

Agenda

Agenda

CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1
 Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5
 Pamala Harrison-Bivins – Seat 2
 Don C. Clark – Seat 4
 Robby Strickland – Seat 3
 Robert Smith – City Manager

March 14th, 2011
 7:00 PM

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A-If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (The City of Wildwood DOES NOT provide this verbatim record).

AGENDA

- THE MEETING IS CALLED TO ORDER BY THE MAYOR
- INVOCATION
- FLAG SALUTE

1. TIMED ITEMS AND PUBLIC HEARINGS

7:00 PM (a)	TIMED ITEM	Extension request for Turkey Run PUD (Attachments – Staff Recommends Approval)
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* Quasi Judicial Hearing

2. REPORTS AND PUBLIC INPUT

SPECIAL PRESENTATIONS:

- Jim Judge, Executive Director LSEMS, to discuss the status of Lake Sumter EMS Contract Negotiations with Sumter County (NO Attachment)
- Introduction of Andrew Cripps, the new Executive Director for the Sumter County Chamber of Commerce (Attachments)
 - a. City Manager
 - b. City Attorney
 - c. City Clerk
 - d. Commission Members
 - e. Public Forum (10 minute time limit)
 - f. Notes, Reports, and items for the file as attached

3. NEW BUSINESS – ACTION REQUIRED

a. **MINUTES**

1. Minutes of Regular Meeting held on February 28th, 2011 Attachments – Staff recommends approval)

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

1. None

c. RESOLUTIONS FOR APPROVAL:

1. None

d. APPOINTMENTS

1. None

e. CONTRACTS AND AGREEMENTS

1. Adoption of Interlocal Agreement relative to Traffic Count Program Services (Dave Grimm to explain) (Attachments – Staff Recommends Approval)

f. FINANCIAL

1. Bills for Approval (Attachments – Staff Recommends Approval)

g. GENERAL ITEMS FOR CONSIDERATION

1. Review/discussion regarding Continental Country Club's request for grant funding (Attachments – Board Option)
2. Discussion/Approval of Lampstand Service Special Event Permit: City Hall Grounds (Attachments – Board Option)
3. Discussion Relative to City Summer Camp 2011 (Jason Hargrove to present) (Attachments – Board Option)
4. Review/discussion on how to proceed with IT Services (Attachments – Board Option)
5. Review/decision on quotes for the construction of dugouts; fence removal; fence replacement (Attachments – Staff Recommends Approval)
6. Presentation of EAR – request approval only to transmit to DCA (not to be adopted by Commission at this time) (Attachments – Staff Recommends Approval to transmit to DCA)

4. ADJOURN:

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**NOTES – NO ACTION REQUIRED:**

- a. None

**REPORTS:**

**CITY MANAGER (2.a.f.):**

1. FYI – Budget Analysis Report for February 2011 (Attachments)
2. Discussion regarding cancellation of the March 21<sup>st</sup> special called workshop (NO Attachments)

1. TIMED ITEMS AND PUBLIC HEARINGS

|                |            |                                      |
|----------------|------------|--------------------------------------|
| 7:00 PM<br>(a) | TIMED ITEM | Extension request for Turkey Run PUD |
|----------------|------------|--------------------------------------|

**CITY COMMISSION OF THE CITY OF WILDWOOD**

**EXECUTIVE SUMMARY**

**SUBJECT:** Turkey Run

Extension of Turkey Run PUD

**REQUESTED ACTION:**

Work Session (Report Only)  
 Regular Meeting

**DATE OF MEETING:**  
 Special Meeting

3/14/11

**CONTRACT:**

N/A  
Effective Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_  
Termination Date: \_\_\_\_\_

**BUDGET IMPACT:** \_\_\_\_\_

Annual  
 Capital  
 N/A

**FUNDING SOURCE:** \_\_\_\_\_

**EXPENDITURE ACCOUNT:** \_\_\_\_\_

**HISTORY/FACTS/ISSUES:**

Gregg Zuckerman is requesting a six (6) month extension of the Turkey Run PUD – Ordinance #616, due to real estate market conditions.

Ordinance #553 Section (k)(1) allows for the City Commission to grant extensions of approvals for periods of up to six (6) months provided the applicant can show good cause why said development was delayed under the originally approved development plan.

Therefore, staff recommends that the Commission grant the requested extension.

Melanie Peavy  
Development Services Director

TURKEY RUN 2, LLC  
c/o Rock Properties, Inc.  
111 E. Fairbanks, Ave., Ste. 100  
Winter Park, FL 32789  
(407) 478-8220  
FAX: (407) 478-8221

March 3, 2011

Via e-mail and U.S. Mail

Melanie Peavy  
Development Services Director  
City of Wildwood  
100 North Main Street  
Wildwood, FL 34785

RE: City of Wildwood, Florida Ordinance #616  
Turkey Run PUD

Dear Ms. Peavy,

I am writing to request a second six (6) month extension of time for Ordinance #616, executed by Mayor Ed Wolf with an effective date of November 11, 2008

