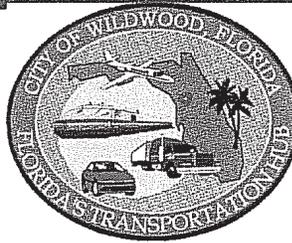


Agenda



Agenda

CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1
Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5
Pamala Harrison-Bivins – Seat 2
Don C. Clark – Seat 4
Robby Strickland – Seat 3
Robert Smith – City Manager

July 25, 2011
7:00 PM

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A-If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (The City of Wildwood DOES NOT provide this verbatim record).

AGENDA

- THE MEETING IS CALLED TO ORDER BY THE MAYOR
- INVOCATION
- FLAG SALUTE

1. TIMED ITEMS AND PUBLIC HEARINGS

7:00 PM (a)	PUBLIC HEARING	Resolution No. R2011-08, a resolution of the City Of Wildwood, Florida providing for vacation of the Gardendale plat of Millennium Park (Attachments – Staff Recommends Approval)
7:00 PM (b)	PUBLIC HEARING – 2ND FINAL READING	Ordinance No. O2011-07, an ordinance providing changes and updates to the City of Wildwood – LDR's (Attachments – Staff Recommends Approval)
7:00 PM (c)	PUBLIC HEARING – 2ND FINAL READING	Ordinance No. O2011-08, an ordinance proposing a small scale land use amendment for Oxford Retirement Residence (Maricamp, LLC) a portion of Parcel D08=005 containing 7.03 acres ± (Attachments – Staff Recommends Approval)

* Quasi Judicial Hearing

2. REPORTS AND PUBLIC INPUT

- **SPECIAL PRESENTATION:** None at this time
 - a. City Manager
 - b. City Attorney
 - c. City Clerk
 - d. Commission Members
 - e. Public Forum (10 minute time limit)
 - f. Notes, Reports, and items for the file as attached

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

1. Minutes of Regular Meeting held on June 27th, 2011 (Attachments –Staff recommends approval)
2. Minutes of Regular Meeting held on July 11th, 2011 (Attachments –Staff recommends approval)

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

1. Ordinance No. O2911-04, an ordinance amending sections of the City's Charter and providing for Elections Procedures (Attachments – Staff Recommends Approval)

c. RESOLUTIONS FOR APPROVAL:

1. Resolution No. R2011-011 declaring certain property as surplus (Attachment – Staff Recommends Approval)

d. APPOINTMENTS

1. None

e. CONTRACTS AND AGREEMENTS

1. None

f. FINANCIAL

1. Bills for Approval (Attachments – Staff Recommends Approval)

g. GENERAL ITEMS FOR CONSIDERATION

1. Request approval for forfeiture of property seized as evidence to the Wildwood Police Department by deposit into the Law Enforcement Trust Fund under Section 705.105, Florida Statutes (Attachments – Staff Recommends Approval)
2. Request from Chief Reeser to amend the LETF to add unanticipated revenue in the amount of \$250.00 (Attachment – Staff Recommends Approval)
3. Request approval of LE Officer Anthony Tucker's request to execute a Tuition & Repayment Agreement for continuing education via the City's Personnel Policies & Procedures (Attachments – Staff Recommends Approval)
4. Request from Ron Allen, Water Director to utilize the City's vacant Public Library building on Palmer Street as a temporary location for water department offices until permanent offices are constructed at the Coleman Water Plant facility (Attachments – Board Option)
5. Request for approval to submit request for re-designation as a REDI community for FY2011-2012 from the State of Florida which allows the city to gain points on grant applications and to request waiver of the local match requirement for FRDAP grants. Current designation expires July 20, 2011 (Attachments – Staff Recommends Approval)

4. ADJOURN:

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**NOTES – NO ACTION REQUIRED:**

- a. None

**REPORTS:**

**CITY MANAGER (2.a.f.):**

1. FYI – Letter to FDLE regarding the Edward Byrne Memorial JAG (Justice Assistance Grant) distribution (Attachment)
2. FYI – Letter and copy of check sent to Veterans Memorial At Fountain Park, Inc. in response to their request for private contributions (Attachments)
3. FYI – Thank you letter from Veterans Memorial at Fountain Park, Inc. for private contribution received (Attachment)
4. FYI – Memo from Jason Hargrove regarding the Adult Basketball League update (Attachment)

1. **TIMED ITEMS AND PUBLIC HEARINGS**

|                |                                                              |                                                                                                                                                                                                                               |
|----------------|--------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7:00 PM<br>(a) | <b>PUBLIC HEARING</b>                                        | Resolution No. R2011-08, a resolution of the City Of Wildwood, Florida providing for vacation of the Gardendale plat of Millennium Park (Attachments – Staff Recommends Approval)                                             |
| 7:00 PM<br>(b) | <b>PUBLIC HEARING<br/>– 2<sup>ND</sup> FINAL<br/>READING</b> | Ordinance No. O2011-07, an ordinance providing changes and updates to the City of Wildwood – LDR's (Attachments – Staff Recommends Approval)                                                                                  |
| 7:00 PM<br>(C) | <b>PUBLIC HEARING<br/>– 2<sup>ND</sup> FINAL<br/>READING</b> | Ordinance No. O2011-08, an ordinance proposing a small scale land use amendment for Oxford Retirement Residence (Maricamp, LLC) a portion of Parcel D08=005 containing 7.03 acres ± (Attachments – Staff Recommends Approval) |

**CITY COMMISSION OF THE CITY OF WILDWOOD**

**EXECUTIVE SUMMARY**

**SUBJECT:** Gardendale Subdivision Plat Vacation **Reso. R2011-08**

**REQUESTED ACTION:** Commission approval to vacate the Gardendale Subdivision Plat

Work Session (Report Only)      **DATE OF MEETING:** 7/25/2011  
 Regular Meeting                               Special Meeting

**CONTRACT:**       N/A                              Vendor/Entity: \_\_\_\_\_  
Effective Date: \_\_\_\_\_                      Termination Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

**BUDGET IMPACT:** \_\_\_\_\_

Annual                      **FUNDING SOURCE:** \_\_\_\_\_  
 Capital                      **EXPENDITURE ACCOUNT:** \_\_\_\_\_  
 N/A

**HISTORY/FACTS/ISSUES:**

The proposed action would vacate the historic "Gardendale Subdivision" Plat that currently exists on the SE corner of Huey Street and St. Clair Street, which is today the location of the Wildwood Ball Fields and Millennium Park.

Notification requirements to vacate the existing plat have been met pursuant to Florida Statutes.

Staff recommends Commission approval of Resolution #2011-08 (attached).

Melanie Peavy  
Development Services Director

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RESOLUTION NO.: R2011-08

A RESOLUTION OF THE CITY OF WILDWOOD, FLORIDA PROVIDING FOR VACATION OF THE GARDENDALE PLAT OF MILLENNIUM PARK; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED:

SECTION 1. The City of Wildwood, Florida, a municipal corporation, is the fee simple owner of the Gardendale subdivision plat, more specifically described as follows:

ALL OF GARDENDALE, LESS LOTS 1, 2, 3, 4, 5, 6, 9 AND 10, BLOCK A, AND ALSO LESS LOT 1, BLOCK E, A SUBDIVISION ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 2, PAGE 31, PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA.

and the vacation of the dedicated streets located therein will not affect the ownership or right of convenient access to persons owning property abutting the lands in Gardendale.

SECTION 2. It appears that all presently owed state and county taxes on Gardendale have been paid; and that due and proper notice of petitioners' intent to apply to vacate the dedicated lots located within Gardendale has been given as required by law.

SECTION 3. The dedicated lots located in Gardendale are herewith vacated and a certified copy of this Resolution shall be recorded in the public records of Sumter County, Florida.

SECTION 4. This Resolution shall take effect immediately upon its final adoption by the City Commission of Wildwood, Florida.

PASSED AND RESOLVED this \_\_\_\_ day of \_\_\_\_\_, 2011, by the City Commission of the City of Wildwood, Florida.

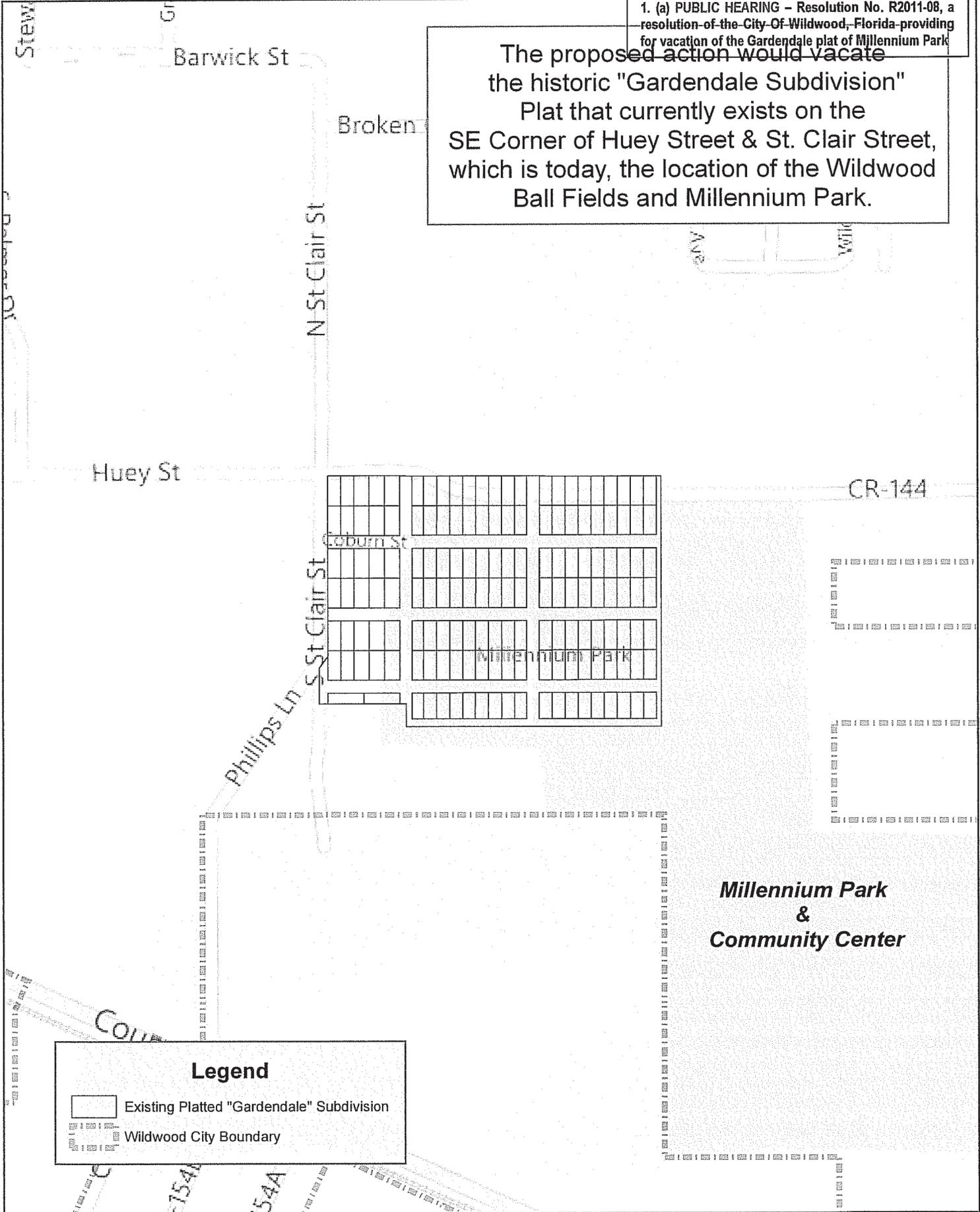
SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

The proposed action would vacate the historic "Gardendale Subdivision" Plat that currently exists on the SE Corner of Huey Street & St. Clair Street, which is today, the location of the Wildwood Ball Fields and Millennium Park.



**Legend**

-  Existing Platted "Gardendale" Subdivision
-  Wildwood City Boundary



1 inch = 500 feet

City of Wildwood, Florida  
"Gardendale Subdivision" Plat Vacation



**CITY COMMISSION OF THE CITY OF WILDWOOD**

**EXECUTIVE SUMMARY**

**ORD. 02011-07**

**SUBJECT:** City of Wildwood Land Development Regulations Rewrite

**REQUESTED ACTION:** Approval of the Land Development Regulations Changes and Updates via Ordinance #2011-07

Work Session (Report Only)      **DATE OF MEETING:** 7/25/11  
 Regular Meeting                       Special Meeting

**CONTRACT:**       N/A                      Vendor/Entity: \_\_\_\_\_  
Effective Date: \_\_\_\_\_                      Termination Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

**BUDGET IMPACT:** \_\_\_\_\_

Annual                      **FUNDING SOURCE:** \_\_\_\_\_  
 Capital                      **EXPENDITURE ACCOUNT:** \_\_\_\_\_  
 N/A

**HISTORY/FACTS/ISSUES:**

City staff has completed the rewrite of the Land Development Regulations, Fee Schedule and Zoning needed to implement the 2035 Comprehensive Plan that was approved by the Department of Community Affairs in May 2010.

The new Land Development Regulations have undergone extensive review by the Development Services Department, Water and Wastewater Departments, Public Works Departments, Kimley-Horn and Associates (on behalf of the City), City Attorney and a variety of independent parties.

Additionally, City staff held a public workshop regarding this matter on May 24, 2011 in an effort to keep residents, stakeholders, and business owners abreast of the changes and to receive any comments the public may have. The workshop was well received and attended.

The Chapter 1 of the Land Development Regulations modifies certain development processes and procedures. Most notably, the City will be implementing a Project Review Committee as a means of reviewing the technical components within development applications and site plans. The roles of the Planning and Zoning Board, Board of Adjustment and Local Planning Agency are now more defined.

Chapter 2 updates the definitions within the Code; Chapter 3 updates the zoning regulations; Chapter 4 updates the site plan requirements; Chapter 5 updates the subdivision regulations; Chapter 6 significantly modifies the technical standards; Chapter 7 updates the concurrency regulations; and Chapter 8 implements a planned development process.

The Official Zoning Map has been updated to provide City zoning districts that are consistent with the Comprehensive Plan. The most significant change in the Zoning Map relates to the delineation of

Commercial zoning districts into 3 separate districts (C-1, C-2, and C-3). The prior Land Development Regulations contained one all inclusive commercial zoning category. The City is also creating a Zoning Overlay Map as a method of tracking Planned Developments.

A new Fee Schedule is needed to implement the new development applications as a result of the new Land Development Regulations. City staff has analyzed the fees of surrounding municipalities to ensure the fees imposed by the City are in line with the area.

The Land Development Regulations rewrite was considered by the Planning & Zoning Board as Local Planning Agency on July 5, 2011. The Special Magistrate recommends approval of the revised Land Development Regulations (see attached recommendation).

The Land Development Regulations, Fee Schedule, and Zoning Map are proposed to be adopted through Ordinance 2011-07 (attached).

Melanie Peavy  
Development Services Director

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**ORDINANCE O2011-07**

**AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA; REPEALING IN ITS ENTIRETY THE CITY OF WILDWOOD LAND DEVELOPMENT REGULATIONS IN EFFECT PRIOR TO THE EFFECTIVE DATE OF THIS ORDINANCE CONSISTING OF CHAPTERS 1 THROUGH 12 AND ORDINANCE NUMBERS 267, 286, 287, 292, 302, 314, 317, 326, 327, 329, 330, 372, 376, 373, 383, 389, 406, 414, 422, 423, 428, 429, 430, 431, 437, 439, 443, 444, 448, 449, 452, 464, 498, 553, 594, 619, and 2011-05; PROVIDING FOR THE ADOPTION OF LAND DEVELOPMENT REGULATIONS OF THE CITY OF WILDWOOD IN THE FORM ATTACHED HERETO AS EXHIBIT “A” CONSISTING OF CHAPTER 1, GENERAL PROVISIONS; CHAPTER 2, DEFINITIONS; CHAPTER 3, ZONING; CHAPTER 4, SITE PLAN REQUIREMENTS; CHAPTER 5, SUBDIVISION REGULATIONS; CHAPTER 6, TECHNICAL STANDARDS; CHAPTER 7, CONCURRENCY MANAGEMENT; CHAPTER 8, PLANNED DEVELOPMENTS; AND FEE SCHEDULE; PROVIDING FOR CODIFICATION OF THE NEWLY ADOPTED LAND DEVELOPMENT REGULATIONS IN THE FORM ATTACHED AS EXHIBIT “A”; PROVIDING FOR NEW ZONING MAPS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission adopted the City of Wildwood 2035 Comprehensive Plan on May 8, 2010;

**WHEREAS**, Section 163.3202(1), Florida Statutes requires local governments to adopt and enforce land development regulations that are consistent with and implement their adopted comprehensive plan;

**WHEREAS**, the City Commission desires to substantially amend the City of Wildwood Land Development Regulations consisting of Chapters 1 through 12; and

**WHEREAS**, the City Commission desires to amend the zoning map of the City of Wildwood to implement and be consistent with the Comprehensive Plan;

**WHEREAS**, the City Commission desires to adopt a new fee schedule for certain development applications; and

**WHEREAS**, the adoption of this Ordinance and Land Development Regulations herein referred to as the “Code” has been reviewed by the Special Magistrate acting as the Local Planning Agency and constitutes a complete revision of said Code and will create a more uniform, consistent, and user friendly Land Development Regulations; now therefore,

**BE IT ORDAINED** by the City Commission of the City of Wildwood, Florida, as follows:

**Section 1:** That the Land Development Regulations consisting of Chapter 1 through Chapter 12; and Ordinance numbers 267, 286, 287, 292, 302, 314, 317, 326, 327, 329, 330, 372, 376, 373, 383, 389, 406, 414, 422, 423, 428, 429, 430, 431, 437, 439, 443, 444, 448, 449, 452, 464, 498, 553, 594, 619 and 2011-05 are hereby repealed.

**Section 2: Land Development Regulations Adopted.**

That new and integrated City of Wildwood Land Development Regulations are hereby adopted consisting of Chapter 1, General Provisions; Chapter 2, Definitions; Chapter 3, Zoning; Chapter 4, Site Plan Requirements; Chapter 5, Subdivision Regulations; Chapter 6, Technical Standards; Chapter 7, Concurrency Management; Chapter 8, Planned Developments; and Fee Schedule, as said Land Development Regulations are set forth in Exhibit "A" attached hereto and incorporated herein by reference.

**Section 3: Land Development Regulations Codified.**

The newly adopted City of Wildwood Land Development Regulations are hereby codified as adopted in the attached Exhibit "A."

**Section 4: Zoning Maps.**

That the new zoning maps of the City Wildwood are hereby adopted consisting of the official zoning map of the City of Wildwood and the zoning overlay map are set forth in "Exhibit B" attached hereto and incorporated herein by reference.

**Section 5: Effective Date.**

This Ordinance shall become effective immediately upon its approval and adoption by the City Commission.

**PASSED AND ORDAINED** in regular session of the City Commission of the City of Wildwood, Sumter County, Florida, this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
ED WOLF, MAYOR

First Reading: \_\_\_\_\_

**CITY COMMISSION OF THE CITY OF WILDWOOD**

**EXECUTIVE SUMMARY**

**ORD. 02011-08**

**SUBJECT:** Small Scale Land Use Amendment – Portion of Parcel #D08=005

**REQUESTED ACTION:** Commission approval of a small scale land use amendment from “Low Density Residential” to “Public Facilities”.

- Work Session (Report Only)  
 Regular Meeting

**DATE OF MEETING:** 7/25/2011  
 Special Meeting

**CONTRACT:**  N/A  
Effective Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_  
Termination Date: \_\_\_\_\_

**BUDGET IMPACT:** \_\_\_\_\_

- Annual  
 Capital  
 N/A

**FUNDING SOURCE:** \_\_\_\_\_  
**EXPENDITURE ACCOUNT:** \_\_\_\_\_

**HISTORY/FACTS/ISSUES:**

The applicant, Maricamp, LLC, is requesting a small scale land use amendment from “Low Density Residential” to “Public Facilities” to accommodate a 126 unit Assisted Living Facility on a 7.03 acre portion of parcel #D08=005.

Case #CP1106-01 was considered by the Planning & Zoning Board as Local Planning Agency on July 5, 2011 and the Special Magistrate recommends approval of the small scale land use amendment (see attached).

Therefore, staff is requesting Commission approval of Ordinance #2011-08 (attached).

Melanie Peavy  
Development Services Director

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**ORDINANCE NO. O2011-08**

AN ORDINANCE OF THE CITY OF WILDWOOD FLORIDA;  
PROPOSING A SMALL SCALE LAND USE AMENDMENT  
TO THE ADOPTED LOCAL COMPREHENSIVE PLAN AND  
FUTURE LAND USE MAP IN ACCORDANCE WITH THE  
COMMUNITY PLANNING ACT OF 2011, AS AMENDED;  
PROVIDING FOR CODIFICATION; PROVIDING FOR  
CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE

**WHEREAS**, the City of Wildwood, Florida, is proposing to amend the local  
Comprehensive Plan and Future Land Use Map of said City, to include a land use  
amendment described as follows, to-wit:

**Maricamp, LLC**  
**Portion of Parcel #: D08=005**  
**Containing 7.03 acres +/-**

A PORTION OF SECTION 8, TOWNSHIP 18 SOUTH,  
RANGE 23 EAST, SUMTER COUNTY, FLORIDA, BEING  
MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF THE  
EAST 1/2 OF SAID SECTION 8; THENCE ALONG THE  
WEST BOUNDARY OF THE EAST 1/2 OF SAID SECTION  
8, S.00°02'06"E., A DISTANCE OF 4098.79 FEET; THENCE  
DEPARTING SAID WEST BOUNDARY, N.89°57'54"E., A  
DISTANCE OF 34.88 FEET TO A POINT ON THE EAST  
RIGHT OF WAY LINE OF COUNTY ROAD 103 (RIGHT OF  
WAY WIDTH VARIES), SAID POINT ALSO BEING THE  
NORTHWEST CORNER OF LANDS DESCRIBED IN  
OFFICIAL RECORDS BOOK 2004, PAGE 529 OF THE  
PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA;  
THENCE DEPARTING SAID EAST RIGHT OF WAY LINE,  
ALONG THE NORTHERLY BOUNDARY OF SAID LANDS  
THE FOLLOWING THREE COURSES, N.89°38'23"E., A  
DISTANCE OF 448.42 FEET; THENCE S.00°11'08"W., A  
DISTANCE OF 169.42 FEET; THENCE N.89°51'06"W., A  
DISTANCE OF 147.29 FEET TO THE POINT OF  
BEGINNING:

THENCE DEPARTING THE NORTHERLY BOUNDARY OF  
SAID LANDS, N.55°59'32"E., A DISTANCE OF 93.95 FEET  
TO A POINT ON A CURVE CONCAVE NORTHERLY,  
HAVING A RADIUS OF 145.24 FEET, A CENTRAL ANGLE

OF 87°20'02", AND A CHORD BEARING AND DISTANCE OF S.75°31'20"E., 200.56 FEET; THENCE EASTERLY ALONG THE ARC OF SAID CURVE, A DISTANCE OF 221.38 FEET; THENCE DEPARTING SAID CURVE, S.00°00'42"E., A DISTANCE OF 239.15 FEET; THENCE S.47°02'47"E., A DISTANCE OF 47.12 FEET; THENCE S.89°49'26"E., A DISTANCE OF 398.88 FEET TO A POINT ON THE EAST BOUNDARY OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF AFORESAID SECTION 8; THENCE ALONG SAID EAST BOUNDARY, S.00°00'42"E., A DISTANCE OF 372.42 FEET TO A POINT ON THE NORTH BOUNDARY OF THE SOUTH 383.81 FEET OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 8; THENCE DEPARTING SAID EAST BOUNDARY, ALONG THE SAID NORTH BOUNDARY OF THE SOUTH 383.81 FEET, N.89°49'26"W., A DISTANCE OF 599.70 FEET TO THE PROJECTION OF THE EASTERLY BOUNDARY OF AFORESAID LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 2004, PAGE 529; THENCE DEPARTING SAID NORTHERLY BOUNDARY, ALONG THE EASTERLY PROJECTION AND THE EASTERLY BOUNDARY THE FOLLOWING FIVE COURSES OF SAID LANDS, N.00°23'11"W., A DISTANCE OF 288.22 FEET; THENCE S.89°32'49"W., A DISTANCE OF 84.72 FEET; THENCE N.00°09'20"E., A DISTANCE OF 89.56 FEET; THENCE S.89°52'18"W., A DISTANCE OF 20.11 FEET; THENCE N.00°08'29"E., A DISTANCE OF 263.59 FEET TO THE POINT OF BEGINNING. CONTAINING 7.03 ACRES, MORE OR LESS.

