

Agenda



Agenda



TUESDAY
MILLAGE & BUDGET HEARINGS

CITY COMMISSIONERS OF THE CITY OF WILDWOOD

- Mayor/Commissioner – Ed Wolf – Seat 1
- Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5
- Pamala Harrison-Bivins – Seat 2
- Don C. Clark – Seat 4
- Robby Strickland – Seat 3
- Robert Smith – City Manager

TUESDAY
MILLAGE & BUDGET HEARINGS

September 27th, 2011
7:00 PM

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A-If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (The City of Wildwood DOES NOT provide this verbatim record).

AGENDA

- THE MEETING IS CALLED TO ORDER BY THE MAYOR
- INVOCATION
- FLAG SALUTE

1. TIMED ITEMS AND PUBLIC HEARINGS

7:00 PM (a)	PUBLIC HEARING	<ol style="list-style-type: none"> 1. (Review) <u>STATE REQUIREMENTS</u> reference the <u>Hearing Procedures</u> and the required <u>AD for the newspaper</u> (Attachments) 2. OPEN MEETING for Public Hearing on the following: 3. Resolution No. R2011-20 – Adopting FINAL Millage Rate for the 2011-2012 Fiscal year (Attachment – Board Option) 4. Resolution No. R2011-21 – Adopting FINAL Budget for the 2011-2012 Fiscal year (Attachment – Board Option)
7:00 PM (b)	PUBLIC HEARING – 2ND FINAL READING	Ordinance No. O2011-12, an ordinance requiring entities with pipes, cables, or lines within a public ROW to seek a permit prior to disturbance of said ROW for maintenance and/or repair, etc. (Attachments – Staff recommends approval)
7:00 PM (c)	PUBLIC HEARING – 2ND FINAL READING	Ordinance No. O2011-15, an ordinance correcting scrivener's errors regarding Ordinance # O2010-19 (Attachments – Staff Recommends Approval)
7:00 PM (d)	PUBLIC HEARING – 2ND FINAL READING	Ordinance No. O2011-16, an ordinance correcting scrivener's errors regarding Ordinance # O2010-20 (Attachments – Staff Recommends Approval)

* Quasi Judicial Hearing

2. REPORTS AND PUBLIC INPUT

- **SPECIAL PRESENTATIONS:** Proclamation declaring September 30, 2011 as Doris T. King Day on her last day of employment with the City before retiring having served 34½ years (Attachment)
- Presentation by City Manager Smith regarding the process/selection of a City Manager via the FCCMA (Florida City & County Manager's Association) Range Rider Program (Attachments)

- a. City Manager
- b. City Attorney
- c. City Clerk
- d. Commission Members
- e. Public Forum (10 minute time limit)
- f. Notes, Reports, and items for the file as attached

3. **NEW BUSINESS – ACTION REQUIRED**

a. **MINUTES**

1. Minutes of Special Meeting held on September 7th, 2011 (Attachments – Staff recommends approval)
2. Minutes of Regular Meeting held on September 13th, 2011 (Attachments – Staff recommends approval)

b. **ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

1. None

c. **RESOLUTIONS FOR APPROVAL:**

1. Resolution No. R2011-22, a resolution declaring surplus IT equipment and discussion regarding distribution of items (Attachment – Staff Recommends Approval)
2. Resolution No. R2011-23, a resolution regarding business tax (Attachment – Board Option)
3. Resolution No. R2011-24 a resolution declaring a sole source purchase for the duplicate replacement of a Peerless Reuse Jockey Pump S/N 640686 (Attachments – Staff Recommends Approval)

d. **APPOINTMENTS**

1. None

e. **CONTRACTS AND AGREEMENTS**

1. Request approval of the Contract Renewal with the WPRC (Withlacoochee Regional Planning Council), an agreement for services if needed (Attachments – Staff Recommends Approval)
2. Request approval of the Third Addendum to the Developer's Agreement with Homes In Partnership (Attachments – Board Option)
3. Renewal of lease with Dodd McDowell, DM7 Cattle Company (to exempt the property now leased for the AT&T Cell tower) (Attachments – Staff Recommends Approval)

f. **FINANCIAL**

1. Bills for Approval (Attachments– Staff Recommends Approval)
2. Review/approval of HVAC project improvements – bid results and recommendations from engineer and staff (Attachments – Staff Recommends Approval)

g. **GENERAL ITEMS FOR CONSIDERATION**

1. Review/approval requested from the Wildwood Middle-High School to hold the Homecoming Parade (Attachments – Board Option)
2. Approval requested by Power Corporation and Holiday Builders for re-assignment of ERC's (Attachments – Staff Recommends Approval)
3. Extension request of the O'Dell PUD – Ordinance #621 due to real estate market conditions (Attachment – Staff Recommends Approval)
4. Discussion regarding the cancellation of the second meeting in December (26th) – City Hall will be closed for the Christmas holiday (which falls on Sunday) (Attachment – Staff Recommends Approval)

4. **ADJOURN:**

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**NOTES – NO ACTION REQUIRED:**

- a. None

**REPORTS:**

**CITY MANAGER (2.a.f.):**

1. FYI – Quarterly report from Jason Hargrove, PRC, for the Parks & Recreation Department (Attachments)
2. FYI – Pilot Club 18<sup>th</sup> Annual Brain Power Walk (Attachment)

## TIMED ITEMS AND PUBLIC HEARINGS

|                        |                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------------------------|-------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>7:00 PM<br/>(a)</p> | <p><b>PUBLIC HEARING</b></p>                                | <ol style="list-style-type: none"> <li>1. (Review) <u>STATE REQUIREMENTS</u> reference the <u>Hearing Procedures</u> and the required <u>AD</u> for the newspaper (Attachments)</li> <li>2. OPEN MEETING for Public Hearing on the following:</li> <li>3. Resolution No. R2011-20 – Adopting FINAL Millage Rate for the 2011-2012 Fiscal year (Attachment – Board Option)</li> <li>4. Resolution No. R2011-21 – Adopting FINAL Budget for the 2011-2012 Fiscal year (Attachment – Board Option)</li> </ol> |
| <p>7:00 PM<br/>(b)</p> | <p><b>PUBLIC HEARING – 2<sup>ND</sup> FINAL READING</b></p> | <p>Ordinance No. O2011-12, an ordinance requiring entities with pipes, cables, or lines within a public ROW to seek a permit prior to disturbance of said ROW for maintenance and/or repair, etc. (Attachments – Staff recommends approval)</p>                                                                                                                                                                                                                                                            |
| <p>7:00 PM<br/>(c)</p> | <p><b>PUBLIC HEARING – 2<sup>ND</sup> FINAL READING</b></p> | <p>Ordinance No. O2011-15, an ordinance correcting scrivener's errors regarding Ordinance # O2010-19 (Attachments – Staff Recommends Approval)</p>                                                                                                                                                                                                                                                                                                                                                         |
| <p>7:00 PM<br/>(d)</p> | <p><b>PUBLIC HEARING – 2<sup>ND</sup> FINAL READING</b></p> | <p>Ordinance No. O2011-16, an ordinance correcting scrivener's errors regarding Ordinance # O2010-20 (Attachments – Staff Recommends Approval)</p>                                                                                                                                                                                                                                                                                                                                                         |

## HEARING INFORMATION

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To adopt a millage rate and budget, taxing authorities must hold two public hearings. The first or "tentative" hearing is advertised on the Notice of Proposed Property Taxes (TRIM Notice) that the property appraiser mails. The TRIM Notice is the only advertisement required for the tentative hearing.

### Scheduling and Advertising

- Hold all hearings after 5:00 P.M., Monday – Friday or anytime on Saturday. Do not hold hearings on Sunday. (s. 200.065 (2)(e)2., F.S.)
- Taxing authorities must advertise their final hearing within 15 days of adopting a tentative millage and budget. You must hold the final hearing within 2 to 5 days after the advertisement appears in the newspaper.
- The Board of County Commissioners (BCC) cannot schedule its hearings on days scheduled for hearings by the School Board. The school board has first priority of a hearing date and the BCC has second. (s. 200.065(2)(e)2., F.S.)
- The hearing dates scheduled by the BCC and the school board cannot be used by any other taxing authority within the county for its public hearings. (s. 200.065(2)(e)2., F.S.)

### At the Hearing

- In the hearings, the first substantive issues discussed should be:
  - The percentage increase in millage over the rolled-back rate needed to fund the budget, if any.
  - The reasons ad valorem tax revenues are being increased. See Line 28 on Form DR-420 for the calculation of the increase over the rolled-back rate. (s.200.065(2)(e)1., F.S.)
- At all hearings, the governing body will hear comments about the proposed tax increase and explain the reasons for the proposed increase over the rolled-back rate. The public can speak and ask questions before the governing body adopts any measures.
- At both the tentative and final hearings, the governing body must adopt its millage rate before it adopts a budget. (s. 200.065(2)(e)1., F.S.). *Include minutes (not the agenda) from the meeting if the order of adoption cannot be determined.*

## HEARING INFORMATION

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- The millage rate and budget must be adopted by separate votes at the advertised hearing.
- For each taxing authority levying millage, you must publicly read at the hearing before the adoption of the millage levy resolution or ordinance, the
  - Name of the taxing authority
  - Rolled-back rate
  - Percentage of increase over the rolled-back rate. See Line 28, Form DR-420, for the calculation.
  - Millage rate to be levied  
(s. 200.065(2)(e), F.S.)
- If your tentative millage rate is **higher** than the proposed rate, you must mail each taxpayer a revised Notice of Proposed Property Tax. The property appraiser prepares the revised TRIM Notice at the expense of the taxing authority. It must be mailed within 10 to 15 days before the final hearing. (s. 200.065 (2)(d), F.S.)
- The final millage rate cannot exceed the tentatively adopted millage rate.
- You must complete your TRIM process within 101 days.

### Final Resolution/Ordinance

- The resolution or ordinance **must include** the
  - Name of the taxing authority
  - Rolled-back rate
  - Percent of increase over the rolled-back rate
  - Final adopted millage rate.
- You cannot levy a millage, other than one approved by referendum, until the governing board of the taxing authority approves the resolution or ordinance to levy. (s. 200.065(2) and 200.065(4), F.S.)
- If the fiscal year of a local government begins before adoption of a final budget, the taxing authority may spend money under the adopted tentative budget, until a final budget is adopted. (s. 200.065 (2)(g)(1), F.S.)
- Taxing authorities **must** forward the resolution or ordinance adopting the final millage to the property appraiser, the tax collector, and the Department of Revenue within **3 days** after the final budget hearing. (s. 200.065(4), F.S.)

The receipt of the resolution or ordinance by the property appraiser is official notice of the millage rate approved by the taxing authority. (s. 200.065(4), F.S.)

## HEARING INFORMATION

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### Final Hearing Information

Within 15 days after the Tentative TRIM hearing, the Final TRIM hearing is to be advertised, in a newspaper. The hearing has to be held within 2 to 5 days after the advertisement appears in the newspaper.

The final millage rate and final budget are adopted, by resolution or ordinance at the final hearing. The percent increase over the rolled-back rate, rolled-back rate and final millage rate should be included in the resolution or ordinance.

**The final adopted millage rate cannot be more than the tentatively adopted millage rate.**

A copy of the resolution or ordinance adopting the final millage rate must be sent to the property appraiser, tax collector and the Department of Revenue within 3 days after adoption.

Certification of Compliance, Form DR-487 is to be submitted to the TRIM Compliance Section within 30 days of the Final Hearing.

# NOTICE OF BUDGET HEARING

The City of Wildwood has tentatively adopted

a budget for fiscal year 2011-2012. A public hearing to make a

**FINAL DECISION** on the budget and **TAXES** will be held on

September 27, 2011, 7:00 P.M., at the City Commission Meeting Chambers,

City Hall, 100 North Main Street, Wildwood, Florida.

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Publish in September 22, 2011: SCT edition only.

No Specific size requirement mandated .....but make at least a 1/4 page ad.

**Must** appear on same page adjacent to the City of Wildwood Budget Summary Ad.

**Not** to be placed in the legal or classified section.

BUDGET SUMMARY  
CITY OF WILDWOOD - FISCAL YEAR 2010-2011

GENERAL FUND 4.0714

| ESTIMATED REVENUES                                                         |        | **Special Revenue Fund** |                    |                                  |                          |                         | Total                |
|----------------------------------------------------------------------------|--------|--------------------------|--------------------|----------------------------------|--------------------------|-------------------------|----------------------|
|                                                                            |        | **General Fund**         | Greenwood Cemetery | ** Enterprise Water/Sewer Refuse | Funds ** Industrial Park | **Trust & Agency Fund** |                      |
| TAXES: MILLAGE PER \$1000                                                  |        |                          |                    |                                  |                          |                         |                      |
| AD VALOREM TAXES                                                           | 4.0714 | \$ 1,439,806             | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 1,439,806         |
| AD VALOREM TAXES/ WILDWOOD TIF/ (CRA)                                      | 4.0714 | \$ 68,950                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 68,950            |
| UTILITY TAXES                                                              |        | \$ 431,000               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 431,000           |
| FRANCHISE TAXES                                                            |        | \$ 660,000               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 660,000           |
| INTERGOVERNMENTAL REVENUES                                                 |        | \$ 1,664,897             | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 1,664,897         |
| DEVELOPMENT SERVICES (PLANNING & ZONING)                                   |        | \$ 75,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 75,000            |
| CHARGES FOR SERVICES                                                       |        | \$ -                     | \$ -               | \$ 4,396,285                     | \$ -                     | \$ -                    | \$ 4,396,285         |
| WATER AND WASTEWATER CONNECTION AND TIE FEES                               |        | \$ -                     | \$ -               | \$ 340,000                       | \$ -                     | \$ -                    | \$ 340,000           |
| SUMTER COUNTY(ADMIN FEES) BUILDING SERVICES                                |        | \$ 60,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 60,000            |
| SUMTER COUNTY DISPATCH COMPENSATION                                        |        | \$ 100,000               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 100,000           |
| CDBG GRANT-STATE                                                           |        | \$ 700,000               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 700,000           |
| FINES & FORFEITURES                                                        |        | \$ 46,250                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 46,250            |
| INTEREST INCOME                                                            |        | \$ 23,000                | \$ 600             | \$ 600                           | \$ -                     | \$ -                    | \$ 24,200            |
| BUILDING RENTS & LEASES                                                    |        | \$ 30,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 30,000            |
| GROWERS MARKET PROCEEDS                                                    |        | \$ 17,640                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 17,640            |
| FDOT REIMBURSEMENT- MAINTENANCE                                            |        | \$ 6,400                 | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 6,400             |
| FDOT LIGHTING AGREEMENT                                                    |        | \$ 7,046                 | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 7,046             |
| THE VILLAGES/2ND AMENDED UTILITY AGREEMENT-2007                            |        | \$ 45,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 45,000            |
| DIXIE YOUTH REGISTRATIONS                                                  |        | \$ 1,000                 | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 1,000             |
| LIFE FLIGHT LEASE PAYMENTS                                                 |        | \$ 12,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 12,000            |
| SUMMER CAMP FUNDING/REGISTRATION FEES                                      |        | \$ 20,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 20,000            |
| TAX INCREMENT DISTRICT FUNDING/SUMTER COUNTY/ (CRA)                        |        | \$ 125,068               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 125,068           |
| LAW ENFORCEMENT (POLICE) IMPACT FEES                                       |        | \$ 10,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 10,000            |
| PARKS & RECREATION IMPACT FEES                                             |        | \$ 10,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 10,000            |
| QUARTERLY FUEL TAX REFUNDS                                                 |        | \$ 4,000                 | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 4,000             |
| POLICE USER FEES                                                           |        | \$ 170,000               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 170,000           |
| MISCELLANEOUS                                                              |        | \$ 17,500                | \$ 3,950           | \$ -                             | \$ -                     | \$ -                    | \$ 21,450            |
| PARKS & RECREATION PROGRAM ACTIVITIES                                      |        | \$ 10,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 10,000            |
| <b>TOTAL SOURCES</b>                                                       |        | <b>\$ 5,754,657</b>      | <b>\$ 4,550</b>    | <b>\$ 4,736,885</b>              | <b>\$ -</b>              | <b>\$ -</b>             | <b>\$ 10,496,092</b> |
| TRANSFERS IN:                                                              |        |                          |                    |                                  |                          |                         |                      |
| INDUSTRIAL PARK (TO GENERAL FUND)                                          |        | \$ 10,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 10,000            |
| WATER/SEWER REVENUE (TO GENERAL FUND)                                      |        | \$ 350,000               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 350,000           |
| CRA (REDEVELOPMENT DISTRICT) ADMIN. COSTS                                  |        | \$ 19,297                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 19,297            |
| CASH RESERVES                                                              |        |                          |                    |                                  |                          |                         |                      |
| FUND BALANCES/RESERVES/NET ASSETS-WATER/SEWER                              |        | \$ -                     | \$ -               | \$ 163,288                       | \$ -                     | \$ -                    | \$ 163,288           |
| FUND BALANCES/RESERVES/NET ASSETS-INDUSTRIAL PARK                          |        | \$ -                     | \$ -               | \$ -                             | \$ 10,950                | \$ -                    | \$ 10,950            |
| FUND BALANCES/RESERVES/NET ASSETS-GENERAL FUND                             |        | \$ 163,288               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 163,288           |
| FUND BALANCES/RESERVES/NET ASSETS-POLICE IMPACT FEES                       |        | \$ -                     | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ -                 |
| FUND BALANCES/RESERVES/NET ASSETS-PARKS & REC IMPACT FEES                  |        | \$ -                     | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ -                 |
| FUND BALANCES/RESERVES/NET ASSETS-CRA                                      |        | \$ 100,000               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 100,000           |
| FUND BALANCE/RESERVES/NET ASSETS- GREENWOOD CEMETERY                       |        | \$ -                     | \$ 6,940           | \$ -                             | \$ -                     | \$ -                    | \$ 6,940             |
| <b>TOTAL TRANSFERS-FUND BALANCES &amp; RESERVES</b>                        |        | <b>\$ 642,585</b>        | <b>\$ 6,940</b>    | <b>\$ 163,288</b>                | <b>\$ 10,950</b>         | <b>\$ -</b>             | <b>\$ 823,763</b>    |
| <b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>                            |        | <b>\$ 6,397,242</b>      | <b>\$ 11,490</b>   | <b>\$ 4,900,173</b>              | <b>\$ 10,950</b>         | <b>\$ -</b>             | <b>\$ 11,319,855</b> |
| EXPENDITURES                                                               |        |                          |                    |                                  |                          |                         |                      |
| GENERAL GOVERNMENTAL SERVICES                                              |        | \$ 1,219,143             | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 1,219,143         |
| PUBLIC SAFETY                                                              |        | \$ 1,862,589             | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 1,862,589         |
| PHYSICAL ENVIRONMENT                                                       |        | \$ -                     | \$ -               | \$ 2,953,683                     | \$ -                     | \$ -                    | \$ 2,953,683         |
| TRANSPORTATION                                                             |        | \$ 926,385               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 926,385           |
| ECONOMIC ENVIRONMENT                                                       |        | \$ -                     | \$ -               | \$ -                             | \$ 950                   | \$ -                    | \$ 950               |
| CULTURE & RECREATION                                                       |        | \$ 420,923               | \$ 725             | \$ -                             | \$ -                     | \$ -                    | \$ 421,648           |
| COMMUNITY REDEVELOPMENT DISTRICT (CRA)                                     |        | \$ 74,804                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 74,804            |
| DEBT SERVICE                                                               |        | \$ 121,630               | \$ -               | \$ 940,972                       | \$ -                     | \$ -                    | \$ 1,062,602         |
| TRANSFERS OUT:                                                             |        |                          |                    |                                  |                          |                         |                      |
| CRA ADMIN FEES TO GENERAL FUND                                             |        | \$ 19,297                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 19,297            |
| WATER-SEWER REVENUE TO GENERAL FUND                                        |        | \$ -                     | \$ -               | \$ 350,000                       | \$ -                     | \$ -                    | \$ 350,000           |
| INDUSTRIAL PARK TO GENERAL FUND                                            |        | \$ -                     | \$ -               | \$ -                             | \$ 10,000                | \$ -                    | \$ 10,000            |
| SPECIAL PROJECTS:                                                          |        |                          |                    |                                  |                          |                         |                      |
| DEVELOPMENT SERVICES                                                       |        | \$ 13,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 13,000            |
| CITY CLERK-FINANCE ADMINISTRATION                                          |        | \$ 277,538               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 277,538           |
| LEGISLATIVE                                                                |        | \$ 2,000                 | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 2,000             |
| PUBLIC WORKS                                                               |        | \$ 134,007               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 134,007           |
| PARKS & RECREATION                                                         |        | \$ 31,500                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 31,500            |
| CRA- CDBG                                                                  |        | \$ 700,000               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 700,000           |
| CRA DISTRICT                                                               |        | \$ 192,500               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 192,500           |
| LAW ENFORCEMENT (POLICE) IMPACT FEE                                        |        | \$ -                     | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ -                 |
| PARKS & RECREATION IMPACT FEE                                              |        | \$ -                     | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ -                 |
| GREENWOOD CEMETERY MAUSOLEUM REPAIR                                        |        | \$ -                     | \$ 6,940           | \$ -                             | \$ -                     | \$ -                    | \$ 6,940             |
| PHYSICAL ENVIRONMENT                                                       |        | \$ -                     | \$ -               | \$ 247,538                       | \$ -                     | \$ -                    | \$ 247,538           |
| WATER AND WASTEWATER CONNECTION AND TIE FEE                                |        | \$ -                     | \$ -               | \$ 340,000                       | \$ -                     | \$ -                    | \$ 340,000           |
| <b>TOTAL EXPENDITURES</b>                                                  |        | <b>\$ 5,995,316</b>      | <b>\$ 7,665</b>    | <b>\$ 4,832,193</b>              | <b>\$ 10,950</b>         | <b>\$ -</b>             | <b>\$ 10,846,124</b> |
| FUND BALANCE/RESERVE/NET ASSETS-GENERAL FUND OPERATIONS                    |        | \$ 374,509               | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 374,509           |
| FUND BALANCE/RESERVE/NET ASSETS-POLICE IMPACT FEES                         |        | \$ 10,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 10,000            |
| FUND BALANCE/RESERVE/NET ASSETS- PARKS & REC. IMPACT FEES                  |        | \$ 10,000                | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 10,000            |
| FUND BALANCE/RESERVE/NET ASSETS-CRA TAX DISTRICT                           |        | \$ 7,417                 | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ 7,417             |
| FUND BALANCE/RESERVE/NET ASSETS- WATER TIE FEES                            |        | \$ -                     | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ -                 |
| FUND BALANCE/RESERVE/NET ASSETS-WASTEWATER TIE FEES                        |        | \$ -                     | \$ -               | \$ -                             | \$ -                     | \$ -                    | \$ -                 |
| FUND BALANCE/RESERVE/NET ASSETS-ENTERPRISE FUND OPERATIONS                 |        | \$ -                     | \$ -               | \$ 67,980                        | \$ -                     | \$ -                    | \$ 67,980            |
| FUND BALANCE/RESERVES/NET ASSETS/GREENWOOD CEMETERY                        |        | \$ -                     | \$ 3,825           | \$ -                             | \$ -                     | \$ -                    | \$ 3,825             |
| <b>TOTAL FUND BALANCES/RESERVES,NET ASSETS</b>                             |        | <b>\$ 401,926</b>        | <b>\$ 3,825</b>    | <b>\$ 67,980</b>                 | <b>\$ -</b>              | <b>\$ -</b>             | <b>\$ 473,731</b>    |
| <b>TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES &amp; BALANCES</b> |        | <b>\$ 6,397,242</b>      | <b>\$ 11,490</b>   | <b>\$ 4,900,173</b>              | <b>\$ 10,950</b>         | <b>\$ -</b>             | <b>\$ 11,319,855</b> |