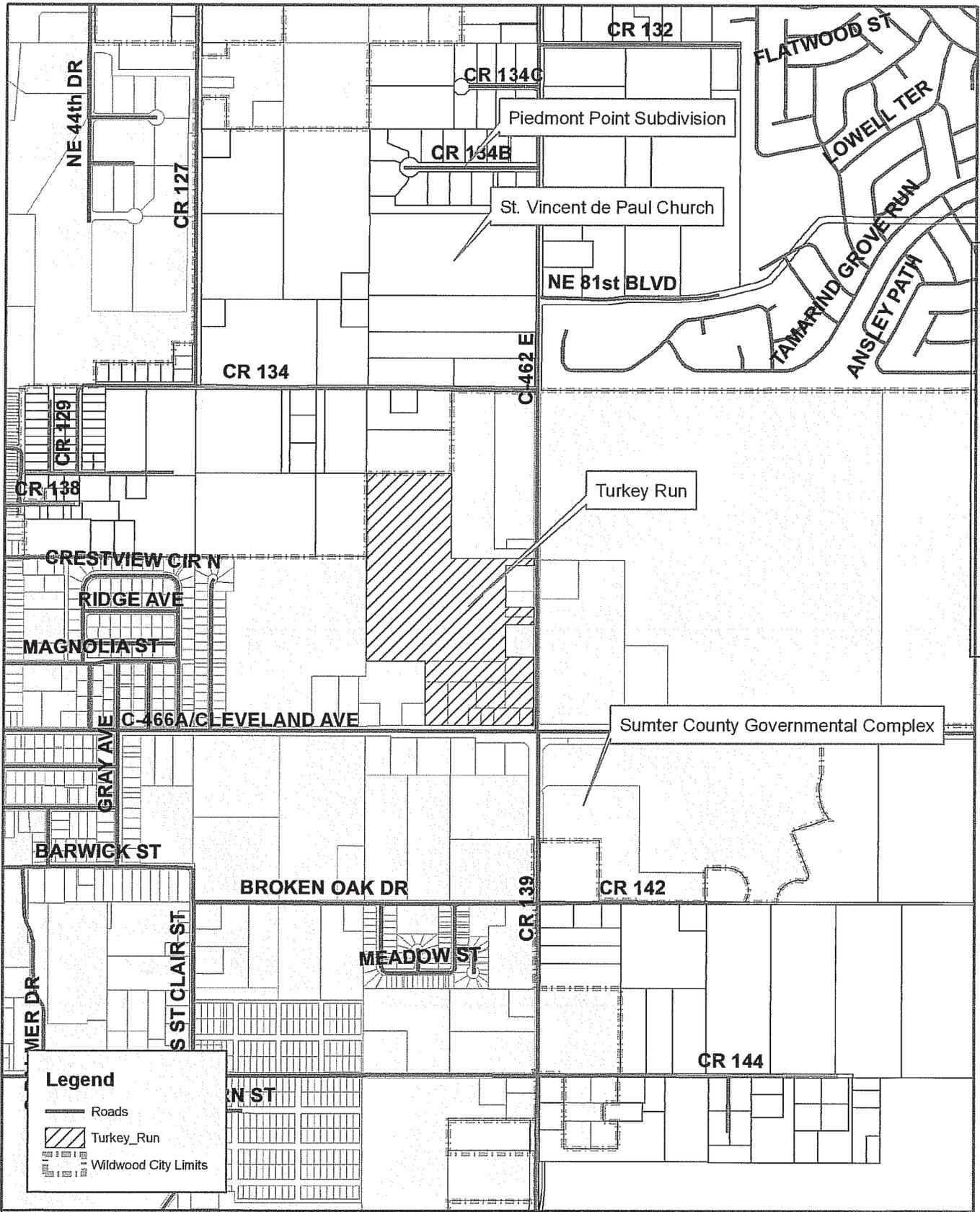
Pursuant to section 14 of the Ordinance, the PUD will expire without any significant construction activities commencing by May 11, 2011 pursuant to the first extension. We are making this request due to past economic conditions, turmoil in the real estate market for the past several years, and difficult credit markets. However, we do see some improvement in certain segments of the market and have been moving forward on our project with Providence-One for the 173 unit Independent Living facility and will make a site plan application prior to the end of the month.

Thank you in advance for considering our request and should you have any questions or require any additional information, please do not hesitate to contact me at (407)478-8220.

Sincerely,



Turkey Run 2, LLC  
Gregg I. Zuckerman



1. (a) TIMED ITEMS Extension request for Turkey Run PUD

**Legend**

- Roads
- ▨ Turkey\_Run
- ▭ Wildwood City Limits



1 inch = 1,000 feet

City of Wildwood, Florida  
Turkey Run



## **2. REPORTS AND PUBLIC INPUT**

### **SPECIAL PRESENTATION:**

- Jim Judge, Executive Director LSEMS, to discuss the status of Lake Sumter EMS Contract Negotiations with Sumter County (NO Attachment)
- Introduction of Andrew Cripps, the new Executive Director for the Sumter County Chamber of Commerce (Attachment)

#### **(a) CITY MANAGER:**

##### **NOTES: (2.f.)**

None

##### **REPORTS: (2.f.)**

(See "f" below)

#### **(b) CITY ATTORNEY:**

(1)

#### **(c) CITY CLERK:**

(1)

#### **(d) COMMISSION MEMBERS:**

(1)

#### **(e) PUBLIC FORUM:**

(1)

