Wildwood Ace Hardware               | Carpet Knife, Recip Blade, Roller, Bits, Trowel, Staple | \$ | 54.52     |

**DEVELOPMENT SERVICES**

|    |                                 |                                                 |    |          |
|----|---------------------------------|-------------------------------------------------|----|----------|
| 28 | Payroll                         | February 26, 2012 Pay Period - 4 Employees      | \$ | 8,710.19 |
| 29 | Bank of America                 | OCBCC Building Division                         | \$ | 45.00    |
| 30 | Bright House                    | Internet Service                                | \$ | 32.92    |
| 31 | The Daily Commercial            | Advertise Ordinances, Planning & Zoning Meeting | \$ | 2,943.34 |
| 32 | Ernie Morris Enterprises Inc    | Copy Paper                                      | \$ | 16.39    |
| 33 | Federal Wage and Labor Law Inst | 2012 Labor Law Poster                           | \$ | 6.47     |
| 34 | FL Dept of Management Services  | Telephone Service                               | \$ | 65.90    |
| 35 | EGP                             | Monthly Copier Maintenance Contract             | \$ | 21.41    |
| 36 | Office Depot                    | Office Supplies                                 | \$ | 7.35     |

**HUMAN RESOURCES**

|    |                                 |                                           |    |          |
|----|---------------------------------|-------------------------------------------|----|----------|
| 37 | Payroll                         | February 26, 2012 Pay Period - 1 Employee | \$ | 2,009.83 |
| 38 | Bright House                    | Internet Service                          | \$ | 8.23     |
| 39 | Ernie Morris Enterprises Inc    | Copy Paper                                | \$ | 18.54    |
| 40 | Federal Wage and Labor Law Inst | 2012 Labor Law Poster                     | \$ | 6.47     |
| 41 | FL Dept of Management Services  | Telephone Service                         | \$ | 65.90    |
| 42 | EGP                             | Monthly Copier Maintenance Contract       | \$ | 21.41    |
| 43 | Fedex                           | Bell & Roper PA                           | \$ | 18.65    |

**3. NEW BUSINESS - ACTION REQUIRED**  
**3. f. 1. - Page 2/6**

Bills For Approval  
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**POLICE DEPARTMENT**

|    |                                      |                                                   |              |
|----|--------------------------------------|---------------------------------------------------|--------------|
| 44 | Payroll                              | February 26, 2012 Pay Period - 28 Employees       | \$ 57,090.53 |
| 45 | Bank of America                      | Relectric Supply, WW Grainger, Class Cancellation | \$ (46.00)   |
| 46 | Central Hydraulics Hose & Acc Inc    | FR700 20GPM Fuel Pump Transfer (split cost)       | \$ 86.46     |
| 47 | Central Florida Solutions Group, Inc | Polo Shirts                                       | \$ 44.00     |
| 48 | Dana Safety Supply, Inc              | Screen Support                                    | \$ 247.50    |
| 49 | Ernie Morris Enterprises Inc         | Copy Paper                                        | \$ 149.90    |
| 50 | FL Dept of Management Services       | Telephone Service                                 | \$ 189.91    |
| 51 | DGG Taser                            | Taser XDPM %-Second firings at R Temp             | \$ 199.75    |
| 52 | EGP                                  | Monthly Copier Maintenance Contract               | \$ 125.90    |
| 53 | Federal Wage and Labor Law Inst      | 2012 Labor Law Poster                             | \$ 45.95     |
| 54 | Maggio Enterprises, Inc              | Paper Products                                    | \$ 165.82    |
| 55 | Merritt Department Stores, Inc       | Shirts and Jacket                                 | \$ 350.48    |
| 56 | Nick Nicholas Ford                   | Bar; Deductible Claim#214726                      | \$ 1,127.07  |
| 57 | Psychological Resources              | New Employee Physicals                            | \$ 220.00    |
| 58 | Terminix                             | Pest Control Service / Feb 2012                   | \$ 27.00     |
| 59 | US HealthWorks                       | New Employee Physical                             | \$ 530.00    |
| 60 | US Krav Maga Association             | Krav Maga Law Enforcement Training                | \$ 499.00    |
| 61 | Wildwood Ace Hardware                | Velcro                                            | \$ 11.29     |
| 62 | Wildwood Tire Company                | Tire Repairs, Tires                               | \$ 325.63    |

**STREET DEPARTMENT**

|    |                                   |                                                  |              |
|----|-----------------------------------|--------------------------------------------------|--------------|
| 63 | Payroll                           | February 26, 2012 Pay Period - 9 Employees       | \$ 16,485.80 |
| 64 | Central Hydraulics Hose & Acc Inc | FR700 20GPM Fuel Pump Transfer (split cost)      | \$ 86.46     |
| 65 | CR466A Landfill Facility LLC      | Clearing Debris & Concrete Disposal / Feb 2012   | \$ 265.20    |
| 66 | Culligan                          | Cooler Rental, Water / Feb 2012                  | \$ 15.19     |
| 67 | Ernie Morris Enterprises Inc      | Executive Leather Chair, Copy Paper              | \$ 273.48    |
| 68 | Federal Wage and Labor Law Inst   | 2012 Labor Law Poster                            | \$ 22.98     |
| 69 | FL Dept of Management Services    | Telephone Service                                | \$ 46.23     |
| 70 | Harris Tree Service, Inc.         | Removal of Water Oak and Stump                   | \$ 400.00    |
| 71 | Hi-Way Sign Company               | Traffic & Informational Signage                  | \$ 699.00    |
| 72 | Kelvin McCray                     | Boot Allowance                                   | \$ 20.13     |
| 73 | Maggio Enterprises, Inc           | Paper Products                                   | \$ 207.28    |
| 74 | Progress Energy                   | Electric Service                                 | \$ 41.29     |
| 75 | Terminix                          | Pest Control Service / Feb 2012                  | \$ 12.50     |
| 76 | Unifirst                          | Uniforms                                         | \$ 266.91    |
| 77 | Waste Management Inc of Florida   | Rolloff Services / Feb 2012                      | \$ 203.79    |
| 78 | Wildwood Ace Hardware             | Stakes, Concrete, Mason Whl, Kwikset Keys, Etc.  | \$ 247.93    |
| 79 | Wildwood Mower & Saw, Inc         | Head Housing, Guide Bar, Gear Assy, Socket, Lube | \$ 159.00    |

**FLEET SERVICES**

|    |                                    |                                             |             |
|----|------------------------------------|---------------------------------------------|-------------|
| 80 | Payroll                            | February 26, 2012 Pay Period - 2 Employees  | \$ 4,969.19 |
| 81 | Airgas USA LLC                     | Cutting Tip Victor, Mig Nozzle Slip, Oxygen | \$ 56.38    |
| 82 | Big Truck Parts Inc                | Filters                                     | \$ 69.63    |
| 83 | Central Hydraulics Hose & Acc Inc  | FR700 20GPM Fuel Pump Transfer (split cost) | \$ 86.46    |
| 84 | Culligan                           | Cooler Rental, Water / Feb 2012             | \$ 15.20    |
| 85 | Ernie Morris Enterprises Inc       | Copy Paper                                  | \$ 3.72     |
| 86 | Federal Wage and Labor Law Inst    | 2012 Labor Law Poster                       | \$ 22.97    |
| 87 | FL Dept of Management Services     | Telephone Service                           | \$ 46.23    |
| 88 | Heritage-Crystal Clean LLC         | Tool Cleaning Solvent                       | \$ 175.32   |
| 89 | Interstate Battery System of NC FL | Vehicle Batteries                           | \$ 332.83   |

**3. NEW BUSINESS - ACTION REQUIRED****3. f. 1. - Page 3/6**

|                    |               |                                       |    |        |
|--------------------|---------------|---------------------------------------|----|--------|
| 90                 | Plaza Lincoln | Diesel Engine Training / Steve Watson | \$ | 225.00 |
| 91                 | Terminix      | Pest Control Service / Feb 2012       | \$ | 12.50  |
| Bills For Approval |               |                                       |    |        |
| March 12, 2012     |               |                                       |    |        |
| Page 3 of 5        |               |                                       |    |        |

**FLEET SERVICES, con't**

|    |                       |                        |    |        |
|----|-----------------------|------------------------|----|--------|
| 92 | Unifirst              | Uniforms               | \$ | 104.57 |
| 93 | Wildwood Ace Hardware | Cutoff and Grind Wheel | \$ | 19.96  |

**COMMUNITY RE-DEVELOPMENT**

|     |                                 |                                             |    |          |
|-----|---------------------------------|---------------------------------------------|----|----------|
| 94  | Payroll                         | February 26, 2012 Pay Period - 1 Employee   | \$ | 2,494.71 |
| 95  | Bright House                    | Internet Service                            | \$ | 8.23     |
| 96  | The Daily Commercial            | Advertise Public Hearing-CDBG               | \$ | 103.17   |
| 97  | David Grimm                     | Personal Vehicle Use                        | \$ | 86.28    |
| 98  | Ernie Morris Enterprises Inc    | Copy Paper                                  | \$ | 6.61     |
| 99  | EGP                             | Monthly Copier Maintenance Contract         | \$ | 21.41    |
| 100 | Federal Wage and Labor Law Inst | 2012 Labor Law Poster                       | \$ | 6.47     |
| 101 | FL Dept of Management Services  | Telephone Service                           | \$ | 65.90    |
| 102 | General Fund Account            | Reimburse February 2012 - D. Grimm          | \$ | 4,989.42 |
| 103 | Geo-Tech Inc                    | Moisture Density Tests / Pitt & Sone Street | \$ | 180.00   |
| 104 | Office Depot                    | Office Supplies                             | \$ | 4.90     |

**PARKS AND RECREATION**

|     |                                   |                                                      |    |          |
|-----|-----------------------------------|------------------------------------------------------|----|----------|
| 105 | Payroll                           | February 26, 2012 Pay Period - 6 Employees           | \$ | 7,331.60 |
| 106 | B & M Equipment                   | Rental: Auger, Sod Cutter                            | \$ | 146.22   |
| 107 | Bank of America                   | Pasteurs Sports                                      | \$ | 38.00    |
| 108 | Besco Electric Supply Company     | 40 W Hi Pro, Vandal proof Incandescent, 200 Par      | \$ | 1,485.13 |
| 109 | Bright House                      | Internet Service                                     | \$ | 16.46    |
| 110 | Central Hydraulics Hose & Acc Inc | FR700 20GPM Fuel Pump Transfer (split cost)          | \$ | 86.46    |
| 111 | Culligan                          | Softener Rental - Lake Deaton                        | \$ | 32.95    |
| 112 | Custom Kingdom                    | Jerseys                                              | \$ | 561.00   |
| 113 | EGP                               | Monthly Copier Maintenance Contract                  | \$ | 21.41    |
| 114 | Ernie Morris Enterprises Inc      | Copy Paper                                           | \$ | 28.40    |
| 115 | Federal Wage and Labor Law Inst   | 2012 Labor Law Poster                                | \$ | 52.38    |
| 116 | FL Dept of Management Services    | Telephone Service                                    | \$ | 65.90    |
| 117 | Hi-Way Sign Company               | Warning Signs: Launch Boat At Own Risk               | \$ | 67.18    |
| 118 | John Deere Landscapes Inc         | Fertilizer, Seed                                     | \$ | 1,596.90 |
| 119 | Maggio Enterprises, Inc           | Paper Products                                       | \$ | 582.44   |
| 120 | Mid Florida Tractor & Equipment   | Dynamo Assy                                          | \$ | 174.80   |
| 121 | Northern Tool & Equipment         | (2) Gator Seats                                      | \$ | 172.01   |
| 122 | Office Depot                      | Office Supplies                                      | \$ | 24.61    |
| 123 | Resource One Cleaning Supplies    | Odor Counteractant,Cleaners                          | \$ | 296.70   |
| 124 | Sparr Building and Farm Supply    | Fence Material,Weeding Hoes                          | \$ | 1,413.28 |
| 125 | Sumter Professional Center        | Gym Rental, Custodial Coverage/Feb 2012              | \$ | 447.60   |
| 126 | T & D Waste Services, Inc         | Port O Let Rentals                                   | \$ | 410.00   |
| 127 | Unifirst                          | Uniforms                                             | \$ | 263.70   |
| 128 | US HealthWorks                    | New Employee Physical                                | \$ | 125.00   |
| 129 | Wildwood Ace Hardware             | Primer, Proof Chain, Wrench, Lopper Anvil, Pruner, E | \$ | 530.53   |
| 130 | Wildwood Mower & Saw, Inc         | Trimmer, Saw, Hedge Clipper, Pole Saw, Blower        | \$ | 1,760.83 |