This property is to be reclassified from City comprehensive plan category "Low Density Residential" to City comprehensive plan category "Public Facilities."

AND WHEREAS, the City is also proposing to amend the Future Land Use Map to include the future land use of property that shall pertain and be applicable to said amendment.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the City Commission of Wildwood, Florida, as follows:

SECTION 1. The adopted local Comprehensive Plan and Future Land Use Map for the City of Wildwood, Florida, are hereby amended to include the above-referenced property and proposed land use amendment as indicated above. The amendment to the Future Land Use Map is attached hereto and incorporated herein by reference.

SECTION 2. With the recommendations of the City Commission, the proposed land use amendment is hereby transmitted by the City Commission to the state land planning agency.

SECTION 3. All ordinances or parts of ordinances in conflict herewith, be, and the same are hereby repealed.

SECTION 4. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a Court or competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of said Ordinance.

SECTION 5. This ordinance shall take effect upon its final reading by the City Commission of the City of Wildwood.

DONE AND ORDAINED this \_\_\_\_\_ day of \_\_\_\_\_, 2011, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

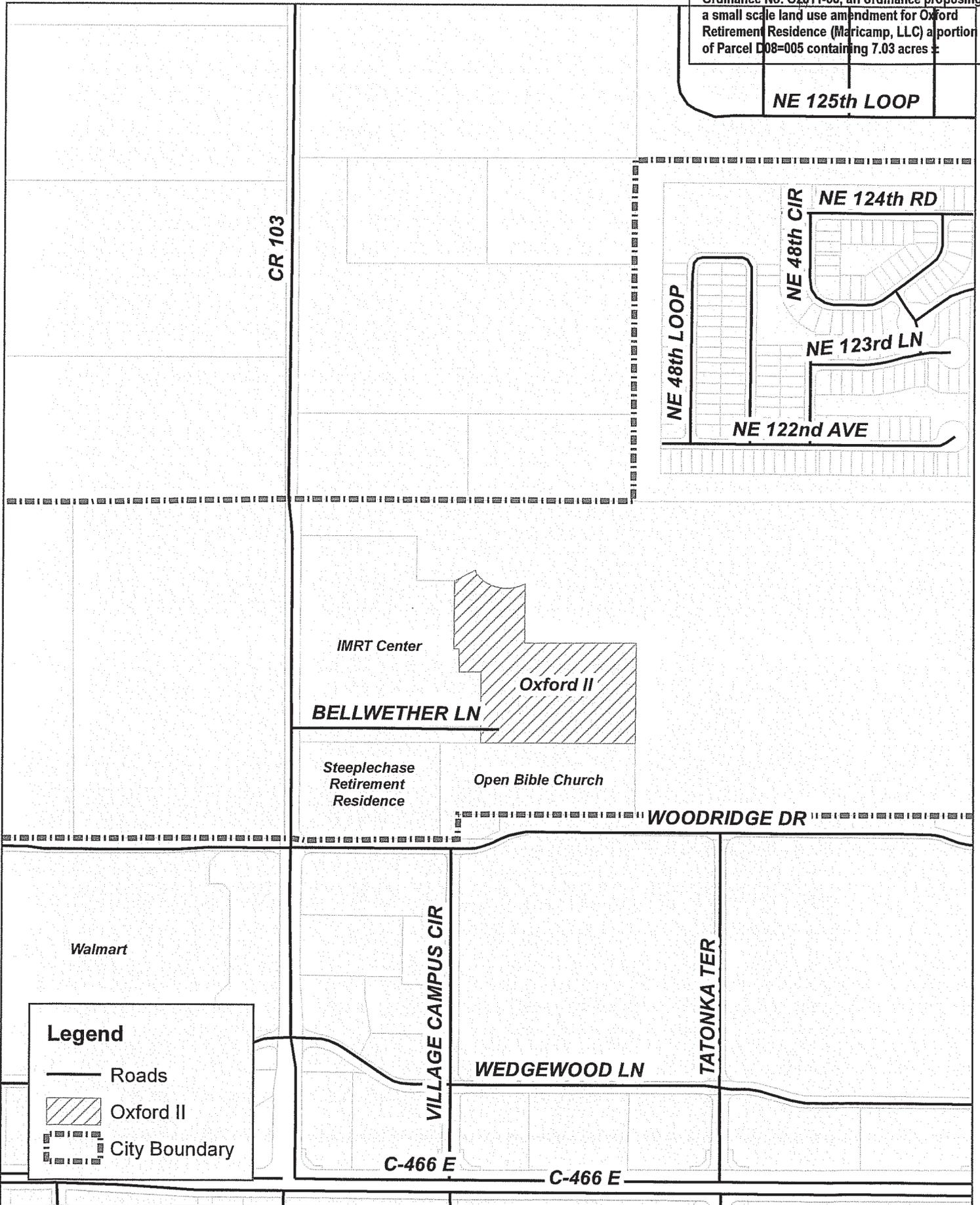
\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair, City Attorney

1. (c). PUBLIC HEARINGS – 2<sup>nd</sup> final reading  
 Ordinance No. O2011-08, an ordinance proposing  
 a small scale land use amendment for Oxford  
 Retirement Residence (Maricamp, LLC) a portion  
 of Parcel D08=005 containing 7.03 acres ±



**Legend**

- Roads
-  Oxford II
-  City Boundary



1 inch = 500 feet

City of Wildwood, Florida  
 Oxford II Development  
 Portion of Parcel D08=005





1 inch = 400 feet

1 (c) PUBLIC HEARING - 2<sup>nd</sup> final reading  
Ordinance No. 02011-08, an ordinance proposing  
a small scale land use amendment for Oxford  
Wildwood, Florida  
Reference: Residential (Wardcamp, L.C.) a portion  
of Parcel D08=005 containing 7.03 acres ±  
Existing Land Use

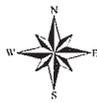
CR 103

Portion of D08=005

C-466 E

**Legend**

- Major Roadways
- Portion of D08=005
- County Boundary
- Wildwood City Boundary
- Wildwood FLU**
- LDR
- LMDR
- Public Facilities
- Commercial
- Oxford Neighborhood Mixed Use
- Sumter County FLU**
- Agricultural: one unit per ten acres
- Rural Residential: one unit per acre
- Low Density Residential: Two units per acre
- Medium Density Residential: Four units per acre
- High Density Residential: Six units per acre
- Recreation
- Mixed Use: subject to Development Order



1 inch = 400 feet

1. (c) PUBLIC HEARING - 2<sup>nd</sup> final reading  
Ordinance No. O2011-08, an ordinance proposing  
Wildwood, Florida  
Small Scale Comprehensive Plan Amendment for Oxford  
Retirement Residence (Waricamp, LLC) a portion  
of Parcel D08=005 containing 7.03 acres ±  
Proposed Land Use

CR 103

Portion of D08=005

C-466 E

**Legend**

- Major Roadways
- Portion of D08=005
- County Boundary
- Wildwood City Boundary
- Wildwood FLU**
- LDR
- LMDR
- Public Facilities
- Commercial
- Oxford Neighborhood Mixed Use
- Sumter County FLU**
- Agricultural: one unit per ten acres
- Rural Residential: one unit per acre
- Low Density Residential: Two units per acre
- Medium Density Residential: Four units per acre
- High Density Residential: Six units per acre
- Recreation
- Mixed Use: subject to Development Order

## **2. REPORTS AND PUBLIC INPUT**

### **SPECIAL PRESENTATION:**

- None

#### **(a) CITY MANAGER:**

##### **NOTES: (2.f.)**

None

##### **REPORTS: (2.f.)**

(See "f" below)

#### **(b) CITY ATTORNEY:**

(1)

#### **(c) CITY CLERK:**

(1)

#### **(d) COMMISSION MEMBERS:**

(1)

#### **(e) PUBLIC FORUM:**

(1)

#### **(f) NOTES/REPORTS/FILED ITEMS:**

##### **CITY MANAGER (2.a.) (f.):**

1. **FYI** – Letter to FDLE regarding the Edward Byrne Memorial JAG (Justice Assistance Grant) distribution (Attachment)
2. **FYI** – Letter and copy of check sent to Veterans Memorial At Fountain Park, Inc. in response to their request for private contributions (Attachments)
3. **FYI** – Thank you letter from Veterans Memorial at Fountain Park, Inc. for private contribution received (Attachment)
4. **FYI** – Memo from Jason Hargrove regarding the Adult Basketball League update (Attachment)

City of  
Wildwood,  
Florida



REC'D 7.18.11  
DATE [Signature]  
EXECUTIVE DEPT.

July 11, 2011

Office of Criminal Justice Grants  
Attention: Clayton Wilder, Administrator  
Florida Department of Law Enforcement  
2331 Phillips Road  
Tallahassee, FL 32308

Dear Mr. Wilder,

In compliance with State of Florida Rule 11D-9, Florida Administrative Code, the Sumter County Board of County Commissioners approves the distribution of \$68,205, Edward Byrne Memorial Justice Assistance Grant 2011 funds for the following projects with Sumter County:

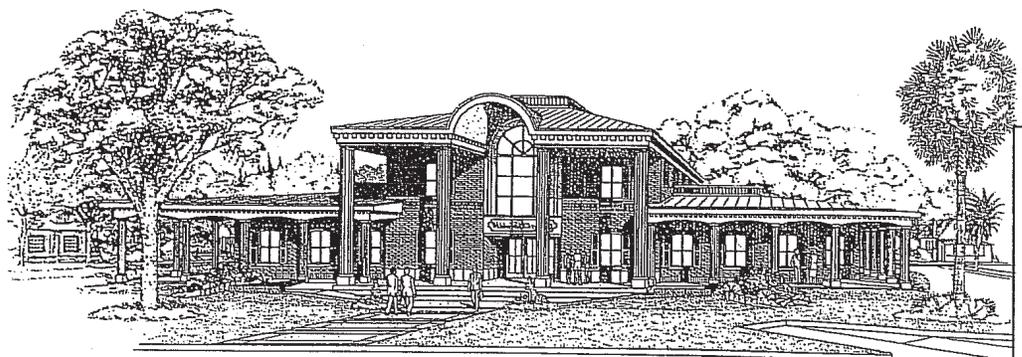
| <u>Name of Organization:</u>    | <u>Project:</u> | <u>Amount Awarded:</u> |
|---------------------------------|-----------------|------------------------|
| Sumter County Sheriff's Officer | Drug Task Force | \$68,205               |

Sincerely,

Ed Wolf, Mayor  
CITY OF WILDWOOD, FLORIDA

- c: Robert Smith, City Manager
- Commissioners
- Chief E.W. Reeser
- File

City of  
Wildwood,  
Florida



City Hall

2. a. REPORTS & PUBLIC INPUT (12.) FYI - Letter and copy of check sent to Veterans Memorial At Fountain Park, Inc. in response to their request for private contributions

wildwood-fl.gov  
Area Code: 352  
Zip Code: 34785

**CITY HALL**  
100 N. Main Street  
330-1330 Phone  
330-1338 Fax

**CITY MANAGER**  
Extension 109

**CITY CLERK/FINANCE**  
Extension 100

**HUMAN RESOURCES**  
Extension 103  
330-1339 Fax

**CUSTOMER SERVICE**  
(Utility Accounts/TDD)  
Extension 130

**BUILDING SERVICES**  
Code/Inspections/Permits  
Extension 119  
330-1334 Fax

**DEVELOPMENT SERVICES**  
Planning/Zoning/Concurrency  
Extension 118  
330-1334 Fax

**PARKS & RECREATION  
COMMUNITY CENTER**  
Reservations:  
Extension 114

**POLICE**  
100 E. Huey Street  
330-1355  
330-1358 Fax

**WOODWASTE**  
601 W. Gulf-Atlantic Hwy.  
330-1345

**REFUSE / STREETS**  
410 Grey Street  
330-1343  
330-1353 Fax

**WASTEWATER**  
1290 Industrial Drive  
330-1349  
330-1350 Fax

**WATER**  
801 E. Huey Street  
330-1346  
330-1347 Fax

Veterans Memorial AT Fountain Park Inc.  
32004 Harris Road  
Tavares, Fl 32778



Dear Company:

The enclosed \$900.00 check from the City of Wildwood is being paid from Private contributions collected by the City and approved to be released to you for your project. NO City of Wildwood public Funds are involved.

A contribution in the amount of \$600.00 was received from Waste Management Inc.

Another contribution in the amount of \$300.00 was received from Landstone Communities.

This is to remind you that our City Attorney indicated she would also make a contribution and hopefully that would bring the amount up to the \$1000.00 you had requested. Please contact Attorney Jerri Blair at 352-343-3755. Her office is located in Tavares, Florida.

City of Wildwood wishes you much success in the completion of your endeavor.

Regards.

Joseph Jacobs  
City Clerk  
City of Wildwood

Cc: Robert Smith , City Manager

2. a. REPORTS & PUBLIC INPUT (f.2.) FY1 – Letter and copy of check sent to Veterans Memorial At Fountain Park, Inc. in response to their request for private contributions



**CITY OF WILDWOOD**  
General Fund  
100 N. Main Street  
Wildwood, Florida 34785  
Tax Exempt # 85-801-3813269C-2

**SUNTRUST**  
SunTrust Bank, Nature Coast  
Brooksville, FL  
63-215/631

038988

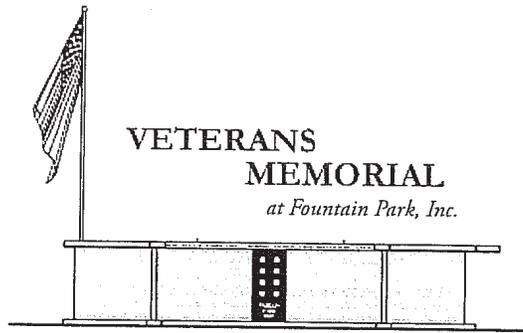
38988

| PAY                                     | DOLLARS AND | CENTS | DATE    | AMOUNT   |
|-----------------------------------------|-------------|-------|---------|----------|
| *** Nine Hundred and XX/100 Dollars *** |             |       | 6/29/11 | \$900.00 |

TO THE ORDER  
OF

VETERANS MEMORIAL AT FOUNTAIN PARK INC  
32004 HARRIS ROAD  
TAVARES FL 32778-4630

⑆038988⑆ ⑆063102152⑆0416800031300⑆



2. a. REPORTS & PUBLIC  
INPUT: (f.3) FYI - REMINDER -  
Thank you letter from Veterans  
Memorial at Fountain Park, Inc.  
for private contribution received



July 11, 2011

**ADVISORY BOARD**

Carey L. Baker  
*Senator*

H. Marlene O'Toole  
*State Representative*

Charles R. Mojock, Ed.D.  
*President*  
*Sumter Community College*

Richard Nugent  
*House of Representatives*

Russ Sloan, Director  
*Business Resources Center*  
*Sumter Community College*

Clifford B. Stearns  
*House of Representatives*

Timothy I. Sullivan  
*Brigadier General, (Ret),*  
*Florida National Guard*

Daniel Webster  
*House of Representatives*

11 West Main Street  
Leesburg, FL 34748

352.314.2100

rw.lakeveterans.com

City Of Wildwood  
100 N Main St  
Wildwood, FL 32778

Dear Mr. Robert Smith

On behalf of all Veterans, I would like to take this opportunity to extend our most sincere thanks and gratitude for your generous donation of \$900.00 for the Veterans Memorial at Fountain Park.

This Memorial will be a lasting tribute to all those Veterans who answered the call to help defend our great country. Thank you for understanding the great need of this memorial to honor our Veterans. We have started construction in February with a dedication service scheduled for November 13th. We look forward to seeing you at the dedication.

Your donation is tax deductible as we are a 501(c)3 corporation. Again, thank you for your support.

Sincerely,

Donald L Van Beck  
Executive Director  
Veterans Memorial at Fountain Park

DVB/jts

We are a 501(c)(3) Corporation

# CITY OF WILDWOOD, FLORIDA

## MEMORANDUM

Jason Hargrove, Parks & Recreation Coordinator

100 North Main Street, Wildwood, FL. 34785

(352) 330-1330 x114

Jhargrove-wildwood@cfl.rr.com

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**Attention:** Robert Smith, City Manager

**Date:** 7/22/11

**Subject:** Adult Basketball League

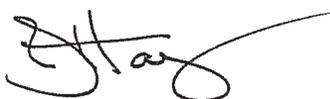
Mr. Smith,

The Adult Basketball League did not have any teams register for the league. Due to this, the Adult Basketball season will not go on as scheduled. I have contacted the gymnasium about the cancellation.

For the league, I advertised in all 3 local newspapers. April Toler of the Daily Sun did a direct article on the league. I posted flyers on doors and in windows at local restaurants and businesses that allowed us to post the flyer. I also had the league information and contact number on the City Hall Marquee.

I will be contacting Barnes, Ferland, and Associates regarding their donation of \$500 towards the league to see if they would like to donate that to another recreational event.

Respectfully,



Jason Hargrove  
Parks & Recreation  
City of Wildwood

### **3. NEW BUSINESS – ACTION REQUIRED**

#### **a. MINUTES**

1. Minutes of Regular Meeting held on June 27<sup>th</sup>. 2011 (Attachments – Staff recommends approval)
2. Minutes of Regular Meeting held on July 11<sup>th</sup>, 2011 (Attachments – Staff recommends approval)

#### **b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

1. Ordinance No. O2911-04, an ordinance amending sections of the City's Charter and providing for Elections Procedures (Attachments – Staff Recommends Approval)

#### **c. RESOLUTIONS FOR APPROVAL:**

1. Resolution No. R2011-011 declaring certain property as surplus

#### **d. APPOINTMENTS**

1. None

#### **e. CONTRACTS AND AGREEMENTS**

1. None

#### **f. FINANCIAL**

1. Bills for Approval (Attachments – Staff Recommends Approval)

#### **g. GENERAL ITEMS FOR CONSIDERATION**

1. Request approval for forfeiture of property seized as evidence to the Wildwood Police Department by deposit into the Law Enforcement Trust Fund under Section 705.105, Florida Statutes (Attachments – Staff Recommends Approval)
2. Request from Chief Reeser to amend the LETF to add unanticipated revenue in the amount of \$250.00 (Attachment – Staff Recommends Approval)
3. Request approval of LE Officer Anthony Tucker's request to execute a Tuition & Repayment Agreement for continuing education via the City's Personnel Policies & Procedures (Attachments – Staff Recommends Approval)
4. Request from Ron Allen, Water Director to utilize the City's vacant Public Library building on Palmer Street as a temporary location for water department offices until permanent offices are constructed at the Coleman Water Plant facility (Attachments – Board Option)
5. Request for approval to submit request for re-designation as a REDI community for FY2011-2012 from the State of Florida which allows the city to gain points on grant applications and to request waiver of the local match requirement for FRDAP grants. Current designation expires July 20, 2011 (Attachments – Staff Recommends Approval)

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
JUNE 27, 2011 – 7:00 P.M.  
CITY HALL COMMISSION CHAMBER

(meeting taped)

The City Commission of the City of Wildwood, Florida met in Regular session, June 27, 2011 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Clark, Allen and Strickland. Also present were: City Manager Smith, City Clerk Jacobs, City Attorney Blair, Police Chief Reeser, Parks & Rec Coordinator Hargrove, Development Services Director Peavy, Development Services Coordinator McHugh, and AVT Law.

The meeting was called to order by Mayor Wolf with Commissioner Allen giving the invocation and the audience joining in the Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS

- a. Ordinance No. O2011-05, an ordinance providing for advertising requirements for notice of Public Hearing rezoning of property (Attachments – Staff Recommends Approval) Quasi-Judicial

Ordinance O2011-05 was introduced and read by title only and DSD Peavy was sworn in and Public Hearing was opened for comment.

DSD Peavy explained that the City notice requirement is that all adjoining property owners be notified, however due to the number of property owners associated with some rezonings, this ordinance would allow the City to follow the State requirement for notification of rezoning. Notices of rezoning will be posted on the Web, the doors of City Hall, the Post Office, and advertised in the newspapers.

No comments received from the public.

Motion by Commissioner Strickland, second by Commissioner Clark that Ordinance No. O2011-05: An Ordinance Of The City Of Wildwood Florida; Providing For Advertising Requirements For Notice Of Public Hearings Concerning Rezoning Of Property; Providing For Conflict; And Providing For An Effective Date: is adopted on second final reading. Motion carried by unanimous vote.

Item moved forward from 3.b.

3.b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

- 1) Ordinance No. O2011-06, an ordinance providing for voluntary annexation of a five (5) acre parcel of property (Mills property) (Attachments – Staff Recommends Approval)

DSD Peavy indicated that State Statute requires two Public Hearings for annexations.

Ordinance introduced and read by title only and Public Hearing opened for comment. No comment received.