#### **(f) NOTES/REPORTS/FILED ITEMS:**

##### **CITY MANAGER (2.a.) (f.):**

1. FYI – Budget Analysis Report for February 2011 (Attachments)
2. Discussion regarding cancellation of the March 21<sup>st</sup> special called workshop (NO Attachments)

**ANDREW CRIPPS  
224 RIO PINAR DRIVE  
ORMOND BEACH, FL 32174**

**(386) 341-5612**

**ADDITIONAL TRAINING**

**U.S. Chamber of Commerce's Institute for Organizational Management  
(Completed Year Three of Four-Year Program)  
Marketing Small Towns and Downtowns (VisitFlorida)  
Ormond Beach Leadership Seminar  
Assertiveness Skills for Managers  
Effective Arts Marketing  
Using the World Wide Web to Expand Audiences**

**PROFESSIONAL INVOLVEMENT**

**Board Member, Sussex County Economic Development Action Committee  
Board Member, Southern Delaware Tourism  
Board Member, Fenwick Island Farmers Market  
Member, American Association of Chamber Executives  
Member, Florida Association of Chamber Executives  
Board Member, Ormond Beach MainStreet  
Member, Ormond Beach Downtown Steering Committee  
Member, Volusia County Information Partnership  
Founding Board Member, Wildwood Business Improvement District  
Chair, Legislative Affairs Committee, Cape May County Chamber of Commerce  
President, Pacific Avenue Condominium Development Corporation  
Appropriations, Advertising, Events Funding Committees,  
Greater Wildwood Tourism Improvement and Development Authority**

**REFERENCES**

**Rick Fraser, Past President, Ormond Beach Chamber of Commerce.....(386) 323-7076  
rickfraser@cbe-fvc.org**  
**Lorry Garafolo, Past President, Ormond Beach Chamber of Commerce.....(386) 441-3915  
lorg0512@aol.com**  
**Don Cabrera, Past President, Greater Wildwood Chamber of Commerce.....(609) 729-9185  
dcabrera@wildwoodcrest.org**  
**Joseph Rossi Ed.D, Dean, Atlantic Cape Community College.....(609) 463-4507  
rossi@atlantic.edu**

ANDREW CRIPPS  
224 RIO PINAR DRIVE  
ORMOND BEACH, FL 32174

(386) 341-5612

## WORK EXPERIENCE

### **Briteway Entertainment LLC, Ormond Beach, Fla.**

*Vice President - 9/09-Present*

Co-owner of company that organizes and promotes large-scale public events, including concerts and festivals. Responsibilities include: marketing and publicity; advertising, including print, radio, internet and social media; contracting with artists and public venues; negotiating with local governments for use of facilities, and partnering with sponsors and third parties to increase sales and awareness.

### **Bethany-Fenwick Area Chamber of Commerce, Fenwick Island, Del.**

*Executive Director - 12/08 to 2/10*

Managed a chamber of commerce serving nine municipalities with more than 800 members. Responsibilities included overseeing publications; advertising and sponsorship sales, an electricity purchasing cooperative, regional business councils, special events; government affairs; membership development; budgeting, and social media outreach.

### **Ormond Beach Chamber of Commerce, Ormond Beach, Fla.**

*Executive Director - 3/06 to 6/07*

Oversaw daily operations of an active business association with more than 900 members. Responsibilities included: media and community relations; special events; publications; committee support; government affairs; membership development; budgeting; and long-range planning.

### **Greater Wildwood Chamber of Commerce, Wildwood, N.J.**

*Executive Director/CEO - 1/99 to 2/06*

Oversaw operations of the leading business organization in New Jersey's #2 vacation destination. Responsibilities included: media and community relations; development and management of a high-traffic Internet site with focus on tourism and business information; production and advertising sales for annual and monthly publications; an ambitious calendar of special events; budgeting; membership development; long-range planning; and operation of two tourism information centers.