**COMMUNITY CENTER & OXFORD COMMUNITY CENTER**

|     |                                   |                                             |    |        |
|-----|-----------------------------------|---------------------------------------------|----|--------|
| 131 | Bright House                      | Internet Service                            | \$ | 79.95  |
| 132 | Central Hydraulics Hose & Acc Inc | FR700 20GPM Fuel Pump Transfer (split cost) | \$ | 86.46  |
| 133 | Maggio Enterprises, Inc           | Paper Products                              | \$ | 516.61 |
| 134 | Rickey Meredith                   | Wildwood Community Center Rental Refund     | \$ | 150.00 |

**3. NEW BUSINESS - ACTION REQUIRED****3. f. 1. - Page 4/6**

|     |              |                                       |    |       |
|-----|--------------|---------------------------------------|----|-------|
| 135 | Dawn Russo   | Oxford Community Center Rental Refund | \$ | 50.00 |
| 136 | Nancy Taylor | Oxford Community Center Rental Refund | \$ | 50.00 |
| 137 | Terminix     | Pest Control Service / Feb 2012       | \$ | 54.00 |

Bills For Approval

March 12, 2012

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**COMMUNITY CENTER & OXFORD COMMUNITY CENTER, con't**

|     |                       |                                                   |    |        |
|-----|-----------------------|---------------------------------------------------|----|--------|
| 138 | Unifirst              | Rugs                                              | \$ | 63.38  |
| 139 | Wildwood Ace Hardware | Scraper, Bulbs, Plunger, Cleaners, Safety Goggles | \$ | 102.38 |

**PHYSICAL ENVIRONMENT ADMINISTRATIVE DEPARTMENT**

|     |                                     |                                                         |    |           |
|-----|-------------------------------------|---------------------------------------------------------|----|-----------|
| 140 | Payroll                             | February 26, 2012 Pay Period - 3 Employees              | \$ | 5,262.31  |
| 139 | Air Mechanical & Service Corp       | Mobilization, Mech Equipm, Controls, Change Order#1     | \$ | 45,624.33 |
| 140 | Bank of America                     | Home Depot                                              | \$ | 427.64    |
| 141 | Bright House                        | Internet Service                                        | \$ | 24.69     |
| 140 | Paula Corbin                        | Personal Vehicle Use - Leesburg Post Office             | \$ | 13.88     |
| 141 | EGP                                 | Monthly Copier Maintenance Contract                     | \$ | 43.21     |
| 142 | Ernie Morris Enterprises Inc        | Copy Paper, Relocate Shelving                           | \$ | 798.70    |
| 141 | Federal Wage and Labor Law Inst     | 2012 Labor Law Poster                                   | \$ | 6.47      |
| 142 | FL Dept of Management Services      | Telephone Service                                       | \$ | 4.80      |
| 143 | IMS                                 | Software Maintenance                                    | \$ | 115.00    |
| 142 | Maggio Enterprises, Inc             | Paper Products                                          | \$ | 516.61    |
| 143 | Office Depot                        | Office Supplies                                         | \$ | 35.28     |
| 144 | Postmaster                          | Postage: Monthly Utility Bill & Delinquent Mailings     | \$ | 1,138.76  |
| 143 | Progress Energy                     | Electric Service                                        | \$ | 724.74    |
| 144 | Sharkys Vac n Sew                   | Hose Attachment Kit for Royal Everlast 8300 (split)     | \$ | 40.00     |
| 145 | The Sherwin Williams Co             | Paint                                                   | \$ | 30.69     |
| 144 | Terminix                            | Pest Control Service / Feb 2012                         | \$ | 12.50     |
| 145 | Unifirst                            | Rugs                                                    | \$ | 23.76     |
| 146 | Villages Technology Solutions Group | Technical Support - All Enterprise Fund Departments     | \$ | 210.00    |
| 147 | Wildwood Ace Hardware               | Carpet Knife, Recip Blade, Roller, Bits, Trowel, Staple | \$ | 52.71     |

**WATER DEPARTMENT**

|     |                                   |                                                  |    |           |
|-----|-----------------------------------|--------------------------------------------------|----|-----------|
| 148 | Payroll                           | February 26, 2012 Pay Period - 9 Employees       | \$ | 15,407.14 |
| 149 | Amazon Hose & Rubber Company      | Hose, Coupler, Clamps, Gaskets                   | \$ | 655.68    |
| 150 | Bank of America                   | FL Rural Water Assoc., TSP, Howard Johnson-Jeff  | \$ | 197.45    |
| 151 | Besco Electric Supply Company     | 400W MH Satco                                    | \$ | 84.43     |
| 152 | Bright House                      | Internet Service                                 | \$ | 84.95     |
| 153 | Central Hydraulics Hose & Acc Inc | Hose Assembly, FR700 Transfer (split cost)       | \$ | 181.84    |
| 154 | Ernie Morris Enterprises Inc      | Copy Paper                                       | \$ | 62.44     |
| 155 | Federal Wage and Labor Law Inst   | 2012 Labor Law Poster                            | \$ | 45.95     |
| 156 | FL Dept of Management Services    | Telephone Service                                | \$ | 45.02     |
| 157 | Jared Fort                        | Travel Reimbursement - Focus on Change           | \$ | 10.59     |
| 158 | HD Supply Waterworks Ltd          | Tubing                                           | \$ | 35.00     |
| 159 | Daniel Marrero                    | Travel Reimbursement - Focus on Change           | \$ | 11.00     |
| 160 | Mark Odell                        | Travel Reimbursement - Focus on Change           | \$ | 11.00     |
| 161 | Terminix                          | Pest Control Service / Feb 2012                  | \$ | 25.00     |
| 162 | The Dumont Company, Inc           | Hypochlorite Solution, Clear Flow                | \$ | 2,626.85  |
| 163 | Unifirst                          | Uniforms                                         | \$ | 275.99    |
| 164 | USA BlueBook                      | Red-B-Gone Stain Removal, DPD1 Tests             | \$ | 312.98    |
| 165 | US HealthWorks                    | Post Accident Drug & Alcohol Screen              | \$ | 80.00     |
| 166 | Wildwood Ace Hardware             | Asphalt Patch, Valve Gate, PVC Conn., Cord Drill | \$ | 199.29    |
| 167 | Wildwood Mower & Saw, Inc         | Switch Interlock, Knob, Spring                   | \$ | 3.78      |
| 168 | Wildwood Tire Company             | Tire Repairs, Tires                              | \$ | 566.02    |

Bills For Approval  
 March 12, 2012  
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**WASTEWATER DEPARTMENT**

|     |                                   |                                             |    |           |
|-----|-----------------------------------|---------------------------------------------|----|-----------|
| 169 | Payroll                           | February 26, 2012 Pay Period - 13 Employees | \$ | 26,818.36 |
| 170 | Almac Unlimited, Inc.             | Latex Gloves                                | \$ | 367.80    |
| 171 | Bank of America                   | Office Depot                                | \$ | 94.23     |
| 172 | C & C Peat Co., Inc               | Wastewater Treatment-Dewatered Bio-Solids   | \$ | 3,780.00  |
| 173 | Central Hydraulics Hose & Acc Inc | FR700 20GPM Fuel Pump Transfer (split cost) | \$ | 86.46     |
| 174 | CR466A Landfill Facility LLC      | Clearing Debris Disposal / Feb 2012         | \$ | 103.77    |
| 175 | Culligan                          | Cone Cups, Water / Feb 2012                 | \$ | 47.73     |

**WASTEWATER DEPARTMENT, con't**

|     |                                 |                                                    |    |        |
|-----|---------------------------------|----------------------------------------------------|----|--------|
| 176 | Ernie Morris Enterprises Inc    | Copy Paper, Ink & Laser Cartridges                 | \$ | 697.87 |
| 176 | Federal Wage and Labor Law Inst | 2012 Labor Law Poster                              | \$ | 45.95  |
| 177 | FL Dept of Management Services  | Telephone Service                                  | \$ | 90.04  |
| 177 | Maggio Enterprises, Inc         | Paper Products                                     | \$ | 166.42 |
| 178 | Pro Chem                        | Red Hot                                            | \$ | 608.36 |
| 179 | Progress Energy                 | Electric Service                                   | \$ | 31.44  |
| 178 | Alice Scheidler                 | Personal Vehicle Use                               | \$ | 73.20  |
| 180 | Terminix                        | Pest Control Service / Feb 2012                    | \$ | 25.00  |
| 181 | Test America                    | Environmental Testing                              | \$ | 84.00  |
| 179 | Unifirst                        | Uniforms                                           | \$ | 444.26 |
| 182 | US HealthWorks                  | New Employee Drug Screen                           | \$ | 45.00  |
| 183 | VWR                             | Potassium Iodide,Acetate Buffer                    | \$ | 246.51 |
| 184 | Wildwood Ace Hardware           | Spur Sprocket,LPS Cold Galvanize, Key Kwiksets,Etc | \$ | 293.81 |
| 185 | Wildwood Mower & Saw, Inc       | Switch Interlock, Knob, Spring                     | \$ | 3.77   |

**MISCELLANEOUS**

|     |                           |                                    |    |           |
|-----|---------------------------|------------------------------------|----|-----------|
| 186 | Sumter County Clerk       | Record Ordinances                  | \$ | 252.50    |
| 187 | Waste Management Inc      | Feb Refuse Franchise Less City 10% | \$ | 64,067.22 |
| 188 | W/S Check to General Fund | 10% Refuse Franchise               | \$ | 7,118.59  |
| 189 | W/S Check to General Fund | Feb. Water Utility Tax             | \$ | 2,861.50  |

**GREENWOOD CEMETERY**

|     |                           |                        |    |       |
|-----|---------------------------|------------------------|----|-------|
| 190 | Central Pump & Supply Inc | 6-Zone Dial Controller | \$ | 69.75 |
| 191 | Wildwood Ace Hardware     |                        | \$ | 23.98 |

**ATTORNEYS/CONSULTANTS/SURVEYORS**

|     |                          |                                               |    |           |
|-----|--------------------------|-----------------------------------------------|----|-----------|
| 192 | Andy Easton & Associates | CDBG Neighborhood Grant Revitalization Admin  | \$ | 1,500.00  |
| 193 | Jerri Blair, PA          | March 2012 Retainer, Lexis Nexis Research Fee | \$ | 10,030.40 |
| 194 | Kimley-Horn & Associates | Engineering Support                           | \$ | 4,335.36  |

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|              |  |  |    |                   |
|--------------|--|--|----|-------------------|
| <b>TOTAL</b> |  |  | \$ | <b>391,140.13</b> |
|--------------|--|--|----|-------------------|

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S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

*City of Wildwood* <sup>3. f. Florida</sup> *Florida*  
Page 1/3

100 N. Main Street  
Wildwood, Florida 34785

TO: Mayor/Commissioners  
FROM: David Grimm, City Projects Planner/Coordinator  
RE: CDBG Grant: CR 232 Change Order  
DATE: March 12, 2012

At the request of the Commission, the following Change Order to the CDBG CR 232 Resurfacing Project has been provided by CW Roberts:

CR 232 Resurfacing: + \$12,250.00

1. Add 5,000 linear feet of double six (6) inch Yellow Thermoplastic Reflective Striping (10,000 total linear feet).
2. Add 250 Retro-Reflective Pavement markers on either side of the Yellow Thermoplastic Reflective Striping.