Motion by Commissioner Clark, second by Commissioner Strickland that Ordinance No. O2011-06: An Ordinance Of The City Of Wildwood, Florida, Providing For The

Voluntary Annexation Of Certain Real Property Consisting Of Approximately 5 Acres Being Generally Located East Of The City; In Section 8, Township 18 South, Range 23 East; Which Is Contiguous To The City Limits Of The City Of Wildwood, Florida; Providing That The Annexed Property Shall Be Assigned A Zoning Classification Pursuant To The City Of Wildwood Land Development Regulations; Providing That The Property Annexed Shall Be Subject To All Laws And Ordinances Of The City Of Wildwood As If Such Territory Had Been A Part Of The City Of Wildwood At The Time Of Enactment Of Said Laws And Ordinances; Providing That The Annexed Property Shall Be Responsible And Held Liable For Their Proportionate Share Of The Existing And Future Indebtedness Of The City Of Wildwood; Providing That Section 1-14 Of The City Of Wildwood Code Of Ordinances Is Amended To Include The Annexed Property; And Providing An Effective Date: be passed on first reading. Motion carried by unanimous vote.

## 2. REPORTS AND PUBLIC INPUT

### SPECIAL PRESENTATIONS:

- FY 2009-2010 Audit to be presented by Carr Riggs & Ingram (Audit delivered in advance to Mayor/Commission)

Lon Stafford of CRI provided brief report on audit. Referred to page 2, Statement of Activities, which presents the activities for the year. Change in net assets was to the positive. Noted the City is continuing to provide services and remain in a strong position. Page 5 – expenditures and revenues reflect very closely to the budget prepared at the beginning of the year. Again the net change is a positive amount. Noted comparison to budget on page 24, and there is nothing to report since the actual amounts did not exceed the budgeted amounts. Page 26 – information is new requirement for this year and was obtained from an actuary. The City as a member of FRS, retirees have the ability to sign in and be covered under the City's insurance plan after they retire and because they can do that there is a liability to the City for future. Currently the future years' liability is \$178,000. Like most, the City is not funding the liability at this time, but will fund it as the retirees acquire their health insurance. Page 35 – the same finding as in previous years. When accounting standards changed the City decided it was cheaper to have the auditors prepare the financial statements and adjusting entries for the financial statement. Although he agrees it is a good decision, the audit must contain the finding.

CM Smith – noted that \$17,400 will be budgeted for the new standard in 2011-12. Lon Stafford noted that although the accounting standard is new, retirees have for many years been able to remain on FRS municipalities' health insurance.

Motion by Commissioner Strickland, second by Commissioner Bivins to adopt the FY2009-2010 audit report. Motion carried by unanimous vote.

- a. City Manager
  - 1) FYI – Budget Analysis Report for May 2011 (Attachments on file)
  - 2) FYI – Memo from Jason McHugh regarding the Community Planning Act (HB7207) which is available in his office for review (Attachment on file)

3) FYI – Email from Bradley Arnold, County Administrator, with fee schedule information relating to building permits (Attachments on file) CM Smith noted the fees are being reduced by 25%.

4) FYI – Updates from Kimley-Horn on City projects in progress (Attachments on file)

5) FYI – Parks & Rec – Jason Hargrove – offer to employees for participation in recreational activities (Attachment on file)

6) FYI – FDOT Five (5) Year Plan (Attachments on file)

b. City Attorney – None

c. City Clerk – None

d. Commission Members – None

e. Public Forum (10 minute time limit)

1) Manny Pesco, Wildwood Antique Mall – the sign issue is on-going. Received a letter stating that what had been submitted is 21.6 sq ft larger than what is permitted at 75 sq ft. In the Ordinance under paragraph j. it says will be comparable to surrounding businesses. At 75 sq ft it will not be comparable to the signs at Save A Lot, Ace, Badcock or other large stores in the shopping center. The letter also states that he should submit for a variance, which costs \$500 or \$575. Seems like overkill for a sign. If he pays that much he will present it to the board. The persons who drafted the Ordinance do not understand the needs of the businesses and business owners were not a part of the drafting process. Everyone wants what is best for Wildwood, we want a City that looks good and is good, where businesses are profitable, but you are laying some stringent conditions that shouldn't be there, by virtue of the fact that the persons setting up the ordinance had the knowledge to input to have signage in the keeping and balance of the building. Now does he spend the money or can something be done in this meeting.

CM Smith – If you look at our ordinance which was compared to other cities and presented to the Commission as to whether it was too stringent or too lenient, it looked like it was on par with other communities. As far as the process to follow for a variance, the process was set up by the Commission, and for you to circumvent the process could be setting a bad precedent. We need to make sure everyone is playing by the same rules and paying the same fee. If we deviate from fees, we start negotiating with every developer that has an issue, they will come to this podium to say why they shouldn't have to pay the established fee. We would have a line of people, if they need a variance, coming to the Commission meeting making their case as opposed to going through the proper system.

CA Blair – not only that, but this entire thing started because of a code enforcement issue, and code enforcement was good enough to put things off so that a variance could be sought.

Manny Pesco – the point I am trying to make is that the signage you are trying to get the businesses to adhere to is unrealistic of the standpoint of what it takes to sell, of what it takes to bring in people. You really need to look at the ordinance from the standpoint of businesses. Strongly suggest a workshop with the businesses.

CM Smith – Mr. Pesco has not used all his appeal processes for denial and until that time, he would ask that the Commission not entertain any more evidence that might be presented during the hearing or entertain a change in the ordinance when he has not gone through the appeals process. In the appeals process which is asking for a variance, he might succeed and then the ordinances, which many other businesses have adhered to, would not have to be amended. Mr. Pesco knows the process he needs to follow and he would recommend that the fee not be changed, since the fee pays for the staff's time and the Special Magistrate's time.

Mayor Wolf asked what size the Beall's Outlet sign was. Mr. Pesco indicated it was 45' by 3 ½' tall, or about 165 sq ft. That area will have to be dressed up before putting up a new sign. 75 sq ft is about 2/3 the size of the banner that is up there.

Commissioner Bivins – if she understands the 75 sq ft is not comparable to the size of the front that he has to work with, and it needs to balance.

CM Smith – that is what his argument is, but again the variance is the process to take to follow the ordinance and administer. Mr. Pesco – I will come back and ask for the grant to cover half the sign and will include the \$500, right. CM Smith – no.

CM Smith, responding to question from Mayor Wolf – per the sign ordinances, if you are putting in a new sign, it has to meet the new standards. What Mr. Pesco is saying is that if you meet the new standards it doesn't meet the aesthetics or what is surrounding them. This sign will look a lot smaller than the surrounding signs. This is all facts and evidence that would be received by the Special Magistrate to afford Mr. Pesco a variance and say, this is the ordinance but this is a special reason why you should be afforded this variance and given approval for this one instance.

CM Smith - If the City opens the door, it will then swing wide open and every other person will be coming to the Commission for some consideration without going through the proper process.

Commissioner Allen asked if Mr. Pesco has a problem with going through the appeals process or with the cost. Mr. Pesco – problem with the cost and dollars are important when you are starting off. I will pursue through the Special Master, but feel the City needs to give some thought to bringing in some business people to get their feelings.

2) Chuck Piper – would request to address the Commission after presentation of item g.2.

3) Lenard Powell – When relocation agreement of County Road 139, was made he thought because of an agreement he had signed with the former City Manager to get water and trash pickup, that he was annexed. Through the relocation the property owners, including the City ended up with slivers of property. When the road was built he came to the City Zoning and was told they

weren't sure if he would end up in the City or County because the State was making some of the decisions. He talked with Marty Dzuro and asked for help on a proposal to the City. Marty told him he needed to get the legal descriptions straightened out. He wondered if the City would sell him the sliver of property that was creating a problem for him, but Marty indicated it might be hard to get an appraisal taking out a sliver. They decided to ask the City to swap property, but received a no from the City because they felt the City property value was more than Mr. Powell's property. Indicated that before he spends money, would the City consider is plausible to sell a portion of property to him, and if so would he be in the City or County.

CM Smith – requested that Mr. Powell provide a letter of intent and all information so that the information can be reviewed further by staff before bringing to the Commission on a future agenda for discussion.

f. Notes – no action required - None

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

- 1) Minutes of Regular Meeting held on May 23, 2011, (Attachments – Staff Recommends Approval)
- 2) Minutes of Regular Meeting held on June 13, 2011, (Attachments – Staff Recommends Approval)

Motion by Commissioner Allen, second by Commissioner Bivins to approve the minutes of May 23, 2011 and June 13, 2011 as typed. Motion carried by unanimous vote.

c. RESOLUTIONS FOR APPROVAL:

None

d. APPOINTMENTS

None

e. CONTRACTS AND AGREEMENTS

None

f. FINANCIAL

- 1) Bills for Approval (Attachments – Staff Recommends Approval)

Motion by Commissioner Bivins, second by Commissioner Allen to approve payment of bills. Motion carried by unanimous vote.

- 2) Review/approval requested for a quote to do the sanding and painting of the water tank at Millennium Park with recommendation (Attachments – Staff Recommends Approval)

CM Smith – Millennium is misspelled on the tank and in need of repainting. Kimley-Horn has checked whether the tank is needed and it is for pressurizing the irrigation system. Mayor Wolf asked if Kimley-Horn assisted with the specs quoted. One quote is for enamel paint and one is for latex paint. Specs should be

the same to actually compare the quotes. CM Smith – PRC Hargrove was looking at what needed to be done and the best cost to get it done. In five years reuse hopefully will be available to Millennium Park. Will get Kimley-Horn to provide specs and re-bid.

Motion by Commissioner Allen, second by Commissioner Bivins to table until next meeting to allow for specs to be drafted and to re-bid. Motion carried by unanimous vote.

- 3) Review/approval requested for city to pay rental fees for the gym to provide Adult Basketball – comparative budgets if teams pay full cost – or if city pays rental (Attachments – Board Option)

CM Smith – PRC Hargrove has been working to establish an Adult Basketball program, however since it is not a youth program the middle school will be charging for the use of the gymnasium at ½ the regular rental fee. Since this would increase the team fees in order to cover the costs, teams may not be able to afford the costs. Request the Commission to release up to \$3000 to put toward this recreational program as a trial to see participation there would be, and there is money available in the budget.

Mayor Wolf – does the police department charge the school for law enforcement at the basketball and football events. PC Reeser indicated they do pay for auxiliary. Mayor Wolf – would like to City Manager to check with School board because the gymnasium may have been built with Public money. If that is the case, they may give a better deal.

CM Smith – the youth league was well received and well attended. There is always public outreach saying that we don't have programs for older youths and adults. Ages will be 18 and up and 16 and up with parent consent.

Mayor Wolf – how does this compare to money put into other recreation, will it be more than provided in the recreation budget for other activities. CM Smith – Dixie Youth pays for itself, except that the City pays for some odds and ends and provides the man power for the field upkeep and compensation from Dixie Youth is about \$1200 per year. Mayor Wolf – will this be setting City up for question, why are you doing this for adult basketball and you don't help baseball, etc. Are we opening the door for criticism like, why is this more important than our project or events. CM Smith – because this is a low cost it is easier for the City create, where other programs such as football and baseball could be cost prohibitive at this time. Soccer is another low cost program. To try some of the programs, up front money will have to be provided, unless private donations are available. Commissioner Clark noted that the City has given to teams going to tournaments from the City. Commissioner Allen – possibly in the future we will build a gym in Millennium Park because basketball is a big program.

Mayor Wolf requested that is approved, a report should be provided to the Commission on how the money equates to cost per participant and cost per City resident because he feels there will be a lot of outsiders coming to participate.

Commissioner Strickland asked what night is being scheduled for basketball and if PRC Hargrove has checked with churches in the area that have gyms. PRC Hargrove indicated he has not received responses from the churches yet, but has made contact. He noted that \$3000 is for the entire season and that the fee was waived for the youth basketball league. Four teams will be required to run a league. Have not added an out of City fee at this time, as this is a trial season. In the future the team fees could be based on in city and out of city participants.

Motion by Commissioner Allen, second by Commissioner Bivins with the understanding this is a trial program, to authorize \$3,000 for Adult Basketball, in the event a church gym is available at no or a lower cost, that the rental with the School Board be dropped. Motion carried. Yea – Allen, Bivins, Clark, Strickland. Nay – Wolf.

g. GENERAL ITEMS FOR CONSIDERATION

- 1) Approval requested for a “Temporary Use – Special Event” permit (Attachments – Board Option)

CM Smith – request comes from Jay Turner to hold a tent revival at Martin Luther King Park and a site plan has been submitted. The revival is from Monday through Sunday, from 7 p.m. until 10 p.m.

Motion by Commissioner Bivins, second by Commissioner Strickland to approve request from Jay Turner. Motion carried by unanimous vote.

- 2) Amended Water, Wastewater and Reclaimed Water Transmission System Update from BFA (Attachments)

CM Smith – Pat Barnes and Dan Allen present. Background – Upon receipt of approvals of the 2035 Comp Plan Amendment, the City needed to update the Utility Master Plan. Due to the concessions made with DCA, the Master Plan changed, especially in the South.

The utilities area was reduced and the capacity that would be needed was reduced. Because the needs were reduced and the fact that the City consolidated refuse services with Waste Management this opened the door to expand the current Wastewater facility. BFA was asked to also look at whether it was cost feasible to construct one wastewater treatment plant or still cost feasible to construct two wastewater treatment plants, in addition to updating the Utility Master Plan. The first report received by the City from BFA was not a Utility Master Plan, but a Transmission Infrastructure Extension update, which looked at the line sizes, where existing facilities were located and whether one plant was needed as opposed to two plants. The report indicated wastewater needs of the future would need a 4.55 mg plant expansion, which could fit at the current location. One plant would be less expensive as far as operational costs, maintenance costs, line extension costs and construction costs.

The report was discussed with Landstone, and an issue brought up during negotiations with Landstone was the dollars that were used in the April report. The numbers used were 2009 numbers, not 2011 numbers. There was no

contingency to cover engineering, administration, funding, etc. The plan did justify an increase in TIE fees, though not an increase in connection fees. It was brought to the Commission to re-evaluate the TIE fees so the City would be assessing developers the right amount for the line. After that meeting and discrepancies in the numbers were discussed, BFA reviewed and updated the report, with completion on June 1 and an amendment on June 23.

BFA has provided information from the 2005 report to show how they came up with the \$8 per gallon construction cost.

The BFA 2011 report updated the Transmission system and not the Utilities Master Plan. The Utilities Master Plan update is needed for the Comp Plan and to know what fees are going to be assessed to developers for both Connection fees, which pay for the well sites, wastewater treatment plants, and to make sure the lines are sized right for the flows needed.

The City had entered into a Memorandum of Understanding with Landstone, April 2008, and prior to the DO being approved. Once the DO was approved Landstone fees in the approximate amount of 4.5 million dollars, would be due, but the City agreed those would be held in abeyance until a utility agreement was entered into.

He understood and thought that Landstone understood from the negotiations of 2008 that the City could have settled with DCA without Landstone actually developing, we didn't stand for concessions that included Landstone not developing. The Commission will have to decide whether to move forward with one wastewater treatment plant, or agree with the terms of the MOU and do two wastewater treatment plants with BFA amending the fees to accommodate two, or some other plan or negotiation. If the MOU is followed and a second wastewater treatment plant is constructed in Landstone, that would save them the wastewater TIE fee which is equal to 12.8 million dollars. They would also save on reuse TIE fees. One negotiation has been instead of a wastewater treatment plant at Landstone and instead of Landstone paying an actual TIE fee, they pay for the line extension, which should be less. Landstone engineers today have indicated that would be 12.1 million dollars, but Kimley-Horn will need to review those figures.

Pat Barnes, BFA – realize there were discrepancies in the April report, and that the June report brought up questions, which BFA has tried to answer. If all have not been answered he and Mr. Allen are present to answer those.

CM Smith – why would 2009 costs be used in a 2011 update or add the 25% back into the April submittal as opposed to the June submittal. But my questions have been answered, but still disagree with the O&M costs. There is a gap between one vs. two wastewater treatment plant, but even with minor adjustments the gap would probably exist. My questions have been resolved as to those, and if the City is sued by a private developer, which could potentially happen, BFA would be the expert that would give testimony to the facts, since the analyses that was completed within the document and would be supporting the document as the City's consultants. Pat Barnes indicated that BFA would

expect to have that opportunity as they have been in the past. Indicated BFA stands behind the report as amended and it is a Transmission Infrastructure Extension.

CM Smith noted it is not what asked for, which was a Utilities Master Plan update, but it is a Transmission Infrastructure Extension Master Plan and does look at whether one or two wastewater treatment plants will be needed. Noted there is a developer present who may have comments or questions, and that the City Attorney has comments, but after that is completed, the Commission is requested to approve the Water/Wastewater/Reclaimed Water System update, chose whether one or two wastewater treatment plants, and though BFA recommends one with lower maintenance costs, that could be amended per agreements in place.

CA Blair – based on what has been said, the BFA report indicates that one treatment plant is cheaper for the City based on current and on-going development, whether using the 2009 costs or the 2011 costs. The developer would be requested to pay the current fees including connection and TIE fees, but there are on-going negotiations in reference to the TIE fees since the City may not need a wastewater treatment plant at the development. The Commission will need to decide whether one or two plants. The issue of Landstone paying doesn't change, unless the City enters into negotiations with them and give them time in exchange for them agreeing that the need for the property is different now than at the time the MOU was executed by both parties.

Mayor Wolf asked that the Commission wait to make a decision until the negotiations are complete.

CM Smith – if the Commission adopts the report and workshop can be scheduled to work out an agreement with Landstone. Landstone has to be aware that if they are going with the MOU, then payment will be due within a short time, and are actually due now but have been held in abeyance during negotiations.

CA Blair asked for direction from the Commission to meet with the Landstone parties and BFA. CM Smith – needs to include a time frame not to exceed September 30, 2011. Doesn't believe Landstone will ever agree with the BFA study due to the vested interest they have in the outcome.

Motion by Commissioner Bivins, second by Commissioner Allen to accept BFA study as a study of recommendations as to how to update the system. Motion carried by unanimous vote.

Motion by Commissioner Strickland, second by Commissioner Allen to continue the payment abeyance with Landstone until September 30, 2011 and continue negotiations and authorize City Staff to utilize City Engineers and City Attorney in said negotiations, and a workshop with the Commission be scheduled prior to September 30, and if no agreement is reached prior to September 30 payment will be due or an abeyance extension may be necessary. Motion carried by unanimous vote.

Minutes  
Page 10  
June 27, 2011

Chuck Piper, Landstone – appreciate the Commission consideration for a workshop and want to make sure the Commission understands that the City and Landstone continue the good working relationship.

CM Smith – requested that any questions from Landstone from be from their engineer or signed by the engineer and directed to the City Manager.

3) Discussion (if needed) regarding City Manager’s Evaluations (Handout at Meeting - NO Attachments)

Mayor Wolf – compiled the responses and on all questions, the City Manager rank meets expectations to exceed expectations. It is a positive evaluation.

Commissioner Bivins – noted that it was asked last year that employees under his direct supervision rate the City Manager on this same system. If she hears what they have to say about his supervisory skills, she feels she can better rate him. Feels that employees should have this type of opportunity to rate their supervisors.

CM Smith – can have the supervisors appraise him by the next agenda. As to random selection of employees, he will discuss with HRC Cox.

Commissioner Bivins – feels employees should have the opportunity to rate each other.

4. ADJOURN:

Upon a motion by Commissioner Bivins, second by Commissioner Allen the meeting adjourned.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
JULY 11, 2011 – 7:00 P.M.  
CITY HALL COMMISSION CHAMBER

(meeting taped)

The City Commission of the City of Wildwood, Florida met in Regular session, July 11, 2011 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Bivins, Allen and Strickland. Also present were: City Manager Smith, City Clerk Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, AVT Law, Development Services Director Peavy, Development Services Coordinator McHugh, Senior Planner Grimm, Water Director Allen, and Park & Recreation Coordinator Hargrove.

The meeting was called to order by Mayor Wolf with Commissioner Allen giving the invocation and the audience joining in the Pledge of Allegiance to the American Flag.

Mayor Wolf noted that Commissioner Clark was unable to attend due to another commitment.

1. TIMED ITEMS AND PUBLIC HEARINGS

a. PUBLIC HEARING, SECOND FINAL READING Ordinance No. O2011-06, an ordinance providing for voluntary annexation of a five (5) acre parcel of property (Mills property) (Attachments – Staff Recommends Approval)

DSD Peavy was sworn in by Mayor Wolf who read Ordinance No O2011-06 by title only.

DSD Peavy indicated that the applicant is seeking approval of the annexation of a 5 acre parcel (G04=050) into the City in order to develop a 3 story, 124 suite retirement residence, by the same group that developed Steeple Chase. Staff recommends approval of the request as the property is located in the City of Wildwood/Sumter County Joint Planning Area and the City will be providing utility services to the project. The next steps for the developer are approval of their site plans, which will come before the Commission after going before the Planning & Zoning Board.

Public Hearing was open for questions or comments. No comments received.

Motion by Commissioner Bivins, second by Commissioner Allen that Ordinance No. O2011-06: An Ordinance Of The City Of Wildwood, Florida, Providing For The Voluntary Annexation Of Certain Real Property Consisting Of Approximately 5 Acres Being Generally Located East Of The City; In Section 8, Township 18 South, Range 23 East; Which Is Contiguous To The City Limits Of The City Of Wildwood, Florida; Providing That The Annexed Property Shall Be Assigned A Zoning Classification Pursuant To The City Of Wildwood Land Development Regulations; Providing That The Property Annexed Shall Be Subject To All Laws And Ordinances Of The City Of Wildwood As If Such Territory Had Been A Part Of The City Of Wildwood At The Time Of Enactment Of Said Laws And Ordinances; Providing That The Annexed Property Shall Be Responsible And Held Liable For Their Proportionate Share Of The Existing

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And Future Indebtedness Of The City Of Wildwood; Providing That Section 1-14 Of The City Of Wildwood Code Of Ordinances Is Amended To Include The Annexed Property; And Providing An Effective Date: is adopted on second final reading. Motion carried by unanimous vote.

b. PUBLIC HEARING Resolution No. R2011-07, a resolution approving the third NOPC to the DRI Development Order for The Villages of Wildwood (Attachments – Staff Recommends Approval)

DSD Peavy indicated that The Villages of Lake Sumter Inc submitted a 3<sup>rd</sup> Notice of Proposed Change to the Villages of Wildwood DRI Development Order, and pursuant to Florida Statute 380.06 a public hearing date was set for July 11, 2011 at this meeting. Upon approval the NOPC will be submitted to the State and noted there is a 45 day wait period.

No comments were received from the Public.

Motion by Commissioner Allen, second by Commissioner Strickland that Resolution No. R2011-07: A Resolution Of The City Commission Of The City Of Wildwood, Florida, Adopting A Third Amendment To The Development Order For The Villages Of Wildwood Development Of Regional Impact; Providing An Effective Date: is adopted. Motion carried by unanimous vote.