## EDUCATION

**Rowan University, Glassboro, N.J.**

*Master of Arts - Communications, Public Relations*

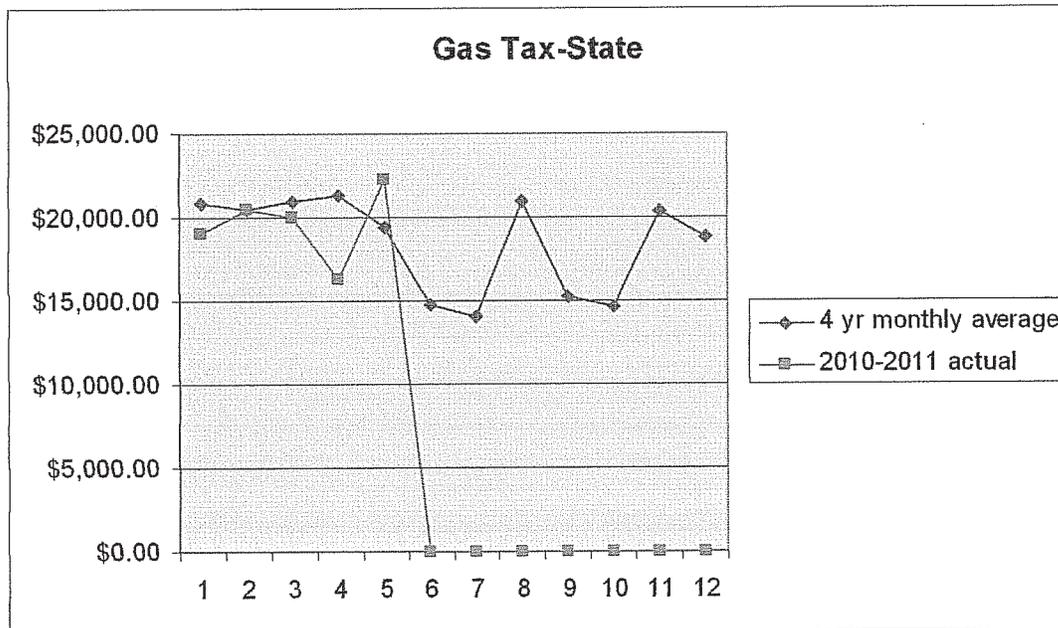
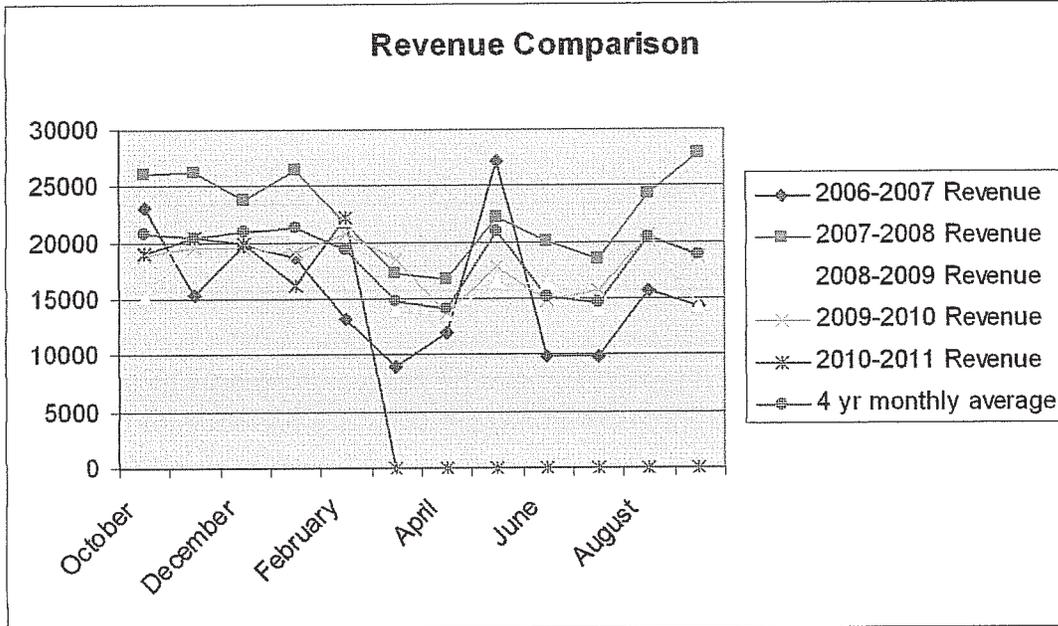
*Bachelor of Arts - Communications, Liberal Arts*