The proposed striping and pavement markers will be identical to those applied at the curved section of CR 232.

The Change Order is attached for review.

Staff recommends approval of the above change order.

3. NEW BUSINESS - ACTION REQUIRED

SECTION 00850 - CONTRACT CHANGE ORDER

3 of 2  
Page 2/3

Change Order No. 2

Date of Issuance: March 8, 2012 Effective Date: March 8, 2012

|                                            |                                  |                                   |
|--------------------------------------------|----------------------------------|-----------------------------------|
| Project: CR 232 Resurfacing                | Owner: City of Wildwood, Florida | Owner's Contract No.:             |
| Contract: CR 232 Resurfacing               |                                  | Date of Contract: 10/25/2011      |
| Contractor: C.W. Roberts Contracting, Inc. |                                  | Engineer's Project No.: 142173047 |

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Adding 10,000 linear feet of six (6) inch Yellow Thermoplastic striping and 250 Retro-Reflective Pavement Markers.

Attachments (list documents supporting change):

Change Order No. 2 Breakdown

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:  
\$95,946.00

Original Contract Times:  Working days  Calendar days  
Substantial completion (days or date): March 16, 2012  
Ready for final payment (days or date): April 15, 2012

[Increase] [Decrease] from previously approved  
Change Order No. 1:  
\$13,368.60

[Increase] [Decrease] from previously approved Change Order  
No. 1:  
Substantial completion (days): \_\_\_\_\_  
Ready for final payment (days): \_\_\_\_\_

Contract Price prior to this Change Order:  
\$109,314.60

Contract Times prior to this Change Order:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

(Increase) [Decrease] of this Change Order:  
\$ 12,250.00

[Increase] [Decrease] of this Change Order:  
Substantial completion (days or date): 21 calendar days  
Ready for final payment (days or date): 21 calendar days

Contract Price incorporating this Change Order:  
\$121,564.60

Contract Times with all approved Change Orders:  
Substantial completion (days or date): April 6, 2012  
Ready for final payment (days or date): May 6, 2012

RECOMMENDED:  
By: [Signature]  
Engineer (Authorized Signature)

ACCEPTED:  
By: \_\_\_\_\_  
Owner (Authorized Signature)

ACCEPTED:  
By: \_\_\_\_\_  
Contractor (Authorized)

Date: 3/8/12

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Funding Agency (if applicable):

Date: \_\_\_\_\_

END OF SECTION

**3. NEW BUSINESS - ACTION REQUIRED**

**3. f. 2.**

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Prepared By:



Kinley-Horn  
and Associates, Inc.

| CHANGE ORDER #2 BREAKDOWN<br>CITY OF WILDWOOD<br>CR 232 RESURFACING PROJECT |                                                              |              |    |            |                                 |                     |                                |                     |                               |                      |                                |                     |              |                      |
|-----------------------------------------------------------------------------|--------------------------------------------------------------|--------------|----|------------|---------------------------------|---------------------|--------------------------------|---------------------|-------------------------------|----------------------|--------------------------------|---------------------|--------------|----------------------|
| ITEM                                                                        | DESCRIPTION                                                  | BID QUANTITY |    | UNIT PRICE | AMOUNT                          | ACTUAL QUANTITY     |                                | UNIT PRICE          | AMOUNT                        | CHANGE QUANTITY      |                                | UNIT PRICE          | AMOUNT       |                      |
| 1                                                                           | Mobilization                                                 | 1            | LS | 1,500.00   | \$ 1,500.00                     | 1                   | LS                             | 1,500.00            | \$ 1,500.00                   |                      | LS                             |                     | \$ -         |                      |
| 2                                                                           | Maintenance of Traffic                                       | 1            | LS | 2,750.00   | \$ 2,750.00                     | 1                   | LS                             | 2,750.00            | \$ 2,750.00                   |                      | LS                             |                     | \$ -         |                      |
| 3                                                                           | Project Identification Sign, Movable (4' x 8')               | 2            | AS | 1,285.00   | \$ 2,570.00                     | 0                   | AS                             | 1,285.00            | \$ -                          |                      | AS                             |                     | \$ -         |                      |
| 4                                                                           | Milling Existing Asphalt Pavement, 1" average depth          | 12,710       | SY | 0.80       | \$ 10,168.00                    | 13,436              | SY                             | 0.80                | \$ 10,748.80                  |                      | SY                             |                     | \$ -         |                      |
| 5                                                                           | Type S-III Asphaltic Concrete (Traffic B) (1.25" min. depth) | 870          | TN | 80.00      | \$ 69,600.00                    | 997                 | TN                             | 80.00               | \$ 79,760.00                  |                      | TN                             |                     | \$ -         |                      |
| 6                                                                           | Performance Turf, Sod                                        | 3,080        | SY | 2.60       | \$ 8,008.00                     | 1,333               | SY                             | 2.60                | \$ 3,465.80                   |                      | SY                             |                     | \$ -         |                      |
| 7                                                                           | Thermoplastic (STD) (White) (Solid) 24"                      | 50           | LF | 11.00      | \$ 550.00                       | 50                  | LF                             | 11.00               | \$ 550.00                     |                      | LF                             |                     | \$ -         |                      |
| 8                                                                           | Thermoplastic (STD) (Yellow) (Solid) 6"                      | 200          | LF | 4.00       | \$ 800.00                       | 2,560               | LF                             | 4.00                | \$ 10,240.00                  | 10,000               | LF                             | 1.10                | \$ 11,000.00 |                      |
| 9                                                                           | Retro-Reflective Pavement Marker                             | 0            | EA | 5.00       | \$ -                            | 60                  | EA                             | 5.00                | \$ 300.00                     | 250                  | EA                             | 5.00                | \$ 1,250.00  |                      |
| 10                                                                          | Additional Pavement Milling at City Option                   | -            | SY | 0.80       | \$ -                            | -                   | SY                             | 0.80                |                               | -                    | SY                             |                     |              |                      |
| 11                                                                          | Additional Type S-III Asphaltic Concrete at City Option      | -            | TN | 80.00      | \$ -                            | -                   | TN                             | 80.00               |                               | -                    | TN                             |                     |              |                      |
|                                                                             |                                                              |              |    |            | <b>ORIGINAL CONTRACT AMOUNT</b> | <b>\$ 95,946.00</b> | <b>AMENDED CONTRACT AMOUNT</b> |                     |                               | <b>\$ 109,314.60</b> | <b>AMENDED CONTRACT AMOUNT</b> |                     |              | <b>\$ 121,564.60</b> |
|                                                                             |                                                              |              |    |            | <b>CHANGE ORDER #1 AMOUNT</b>   |                     |                                | <b>\$ 13,368.60</b> | <b>CHANGE ORDER #2 AMOUNT</b> |                      |                                | <b>\$ 12,250.00</b> |              |                      |

**CITY OF WILDWOOD, NEW BUSINESS - ACTION REQUIRED**  
**EXECUTIVE SUMMARY, f. 3.**

Page 1/12

**SUBJECT:** Tuition Reimbursement  
**REQUESTED ACTION:** Board Option

---

Work Session (Report Only)      **DATE OF MEETING:** 03/12/12  
 Regular Meeting                       Special Meeting

**CONTRACT:**       N/A                                      Vendor/Entity: \_\_\_\_\_  
Effective Date: \_\_\_\_\_                      Termination Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

**BUDGET IMPACT:** Up to \$5,000  
 Annual                      **FUNDING SOURCE:** General Fund  
 Capital                      **EXPENDITURE ACCOUNT:** \_\_\_\_\_  
 N/A

---

**HISTORY/FACTS/ISSUES:**

Mayor and Commission,

Communications Officer Shayla Lawson with the Wildwood Police Department began classes on February 22, 2012 and she is not seeking retro tuition reimbursement from the City, she is requesting tuition reimbursement to commence with her next semester of classes which begins on April 21, 2012. She is working towards obtaining a Bachelor of Science Degree in Criminal Justice Administration. City of Wildwood Personnel Policies and Procedures Policy 8.1.D.3.g States (Attached):

*\* Checks will be made directly to the school, when possible, and applicants must be accepted for enrollment by an accredited education institution.*

The gold standard of collegiate accreditation in the United States is known as regional accreditation. There are six regional accrediting agencies:

- Middle States Association of Colleges and Schools
- New England Association of Schools and Colleges
- North Central Association of Schools and Colleges
- Northwest Association of Accredited Schools
- Western Association of Schools and Colleges
- Southern Association of Colleges and Schools - FSU, UF, USF, FAMU – Lake Sumter

A college or university only needs to be accredited by one of the six agencies. Communications Officer Lawson is seeking to obtain her degree from Columbia Southern University which is an online degree only University. Columbia Southern University **is not** accredited by any of the six regional accrediting agencies. **HOWEVER**, it does not mean the school is unaccredited. There is a third type of accreditation that some distance learning schools choose to pursue. It's known as the Distance Education and Training Counsel (DETC). DETC accreditation is a **legitimate form of accreditation that is recognized by the US Department of Education**. However, students need to be aware that schools that hold regional accreditation don't always accept DETC college courses should they need to transfer into a graduate type program that holds regional accreditation.

As mentioned at the July 25, 2011 Commission Meeting, Former CM Smith requested direction on whether or not to **only** allow tuition reimbursement from those schools who have obtained the gold standard of accreditation. An individual seeking certain types of degrees may or may not need to be enrolled in a gold standard college or university depending on their course of study.

It is staff recommendation to review and research each request on an individual basis and if not gold standard, to confirm the accreditation is recognized and acceptable by the U.S. Department of Education before it is brought before the Commission.

Human Resources

City of  
Wildwood,  
Florida



3. NEW BUSINESS - ACTION REQUIRED

3. f. 3.

Page 2/12

**DATE:** March 6, 2012  
**TO:** Chief E.W. Reeser  
**FROM:** Shayla Lawson  
**RE:** Class Reimbursement

---

I am requesting tuition reimbursement for the completion of my four-year degree in Criminal Justice. The cost per class is \$600. For the completion of my degree I have 57 ~~classes~~ <sup>hours</sup> to take.

If you any further information please feel free to contact me at

Your assistance in this matter is greatly appreciated.