Marty Dzuro representing the Villages. Currently have a Certificate of Need for 60 beds and going for a total of 300. As far as Brownwood, ground should be broken very soon. Glad to be part of the town.

2. REPORTS AND PUBLIC INPUT  
SPECIAL PRESENTATIONS:  
None

- a. City Manager – Noted the following in packet for information.
- 1) FYI – Quarterly report from Public Works, Gene Kornegay (Attachments)
  - 2) FYI – Copy of letter to be sent to customers regarding cross-connection – backflow prevention devices needed (Attachment)
  - 3) FYI – REMINDER – First Budget Session next Monday, July 18 at 9AM (Attachment)

Have received some ad Valorem numbers and appears City will be able to adopt the roll back rate of 4.07, which is 3.5% reduction in taxes for the residents.

Requested that Hawks Landing be moved forward before New Business.

- b. City Attorney - None
- c. City Clerk - None
- d. Commission Members – None

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Commissioner Allen – House on Huey Street is being broken into. DSD Peavy – the report was turned over to Code Enforcement for inspection. It is in disrepair and is a safety issued. Sumter County Building Department will be inspecting.

- e. Public Forum (10 minute time limit)
- f. Notes, Reports, and items for the file as attached

3. NEW BUSINESS – ACTION REQUIRED

a. MINUTES

- 1) None at this time

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

- 1) Ordinance No. O2011-07, an ordinance providing changes and updates to the City of Wildwood – LDR’s (Attachments – Staff Recommends Approval)

DSD Peavy noted the Special Magistrate recommended changes in Section 1.4, 1.8, 8.6 are included in the handout. Second final reading will be on July 25.

CM Smith noted that a public workshop was held and comments received were considered and some were incorporated in the proposed LDR.

- 2) Ordinance No. O2011-08, an ordinance proposing a small scale land use amendment for Oxford Retirement Residence (Maricamp, LLC) a portion of Parcel D08=005 containing 7.03 acres ± (Attachments – Staff Recommends Approval)

DSD Peavy noted CP1106-01 has been before Planning & Zoning and Special Magistrate recommends approval of the Small Scale amendment.

Ordinance No. O2011-07 and O2011-08 were read by title only. No action at this time.

c. RESOLUTIONS FOR APPROVAL:

- 1) Resolution No. R2011-09, a resolution providing for increases to the water and wastewater user charge ordinance and facility availability base rates, to be effective as of the billing cycle for the month of October 2011 (Attachments – Staff Recommends Approval)

Resolution No. R2011-09 introduced and read by title only.

Motion by Commissioner Allen, second by Bivins that Resolution R2011-09: A Resolution Of The City Commission Of The City Of Wildwood, Florida, Providing For Increases To The Water And Wastewater User Charge Ordinance And Facility Availability Base Rates; Providing For An Effective Date: is hereby adopted. Motion carried by unanimous vote.

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2) Resolution No. R2011-10, a resolution setting rates for use of reclaimed water for Class A, Class AM and Class B users, replacing Resolution No. R2009-08, to be effective as of the billing cycle for the month of October 2011 (Attachments – Staff Recommends Approval)

Resolution No. R2011-10 introduced and read by title only.

Motion By Commissioner Bivins, Second By Commissioner Strickland That Resolution R2011-10: A Resolution Of The City Commission Of The City Of Wildwood; Setting Rates For Use Of Reclaimed Water For Class A, Class Am And Class B Users; Replacing Resolution No. R200908; Providing For An Effective Date: is hereby adopted. Motion carried by unanimous vote.

d. APPOINTMENTS  
None

e. CONTRACTS AND AGREEMENTS

1) Review/approval of the Amendment to the Professional Services Agreement between the COW and Kimley-Horn & Assoc. originally dated January 7, 2009 – David Grimm to present (Attachments – Staff Recommends Approval)

SP Grimm noted this is requested due to language requirement of CDBG documents.

Motion by Commissioner Allen, second by Commissioner Bivins to approve Amendment to the Professional Services Agreement between the City of Wildwood and Kimley-Horn. Motion carried by unanimous vote.

f. FINANCIAL

1) Bills for Approval (Attachments – Staff Recommends Approval)

Commissioner Allen asked if there has been any problems with the Bank of America Credit Card. CM Smith indicated no complaints have been received from the Directors.

Motion by Commissioner Strickland, second by Commissioner Bivins to approve payment of bills. Motion carried by unanimous vote.

g. GENERAL ITEMS FOR CONSIDERATION

1) Report regarding other gymnasiums relative to the proposed Adult League Basketball facility (Attachments – Board Option)

CM Smith noted that PRC Hargrove has toured other facilities to see if any were conducive to have the Adult Basketball league at those facilities and it was found they were not. Since the last meeting Barnes Ferland

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has put \$500 toward the league, which has reduced the cost of the gym rental fee to \$2569. The Middle School is the only suitable facility. Funds are available.

Mayor Wolf – has anyone looked into whether CDBG funds or other public funds built the gym? CM Smith – thought the comment was retracted, but he can look into it. Mayor Wolf stated never mind.

- 2) Review/discussion regarding the proposed letter to FDOT – Turnpike Authority regarding the Okahumpka Plaza MOU – cancellation of agreement (Attachment – Staff Recommends Approval)

Motion by Commissioner Strickland, second by Commissioner Bivins that letter be submitted to FDOT, Turnpike Authority. Motion carried by unanimous vote.

- 3) Review/approval of the Hawk Landing Site Plan Approval with Special Magistrate recommendation (Attachments – Staff Recommends Approval)

DSD Peavy – Design standard review is part of approval process and has been done as far as the site plan.

Motion by Commissioner Strickland, second by Commissioner Bivins to approve SP 1102-02, Hawk Landing as recommended by the Special Magistrate and staff. Motion carried by unanimous vote.

- 4) Review/discussion (if desired) of appraisal/evaluation forms of the City Manager from directors/staff (To be presented to Mayor Wolf/Commissioners at meeting) (NO Attachments)

CM Smith – just received this morning and going over with directors, will provide copies for budget session.

4. ADJOURN:

Upon a motion by Commissioner Allen, second by Commissioner Strickland the meeting adjourned.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

ORDINANCE NO. O2011-04

AN ORDINANCE OF THE CITY OF WILDWOOD, FLORIDA;  
AMENDING SECTIONS 2-31, 2-32, 2-33, 2-34 AND 2-35 OF  
THE CITY OF WILDWOOD CHARTER; PROVIDING FOR  
ELECTIONS PROCEDURES; PROVIDING FOR CONFLICT;  
AND PROVIDING FOR AN EFFECTIVE DATE.

Be it ordained by the City Commission of the City of Wildwood, Florida:

SECTION 1. Section 2-31, of the City of Wildwood Code is hereby amended as follows [cross-throughs (-) indicate deletions and underlines (   ) indicate additions]:

Sec. 2-31. Election procedures.

- (a) In all elections where the City Commission has authorized the Supervisor of Elections to provide for qualifying of candidates and conduct of elections, the City shall follow the Supervisor of Elections' procedure.
- (b) If the City Commission has not authorized the Supervisor of Elections to provide for qualifying of candidates and conduct of the election, in addition to whatever requirements are contained in the city Charter, the following shall apply to all city elections:
- (~~a~~1) *Applicability of state election laws; exceptions.* The city hereby adopts all general laws of the state relating to elections and to the registration of persons qualified to vote therein by reference with such revisions and modifications and exceptions as are set out in the following subsections pursuant to authority delegated by general law to the city. The general law of the state relating to elections and to the registration of persons qualified to vote therein are hereby adopted as if they had been set out in their entirety in this section and are hereby made a part of this Code as if they were printed in full herein; except that for purposes of determining any qualification fee or election assessment, the city adopts only those portions of the Florida Statutes directed specifically to municipal elections; and except for any other exceptions contained in the city ordinances or Charter which have been delegated by general law to the city.
- (~~b~~2) *Notice of election.* The commission, shall, not less than 60 days prior to the proposed date of any municipal election, adopt a resolution setting forth the purpose of such election and date upon which such election is to be held. The commission shall further authorize and direct the city clerk to give notice of the adoption of such resolution and of the provisions thereof by causing a copy of the resolution to be

published in a newspaper of general circulation within the city, once a week for three consecutive weeks, the first publication to be not more than one week after the date of the adoption of the resolution.

(e3) *Candidate qualification requirements.*

(1i) Any qualified elector of the city who has been a resident of the city for a period of one year next preceding the date of qualification, and who shall have the qualifications of a city elector at the time for qualification for office, and who is otherwise qualified to be a member of the commission may be a candidate for mayor or for the commission.

(2ii) The city clerk shall certify to the commission at or before the next regular scheduled commission meeting after the closing date for qualifying, the names of all candidates duly qualified under the provisions of this article.

(e4) *Electors, registration officer and conduct of elections.*

(1i) The city adopts the permanent single registration system for the registration of elector provided for in F.S. ch. 98.

(2ii) The supervisor of elections of the county shall be the registration officer for the city.

(3iii) City electors shall be residents of the city and shall possess the qualifications and register in accordance with the general laws of the state.

(4iv) The city clerk shall conduct the elections of the city in accordance with the general laws of the state.

(5v) The city clerk shall provide for absentee voting in accordance with the provisions of the general laws of the state.

(6vi) The precinct clerk and inspectors at each polling place shall be appointed by the commission after recommendation for the city clerk.

(7vii) The precinct clerk and inspectors shall also serve in any runoff election in accordance with the general laws of the state.

(e5) *Certification of returns; canvassing returns.*

- (1i) Prior to the date of election, the commission shall appoint a canvassing board for the purpose of canvassing the election. The canvassing board shall consist of at least three members including city clerk, the police chief or his designee, and one or more members of the commission.
- (2ii) On the night of the election, the absentee ballots shall be furnished by the city clerk to the supervisor of elections and shall be reviewed by the canvassing board to determine the qualifications of the absentee voters and whether or not the absentee ballot has been cast correctly. The city clerk shall furnish the supervisor of elections a list of those voters voting by absentee ballot so that the registration books can be marked accordingly.
- (3iii) The supervisor of elections shall count or supervise the counting of the votes and shall make out a list of those voted for with the number of votes for each, including all votes cast at the designated polls along with all absentee ballots, and certify in duplicate as to the correctness of the count. The canvassing board shall meet on the night of the election for purposes of aiding the supervisor of elections in counting votes and canvassing the election. One list shall be delivered to the mayor and the city clerk shall transmit the returns to the commission at the next commission meeting.
- (4iv) After receiving all returns, the commission shall canvass the returns, and the results as shown by such returns shall be by the commission declared as the result of the election.

SECTION 2. Section 2-32, of the City of Wildwood Code is hereby amended as follows [cross-throughs (-) indicate deletions and underlines (   ) indicate additions]:

Sec. 2-32. Qualifying fees.

- (a) The qualifying fees for persons qualifying as candidates for election as commissioner or mayor-commissioner on the city commission are hereby set at five percent of the annual salary for the office for which the candidate desires to qualify.
- (b) The qualifying fee shall be payable before the candidate shall be duly qualified to seek election to the post for which the qualifying fee is payable.

(c) In elections conducted by the supervisor of elections, all qualification fees shall be paid to the supervisor of elections. In elections conducted by the City clerk, all qualification fes shall be paid to the City Clerk.

SECTION 3. Section 2-33, of the City of Wildwood Code is hereby amended as follows [cross-throughs (-) indicate deletions and underlines ( ) indicate additions]:

Sec. 2-33. Municipal elections official.

If authorized by the City Commission, the Supervisor of Elections shall be the municipal elections official. If the Supervisor of Elections has not been authorized to act as elections official, then the City Clerk shall be the municipal elections official of the city and shall supervise all municipal elections.

SECTION 4. Section 2-34, of the City of Wildwood Code is hereby amended as follows [cross-throughs (-) indicate deletions and underlines ( ) indicate additions]:

Sec. 2-34. Dates of municipal elections.

Regular elections of the city shall be held ~~annually~~ at the time of the general election. The city commission may call special elections for any reason not inconsistent with the provisions of the City Charter and general law.

SECTION 5. Section 2-35, of the City of Wildwood Code is hereby amended as follows [cross-throughs (-) indicate deletions and underlines ( ) indicate additions]:

Sec. 2-35. Elections procedures; voting systems.

(a) In elections conducted by the Supervisor of Elections, the Supervisor of Elections shall determine what voting system shall be used.

(a) In elections conducted by the City Clerk, the city shall have the option of using the following voting systems:

- (1) A paper ballot voting system for municipal elections by which electors shall mark their votes upon the paper ballots by hand and the votes shall be tabulated and counted by the municipal elections official by hand. Specific procedures to be employed in the paper ballot voting system shall be as set out by the election security procedures of the city which shall be prepared by the municipal elections official and approved by the commission.

(2) The county system.

(b) The city shall provide the county notice annually of which system it will use.

SECTION 6. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

SECTION 7. If any section, subsection, sentence, clause, phrase of this ordinance, or any particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

SECTION 8. It is the intention of the City Commission of the City of Wildwood that the provisions of this Ordinance shall become and be made part of the City of Wildwood Code of Ordinances and that the sections of this Ordinance may be renumbered or re-lettered and the word "ordinance" may be changed to "section", "article", or such other appropriate work or phrase to accomplish such intentions.

SECTION 9. This ordinance shall take effect immediately upon its final adoption by the City Commission.

PASSED AND ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2011, by the City Commission of the City of Wildwood, Florida.

SEAL

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jerri A. Blair  
City Attorney

**RESOLUTION NO. R2011-11**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA DETERMINING THAT CERTAIN PROPERTY IS SURPLUS; DETERMINING THE MANNER OF DISPOSAL OF SAID PROPERTY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Wildwood is the owner of certain property that was previously used in the Wastewater Department, Clerks Department and Development Services Department of the City Operations; and,

WHEREAS, the property as described can further be described as:

**Wastewater Department**

- 1 8' X 28' Site Construction Trailer (home made)

**Clerks Department**

- 1 IBM Selectric III Typewriter City ID 130111
- 1 IBM Selectric III Typewriter City ID 000000
- 1 Hyundai B90A 19" Monitor City ID 150151 (old building dept)

**Development Services**

- 1 HP Office Jet Pro L7590 City ID 160001
- 1 Acer LCD 19" Monitor City ID 160004

WHEREAS, the Department Directors and City Manager have determined that the Construction trailer, typewriters and other equipment have no further value and is no longer usable for any purpose within the City, the property as identified is hereby declared surplus for reasons of disposition.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF WILDWOOD, FLORIDA, THAT:

1. The item(s) identified as property are hereby declared surplus property.
2. The item(s) identified as property are to be disposed of by whatever means the City Manager determines in the realm of salvage disposal.
3. This Resolution shall take effect immediately upon its final adoption by the City Commission of the City of Wildwood.

**DONE AND RESOLVED**, this 25TH day of July, 2011, in regular session, by the City Commission of the City of Wildwood, Florida.

CITY COMMISSION

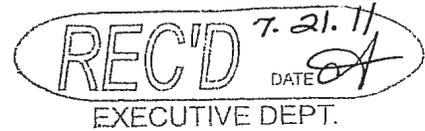
*City of Wildwood Florida*  
*Wastewater Department*  
*1290 Industrial Drive Wildwood, Florida 34785*

*William "Pete" Bennett- Director*

*Telephone # 352-330-1349*

*Fax # 352-330-1350*

DATE: July 20, 2011



TO: Robert Smith  
City Manager

FROM: Pete Bennett   
Wastewater Director

RE: Construction Trailer

This trailer was purchased when the Community Center was being built and later transferred to the Water and Sewer Departments. It has been parked at the RIBS for the past 7 yrs. without anyone using it. The A/C doesn't work, the floor is rotten, and the outside walls are rotted. Please see photos provided.

After contacting several scrape business, most said it was too much work for very little reward. Therefore, only one would bid on the removal of the trailer.

I recommend we accept the one bid.

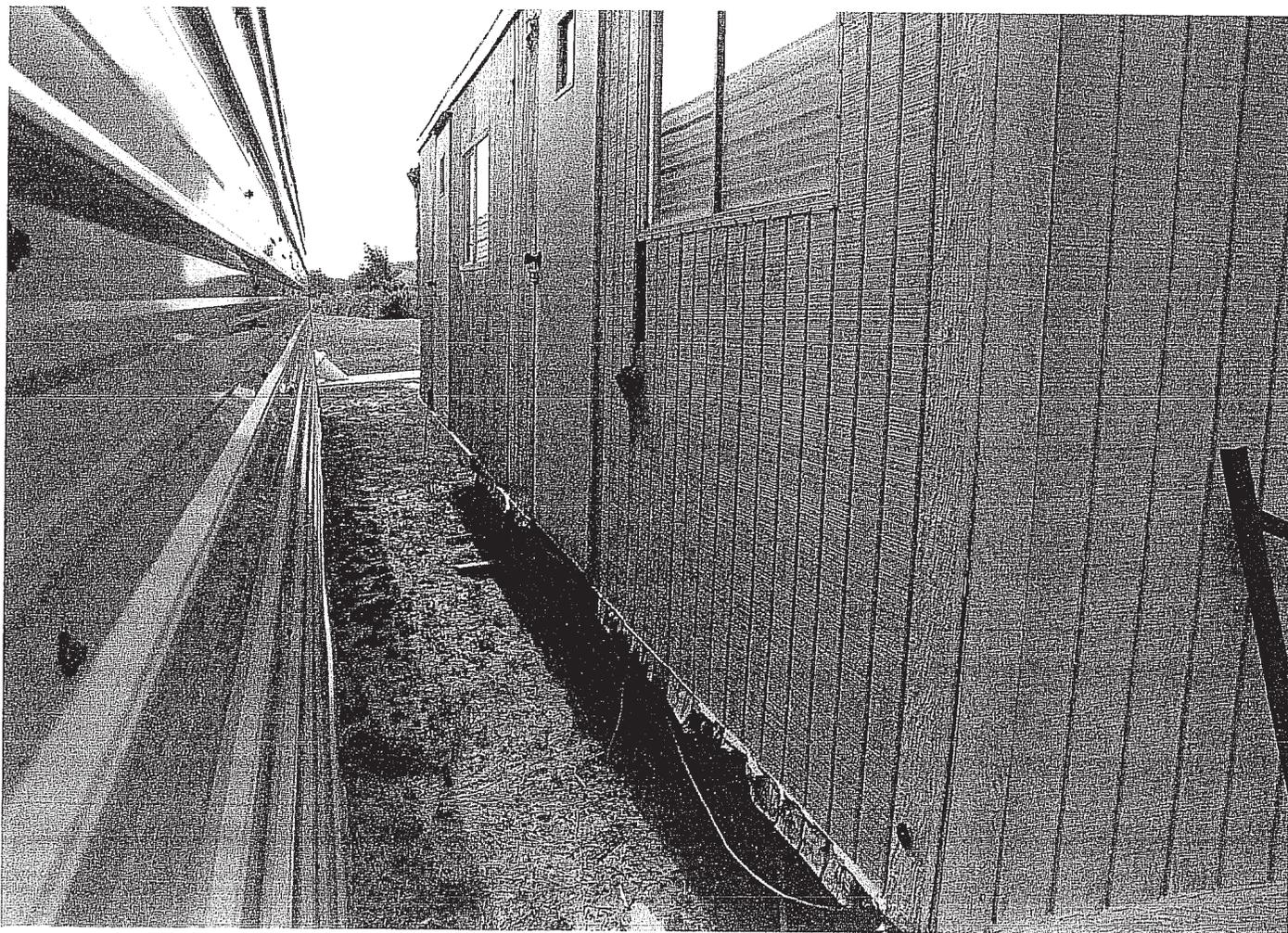
# BID FOR REMOVAL OF OLD CONSTRUCTION TRAILER FOR SALVAGE

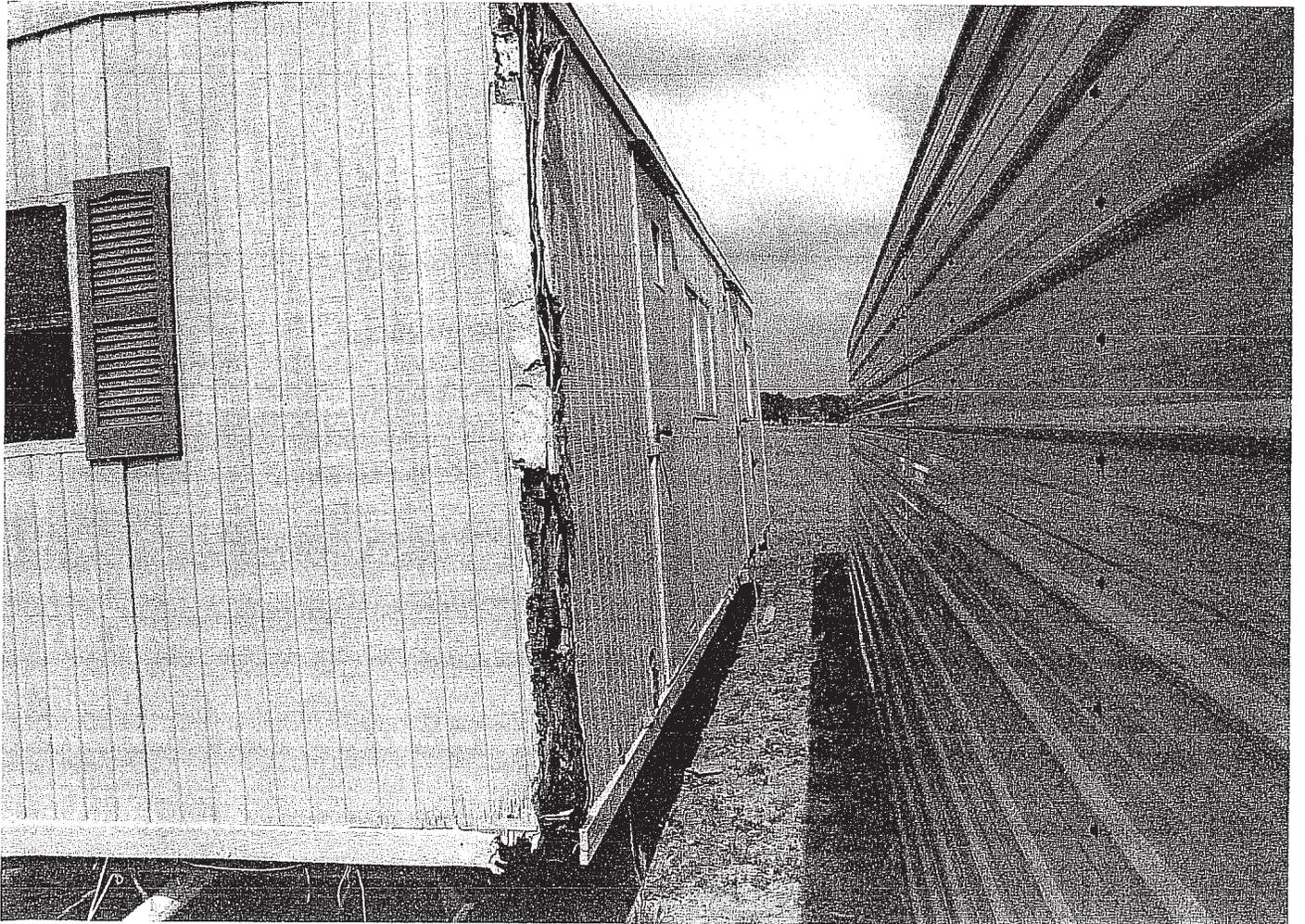
\$40.00  
BID

Nelson George J  
SIGNATURE

352-461-3677







**BILLS FOR APPROVAL**  
**City of Wildwood, Florida**  
**July 25, 2011**

**3. NEW BUSINESS – ACTION REQUIRED**  
**f. (1) Bills for Approval**

**CITY COMMISSION-LEGISLATIVE DEPARTMENT**

|   |               |                                        |    |          |
|---|---------------|----------------------------------------|----|----------|
| 1 | Payroll       | July 17, 2011 Pay Period - 5 Employees | \$ | 3,029.18 |
| 2 | Sprint-Nextel | Cell Phones June Invoice               | \$ | 25.40    |
| 3 | Sprint-Nextel | Cell Phones July Invoice               | \$ | 23.38    |