The Tentative, adopted, and/or final budgets are on file in the office of the above referenced taxing authority as a public record

RESOLUTION NO. R2011-20

A RESOLUTION OF THE CITY OF WILDWOOD, FLORIDA  
ADOPTING THE **FINAL** LEVYING OF AD VALOREM TAXES FOR  
CITY OF WILDWOOD, FLORIDA; PROVIDING FOR AN  
EFFECTIVE DATE

WHEREAS, City of Wildwood, Florida, of Sumter County, Florida on September 13, 2011,  
adopted fiscal year 2012 tentative millage rate following a public hearing as required by Florida  
Statute 200.065; and

WHEREAS, the City of Wildwood of Sumter County Florida, held a public hearing as  
required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within  
the City of Wildwood, Sumter County, Florida has been certified by the County Property Appraiser  
to the City of Wildwood as \$370,598,728.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Wildwood,  
Florida, Sumter County, that:

1. The Fiscal year 2012 **FINAL** operating millage rate is 4.0714% mills which is  
greater than the rolled back rate 4.0714% by 0%.
2. The voted debt service millage is 0%.
3. This resolution shall take effect immediately up its adoption.

DONE AND RESOLVED, this 27th day of September 2011.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

**RESOLUTION NO. R2011-21**

A RESOLUTION OF THE CITY OF WILDWOOD, FLORIDA  
ADOPTING THE **FINAL** BUDGET FOR FISCAL YEAR 2012;  
PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission of the City of Wildwood, Sumter County, Florida on September 13, 2011, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City Commission of the City of Wildwood, Sumter County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal year 2012 in the amount of **\$11,319,855**.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Wildwood, Florida, that :

1. The Fiscal Year – 2012 **FINAL** Budget be adopted.
2. This resolution shall take effect immediately upon its adoption.

DONE AND RESOLVED, this 27th day of September, 2011.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

1. (b) PUBLIC HEARING – Ordinance No. O2011-12, an ordinance requiring entities with pipes, cables, or lines within a public ROW to seek a permit prior to disturbance of said ROW for maintenance and/or repair, etc.

**EXECUTIVE SUMMARY**

**SUBJECT:** Required Permits for Right-of-Way Disturbances

Ordinance O2011-12/Second Reading

**REQUESTED ACTION:**

- Work Session (Report Only)
- Regular Meeting

- DATE OF MEETING:** 9/27/11
- Special Meeting

**CONTRACT:**

- N/A
- Effective Date: \_\_\_\_\_
- Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_

Termination Date: \_\_\_\_\_

**BUDGET IMPACT:**

- Annual
- Capital
- N/A

**FUNDING SOURCE:** \_\_\_\_\_

**EXPENDITURE ACCOUNT:** \_\_\_\_\_

N/A

**HISTORY/FACTS/ISSUES:**

Ordinance No. O2011-12 modifies Section 16-8 of the City's Code of Ordinances so that entities with cables, pipes, or lines within a city right-of-way seek a permit prior to any maintenance, repair or installation which may disturb the public right-of-way.

FDOT and Sumter County require similar permits, and staff has coordinated with these agencies to ensure consistency between the permits.

The intent is for the City to be given advanced, written notice prior to any right-of-way disturbance. Entities should be familiar with the permit because it provides essentially the same information that FDOT and the County ask for.

Staff recommends approval of Ordinance No. O2011-12.

Melanie Peavy  
Development Services Director

## ORDINANCE NO. O2011-12

AN ORDINANCE OF THE CITY OF WILDWOOD FLORIDA; AMENDING SECTION 16-8 OF THE CITY OF WILDWOOD CODE OF ORDINANCES; REQUIRING ENTITIES WITH PIPES, CABLES, OR LINES WITHIN A PUBLIC RIGHT-OF-WAY TO SEEK A PERMIT PRIOR TO DISTURBANCE OF THE RIGHT-OF-WAY FOR MAINTENANCE, REPAIR, OR INSTALLATION; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City of Wildwood, Florida, is proposing to amend Section 16-8, Wildwood Code of Ordinances to require a permit prior to disturbance of a City right-of-way.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED**, by the City Commission of Wildwood, Florida, as follows:

**SECTION 1.** Section 16-8, Wildwood Code of Ordinances is amended as follows [cross-throughs (-) indicate deletions and underlines ( ) indicate additions]:

Section 16-8. Coordination of locates in public rights-of-way; reimbursement; exceptions.

- (a) Any public or private entity which places or has placed any type of cable, pipe or line in any public right-of-way within the city limits shall seek a permit from the city and provide the city with reasonable notice prior to any maintenance, repair, installation or other activities which may disturb the public right-of-way. City staff shall grant the permit and reserve the right to be present anytime such activity occurs in a public right-of-way or easement where city water, wastewater or other utility lines are placed or may be placed. The city shall assist other public or private entities in performing locates to assure protection of the city's water, wastewater and other utility lines.
- (b) For purposes of this section, reasonable notice in cases of non-emergencies shall be set at least five days in advance.
- (c) Any public or private entities to perform locates in any public within the city limits shall coordinate with the city in order to avoid any possible impact upon water and sewer lines that the city has in such public right-of-way.
- (d) The city shall cooperate with coordination of locates in public right-of-ways for any and all entities seeking to place or maintain or repair other existing utility lines in said public easements.

- (e) The city shall charge the reasonable cost of its participation in any locates that are performed in the public right-of-ways of the city. This shall include the cost of any city employee’s time for being present at a locate.
- (f) The city may set off against any charges for the reasonable cost of participation, anticipated costs of required that the entity seeking the locate may charge the city for the cost of having one of the entity’s employees present when the city performs any maintenance or repair or installation of water and sewer lines in public right-of-way.

**SECTION 2.** All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

**SECTION 3.** If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

**SECTION 4.** This Ordinance shall take effect upon its final reading by the City Commission of the City of Wildwood.

PASSED AND ORDAINED this \_\_\_\_\_ day of \_\_\_\_\_, 2011, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair, City Attorney

**CITY COMMISSION OF THE CITY OF WILDWOOD**

**EXECUTIVE SUMMARY**

**SUBJECT:** Scrivener's Error Ordinances – 2<sup>nd</sup> Reading

**REQUESTED ACTION:** Approval of Ordinance 2011-15 & 2011-16 Correcting  
Scrivener's Errors in Ordinances 2010-19 and 2010-20

Work Session (Report Only)  
 Regular Meeting

**DATE OF MEETING:** 9/27/11  
 Special Meeting

**CONTRACT:**

N/A  
Effective Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_  
Termination Date: \_\_\_\_\_  
**Development Services Dept.**

**BUDGET IMPACT:** \_\_\_\_\_

Annual  
 Capital  
 N/A

**FUNDING SOURCE:** \_\_\_\_\_  
**EXPENDITURE ACCOUNT:** \_\_\_\_\_

**HISTORY/FACTS/ISSUES:**

Minor errors in the legal descriptions of Ordinance 2010-19 and Ordinance 2010-20 have been corrected via the attached scrivener's error ordinances.

Staff recommends approval of Ordinance 2011-15 and 2011-16.

Thank you.

Melanie Peavy  
Development Services Director

**ORDINANCE NO. O2011-15**

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA,  
CORRECTING SCRIVENERS ERRORS CAUSED BY  
SCRIVENERS ERRORS CONTAINED IN THE PROPERTY  
DESCRIPTION IN ORDINANCE NUMBER O2010-19; AND  
PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Ordinance O2010-19 was enacted using a property description in the ordinance; and,

WHEREAS, the property description provided to the City contained scriveners errors; and,

WHEREAS, all notice and other legal requirements to any property owner were met for the area, which was the correct area which would be affected by the ordinance; and,

WHEREAS, the property owner subsequently contacted the City with a corrected legal description; and,

WHEREAS, the City wishes to corrected the legal description contained in Ordinance O2011-06.

NOW, THEREFORE, be it ordained by the City Commission of the City of Wildwood, Florida:

SECTION 1. The City of Wildwood enacted ordinance number O2010-19 on October 11, 2010, annexing certain real property north of the City of Wildwood. Certain scriveners errors were included in ordinance number O2010-19, which stated that the property was in Section 8, Township 18 South, Range 23 East. The scriveners errors contained in ordinance number O2010-19 are corrected to reflect that the property is located in Section 8, Township 19 South, Range 23 East.

SECTION 2. Section 1-14 of the City of Wildwood code of ordinances is hereby amended to include the following corrected legal descriptions contained herein:

**Lenard Powell Prop. LLC**  
**Parcels 4, 5, and 6**

**LEGAL DESCRIPTION**

THAT LAND LYING IN SECTION 8, TOWNSHIP 19 SOUTH, RANGE 23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

FROM THE SOUTHEAST CORNER OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 8 RUN N00°29'25"E, ALONG THE EAST LINE THEREOF A DISTANCE OF 611.79 FEET; THENCE DEPARTING SAID EAST LINE, N65°09'05"W, 124.92 FEET TO THE SOUTHLINE OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 8 AND THE BOUNDARY OF THAT LAND AS DESCRIBED IN OFFICIAL RECORDS BOOK 2131, PAGE 399, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE ALONG SAID BOUNDARY THE FOLLOWING COURSES: N65°09'05"W, 362.37 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N65°09'05"W, 185.00 FEET TO THE SOUTHEASTERLY RIGHT-OF-WAY OF COUNTY ROAD 139 AS RECORDED IN OFFICIAL RECORDS BOOK 2088, PAGE 193, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE DEPARTING SAID BOUNDARY AND ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY THE FOLLOWING COURSES, S25°04'43"W, 239.29 FEET; THENCE S19°25'59"E, 39.56 FEET TO THE NORTHERLY RIGHT-OF-WAY OF C-44A ACCORDING TO THE RIGHT-OF-WAY MAP ON FILE IN THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA, IN MAP BOOK 4, PAGE 117; THENCE DEPARTING SAID SOUTHEASTERLY RIGHT-OF-WAY AND ALONG SAID NORTHERLY RIGHT-OF-WAY THE FOLLOWING COURSES: S65°35'30"E, 10.02 FEET; THENCE N71°31'02"E, 3.69 FEET; THENCE S65°09'05"E, 144.58 FEET; THENCE DEPARTING SAID NORTHERLY RIGHT-OF-WAY, N25°04'43"E, 265.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 1.12 ACRES, MORE OR LESS.

SECTION 3. All other parts of the ordinance remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 5. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 6. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ORDAINED this \_\_\_\_\_ day of \_\_\_\_\_, 2011, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair  
City Attorney

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**ORDINANCE NO. O2011-16**

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA,  
CORRECTING SCRIVENERS ERRORS CAUSED BY  
SCRIVENERS ERRORS CONTAINED IN THE PROPERTY  
DESCRIPTION IN ORDINANCE NUMBER O2010-20; AND  
PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Ordinance O2010-20 was enacted using a property description in the ordinance; and,

WHEREAS, the property description provided to the City contained scriveners errors; and,

WHEREAS, all notice and other legal requirements to any property owner were met for the area, which was the correct area which would be affected by the ordinance; and,

WHEREAS, the property owner subsequently contacted the City with a corrected legal description; and,

WHEREAS, the City wishes to corrected the legal description contained in Ordinance O2011-06.

NOW, THEREFORE, be it ordained by the City Commission of the City of Wildwood, Florida:

SECTION 1. The City of Wildwood enacted ordinance number O2010-20 on October 11, 2010, annexing certain real property north of the City of Wildwood. Certain scriveners errors were included in ordinance number O2010-20, which stated that the property was in Section 8, Township 18 South, Range 23 East. The scriveners errors contained in ordinance number O2010-20 are corrected to reflect that the property is located in Section 8, Township 19 South, Range 23 East.

SECTION 2. Section 1-14 of the City of Wildwood code of ordinances is hereby amended to include the following corrected legal descriptions contained herein:

**Villages of Lake-Sumter, INC.**  
**Parcels 1 and 3**

LEGAL DESCRIPTION  
THAT LAND LYING IN SECTION 8 AND 9, TOWNSHIP 19 SOUTH, RANGE  
23 EAST, SUMTER COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

FROM THE SOUTHEAST CORNER OF THE NORTHEAST 1/4 OF THE

SOUTHEAST 1/4 OF SAID SECTION 8 RUN N00°29'25"E, ALONG THE EAST LINE THEREOF A DISTANCE OF 317.95 FEET TO THE NORTHERLY RIGHT-OF-WAY OF C-44A ACCORDING TO THE RIGHT-OF-WAY MAP ON FILE IN THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA AND THE POINT OF BEGINNING; THENCE DEPARTING SAID EAST LINE AND ALONG SAID NORTHERLY RIGHT-OF-WAY THE FOLLOWING COURSES: N57°12'30"W, 18.62 FEET; THENCE N65°08'45"W, 55.69 FEET; THENCE N64°55'26"W, 27.20 FEET; THENCE N65°09'05"W, 508.22 FEET TO THE EASTERLY BOUNDARY OF THE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 2136, PAGE 5, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE DEPARTING SAID NORTHERLY RIGHT-OF-WAY AND ALONG SAID EASTERLY BOUNDARY, N25°04'43"E, 265.00 FEET TO THE NORTH BOUNDARY OF THAT LAND AS DESCRIBED IN OFFICIAL RECORDS BOOK 2131, PAGE 399, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA; THENCE DEPARTING SAID EASTERLY BOUNDARY AND ALONG SAID NORTH BOUNDARY AND THE SOUTHEASTERLY EXTENSION THEREOF S65°09'05"E, 530.62 FEET; THENCE DEPARTING THE SOUTHEASTERLY EXTENSION OF SAID NORTH BOUNDARY, S00°57'59"W, 295.85 FEET TO SAID NORTHERLY RIGHT-OF-WAY OF C-44A; THENCE ALONG SAID NORTHERLY RIGHT-OF-WAY THE FOLLOWING COURSES: N65°02'56"W, 21.89 FEET; THENCE N57°12'30"W, 20.22 FEET TO THE POINT OF BEGINNING. CONTAINING 3.59 ACRES, MORE OR LESS.