Sincerely,

*Shayla Lawson*

Shayla Lawson

City of  
Wildwood,  
Florida



APPLICATION  
FOR TUITION REIMBURSEMENT

Employee Name Shayla Chantell Lawson Date 2-16-12

Mailing Address \_\_\_\_\_  
Street City State Zip

Phone Number \_\_\_\_\_ Cell Number \_\_\_\_\_

Department Wildwood Police Department Position Dispatch

Date of Hire 12-17-09

School Name Columbia Southern University

Address 21982 University Ln Orange Beach, AL 36561  
Street City State Zip

Phone Number (251) 981-3771 Website www.columbiasouthern.edu

Date Class(es) Begin Feb. 22, 2012 Degree (AA) \_\_\_\_\_ (AS) \_\_\_\_\_ (BA) \_\_\_\_\_ (BS) X

Attached you will find a copy of the applicable Personnel Policies and Procedures Section regarding Tuition Reimbursement. Please retain for your records.

Please sign and return this Application, the Repayment Agreement and attach a copy of the Degree course requirements, including credit hours and the cost associated with such course to your Department Head.

Shayla C. Lawson 2-16-12  
Employee Signature Date

[Signature] 3/6/12  
Department Head Signature Date

\_\_\_\_ Approved to forward to Commission  
\_\_\_\_ Not Approved

Joseph Jacob \_\_\_\_\_  
City Manager Signature Date

I hereby certify the approval of this Application by the City Commission this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
City Clerk Date

In accordance with the Personnel Policies & Procedures of the City of Wildwood, Florida, and by application I hereby request approval for the City to pay the tuition for the Degree course work as outlined on the attached.

I agree if I do not successfully complete the approved course(s) with a minimum grade of "C" for undergraduate (AA, AS, BA, BS) work or where neither a letter grade nor satisfactory are used, grade of Pass must be achieved. I understand that copies of grades must be submitted to Human Resources within two (2) weeks of completion of the course(s) and before any further payments by the City are made. In the event that the expected prescribed grade is not achieved, the course(s) taken immediately following will not be eligible for reimbursement by the City.

I understand that all monies paid by the City are taxable, and payments by the City will be made directly to the school where applicable.

I agree to continue in employment with the City of Wildwood for one (1) year following completion of schooling paid for by the City.

I further agree that if employment with the City of Wildwood does not continue for one (1) year following completion of schooling paid for by the City, I will be required to repay the City for the cost incurred on my behalf; and, the City may withhold funds from my final paycheck for the amount owed if I have not repaid the City at that time.

Signed this 8. 2.<sup>16<sup>th</sup></sup> day of February, 2012.



Employee Signature



City Manager

City Clerk

To: City of Wildwood  
Wildwood Police Dept.  
Wildwood FL 34785

**3. NEW BUSINESS - ACTION REQUIRED**

3. f. 3  
Page 5/12  
Office of the Registrar  
21982 University Lane  
Orange Beach, AL 36561  
Registrar@columbiasouthern.edu  
(800) 977-8449



**Verification of Education**

Student Name: Shayla Lawson Previous Last Name: \_\_\_\_\_  
D.O.B \_\_\_\_\_ SSN: XXX - XX  
Dates of Attendance: 2-16-11 through Current Graduated: Yes or  No Graduation Date: \_\_\_\_\_  
If no, projected graduation scheduled for: February 2014  
CSU will not project a graduation date if student is in a suspended status.  
 Full time  Part time  
Degree:  AA  AAS  BS  BSBA  MS  MBA  Other  
Major: Criminal Justice Administration Concentration: None  
GPA: 3.00 Number of Hours Completed at CSU: 36

Columbia Southern University is a Title IV Institution. Our Department of Education school code is 041215. CSU is an accredited member of the Distance Education and Training Council (DETC). CSU is also an institutional member of the Council for Higher Education Accreditation (CHEA).

The information above is an accurate verification of the student's official record.

Rachel S. Farris *Rachel Farris* 2-21-12  
Institution Representative Signature Date

Additional Comments:

Student requires 57 credit hours to complete their degree including the 6 hours they are currently enrolled in. Each three hour course cost \$200 per credit hour for a total of \$600 per course.





March 5, 2012

RE: Remaining Courses

To Whom It May Concern:

In order to satisfy Bachelor of Science in Criminal Justice program requirements, Ms. Shayla Lawson must complete the following courses:

EH 3341 Technical Writing (formerly BBA 3341)  
3 hours of History  
EH 1020 English Composition II (prerequisite for EH 3341)  
BCJ 4101 Police and Community relations  
BCJ 3701 Criminal Investigation  
BCJ 3801 Criminal Evidence and Legal Issues  
BCJ 4301 Supervision of Criminal Justice Personnel  
BCJ 4701 Criminal Justice Organization and Administration  
3 hours from the Major Requirement B section  
24 hours of Professional Electives.

Upon completion of these courses, Ms. Lawson will have fulfilled the requirements of her degree program and will be eligible to have her degree conferred.

Respectfully,

A handwritten signature in black ink, appearing to read "Kate DeMellier".

Kate DeMellier, M.Sc.  
Academic Advisor  
Columbia Southern University



History

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Mission

Accreditation & Licensure

Administration

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Careers

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Contact

### About CSU

One of the nation's first completely online universities, Columbia Southern University (CSU) was established to meet the demand for alternatives to the traditional university experience. All degree programs are offered completely online, giving you the flexibility to fit your education around career and family commitments.

With our [online university](#), you can take schedule shifting and time management conflicts out of the equation. Open enrollment and self-paced programs make rearranging your life to attend a class or take a test a thing of the past.

The firefighter with an unpredictable schedule, the soldier moving from place to place to preserve our freedom, the single mother working hard to advance her career and support her children – these are the faces of CSU. That's why CSU delivers 24-hour access to course assignments, online forums, web lectures, interactive software, and audio and visual examples.

Associate, bachelor, master and doctoral programs are available in a variety of fields including [fire science](#), [criminal justice](#), [business management and administration](#), [information technology](#), [human resource management](#) and [occupational safety and health](#). Undergraduate and graduate certificate programs are also available to provide focused training in specialized areas.

[Apply today](#) and open the doors to an exciting and rewarding future!



Columbia Southern University | 21982 University Lane | Orange Beach, AL 36561 | 800.977.8449

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CSU Communicator

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**3. NEW BUSINESS - ACTION REQUIRED**

**3. f. 3.**  
**Page 8/12**



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**Accreditation & Licensure**

**Distance Education and Training Council**

Columbia Southern University (CSU) is an accredited member of the Distance Education and Training Council (DETC). The Accrediting Commission of the DETC is listed by the U.S. Department of Education as a nationally recognized accrediting agency. All CSU programs have been reviewed and approved by DETC. *SEE ATTACHED CERTIFICATE*



Distance Education and Training Council  
1601 18th Street, N.W.  
Washington, D.C. 20009  
202-234-5100

Additionally, the Accrediting Commission of the DETC is a recognized member of the Council for Higher Education Accreditation (CHEA). CHEA is a nonprofit organization serving as the national advocate for self-regulation through accreditation. Institutional membership is limited to nationally or regionally accredited colleges or universities.



[DETC Accreditation Certificate](#)

**American Council on Education**

CSU is an institutional member of the American Council on Education (ACE). ACE is the nation's umbrella higher education association. Institutional membership is limited to nationally or regionally accredited colleges or universities.

**Council for Adult and Experiential Learning**

CSU is an institutional member of the Council for Adult and Experiential Learning (CAEL). CAEL is a national leader in the field of adult learning dedicated to expanding lifelong learning opportunities for adults. Institutional membership is limited to nationally or regionally accredited colleges or universities.

For information on state licensure, please visit [www.columbiasouthern.edu/About-CSU/Accreditation/State-Licensure](http://www.columbiasouthern.edu/About-CSU/Accreditation/State-Licensure).

For information on registering a complaint, please visit [www.columbiasouthern.edu/complaint](http://www.columbiasouthern.edu/complaint).

Columbia Southern University | 21982 University Lane | Orange Beach, AL 36561 | 800.977.8449

- |                  |                   |                               |                               |
|------------------|-------------------|-------------------------------|-------------------------------|
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|                  | Resources         | Events                        | Request Information           |
|                  | CSU Bookstore     | Privacy Policy                | myCSU Student Portal          |
|                  |                   | Gainful Employment Disclosure | Blackboard Login              |

The Accrediting Commission

of the

Distance Education  
and Training Council

Washington, D.C.

*Certifies that*

Columbia Southern University

*of*

Orange Beach, Alabama

*has been duly examined and been found to meet the Educational and Ethical Business Standards of the Accrediting Commission of the Distance Education and Training Council on the 12th day of January 2001 and most recently re-accredited on the 14th day of January 2011.*

*In witness whereof, we, the undersigned by order of the Commission, have hereunto affixed our signatures.*



*Timothy M. A.*

*Chairman*

*Michael P. Lambert*

*Executive Director*

### 3. NEW BUSINESS - ACTION REQUIRED

#### 3. f. 3.

D. Reimbursement – Itemized expenses shall be submitted within fourteen (14) days after classes, seminar/training session, for reimbursement from the accounting department during the next Accounts Payable process. Before reimbursement is issued a written report must accompany itemized expenses.

c. An employee who seeks a certificate or license and fails to pass the certificate or license test two times, will not be reimbursed for additional courses or tests for further certificate or license until the employee demonstrates a change in circumstances that support continuing attempts to obtain a certificate or license and personally pays for additional tests.

d. If an employee fails to obtain a required certificate/license within a time frame set for the specific course and test, he or she may be demoted, transferred or terminated.

e. If an employee obtains the required certificate/license promoting him or her to the next higher certificate/license classification, the employee may be entitled to a 5% increase in pay. (Exception: Police Officers shall receive incentive pay according to Florida State Statute 943.22).

Policy 8.1.D.3  
EMPLOYEE  
TRAINING

#### 3. Training III College degrees.

a. Policy - It shall be the policy of the City of Wildwood to improve service to the public by encouraging employees to attend classes or approved correspondence courses, leading to a college degree (AA, AS, BA or BS) that will benefit the City of Wildwood.

b. The following apply to employee attendance at Employee Training III events:

i. Eligibility - Full time, regular status employees of the City of Wildwood having a minimum of one year full time employment immediately preceding the start of classes necessary for a college degree are eligible to apply. An eligible college degree any college degree that, in the judgment of the City Manager, is directly related to the employee's current or related higher position and meets the program's stated objectives. Location of school is not important as long as it does not interfere with the employee's work schedule.

ii. Employees must have attained a Satisfactory or above rating in the two evaluations preceding the term that payment/reimbursement is requested for.

iii. Employee must have had no disciplinary problems/actions during the 12-month period preceding the term payment/reimbursement is requested for.

iv. Sufficient funds must be available in the Budget. The City Manager and department head shall determine and approve the number of Credit Hours per term.

c. Benefits - Employees whose applications are approved will be entitled to pre-payment for tuition and books (applicable to the course leading to a college degree) according to the following specifics:

**3. NEW BUSINESS - ACTION REQUIRED**

The City shall reimburse the employee up to ~~\$5,000~~ **\$3,500** per degree program as specified below:

|                      |     |     |     |     |           |
|----------------------|-----|-----|-----|-----|-----------|
| For Years of Service | 0-1 | 1-2 | 2-3 | 3-4 | 4 or more |
| The City shall pay   | 0%  | 50% | 60% | 70% | 80%       |

Of total invoice for each term's tuition and books toward an AA, AS, BA or BS Degree up to a maximum of \$5000 per degree.

d. Schooling for the college degree shall be on the employee's own time and is not compensable as time worked. No travel shall be reimbursed and the employee must provide his or her own transportation. City vehicles shall not be used.

e. The City Commission has complete discretion to determine if an employee may receive reimbursement.

f. Grade Attainment - To be able to receive a payment in the amount specified, the applicant must successfully complete an approved course with a minimum grade of C for undergraduate (AA, AS, BA, BS, etc.) work. Where neither a letter grade nor satisfactory are used, grade of Pass must be achieved. In the event that the expected prescribed grade is not achieved, the course taken immediately following will not be eligible for reimbursement. The employee must take the same or a like course, at their own expense and achieve the grade required before being able to submit for payment of the next course. In the event that the employee drops or withdraws from a course during a term, repayment for said course must be made to the City before further application/reimbursement is approved, but not later than 90 days after drop or withdraw.

g. Application Procedure - The application along with a listing of program course requirements must be submitted to your department head who will enter their recommendation and then forward to Administration. Applications must be received in Administration four (4) weeks prior to the registration Of the first term of the degree program. Courses for credit hours not required for the degree program will not be paid or reimbursed.