**CITY MANAGER-EXECUTIVE DEPARTMENT**

|   |                             |                                        |    |          |
|---|-----------------------------|----------------------------------------|----|----------|
| 4 | Payroll                     | July 17, 2011 Pay Period - 3 Employees | \$ | 8,770.54 |
| 5 | Capital Office Products     | Office Supplies                        | \$ | 24.25    |
| 6 | Dept of Management Services | Telephone Service                      | \$ | 5.17     |
| 7 | Dept of Management Services | Telephone Service                      | \$ | 61.10    |
| 8 | Office Depot                | Office Supplies                        | \$ | 27.03    |

**CITY CLERK-FINANCIAL & ADMINISTRATIVE DEPARTMENT**

|    |                             |                                        |    |          |
|----|-----------------------------|----------------------------------------|----|----------|
| 9  | Payroll                     | July 17, 2011 Pay Period - 4 Employees | \$ | 9,818.33 |
| 10 | Capital Office Products     | Office Supplies                        | \$ | 1.88     |
| 11 | Cason & Gaskins TV Inc      | Wireless Keyboard, Battery             | \$ | 44.98    |
| 12 | Century Link                | Telephone Service                      | \$ | 38.37    |
| 13 | Dart Electronics, Inc.      | Svc Call, Replacement Board, Labor     | \$ | 511.00   |
| 14 | Dept of Management Services | Telephone Service                      | \$ | 5.36     |
| 15 | Dept of Management Services | Telephone Service                      | \$ | 151.14   |
| 16 | Lake Glass & Mirror, Inc    | Grey Insulated Arch Top                | \$ | 189.50   |
| 17 | Office Depot                | Office Supplies                        | \$ | 4.68     |
| 18 | Progress Energy             | Electric Service                       | \$ | 310.05   |
| 19 | Sprint-Nextel               | Cell Phones June Invoice               | \$ | 23.41    |
| 20 | Sprint-Nextel               | Cell Phones July Invoice               | \$ | 23.49    |
| 21 | Terminix                    | Monthly Pest Control Contract          | \$ | 75.00    |

**DEVELOPMENT SERVICES**

|    |                                   |                                        |    |          |
|----|-----------------------------------|----------------------------------------|----|----------|
| 22 | Payroll                           | July 17, 2011 Pay Period - 4 Employees | \$ | 8,455.87 |
| 23 | Capital Office Products           | Office Supplies                        | \$ | 16.74    |
| 24 | Dept of Management Services       | Telephone Service                      | \$ | 5.17     |
| 25 | Dept of Management Services       | Telephone Service                      | \$ | 61.10    |
| 26 | FL Planning & Zoning Assoc        | Membership Dues                        | \$ | 125.00   |
| 27 | Office Depot                      | Office Supplies                        | \$ | 160.57   |
| 28 | Sprint-Nextel                     | Cell Phones June Invoice               | \$ | 23.47    |
| 29 | Sprint-Nextel                     | Cell Phones July Invoice               | \$ | 23.38    |
| 30 | The Daily Commercial              | Ads                                    | \$ | 1,375.85 |
| 31 | Villages Technology Solutions Grp | Purchased Monitor and Installed        | \$ | 163.28   |

**HUMAN RESOURCES**

|    |                             |                                       |    |          |
|----|-----------------------------|---------------------------------------|----|----------|
| 32 | Payroll                     | July 17, 2011 Pay Period - 1 Employee | \$ | 1,955.78 |
| 33 | Cason & Gaskins TV Inc      | Cables                                | \$ | 46.98    |
| 34 | Dept of Management Services | Telephone Service                     | \$ | 5.17     |
| 35 | Dept of Management Services | Telephone Service                     | \$ | 61.10    |
| 36 | Unemployment Tax            | Reimbursement Invoice                 | \$ | 928.00   |

**POLICE DEPARTMENT**

|    |                                |                                         |    |           |
|----|--------------------------------|-----------------------------------------|----|-----------|
| 37 | Payroll                        | July 17, 2011 Pay Period - 27 Employees | \$ | 56,643.90 |
| 38 | Ace Fingerprint Equipment Labs | Integrity Tape, Red                     | \$ | 107.54    |
| 39 | Advanced Auto Parts            | Halogen, Brake Pads,                    | \$ | 73.55     |

|    |                                |                                                      |    |          |
|----|--------------------------------|------------------------------------------------------|----|----------|
| 40 | Cason & Gaskins TV Inc         | Adpt, CF-59, F/Plg, Phone Holster                    | \$ | 88.29    |
| 41 | Dept of Management Services    | Telephone Service                                    | \$ | 37.58    |
| 42 | Dept of Management Services    | Telephone Service                                    | \$ | 135.06   |
| 43 | George Naha Chevrolet, Inc     | Idler Pulley, Exhaust Pipe Hanger                    | \$ | 56.25    |
| 44 | Key Scales Ford                | Fan and Motor                                        | \$ | 451.57   |
| 45 | Law Enforcement Supply         | Pants, Plain Finis, Stinger 32, OC Rubber, 32 Cal St | \$ | 382.60   |
| 46 | Merritt Department Stores, Inc | Shirts                                               | \$ | 59.61    |
| 47 | Progress Energy                | Electric Service                                     | \$ | 1,250.49 |
| 48 | Sprint-Nextel                  | Cell Phones June Invoice                             | \$ | 218.28   |
| 49 | Sprint-Nextel                  | Cell Phones July Invoice                             | \$ | 218.04   |
| 50 | Super Circuits                 | High Res Super Wide Angle Color Camera               | \$ | 292.24   |
| 51 | Terminix                       | Monthly Pest Control Contract                        | \$ | 25.00    |
| 52 | Unemployment Tax               | Reimbursement Invoice                                | \$ | 1,452.00 |
| 53 | Verizon Wireless               | Broadband                                            | \$ | 200.11   |

**STREET DEPARTMENT**

|    |                             |                                         |    |           |
|----|-----------------------------|-----------------------------------------|----|-----------|
| 54 | Payroll                     | July 17, 2011 Pay Period - 10 Employees | \$ | 18,333.89 |
| 55 | Advanced Auto Parts         | Door Handle                             | \$ | 6.42      |
| 56 | B & M Equipment             | Telescopic Boom Rental                  | \$ | 351.60    |
| 57 | Capital Office Products     | Office Supplies                         | \$ | 1.88      |
| 58 | Dept of Corrections         | Work Squad                              | \$ | 14,116.75 |
| 59 | Dept of Management Services | Telephone Service                       | \$ | 0.74      |
| 60 | Dept of Management Services | Telephone Service                       | \$ | 45.02     |
| 61 | Harris Tree Service, Inc    | Trimming Trees - CR 214                 | \$ | 800.00    |
| 62 | Progress Energy             | Electric Service                        | \$ | 4,546.97  |
| 63 | Sprint-Nextel               | Cell Phones June Invoice                | \$ | 99.61     |
| 64 | Sprint-Nextel               | Cell Phones July Invoice                | \$ | 105.46    |
| 65 | Sumter Electric             | Electric Service                        | \$ | 154.48    |
| 66 | Terminix                    | Monthly Pest Control Contract           | \$ | 12.50     |
| 67 | Unemployment Tax            | Reimbursement Invoice                   | \$ | 550.00    |
| 68 | Waste Management            | Roll Off Tipping Fee                    | \$ | 206.80    |

**FLEET MAINTENANCE**

|    |                             |                                        |    |          |
|----|-----------------------------|----------------------------------------|----|----------|
| 69 | Payroll                     | July 17, 2011 Pay Period - 2 Employees | \$ | 3,964.56 |
| 70 | Advanced Auto Parts         | Cylinder                               | \$ | 199.99   |
| 71 | Dept of Management Services | Telephone Service                      | \$ | 0.74     |
| 72 | Dept of Management Services | Telephone Service                      | \$ | 45.02    |
| 73 | Progress Energy             | Electric Service                       | \$ | 121.99   |
| 74 | Sprint-Nextel               | Cell Phones June Invoice               | \$ | 46.82    |
| 75 | Sprint-Nextel               | Cell Phones July Invoice               | \$ | 46.76    |
| 76 | Terminix                    | Monthly Pest Control Contract          | \$ | 12.50    |

**COMMUNITY RE-DEVELOPMENT**

|    |                      |                                       |    |          |
|----|----------------------|---------------------------------------|----|----------|
| 77 | Payroll              | July 17, 2011 Pay Period - 1 Employee | \$ | 2,426.54 |
| 78 | Sprint-Nextel        | Cell Phones June Invoice              | \$ | 23.41    |
| 79 | Sprint-Nextel        | Cell Phones July Invoice              | \$ | 23.38    |
| 80 | The Daily Commercial | Ads                                   | \$ | 417.13   |

**PARKS AND RECREATION**

|    |                         |                                                    |    |          |
|----|-------------------------|----------------------------------------------------|----|----------|
| 81 | Payroll                 | July 17, 2011 Pay Period - 6 Employees             | \$ | 7,590.48 |
| 82 | Advanced Auto Parts     | Ball Joints, Arm Pitman, Allterr Bench, Washer Fld | \$ | 561.19   |
| 83 | B & M Equipment         | Telescopic Boom Rental                             | \$ | 351.60   |
| 84 | Capital Office Products | Office Supplies                                    | \$ | 8.70     |
| 85 | Century Link            | Telephone Service                                  | \$ | 48.50    |

|    |                                   |                            |    |          |
|----|-----------------------------------|----------------------------|----|----------|
| 86 | Dept of Corrections               | Work Squad                 | \$ | 8,470.05 |
| 87 | Dept of Management Services       | Telephone Service          | \$ | 5.18     |
| 88 | Dept of Management Services       | Telephone Service          | \$ | 61.10    |
| 89 | Lake Glass & Mirror, Inc          | Glass for Concession Stand | \$ | 125.00   |
| 90 | Progress Energy                   | Electric Service           | \$ | 545.94   |
| 91 | Sprint-Nextel                     | Cell Phones June Invoice   | \$ | 95.63    |
| 92 | Sprint-Nextel                     | Cell Phones July Invoice   | \$ | 93.52    |
| 93 | Sumter Electric                   | Electric Service           | \$ | 578.60   |
| 94 | T & D Waste Services, Inc         | Port O Let Rentals         | \$ | 280.00   |
| 95 | Villages Technology Solutions Grp | Monitor                    | \$ | 123.28   |
| 96 | WescoTurf                         | Spring Tine Replace        | \$ | 99.52    |

**COMMUNITY CENTER & OXFORD COMMUNITY CENTER**

|    |                            |                                    |    |          |
|----|----------------------------|------------------------------------|----|----------|
| 97 | Jiffy Exhaust Systems, Inc | Catalytic Converter                | \$ | 225.49   |
| 98 | Sumter Electric            | Electric Service - Millennium Park | \$ | 1,308.18 |
| 99 | Terminix                   | Monthly Pest Control Contract      | \$ | 50.00    |

**PHYSICAL ENVIRONMENT ADMINISTRATIVE DEPARTMENT**

|     |                             |                                        |    |          |
|-----|-----------------------------|----------------------------------------|----|----------|
| 100 | Payroll                     | July 17, 2011 Pay Period - 3 Employees | \$ | 5,081.08 |
| 101 | Capital Office Products     | Office Supplies                        | \$ | 7.94     |
| 102 | Dart Electronics, Inc.      | Svc Call, Replacement Board, Labor     | \$ | 511.00   |
| 103 | Dept of Management Services | Telephone Service                      | \$ | 5.17     |
| 104 | Dept of Management Services | Telephone Service                      | \$ | 106.12   |
| 105 | Lake Glass & Mirror, Inc    | Grey Insulated Arch Top                | \$ | 189.50   |
| 106 | Office Depot                | Office Supplies                        | \$ | 13.30    |

**WATER DEPARTMENT**

|     |                                   |                                                         |    |           |
|-----|-----------------------------------|---------------------------------------------------------|----|-----------|
| 107 | Payroll                           | July 17, 2011 Pay Period - 10 Employees                 | \$ | 17,213.56 |
| 108 | A.W.K. Industries Inc.            | Circuit Board                                           | \$ | 381.76    |
| 109 | Cason & Gaskins TV Inc            | Diodes, Repaired Power Supply, Router, Fuses, Etc       | \$ | 193.53    |
| 110 | Cottom's A-1 Sod                  | Floratom Sod                                            | \$ | 40.00     |
| 111 | C & S Reprographics & Copy Ctr    | Bond Copy 2 Sets and Scanned                            | \$ | 33.60     |
| 112 | Dept of Corrections               | Work Squad                                              | \$ | 2,823.35  |
| 113 | Dept of Management Services       | Telephone Service                                       | \$ | 5.13      |
| 114 | Dept of Management Services       | Telephone Service                                       | \$ | 45.02     |
| 115 | Interstate Electrical Services    | Test Phone Lines, Install Pressure Transducer, Etc.     | \$ | 943.00    |
| 116 | Plant Technicians                 | Environmental Testing                                   | \$ | 465.00    |
| 117 | Progress Energy                   | Electric Service                                        | \$ | 1,652.94  |
| 118 | Sprint-Nextel                     | Cell Phones June Invoice                                | \$ | 117.05    |
| 119 | Sprint-Nextel                     | Cell Phones July Invoice                                | \$ | 116.90    |
| 120 | Sumter Electric                   | Electric Service                                        | \$ | 6,946.08  |
| 121 | Sunshine State One Call of FL     | Locators for Month of June 2011                         | \$ | 265.53    |
| 122 | Sunstate Meter & Supply, Inc      | T10 Meters, Meter Boxes, Covers                         | \$ | 6,099.87  |
| 123 | Terminix                          | Monthly Pest Control Contract                           | \$ | 25.00     |
| 124 | The Dumont Company, Inc           | Hypochlorite Solution, Clear Flow, Trichloroisocyanuric | \$ | 2,637.25  |
| 125 | Unemployment Tax                  | Reimbursement Invoice                                   | \$ | 3,300.00  |
| 126 | Verizon Wireless                  | Broadband                                               | \$ | 40.01     |
| 127 | Villages Technology Solutions Grp | Monitor and Video Cards                                 | \$ | 378.94    |

**WASTEWATER DEPARTMENT**

|     |                             |                                         |    |           |
|-----|-----------------------------|-----------------------------------------|----|-----------|
| 128 | Payroll                     | July 17, 2011 Pay Period - 14 Employees | \$ | 28,707.26 |
| 129 | Almac Unlimited, Inc        | Gloves, Safety Glasses                  | \$ | 114.70    |
| 130 | Campbell's Gate Service Inc | Untangled Chain and Tightened Clutch    | \$ | 125.00    |
| 131 | Capital Office Products     | Office Supplies                         | \$ | 107.76    |

|     |                                   |                                            |             |
|-----|-----------------------------------|--------------------------------------------|-------------|
| 132 | Culligan                          | Bottled Water                              | \$ 70.98    |
| 133 | Century Link                      | Telephone Service                          | \$ 108.36   |
| 134 | Cynmar Corporation                | Carbon Filter                              | \$ 522.11   |
| 135 | Data Flow Systems, Inc            | TCU Tacpack Install and Startup            | \$ 1,232.00 |
| 136 | Dept of Corrections               | Work Squad                                 | \$ 2,823.35 |
| 137 | Dept of Management Services       | Telephone Service                          | \$ 3.89     |
| 138 | Dept of Management Services       | Telephone Service                          | \$ 90.04    |
| 139 | Flowers Chemical Laboratories     | Environmental Testing                      | \$ 750.00   |
| 140 | Hardy Diagnostics                 | HDx BR Glass Bottle                        | \$ 105.70   |
| 141 | ITT Water & Wastewater USA        | Triplex Alternator, Sewage Pump            | \$ 951.00   |
| 142 | Lab Safety Supply LSS             | Fing Pipe, Side Outlt Pipe, Tee Nom Pipe   | \$ 549.42   |
| 143 | Lowe's                            | Air Conditioner, Drive Wrench, Single Outs | \$ 555.57   |
| 144 | Odyssey                           | Hypochlorite Solution                      | \$ 2,882.59 |
| 145 | Progress Energy                   | Electric Service                           | \$ 910.05   |
| 146 | Siemens                           | Mixed Bed Tanks                            | \$ 621.00   |
| 147 | Sprint-Nextel                     | Cell Phones June Invoice                   | \$ 140.46   |
| 148 | Sprint-Nextel                     | Cell Phones July Invoice                   | \$ 140.28   |
| 149 | Sumter County Times               | Subscription                               | \$ 15.22    |
| 150 | Sumter Electric                   | Electric Service                           | \$ 697.57   |
| 151 | Sunshine State One Call of FL     | Locators for Month of June 2011            | \$ 265.53   |
| 152 | Terminix                          | Monthly Pest Control Contract              | \$ 25.00    |
| 153 | Test America                      | Environmental Testing                      | \$ 84.00    |
| 154 | Unemployment Tax                  | Reimbursement Invoice                      | \$ 1,925.00 |
| 155 | UPS                               | Postage                                    | \$ 22.19    |
| 156 | Villages Technology Solutions Grp | Tech Support Inventory Equipment           | \$ 120.00   |

**GREENWOOD CEMETERY**

|     |                 |                  |          |
|-----|-----------------|------------------|----------|
| 157 | Progress Energy | Electric Service | \$ 12.79 |
|-----|-----------------|------------------|----------|

**ATTORNEYS/CONSULTANTS/SURVEYORS**

|     |                              |                    |              |
|-----|------------------------------|--------------------|--------------|
| 158 | Barnes, Ferland & Associates | Engineers          | \$ 1,667.00  |
| 159 | Jerri A Blair                | Attorney           | \$ 10,000.00 |
| 160 | Potter Clement Lowry         | Special Magistrate | \$ 1,557.50  |

**FUEL INVENTORY**

|     |                               |                           |             |
|-----|-------------------------------|---------------------------|-------------|
| 161 | Stone Petroleum Products, Inc | Regular Unleaded Gasoline | \$ 9,478.55 |
|-----|-------------------------------|---------------------------|-------------|

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|              |                      |
|--------------|----------------------|
| <b>TOTAL</b> | <b>\$ 282,565.23</b> |
|--------------|----------------------|

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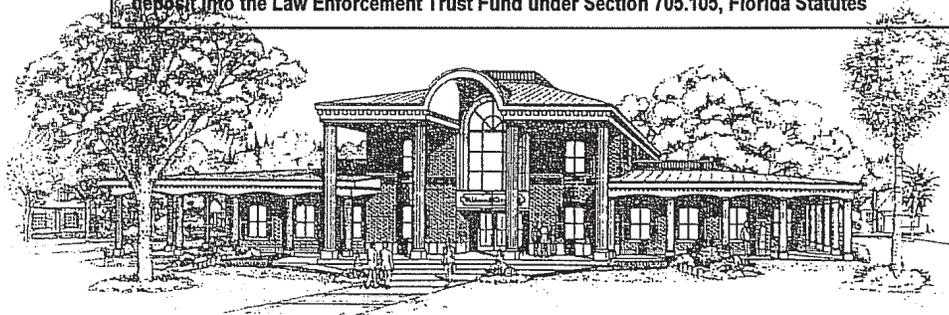
CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

City of  
Wildwood,  
Florida



**DATE: July 5, 2011**

**TO: Mayor and City Commissioners, City of Wildwood**

**FROM: Chief E.W. Reeser** *EW R*

**RE: Forfeiture of Property to the Police Department**

---

Section 705.105, Florida Statutes, provides evidence vests permanently in the law enforcement agency sixty days after the conclusion of the proceeding in which the evidence was seized. The statute provides that if the property is of appreciable value, the law enforcement agency may elect to retain the property for the agency's own use; transfer the property to another unit of state or local government; donate the property to a charitable organization; or sell the property at public sale.

The following items and/or currency listed below have been confiscated by this department pursuant to Florida Statute 705.105.

I'm requesting that any currency listed below be deposited into the Law Enforcement Trust Fund and that all other items listed be disposed of as indicated below.

| Case Number            | Amount    |
|------------------------|-----------|
| 2008-12-1413, Item RP2 | \$12.00   |
| 2008-12-1413, Item RP4 | \$9.03    |
| 2008-12-1413, Item RP5 | \$4.66    |
| 2008-01-0010, Item JW2 | \$20.00   |
| 2008-01-0073, Item AT1 | \$5.00    |
| 2010-05-0410, Item BH1 | \$10.00   |
| 2010-09-0841, Item RP1 | \$27.00   |
| 2008-05-0570, Item KC1 | \$6.50    |
| 2008-07-0703, Item MM1 | \$55.00   |
| 2009-01-0100, Item P1  | \$2833.00 |
| 2009-01-0100, Item P2  | \$20.62   |
| 2009-01-0100, Item P3  | \$1.00    |

|                         |                                                                   |
|-------------------------|-------------------------------------------------------------------|
| 2009-01-0100, Item RW1  | \$707.25                                                          |
| 2009-01-0100, Item RW4  | \$1003.00                                                         |
| 2010-10-1036, Item JW2  | \$8.16                                                            |
| 2010-07-0651, Item JT2  | \$1.00                                                            |
| 2010-04-0316, Item KC3  | \$128.00                                                          |
| 2009-10-0949, Item BH7  | \$78.00                                                           |
| 2008-12-1414, Item DB4  | \$0.18                                                            |
| 2008-12-1414, Item P3   | \$77.00                                                           |
| 2008-12-1414, Item P5   | \$139.06                                                          |
| 2009-06-0542, Item BH15 | \$20.00                                                           |
| 2009-06-0533, Item AJ1  | \$42.00                                                           |
| 1999-07-0578, Item Q20  | \$182.71                                                          |
| 1983-05-1890, Item Q3   | \$5.00                                                            |
| 2008-02-0127, Item BH1  | Gold colored Seiko Watch, ser# 5N0182 (declared Surplus and Sold) |
| 2008-12-1383, Item A1   | Yellow colored Ring (declared Surplus and Sold)                   |

Total Currency \$ 5395.17

Ring and watch will be turned over to City Hall after being declared surplus.