SECTION 3. All other parts of the ordinance remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 5. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 6. Effective Date. This Ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ORDAINED this \_\_\_\_\_ day of \_\_\_\_\_, 2011, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair  
City Attorney

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## 2. REPORTS AND PUBLIC INPUT

- **SPECIAL PRESENTATIONS:** Proclamation declaring September 30, 2011 as Doris T. King Day on her last day of employment with the City before retiring having served 34½ years (Attachment)
- Presentation by City Manager Smith regarding the process/selection of a City Manager via the FCCMA (Florida City & County Manager's Association) Range Rider Program (Attachments)

### (a) CITY MANAGER:

#### NOTES: (2.f.)

None

#### REPORTS: (2.f.)

(See "f" below)

### (b) CITY ATTORNEY:

(1)

### (c) CITY CLERK:

(1)

### (d) COMMISSION MEMBERS:

(1)

### (e) PUBLIC FORUM:

(1)

### (f) NOTES/REPORTS/FILED ITEMS:

#### CITY MANAGER (2.a.f.):

1. FYI – Quarterly report from Jason Hargrove, PRC, for the Parks & Recreation Department (Attachments)
2. FYI – Pilot Club 18<sup>th</sup> Annual Brain Power Walk (Attachment)

## PROCLAMATION

WHEREAS, on September 30, 2011, after 34.5 years of dedicated loyal service to the community and residents of the City of Wildwood, Florida, Doris T. King will retire, and

WHEREAS, the City Commission, Fellow Employees and the Citizens of the City of Wildwood, Florida, wish to express sincere appreciation to Doris T. King,

NOW, THEREFORE, we, the Mayor and Commission of the City of Wildwood, Florida, do hereby recognize Doris T. King, by Proclamation and Plaque and hereby proclaim September 30, 2011 as:

"Doris T. King Day"

IN WITNESS WHEREOF, we have PASSED AND DULY ADOPTED this Proclamation the 27th Day of September, in the year of our Lord two thousand and eleven.

CITY COMMISSION  
CITY OF WILDWOOD FLORIDA

Ed Wolf, Mayor

ATTEST:

Joseph Jacobs, City Clerk

**CITY OF WILDWOOD  
EXECUTIVE SUMMARY**

**SPECIAL PRESENTATION** -  
(Second) - Presentation by City  
Manager Smith regarding the  
process/selection of a City  
Manager via the FCCMA (Florida  
City & County Manager's  
Association) Range Rider Program

**SUBJECT:** City Manager Search Criteria

**REQUESTED ACTION:** Board Option

- Work Session (Report Only)  
 Regular Meeting

**DATE OF MEETING:** 9/27/11

Special Meeting

**CONTRACT:**  N/A

Effective Date: \_\_\_\_\_

Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_

Termination Date: \_\_\_\_\_

**BUDGET IMPACT:**

Annual

**FUNDING SOURCE:** \_\_\_\_\_

Capital

**EXPENDITURE ACCOUNT:** \_\_\_\_\_

N/A

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**HISTORY/FACTS/ISSUES:**

Mayor and Commission,

Approvals on September 7th:

- CM to stay on until Oct 24<sup>th</sup>
- City Clerk to serve as Interim
- Utilize FCCMA for Search

Prior to advertising the position, Staff and the FCCMA would need direction on the following:

- Residency
- Salary
- Education
- Experience

**Residency:**

No Residency: Live within certain driving distance

- 1 Hour
- 30 Minutes

Residency Required:

- Within Municipal Limits
- Within Sumter County
- Within Distance of City or Service Area

**Salary**

Current Range 125

- Range \$78,857.0640 – \$122,228.4492
- Mid \$100,542.7566
- Recommend: \$80,000-\$90,000

**Education:**

- Bachelor's Degree from an accredited four-year college
- Master's degree in Public Administration or Business Administration is highly desired.

**SPECIAL PRESENTATION -**  
**(Second) - Presentation by City**  
**Manager Smith regarding the**  
**process/selection of a City**  
**Manager via the FCCMA (Florida**  
**City & County Manager's**  
**Association) Range Rider Program**

**Experience:**

- 5+ Years as a City or County Administrator minimum.

**Selection Process:**

- Advertise Regionally or State only
- Range Rider Program to narrow selection
- Utilization of Robert Smith in Selection Process
- Short list for interview

Regards,

Robert Smith  
City Manager  
City of Wildwood

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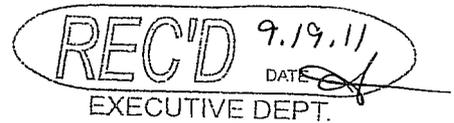
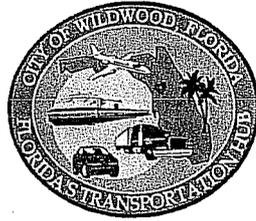
**City Manager – CITY of WILDWOOD (pop 6,926) - Salary Range \$80,000-\$90,000 Annually.** This professional position performs highly responsible administrative, personnel, finance, budgeting, community development and all aspects of directing operations of local city governmental entities i.e. City Hall, Water/Wastewater Facilities, Police Department and Public Works. The City of Wildwood is a Commissioner Manager form of Government and the successful candidate must have the ability to maintain, execute and communicate accurate reporting of the City operations. The City has an annual budget of \$11.4± million with 84 employees. Candidate must have a 4-year Degree preferably in Public Administration, along with 5 years previous experience as a City Manager or County Administrator. This position does require the individual to live within the City of Wildwood Service Area. A Valid Florida Driver's License must be maintained throughout employment.

Applications are available on the City of Wildwood's website [www.wildwood-fl.gov](http://www.wildwood-fl.gov), go to **EMPLOYMENT OPPORTUNITIES**, click on **General Employee Application** or Applications can be picked up at City Hall, 100 N. Main Street, Wildwood, FL 34785 or requested via email [dcox-wildwood@cfl.rr.com](mailto:dcox-wildwood@cfl.rr.com). If you do not have web access and need one mailed, please contact Deanna Cox in Human Resources @ (352) 330-1330 x105.  
EEO/AA/ V/H/M/F/ Drug Free Workplace

**APPLICATIONS MUST BE RETURNED TO CITY HALL - CLOSING DATE: Open Until Filled.**



**ICMA and Florida City and County Management Association's Range Rider Program [www.fccma.org](http://www.fccma.org)**



## PARKS & RECREATION DEPARTMENT

### QUARTERLY REPORT

- ❖ Parks & Recreation Board
  - Parks & Recreation Board is meeting the 1<sup>st</sup> Tuesday of each month.
  
- ❖ Recreation
  - The Adult Basketball League only attracted one team and 5 individuals. The individuals did not have teams but wanted to be put on teams. Will offer again in the upcoming year.
  
  - The Co-Ed Kickball League did not draw any participants/teams.
  
  - The Sumter County Youth Soccer Program has kicked off. The league is using all four of the All-Purpose Fields at Millennium Park. The league will run through December. The Parks and Recreation Department will line all the fields for the teams every Friday using the field paint the league has purchased.
  
  - The Wildwood Dixie Youth League has started a Fall Baseball Season that will run for 6 to 8 weeks. This is the first Fall season for the league. The Parks and Recreation Department will prep the fields for the league on game days.
  
- ❖ Parks and Beautification Areas
  - Some Summer Annuals have been removed. Others will be removed soon.
  
  - Signs have been put at parks in the city stating Park Hours and Rules
  
  - I am in the process of working with SECO and Progress Energy regarding installing a new "fence" at Clark Park. The fence will be several thick/wide wood posts with rope running post to post. The posts will be donated by SECO and the work will be donated by Progress Energy.

- The City Hall ground light fixtures have been replaced with LED lights and new LED ground light fixtures have been installed at the Flag poles at City Hall and the Wildwood Community Center/Storm Shelter.
- Will be re-painting the fountain at City at the beginning of the new fiscal year.
- In the early process of repairing/replacing lights located in the fountain at City Hall.
- I have a meeting September 20<sup>th</sup> with a local charity/church that would like to do improvements to city parks. Some of the improvements that I have mentioned are painting gazebo at City Hall, painting pavilions at Lake Deaton, painting pavilion at MLK Park. They suggested building a pavilion at a park (Clark Park) and I said proper procedures will have to be followed in the building of any type of structure on City property.

❖ Programs

- Recreational classes at the Wildwood Community Center are still going. Zumba is growing; the Bob Ross Painting class and Glass Engraving classes are starting to pick up as some people are starting to return to Florida from up north.
- Winter Wonderland will be Saturday, December 3<sup>rd</sup>. I am in the process of organizing a volunteer board to work with the City in organizing this event.

(JH) 9.19.11



**PILOT CLUB OF SUMTER COUNTY, INC.**

**PO BOX 580  
WILDWOOD, FLORIDA 34785**

2. a. REPORTS & PUBLIC INPUT (f.2.) FYI - Pilot Club 18<sup>th</sup>

Dear City of Wildwood Council Members:

September 12, 2011

The 18<sup>th</sup> Annual Pilot Brain Power Walk to benefit Alzheimer and other brain related disorders is scheduled for Saturday October 1, 2010. Over the past 17 years we have raised over \$108,000.00. These funds have been put to work in our community through some of the following examples:

The purchase of Care Trak Systems Inc units for the Sumter County Sheriff's Department to be used in search for members of our community who may wander away from a safe environment. We have also provided the locator devices that will signal the Care Track unit for those that are unable to afford them. The purpose of this system is to reduce the time it takes to locate a lost or wandering person.

Local schools have been provided with special supplies for the Special Education Mentally Challenged students with learning disabilities.

Financial support of the Sumter County Special Olympics, SCARC, the National Alliance for the Mentally Ill of Lake and Sumter County, and the Sumter County Brain Injury Support Group.

The City of Wildwood has blessed this event since its inception and we once again ask for you to permit us to continue these good works by granting us permission to use the city sidewalks for our walk. The route this year will begin at the Wildwood City Hall going North on Webster St, East on Denham St, North on Gamble St, East on Cleveland(466A), South on Powell St, West on Huey St, North on 301 back to City Hall.

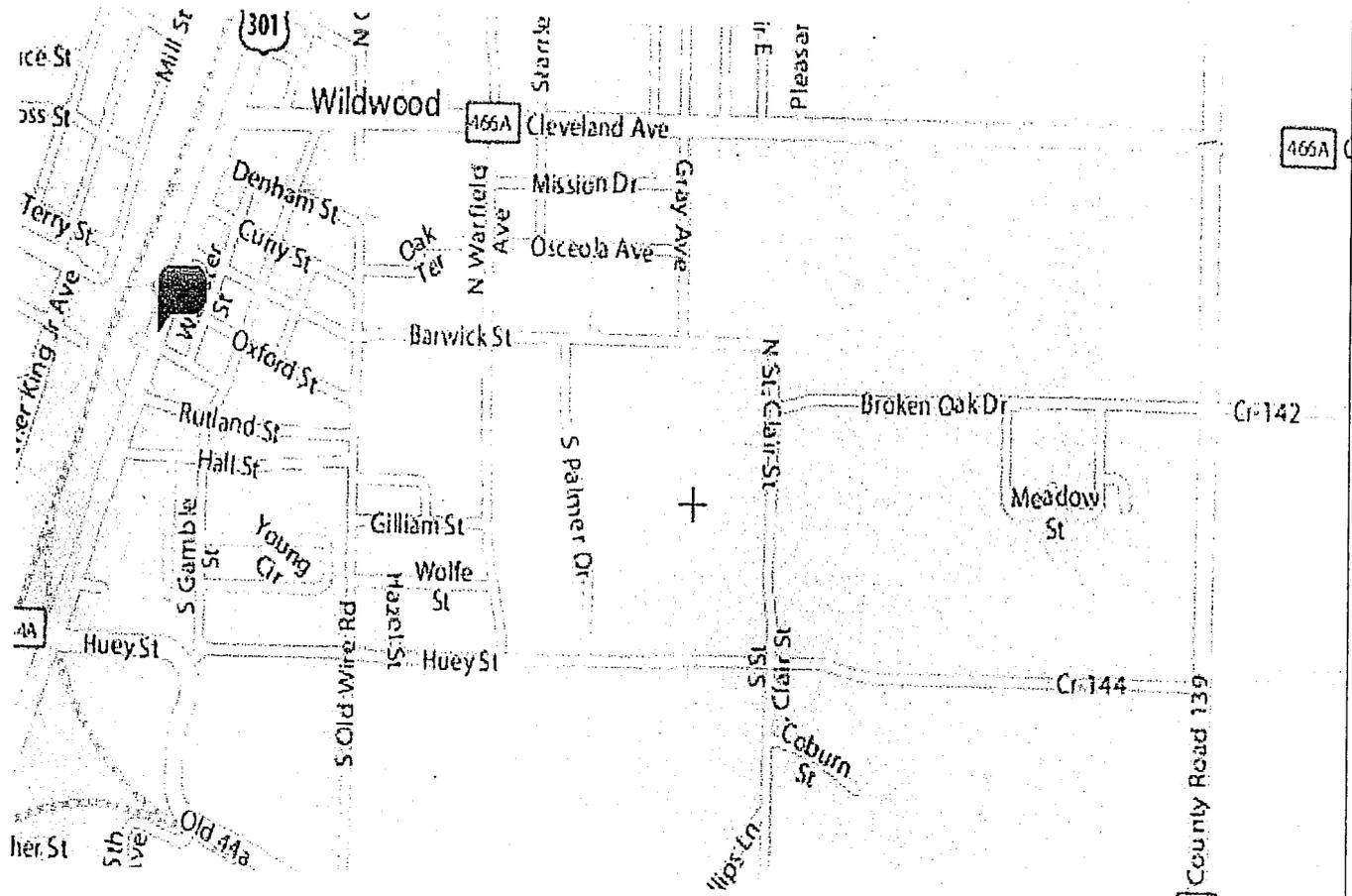
Thank you in advance for your generosity.

Linda Deuel -President

# PILOT WALK 2011 ROUTE

REPORTS & PUBLIC INPUT (f.2.) FYI - Pilot Club 18<sup>th</sup>  
Annual Brain Power Walk

## CITY OF WILDWOOD



There will be Pilot Walk Helpers along the route guiding you in the right direction:

### DIRECTIONS:

- From front of Wildwood City Hall go North on Webster
- Then East (right turn) onto Denham St.
- Then North onto Gamble St.
- Then East (right turn) onto Cleveland Ave (CR 466A)
- Then South (right turn) onto Powell St. (CR 139)
- Then West (right turn) onto Huey St.
- Then North (right turn) on US 301 back to front of City Hall

### 3. **NEW BUSINESS – ACTION REQUIRED**

1. Minutes of Special Meeting held on September 7<sup>th</sup>, 2011 (Attachments – Staff recommends approval)
2. Minutes of Regular Meeting held on September 13<sup>th</sup>, 2011 (Attachments – Staff recommends approval)

#### b. **ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

1. None

#### c. **RESOLUTIONS FOR APPROVAL:**

1. Resolution No. R2011-22, a resolution declaring surplus IT equipment and discussion regarding distribution of items (Attachment – Staff Recommends Approval)
2. Resolution No. R2011-23, a resolution regarding business tax (Attachment – Board Option)
3. Resolution No. R2011-24 a resolution declaring a sole source purchase for the duplicate replacement of a Peerless Reuse Jockey Pump S/N 640686 (Attachments – Staff Recommends Approval)

#### d. **APPOINTMENTS**

1. None

#### e. **CONTRACTS AND AGREEMENTS**

1. Request approval of the Contract Renewal with the WPRC (Withlacoochee Regional Planning Council), an agreement for services if needed (Attachments – Staff Recommends Approval)
2. Request approval of the Third Addendum to the Developer's Agreement with Homes In Partnership (Attachments – Board Option)
3. Renewal of lease with Dodd McDowell. DM7 Cattle Company (to exempt the property now leased for the AT&T Cell tower) (Attachments – Staff Recommends Approval)

#### f. **FINANCIAL**

1. Bills for Approval (Attachments – Staff Recommends Approval)
2. Review/approval of HVAC project improvements – bid results and recommendations from engineer and staff (Attachments – Staff Recommends Approval)

#### g. **GENERAL ITEMS FOR CONSIDERATION**

1. Review/approval requested from the Wildwood Middle-High School to hold the Homecoming Parade (Attachments – Board Option)
2. Approval requested by Power Corporation and Holiday Builders for re-assignment of ERC's (Attachments – Staff Recommends Approval)
3. Extension request of the O'Dell PUD – Ordinance #621 due to real estate market conditions (Attachment – Staff Recommends Approval)
4. Discussion regarding the cancellation of the second meeting in December (26<sup>th</sup>) – City Hall will be closed for the Christmas holiday (which falls on Sunday) (Attachment – Staff Recommends Approval)

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
SPECIAL CALLED MEETING  
SEPTEMBER 7, 2011 – 7:00 P.M.  
CITY HALL COMMISSION CHAMBER

(meeting taped)

The City Commission of the City of Wildwood, Florida met in Special session, September 7, 2011 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: City Manager Smith, City Clerk Jacobs, Police Chief Reeser, Human Resource Coordinator Cox, and AVT Law.

The meeting was called to order by Mayor Wolf.

1. TIMED ITEMS AND PUBLIC HEARINGS - NONE
2. REPORTS AND PUBLIC INPUT - NONE
3. NEW BUSINESS – ACTION REQUIRED
  - a. MINUTES – NONE
  - b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE) - None
  - c. RESOLUTIONS FOR APPROVAL: - None
  - d. APPOINTMENTS - None
  - e. CONTRACTS AND AGREEMENTS - None
  - f. FINANCIAL - None
  - g. GENERAL ITEMS FOR CONSIDERATION
    - 1) Discussion relative to the advertisement for the hiring of a new City Manager; and, the strategy and transition period during the interim (Attachments – Board Option)

CM Smith – Expressed his gratitude to the Commission for the opportunity afforded him three years ago. Naming him Interim City Manager, and then appointing him as the City Manager. This was not an easy decision to leave. It came down to time spent on road and the proximity of the City he will be working for. Thinks he put the City in a good situation now, so that the next person who steps in will have a lot easier job and smoother path than he did. Will help out through the process as much as possible.

Provided his resignation letter on August 25. Per contract he was required to provide a 60-day notice, which he did. His last official day will be October 24, 2011. In talking with other City Managers and the Range Rider program, the process to select a new City Manager averages about 3 to 4 months. Prepare advertisement, advertise for one month, committee to review and interview applicants – about two months, and Commission to review nominations from the selection committee and do interviews – about one month, then negotiate contract. Probably looking at January before someone is selected.

Options for interim period from his last day until new City Manager on board: (1) Commission appoint an interim by promoting from within; and (2) utilize the FCCMA Range Rider program to fill in interim from their program. FCCMA has a pool of retirees with City Manager experience and they would pull from that pool and bring over for Commission to select, or Commission

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could go on the recommendation of FCCMA. The Range Rider who is the coordinator in this area has over 50 years experience. Referred to the Range Rider brochure. Based on discussions with the City Attorney, there is no restriction in the City Charter as to who the Commission selects as the City Manager. There is nothing written in stone as to who the Commission can appoint on an interim basis. During absences in the past, the City Clerk was appointed as the Interim City Manager. Longest he was out was three weeks and Joseph Jacobs did a good job during that time.

Have discussed with Joseph Jacobs about doing the same thing as was done in the City Manager's absences, and name the City Clerk as Acting City Manager in the interim. He would receive a 10% pay increase during that period. This would be the least budget impact and lowest cost option. If an interim City Manager is hired the City would have to negotiate a contract, and would be more that the 10% being paid Joseph during the interim. Option two would be the FCCMA Range Rider program and the person selected would not be a candidate for the permanent position. The Commission would have to negotiate a contract with the person selected. Commission could provide another option.