Applications for tuition reimbursement shall be available in Personnel and shall be made through the Department Head.

Applications will be screened by the department head and City Manager. Applications for College education must be approved by the City Commission. Applicants will be notified by their respective department head of the decision within three (3) weeks from date of application.

Checks will be made directly to the school, when possible, and applicants must be accepted for enrollment by an accredited education institution. No late registration fees or lab fees will be reimbursed. Course work is to be taken outside working hours.

Copies of the official nature of grades must be submitted to Administration within one (1) week of receipt by the employee and prior to the request for payment/reimbursement for the upcoming term or course.

4. The following apply to Training I, Training II, ~~and Training III:~~

a. In no way shall this policy be construed to limit the right of any employee to attend any type of educational course during hours when the employee is not working for the City of Wildwood when the employee is not seeking tuition reimbursement.

b. Payback Policy - An employee who leaves at their own discretion, shall repay the City for the past 36 months of payments made on their behalf by the City toward any classes, training, continuing education seminar, certificate or license programs, and any College degree program. This payback policy shall be null and void for an employee who is terminated or an employee who cannot continue classes and/or employment due to verified medical reasons. The employee shall sign a contract that provides for repayment if he or she leaves under these circumstances.

EFFECTIVE DATE: August 24, 2009

LAST REVISED: \_\_\_\_\_

**CITY OF WILDWOOD  
PUBLIC WORKS**

**MEMO**

**TO:** Joseph Jacobs

**DATE:** March 5, 2012

**FROM:** Gene Kornegay 

**RE:** Road Maintenance/Repair

---

Approved in this year's budget are 4 roads to be repaved. They consist of:

Judy Ave  
Oak Grove Village  
Fourth Ave  
CR156/Clay Drain Road

for an estimated amount of \$115,775.

These roads rank in the top 6 in our boundary in need of repair.

C W Roberts won the bid for resurfacing CR 232/Ice Plant Road, and he has agreed to honor his pricing for asphalt overlay on CR 232 for these 4 roads also.

I would like to request authorization and approval to proceed with getting this work accomplished beginning in April 2012.

Please contact me with any questions or concerns.

410 Grey Street Wildwood Florida 34785  
Phone: 352-330-1343

Fax: 352-330-1353

**3. NEW BUSINESS - ACTION REQUIRED**

**3. f. 4.**

**Page 2/2**



March 9, 2012

City Manager  
City of Wildwood, FL  
100 N. Main Street  
Wildwood, FL 34785

RE: Asphalt Pricing

Gentlemen,

Per your request, this is to confirm that C W Roberts Contracting will extend the Unit prices in our contract with the City for the Construction CR 232 into other streets within the City of Wildwood. This extension of the unit prices will be good for 120 Days from the date of this letter.

An extension beyond 120 days will be considered based on any material cost increases.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles F. Taylor", with a long horizontal line extending to the right.

Charles F. Taylor  
Area Manager  
C W Roberts Contracting

**CORPORATE OFFICE** . . . . . 3372 CAPITAL CIRCLE NE • TALLAHASSEE, FLORIDA 32308 . . . . . PHONE: (850) 385-5060 • FAX: (850) 385-5420  
**HOSFORD OFFICE** . . . . . P.O. BOX 188 • HOSFORD, FLORIDA 32334 . . . . . PHONE: (850) 379-8116 • FAX: (850) 379-8188  
**FREESPORT OFFICE** . . . . . 160 INDUSTRIAL PARK ROAD • FREESPORT, FLORIDA 32439 . . . . . PHONE: (850) 835-3500 • FAX: (850) 835-3519  
**WILDWOOD OFFICE** . . . . . 4208 COUNTY ROAD 124-A • WILDWOOD, FLORIDA 34785 . . . . . PHONE: (352) 330-2540 • FAX: (352) 330-2609  
**PANAMA CITY OFFICE** . . . . . 1603 BAY AVENUE • PANAMA CITY, FLORIDA 32405 . . . . . PHONE: (850) 769-6640 • FAX: (850) 769-7775  
**FORT MYERS OFFICE** . . . . . 13350 RICKENBACKER PARKWAY • FORT MYERS, FLORIDA 33913 . . . . . PHONE: (239) 225-0565 • FAX: (239) 225-0564

**CITY OF WILDWOOD  
PUBLIC WORKS**

**MEMO**

**TO:** Joseph Jacobs

**DATE:** February 28, 2012

**FROM:** Gene Kornegay 

**RE:** Community Center Elevator

---

The elevator at the Wildwood Community Center has been taken out of service for some time now. The reasoning for this is; the facility never received a CO on the building and now we are in need of a fire marshal inspection. Also the Siemens fire alarm system is not working. It limits the ability to rent out the Presidents room upstairs.

The Siemens system that is currently at the Wildwood Community Center is outdated and must be upgraded. We have 2 proposals from Siemens.

- 1 A cost of \$7,161, this amount would cover replacing the existing the fire alarm panel and associated field devices. In this Siemens quote the state fire marshall should allow for the repair and not require updating the system to today's codes.
- 2 A cost of \$18,340, this would cover installing a complete new system meeting today's code requirements.

I also received another quote, from Central Florida Fire, LLC for a complete new system. This would be of another brand to be installed at the Community Center in the amount of \$9,033.

I have attached the 3 three quotes for your review.

I would recommend that we put it out for bid for a complete new system, verses spending \$7,000 plus for an old system.

410 Grey Street Wildwood Florida 34785

Phone: 352-330-1343

Fax: 352-330-1353

# SIEMENS

Siemens Industry, Inc.

## Fire Safety Systems

Address : 4122 Metric Drive  
 Suite 100  
 City State Zip : Winter Park FL 32792  
 FAX Number : 866.439.1229  
 Contact : Sandra McLean  
 Contact Phone : 407.467.0122  
 Email : Sandra.McLean@Siemens.com

### 3. NEW BUSINESS - ACTION REQUIRED

3. g. 1.

System Quotation

Page 2/12

|                                                                                                                                                                                    |                                                                 |                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------------------|
| <p><b>City of Wildwood</b></p> <p>Wildwood FL</p> <p>Attention: Rodney</p> <p>Description: City of Wildwood Community Center Fire Panel Repl</p> <p>Quote ID:020712-14043-0007</p> | <p>Date</p> <p>Payment Terms</p> <p>Freight</p> <p>Delivery</p> | <p>02-08-2012</p> <p>Net 30</p> <p>FOB Shipping</p> <p>To staging area</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------------------|

#### Detailed list of materials

| Quantity | Description                                                                  | Unit     | Unit Total |
|----------|------------------------------------------------------------------------------|----------|------------|
| 1        | FS-250 SYSTEM KIT                                                            | \$763.08 | \$763.08   |
| 1        | FS-RD2-C REMOTE ANNUNCIAT BLK                                                | \$326.19 | \$326.19   |
| 1        | FS-250-ENCL ENCLOSURE (BLK)                                                  | \$278.33 | \$278.33   |
| 1        | HTRI-D ADDRESSABLE DUAL INPUT MODULE (FS-250, XLS)                           | \$90.05  | \$90.05    |
| 4        | HTRI-R ADDRESSABLE SINGLE INPUT MODULE WITH PROGRAMMABLE RELAY (FS- 250,XLS) | \$90.05  | \$360.22   |
| 12       | DETECTOR BASE ASSY                                                           | \$6.93   | \$83.15    |
| 12       | FDOT421 OPTI / THERM ADDR SMOKE DET                                          | \$66.58  | \$798.90   |
| 5        | Addressable Dual Action Pull Station for FS-250 and XLS(V)                   | \$93.82  | \$469.11   |

# SIEMENS

Siemens Industry, Inc.

## Fire Safety Systems

Address : 4122 Metric Drive  
Suite 100  
City State Zip : Winter Park FL 32792  
FAX Number : 866.439.1229  
Contact : Sandra McLean  
Contact Phone : 407.467.0122  
Email : Sandra.McLean@Siemens.com

### 3. NEW BUSINESS - ACTION REQUIRED

3. g. 1.

System Quotation

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|                                                                |                      |                 |
|----------------------------------------------------------------|----------------------|-----------------|
| <b>City of Wildwood</b>                                        | <b>Date</b>          | 02-08-2012      |
| Wildwood FL                                                    | <b>Payment Terms</b> | Net 30          |
| Attention: Rodney                                              | <b>Freight</b>       | FOB Shipping    |
| Description: City of Wildwood Community Center Fire Panel Repl | <b>Delivery</b>      | To staging area |
| Quote ID:020712-14043-0007                                     |                      |                 |

#### Detailed list of materials

| Quantity | Description | Unit | Unit Total |
|----------|-------------|------|------------|
|----------|-------------|------|------------|

Equipment Total: \$3,169.02  
Miscellaneous Materials: \$172.42  
Project Management: \$489.67  
Specialist Labor: \$3,329.89  
Solutions System Sub Total: \$7,161.00  
Total Quote Price: \$7,161.00

#### ACKNOWLEDGMENT

I have read the attached Terms & Conditions of Sale, understand them fully, and agree to abide by them. I understand that payment is due upon receipt of invoice. Equipment will be invoiced upon shipment from the designated shipping point and installation charges will be invoiced as the job progresses.

Quote ID 020712-14043-0007

#### AGREED TO:

Proposal Amount \_\_\_\_\_  
Solutions P.O. \_\_\_\_\_  
Company Name: \_\_\_\_\_

#### CUSTOMER REPRESENTATIVE

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

#### ACCEPTED:

Siemens Industry, Inc.  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

- City of Wildwood understands that Siemens Industry, Inc. highly recommends comprehensive service coverage and scheduled maintenance of your System to ensure proper System performance. Siemens has offered to provide an advantage services program as outlined in this proposal. If the Client elects not to engage Siemens to perform these services, Client agrees that Siemens, beyond our standard warranty if applicable, shall have no further responsibility or liability for the performance or failure to perform any recommended or required security services upon the System unless later engaged by separate written agreement.



**Statement of work**

Siemens Industry Inc., Building Technologies Division will provide and perform the following:

- One (1) Fire Control Panel
- One (1) Remote Annunciator
- Five (5) Manual Pull Stations
- Two (2) Smoke Detectors w/Bases
- Ten (10) Heat Detectors w/Bases
- Four (4) Control/Supervisory Modules, single input
- One (1) Control/Supervisory Module, dual input

The above equipment will replace the existing fire panel and associated addressable actuating devices. Current panel is no longer available, parts can no longer be obtained, repair is not an option.