BUDGET ANALYSIS REPORT FISCAL YEAR 10-11

| ITEM                                                             | BUDGETED               | ACTUAL                 |
|------------------------------------------------------------------|------------------------|------------------------|
| Inter-Fund Transfers: Industrial Park                            | \$ 10,000.00           | \$ 10,000.00           |
| Inter-Fund Transfers: Enterprise Transfer In                     | \$ 405,560.00          |                        |
| Interfund Transfers-5% TIE & Connection Fees                     | \$ -                   |                        |
| General Revenue-State (INTERGOVT)                                | \$ 153,329.00          | \$ 63,788.75           |
| Gas Tax-State (\$.04 + .01) -Local Option (INTERGOVT)            | \$ 225,376.00          | \$ 97,987.89           |
| State Sales Tax (.005 cent) (INTERGOVT)                          | \$ 244,136.00          | \$ 95,513.97           |
| .01 Infrastructure Surtax (INTERGOVT) Discretionary Sales Surtax | \$ 441,083.00          | \$ 181,731.38          |
| County Motor Fuel Tax (9th cent) (INTERGOVT)                     | \$ 40,000.00           | \$ 16,915.35           |
| State Beverage License (INTERGOVT)                               | \$ 3,500.00            | \$ 2,548.59            |
| Mobile Home License (INTERGOVT)                                  | \$ 13,000.00           | \$ 12,884.05           |
| Ad Valorem Taxes                                                 | \$ 1,211,202.00        | \$ 867,790.00          |
| Utility Tax Water Sales-City                                     | \$ 30,000.00           | \$ 13,105.13           |
| Utility Tax-Villages 5% Water Utility                            | \$ 135,000.00          | \$ 63,343.90           |
| Utility Tax (Electric/Gas)                                       | \$ 215,000.00          | \$ 103,609.72          |
| Telecommunications Tax                                           | \$ 183,347.00          | \$ 86,851.06           |
| Franchise Tax                                                    | \$ 575,000.00          | \$ 274,154.86          |
| Interest Income                                                  | \$ 23,000.00           | \$ 947.38              |
| Community Development Services                                   | \$ 166,000.00          | \$ 19,306.06           |
| Second Dollar Fund                                               | \$ 1,250.00            | \$ 1,360.00            |
| Fines & Forfeitures                                              | \$ 45,000.00           | \$ 28,129.04           |
| Community Center                                                 | \$ 30,000.00           | \$ 10,536.18           |
| Miscellaneous GF Revenue                                         | \$ 17,500.00           | \$ 18,358.45           |
| Summer Camp Registration                                         | \$ 20,000.00           |                        |
| Private Contributions Summer Camp                                | \$ 10,000.00           |                        |
| Dixie Youth Baseball Registration                                | \$ 1,000.00            |                        |
| Life Flight Lease Payments                                       | \$ 12,000.00           | \$ 5,000.00            |
| Fuel Tax Refunds                                                 | \$ 4,000.00            | \$ 5,113.48            |
| Auction/Land Sales Proceeds                                      | \$ 15,000.00           | \$ -                   |
| Police User Fee                                                  | \$ 160,000.00          | \$ 70,782.00           |
| Concession Stand Income                                          | \$ -                   |                        |
| The Villages Amended Agreement                                   | \$ 45,000.00           | \$ 135,000.00          |
| CRA Administration Costs                                         | \$ 19,297.00           | \$ -                   |
| Villages Amended Agreement-2007                                  | \$ 45,000.00           | \$ 45,000.00           |
| City Occupational License                                        | \$ -                   | \$ 2,615.13            |
| Community Center Reservation Fee                                 | \$ -                   | \$ 610.00              |
| Growers Market Revenue                                           | \$ 17,640.00           | \$ 5,060.00            |
| P&R Recreational Activities                                      | \$ 15,000.00           | \$ 6,453.00            |
| Sumter County Dispatch Compensation                              | \$ 100,000.00          | \$ 100,000.00          |
| Admin Building Services                                          | \$ 60,000.00           | \$ 20,924.80           |
| Code Enforcement                                                 | \$ 9,000.00            | \$ -                   |
| Wildwood Winter Wonderland                                       | \$ -                   | \$ 4,525.00            |
| FDOT Agreement                                                   | \$ 6,481.00            | \$ -                   |
| Refuse Impact Fee Reimbursement                                  |                        | \$ 71,645.26           |
| <b>Total</b>                                                     | <b>\$ 4,707,701.00</b> | <b>\$ 2,229,757.24</b> |

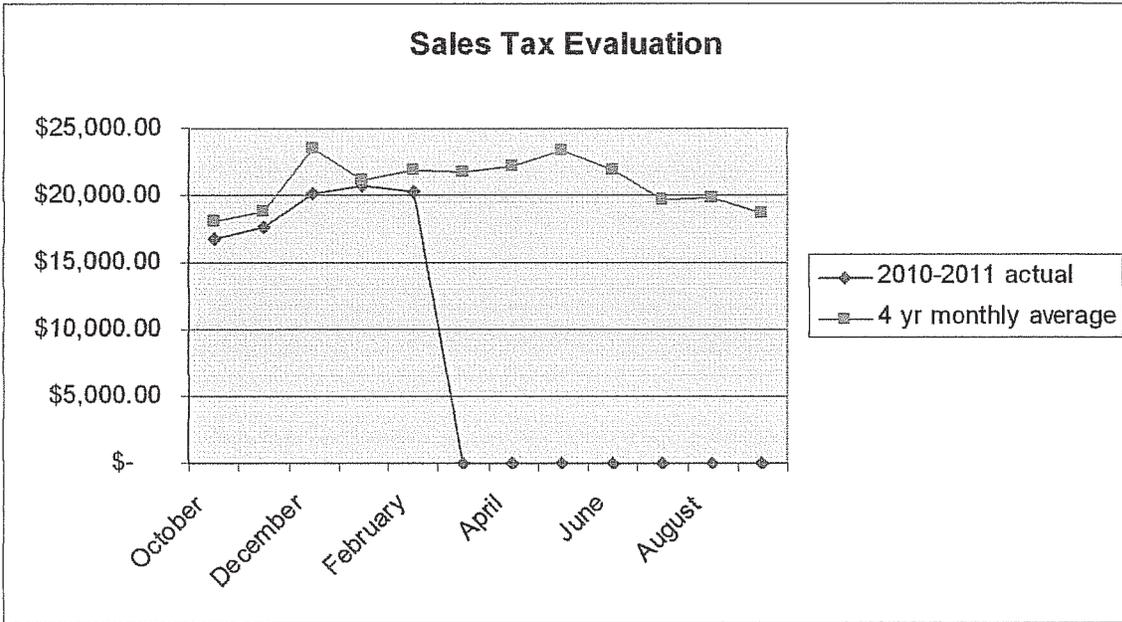
### GAS TAX

|                      |           |
|----------------------|-----------|
| BUDGETED             | \$225,376 |
| 4 YR MONTHLY AVERAGE | \$102,973 |
| February 2011        | \$ 97,987 |