Mayor Wolf commented that October through December is a critical period.

Commissioner Allen commented that Joseph Jacobs has over 30 years experience with the City, working with finance with several City Managers, and he has confidence in Joseph. Joseph is up to date on finance and can hit the ground running.

Mayor Wolf commented that will put a lot more work on the Clerk, doing two jobs. CM Smith noted there are Marena Roberts, Alice Borrack and Susan Patterson that provide assistance for the Clerk/Finance functions.

Mayor Wolf indicated there are a lot of people looking to see what happens to Wildwood in this interim.

CM Smith – The requirements for the new City Manager will be set by the City. That is what FCCMA will follow for the advertisement.

Commissioner Allen commented that with the next City Manager he would like someone tied to the community, who loves and wants to stay for a while. Mayor Wolf concurred. Commissioner Strickland agrees with Commissioner Allen and the Mayor and that is why he would prefer selecting the permanent position through a Citizens Committee. He feels it doesn't show confidence in the Community that a committee could not come up with candidates that the Commission would agree with. If you are looking for someone who is committed and tied to the community, not sure that a selection committee with no ties would sort that out. It was noted that the Commission would have the final say in the selection.

Motion by Commissioner Allen, second by Commissioner Clark to contract with FCCMA for Permanent Position replacement. Motion carried. Yea – Allen, Clark, Bivins, Wolf. Nay – Strickland.

Motion by Commissioner Allen, second by Commission Bivins that City Clerk Joseph Jacobs be appointed as interim City Manager with 10% pay increase until new City Manager is appointed. Motion carried. Yea – Strickland, Bivins, Clark, Allen. Nay – Wolf.

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CM Smith – Because Joseph is here so that transition will be easier, would the Commission consider reducing his notice period to September 30 to end with the fiscal year instead of October 24, and Joseph would transition into the Acting City Manager role as of October 1.

Commissioner Strickland prefers fast tracking the hiring process and keep CM Smith here until October 24. Commissioner Allen commented that CM Smith has done all he could and is ready to clear his mind to move into his new position, but will the City owe him anything. CM Smith – nothing is owed but a letter of recommendation if he should ask for one in the future. Mayor Wolf commented that he could agree with the earlier date, if in the event that Robert started with Windermere and within the 30 days had enough and came back and told the Commission he wanted his job back.

Motion by Commissioner Allen, second by Commissioner Clark to release City Manager Smith from his contract on September 30 instead of October 24. Motion failed. Yea – Allen, Clark. Nay – Bivins, Strickland, Wolf.

4. ADJOURN

Upon a motion by Commissioner Allen, second by Commissioner Bivins the meeting adjourned.

S E A L

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
SEPTEMBER 13, 2011 – 7:00 P.M.  
CITY HALL COMMISSION CHAMBER

(meeting taped)

The City Commission of the City of Wildwood, Florida met in Regular session September 13, 2011 at 7:00 p.m.

Present were: Mayor Pro tem Allen; Commissioners Bivins, Clark, and Strickland. Also present were: City Manager Smith, City Clerk Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, AVT Law and Development Service Director Peavy.

The meeting was called to order by Mayor Pro tem Allen who also gave the invocation and the audience joined in the Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS

a. PUBLIC HEARING Opened by Mayor Pro tem Allen.

(1) (Review) STATE REQUIREMENTS (Hearing Information) reference the Hearing Procedures for tentative adoption) (Attachments)

CM Smith noted that tentative adoption of Millage then tentative adoption of Budget is required.

(2) TENTATIVE ADOPTION of the Proposed Millage (Property Tax Levy or Ad Valorem Taxes) for the 2011-2012 Fiscal year (Please see your budget packet for information)

(3) Resolution No. R2011-18 – TENTATIVELY adopting the Proposed Millage (Property Tax Levy or Ad Valorem Taxes) for the 2011-2012 Fiscal Year (Attachments)

CM Smith reported the Millage rate for FY 2011-12 to be 4.0714%.  
No comments received from the Public.

Resolution No. R2011-18 was introduced and read by title only.

Motion by Commissioner Strickland, second by Commissioner Bivins that R2011-18: A Resolution Of The City Of Wildwood, Florida Adopting The Tentative Levying Of Ad Valorem Taxes For City Of Wildwood, Florida; Providing For An Effective Date: be adopted. Motion carried by unanimous vote.

b. PUBLIC HEARING – Opened by Mayor Pro tem Allen.

(1) TENTATIVE ADOPTION of the City of Wildwood's Proposed Budget for the 2011-2012 Fiscal Year (Please see your budget packet for information)

(2) Resolution No. R2011-19 – TENTATIVELY adopting the City of Wildwood's Proposed Budget for the 2011-2012 Fiscal Year (Attachments), AND Copy of ad's for the second public hearing – for your review (Attachments)

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CM Smith reported that due to population increase some tax revenues would show an increase for FY2011-12. Noted grants received. Noted projects such as HVAC repair for City Hall, Repaving, Vehicle replacement. Noted start of Police Station Construction fund, IT upgrades, annex upgrade, water department office relocation, 466A improvements, new City logo, Winter Wonderland event, increasing WUP. Offer has been made for new utility director. Noted time for new impact fee studies, which are required every five years. General Fund contingency of \$402,000 and Enterprise Fund contingency of \$67,980, but that is not anticipating revenue from Connection or TIE fees. Total expenditures of \$10,827,000, revenues \$11,297,000 with a total contingency of \$470,000.

No comments were received from the Public.

Resolution No. R2011-19 was introduced and read by title only.

Motion by Commissioner Bivins, second by Commissioner Strickland that Resolution R2011-19: A Resolution Of The City Of Wildwood, Florida Adopting The Tentative Budget For Fiscal Year 2012; Providing For An Effective Date: be adopted. Motion carried by unanimous vote.

c. PUBLIC HEARING – 2nd FINAL READING\*

Ordinance No. O2011-09, an ordinance establishing the Wildwood Springs Community Development District, naming district boundaries; granting special powers; naming the initial members of the district's board of supervisors; etc. – WITH A POWER POINT PRESENTATION

Ordinance No. O2011-09 was introduced and read by title only. Public Hearing opened by Mayor Pro tem Allen.

DSD Peavy, Cheryl Stuart and Dean Barberree were sworn in.

DSD Peavy reported that representatives from Wildwood will provide a brief presentation and that staff recommends adoption of the Ordinance.

Cheryl Stuart of the law firm, Hopping Green & Sams, P.A. in Tallahassee, introduced Dean Barberree of Reader & Partners, LLC. Ms. Stuart noted for the record that the hearing was noticed as required in Chapter 190 of the Florida Statutes. Proof of publication will be provided when received from the paper. Testimony was pre-filed and she requested that the original Affidavits Adopting Written, Pre-filed Testimony of Joe MacLaren, of Gary Moyer, and of Dean Barberree be made a part of the official records of the meeting. Executive Summary of the Petition to Establish Wildwood Springs CDD was provided to each member of the Commission and City Clerk.

Dean Barberree reviewed the background of the Wildwood Springs development. Noted the long time relationship with the City.

Ms. Stuart noted that in establishing the District the City would not give up any of the it's regulatory authority over the land, or permitting, or any environmental

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regulatory authority the City may have. Believe the record they have established here supports a favorable consideration of the Ordinance.

No further comments received.

Motion by Commissioner Clark, second by Commissioner Bivins that O2011-09: An Ordinance of the City of Wildwood, Florida, establishing the Wildwood Springs Community Development District; Naming the District; Describing the external boundaries of the District; Granting special powers; naming the initial members of the District's Board of Supervisors; providing for conflict and severability; and providing for an effective date: be adopted on second final reading. Motion carried by unanimous vote.

d. PUBLIC HEARING – 2nd FINAL READING\*

Ordinance No. O2011-10, an ordinance amending sections of the City Code of Ordinances and providing for a definitions and limits, etc. for metallic discharges (Attachments – Staff Recommends Approval)

Ordinance No. O2011-10 was introduced and read by title only. Mayor Pro tem Allen opened Public Hearing.

CA Blair reported this ordinance is to bring the City's Code in compliance with the FDEP requirements.

No further comments received.

Motion by Commissioner Bivins, second by Commissioner Strickland that Ordinance No. O2011-10: An Ordinance of the City of Wildwood, Florida, amending Sections 19-181; 19-208; 19-242; 19-281, and 19-283 of the City of Wildwood Code; providing for a Definition for significant noncompliance; providing for local limits for Metallic Discharges; providing for Notice to Director of Facilities Changes that could affect slug discharges; providing for individual Wastewater Permits; providing for reporting requirements; providing for record keeping; providing for conflict; providing for an effective date: be adopted on second final reading. Motion carried by unanimous vote.

\*quasi judicial hearing

2. REPORTS AND PUBLIC INPUT

▪ SPECIAL PRESENTATION: (See 1.c. above)

a. City Manager

(1) FYI – August 16, 2011 Kimley-Horn & City Staff Utilities & Projects Meeting Notes (Attachments)

If any questions, see the City Manager.

(2) FYI – Letter from e5Solutions thanking us for the use of the MP Community Center for their Entrepreneurial Institute course (Attachment)

e5Solutions no longer the Economic Development Marketing Firm for the County as of October 1.

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(3) FYI – Copy of letter to SCTDC (Sumter County Tourist Development Council) Chairman Gilpin regarding the SC Wayfinding Signs Proposal (Attachment)

These are landmark type signs. Sumter County looking to possibly use TD funds.

(4) FYI – Memo from Chief Reeser to City Manager Smith regarding emergency purchase/replacement of police department's server (Attachment)

Due to lightning strike had to make emergency purchase. Making Commission aware of emergency purchase as required by the Charter.

(5) FYI – Special Events Permit (TEMP 1105-01) issued to Central Florida Urology Specialists for a 5k Relay (Attachments)

FYI – not enough interest so there will not be a kick ball league.

FYI – Special meeting of September 19 to discuss Landstone, will have representative from FCCMA Range Rider program present to discuss what Commission would like to have advertised for the new City Manager position.

- b. City Attorney – None
- c. City Clerk – None
- d. Commission Members – None
- e. Public Forum (10 minute time limit) – None
- f. Notes, Reports, and items for the file as attached

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

(1) Minutes of Special Meeting held on August 15, 2011 (Attachments – Staff recommends approval)

(2) Minutes of Regular Meeting held on August 22, 2011 (Attachments – Staff recommends approval)

Motion by Commissioner Strickland, second by Commissioner Bivins that the minutes of August 15, 2011 and August 22, 2011 be approved as typed. Motion carried by unanimous vote.

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

(1) Ordinance No. O2011-12, an ordinance requiring entities with pipes, cables, or lines within a public ROW to seek a permit prior to disturbance of said ROW for maintenance and/or repair, etc. (Attachments – Staff recommends approval)

Ordinance No. O2011-12 introduced and read by title only.

DSD Peavy – procedure has been in place, this is an update. The County updated theirs and the City is following by updating and adopting by Ordinance.

(2) Ordinance No. O2011-15, an ordinance correcting scrivener's errors regarding Ordinance # O2010-19 (Attachments – Staff Recommends Approval)

Ordinance No. O2011-15 introduced and read by title only.

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(3) Ordinance No. O2011-16, an ordinance correcting scrivener's errors regarding Ordinance # O2010-20 (Attachments – Staff Recommends Approval)

Ordinance No. O2011-16 introduced and read by title only.

c. RESOLUTIONS FOR APPROVAL:

None

d. APPOINTMENTS

None

e. CONTRACTS AND AGREEMENTS

(1) Discussion/approval of First Amendment to Developer's Agreement between Sumter County and the COW incorporating additional fees necessary to provide water to the South Wildwood Fire Station 33 (Attachments – Staff Recommends Approval)

CM Smith reported that although this is not needed, the County wants it.

Motion by Commissioner Clark, second by Commissioner Strickland to approve the First Amendment to Developer's Agreement between Sumter County and the City of Wildwood. Motion carried by unanimous vote.

(2) The InterGovernmental Cooperative Agreement-Contract and By-Laws for Public Risk Management of Florida (Attachments Deanna – Staff Recommends Approval)

Motion by Commissioner Clark, second by Commissioner Bivins to accept and approve execution of Agreement-Contract with PRM. Motion carried by unanimous vote.

f. FINANCIAL

(1) Bills for Approval (Attachments – Staff Recommends Approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to pay the bills. Motion carried by unanimous vote.

g. GENERAL ITEMS FOR CONSIDERATION

(1) Approval requested by St. Vincent de Paul Catholic Church for a Special Events Permit (TEMP 1108-01) to hold a "Respect for Life Rally" on the sidewalk area in front of city hall (Attachments – Board Option)

Motion by Commissioner Strickland, second by Commissioner Bivins to approve the request to hold a "Respect for Life Rally". Motion carried by unanimous vote.

(2) Request approval of Power Corps and Harrigan Builders, Inc. ERC Transfer (Attachments – Staff Recommends Approval)

Motion by Commissioner Clark, second by Commissioner Bivins to approve ERC transfer. Motion carried by unanimous vote.

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(3) Review/approval requested of the University of Florida (Bureau of Vital Statistics) Population Estimate (Attachments – Staff Recommends Approval)

CM Smith reported he agrees with the number – 6926.

Motion by Commissioner Bivins, second by Commissioner Strickland to accept the Population Estimate. Motion carried by unanimous vote.

(4) Discussion/decision regarding the appointment of Commissioner Allen as Chairman of Florida League of Cities Finance Committee – possible appointment to National League of Cities (Attachments – Board Option)

CM Smith reported that Commissioner Allen has been named to the FLC Finance Committee, to serve as Chair, and there is a possibility of an appointment to the National League of Cities. Noted there would be some financial commitment on the part of the City that the Commission should approve.

Motion by Commissioner Clark, second by Commissioner Strickland to approve. Motion carried by unanimous vote.

4. ADJOURN:

Upon a motion by Commissioner Strickland, second by Commissioner Bivins the meeting adjourned.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ronald B. Allen, Mayor Pro tem



**RESOLUTION NO. R2011-22**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA DETERMINING THAT CERTAIN PROPERTY IS SURPLUS; DETERMINING THE MANNER OF DISPOSAL OF SAID PROPERTY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Wildwood is the owner of certain property that was previously used in the Executive, Clerk/Financial Administration, Development Services, Human Resource, Community Redevelopment Services, Street, Fleet, Parks & Recreation, Physical Environment Administration, Water and Wastewater Departments of the City Operations; and,

WHEREAS, the property as described can further be described as:

**Executive Department**

|   |                  |                                |
|---|------------------|--------------------------------|
| 1 | (Asset# 120118)  | Custom Built Computer          |
| 1 | (Asset# 120117)  | 19" Acer Flat Panel Monitor    |
| 1 | (Asset# 120130)  | Custom Built Computer          |
| 1 | (Asset# 150157)  | 19" Hyundai Flat Panel Monitor |
| 1 | (Ser#MXX6450NHB) | HP Pavillion a1620n Computer   |
| 1 | (Ser#CNC642NPN7) | 19" HP V5 Flat Panel Monitor   |

**Clerks Department**

|   |                 |                                  |
|---|-----------------|----------------------------------|
| 1 | (Asset# 130098) | Custom Built Computer            |
| 1 | (Asset# 130097) | 19" Acer Flat Panel Monitor      |
| 1 | (Asset# 130158) | Custom Built Computer            |
| 1 | (Asset# 130100) | 19" Acer Flat Panel Monitor      |
| 1 | (Asset# 130173) | Custom Built Computer            |
| 1 | (Asset# 130172) | 19" Acer Flat Panel Monitor      |
| 1 | (Asset# 130160) | Custom Built Computer            |
| 1 | (Asset# 130159) | 17" ViewSonic Flat Panel Monitor |

**Development Services Department**

|   |                 |                                |
|---|-----------------|--------------------------------|
| 1 | (Asset# 160018) | Custom Built Computer          |
| 1 | (Asset# 150170) | 19" Hyundai Flat Panel Monitor |
| 1 | (Asset# 160021) | Custom Built Computer          |
| 1 | (Asset# 120114) | 19" Acer Flat Panel Monitor    |

**Human Resource Department**

|   |                 |                       |
|---|-----------------|-----------------------|
| 1 | (Asset# 519001) | Custom Built Computer |
|---|-----------------|-----------------------|

**Community Redevelopment Services Department**

|   |                 |                       |
|---|-----------------|-----------------------|
| 1 | (Asset# 160022) | Custom Built Computer |
|---|-----------------|-----------------------|

**Street Department**

|   |                 |                                  |
|---|-----------------|----------------------------------|
| 1 | (Asset# 410393) | Custom Built Computer            |
| 1 | (Asset# 410273) | 17" Princeton Flat Panel Monitor |
| 1 | (Asset# 410374) | Custom Built Computer            |
| 1 | (Asset# 410394) | 19" Acer Flat Panel Monitor      |
| 1 | (Asset# 410371) | Custom Built Computer            |
| 1 | (Asset# 410370) | 19" AOC Flat Panel Monitor       |

**Fleet Department**

|   |                 |                                  |
|---|-----------------|----------------------------------|
| 1 | (Asset# 410271) | Custom Built Computer            |
| 1 | (Asset# 410272) | 17" Princeton Flat Panel Monitor |

**Parks and Recreation Department**

|   |                 |                                |
|---|-----------------|--------------------------------|
| 1 | (Asset# 750168) | Custom Built Computer          |
| 1 | (Asset# 750169) | 19" Samsung Flat Panel Monitor |
| 1 | (Asset# 150152) | Custom Built Computer          |

**Physical Environment Administration Department**

|   |                   |                                  |
|---|-------------------|----------------------------------|
| 1 | (NO Asset Number) | Custom Built Computer            |
| 1 | (Asset# 300030)   | 19" Flat Panel Monitor           |
| 1 | (Asset# 300009)   | Custom Built Computer            |
| 1 | (Asset# 300008)   | 19" Flat Panel Monitor           |
| 1 | (Asset# 300012)   | Custom Built Computer            |
| 1 | (Asset# 300031)   | 19" ViewSonic Flat Panel Monitor |

**Water Department**

|   |                 |                             |
|---|-----------------|-----------------------------|
| 1 | (Asset# 330349) | Compaq Presario Computer    |
| 1 | (Asset# 330444) | Dell 755 Optiplex Computer  |
| 1 | (Asset# 330445) | 17" Dell Flat Panel Monitor |
| 1 | (Asset# 330316) | Gateway Computer            |
| 1 | (Asset# 330317) | 15" Gateway Monitor         |

**Wastewater Department**

|   |                   |                                |
|---|-------------------|--------------------------------|
| 7 | (NO Asset Number) | Custom Built Computer          |
| 2 | (NO Asset Number) | 19" Advueu Flat Panel Monitor  |
| 1 | (Asset# 350400)   | Custom Built Computer          |
| 1 | (NO Asset Number) | 17" AOC Flat Panel Monitor     |
| 1 | (NO Asset Number) | 19" Acer AL1914 Monitor        |
| 1 | (Asset# 350392)   | Custom Built Computer          |
| 1 | (NO Asset Number) | 19" AOC Flat Panel Monitor     |
| 1 | (Asset# 350434)   | Custom Built Computer          |
| 1 | (NO Asset Number) | Dell Precision PW5390 Computer |
| 1 | (NO Asset Number) | 15" Acer Flat Panel Monitor    |

WHEREAS, the Department Directors and City Manager have determined that the computer equipment has no further value and are no longer usable for any purpose within the City, the property as identified is hereby declared surplus for reasons of disposition.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

1. The item(s) identified as property are hereby declared surplus property.
2. The item(s) identified as property are to be disposed of by whatever means the City Manager determines in the realm of salvage disposal.