DONE AND ORDAINED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the City Commission of the City of Wildwood, Florida

SEAL

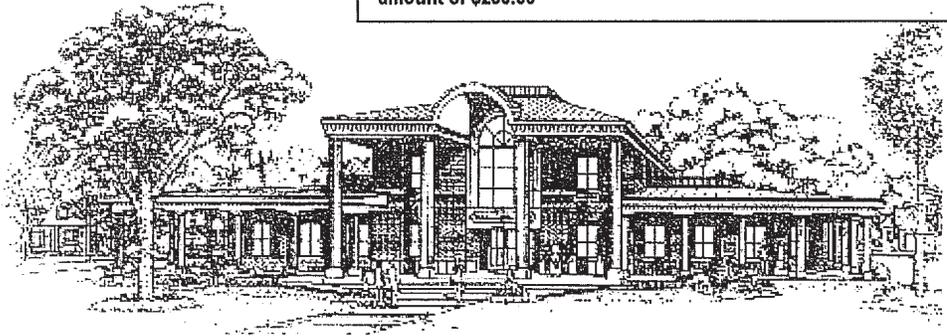
ATTEST:

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

\_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

City of  
Wildwood,  
Florida



DATE: July 8, 2011  
TO: Mayor and City Commissioners  
FROM: E.W. Reeser, Chief of Police  
City Of Wildwood  
RE: Request for Budget Amendment for Wildwood Police Department Law Enforcement Trust Fund

Please amend the Wildwood Police Department Law Enforcement Trust Fund Budget showing the receipt of the below listed unanticipated revenue.

Case No. 2011-05-0446 \$250.00

Respectfully submitted,

E. W. Reeser  
Chief of Police  
CITY OF WILDWOOD, FLORIDA

DONE AND ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the City Commission of the City of Wildwood, Florida

SEAL

ATTEST:

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

\_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

**CITY OF WILDWOOD  
EXECUTIVE SUMMARY**

**3. NEW BUSINESS-ACTION REQUIRED g. 3**  
General Items for Consideration Request  
approval of LE Officer Anthony Tucker's request  
to execute a Tuition & Repayment Agreement for  
continuing education via the City's Personnel  
Policies & Procedures

**SUBJECT:** Tuition Reimbursement  
**REQUESTED ACTION:** Board Option

Work Session (Report Only)    **DATE OF MEETING:** 7/25/11  
 Regular Meeting                       Special Meeting

**CONTRACT:**     N/A                                              Vendor/Entity: \_\_\_\_\_  
Effective Date: \_\_\_\_\_                                      Termination Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

**BUDGET IMPACT:** Up to \$5,000  
 Annual                      **FUNDING SOURCE:** General Fund  
 Capital                      **EXPENDITURE ACCOUNT:** \_\_\_\_\_  
 N/A

---

**HISTORY/FACTS/ISSUES:**

Mayor and Commission,

Officer Tucker with the Wildwood Police Department is seeking tuition reimbursement from the City in order to obtain a Bachelor of Science Degree in Criminology. City of Wildwood Professional Rules and Regulations Policy 8.1.D.3.g States (Attached):

*\* Checks will be made directly to the school, when possible, and applicants must be accepted for enrollment by an accredited education institution.*

The gold standard of collegiate accreditation in the United States is known as regional accreditation. There are six regional accrediting agencies:

- Middle States Association of Colleges and Schools
- New England Association of Schools and Colleges
- North Central Association of Schools and Colleges
- Northwest Association of Accredited Schools
- Western Association of Schools and Colleges
- Southern Association of Colleges and Schools - FSU, UF, USF, FAMU – Lake Sumter

A college or university only needs to be accredited by one of the six agencies. Officer Tucker is seeking to obtain his degree from Columbia Southern University which is an online degree only University. Columbia Southern University is not accredited by any of the six regional accrediting agencies. BUT, it does not mean the school is unaccredited. There is a third type of accreditation that some distance learning schools choose to pursue. It's known as the Distance Education and Training Counsel (DETC). DETC accreditation is a legitimate form of accreditation that is recognized by the US Department of Education. However, students should be aware that schools that hold regional accreditation don't always accept DETC college courses in transfer. In addition, if you complete a DETC accredited college degree, you may have trouble being accepted into a graduate program in a school that holds regional accreditation.

**3. NEW BUSINESS-ACTION REQUIRED g. 3**  
**General Items for Consideration Request**  
**approval of LE Officer Anthony Tucker's request**  
**to execute a Tuition & Repayment Agreement for**  
**continuing education via the City's Personnel**  
**Reimbursement Policy**

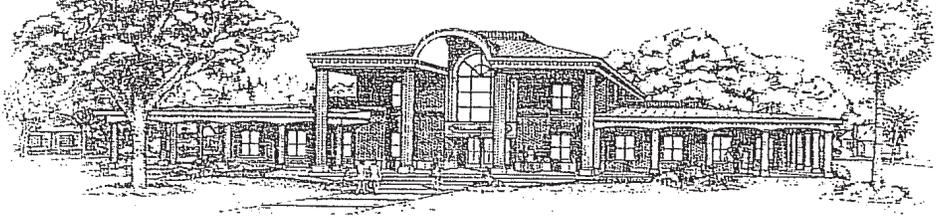
Staff would like direction on whether or not to approve this request.

Staff would also like direction on whether or not to only allow tuition reimbursement for those schools who have obtained the gold standard of accreditation.

Regards,

Robert Smith

---



APPLICATION  
FOR TUITION REIMBURSEMENT

3. NEW BUSINESS-ACTION REQUIRED  
g. 3 General Items for Consideration Request  
approval of LE Officer Anthony Tucker's request to  
execute a Tuition & Repayment Agreement for  
continuing education via the City's Personnel Policies &  
Procedures

Employee Name Anthony Tucker Date 7-13-11

Mailing Address [Redacted] Street [Redacted] City [Redacted] State [Redacted] Zip [Redacted]

Phone Number ([Redacted]) Cell Number ([Redacted])

Department Police Position Patrolman

Date of Hire May 21, 2007

School Name Columbia Southern university

Address 21982 Street university Ln City Orange Beach State AL Zip 36561

Phone Number (800) 977-8449 Website www.columbiasouthern.edu

Date Class(es) Begin Apr 27 2011 Degree (AA) \_\_\_\_\_ (AS) \_\_\_\_\_ (BA) \_\_\_\_\_ (BS)

Attached you will find a copy of the applicable Personnel Policies and Procedures Section regarding Tuition Reimbursement. Please retain for your records.

Please sign and return this Application, the Repayment Agreement and attach a copy of the Degree course requirements, including credit hours and the cost associated with such course to your Department Head.

Anthony Tucker Employee Signature Date 7-13-11

[Signature] Department Head Signature Date 7/13/11

\_\_\_\_ Approved to forward to Commission  
\_\_\_\_ Not Approved

\_\_\_\_ City Manager Signature Date

I hereby certify the approval of this Application by the City Commission this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_ City Clerk Date

TUITION and REPAYMENT AGREEMENT

In accordance with the Personnel Policies & Procedures of the City of Wildwood, Florida, and by application I hereby request approval for the City to pay the tuition for the Degree course work as outlined on the attached.

I agree if I do not successfully complete the approved course(s) with a minimum grade of "C" for undergraduate (AA, AS, BA, BS) work or where neither a letter grade nor satisfactory are used, grade of Pass must be achieved. I understand that copies of grades must be submitted to Human Resources within two (2) weeks of completion of the course(s) and before any further payments by the City are made. In the event that the expected prescribed grade is not achieved, the course(s) taken immediately following will not be eligible for reimbursement by the City.

I understand that all monies paid by the City are taxable, and payments by the City will be made directly to the school where applicable.

I agree to continue in employment with the City of Wildwood for one (1) year following completion of schooling paid for by the City.

I further agree that if employment with the City of Wildwood does not continue for one (1) year following completion of schooling paid for by the City, I will be required to repay the City for the cost incurred on my behalf; and, the City may withhold funds from my final paycheck for the amount owed if I have not repaid the City at that time.

Signed this 13 day of July, 2011.

Anthony Tucker  
Employee Signature

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
City Clerk

**Columbia Southern University | 21982 University Lane | Orange Beach, AL  
36561 | 800.977.8449**

# Bachelor of Science in Criminal Justice Administration

Columbia Southern University's Bachelor of Science in Criminal Justice Administration degree program is designed for those seeking to obtain positions within the criminal justice field, and for those officers who are seeking to advance through the ranks. The BS in Criminal Justice explores historical foundations of criminal justice, agencies, processes, and modern-day applications.

## Curriculum

Graduates will successfully complete 120 credit hours outlined below

|                                  |     |
|----------------------------------|-----|
| Credit Hours                     |     |
| General Studies Requirements     | 60  |
| Required General Studies Courses | 36  |
| General Studies Electives        | 24  |
| Major Courses                    | 60  |
| Major Requirements               | 36  |
| Professional Electives           | 24  |
| Total                            | 120 |

## Curriculum Details

### General Studies Requirements - 60 hrs

|                                                          |                       |
|----------------------------------------------------------|-----------------------|
| Required General Studies                                 | 36                    |
| <b>Course Number / Description</b>                       | <b>Semester Hours</b> |
| <b>Humanities and Fine Arts</b>                          | 9                     |
| Select a minimum of 3 courses from this area to include: |                       |
| BBA 3341 - Technical Writing                             |                       |
| SLS 1000 - Student Learning Success                      |                       |
| <b>English Composition</b>                               | 6                     |
| EH 1010 - English Composition I                          |                       |
| EH 1020 - English Composition II                         |                       |
| <b>Natural Sciences</b>                                  | 3                     |
| Select a course from this area                           |                       |
| <b>Mathematics</b>                                       | 3                     |
| Select a course from this area                           |                       |
| <b>History</b>                                           | 6                     |

Select 2 courses from this area

**Behavioral and Social Sciences** 9

Select a minimum of 3 courses from this area to include:

BCJ 2201 - Juvenile Delinquency

BCJ 2501 - Criminology

General Studies Electives

Courses can be taken from General Studies or any 2000-3000 level courses. 24

**Major Courses - 60 hrs**  
**36 hours must be at the 3000-4000 level**

Major Requirements 36

**Major Requirements - Group A (Required Courses) 30**

BCJ 2001 - Theory and Practices of Law Enforcement (3)

BCJ 2002 Theory and Practices of Corrections (3)

BCJ 3601 Criminal Law (3)

BCJ 4101 - Police and Community Relations (3)

BCJ 3701 - Criminal Investigation (3)

BCJ 3801 - Criminal Evidence and Legal Issues (3)

BCJ 3301 - Judicial Process (3)

BCJ 3950 - Constitutional Law for Criminal Justice (3)

BCJ 4301 - Supervision of Criminal Justice Personnel (3)

BCJ 4701 - Criminal Justice Organization and Administration (3)

**Major Requirements - Group B (Select 2 courses below) 6**

BCJ 2000 - Introduction to Criminal Justice

BCJ 4385 - Workplace Security (3)

BBA 3651 - Leadership

BCJ 4001 - Procedures in the Justice System (3)

BCJ 4201 - Race and Ethnic Relations (3)

BCJ 4601 - Criminal Justice Current Topics (3)

BCJ 4753 - Terrorism Incident Management & Emergency (3)

BCJ 3150 - Probation and Parole (3)

Professional Electives

(Any course not previously selected can be used to satisfy this requirement) 24

**Total 120 Semester Hours**



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## About CSU

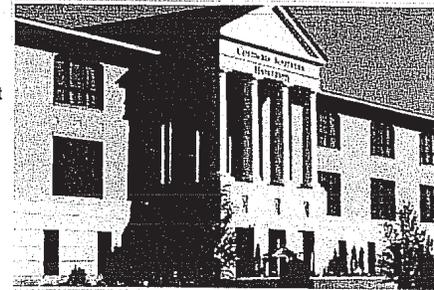
One of the nation's first completely online universities, Columbia Southern University (CSU) was established to meet the demand for alternatives to the traditional university experience. All degree programs are offered completely online, giving you the flexibility to fit your education around career and family commitments.

With our [online university](#), you can take schedule shifting and time management conflicts out of the equation. Open enrollment and self-paced programs make rearranging your life to attend a class or take a test a thing of the past.

The firefighter with an unpredictable schedule, the soldier moving from place to place to preserve our freedom, the single mother working hard to advance her career and support her children – these are the faces of CSU. That's why CSU delivers 24-hour access to course assignments, online forums, web lectures, interactive software, and audio and visual examples.

Associate, bachelor, master and doctoral programs are available in a variety of fields including [fire science](#), [criminal justice](#), [business management and administration](#), [information technology](#), [human resource management](#) and [occupational safety and health](#). Undergraduate and graduate certificate programs are also available to provide focused training in specialized areas.

[Apply today](#) and open the doors to an exciting and rewarding future!



Columbia Southern University | 21982 University Lane | Orange Beach, AL 36561 | 800.977.8449

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## Accreditation and Licensure

### Distance Education and Training Council

Columbia Southern University (CSU) is an accredited member of the [Distance Education and Training Council](#) (DETC). The Accrediting Commission of the DETC is listed by the U.S. Department of Education as a nationally recognized accrediting agency. All CSU programs have been reviewed and approved by DETC.



Distance Education and Training Council  
1601 18th Street, N.W.  
Washington, D.C. 20009  
202-234-5100

Additionally, the Accrediting Commission of the DETC is a recognized member of the Council for Higher Education Accreditation (CHEA). CHEA is a nonprofit organization serving as the national advocate for self-regulation through accreditation. Institutional membership is limited to nationally or regionally accredited colleges or universities.



### State of Alabama Licensure

CSU is licensed by the State of Alabama, Department of Post-Secondary Education pursuant to the Alabama Private School License Law, Code of Alabama, Title 16-6-1 through 10.

#### Alabama Department of Postsecondary Education

135 South Union Street  
Montgomery, AL 36104  
(334) 293-4500

### Board of Certified Safety Professionals

The [Board of Certified Safety Professionals](#) (BCSP) will recognize CSU degrees for the application process under both the Associate Safety Professional designation and the Certified Safety Professional designation.

### American Council on Education

CSU is an institutional member of the American Council on Education (ACE). ACE is the nation's umbrella higher education association. Institutional membership is limited to nationally or regionally accredited colleges or universities.

### Council for Adult and Experiential Learning

CSU is an institutional member of the Council for Adult and Experiential Learning (CAEL). CAEL is a national leader in the field of adult learning dedicated to expanding lifelong learning opportunities for adults. Institutional membership is limited to nationally or regionally accredited colleges or universities.

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### justice

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### 11.14.07 Online Criminal Justice Degrees In Demand

<http://www.columbiasouthern.edu/About-CSU/CSUNews/Archives/11-14-07-Online-Criminal-Justice-Degrees-In-Demand> 8/26/2010 3:47:49 PM

### Exploring Ethics in Law Enforcement

Presenter: Dr. Lee Colwell, FBI (ret.) Back to Criminal Justice Podcast Directory Exploring Ethics in Law Enforcement

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<http://www.columbiasouthern.edu/Future-Students/Free-Resources/Podcast> 8/31/2010 11:22:09 AM

### Minneapolis Bridge Collapse

Presenter: Sheriff Richard W. Stanekm, Hennepin County, MN, Sheriff's Office Back to Criminal Justice Podcast Directory The Minneapolis Bridge Collapse

<http://www.columbiasouthern.edu/Future-Students/Free-Resources/Podcast/Criminal-Justice/Minneapolis-Bridge-Collapse> 9/29/2010 5:12:28 PM

D. Reimbursement – Itemized expenses shall be submitted within fourteen (14) days after classes, seminar/training session, for reimbursement from the accounting department during the next Accounts Payable process. Before reimbursement is issued a written report must accompany itemized expenses.

c. An employee who seeks a certificate or license and fails to pass the certificate or license test two times, will not be reimbursed for additional courses or tests for further certificate or license until the employee demonstrates a change in circumstances that support continuing attempts to obtain a certificate or license and personally pays for additional tests.

d. If an employee fails to obtain a required certificate/license within a time frame set for the specific course and test, he or she may be demoted, transferred or terminated.

e. If an employee obtains the required certificate/license promoting him or her to the next higher certificate/license classification, the employee may be entitled to a 5% increase in pay. (Exception: Police Officers shall receive incentive pay according to Florida State Statute 943.22).

Policy 8.1.D.3  
EMPLOYEE  
TRAINING

3. Training III College degrees.

a. Policy - It shall be the policy of the City of Wildwood to improve service to the public by encouraging employees to attend classes or approved correspondence courses, leading to a college degree (AA, AS, BA or BS) that will benefit the City of Wildwood.

b. The following apply to employee attendance at Employee Training III events:

i. Eligibility - Full time, regular status employees of the City of Wildwood having a minimum of one year full time employment immediately preceding the start of classes necessary for a college degree are eligible to apply. An eligible college degree any college degree that, in the judgment of the City Manager, is directly related to the employee's current or related higher position and meets the program's stated objectives. Location of school is not important as long as it does not interfere with the employee's work schedule.

ii. Employees must have attained a Satisfactory or above rating in the two evaluations preceding the term that payment/reimbursement is requested for.

iii. Employee must have had no disciplinary problems/actions during the 12-month period preceding the term payment/reimbursement is requested for.

iv. Sufficient funds must be available in the Budget. The City Manager and department head shall determine and approve the number of Credit Hours per term.

c. Benefits - Employees whose applications are approved will be entitled to pre-payment for tuition and books (applicable to the course leading to a college degree) according to the following specifics:

The City shall reimburse the employee up to \$5,000 per degree program as specified below:

| For Years of Service | 0-1 | 1-2 | 2-3 | 3-4 | 4 or more |
|----------------------|-----|-----|-----|-----|-----------|
| The City shall pay   | 0%  | 50% | 60% | 70% | 80%       |

Of total invoice for each term's tuition and books toward an AA, AS, BA or BS Degree up to a maximum of \$5000 per degree.

d. Schooling for the college degree shall be on the employee's own time and is not compensable as time worked. No travel shall be reimbursed and the employee must provide his or her own transportation. City vehicles shall not be used.

e. The City Commission has complete discretion to determine if an employee may receive reimbursement.

f. Grade Attainment - To be able to receive a payment in the amount specified, the applicant must successfully complete an approved course with a minimum grade of C for undergraduate (AA, AS, BA, BS, etc.) work. Where neither a letter grade nor satisfactory are used, grade of Pass must be achieved. In the event that the expected prescribed grade is not achieved, the course taken immediately following will not be eligible for reimbursement. The employee must take the same or a like course, at their own expense and achieve the grade required before being able to submit for payment of the next course. In the event that the employee drops or withdraws from a course during a term, repayment for said course must be made to the City before further application/reimbursement is approved, but not later than 90 days after drop or withdraw.

g. Application Procedure - The application along with a listing of program course requirements must be submitted to your department head who will enter their recommendation and then forward to Administration. Applications must be received in Administration four (4) weeks prior to the registration Of the first term of the degree program. Courses for credit hours not required for the degree program will not be paid or reimbursed.

Applications for tuition reimbursement shall be available in Personnel and shall be made through the Department Head.

Applications will be screened by the department head and City Manager. Applications for College education must be approved by the City Commission. Applicants will be notified by their respective department head of the decision within three (3) weeks from date of application.

Checks will be made directly to the school, when possible, and applicants must be accepted for enrollment by an accredited education institution. No late registration fees or lab fees will be reimbursed. Course work is to be taken outside working hours.

Copies of the official nature of grades must be submitted to Administration within one (1) week of receipt by the employee and prior to the request for payment/reimbursement for the upcoming term or course.

4. The following apply to Training I, Training II, and Training III:

a. In no way shall this policy be construed to limit the right of any employee to attend any type of educational course during hours when the employee is not working for the City of Wildwood when the employee is not seeking tuition reimbursement.

b. Payback Policy - An employee who leaves at their own discretion, shall repay the City for the past 36 months of payments made on their behalf by the City toward any classes, training, continuing education seminar, certificate or license programs, and any College degree program. This payback policy shall be null and void for an employee who is terminated or an employee who cannot continue classes and/or employment due to verified medical reasons. The employee shall sign a contract that provides for repayment if he or she leaves under these circumstances.

EFFECTIVE DATE: August 24, 2009

LAST REVISED: \_\_\_\_\_

**CITY OF WILDWOOD  
EXECUTIVE SUMMARY**

**3. NEW BUSINESS--ACTION REQUIRED g. 4**  
General Items for Consideration Request from Ron Allen, Water Director to utilize the City's vacant Public Library building on Palmer Street as a temporary location for water department offices until permanent offices are constructed at the Coleman Water Plant facility

**SUBJECT:** Old Library Facility: Palmer/Huey St. Location  
**REQUESTED ACTION:** Board Option

- Work Session (Report Only)  
 Regular Meeting

**DATE OF MEETING:** 7/25/11  
 Special Meeting

**CONTRACT:**  N/A  
Effective Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_  
Termination Date: \_\_\_\_\_

**BUDGET IMPACT:** \$40,000

- Annual  
 Capital  
 N/A

**FUNDING SOURCE:** Water Operational  
**EXPENDITURE ACCOUNT:** \_\_\_\_\_

---

**HISTORY/FACTS/ISSUES:**

Mayor and Commission,

With the consolidation of library services and construction and opening of the Villages Public Library at Pinellas Plaza, the facility on Palmer and Huey St. has been vacated since January. Due to the fact that the City received FRDAP Grant money for improvements made to that facility, the City needed to obtain a release from the Florida Department of State of the requirement to keep this location open as a library. On July 7, 2011 we received that release.

City Staff have assessed the various Department needs as it relates to office space and have determined that the best current use for this facility would be a joint use for both Water and Parks and Recreation. The following is a list of the benefits of this use:

- Both Departments would jointly utilize a secretary and break room.
- Provide central location for Water Department storage (existing facility)
- Free up City Hall office for Utility Director.

Once a permanent Water facility is constructed at the CR 501 plant site, this space would accommodate the future growth of the water Department.

Another use considered was to open the facility as an additional community center. Due to staffing concerns and potential liability issues, this would be the second recommended option.