The work will be handled as a Service Repair pending approval from the Fire Marshal. The manufacturer of the existing system devices and panel will be used thereby preventing changes in system architecture or technology. All indicating devices will remain with the existing system configuration and architecture left unchanged.

No permitting, CAD Drawings, Engineering, or FE Sign & Seal is included within the Scope of this Proposal. Should Fire Marshal indicate system must be upgraded to current code requirements, full system replacement will need to be engineered and additional costs will apply.

|                                                                                                                                          |                                              |                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------------------------------------------------------|
| Wildwood FL<br><br>Attention: Rodney<br>Description: City of Wildwood Community Center Fire Panel Repl<br><br>Quote ID:020712-14043-0007 | Date<br>Payment Terms<br>Freight<br>Delivery | 02-08-2012<br><br>Net 30<br><br>FOB Shipping<br><br>To staging area |
|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------------------------------------------------------|

**Inclusion / Exclusions**

| Included                            | Excluded                            | Description                                                          |
|-------------------------------------|-------------------------------------|----------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | All connections and devices installations                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Customer Training.                                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Demolition of the existing fire alarm system                         |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Engineering                                                          |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Overtime (except as specifically noted)                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Programming                                                          |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Sales Tax (if tax exempt please provide tax exemption certification) |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Supply for Installation of any cables                                |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Supply for Installation of any electrical conduit or back boxes      |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Supply for Installation of any end devices                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | System Commissioning                                                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | This proposal is not considered as a code update                     |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Usage of existing wiring                                             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Work during regular business hours.                                  |

# SIEMENS

Siemens Industry, Inc.

## Fire Safety Systems

Address : 4122 Metric Drive  
 Suite 100  
 City State Zip : Winter Park FL 32792  
 FAX Number : 866.439.1229  
 Contact : Sandra McLean  
 Contact Phone : 407.467.0122  
 Email : Sandra.McLean@Siemens.com

#2  
**3. NEW BUSINESS - ACTION REQUIRED**

**3. g. 1.**  
**Page 6/12**

System Quotation

|                                                                                                                                                                      |               |                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------|
| <b>City of Wildwood</b><br><br>Wildwood FL<br><br>Attention: Rodney<br>Description: City of Wildwood Community Center Fire Upgrade<br><br>Quote ID:020712-14404-0014 | Date          | 02-08-2012      |
|                                                                                                                                                                      | Payment Terms | Net 30          |
|                                                                                                                                                                      | Freight       | FOB Shipping    |
|                                                                                                                                                                      | Delivery      | To staging area |

### Detailed list of materials

| Quantity | Description                                                                  | Unit     | Unit Total |
|----------|------------------------------------------------------------------------------|----------|------------|
| 1        | FS-250 SYSTEM KIT                                                            | \$684.27 | \$684.27   |
| 1        | FS-RD2-C REMOTE ANNUNCIAT BLK                                                | \$292.52 | \$292.52   |
| 1        | FS-250-ENCL ENCLOSURE (BLK)                                                  | \$249.60 | \$249.60   |
| 1        | HTRI-D ADDRESSABLE DUAL INPUT MODULE (FS-250, XLS)                           | \$80.75  | \$80.75    |
| 4        | HTRI-R ADDRESSABLE SINGLE INPUT MODULE WITH PROGRAMMABLE RELAY (FS- 250,XLS) | \$80.75  | \$323.02   |
| 13       | DETECTOR BASE ASSY                                                           | \$6.21   | \$80.71    |
| 17       | FDOT421 OPTI / THERM ADDR SMOKE DET                                          | \$59.70  | \$1,014.82 |
| 5        | Addressable Dual Action Pull Station for FS-250 and XLS(V)                   | \$84.14  | \$420.71   |
| 6        | S-HP-C-MCS 4W CEIL WHT W STRB                                                | \$71.16  | \$426.95   |
| 1        | P/S NAC EXT 6 AMPS                                                           | \$431.98 | \$431.98   |
| 4        | AD2-XHR DUCT HOUSING W/RELAY                                                 | \$120.85 | \$483.39   |
| 4        | ST-100 10 FT SAMPLING                                                        | \$14.12  | \$56.47    |
| 4        | ILED-SW REMOTE INDICATING LAMP                                               | \$45.18  | \$180.72   |
| 2        | 12V 7AH Battery                                                              | \$20.01  | \$40.02    |
| 2        | Wire                                                                         | \$201.68 | \$403.35   |

# SIEMENS

Siemens Industry, Inc.  
Fire Safety Systems

Address : 4122 Metric Drive  
Suite 100  
City State Zip : Winter Park FL 32792  
FAX Number : 866.439.1229  
Contact : Sandra McLean  
Contact Phone : 407.467.0122  
Email : Sandra.McLean@Siemens.com

### 3. NEW BUSINESS - ACTION REQUIRED

3. g. 1.

System Quotation

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|                                                                                                                                                                      |               |                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------|
| <b>City of Wildwood</b><br><br>Wildwood FL<br><br>Attention: Rodney<br>Description: City of Wildwood Community Center Fire Upgrade<br><br>Quote ID:020712-14404-0014 | Date          | 02-08-2012      |
|                                                                                                                                                                      | Payment Terms | Net 30          |
|                                                                                                                                                                      | Freight       | FOB Shipping    |
|                                                                                                                                                                      | Delivery      | To staging area |

#### Detailed list of materials

| Quantity | Description                                | Unit     | Unit Total |
|----------|--------------------------------------------|----------|------------|
| 2        | Data Loop Line (<38VAC, 750-3A)            | \$113.58 | \$227.15   |
| 2        | Data Loop Line (<38VAC, <750ma)            | \$113.58 | \$227.15   |
| 2        | Telephone Line (RJ-31X)                    | \$113.58 | \$227.15   |
| 1        | Surge Suppressor, 120, 220, & 277 voltages | \$433.11 | \$433.11   |

# SIEMENS

## Siemens Industry, Inc. Fire Safety Systems

Address : 4122 Metric Drive  
Suite 100  
City State Zip : Winter Park FL 32792  
FAX Number : 866.439.1229  
Contact : Sandra McLean  
Contact Phone : 407.467.0122  
Email : Sandra.McLean@Siemens.com

### 3. NEW BUSINESS - ACTION REQUIRED

3. g. 1.

System Quotation

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|                                                                                                                                                                                 |                                                                 |                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------------------|
| <p><b>City of Wildwood</b></p> <p>Wildwood FL</p> <p>Attention: Rodney</p> <p>Description: City of Wildwood Community Center Fire Upgrade</p> <p>Quote ID:020712-14404-0014</p> | <p>Date</p> <p>Payment Terms</p> <p>Freight</p> <p>Delivery</p> | <p>02-08-2012</p> <p>Net 30</p> <p>FOB Shipping</p> <p>To staging area</p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------------------|

#### Detailed list of materials

| Quantity | Description | Unit | Unit Total |
|----------|-------------|------|------------|
|----------|-------------|------|------------|

|                             |                    |
|-----------------------------|--------------------|
| Equipment Total:            | \$6,283.82         |
| Miscellaneous Materials:    | \$999.99           |
| Project Management:         | \$1,064.96         |
| Specialist Labor:           | \$9,991.23         |
| Solutions System Sub Total: | \$18,340.00        |
| <b>Total Quote Price:</b>   | <b>\$18,340.00</b> |

#### ACKNOWLEDGMENT

I have read the attached Terms & Conditions of Sale, understand them fully, and agree to abide by them. I understand that payment is due upon receipt of invoice. Equipment will be invoiced upon shipment from the designated shipping point and installation charges will be invoiced as the job progresses.

Quote ID 020712-14404-0014

#### AGREED TO:

Proposal Amount \_\_\_\_\_

Solutions P.O. \_\_\_\_\_

Company Name: \_\_\_\_\_

#### CUSTOMER REPRESENTATIVE

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

#### ACCEPTED:

Siemens Industry, Inc.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

City of Wildwood understands that Siemens Industry, Inc. highly recommends comprehensive service coverage and scheduled maintenance of your System to ensure proper System performance. Siemens has offered to provide an advantage services program as outlined in this proposal. If the Client elects not to engage Siemens to perform these services, Client agrees that Siemens, beyond our standard warranty if applicable, shall have no further responsibility or liability for the performance or failure to perform any recommended or required security services upon the System unless later engaged by separate written agreement.



**Statement of work**

Siemens Industry Inc., Building Technologies Division will provide and perform the following:

- One (1) Fire Control Panel
- One (1) Remote Annunciator
- Five (5) Manual Pull Stations
- Three (3) Smoke Detectors w/Bases
- Ten (10) Heat Detectors w/Bases
- Four (4) Duct Detectors w/Sampling Tubes and Housings
- Four (4) Control/Supervisory Modules, single input
- One (1) Control/Supervisory Module, dual input

The above equipment will replace the existing fire alarm system and bring the facility to current code requirements.

Quote includes all CAD Drawings, Engineering, Permitting, Project Management for Siemens Scope of Work, and One (1) Final Inspection with Local Authority.

|                                                                                                                                       |                                              |                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------------------------------------------------------|
| Wildwood FL<br><br>Attention: Rodney<br>Description: City of Wildwood Community Center Fire Upgrade<br><br>Quote ID:020712-14404-0014 | Date<br>Payment Terms<br>Freight<br>Delivery | 02-08-2012<br><br>Net 30<br><br>FOB Shipping<br><br>To staging area |
|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------------------------------------------------------|

**Inclusion / Exclusions**

| Included                            | Excluded                            | Description                                                                     |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | All connections and devices installations                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | AutoCAD drawings are to be supplied to Siemens by customer prior to engineering |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Ceiling removal or replacement, patching, and painting                          |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Conduit components installation -EMT-Surface                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Connections inside the panel.                                                   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Costs associated with bypassing the system during construction                  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Customer Training.                                                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Demolition of the existing fire alarm system                                    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Engineering                                                                     |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Overtime (except as specifically noted)                                         |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Power Supply 120 VAC for panels                                                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Professional Engineers Stamp (if required)                                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Programming                                                                     |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Project management for Siemens Scope of Work                                    |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Providing a man lift or elevator.                                               |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Reuse of existing conduits.                                                     |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Sales Tax (if tax exempt please provide tax exemption certification)            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Supply for Installation of any cables                                           |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Supply for Installation of any electrical conduit or back boxes                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | System Commissioning                                                            |

# SIEMENS

Industry, Inc.

Fire Safety Systems

### 3. NEW BUSINESS - ACTION REQUIRED

3. g. 1.

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System Quotation

|                                                                                                                               |                                              |                                                         |
|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------------------------------------------|
| Wildwood FL<br>Attention: Rodney<br>Description: City of Wildwood Community Center Fire Upgrade<br>Quote ID:020712-14404-0014 | Date<br>Payment Terms<br>Freight<br>Delivery | 02-08-2012<br>Net 30<br>FOB Shipping<br>To staging area |
|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------------------------------------------|

#### Inclusion / Exclusions

| Included                            | Excluded                 | Description                                      |
|-------------------------------------|--------------------------|--------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | This proposal is not considered as a code update |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Usage of existing wiring                         |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Work during regular business hours.              |

# Proposal

## Central Florida Fire, LLC

1001 Webster Street  
Wildwood, FL 34785  
Ph. (352) 748-5737 Fax (352) 748-5731

DATE: February 14, 2012

PHONE: 352-330-1343

FAX: 352-330-1353

TO: City of Wildwood

ATTENTION: Gene Kornegay

PROJECT NAME: Community Center

STREET: 410 Gray Street

LOCATION: Wildwood, FL.