This Resolution shall take effect immediately upon its final adoption by the City Commission of the City of Wildwood.

**DONE AND RESOLVED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2011, in regular session, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

\_\_\_\_\_  
Ed Wolf, Mayor

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

**RESOLUTION NO. R2011-23**

3. NEW BUSINESS - ACTION REQUIRED c. RESOLUTIONS FOR APPROVAL(2) Resolution No. R2011-23, a resolution a resolution regarding a Business Tax moratorium

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD; PROVIDING FOR A MORATORIUM ON ANY BUSINESS TAX AND EXCUSING FOREVER THE RESPONSIBILITY FOR ANY BUSINESS TAX UNTIL FURTHER RESOLUTION BY THE CITY, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Wildwood has determined that because the language contained the Florida Statutes with regard to business permit taxes is ambiguous, to be sure no laws are broken, the City is willing to place a moratorium on any business tax and excusing forever the responsibility for any business tax until further resolution by the City.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

1. A moratorium is hereby placed on collection of any business tax and excusing the responsibility for payment of any business tax until further resolution by the City.
2. This Resolution shall take effect immediately upon its final adoption by the City Commission of the City of Wildwood, Florida.

DONE AND RESOLVED, this \_\_\_\_\_ day of \_\_\_\_\_, 2011, in regular session, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

SEAL

By: \_\_\_\_\_  
Ed Wolf, Mayor

ATTEST:

\_\_\_\_\_  
Joseph Jacobs, City Clerk

City of Wildwood Florida  
Wastewater Department

Shipping Address: 1290 Industrial Drive Wildwood, Florida 34785

Mailing Address: 100 N. Main Street Wildwood, Florida 34785

William Bennett- Director

Telephone # 352-330-1349

Fax # 352-330-1350

September 21, 2011

The City of Wildwood Wastewater Treatment Plant, discharges Reuse/Reclaimed effluent water to the R12 holding pond on the north side of the city, from this site all reuse water is pumped to the city's reuse customers. One of the pumps is down at this time. This pump has been in service since 2003, and operates every day of the year. The main purpose is to maintain Reuse system pressure. The pump is manufactured by PEERLESS and is a sole source item through Tom Evans Environmental Inc. who is the State of Florida's only rep.

The department has a price quote for a replacement of (\$13,116.00). The City wishes to purchase this new pump.

PEERLESS model 8LB-8 stage vertical turbine pump

DEP Regulations states that a Waste Water Treatment Plant must maintain, repair or replace necessary process control & Effluent related equipment that was designed into the operational permit for all treatment phases.

# Tom Evans Environmental, Inc.

3. NEW BUSINESS – ACTION REQUIRED c RESOLUTIONS FOR APPROVAL (3) Resolution No. R2011-24 a resolution declaring a sole source purchase of the duplicate replacement of Peerless Reuse Jockey Pump S/N 640686

September 15, 2011

To: City of Wildwood  
Wastewater Treatment Plant  
1290 Industrial Drive  
Wildwood, FL 34785

Attn: Mr. David Bridges

Re: Duplicate Replacement for Peerless Reuse Jockey Pump S/N 640686

Dear Mr. Bridges,

We are pleased to offer the following equipment for your consideration and purchase for the subject project, per the Standard Terms & Conditions of Sale for Tom Evans Environmental, Inc., which are attached and are a part of this "Offer to Sell":

(1) Peerless Model 8LB-8 stage vertical turbine pump, complete with 7.50' of 4" x 1.19" threaded steel column with 416SS shaft assembly, packed stuffing box, 4x4x10C cast iron discharge head, galvanized basket strainer, Class II non-potable epoxy inside head, int. and ext. of column and ext. of bowl assy and 15HP U.S. Motor, 1770 RPM, 460/3/60, Premium Efficiency, with T-stats and space heater. Equipment will duplicate performance, dimensions and most all details of the original serial number 640686. Includes freight to Wildwood and start-up services.

**Your Cost, Less Tax, Delivered, is:**

**\$ 17,573.00**

(1) Peerless Model 8LB-8 stage vertical turbine pump , same as above but LESS motor

**Your Cost, Less Tax, Delivered, is:**

**\$ 13,116.00**

3605 Ventura Drive East • Lakeland, FL 33811 • 863-619-3789 (Voice) • 863-619-8098 (Fax)

159 Corrine Place • Key Largo, FL 33037 • 305-451-2031 (Voice) • 305-451-1498 (Fax)

[WWW.TOMEVANS.COM](http://WWW.TOMEVANS.COM)

3. NEW BUSINESS – ACTION REQUIRED  
c. RESOLUTIONS FOR APPROVAL  
(3) Resolution No. R2011-24 a resolution declaring a sole source purchase for the duplicate replacement of a Peerless Reuse Jockey Pump S/N 640686

**RESOLUTION NO. R2011-24**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, DECLARING A SOLE SOURCE PROVIDER FOR a PEERLESS MODEL 8LB-8 STAGE VERTICAL TURBINE PUMP; PROVIDING THAT THE EXISTENCE OF THE SOLE SOURCE HAS BEEN DOCUMENTED BY THE CITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City currently uses a Peerless Model 8LB-8 stage vertical turbine pump to pump reuse/reclaimed effluent water to all reuse customers from the R12 holding pond on the North side of the city; and,

WHEREAS, Tom Evans Environmental Inc. is the State of Florida's only representative supplier for the Peerless Pump used by the City of Wildwood and,

WHEREAS, one of the existing pumps is down at this time after being in service since 2003 and operating every day of the year to maintain the pressure in the reuse system; And

WHEREAS, the Wastewater Director and staff have thoroughly researched this matter and provided sufficient documentation to Administration.

NOW THEREFORE, BE IT RESOLVED, by the City Commission of the City of Wildwood, Florida:

SECTION 1. Tom Evans Environmental Inc., is hereby deemed to be the sole source for pumps used in the operation of the City of Wildwood Reuse/Reclaimed Water System, better described as the Peerless Model 8LB-8 stage vertical pump and the purchase of the replacement pump as quoted is approved.

PASSED AND RESOLVED, this 27th day of September, 2011.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
Ed Wolf, Mayor

Joseph Jacobs, City Clerk

**AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN  
THE CITY OF WILDWOOD  
AND THE  
WITHLACOOCHEE REGIONAL PLANNING COUNCIL**

THIS AGREEMENT, made and entered into by and between the City of Wildwood hereinafter referred to as "Local Government," and the Withlacoochee Regional Planning Council, hereinafter referred to as "Council."

**WITNESSETH:**

WHEREAS, the Local Government desires to engage the Council to render professional planning services in connection with an undertaking which is to be financed by the Local Government;

NOW, THEREFORE, for and in consideration of the mutual terms, covenants and conditions herein contained to be complied with by the parties hereto, the parties hereto contract and agree as follows:

1. Performance of Service: Local Government hereby contracts and agrees to engage Council to perform such services on behalf of Local Government as provided for in Exhibit "A" attached hereto and made a part hereof, and to compensate Council for its performance of said services as provided for in paragraph 4 and Exhibit "B" herein. Said services shall be scheduled and arranged in accordance with the provisions of Exhibit "A".
2. Area Covered: Council shall perform its services as provided for in Exhibit "A" attached hereto in connection with and respecting the following area or areas, herein called the "service area." Said service area being that area contained within the municipal limits of the City of Wildwood.
3. Contract Period: (See Paragraph 6).
4. Compensation and Method of Payment: Council shall be compensated for the services it renders to Local Government as provided for herein in accordance with the schedule provided for in Exhibit "B" (Payment Schedule) attached hereto and made a part hereof. Council shall submit invoices to the Local Government in accordance with the Payment Schedule provided for in Exhibit "B" attached hereto which shall be due and payable by Local Government upon their receipt of same. The parties hereto understand and agree that the payment to Council by Local Government shall be in accordance with the provisions of Exhibit "B" attached hereto, and that Local Government at the expiration of the term of this AGREEMENT shall be responsible for the actual direct costs and expenses incurred by Council for the provision of the professional services; said direct costs and expenses shall include time of personnel, travel, and associated costs.
5. Council Coordination: The Council shall maintain a close working relationship with the Local Government. The Council shall coordinate with an individual designated as the Program Coordinator with the Council throughout the contract period.
6. Duration and Termination: It is mutually agreed that this agreement shall commence October 1, 2011 and continue through September 30, 2012. However, this AGREEMENT may be terminated subject to the terms of the AGREEMENT. It is mutually agreed that each of the parties shall have, and there is hereby reserved to each party the absolute right to cancel and annul this AGREEMENT at any time

upon thirty (30) days written notice to the other party. In the event of termination of this AGREEMENT, all finished and unfinished research, prepared by the Council under this AGREEMENT shall be made available to the Local Government. The Local Government shall be billed for all costs incurred for services provided by the Council after the termination of this AGREEMENT.

- 7. Contract Modification: Local Government and the Council shall mutually agree upon any extension of or revision, modification, or addition to this AGREEMENT and/or any provisions of Exhibit "A" all of which extensions, revisions, modifications and additions shall be in writing and signed by the parties. Upon the decision to modify this AGREEMENT, a mutually agreeable fee for the performance of the modified services shall be negotiated and agreed upon by the parties hereto in writing.

IN WITNESS WHEREOF, the Local Government and the Council have executed this AGREEMENT the day and year first above written.

Witnesses:

\_\_\_\_\_  
\_\_\_\_\_

City of Wildwood

DATE: \_\_\_\_\_

BY: \_\_\_\_\_

\_\_\_\_\_  
Title

Withlacoochee Regional Planning Council

Witnesses:

\_\_\_\_\_  
\_\_\_\_\_

DATE: September 16, 2011

BY: 

Michael R. Moehlman, Executive Director

Title

EXHIBIT "A"

Task I: General services to be provided by the Council

The following services are to be provided by the Council as requested by the Local Government:

1. Attend Local Government's planning & zoning commission meetings when requested in advance by the Local Government.
2. Provide professional planning products, advice and comments on planning and land development regulation matters as requested by the Local Government.
3. Review, and provide comments and/or products on other matters requiring professional planning expertise as requested by Local Government.

Task II: Requests for attendance at meetings and review of matters mentioned under Task I

1. With regard to Exhibit "A", Task I(1), sufficient advance notification shall be understood to mean a period of not less than ten (10) working days prior to said meeting.
2. With regard to Exhibit "A", Task I(2)(3), performance of services and work schedules shall be mutually agreed to by the Council and Local Government determinate upon type, amount, and complexity of service requested.
3. Requests for Planning Services and meeting attendance shall be submitted in written form for clarification purposes.

Task III: Requests for written work products and work product approval

1. When the services mutually agreed upon per Exhibit "A", Task II(2) require written work products, any preliminary draft versions of a written work product shall be furnished to the Local Government for review and comment. The Local Government shall provide comments on a preliminary draft version of a work product to the Council within fifteen (15) days (excluding weekends and holidays) of receiving the preliminary draft. These comments shall reflect any changes in the preliminary draft work product needed to create an acceptable and approvable final document by the Local Government. A final document product will be presented to the Local Government for review and approval incorporating any changes required by the Local Government after review of the preliminary draft(s.)
2. The Local Government shall provide the approval of the final document product, in writing or by official action, within fifteen (15) days (excluding weekends and holidays.) After fifteen (15) days, if no refusal or approval is made, the Council shall consider the lack of refusal or approval to be an official approval. Local approval of the work product is independent of formal adoption of a work product by the Local Government and any approvals granted by any other agency.

EXHIBIT "B"

1. The Council shall be compensated for the actual costs of professional services rendered. Council shall submit monthly invoices to the Local Government in accordance with the actual costs incurred. The invoices shall be due and payable by the Local Government upon their receipt of same.
2. Direct Charges: The Local Government shall be responsible for the actual direct costs and expenses incurred by Council for the provision of the planning services; said direct costs and expenses shall include but not be limited to time of personnel, supervision of personnel, travel, graphics, and reproductive costs.
3. Other Direct Charges (indirect) : Council shall also charge Local Government for indirect costs associated with the planning services. (depreciation, insurance, etc.)
4. Charges for personnel time shall be assessed at the most current hourly rate\* schedule, to include salary and fringe benefits of staff involved. The following staff may work on the project. Other staff not listed may be required to work on the project.

Hourly Rate\* Schedule (Effective October 1, 2011)

|                       |      |
|-----------------------|------|
| Planning Director     | \$52 |
| Senior Planner        | \$35 |
| Principal Planner     | \$29 |
| Planner I             | \$28 |
| Secretarial (Average) | \$32 |

\*Rate varies monthly because of paid leave time used.

## CITY COMMISSION OF THE CITY OF WILDWOOD

### EXECUTIVE SUMMARY

**SUBJECT:** Homes in Partnership/Fifth Street – 3rd Addendum to Developer's Agreement

**REQUESTED ACTION:** Approval of 3<sup>rd</sup> Addendum to Developer's Agreement

Work Session (Report Only)      **DATE OF MEETING:** 9/27/11  
 Regular Meeting                       Special Meeting

**CONTRACT:**       N/A                      Vendor/Entity: \_\_\_\_\_  
Effective Date: \_\_\_\_\_      Termination Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

**BUDGET IMPACT:** \_\_\_\_\_

Annual                      **FUNDING SOURCE:** \_\_\_\_\_  
 Capital                      **EXPENDITURE ACCOUNT:** \_\_\_\_\_  
 N/A

### HISTORY/FACTS/ISSUES:

The attached 3<sup>rd</sup> Addendum to the Homes in Partnership Developer's Agreement corrects the legal description of the property. The addendum will provide clear title for the Turkey Run property formerly described as part of the Homes in Partnership property.

Staff recommends approval of the 3<sup>rd</sup> addendum.

Melanie Peavy  
Development Services Director

This instrument prepared by and  
after recording return to:

Jerri A. Blair  
JERRI A. BLAIR, P.A.  
P.O. 130  
Tavares, FL 32778  
(352) 343-3755

**THIRD ADDENDUM TO DEVELOPER'S AGREEMENT BETWEEN  
THE CITY OF WILDWOOD, FLORIDA AND  
HOMES IN PARTNERSHIP**

This agreement, effective this \_\_\_\_\_ day of \_\_\_\_\_, 2011, made and entered into by and between the City of Wildwood, Florida, a Florida municipal corporation (hereinafter called "City"), and Homes in Partnership, its successors or assigns (hereinafter called "Developer"), is an addendum to that certain developers agreement between the City of Wildwood and Homes In Partnership which was approved by the City Commission on August 11, 2008 at the regular Commission meeting, (hereinafter "the developer's agreement"), and which applies to development of the property owned by Developer identified in Exhibit "A" attached hereto. The parties agree as follows:

**WITNESSETH:**

1. The legal description which was provided in the original, first and second addendums to developer's agreement was incorrect. The attached legal description is the correct legal description.
2. All other provisions of the developer's agreement and addendums to developer's agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed on the day and year indicated below:

Signed, sealed and delivered  
in the presence of:

CITY OF WILDWOOD

]

ATTEST:

BY: \_\_\_\_\_  
Mayor Ed Wolf

\_\_\_\_\_  
Joseph Jacobs, City Clerk

Homes in Partnership  
*H. Lewis Kellom*  
BY: \_\_\_\_\_  
H. Lewis Kellom

WITNESS  
*Richard A. [Signature]*  
\_\_\_\_\_

Its: \_\_\_\_\_  
Executive Director

DATE: \_\_\_\_\_  
September 14, 2011

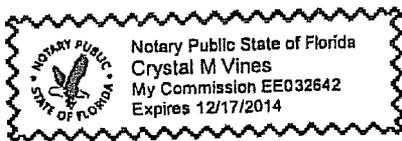
State of Florida  
County of Sumter

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2008, by Ed Wolf, Mayor of the City of Wildwood, who has produced \_\_\_\_\_ as identification or is personally known to me.

\_\_\_\_\_  
Notary Public, State of Florida

State of \_\_\_\_\_  
County of \_\_\_\_\_

The foregoing instrument was acknowledged before me this 14<sup>th</sup> day of September, 2008, by H. Lewis Kellom, of Homes In Partnership, who has produced \_\_\_\_\_ 2011 as identification or is personally known to me.



*Crystal M. Vines*  
Notary Public, State of Florida

Commission # EE032642  
My Commission Expires: 12/17/2014

EXHIBIT "A"

Lots 4 to 11, Inc., Block F, Meadowlawn, according to the map or plat thereof as recorded in Plat Book 2, Page(s) 3-6, of the Public Records of Sumter County, Florida.

Parcel Identification Number: G06D074

and

Lots 14 to 18, Incl., Block F, Meadowlawn, according to the map or plat thereof as recorded in Plat Book 2, Page(s) 3-6, of the Public Records of Sumter County, Florida.

Parcel Identification Number: G06D084

and

Lots 29 to 30, Incl., Block F, Meadowlawn, according to the map or plat thereof as recorded in Plat Book 2, Page(s) 3-6, of the Public Records of Sumter County, Florida.

Parcel Identification Number: G06D093

and

Lots 11 to 18, Incl., Block N, Meadowlawn, according to the map or plat thereof as recorded in Plat Book 2, Page(s) 3-6, of the Public Records of Sumter County, Florida.

Parcel Identification Number: G06D183

and

Lots 9 to 12, Incl., Block G, Meadowlawn, according to the map or plat thereof as recorded in Plat Book 2, Page(s) 3-6, of the Public Records of Sumter County, Florida.

Parcel Identification Number: G06D107

and

Lots 9 to 10, Incl., Block M, Meadowlawn, according to the map or plat thereof as recorded in Plat Book 2, Page(s) 3-6, of the Public Records of Sumter County, Florida.

Parcel Identification Number: G06D177

Sumter County, Florida

## THIS LEASE

Made this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2011, by and between the City of Wildwood, herein called the lessor, and Dodd McDowell, DM7 Cattle Company, herein called the lessee.