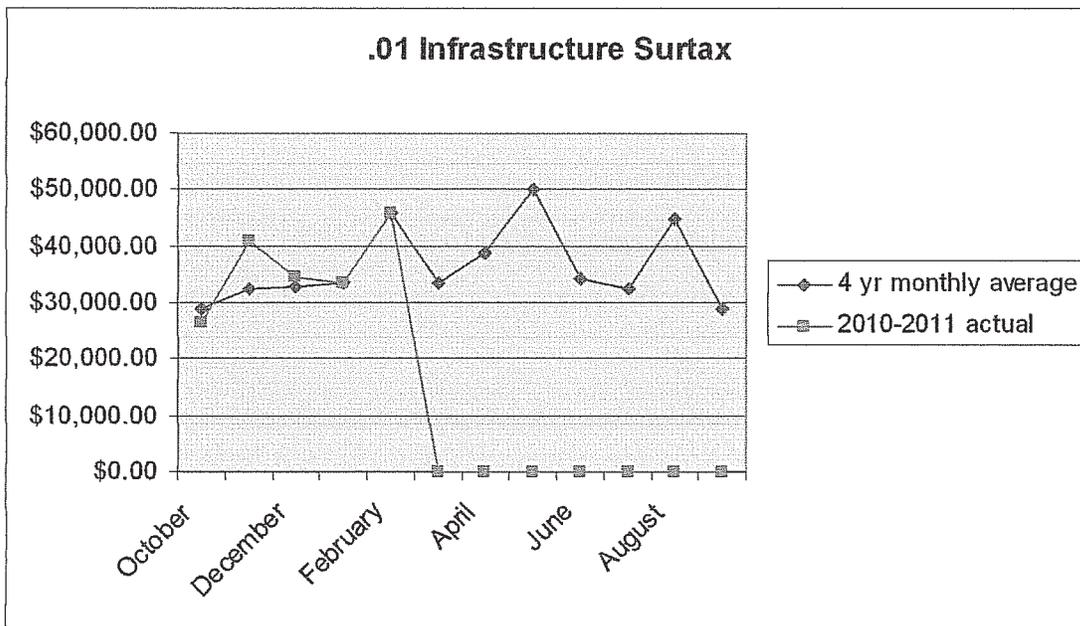
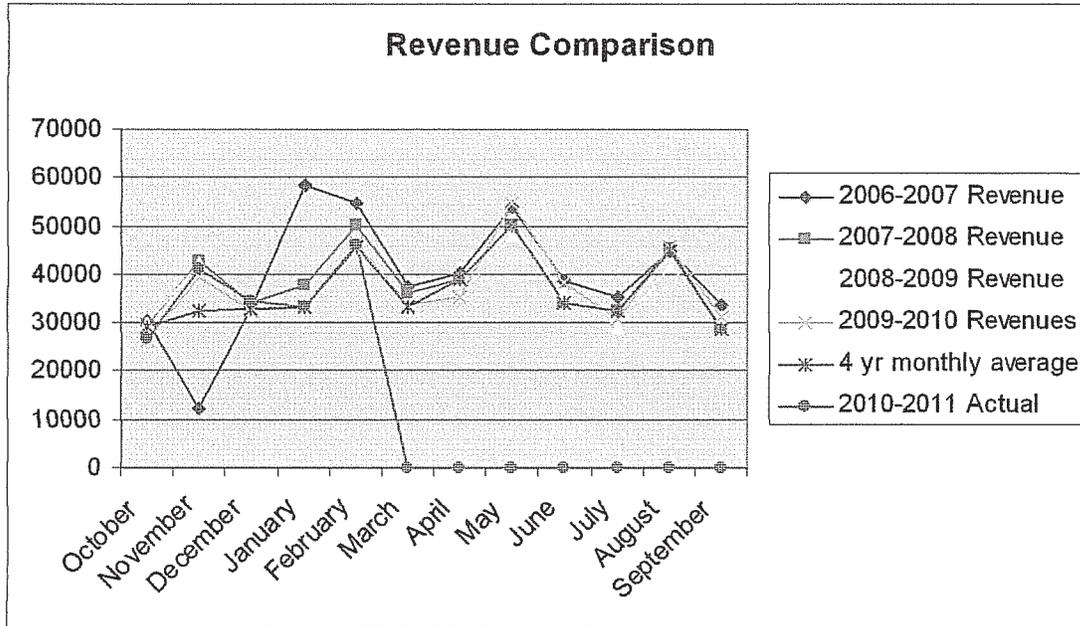
**SALES TAX**

|                      |           |
|----------------------|-----------|
| BUDGETED             | \$244,136 |
| 4 YR MONTHLY AVERAGE | \$103,541 |
| February 2011        | \$ 95,513 |