Regards,

Robert Smith

# Memo

To: Robert Smith, City Manager  
From: Ron Allen, Water Director *RWA*  
Date: July 12, 2011  
Re: City of Wildwood Library



On May 5, 2011 Jerri Blair sent a letter to the Florida Department of State requesting approval in the change of use to the old City Public Library located on Palmer St. (see attached). Within this letter she stated that it might be used for the City's Water Department offices.

On July 7, 2011, the Florida Department of State in answer to the above letter released the City from the 20 year occupancy and the unconditional use requirements for a Public Library (see attached).

The Water Departments growth in the past few years and expansion of services that we are providing to the City's customers and future needs, I would request the use of the old Public Library located on Palmer Street for the Water Department offices. Per previous discussions we have had, this would be temporary until permanent offices are built at the Coleman Water Plant facility.

Our current office does not have adequate space for staff meetings, break area and record storage. We have made temporary adjustments but they are not adequate.

In our previous discussions, I expressed that moving into the old library on Palmer St. would open up the current offices for storage at our Huey St. Water Plant to consolidate our storage facilities for parts and equipment. Thus the City could sell or use the other properties that the Water Department has for other purposes. These properties are located at 100 N. Palmer St., 601 Wilson St., 608 Master St., and a vacant lot at CR 121 (see attached maps).

Three properties that have structures are in need of repair and I would recommend demolishing these buildings. Additionally, the Master St. property has a dead tree that will have to be removed.

3. NEW BUSINESS-ACTION REQUIRED *4* General Items for Consideration Request from Ron Allen, Water Director to utilize the City's vacant Public Library building on Palmer Street as a temporary location for water department offices until permanent offices are constructed at the Coleman Water Plant facility

*Jerri A. Blair, P.A.*

Attorney and Counselor At Law

Jerri A. Blair  
Attorney at Law

131 W. Main St.  
P.O. Box 130  
Tavares, FL 32778-0130  
Lake (352) 343-3755  
Sumter (352) 748-3728  
(352) 343-5301 fax

May 5, 2011

Florida Department of State  
Division of Library and Information Services  
Judith Ring, Director  
R.A. Gray Bilding  
Tallahassee, FL 32399

Re: City of Wildwood/Library FRDAP Grant Agreement (7/05/2002)  
Project No. 03-PLC-13

Dear Ms. Ring:

I am the City attorney for the City of Wildwood. Pursuant to the above referenced grant agreement, the City of Wildwood was able to refurbish its library in 2002. The grant agreement required the City to use the building located on Huey Street where the improvements occurred for library purposes only.

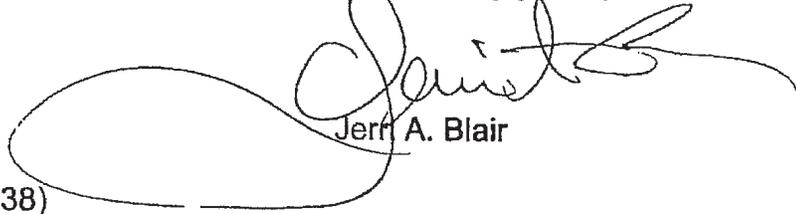
On April 14, 2009, the City entered into a joint planning agreement with Sumter County which was an effort by Sumter County and the City to maximize local services to the citizens of Sumter County while minimizing the duplication in services and costs. As a part of the joint planning effort, Sumter County took responsibility for providing library services. Sumter County has recently built a larger and better equipped library which will service the same area as the City's Huey Street library previously served. Consequently, the City has no further need to use the Huey Street site for library services and is not providing library services of any kind because the County is providing that service. At the time the County took over library services, the City provided the County with all of its books and equipment. The County actually used the Huey Street location until the new library building was built, but once that occurred, it no longer needed the Huey Street location.

The City would now like to use the building which was formerly used for library purposes for another public purpose. At this time the City is considering use of the building for a community center or for offices for the City's water department. Pursuant to the FRDAP grant agreement, before the City can change the use of the building for a purpose other than a library, they must obtain approval from the Division of Library and Information Services.

Please let me know if the Division would approve the change in use of the building located on Huey Street in the City of Wildwood for the proposed use.

I look forward to hearing from you in this regard.

Respectfully yours,



Jeff A. Blair

JAB/lap

cc: Robert Smith (1338)

C:\Documents and Settings\User\My Documents\AAA-LISA DOCS\COW-LAP\Grant.Correspondence\FL.Div.Library.Services.5.2.11

3. NEW BUSINESS-ACTION REQUIRED 9.4 General Items for Consideration Request from Ron Allen, Water Director to utilize the City's vacant Public Library building on Palmer Street as a temporary location for water department offices until permanent offices are constructed at the Coleman Water Plant facility



FLORIDA DEPARTMENT OF STATE

RICK SCOTT
Governor

DIVISION OF LIBRARY AND INFORMATION SERVICES

KURT S. BROWNING
Secretary of State

July 7, 2011

Jerri A. Blair, P.A.
Attorney and Counselor at Law
Post Office Box 130
Tavares, Florida 32778

Subject: 03-PLC-13, City of Wildwood Public Library Construction Grant

Dear Ms. Blair:

I am pleased to inform you that the City of Wildwood's request for release from the 20-year occupancy and unconditional use requirements for the Wildwood Public Library have been approved.

If you have any questions, or require further information, please feel free to contact me at 850.245.6620 or email at mdeeney@dos.state.fl.us.

Sincerely,

[Handwritten signature of Marian Deeney]

Marian Deeney
Library Program Administrator

pc: Barbara Shiflett, Director, Sumter County Library System
Robert Smith, City Manager, City of Wildwood

DIRECTOR'S OFFICE

R.A. Gray Building • 500 South Bronough Street • Tallahassee, Florida 32399-0250
850.245.6600 • FAX: 850.245.6282 • TDD: 850.922.4085 • http://info.florida.gov

COMMUNITY DEVELOPMENT
850.245.6600 • FAX: 850.245.6643

STATE LIBRARY OF FLORIDA
850.245.6600 • FAX: 850.245.6744

STATE ARCHIVES OF FLORIDA
850.245.6700 • FAX: 850.488.4894

CAPITOL BRANCH
850.488.2812 • FAX: 850.488.9879

RECORDS MANAGEMENT SERVICES
850.245.6750 • FAX: 850.245.6795

ADMINISTRATIVE CODE AND WEEKLY
850.245.6270 • FAX: 850.245.6282

3. NEW BUSINESS-ACTION REQUIRED. General items for Consideration. Request from Ron Allen, Water Director to utilize the City's vacant Public Library building on Palmer Street as a temporary location for water department offices until permanent offices are constructed at the Coleman Water Plant facility.



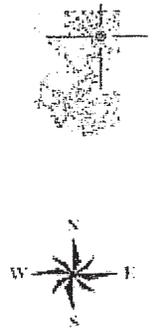


3. NEW BUSINESS-ACTION REQUIRED of 1 General Items for Consideration Request from Ron Allen, Water Director to utilize the City's vacant Public Library building on Palmer Street as a temporary location for water department offices until permanent offices are constructed at the Coleman Water Plant facility

**Sumter County BOCC - GIS**  
BOCC - Bushnell, FL 33513 | 352-793-0200

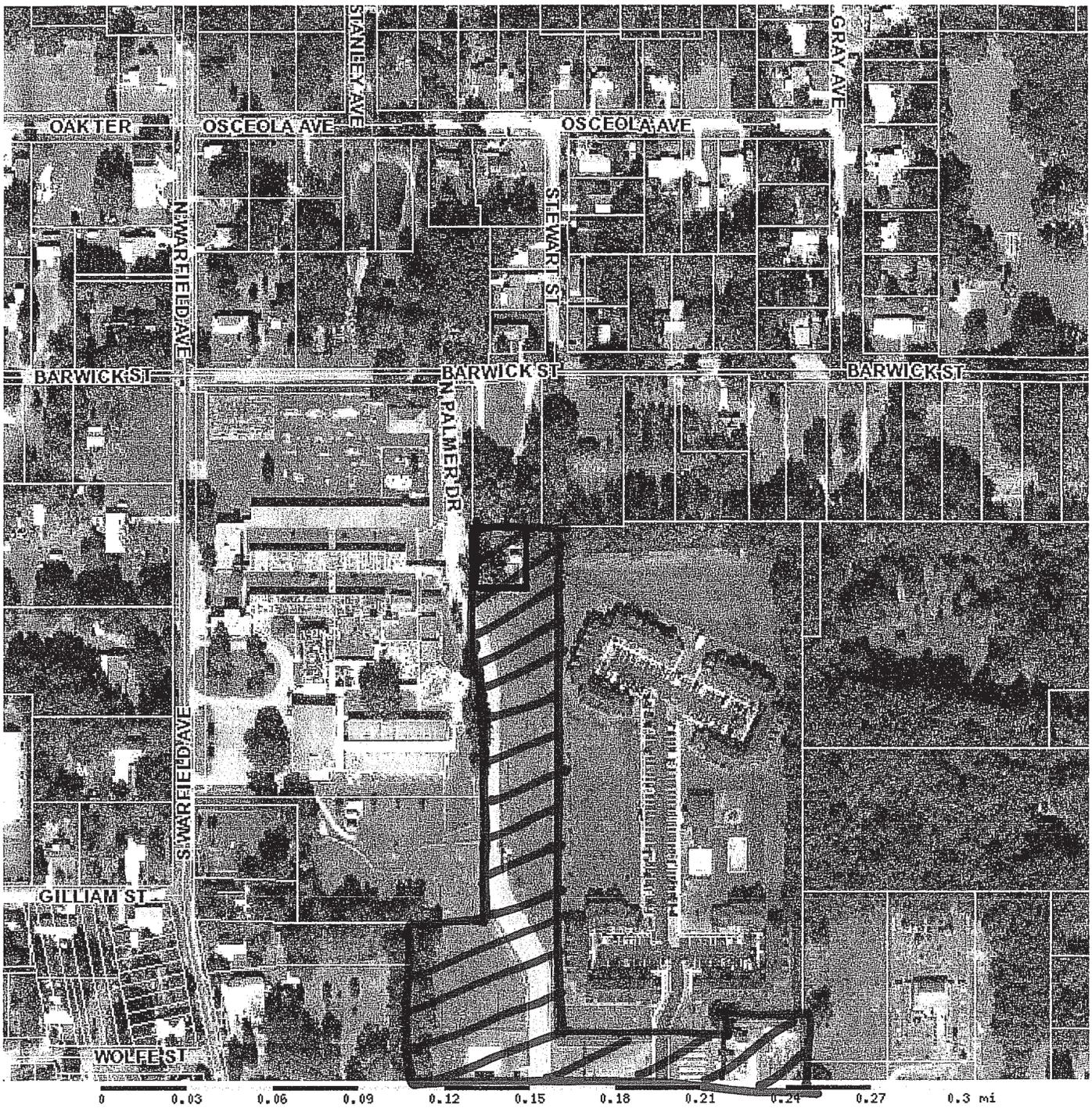
Parcel ID: **G05E030**  
**CITY: CITY OF WILDWOOD**  
**100 N MAIN ST WILDWOOD, FL 34785**  
 Street: NOT ON FILE  
 S/T/R: 05/19/23 LOT 30 SUNNY DELL SUBD UNIT 2 PB 2 PG 27 1/2  
 Sales

NOTES:



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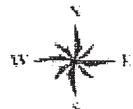
**Sumter County BOCC - GIS**  
 BOCC - Bushnell, FL 33513 | 352-793-0200

Parcel ID: **G05=113**  
 CITY: CITY OF WILDWOOD  
 100 N MAIN ST WILDWOOD, FL 34785  
 Street: 801 HUEY ST  
 S/T/R: 05/19/23 BEG AT NE COR OF W1/2 OF SE1/4 OF SW1/4 RUN W 329.84 FT S 10 FT W 280 FT S 283.72 FT E 19.16 FT S 417.78 FT W 111.66 FT

Sales

|           |        |        |             |
|-----------|--------|--------|-------------|
| 12/1/1965 | 73/120 | Vacant | \$10.00     |
| 1/1/1964  | 54/338 | Vacant | \$10,000.00 |

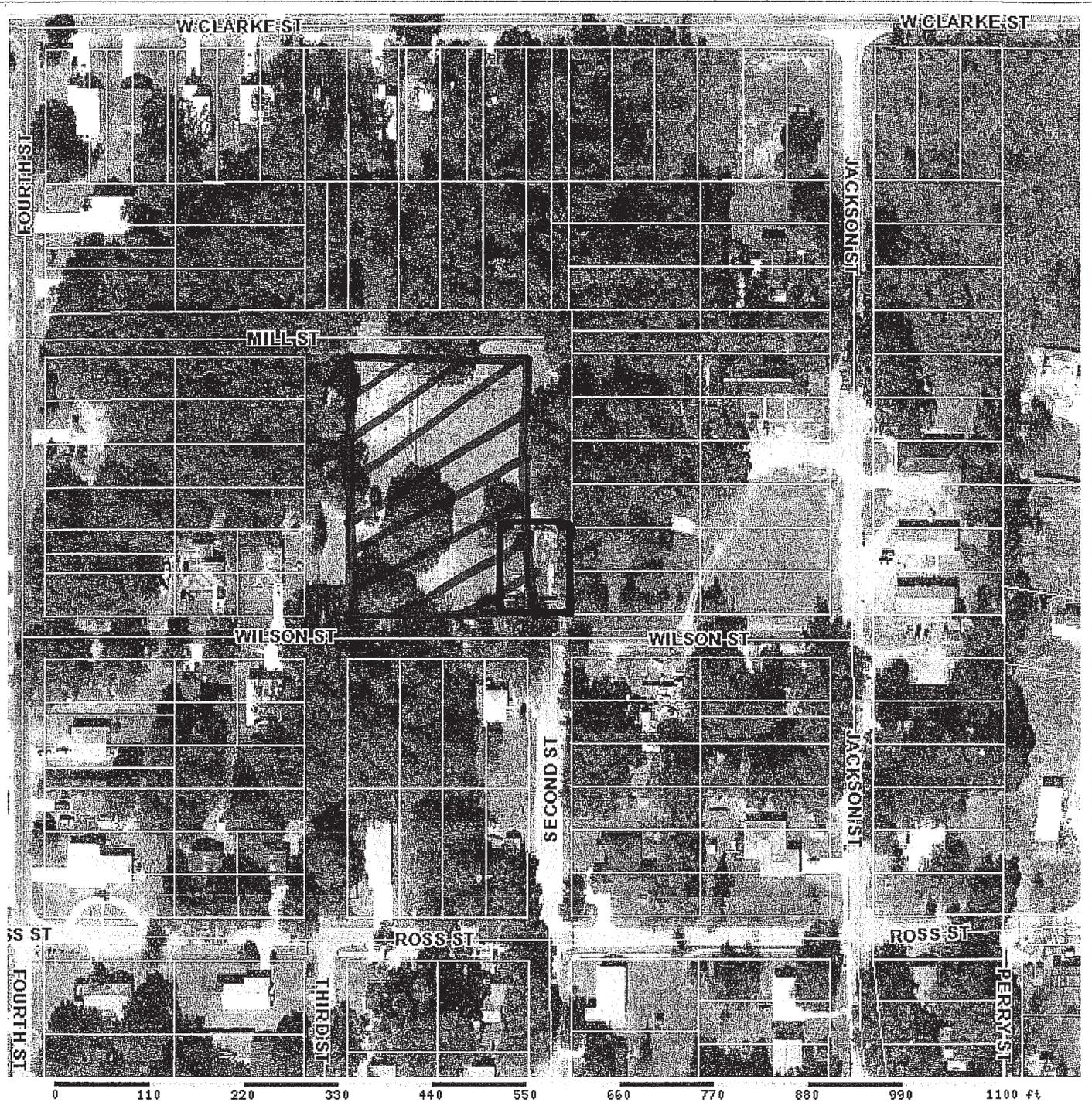
NOTES:



This information was derived from data which was compiled by the Sumter County BOCC - GIS. This information should not be relied upon by anyone as a determination of the ownership of property, legal boundary representation, or market value. The map image is not a survey and shall not be used in any Title Search or any official capacity. No warranties, expressed or implied, are provided for the accuracy of the data herein, it's use, or it's interpretation. This information was last and may not reflect the data currently on file at our office.

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3. NEW BUSINESS-ACTION REQUIRED g. General Items for Consideration Request from Ron Allen, Water Director to utilize the City's vacant Public Library building on Palmer Street as a temporary location for water department offices until permanent offices are constructed at the Coleman Water Plant facility



**Sumter County BOCC - GIS**  
 BOCC - Bushnell, FL 33513 | 352-793-0200

Parcel ID: **G06D126**  
 CITY: **CITY OF WILDWOOD**  
 100 N MAIN ST WILDWOOD, FL 34785  
 Street: **NOT ON FILE**  
 S/T/R: **06/19/23 CLARKS PARK & PLAYGROUND MEADOWLAWN ADD PB 2 PG 3**  
 Sales

NOTES:



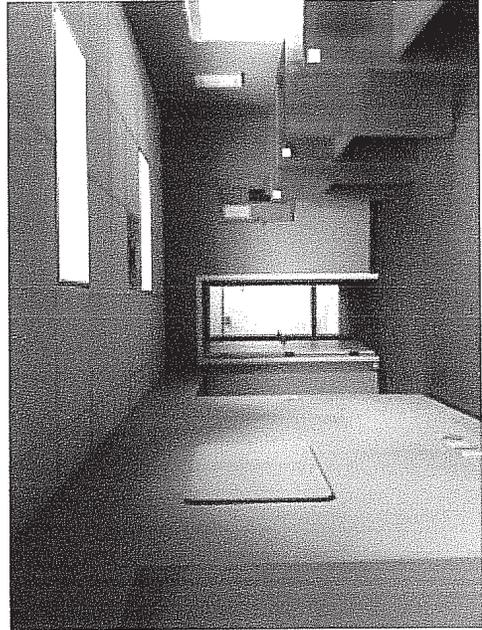
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3. NEW BUSINESS-ACTION REQUIRED **1** General Items for Consideration Request from Ron Allen, Water Director to utilize the City's vacant Public Library building on Palmer Street as a temporary location for water department offices until permanent offices are constructed at the Coleman Water Plant facility

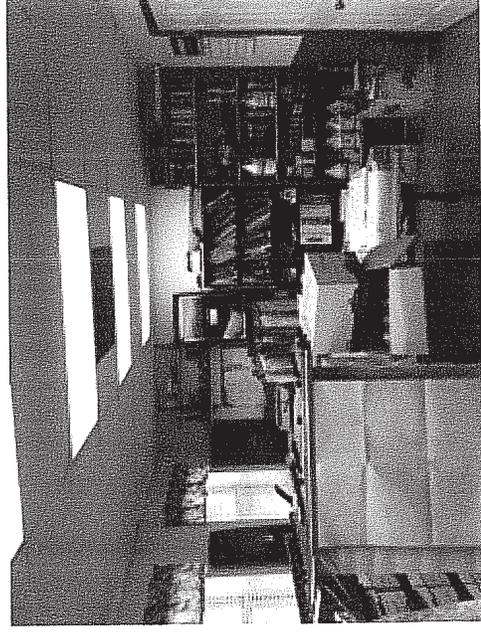
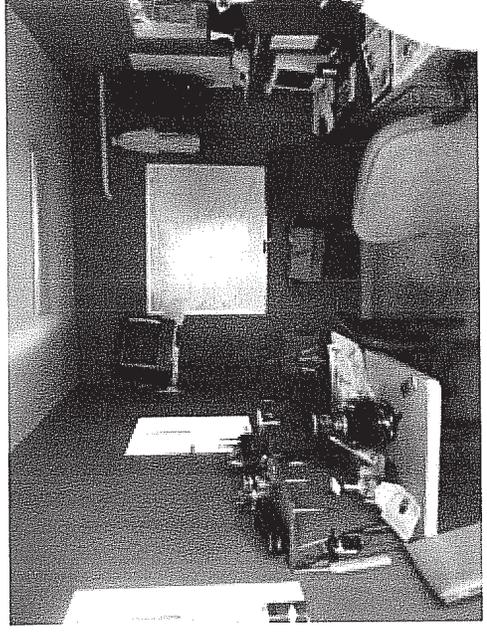
# Old Library

**3. NEW BUSINESS-ACTION REQUIRED g. 4**  
**General Items for Consideration** Request from Ron Allen, Water Director to utilize the City's vacant Public Library building on Palmer Street as a temporary location for water department offices until permanent offices are constructed at the Coleman Water Plant facility



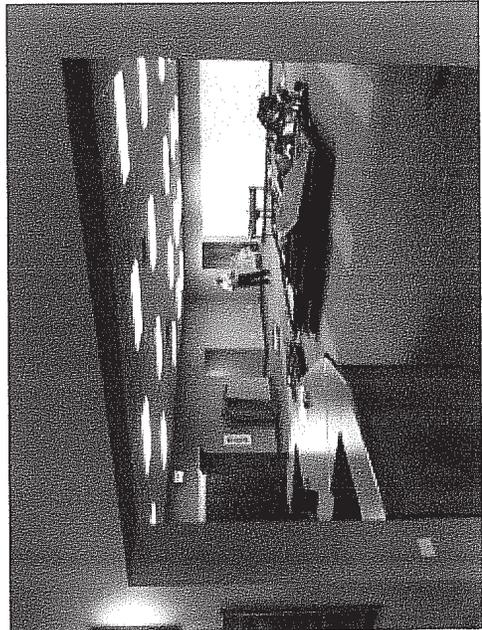
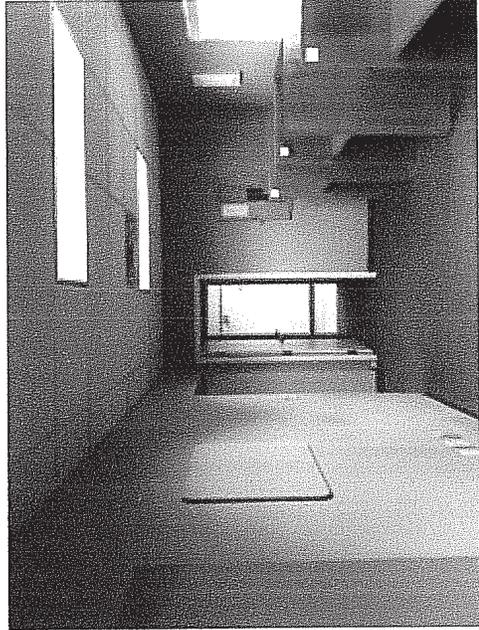
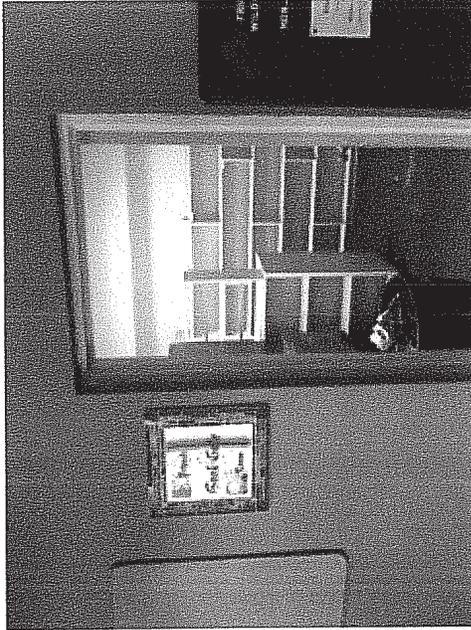
# Current Water Department