Witnesseth, that in consideration of the covenants herein contained, on the part of the said lessee to be kept and performed, the said lessors do hereby lease to the said lessee, that portion of the following described property that is: (a) not currently and has not been used by the City in operation or maintenance of its rapid infiltration basins which are also located on the front portion of the property; and, (b) that portion of the property that has been leased by the City to AT&T for a cell tower on a portion of the property:

+/- 48 Acres

That portion of the  $-\frac{1}{2}$  of Section 29, Township 18 South, Range 23 East, in Sumter County, Florida, lying East of the CSX (formerly S.C.L.) Railroad right of way, LESS the most Northerly 25 feet thereof for County Road No. 114 right of way, and LESS the most Easterly 25 feet thereof for County Road No. 121 right of way, and LESS AND EXCEPT the following described property known as Lake Miona Heights (unrecorded subdivision);

Begin at the Northeast corner of said Section 29, thence run North  $89^{\circ}51'03''$  West along the North line of said Section 29 a distance of 2587.34 feet, thence run South  $00^{\circ}00'44''$  East along the West line of Lots 55, 56, and 65, of aforesaid Lake Miona Heights, a distance of 621.00 feet, thence run North  $89^{\circ}51'03''$  West 40.00 feet to the Northwest corner of Lot 102, of said Lake Miona Heights, thence run South  $00^{\circ}00'44''$  East 170.00 feet to the southwest corner of Lot 102, of said Lake Miona Heights, thence run South  $89^{\circ}51'03''$  East 76.35 feet, thence run South  $00^{\circ}01'48''$  West 225.00 feet to the southwest corner of Lot 107, of Lake Miona Heights, thence run South  $89^{\circ}51'03''$  East along the South line of Lots 107, 108, 109, 110, 111, 82 and 83, a distance of 748.10 feet to the Northwest corner of Lot 112, of said Lake Miona Heights, thence run South  $00^{\circ}01'48''$  West a distance of 175.00 feet to the

Southwest corner of said Lot 112, thence run South 89°51'03" East 58.10 feet, thence run South 00°01'48" West 225.00 feet to the Southwest corner of Lot 137, of said Lake Miona Heights, thence run South 89°51'03" East 1560.00 feet to the Southeast corner of Lot 125, of said Lake Miona Heights, thence run South 00°01'48" West 175.00 feet to the Southwest corner of Lot 101, of said lake Miona Heights, thence run South 89°51'03" East 185.00 feet to the East line of the NE-1/4 of the aforesaid Section 29, thence run North 00°01'48" East along said line a distance of 1591.00 feet to the point of beginning.

and

Begin 599.50 feet N 1177.58 feet W of S.E. corner of NE 1/4, run N 225 feet, West 417.42 feet, S 417.42 feet. E 417.42 feet, N 192.42 feet to POB, lying in Section 29, Township 18 South, Range 23 East, consisting of 4 acres more or less.

To Have and to Hold, the same for the term of twelve (12) months from the \_\_\_\_ day of \_\_\_\_\_, A.D., 2011, the said lessee paying therefor rent of \$26.00 dollars per acre of the property to be used, for a total of \$1248.00 annually.

2. And the said lessee covenants with the said lessor to pay the rent in an annual payment of \$1248.00 on the \_\_\_\_ day of \_\_\_\_\_, 2011; to make no unlawful, improper or offensive use of the premises; not to assign this lease or to sublet any part of said premises without the written consent of the lessor; not to use said premises for any other purpose than for grazing cattle; to bring the fencing up to the standard necessary to contain cattle on the property, said initial cost to go against the lease payment, and to be responsible for the cost of any on-going required fencing maintenance; to cooperate to allow AT&T access to build and maintain a cell tower; and to quit and deliver up said premises at the end of said term in good condition as they are now (ordinary wear and decay damage by the elements only expected). And the said lessee hereby covenants and agrees that if default shall be made in the payment of the rent as aforesaid, or if the said

lessee shall violate any of the covenants of the lease, then said lessee shall become tenant at sufferance, hereby waiving all right of notice, and the lessor shall be entitled immediately to re-enter and retake possession of the demised premises.

Lessee further covenants and agrees that: (1) he/she shall be responsible for all maintenance of the fence and that the fence shall be maintained at all times in a manner that will assure that any animal placed on the property will be contained; (2) that the number of cattle on the property shall not exceed seventy-five (75) at any point in time; (3) that Lessee shall install a new gate to be approved by Lessor on CR121 and shall use only this gate; and (4) Lessee shall not use CR122 for egress to the property.

Lessee further covenants to indemnify and hold harmless the City of Wildwood for any claims, suits, actions, damages, liability, and expense in connection with loss of life, bodily or personal injury or property damage brought against the City of Wildwood arising from or out of, or occasioned wholly or in part by lessee's use of the subject property, including, but not limited to, any claim by any person for property or personal injury damage.

Lessee further covenants that in the event of default, Lessor shall recover all additional rent, special damages, costs and attorney's fees incurred by it as a result of the default by Lessee.

Lessee further agrees and covenants that either party may terminate this agreement without cause within thirty (30) days written notice to the other party.

Lessee understands and agrees that the fee simple interest in the property that is being leased is exempt from ad valorem taxation but that the leasehold interest that is being leased by the lessee may be subject to ad valorem taxation. Lessee agrees that if

a tax is due because of the use of the property by lessee, lessee will pay the tax.

Witness our hands and seals this \_\_\_\_ day of \_\_\_\_\_, 2011.

Signed and sealed and Delivered in the presence of:

\_\_\_\_\_  
Witness signature

\_\_\_\_\_  
Lessee Signature

\_\_\_\_\_  
Print or type witness name

\_\_\_\_\_  
Print or type Lessee name

\_\_\_\_\_  
Witness signature

\_\_\_\_\_  
Lessor Signature

\_\_\_\_\_  
Print or type witness name

\_\_\_\_\_  
Print or type Lessor name

Attest: \_\_\_\_\_  
City Clerk

STATE OF FLORIDA  
COUNTY OF SUMTER

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2011, by \_\_\_\_\_ who is personally known to me or who has produced \_\_\_\_\_ as identification and who did (did not) take an oath.

\_\_\_\_\_  
Notary Public

**BILLS FOR APPROVAL**  
**City of Wildwood, Florida**  
**September 27, 2011**

|                                                                              |
|------------------------------------------------------------------------------|
| <b>3. NEW BUSINESS – ACTION REQUIRED</b><br><b>f. (1) Bills for Approval</b> |
|------------------------------------------------------------------------------|

**CITY COMMISSION-LEGISLATIVE DEPARTMENT**

|   |               |                    |    |       |
|---|---------------|--------------------|----|-------|
| 1 | Payroll       |                    | \$ | -     |
| 2 | Sprint-Nextel | Cell Phone Service | \$ | 22.64 |

**CITY MANAGER-EXECUTIVE DEPARTMENT**

|    |                             |                                        |    |          |
|----|-----------------------------|----------------------------------------|----|----------|
| 3  | Payroll                     | 9-11-2011, 3 employees                 | \$ | 8,775.26 |
| 4  | Capital Office Products     | Office Supplies                        | \$ | 67.99    |
| 5  | Dept of Management Services | Telephone Service                      | \$ | 61.10    |
| 6  | Dept of Management Services | Telephone Service                      | \$ | 6.29     |
| 7  | Ernie Morris                | Office Supplies                        | \$ | 100.14   |
| 8  | Moore Awards, Inc.          | Tropar Shadow Box - D. King Retirement | \$ | 105.35   |
| 9  | Office Depot                | Office Supplies                        | \$ | 24.87    |
| 10 | UPS                         | Postage                                | \$ | 3.47     |

**CITY CLERK-FINANCIAL & ADMINISTRATIVE DEPARTMENT**

|    |                             |                                |    |          |
|----|-----------------------------|--------------------------------|----|----------|
| 11 | Payroll                     | 9-11-2011, 4 employees         | \$ | 9,843.01 |
| 12 | Century Link                | Telephone Service              | \$ | 38.38    |
| 13 | Covanta Lake Inc            | Records Incineration 4.36 tons | \$ | 654.00   |
| 14 | Dart Electronics, Inc       | Repair Fire Alarm              | \$ | 45.08    |
| 15 | Dept of Management Services | Telephone Service              | \$ | 151.13   |
| 16 | Dept of Management Services | Telephone Service              | \$ | 7.22     |
| 17 | Ernie Morris                | Office Supplies                | \$ | 62.49    |
| 18 | Maggio Enterprises, Inc     | Paper Products                 | \$ | 122.03   |
| 19 | Office Depot                | Office Supplies                | \$ | 5.98     |
| 20 | Pitney Bowes                | Postage Meter Rental           | \$ | 171.25   |
| 21 | Progress Energy             | Electric Service               | \$ | 861.12   |
| 22 | Sprint-Nextel               | Cell Phone Service             | \$ | 22.56    |
| 23 | Terminix                    | Monthly Pest Control Contract  | \$ | 175.00   |
| 24 | Unifirst                    | Rugs                           | \$ | 23.76    |

**DEVELOPMENT SERVICES**

|    |                                |                       |    |          |
|----|--------------------------------|-----------------------|----|----------|
| 25 | Payroll                        | 9-11-2011, 4 employee | \$ | 8,445.39 |
| 26 | C & S Reprographics & Copy Ctr | LDR Prints            | \$ | 1,177.84 |
| 27 | Dept of Management Services    | Telephone Service     | \$ | 61.10    |
| 28 | Dept of Management Services    | Telephone Service     | \$ | 6.29     |
| 29 | Ernie Morris                   | Office Supplies       | \$ | 17.45    |
| 30 | Maggio Enterprises, Inc        | Paper Products        | \$ | 98.40    |
| 31 | Office Depot                   | Office Supplies       | \$ | 308.85   |
| 32 | Sprint-Nextel                  | Cell Phone Service    | \$ | 22.64    |

**HUMAN RESOURCES**

|    |                             |                       |    |          |
|----|-----------------------------|-----------------------|----|----------|
| 33 | Payroll                     | 9-11-2011, 1 employee | \$ | 1,957.78 |
| 34 | Dept of Management Services | Telephone Service     | \$ | 61.10    |
| 35 | Dept of Management Services | Telephone Service     | \$ | 6.29     |
| 36 | Ernie Morris                | Office Supplies       | \$ | 3.06     |
| 37 | Sprint-Nextel               | Cell Phone Service    | \$ | 22.64    |

**POLICE DEPARTMENT**

|    |                    |                         |    |           |
|----|--------------------|-------------------------|----|-----------|
| 38 | Payroll            | 9-11-2011, 27 employees | \$ | 55,395.67 |
| 39 | Advance Auto Parts | Headlight               | \$ | 24.99     |

|    |                                   |                                                   |             |
|----|-----------------------------------|---------------------------------------------------|-------------|
| 40 | Barron Psychological Services     | Psych Evaluation                                  | \$ 500.00   |
| 41 | Best Way Auto Glass               | Windshield Replacement                            | \$ 286.00   |
| 42 | Car Quest Auto Parts              | Belts, Clutch, Water Pump, Ball Joint, Fuel Pump  | \$ 615.86   |
| 43 | Cason & Gaskins TV Inc            | USB , HD Case                                     | \$ 30.98    |
| 44 | C.E.S. City Electric Supply Co.   | CEFCO F34T12/CW/RW                                | \$ 49.20    |
| 45 | Dell                              | New Server System                                 | \$ 3,809.53 |
| 46 | Dept of Management Services       | Telephone Service                                 | \$ 135.06   |
| 47 | Dept of Management Services       | Telephone Service                                 | \$ 39.04    |
| 48 | EGP                               | Set Up for New Server                             | \$ 75.00    |
| 49 | Ernie Morris                      | Office Supplies                                   | \$ 121.07   |
| 50 | Key Scales Ford                   | Motor and Fan                                     | \$ 277.38   |
| 51 | Law Enforcement Supply            | Solid State HdLit, C501S F.T.O.                   | \$ 78.18    |
| 52 | Maggio Enterprises, Inc           | Paper Products                                    | \$ 234.80   |
| 53 | Martronics, Inc.                  | Batteries                                         | \$ 87.84    |
| 54 | Office Depot                      | Office Supplies                                   | \$ 97.80    |
| 55 | Progress Energy                   | Electric Service                                  | \$ 1,273.77 |
| 56 | Sprint-Nextel                     | Cell Phone Service                                | \$ 212.12   |
| 57 | Super Circuits                    | Camera DVR, DVD, Sata, CS Mount Camera            | \$ 1,298.53 |
| 58 | Terminix                          | Monthly Pest Control Contract                     | \$ 50.00    |
| 59 | Tracker Products LLC              | Labels,Wax Resin                                  | \$ 141.65   |
| 60 | UPS                               | Postage                                           | \$ 1.46     |
| 61 | Verizon Wireless                  | Broadband                                         | \$ 200.05   |
| 62 | Villages Technology Solutions Grp | Emergency Recovery of Server,System Failure Recov | \$ 1,466.25 |
| 63 | Wildwood Ace Hardware             | Master Keys, Bulbs, Fasteners                     | \$ 12.22    |
| 64 | Wildwood Computer                 | Intelet 8 Port, D Linkysus Router                 | \$ 84.90    |
| 65 | Wildwood Tire Company             | Tires and Repairs                                 | \$ 1,510.32 |

**STREET DEPARTMENT**

|    |                                 |                                                  |              |
|----|---------------------------------|--------------------------------------------------|--------------|
| 66 | Payroll                         | 9-11-2011, 10 employees                          | \$ 18,329.77 |
| 67 | Advance Auto Parts              | Headlamp                                         | \$ 9.99      |
| 68 | Bartow Ford Company             | 2011 Ford Econoline                              | \$ 24,552.00 |
| 69 | Besco Electric Supply Company   | Sodium Lens                                      | \$ 137.58    |
| 70 | Capital Office Products         | Office Supplies                                  | \$ 32.27     |
| 71 | Car Quest Auto Parts            | Throttle Ball,Clutch, Crimp, Door Handle, Etc.   | \$ 525.89    |
| 72 | C.E.S. City Electric Supply Co. | CEFCO FHPS70/Med                                 | \$ 43.04     |
| 73 | CNH Capital                     | Repair PTO                                       | \$ 703.15    |
| 74 | Control Specialist Company      | Program New School Times Beacons                 | \$ 300.00    |
| 75 | Coy Thomas Electric, Inc        | Replaced Float for Storm Water Run off Debbie St | \$ 210.00    |
| 76 | Culligan                        | Cooler Rental and Bottled Water                  | \$ 17.13     |
| 77 | Dept of Management Services     | Telephone Service                                | \$ 45.02     |
| 78 | Dept of Management Services     | Telephone Service                                | \$ 0.89      |
| 79 | Ernie Morris                    | Office Supplies                                  | \$ 1.58      |
| 80 | Maggio Enterprises, Inc         | Paper Products                                   | \$ 129.00    |
| 81 | Mid Florida Tractor             | Coupler, Oil Seal                                | \$ 173.69    |
| 82 | Progress Energy                 | Electric Service                                 | \$ 4,579.40  |
| 83 | Sprint-Nextel                   | Cell Phone Service                               | \$ 90.56     |
| 84 | Sumter Electric                 | Electric Service                                 | \$ 153.12    |
| 85 | Terminix                        | Monthly Pest Control Contract                    | \$ 25.00     |
| 86 | Unifirst                        | Uniforms                                         | \$ 239.91    |
| 87 | UPS                             | Postage                                          | \$ 5.64      |
| 88 | Waste Management                | Rolloff Inactivity Charge                        | \$ 378.00    |
| 89 | Wildwood Ace Hardware           | Fasteners, Handle, Cutoff Wheel                  | \$ 11.15     |
| 90 | Wildwood Mower & Saw            | Keyswitch, Ignition Module, Primer Pump, Etc.    | \$ 336.04    |
| 91 | Wildwood Tire Company           | Tires and Repairs                                | \$ 385.23    |

**FLEET SERVICES**

|     |                                    |                                                      |    |          |
|-----|------------------------------------|------------------------------------------------------|----|----------|
| 92  | Payroll                            | 9-11-2011, 2 employees                               | \$ | 3,968.55 |
| 93  | Advance Auto Parts                 | Wiper Blades, Airtex Single Ticket, Shop Towels, Etc | \$ | 218.41   |
| 94  | Big Truck Parts Inc                | Filters                                              | \$ | 104.83   |
| 95  | Car Quest Auto Parts               | Shop Towels, Motor Tune Up Kit, Mirror, Mini Lamp    | \$ | 471.35   |
| 96  | Culligan                           | Cooler Rental and Bottled Water                      | \$ | 17.12    |
| 97  | Dept of Management Services        | Telephone Service                                    | \$ | 45.02    |
| 98  | Dept of Management Services        | Telephone Service                                    | \$ | 0.89     |
| 99  | Ernie Morris                       | Office Supplies                                      | \$ | 3.66     |
| 100 | Interstate Battery Systems of N FL | Batteries                                            | \$ | 585.10   |
| 101 | Progress Energy                    | Electric Service                                     | \$ | 141.80   |
| 102 | Sprint-Nextel                      | Cell Phone Service                                   | \$ | 45.28    |
| 103 | Terminix                           | Monthly Pest Control Contract                        | \$ | 25.00    |
| 104 | Unifirst                           | Uniforms                                             | \$ | 79.68    |
| 105 | Wildwood Ace Hardware              | Battery Dewalt, Fasteners                            | \$ | 103.67   |

**COMMUNITY RE-DEVELOPMENT**

|     |                             |                                  |    |          |
|-----|-----------------------------|----------------------------------|----|----------|
| 106 | Payroll                     | 9-11-2011, 1 employee            | \$ | 2,428.54 |
| 107 | Andy Easton & Associates    | CDBG Neighborhood Revitalization | \$ | 3,000.00 |
| 108 | Dept of Management Services | Telephone Service                | \$ | 61.10    |
| 109 | Dept of Management Services | Telephone Service                | \$ | 6.29     |
| 110 | Ernie Morris                | Office Supplies                  | \$ | 3.62     |
| 111 | Sprint-Nextel               | Cell Phone Service               | \$ | 22.64    |

**PARKS AND RECREATION**

|     |                             |                                                   |    |          |
|-----|-----------------------------|---------------------------------------------------|----|----------|
| 112 | Payroll                     | 9-11-2011, 6 employees                            | \$ | 8,107.76 |
| 113 | Car Quest Auto Parts        | Gasket, Hyd Fluid, Oil Filter                     | \$ | 150.13   |
| 114 | Century Link                | Telephone Service                                 | \$ | 51.31    |
| 115 | Coy Thomas Electric, Inc    | Replaced 27 Lights, 14 Receptacles, Added 1 Light | \$ | 4,422.00 |
| 116 | Culligan                    | Softener Rental                                   | \$ | 32.95    |
| 117 | Dept of Management Services | Telephone Service                                 | \$ | 61.10    |
| 118 | Dept of Management Services | Telephone Service                                 | \$ | 6.29     |
| 119 | Ernie Morris                | Office Supplies                                   | \$ | 0.71     |
| 120 | John Deere Landscapes       | Paint Tourn Bulk White                            | \$ | 124.29   |
| 121 | Maggio Enterprises, Inc     | Paper Products                                    | \$ | 302.20   |
| 122 | Mid Florida Tractor         | Gaskets, Cylind Assy, O-Rings, Oil Seal, Bushing  | \$ | 2,349.97 |
| 123 | Progress Energy             | Electric Service                                  | \$ | 117.87   |
| 124 | Resource One                | Cleaning Supplies                                 | \$ | 170.10   |
| 125 | Sprint-Nextel               | Cell Phone Service                                | \$ | 90.56    |
| 126 | Sumter Electric             | Electric Service                                  | \$ | 489.57   |
| 127 | T & D Waste Services, Inc   | Port O Let Rentals                                | \$ | 410.00   |
| 128 | Unifirst                    | Uniforms                                          | \$ | 54.39    |
| 129 | Wildwood Ace Hardware       | Adaptor, Trash Bags                               | \$ | 15.98    |
| 130 | Wildwood Mower & Saw        | Cable Choke, Blade                                | \$ | 157.86   |
| 131 | Wildwood Tire Company       | Tires and Repairs                                 | \$ | 591.54   |