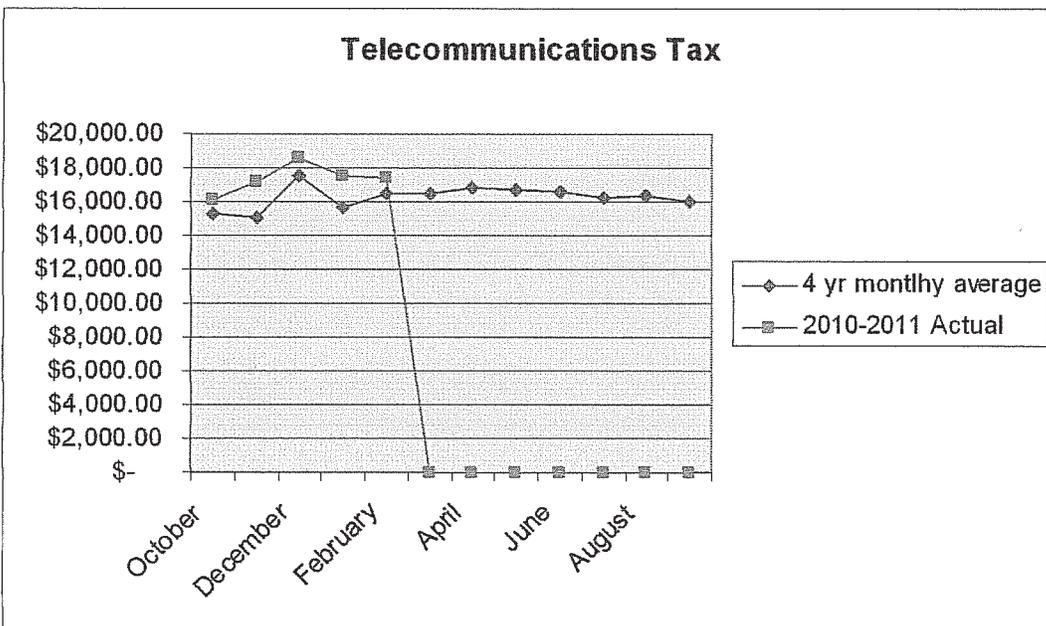
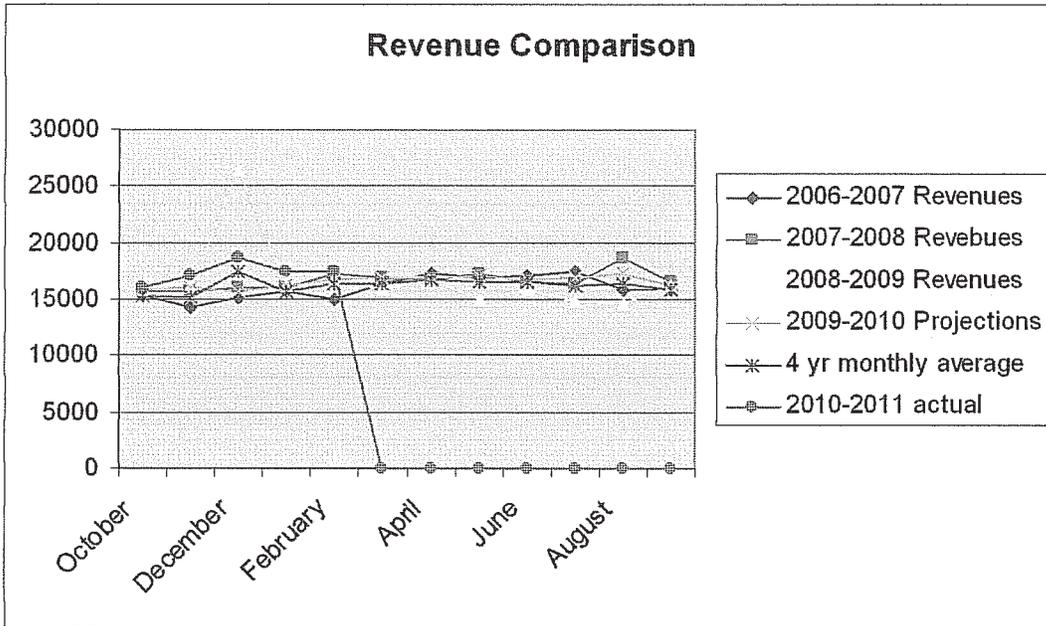
**.01 INFRASTRUCTURE SURTAX**

|                      |           |
|----------------------|-----------|
| BUDGETED             | \$441,083 |
| 4 YR MONTHLY AVERAGE | \$173,873 |
| February 2011        | \$181,671 |