**3. NEW BUSINESS—ACTION REQUIRED g. 4**  
**General Items for Consideration** Request from Ron Allen, Water Director to utilize the City's vacant Public Library building on Palmer Street as a temporary location for water department offices until permanent offices are constructed at the Coleman Water Plant facility



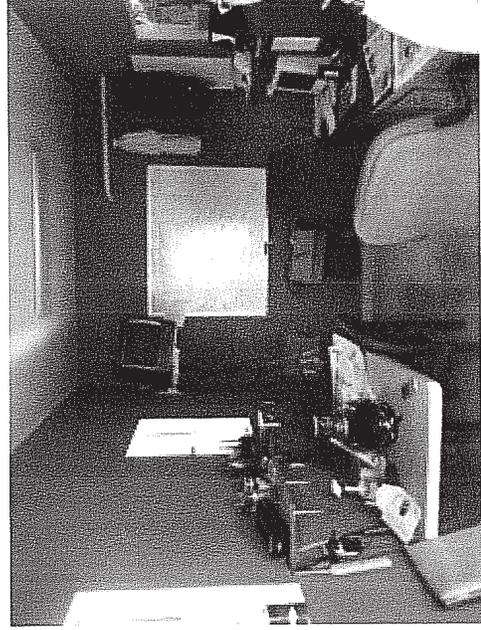
# Old Library

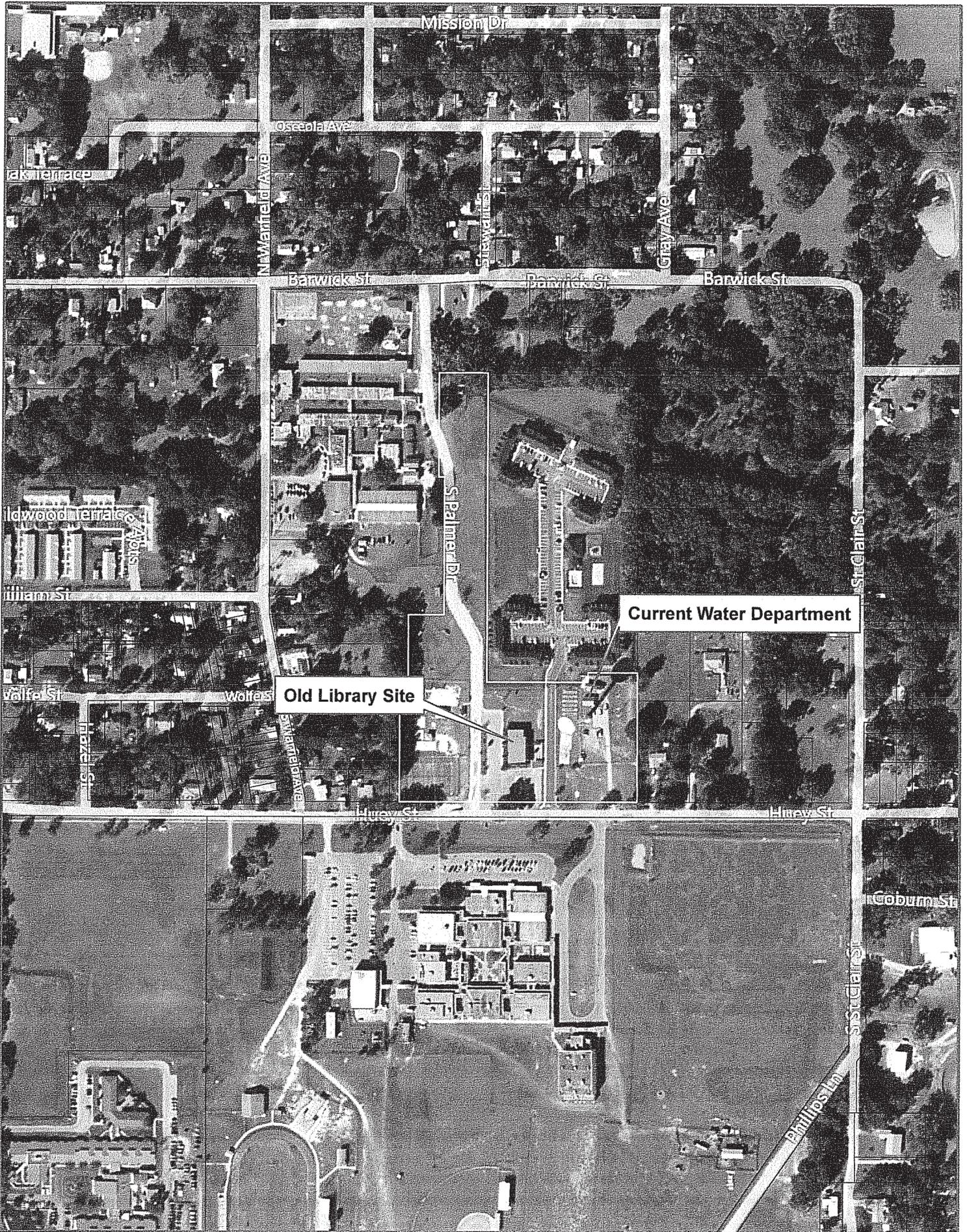
**3. NEW BUSINESS—ACTION REQUIRED g. 4**  
**General Items for Consideration Request from Ron**  
**Allen, Water Director to utilize the City's vacant**  
**Public Library building on Palmer Street as a**  
**temporary location for water department offices until**  
**permanent offices are constructed at the Coleman**  
**Water Plant facility**



# Current Water Department

**3. NEW BUSINESS—ACTION REQUIRED g. 4**  
**General Items for Consideration** Request from Ron Allen, Water Director to utilize the City's vacant Public Library building on Palmer Street as a temporary location for water department offices until permanent offices are constructed at the Coleman Water Plant facility





Mission Dr

Oseeola Ave

Lak Terrace

N. Wainwright Ave

Shewell St

Gray Ave

Barwick St

Barwick St

Barwick St

Wildwood Terrace

William St

Wolf St

Wolf St

Old Library Site

Current Water Department

St. Palmer Dr

St. Clair St

Hurey St

Hurey St

Robert St

St. Clair St

Phillips Ln



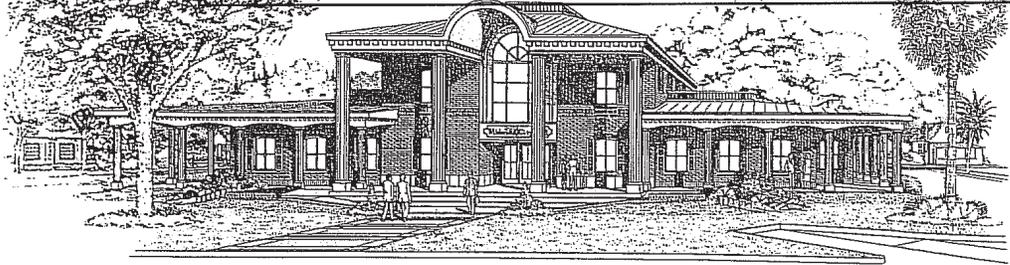
1 inch = 386 feet

City of Wildwood  
Water Department Site



3. NEW BUSINESS-ACTION REQUIRED g. 5 General Items for Consideration Request for approval to submit request for re-designation as a REDI community for FY2011-2012 from the State of Florida which allows the city to gain points on grant applications and to request waiver of the 100% match requirement for FRDAP grants. Current designation expires July 26, 2011

City of  
Wildwood,  
Florida



City Hall

Area Code: 352  
SUNCOM Prefix: 668  
ZIP Code: 34785

**CITY HALL**

100 N. Main Street  
330-1330 Phone  
330-1338 Fax

**CITY MANAGER**  
Extension 109

**CITY CLERK/FINANCE**  
Extension 100

**PERSONNEL**  
Extension 103  
330-1339 Fax

**CUSTOMER SERVICE**  
(Utility Accounts)  
Extension 130

**BUILDING SERVICES**  
Code/Inspections/Permits  
Extension 131  
330-1334 Fax

**DEVELOPMENT SERVICES**  
Planning/Zoning/Concurrency  
Extension 118  
330-1334 Fax

**TDD**  
Extension 130

**LIBRARY**  
310 Palmer Drive  
748-1158

**COMMUNITY CENTER**  
6500 County Road 139

**POLICE**  
100 E. Huey Street  
330-1355  
330-1358 Fax

**ANIMAL CONTROL**  
**WOOD WASTE**  
601 W. Gulf-Atlantic Hwy.  
330-1345

**REFUSE / STREETS**  
410 Grey Street  
330-1343  
330-1353 Fax

**WASTEWATER**  
1290 Industrial Drive  
330-1349  
330-1350 Fax

**WATER**  
801 E. Huey Street  
330-1346  
330-1347 Fax

July 25, 2011

Ms. Sherri Martin  
Office of Tourism, Trade and Economic Development  
Office of the Governor  
2001 The Capital  
Tallahassee, FL 32399-001

Re: REDI Request

Dear Ms. Martin:

Please consider this correspondence as an official request for the City of Wildwood to be redesignated as a REDI community for FY2011-12. Our request is based on the enclosed documentation that Wildwood meets the statutory criteria for the required factors of economic distress as prescribed in Section 288.0656, Florida Statutes. Please feel free to contact me at City Hall if you have any questions.

Sincerely,

Ed Wolf, Mayor  
CITY OF WILDWOOD, FLORIDA

EW:pjl

Enclosures

• **Rural Community**

Wildwood meets the statutory criteria of Section 288.0656(2)(b), Florida Statutes, which defines a rural community as:

*...an incorporated rural city with a population of 25,000 or less and an employment base focused on traditional agricultural or resource-based industries, located in a county not defined as rural...*

1. The City's total 2000 Census population was 3,924.
2. *Agricultural and resource-based industries* :
  - American Cement Company
  - Limestone Mines
  - Rinker Materials/Florida Crushed Stone
  - Cattle Raising
  - Tree Farms
  - Cantaloupe
  - Peanuts
  - Tomatoes
  - Watermelon
3. Sumter County exceeded the statutory cap for a rural county in 2007.

(Sources: Census 2000 demographic profile; Manta/D & B Company profiles; OTTED)

• **Economic Distress Conditions**

Wildwood has the following economic distress factors identified in Section 288.0656(2)(a), Florida Statutes:

1. Low per capita income:

**CITY OF WILDWOOD**

| Per Capita Income                   | Amount   |
|-------------------------------------|----------|
| Per capita income in 1999 (dollars) | \$11,758 |

**STATE OF FLORIDA**

| Per Capita Income                   | Amount   |
|-------------------------------------|----------|
| Per capita income in 1999 (dollars) | \$21,557 |

Source: U.S. Census Bureau, Census 2000 Summary Profile.

2. Low housing values compared to the State average:

CITY OF WILDWOOD

| Median Housing Value           | Amount   |
|--------------------------------|----------|
| Median Housing Value (dollars) | \$60,300 |

STATE OF FLORIDA

| Median Housing Value | Amount    |
|----------------------|-----------|
| Median (dollars)     | \$105,500 |

Sources U.S. Census Bureau, Census 2000 Summary File 3, Matrices H7, H74, H76, H80, and HCT28.

3. Low weekly earned wages compared to the state average:

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| Subject                     | Households | Families   |                         |                                        | Nonfamily households |
|-----------------------------|------------|------------|-------------------------|----------------------------------------|----------------------|
|                             |            | Total      | Married-couple families | Female householder, no husband present |                      |
| <b>PERCENT DISTRIBUTION</b> | <b>100</b> | <b>100</b> | <b>100</b>              | <b>100</b>                             | <b>100</b>           |
| Less than \$10,000          | 14.2       | 11.4       | 4.6                     | 27.0                                   | 27.3                 |
| \$10,000 to \$14,999        | 11.5       | 6.9        | 4.4                     | 9.6                                    | 19.3                 |
| \$15,000 to \$19,999        | 17.2       | 14.8       | 14.9                    | 18.3                                   | 16.0                 |
| \$20,000 to \$24,999        | 11.3       | 10.8       | 10.7                    | 10.0                                   | 12.3                 |
| \$25,000 to \$29,999        | 8.8        | 10.8       | 12.7                    | 7.0                                    | 4.8                  |
| \$30,000 to \$34,999        | 5.6        | 6.3        | 8.6                     | 0.0                                    | 4.2                  |
| \$35,000 to \$39,999        | 8.1        | 12.1       | 14.1                    | 8.3                                    | 3.7                  |
| \$40,000 to \$44,999        | 5.3        | 6.0        | 6.1                     | 7.4                                    | 3.9                  |
| \$45,000 to \$49,999        | 4.3        | 5.2        | 5.6                     | 5.2                                    | 2.6                  |
| \$50,000 to \$59,999        | 6.3        | 8.6        | 9.8                     | 3.5                                    | 3.5                  |
| \$60,000 to \$74,999        | 4.5        | 4.2        | 5.7                     | 0.0                                    | 1.5                  |
| \$75,000 to \$99,999        | 2.1        | 1.7        | 1.2                     | 3.9                                    | 1.1                  |
| \$100,000 to \$124,999      | 0.7        | 1.1        | 1.5                     | 0.0                                    | 0.0                  |
| \$125,000 to \$149,999      | 0.0        | 0.0        | 0.0                     | 0.0                                    | 0.0                  |
| \$150,000 to \$199,999      | 0.0        | 0.0        | 0.0                     | 0.0                                    | 0.0                  |
| \$200,000 or more           | 0.0        | 0.0        | 0.0                     | 0.0                                    | 0.0                  |

|                         |        |        |        |        |        |
|-------------------------|--------|--------|--------|--------|--------|
| Median income (dollars) | 23,357 | 27,247 | 30,881 | 17,885 | 15,771 |
| Mean income (dollars)   | 28,121 | 31,056 | 34,305 | 24,289 | 19,969 |

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|                      |     |     |     |      |      |
|----------------------|-----|-----|-----|------|------|
| Less than \$10,000   | 9.6 | 5.8 | 2.9 | 17.0 | 18.6 |
| \$10,000 to \$14,999 | 6.7 | 4.6 | 3.0 | 11.0 | 11.8 |
| \$15,000 to \$19,999 | 7.0 | 5.8 | 4.3 | 11.1 | 10.2 |
| \$20,000 to \$24,999 | 7.5 | 6.6 | 5.4 | 10.5 | 9.8  |
| \$25,000 to \$29,999 | 7.3 | 6.8 | 6.1 | 9.1  | 8.4  |
| \$30,000 to \$34,999 | 7.0 | 6.8 | 6.4 | 7.8  | 7.2  |
| \$35,000 to \$39,999 | 6.3 | 6.5 | 6.4 | 6.5  | 5.8  |
| \$40,000 to \$44,999 | 6.0 | 6.3 | 6.5 | 5.5  | 5.0  |
| \$45,000 to \$49,999 | 5.1 | 5.6 | 6.0 | 4.2  | 3.7  |

3. NEW BUSINESS-ACTION REQUIRED g. 5 General Items for Consideration Request for approval to submit request for re-designation as a REDI community for FY2011-2012 from the State of Florida which allows the city to gain points on grant applications and to request waiver of the local match requirement for FRDAP grants. Current designation expires July 20, 2011

|                        |     |      |      |     |     |
|------------------------|-----|------|------|-----|-----|
| \$50,000 to \$59,999   | 8.9 | 10.1 | 13.1 | 6.1 | 5.9 |
| \$60,000 to \$74,999   | 9.6 | 11.3 | 13.1 | 5.0 | 5.2 |
| \$75,000 to \$99,999   | 8.7 | 10.7 | 12.7 | 3.5 | 3.9 |
| \$100,000 to \$124,999 | 4.3 | 5.3  | 6.5  | 1.2 | 1.8 |
| \$125,000 to \$149,999 | 2.0 | 2.5  | 3.1  | 0.5 | 0.8 |
| \$150,000 to \$199,999 | 1.8 | 2.3  | 2.8  | 0.4 | 0.7 |
| \$200,000 or more      | 2.3 | 2.9  | 3.6  | 0.5 | 1.1 |

|                         |        |        |        |        |        |
|-------------------------|--------|--------|--------|--------|--------|
| Median income (dollars) | 38,819 | 45,625 | 52,202 | 25,185 | 24,799 |
| Mean income (dollars)   | 53,504 | 61,238 | 69,358 | 32,351 | 35,392 |

Sources: U.S. Census Bureau, Census 2000 Summary File 3, Matrices P52, P53, P54, P79, P80, P81, PCT38, PCT40, and PCT41.

4. High percentage of the population receiving public assistance:

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| Poverty Status                                                             | Number            |                     | Percent below poverty level |
|----------------------------------------------------------------------------|-------------------|---------------------|-----------------------------|
|                                                                            | All income levels | Below poverty level |                             |
| <b>Families</b>                                                            | <b>1,093</b>      | <b>189</b>          | <b>17.3</b>                 |
| Supplemental Security Income (SSI) and/or public assistance income in 1999 | 102               | 34                  | 33.3                        |
| Social Security income in 1999                                             | 518               | 51                  | 9.8                         |
| <b>Married-couple families</b>                                             | <b>803</b>        | <b>62</b>           | <b>7.7</b>                  |
| Supplemental Security Income (SSI) and/or public assistance income in 1999 | 69                | 13                  | 18.8                        |
| Social Security income in 1999                                             | 466               | 31                  | 6.7                         |
| <b>Families with female householder, no husband present</b>                | <b>230</b>        | <b>94</b>           | <b>40.9</b>                 |
| Supplemental Security Income (SSI) and/or public assistance income in 1999 | 33                | 21                  | 63.6                        |
| Social Security income in 1999                                             | 37                | 14                  | 37.8                        |

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|                                                                            |                  |                |             |
|----------------------------------------------------------------------------|------------------|----------------|-------------|
| <b>Families</b>                                                            | <b>4,238,409</b> | <b>383,131</b> | <b>9.0</b>  |
| Supplemental Security Income (SSI) and/or public assistance income in 1999 | 282,755          | 74,835         | 26.5        |
| <b>Married-couple families</b>                                             | <b>3,242,027</b> | <b>160,336</b> | <b>4.9</b>  |
| Supplemental Security Income (SSI) and/or public assistance income in 1999 | 149,694          | 20,394         | 13.6        |
| <b>Families with female householder, no husband present</b>                | <b>739,159</b>   | <b>187,257</b> | <b>25.3</b> |
| Supplemental Security Income (SSI) and/or public assistance income in 1999 | 111,497          | 49,680         | 44.6        |

Sources U.S. Census Bureau, Census 2000 Summary File 3, Matrices P90, P91, P92, P93, PCT59, PCT60, and PCT61.

5. High poverty levels:

CITY OF WILDWOOD

| Poverty Status                                              | Number            |                     | Percent below poverty level |
|-------------------------------------------------------------|-------------------|---------------------|-----------------------------|
|                                                             | All income levels | Below poverty level |                             |
| <b>Families</b>                                             | <b>1,093</b>      | <b>189</b>          | <b>17.3</b>                 |
| With related children under 18 years                        | 428               | 129                 | 30.1                        |
| With related children under 5 years                         | 173               | 43                  | 24.9                        |
| Householder worked in 1999                                  | 568               | 83                  | 14.6                        |
| Full-time, year-round                                       | 335               | 35                  | 10.4                        |
| Householder 65 years and over                               | 438               | 14                  | 3.2                         |
| <b>Married-couple families</b>                              | <b>803</b>        | <b>62</b>           | <b>7.7</b>                  |
| With related children under 18 years                        | 204               | 25                  | 12.3                        |
| With related children under 5 years                         | 68                | 0                   | 0.0                         |
| Householder worked in 1999                                  | 348               | 0                   | 0.0                         |
| Full-time, year-round                                       | 204               | 0                   | 0.0                         |
| Householder 65 years and over                               | 398               | 0                   | 0.0                         |
| <b>Families with female householder, no husband present</b> | <b>230</b>        | <b>94</b>           | <b>40.9</b>                 |
| With related children under 18 years                        | 179               | 77                  | 43.0                        |
| With related children under 5 years                         | 105               | 43                  | 41.0                        |
| Householder worked in 1999                                  | 189               | 70                  | 37.0                        |
| Full-time, year-round                                       | 113               | 35                  | 31.0                        |
| Householder 65 years and over                               | 31                | 14                  | 45.2                        |

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|                                                             |                  |                |             |
|-------------------------------------------------------------|------------------|----------------|-------------|
| <b>Families</b>                                             | <b>4,238,409</b> | <b>383,131</b> | <b>9.0</b>  |
| With related children under 18 years                        | 1,982,707        | 281,303        | 14.2        |
| With related children under 5 years                         | 760,587          | 132,180        | 17.4        |
| Householder worked in 1999                                  | 3,057,084        | 200,845        | 6.6         |
| Full-time, year-round                                       | 2,148,127        | 62,234         | 2.9         |
| Householder 65 years and over                               | 988,440          | 50,596         | 5.1         |
| <b>Married-couple families</b>                              | <b>3,242,027</b> | <b>160,336</b> | <b>4.9</b>  |
| With related children under 18 years                        | 1,333,071        | 89,988         | 6.8         |
| With related children under 5 years                         | 535,607          | 44,402         | 8.3         |
| Householder worked in 1999                                  | 2,308,205        | 73,697         | 3.2         |
| Full-time, year-round                                       | 1,678,788        | 27,307         | 1.6         |
| Householder 65 years and over                               | 849,964          | 35,108         | 4.1         |
| <b>Families with female householder, no husband present</b> | <b>739,159</b>   | <b>187,257</b> | <b>25.3</b> |
| With related children under 18 years                        | 501,641          | 164,596        | 32.8        |
| With related children under 5 years                         | 169,759          | 75,752         | 44.6        |
| Householder worked in 1999                                  | 539,725          | 106,908        | 19.8        |
| Full-time, year-round                                       | 322,688          | 27,977         | 8.7         |
| Householder 65 years and over                               | 111,168          | 13,028         | 11.7        |

Sources U.S. Census Bureau, Census 2000 Summary File 3, Matrices P90, P91, P92, P93, PCT59, PCT60, and PCT61.