**COMMUNITY CENTER & OXFORD COMMUNITY CENTER**

|     |                          |                                  |    |          |
|-----|--------------------------|----------------------------------|----|----------|
| 132 | Coy Thomas Electric, Inc | Added 1 Light to Illuminate Flag | \$ | 250.00   |
| 133 | Sumter Electric          | Electric Service                 | \$ | 1,565.70 |
| 134 | Terminix                 | Monthly Pest Control Contract    | \$ | 100.00   |
| 135 | Unifirst                 | Rugs                             | \$ | 63.38    |

**PHYSICAL ENVIRONMENT ADMINISTRATIVE DEPARTMENT**

|     |                             |                               |    |          |
|-----|-----------------------------|-------------------------------|----|----------|
| 136 | Payroll                     | 9-11-2011, 3 employees        | \$ | 5,358.29 |
| 137 | Capital Office Products     | Office Supplies               | \$ | 39.48    |
| 138 | Dart Electronics, Inc       | Repair Fire Alarm             | \$ | 45.07    |
| 139 | Dept of Management Services | Telephone Service             | \$ | 106.12   |
| 140 | Dept of Management Services | Telephone Service             | \$ | 6.29     |
| 141 | Ernie Morris                | Office Supplies               | \$ | 41.29    |
| 142 | Maggio Enterprises, Inc     | Paper Products                | \$ | 122.03   |
| 143 | Office Depot                | Office Supplies               | \$ | 71.99    |
| 144 | Pitney Bowes                | Postage Meter Rental          | \$ | 171.25   |
| 145 | Terminix                    | Monthly Pest Control Contract | \$ | 25.00    |
| 146 | Unifirst                    | Rugs                          | \$ | 23.76    |

**WATER DEPARTMENT**

|     |                                    |                                                     |    |           |
|-----|------------------------------------|-----------------------------------------------------|----|-----------|
| 147 | Payroll                            | 9-11-2011, 9 employees                              | \$ | 14,805.26 |
| 148 | Brenntag                           | Liquid Chlorine                                     | \$ | 976.06    |
| 149 | Car Quest Auto Parts               | Hyd Filter, Belts, Light                            | \$ | 39.15     |
| 150 | Cason & Gaskins TV Inc             | DMM Auto Manual, HD Case, Car Charger               | \$ | 74.97     |
| 151 | Dept of Management Services        | Telephone Service                                   | \$ | 45.02     |
| 152 | Dept of Management Services        | Telephone Service                                   | \$ | 3.00      |
| 153 | Discount Janitorial & Paper Supply | Cleaning Supplies                                   | \$ | 178.48    |
| 154 | Engineer Service Corporation       | Service Calls Due to Lightning Strike               | \$ | 2,130.00  |
| 155 | Ernie Morris                       | Office Supplies                                     | \$ | 30.78     |
| 156 | HD Supply WaterWorks               | Valve Boxes, Flg Acc RR FF                          | \$ | 32.00     |
| 157 | Interstate Electrical Services     | Trouble Shoot Red Lion Control for Well             | \$ | 475.00    |
| 158 | Key Scales Ford                    | Exhau Sensor, CET Additive                          | \$ | 48.18     |
| 159 | Office Depot                       | Office Supplies                                     | \$ | 201.66    |
| 160 | Plant Technicians                  | Environmental Testing                               | \$ | 900.00    |
| 161 | Progress Energy                    | Electric Service                                    | \$ | 1,042.76  |
| 162 | Sprint-Nextel                      | Cell Phone Service                                  | \$ | 93.38     |
| 163 | Sumter Electric                    | Electric Service                                    | \$ | 6,234.02  |
| 164 | Sunshine State One Call of FL      | Locators for Month of August 2011                   | \$ | 240.07    |
| 165 | Sunstate Meter and Supply, Inc     | Rubber Conn Washers, Check Valves, Curb Stops, Etc  | \$ | 2,757.57  |
| 166 | Terminix                           | Monthly Pest Control Contract                       | \$ | 25.00     |
| 167 | The Dumont Company, Inc            | Stenner Pump, Clear Flow, Hypochlorite Solution     | \$ | 3,946.62  |
| 168 | Unifirst                           | Uniforms                                            | \$ | 414.66    |
| 169 | UPS                                | Postage                                             | \$ | 1.46      |
| 170 | USA BlueBook                       | Glass Tubes, Pressure Transmitter, Squeeze Off Tool | \$ | 1,419.13  |
| 171 | Verizon Wireless                   | Broadband                                           | \$ | 40.01     |
| 172 | Wildwood Ace Hardware              | Stakes, Tape Rule, Ext Bar, Nozzle, Handle, Brush   | \$ | 140.86    |
| 173 | Wildwood Mower & Saw               | Wheel, Blades                                       | \$ | 26.78     |

**WASTEWATER DEPARTMENT**

|     |                               |                                                |    |           |
|-----|-------------------------------|------------------------------------------------|----|-----------|
| 174 | Payroll                       | 9-11-2011, 14 employees                        | \$ | 29,195.75 |
| 175 | All Terrain Lawn & Tractor    | Spool, AutoCut, Hitch Pin, Deck Wheel, Etc.    | \$ | 372.87    |
| 176 | Almac Unlimited, Inc          | Safety Glasses Anti Fog                        | \$ | 57.48     |
| 177 | A.W.K. Industries, Inc        | FDEP Annual Meter Calibration                  | \$ | 940.00    |
| 178 | B & D Industrial              | Split Pillow Block                             | \$ | 1,320.86  |
| 179 | Besco Electric Supply Company | Dusk to Dawn 100 Watt                          | \$ | 286.00    |
| 180 | Car Quest Auto Parts          | Brake Shoes, Reman Starter, Come Along, Etc.   | \$ | 954.36    |
| 181 | C & C Peat Co., Inc           | Sludge Removal                                 | \$ | 360.00    |
| 182 | Centrl Pump & Supply, Inc     | Hunter Station Battery Controller, Globe Valve | \$ | 276.09    |
| 183 | Century Link                  | Telephone Service                              | \$ | 108.37    |
| 184 | Cottom's A-1 Sod              | Bahia Sod                                      | \$ | 132.00    |

|     |                                    |                                                    |    |          |
|-----|------------------------------------|----------------------------------------------------|----|----------|
| 185 | Culligan                           | Bottled Water                                      | \$ | 61.98    |
| 186 | Dept of Management Services        | Telephone Service                                  | \$ | 90.04    |
| 187 | Dept of Management Services        | Telephone Service                                  | \$ | 2.51     |
| 188 | Ernie Morris                       | Office Supplies                                    | \$ | 0.07     |
| 189 | Hardy Diagnostics                  | Broth w/ Rosolic Acid, Aerogenes, E.Coli MBL       | \$ | 524.00   |
| 190 | HD Supply WaterWorks               | W/S Pipe Lube, Cor Ten T Head B&N, Sleeves,Etc     | \$ | 1,918.77 |
| 191 | ITT Water & Wastewater USA         | Repair Kits, Grommet NBR, Alum Bearing Hldr, Etc   | \$ | 1,830.50 |
| 192 | Maggio Enterprises, Inc            | Paper Products                                     | \$ | 459.70   |
| 193 | Metro Steel & Pipe Supply          | Alum Pipe 1/2" Sch40                               | \$ | 522.87   |
| 194 | Milling Technologies Inc           | Re-Seal Cylinder and New Rod                       | \$ | 458.27   |
| 195 | Odyssey                            | Hypochlorite Solution                              | \$ | 2,317.36 |
| 196 | Professional Maintenance Prod.,Inc | Citra Solv Lift Station Degreaser                  | \$ | 2,990.00 |
| 197 | Progress Energy                    | Electric Service                                   | \$ | 1,001.66 |
| 198 | Sparr Building & Farm Supply       | Hydrated Lime                                      | \$ | 288.23   |
| 199 | Sprint-Nextel                      | Cell Phone Service                                 | \$ | 135.84   |
| 200 | Sumter Electric                    | Electric Service                                   | \$ | 759.73   |
| 201 | Sunshine State One Call of FL      | Locators for Month of August 2011                  | \$ | 240.07   |
| 202 | Terminix                           | Monthly Pest Control Contract                      | \$ | 50.00    |
| 203 | Test America                       | Environmental Testing                              | \$ | 1,575.00 |
| 204 | Tommy Hays A/C & Refrigeration     | Replaced Solenoid Valves, Recharged Unit           | \$ | 555.00   |
| 205 | VWR                                | Nitrogen Standard                                  | \$ | 108.25   |
| 206 | Unifirst                           | Uniforms                                           | \$ | 395.67   |
| 207 | UPS                                | Postage                                            | \$ | 1.44     |
| 208 | USA Bluebook                       | Seametrics Control                                 | \$ | 468.44   |
| 209 | Wildwood Ace Hardware              | Padlock, Chain, Snap, Weatherstrip, Fasteners, Etc | \$ | 599.50   |
| 210 | Wildwood Mower & Saw               | Wheel, Blades                                      | \$ | 54.73    |
| 211 | Wildwood Tire Company              | Tires and Repairs                                  | \$ | 95.75    |
| 212 | Xpress Materials, Inc.             | PSI 3m w/Fiber                                     | \$ | 237.50   |

**GREENWOOD CEMETERY**

|     |                 |                  |    |       |
|-----|-----------------|------------------|----|-------|
| 213 | Progress Energy | Electric Service | \$ | 12.79 |
|-----|-----------------|------------------|----|-------|

**ATTORNEYS/CONSULTANTS/SURVEYORS**

|     |                               |                                   |    |          |
|-----|-------------------------------|-----------------------------------|----|----------|
| 214 | Barnes, Ferland & Associates  | Engineers                         | \$ | 641.61   |
| 215 | Verrando Engineering Co., Inc | Assessment Survey of HVAC Systems | \$ | 5,660.00 |

**FUEL INVENTORY**

|     |                                |                   |    |          |
|-----|--------------------------------|-------------------|----|----------|
| 216 | Stone Petroleum Products, Inc. | Unleaded Gasoline | \$ | 7,169.54 |
|-----|--------------------------------|-------------------|----|----------|

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|              |  |  |    |            |
|--------------|--|--|----|------------|
| <b>TOTAL</b> |  |  | \$ | 291,644.93 |
|--------------|--|--|----|------------|

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CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

# City of Wildwood, Florida

100 N. Main Street  
Wildwood, Florida 34785

3. NEW BUSINESS-ACTION REQUIRED  
f. (2) Review/approval of HVAC project  
improvements – bid results and  
recommendations from engineer and staff

TO: Mayor/Commissioners

FROM: David Grimm, City Projects Planner/Coordinator

RE: City Hall HVAC Improvement Project

DATE: September 27, 2011

Bids were received and opened for the City Hall HVAC Improvement Project on September 15, 2011. The results are as follows:

#### Air Mechanical and Service Corp.

|                        |                  |
|------------------------|------------------|
| Base Bid:              | \$299,500.00     |
| <u>Add Alternates:</u> | <u>88,000.00</u> |
| Total:                 | \$387,500.00     |

#### BBI Construction management Inc.

|                        |                  |
|------------------------|------------------|
| Base Bid:              | \$452,000.00     |
| <u>Add Alternates:</u> | <u>80,300.00</u> |
| Total:                 | \$532,300.00     |

#### Ajax Construction Inc.

|                        |                  |
|------------------------|------------------|
| Base Bid:              | \$467,617.00     |
| <u>Add Alternates:</u> | <u>72,013.00</u> |
| Total:                 | \$539,630.00     |

Staff recommends awarding the contract to the low bidder, Air Mechanical and Service Corp, in the amount of \$299,500.00.

#### Commission option:

Award the Add Alternates to Air Mechanical and Service Corp. in the amount of \$88,000.00.

The bid tabulation, bid analysis and Engineer Recommendation is attached.

# Verrando Engineering Co., Inc.

1111 NE 25th Avenue, Suite 401  
Ocala, Florida 34470  
Fla., Reg. EB-0005846

September 21, 2011  
Phone: (352) 854-2664  
Fax: (352) 854-5852

City of Wildwood  
Attn: Mr. David Grimm  
100 North Main Street  
Wildwood, Florida 34785

11730801  
Phone: (352) 330-1330  
Fax: (352) 330-1338  
Email: dgrimm-wildwood@cfl.rr.com

RE: Wildwood City Hall - HVAC Improvements  
Bid Results and Recommendation

Dear Mr. Grimm:

This Firm has reviewed the bid amounts submitted by the qualified bidders for the Wildwood City Hall - HVAC Improvements Project. The apparent low base bid, submitted by Air Mechanical & Service Corp. is for a value of \$299,500.00 and the base bid with all Alternates is a total of \$387,500.00. We reviewed the bid documents and found no irregularities. We contacted the listed references and were informed of no past performance that was less than exceptionally good. Therefore, this Firm is recommending that the project be awarded to Air Mechanical & Service Corp., being the lowest qualified bidder. Furthermore we most strongly recommend that Alternates one through seven (all) be accepted for this project.

On Thursday, September 15th at 2:05 P.M., bids were opened for the Wildwood City Hall - HVAC Improvements Project. Three bids were received with the amounts listed on the attached Bid Tabulation Form. The apparent lowest bidder, Air Mechanical & Service Corp., took no exceptions with the bid documents and submitted a complete bid package.

The base bid scope of work includes; correction of the gap at the exterior walls, installing fan speed controls on all fan coil units, replacing and relocating air handlers AH1, 2, 4, 5, 7, 8 & 9 out of the ceilings, increasing the heat capacity in air handlers AH3, 10 & 12 and adding CO2 Control of the ventilation in the Council Chambers. The base bid amount of \$299,500.00, submitted by Air Mechanical (the lowest bidder) is 12% greater than our Opinion of Probable Cost of \$266,490.00. Furthermore the base bid with all Alternates for a total of \$387,500.00 is only 8% greater than our OPC of \$358,280.00.

Therefore it is this Firm's recommendation that the Wildwood City Hall - HVAC Improvements Project be awarded to the lowest qualified bidder, Air Mechanical & Service Corp for a contract amount of \$387,500.00 for the Base Bid with Alternates 1 through 7 accepted at this time.

Sincerely,

Matthew R. Verrando

09/21/11

Matthew R. Verrando, President  
P.E. No: 0039664

(Date)

Attachments

Attachment 1

City of Wildwood HVAC Improvements

Bid Tabulation

2:05 pm September 15, 2011

1. Contractor: Air Mechanical and Service Corp. Base Bid: \$299,500.00  
Alt 1: \$5,600.00 Alt 2: \$4,800.00 Alt 3: \$19,600.00 Alt 4: \$9,900.00  
Alt 5: \$14,100.00 Alt 6: \$20,200.00 Alt 7: \$13,800.00  
Alternate Subtotal: \$88,000.00  
Allowance No. 1: \$10,000.00  
Unit Price 1: \$2.30 sf Unit Price 2: \$1.35 sf Unit Price 3: \$275.00 each  
Addenda Acknowledgement: yes X no \_\_\_\_\_  
Bid Security: yes X no \_\_\_\_\_
  
2. Contractor: Ajax Construction Inc. Base Bid: \$467,617.00  
Alt 1: \$6,194.00 Alt 2: \$5,089.00 Alt 3: \$25,578.00 Alt 4: Included in base bid  
Alt 5: \$16,939.00 Alt 6: \$6,405.00 Alt 7: \$11,808.00  
Alternate Subtotal: \$72,013.00  
Allowance No. 1: \$10,000.00  
Unit Price 1: \$2.65 sf Unit Price 2: \$5.00 sf Unit Price 3: \$150.00 each  
Addenda Acknowledgement: yes X no \_\_\_\_\_  
Bid Security: yes X no \_\_\_\_\_
  
3. Contractor: BBI Construction Management Inc. Base Bid: \$452,000.00  
Alt 1: \$11,600.00 Alt 2: \$11,200.00 Alt 3: \$14,300.00 Alt 4: (\$3,200.00)  
Alt 5: \$16,300.00 Alt 6: \$13,000.00 Alt 7: \$17,100.00  
Alternate Subtotal: \$80,300.00  
Allowance No. 1: \$10,000.00  
Unit Price 1: \$4.70 sf Unit Price 2: \$3.50 sf Unit Price 3: \$225.00 each  
Addenda Acknowledgement: yes X no \_\_\_\_\_  
Bid Security: yes X no \_\_\_\_\_

## PROJECT OUTLINE – VERRANDO ENGINEERING OPINION OF PROBABLE COST

## BASE BID SCOPE OF WORK:

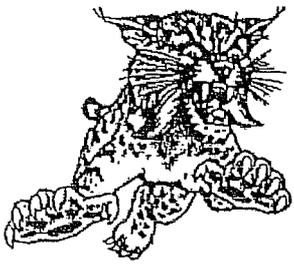
|    |                                                           |           |
|----|-----------------------------------------------------------|-----------|
| 1. | CORRECT GAP AT WALL                                       | \$45,400  |
| 1. | INSTALL FAN SPEED CONTROLS ON ALL FAN COIL UNITS          | \$41,600  |
| 2. | RELOCATE AIR HANDLERS AH7, AH8 & AH9 OUT OF CEILING       | \$58,810  |
| 3. | RELOCATE AIR HANDLERS AH1, AH2, AH4 & AH5 OUT OF CEILING  | \$104,800 |
| 4. | REPLACE ELECTRIC HEATERS IN AIR HANDLERS AH3, AH10 & AH12 | \$10,230  |
| 5. | ADD CO2 CONTROL OF VENTILATION IN COUNCIL CHAMBERS        | + \$5,650 |

TOTAL PROBABLE COST FOR BASE BID WORK: \$266,490

|                                                                               |            |
|-------------------------------------------------------------------------------|------------|
| ALTERNATE 1. - INSTALL OUTSIDE AIR UNIT FOR SECOND FLOOR AHUS:                | \$20,000   |
| ALTERNATE 2. - IMPROVE INSTALLATION OF AIR HANDLER AH6:                       | \$9,965    |
| ALTERNATE 3. - IMPROVE INSTALLATION OF AIR HANDLER AH11:                      | \$9,500    |
| ALTERNATE 4. - REPLACE CONTROLS AND ADD ADDITIONAL POINTS:                    | \$9,075    |
| ALTERNATE 5. - ADD ZONE TEMPERATURE CONTROL - AH7 & AH8:                      | \$6,450    |
| ALTERNATE 6. - REPLACE CHILLED WATER PIPING INSULATION:                       | \$23,800   |
| ALTERNATE 7. – PROVIDE & INSTALL NEW MINI-SPLIT A/C SYSTEM FOR COMPUTER ROOM: | + \$13,000 |

TOTAL BASE BID WITH ALL ALTERNATES: \$358,280

|                     | <b>VECO OPC</b>  | <b>Air Mech</b>  | <b>BBI Const</b> | <b>AJAX Const</b> |
|---------------------|------------------|------------------|------------------|-------------------|
| <b>BASE BID:</b>    | <b>\$266,490</b> | <b>\$299,500</b> | <b>\$452,000</b> | <b>\$467,617</b>  |
| <b>ALTERNATE 1:</b> | <b>\$20,000</b>  | <b>\$5,600</b>   | <b>\$11,600</b>  | <b>\$6,194</b>    |
| <b>ALTERNATE 2:</b> | <b>\$9,965</b>   | <b>\$4,800</b>   | <b>\$11,200</b>  | <b>\$5,089</b>    |
| <b>ALTERNATE 3:</b> | <b>\$9,500</b>   | <b>\$19,600</b>  | <b>\$14,300</b>  | <b>\$25,578</b>   |
| <b>ALTERNATE 4:</b> | <b>\$9,075</b>   | <b>\$9,900</b>   | <b>(\$3,200)</b> | <b>\$0</b>        |
| <b>ALTERNATE 5:</b> | <b>\$6,450</b>   | <b>\$14,100</b>  | <b>\$16,300</b>  | <b>\$16,939</b>   |
| <b>ALTERNATE 6:</b> | <b>\$23,800</b>  | <b>\$20,200</b>  | <b>\$13,000</b>  | <b>\$6,405</b>    |
| <b>ALTERNATE 7:</b> | <b>\$13,000</b>  | <b>\$13,800</b>  | <b>\$17,100</b>  | <b>\$11,808</b>   |
| <b>TOTAL:</b>       | <b>\$358,280</b> | <b>\$387,500</b> | <b>\$532,300</b> | <b>\$539,630</b>  |



# Wildwood Middle High School

700 Huey Street · Wildwood, Florida 34785  
(352) 748-1314 · Fax: (352) 748-7668

3. NEW BUSINESS – ACTION  
REQUIRED g. General Items for  
Consideration 1.  
Review/approval requested from  
the Wildwood Middle-High  
School to hold the Homecoming  
Parade

Home of the Wildcats

To Whom It May Concern:

The 2011-2012 Wildwood Middle High School Homecoming Parade scheduled for October 7, 2011 from 4:15pm-5:30pm. The lineup will start in the WMHS bus loop at 4:15 directly after all the busses leave. This year's theme is *City Lights: Wildcats vs Panthers- Lights OUT*. The Wildwood Wildcats will be playing the Lecanto Panthers from Citrus County. Last year the Wildcats were victorious over the Panthers and we are looking forward to a similar outcome this year.