CITY: Wildwood

DATE OF PLANS: N/A

STATE: FL. ZIP: 34785

ARCHITECT: N/A

We hereby submit an estimate per the attached scope of work for:

Price to replace the Fire Alarm System in the Wildwood Community Center.

- 1- Silent Knight 5808 Addressable FACP
- 1- Silent Knight 450 Voice Evac panel
- 1- Silent Knight remote Annunc.
- 4- Addressable smoke detectors
- 8- Addressable heat detectors
- 4- Addressable duct detectors, for only 2 A/C units, 2 units have no duct detectors and are not covered in this price.
- 8- Addressable relays, for A/C shutdown and Elevator control
- 4- Addressable monitor modules
- 2- Tamper switches for the 2 tampers that are not monitored.

Note: This price only covers the FACP, the Voice Evac, and the Addressable devices. Not covered in the price is the speaker/strobes, any that are broken or not working, would have to be replaced with an additional charge per unit.

We Propose hereby to furnish material and labor -- complete in accordance with the above specifications and attached scope of work, for the sum of

FL Sales Tax

**\$9,033.00**

Payment to be made as follows: **50% DUE PRIOR TO FINAL INSPECTION**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from attached scope of work involving extra costs will be excuted only upon written change order, and will be an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Authorized Signature 

Note: This proposal may be withdrawn by CFFS if not accepted within 30

## Acceptance of Proposal

Signature \_\_\_\_\_

The above prices, specifications, scope of work, and conditions are satisfactory and are hereby accepted. Central Florida Fire & Sound, Inc. is authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance \_\_\_\_\_

INTERLOCAL AGREEMENT  
BETWEEN SUMTER COUNTY AND CITY OF WILDWOOD  
CR 209 RESURFACING AND C-466A WIDENING IMPROVEMENTS

THIS INTERLOCAL AGREEMENT ("Agreement") is entered into this 22 day of March, 2011 (the "Agreement"), by and between SUMTER COUNTY, FLORIDA (the "County"), and the CITY OF WILDWOOD, FLORIDA (the "City").

RECITALS:

- A. The County is a political subdivision of the State of Florida authorized by Chapter 125, Florida Statutes, to provide for the health, safety, and welfare of its citizens;
- B. The City is a political subdivision of the State of Florida authorized by Chapter 166, Florida Statutes, to provide for the health, safety, and welfare of its citizens;
- C. The County and City provide for the maintenance and resurfacing of roads under their respective jurisdiction and further, in accordance with the Interlocal Service Boundary and Joint Planning Agreements (the "ISBA/JPA") between the County and City, adopted by the County per Ordinance 2009-14 on April 14, 2009, and the City per Ordinance 2009-10 on April 13, 2009;
- D. CR 209 is currently designated by the Lake-Sumter Metropolitan Planning Organization (the "MPO") as an Emerging Regionally Significant Road;
- E. The ISBA/JPA provides that if an Emerging Regionally Significant Road is not reclassified by the MPO as a Regionally Significant Road by April 14, 2012, then those portions of the road that meet the 51% annexation threshold as defined by the ISBA/JPA shall transfer jurisdiction from the County to the City;
- F. City and County acknowledge and agree that without the connectivity to SR 44, CR 209 shall not be classified as a Regionally Significant Road by the MPO;
- G. City and County acknowledge and agree that connectivity between CR 209 and SR 44 will not occur by April 14, 2012;
- H. C-466A is currently designated by the MPO as a Regionally Significant Road;
- I. City and County acknowledge and agree that the design and construction (to County and Florida Department of Transportation ("FDOT") standards) of C-466A is a County responsibility;
- J. County does not pay for electrical costs nor routine maintenance such as changing bulbs for street lighting except at designated intersections and for intersection signalization;
- K. City desires and County is willing to incorporate landscaping, irrigation, and lighting to City standards in the County design and construction of the widening of C-466A from Powell Road west to US 301 ("C-466A Segment"), as otherwise set forth in this Agreement;

- L. Chapter 163, Florida Statutes, provides for local governments to enter into agreements that provide for the health, safety, and welfare of its citizens.

**NOW, THEREFORE**, the County and City, in accordance with the above recitals, which are incorporated herein, in *haec verba*, acknowledge and agree as follows:

1. Authority. This Agreement is entered into pursuant to the authority set forth in Chapter 163, Florida Statutes (2010) and is consistent with the Comprehensive Plans for both the County and City.
2. Improvement to CR 209. The County and City acknowledge and agree that CR 209, from C-462E to C-466E, is in need of repair and resurfacing as detailed in the attached Exhibit "A".
3. Apportionment of Cost of CR 209 Improvement. The cost of the CR 209 improvements, as detailed in Exhibit "B", shall be shared between the County and the City based on the proportion of total parcel frontage along the above described segment of CR 209 that is within the City's jurisdiction. As of the date of this Agreement, the total parcel frontage along the above described segment of CR 209 is 29,088 feet MOL. The portion of the total parcel frontage within the City is 6,006 feet MOL or 20.6% of the total parcel frontage. Based on this 20.6% proportion of CR 209 frontage, the City's estimated proportionate share of the costs detailed in Exhibit "B" for the repair and resurfacing of CR 209 is approximately \$197,432.56. The County shall be responsible for all design and permitting, CEI, and construction costs in excess of the City's proportionate share.
4. Payment of City's Proportionate Share of CR 209 Improvement Costs. In lieu of a cash payment to County, the City shall be authorized by County to pay its proportionate share of the costs described herein through the transfer of goods and services. It is acknowledged and agreed by City and County that the goods and services contemplated by this Agreement have a certified value of \$197,432.56. The value of goods and services to be transferred by City to County in lieu of a cash payment are detailed in Exhibit "C", which is incorporated herein, *in haec verba*.
5. Incorporation of City Design and Construction Requests for C-466A Segment. In lieu of utilizing a water truck or other potable means, the County will design and construct an irrigation system and landscaping utilizing City standards for the shoulder and median areas of the C-466A Segment where shoulders and medians will be constructed, subject to the conditions outlined in Exhibit "C". City, in perpetuity, acknowledges and agrees that it shall provide all water necessary for the maintenance of any landscaping installed, and further, shall maintain any irrigation system installed at no cost to County. County shall design and construct street lighting for the C-466A Segment, including the City specified decorative lighting. City, in perpetuity, acknowledges and agrees that it shall pay for all electricity costs and all routine maintenance costs associated with such lighting, such as replacement bulbs, sockets, wiring, etc., for the street lighting installed on the C-466A Segment of the project.

- 6. Amendment. This Agreement may be modified or terminated in writing only by the mutual agreement of both parties.
- 7. Severability. If any one or more of the provisions of this Agreement is determined to be contrary to law then such provisions shall be deemed null and void and shall be deemed separate from the other provisions of the Agreement.
- 8. Matters Unaffected. No right or obligation that may currently or subsequently, exist respecting the parties and their relationship of one to the other shall be deemed waived or otherwise affected by this Agreement unless such right or obligation is specifically addressed herein.
- 9. Effective Date. This Agreement shall become effective upon its execution by the County and City.
- 10. Governing Venue. Venue for any challenge or suit relating to this Agreement shall lie in the Circuit Court, in and for Sumter County, Florida. In addition, the prevailing party in any litigation initiated to enforce the terms of this Agreement shall be entitled to the recovery of its reasonable attorney's fees and costs.

IN WITNESS WHEREOF, the County and City hereto have executed this Agreement by their duly authorized representative.

ATTEST:



Don Burgess  
Clerk of the Court

AS TO COUNTY:  
BOARD OF COUNTY  
COMMISSIONERS SUMTER COUNTY

Don Burgess  
Don Burgess, Chairman

Date: MAR 22 2011

Approved as to Form:

[Signature]  
County Attorney

ATTEST:

Joseph Jacob  
City Clerk

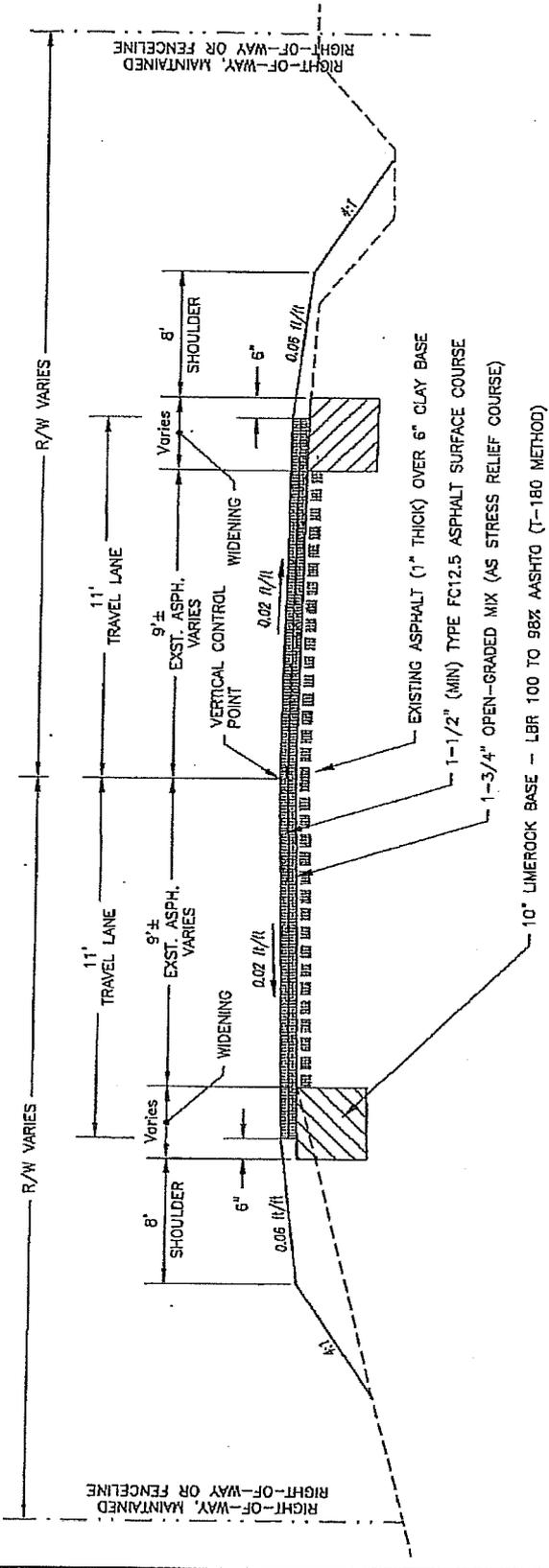
AS TO CITY:  
CITY OF WILDWOOD COMMISSION

Ed Wolf  
Ed Wolf, Mayor

Date: 04.06.11

Approved as to Form:

[Signature]  
City Attorney



**CR 209**  
**TYPICAL SECTION (w/WIDENING)**

NOT TO SCALE

|                                                                                                                                                                             |                                            |                                                 |                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>SUMTER COUNTY FLORIDA</b><br/><b>Department of Public Works</b><br/>319 E. Anderson Avenue<br/>Bustnell, Florida 33513<br/>Ph. (352) 793-0240 Fax. (352) 793-0427</p> | <p>INVAID UNLESS SPEC'D USED ANY SCALE</p> | <p><b>CR 209</b><br/><b>TYPICAL SECTION</b></p> | <p>SCALE: N.T.S.<br/>Drawn by: [Blank]<br/>Project No.: [Blank]<br/>C. Work: P.E.<br/>Drawing Number: N/A<br/>Sheet No.: 1 of 1</p> |
|                                                                                                                                                                             | <p>REVISIONS:</p>                          |                                                 |                                                                                                                                     |

Exhibit A



Exhibit "C"

City and County acknowledge and Agree that as consideration for and furtherance of the Agreement, City, in lieu of a cash payment to County, shall be authorized by County to pay its proportionate share of the consideration and costs associated with the Agreement through the transfer of goods and services. It is acknowledged and agreed by City and County that the goods and services contemplated by the Agreement have a certified value of \$197,432.56. The value of goods and services to be transferred by City to County in lieu of a cash payment are as follows:

1. Connection to 12" City of Wildwood ("City") Water Main at no cost to Sumter County ("Sumter") other than water consumption charges for the Oxford Fire Station (Parcel D17=034)
2. City shall remove all appurtenances on Parcels G06C094 and G06C092 and provide approval for County to access the property for the design and construction of a stormwater detention/retention area to provide stormwater management to the City of Wildwood for the widening of the C-466A Segment. City agrees it will maintain and manage, in perpetuity, the stormwater detention/retention area after construction is complete.
  - a. The County will submit the stormwater detention/retention pond plans to the City for review and comment as to aesthetic features of the project. Design and construction costs for modifications to landscaping, irrigation or any other aspects of the project not normally associated with a County stormwater retention area, will be borne by the City.
  - b. The area contemplated by this agreement will remain City property and the City agrees that it will provide for stormwater management. Nothing in this agreement is construed to prohibit the City from expanding the retention area to accommodate additional stormwater at City's sole expense.