We are looking forward to having a fantastic parade!!

If you have any questions, please feel free to contact me via phone: 352-748-1314 or email: [ebeyc@sumter.k12.fl.us](mailto:ebeyc@sumter.k12.fl.us).

**GO WILDCATS!**

Sincerely,

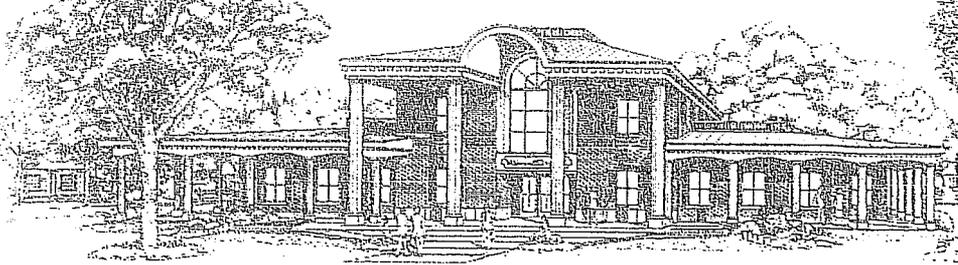
A handwritten signature in cursive script that reads "Christina Ebey".

Christina Ebey  
9<sup>th</sup> Grade Earth/Space Science  
Homecoming Coordinator

A handwritten signature in cursive script that reads "James Presley".

James Presley  
Assistant Principal  
Wildwood Middle High School

City of  
Wildwood,  
Florida



100 N. Main Street

Wildwood, FL 34785

352-330-1330

**PARADE APPLICATION FORM**

GENERAL BUSINESS - ACTION REQUIRED - 9. General Items for Consideration 1. Review/approval requested from the Wildwood Middle-High School to hold the Homecoming Parade

|                                                                                                                         |                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <b>NAME OF ORGANIZATION:</b> <u>Wildwood Middle High School</u>                                                         | <b>CONTACT PERSON:</b> <u>Christina Eby</u><br><small>(Responsible Party)</small> |
| <b>Address:</b> <u>700 Huey St.</u>                                                                                     | <b>Address:</b> <u>20 Aspen Dr.</u>                                               |
| <b>Telephone No:</b> <u>352-448-1314</u>                                                                                | <b>Telephone No:</b> <u>Same</u>                                                  |
| <b>Cell Phone No:</b> <u>812-219-7868</u>                                                                               | <b>Cell Phone No:</b> <u>Same</u>                                                 |
| <b>TYPE OF PARADE:</b> <u>Homecoming</u><br><small>(i.e. Christmas; Homecoming; Independence Day; Easter; etc.)</small> | <b>CONTACT PERSON:</b> _____<br><small>(Responsible Party)</small>                |
| <b>DATE OF PARADE:</b> <u>Th 10-07-11</u>                                                                               | <b>Address:</b> _____                                                             |
| <b>OBJECT (THEME) OF PARADE:</b> <u>City lights</u>                                                                     | <b>Telephone No:</b> _____                                                        |
|                                                                                                                         | <b>Cell Phone No:</b> _____                                                       |

**Time of Parade:** 4:15-5:30 **Time Lineup Begins:** 4:15 **Time Parade Begins:** 4:30

**Number of Entries:** ~40 **Approximate Length of Parade (i.e. Minutes/Hours):** 1+ hours

**DO YOU HAVE YOUR OWN BARRICADES AND/OR YELLOW/ORANGE FLORESCENT RIBBON:** YES \_\_\_\_\_ NO

**IF NO, ARE YOU REQUESTING ASSISTANCE WITH BARRICADES:** YES  NO \_\_\_\_\_

**WILL YOUR ORGANIZATION BE RESPONSIBLE FOR THE COSTS INVOLVED WITH THIS PARADE:** YES \_\_\_\_\_ NO   
(i.e. Police Department Employees; Public Works Employees; other manpower if necessary, etc.)

**ARE YOU REQUESTING THAT THE CITY OF WILDWOOD BEAR THE EXPENSE FOR THIS PARADE:** YES  NO \_\_\_\_\_

**Do you have adult volunteers to assist in traffic control:** YES \_\_\_\_\_ NO  **If YES, please list their name and telephone numbers where they may be contacted:**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**REQUIRED: NAME, ADDRESS, TELEPHONE NUMBER AND CONTACT PERSON OF YOUR INSURANCE CARRIER:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ ( ) \_\_\_\_\_

**POLICY NUMBER:** \_\_\_\_\_ **CONTACT PERSON:** \_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_

PK FLH 0605060 07 **ATTACH COPY OF CERTIFICATE OF INSURANCE.**

**NOTE:** You are advised that each entry/unit in the parade must complete a Release of Liability and Hold Harmless Agreement for Participation in a parade within the city limits of the City of Wildwood. ALL releases must be returned to the City of Wildwood no later than \_\_\_\_\_ days prior to the date of the parade. A copy of the release is available to each parade organizer so that you can furnish them to the participants. You are authorized to make as many copies of the release as you need for each entry/unit in this parade.

**CERTIFICATE OF COVERAGE**

ISSUED ON: 8/11/2010

COVERAGE PROVIDED BY: **PREFERRED GOVERNMENTAL INSURANCE TRUST**

PACKAGE AGREEMENT NUMBER: PX FL4 0605060 09-07

COVERAGE PERIOD: 7/1/2010 TO 7/1/2011 12:01 AM

**COVERAGES:** This is to certify that the agreement below has been issued to the designated member for the coverage period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded by the agreement described herein subject to all the terms, exclusions and conditions of such agreement.

Mail to: Certificate Holder  
 City of Wildwood  
 100 N Main Street  
 Wildwood FL 34785

*Designated Member*  
**The School District of Sumter County, Florida**  
 2680 W CR 476

**Bushnell, FL 33513**

**LIABILITY COVERAGE**

- Comprehensive General Liability, Bodily Injury, Property Damage and Personal Injury**  
 Limit \$1,000,000 / \$2,000,000      \$10,000 Deductible
- Educators Legal Liability**  
 Limit \$1,000,000      \$25,000 Deductible
- Employment Practices Liability**  
 Limit \$1,000,000      \$25,000 Deductible
- Employee Benefits Liability**  
 Limit \$1,000,000 / \$2,000,000      \$10,000 Deductible
- Law Enforcement Liability**  
 Limit

**WORKERS' COMPENSATION COVERAGE**

WC AGREEMENT NUMBER:

- Self Insured Workers' Compensation**  
 \$350,000 Self Insured Retention  
**Statutory Workers' Compensation**
- Employers Liability**  
 \$1,000,000 Each Accident  
 \$1,000,000 By Disease  
 \$1,000,000 Aggregate Disease

**PROPERTY COVERAGE**

- Buildings & Personal Property**  
 Per schedule on file with      \$25,000 Deductible  
 Trust Limit  
*Note: See coverage agreement for details on wind, flood, and other deductibles.*
- Rented, Borrowed and Leased Equipment**  
 Limit \$50,000 TIV      See Schedule for Deductible
- All other Inland Marine**  
 Limit \$1,150,000 TIV      See Schedule for Deductible

**AUTOMOBILE COVERAGE**

- Automobile Liability**  
 Limit \$1,000,000      \$10,000 Deductible
- All Owned  
 Specifically Described Autos
  - Hired Autos
  - Non-Owned Autos
- Automobile Physical Damage**
- Comprehensive See Schedule for Deductible
  - Collision See Schedule for Deductible
  - Hired Auto with limit of \$35,000
- Garage Keepers**
- Liability Limit
  - Liability Deductible
  - Comprehensive Deductible
  - Collision Deductible

NOTE: The limit of liability is \$100,000 Bodily Injury and/or Property Damage per person or \$200,000 Bodily Injury and/or Property Damage per occurrence. These specific limits of liability are increased to limits shown above per occurrence, solely for any liability resulting from entry of a claims bill pursuant to Section 768.28 (5) Florida Statutes or liability imposed pursuant to Federal Law or actions outside the State of Florida.

Description of Operations/ Locations/ Vehicles/Special items:

RE: Homecoming Parade - September 17, 2010

*This section completed by member's agent, who bears complete responsibility and liability for its accuracy.*

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the agreement above.

Administrator:  
**Public Risk Underwriters®**  
 P.O. Box 958455  
 Lake Mary, FL 32795-8455

CANCELLATIONS SHOULD ANY PART OF THE ABOVE DESCRIBED AGREEMENT BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, PREFERRED GOVERNMENTAL INSURANCE TRUST WILL ENDEAVOR TO MAIL 60 DAYS WRITTEN NOTICE, OR 10 DAYS WRITTEN NOTICE FOR NON-PAYMENT OF PREMIUM, TO THE CERTIFICATE HOLDER NAMED ABOVE, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE PROGRAM, ITS AGENTS OR REPRESENTATIVES.

Producer  
 Brown & Brown of Florida, Inc.  
 P. O. Box 491636

*William Z...*

Leesburg, FL 347491636

AUTHORIZED REPRESENTATIVE

3. NEW BUSINESS - ACTION REQUIRED 9. General Items for Consideration 1. Review/approval requested from the Wildwood Middle-High School to hold the Homecoming Parade

(Name of Organization - Address - Phone No. - Contact Person)

301

N

CLEVELAND AV. 466-A

MIDDLE SCHOOL

DENHAM

CURRY

BARWICK

OXFORD

WONDER

RUTLAND

GAMBLE

HUEY

Intermediate School

Police Dept

HARDEES

Sun Trust Bank

SUBURBAN PROPANE

301

ROY ST

OLD WIRE ROAD

Warfield Avenue

Palmer Avenue

North Sumter Primary School

Wildwood Terrace Apts.

Arbor Village Nursing Home

Wildwood High School

44-A

3. NEW BUSINESS ACTION REQUIRED: 9. General Interest Consideration: 1. Review/Approval requested from the Wildwood Middle High School to hold the Homecoming Parade

Mark the map with arrows showing the start and finish points - Type parade route in this box (Start to finish)

Lineup will be at Wildwood High School-parade will proceed west toward Gamble Street, where it will turn north and go to Hall Street. The parade will then turn west again and proceed a short distance where it will turn south in front of the shopping center and go to the south end and then proceed through the intersection of Huey Street and Gamble and turn left (east) again and proceed down Huey Street back to the high school where it will disband.

## CITY COMMISSION OF THE CITY OF WILDWOOD

### EXECUTIVE SUMMARY

**SUBJECT:** Power Corporation and Holiday Builders ERU Transfer

**REQUESTED ACTION:** Commission Approval of Consent to Partial Assignment of  
ERC's Under Developer's Agreement

Work Session (Report Only)      **DATE OF MEETING:** 9/27/2011  
 Regular Meeting                       Special Meeting

**CONTRACT:**       N/A                      Vendor/Entity: \_\_\_\_\_  
Effective Date: \_\_\_\_\_                      Termination Date: \_\_\_\_\_  
Managing Division / Dept:                      Development Services Dept.

**BUDGET IMPACT:** \_\_\_\_\_

Annual                      **FUNDING SOURCE:** \_\_\_\_\_  
 Capital                      **EXPENDITURE ACCOUNT:** \_\_\_\_\_  
 N/A

### HISTORY/FACTS/ISSUES:

Pursuant to a developer's agreement, Power Corporation fully paid for 159 water and wastewater ERC's.

Holiday Builders, Inc. acquired a portion of the Lakeside Landings property and in connection with the property conveyance, Power Corporation assigned Holiday Builders two (2) ERC's from among the reserved.

Staff recommends approval of the reassignment of ERC's as stated in the attached agreement.

Thank you.

Melanie Peavy  
Development Services Director

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## CONSENT TO PARTIAL ASSIGNMENT OF ERCs UNDER DEVELOPER'S AGREEMENT

**THIS CONSENT** is executed effective date of execution hereof by the City of Wildwood, Florida, a Florida municipal corporation ("City").

### WHEREAS:

- A. The City and Power Corporation, a Florida corporation ("Power Corp"), are parties to an "Addendum to Developer's Agreement Between the City of Wildwood, Florida and Power Corporation", as recorded in OR Book 1902, Page 211, public records of Sumter County, Florida, ("the Addendum to Developer's Agreement"), concerning real property ("Property") described therein.
- B. Pursuant to the Addendum to Developer's Agreement, Power Corp. fully paid for 159 water and wastewater ERCs including full payment for all related connection and TIE fees. Hereinafter "the Reserved ERC's".
- C. Power Corp. is conveying, to Holiday Builders, Inc., a Florida corporation (Holiday Builders), a portion of the Lakeside Landings Property, more particularly described as **Lots 2 thru 35 , The Cottages at Lakeside Landings: Plat Book 11, Pages 29 & 29A, Sumter County Public Record.**
- D. In connection with the conveyance of the Lakeside Landings parcels, Power Corporation has assigned to Holiday Builders up to 34 water and wastewater from among the Reserved ERCs remaining and otherwise available to Power Corp. ( the "Assigned ERCs").
- E. Power Corp. and Holiday Builders have requested the City to consent to the Assignment of the Assigned ERCs as described above.

**NOW THEREFORE**, for and in consideration of the matter set forth above (which are incorporated herein by reference), the City agrees as follows:

**Consent to Assignment.** The City hereby consents to Power Corp's assignment of the Assigned ERCs to Holiday Builders out of the total Reserved ERCs previously reserved by and available to Power Corp. under the Addendum to Developer's Agreement and the assignment described herein shall reduce the total Reserved ERCs still available to Power Corp. by thirty four (34) ERCs. Holiday Builders' right to utilize the Assigned ERCs shall include all TIE fees and connection fees for the Assigned ERCs that Power Corp. has already paid.

**Limitation on Consent.** This Consent concerns the matters set forth above only. Except as expressly set forth herein, the City does not consent to any further assignment of Power Corp's rights or obligations under the Developer's Agreement or Addendum to Developer's Agreement.

**Acknowledgment by Holiday Builders.** Holiday Builders agrees and understands that the rights and obligations of the Developer's Agreement runs with the Lakeside Landings Parcels and that Holiday Builders will remain responsible to the City to develop the Lakeside Landings Parcels in compliance with the requirements of the Developer's Agreement and Addendum to the Developer's Agreement to the extent that they concern Lakeside Landings Parcels herein above.

**THEREFORE,** City consents to the assignment of the Assigned ERCs as set forth above.

Signed, sealed and delivered  
In the presence of:

CITY OF WILDWOOD

ATTEST:

\_\_\_\_\_  
Joseph Jacobs, City Clerk

By: \_\_\_\_\_  
Mayor Ed Wolf

Power Corporation, a Florida  
corporation

By: \_\_\_\_\_  
John Agnelli, Sr. Vice President

Holiday Builders, Inc. a Florida  
corporation

By: \_\_\_\_\_  
Norman Lei, Officer

# CITY COMMISSION OF THE CITY OF WILDWOOD

## EXECUTIVE SUMMARY

**SUBJECT:** O'Dell Planned Unit Development - Ordinance #621

Extension of O'Dell PUD

**REQUESTED ACTION:**

- Work Session (Report Only)  
 Regular Meeting

**DATE OF MEETING:** 9/27/11  
 Special Meeting

**CONTRACT:**

N/A  
Effective Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_  
Termination Date: \_\_\_\_\_

**BUDGET IMPACT:** \_\_\_\_\_

- Annual  
 Capital  
 N/A

**FUNDING SOURCE:** \_\_\_\_\_  
**EXPENDITURE ACCOUNT:** \_\_\_\_\_

**HISTORY/FACTS/ISSUES:**

Phillip Craig O'Dell, Trustee is requesting a six (6) month extension of the O'Dell PUD - Ordinance #621, due to real estate market conditions.

Ordinance #553 Section (k)(1) allows for the City Commission to grant extensions of approvals for periods of up to six (6) months provided the applicant can show good cause why said development was delayed under the originally approved development plan.

Therefore, staff recommends that the Commission grant the requested extension.

Melanie Peavy  
Development Services Director

September 1, 2011

Paul Ketz  
C/O City of Wildwood  
100 North Main Street  
Wildwood, Fl 34785

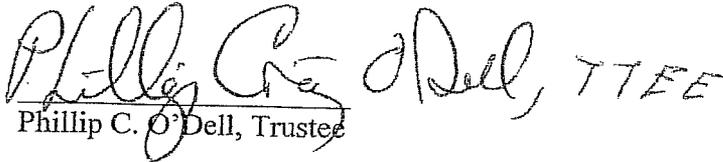
Re: Extension of PUD of 460 Acre O'Dell Farm

Dear Mr. Ketz:

The PUD approved in 2008 expires in September 2011. The market conditions are working against us to sell and we are requesting for an 6 Month extension.

We are waiting for the completion of 4 lane construction of the of Hwy 301 and at that time we will update the real estate listing signs, In addition, we have been cleaning up certain parts of the property for appeal of the overall project.

Sincerely,

  
Phillip C. O'Dell, Trustee