*underground power on CR466A - Cleveland.*

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
APRIL 25, 2011 – 7:00 P.M.  
CITY HALL COMMISSION CHAMBER

The City Commission of the City of Wildwood, Florida met in Regular session, April 25, 2011 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark and Strickland. Also present were: City Manager Smith, City Clerk Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Lieutenant Olbek, Senior Planner Grimm and AVT Law. Commissioner Allen out.

The meeting was called to order by Mayor Wolf with Commissioner Bivins giving the invocation and the audience joining in the Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS

- a. Public Hearing 2<sup>nd</sup> final reading Ordinance No. O2011-03, an ordinance with supporting data) for a small scale land use amendment (industrial to commercial) for Stewood, LLC (Attachments – Staff Recommends Approval)

Mayor Wolf read Ordinance No. O2011-03 by title only and administered the oath to SP Grimm. SP Grimm noted this is the second final reading of a small scale land use amendment for Stewood, LLC. Mayor Wolf opened the floor for Public Hearing. No comments were received.

Motion by Commissioner Bivins, second by Commissioner Clark that Ordinance No. O2011-03: An Ordinance Of The City Of Wildwood Florida; Proposing A Small Scale Land Use Amendment To The Adopted Local Comprehensive Plan And Future Land Use Map In Accordance With The Growth Management Act Of 1985, As Amended; Providing For Codification; Providing For Conflict; And Providing For An Effective Date: is adopted on second final reading. Motion carried. Yea – Clark, Bivins, Wolf.

Commissioner Strickland entered the meeting after the vote.

2. REPORTS AND PUBLIC INPUT:

SPECIAL PRESENTATIONS:

Update by Richard Busche of Kimley-Horn & Associates on the CR466A project (Attachments)

- 1) Power point presentation by Richard Busche along with an aerial graphic board of the roadway. Currently in design phase to be completed by December 2011. Not currently funded for right-of-way acquisition or construction. Sumter County is working through their funding plan to prioritize this project. Design about 40% complete. Held community workshop in March to receive questions and comments from residents. BOCC will discuss at meeting in May, after this meeting with the City for questions and comments. When design is completed, permits will be applied for and obtained. Noted adjacent roadway improvements. Currently the roadway is two lanes. Proposed is three lane from 301 to Pleasantdale and four lane from Pleasantdale to Powell Road. Will have bike lanes as well as wider sidewalks. Trees have been surveyed and assessed

Minutes  
Page 2  
April 25, 2011

and will work to preserve as many healthy trees as possible. Some right-of-way will be needed and have a right-of-way agent, Ed Barfield. Have talked with almost everyone along the corridor, some through their attorneys. There will be a left turn lane and a right turn lane from 466 onto 301. Mayor Wolf noted that the City Commission will be pushing to have power lines underground along the 466 so there are no poles. Mr. Busche indicated he would note that and they are near a point of asking Progress Energy what changes they would like to make to their systems in the corridor. County has agreement for City to provide water for the median landscape.

2) Presentation by Verrando Engineering Co., Inc., of the HVAC Physical Assessment Survey and Building Envelope Study (Attachments)

Matt Verrando introduced associate Jordan Wood. Mr. Verrando provided power point of HVAC physical assessment and building envelope study. Reviewed plan drawings, physical building, and all equipment of HVAC system.

Mr. Verrando indicated that their recommendations are in descending order of priority. Recommendations include: correct gap at wall/roof connection – first floor; perform building pressurization testing; if determined to be necessary in 2 above – replace roof; install fan speed controls on all fan coil units; relocate air handlers AAH7, AH8, AH9 out of ceiling; relocate air handlers AH1, AH2, AH4 & AH5 out of ceiling; install outside air handler for second floor AHUs; replace electric heaters in air handlers AH3, AH10 & AH12; improve installation of air handler AH6; improve installation of air handler AH11; improve control system with additional data points; add zone temperature control – AH7 & AH8; add CO2 control of ventilation in council chambers; replace chilled water piping insulation; repair roof insulation on first & second floor. The estimated cost of completing all the recommendations is \$804,680, with the estimated cost of all with exception of new roof is \$444,180.

Noted diagram of way to correct the gap at wall/roof connection, but also noted there are other possibly less expensive ways to make correction. One would be to use foam, but would not recommend foam use as the foam attaches to the roof panels and would be destroyed if in the future the panels had to be removed for any reason. Recommended change control system to variable supply flow by installing variable frequency drives on each air handler and at this time that is the only modification that can correct the situation. System needs additional data points. Outside air intakes should have controls so that dampers can be shut when the building is not in use. There is no unoccupied mode of operation, therefore they run 24 hours a day. There is no pre-conditioning of the outside air. 10 of the 12 electric heaters in the system are improperly sized. Locations of air handlers in the ceiling are such that proper maintenance can't be performed and the drip pans are too small and some damaged. Air handlers 7, 8 and 9 are over records rooms and it is critical to move them out of the ceiling and into a room. Air handlers 1, 2, 4 and 5 could be moved into rooms out of ceiling. Their cost estimate includes new equipment instead of using the equipment of 7, 8, 9 1, 2, 4, and 5 because it will probably be more cost efficient than re-converting the equipment from horizontal to vertical configuration, replacing the heaters, drain pans, installing the variable speed drives and other modifications. Noted the control points would probably more costly if some of the other work is not done. Some paint and sealant on the chiller equipment

**FW: Progress Energy Coordination Meeting**

**From :** Richard Busche <Richard.Busche@kimley-horn.com>

Thu, Mar 08, 2012 02:32 PM

**Subject :** FW: Progress Energy Coordination Meeting

**To :** dgrimm@wildwood-fl.gov

**Richard V. Busche, P.E. (FL)**



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\*\*\*\*\*

**From:** Busche, Richard

**Sent:** Wednesday, July 20, 2011 3:13 PM

**To:** 'ed.cannon@mybighthouse.com'; 'Dave Grimm'; 'PE Christopher Wert'; Robert Wagner (robert.a.wagner@pgnmail.com)

**Cc:** Mike Pape (mail@mpala.net); 'Mikedis, Yani'; 'Ed Barfield'

**Subject:** Progress Energy Coordination Meeting

To all:

A meeting was held today at 1pm with Rick Busche, Robert Wagner (Progress) and Ed Cannon (Bright House). The following items were discussed:

1. The scope of the roadway improvements was overviewed.
2. Progress has overhead distribution lines along 466A that continue to just east of C139.
3. Progress Energy will prepare relocation plans (RGB's) and deliver them to KHA no later than August 15<sup>th</sup>.
4. For the most part, Bright House's relocation plan would follow Progress' plan as they are overhead on the same poles currently.
5. An underground design was discussed. Progress would require reimbursement for the extra cost to go underground. They could prepare an estimate, but Robert guesses it would be \ \$1million+. As a further complication, this would necessitate Bright House to go underground also. We need further direction from the City/County on whether or not to pursue this further.
6. The lighting plan was discussed. Robert requests a meeting with the City, County and lighting designer as soon as possible. He can coordinate the maintenance costs for the City to evaluate. Robert believes that the City already has a large account with Progress, which may aid in getting the account for the new lights expedited.

Rick

**Richard V. Busche, P.E. (FL)**



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From: "Dave Grimm" <dgrimm@wildwood-fl.gov>  
To: "Joseph Jacobs" <jjacobs-wildwood@cfl.rr.com>  
Sent: Thursday, March 8, 2012 3:55:29 PM  
Subject: Underground electric

Joseph,

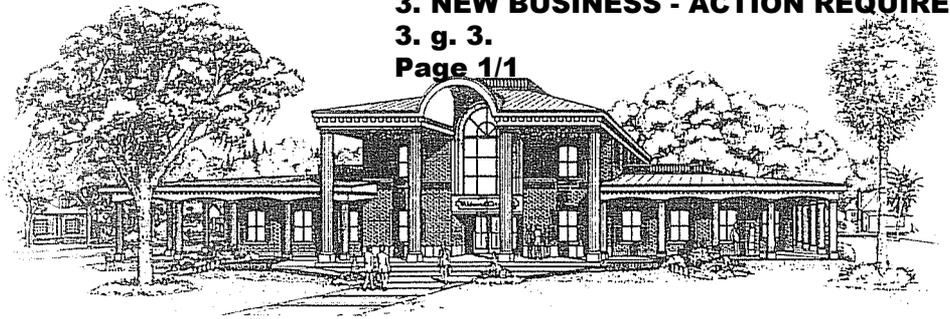
Rick Busche just confirmed to me that the County DID NOT pay for the underground electric lines on the newly constructed CR 139 / Powell Road. That cost was paid for by the Villages.

Dave Grimm  
Projects Planner  
City of Wildwood  
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Wildwood, FL 34785  
[\(352\)330-1330](tel:(352)330-1330) x112

**\*\*New Email\*\***

dgrimm@wildwood-fl.gov

*City of  
Wildwood,  
Florida*



**3. NEW BUSINESS - ACTION REQUIRED**

**3. g. 3.**

**Page 1/1**

**TO: Joseph Jacobs, Intern City Manager**

**FROM: E.W. Reeser, Chief** *(EWR)*

**RE: Staffing needs in the current and 2012/2013 budget**

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On March 6, 2012, members of our City Staff and I met with a representative from the Villages regarding the Brownwood development complex. During this meeting it was brought to our attention, the first part of the town square is scheduled to open in September of 2012. The representative believes the movie theater will be one of the major draws to the square which will require the police department's immediate presence.

Over the last several years the City has considerably grown from four square miles to forty two square miles. Currently the department is working with a critical complement below what is needed for the area coverage. With the addition of the Brownwood Town Square being open and receiving its Certificate of Occupancy, I'm required to examine the current staffing needs as well as near future needs. It is my recommendation that we add two additional officers to our current fiscal budget, with a projected hire date in June 2012. This will provide us with the required training time need for the officers to be available upon the opening of the square in September 2012. An additional two officers will be hired in October 2012, being part of the 2001/2013 budget.