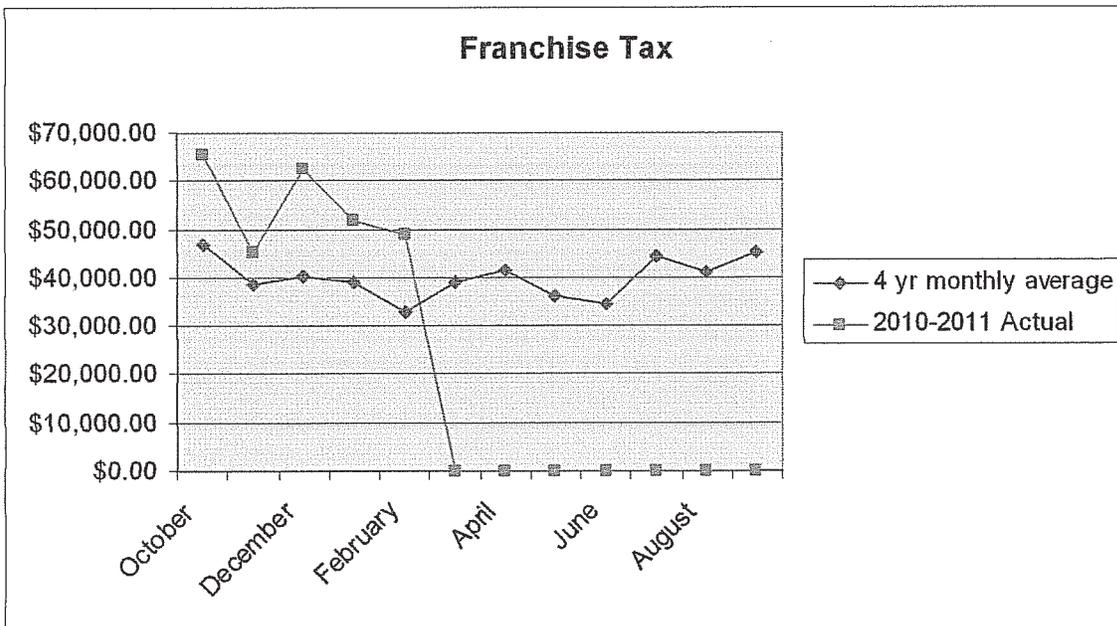
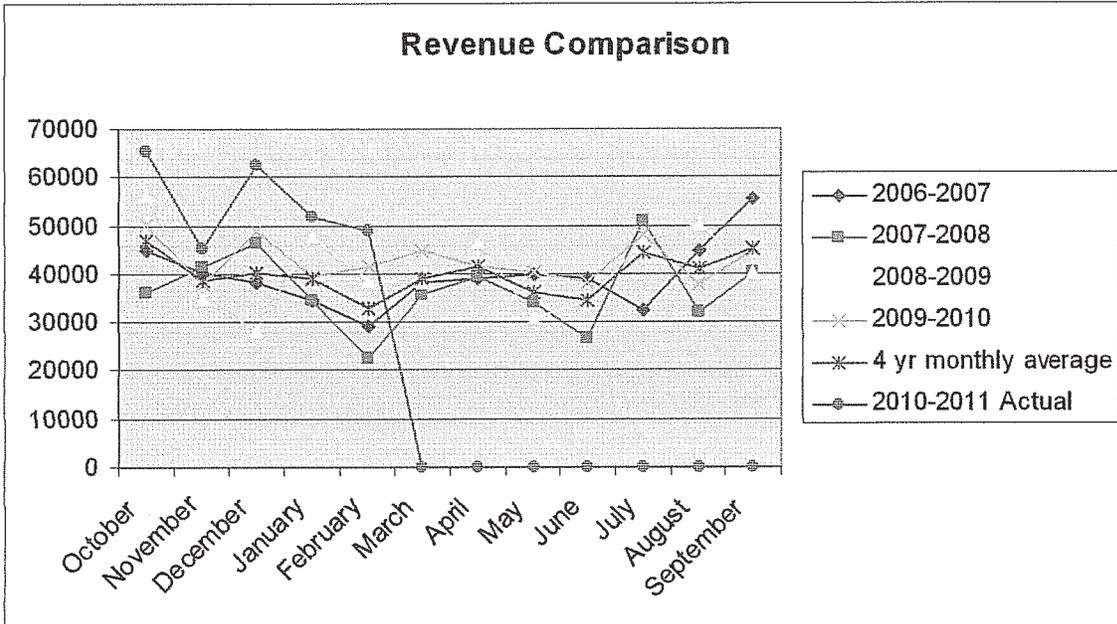
### TELECOMMUNICATIONS TAX

BUDGETED \$183,347  
 4 YR MONTHLY AVERAGE \$ 80,105  
 Thru January 2011 \$ 86,851



### FRANCHISE TAX

|                      |           |
|----------------------|-----------|
| BUDGETED             | \$575,000 |
| 4 YR MONTHLY AVERAGE | \$198,227 |
| February 2011        | \$274,154 |



### General Fund Expenditures Budget Analysis Report

| GENERAL DEPARTMENTS               | Budgeted               | Actual                 | Difference               |
|-----------------------------------|------------------------|------------------------|--------------------------|
| Legislative (Mayor/Commissioners) | \$ 55,621.00           | \$ 21,436.58           | \$ (34,184.42)           |
| Executive (City Manager)          | \$ 267,798.00          | \$ 110,414.34          | \$ (157,383.66)          |
| Financial Administrative          | \$ 600,822.00          | \$ 299,754.17          | \$ (301,067.83)          |
| Police                            | \$ 1,801,384.00        | \$ 800,512.89          | \$ (1,000,871.11)        |
| Community Center                  | \$ 48,639.00           | \$ 16,078.96           | \$ (32,560.04)           |
| Parks and Recreation              | \$ 365,659.00          | \$ 172,230.25          | \$ (193,428.75)          |
| Development Services              | \$ 364,250.00          | \$ 150,586.82          | \$ (213,663.18)          |
| Streets/Public Works              | \$ 717,036.00          | \$ 314,803.47          | \$ (402,232.53)          |
| Fleet Services                    | \$ 156,561.00          | \$ 59,059.72           | \$ (97,501.28)           |
| Human Resources                   | \$ 65,037.00           | \$ 18,018.42           | \$ (47,018.58)           |
| Community Redevelopment           | \$ 478,530.00          | \$ 79,666.42           | \$ (398,863.58)          |
| <b>TOTAL</b>                      | <b>\$ 4,921,337.00</b> | <b>\$ 2,042,562.04</b> | <b>\$ (2,878,774.96)</b> |

| DEBT SERVICE                     | Budgeted             | Actual      | Difference             |
|----------------------------------|----------------------|-------------|------------------------|
| Debt Service/City Hall Principal | \$ 28,271.00         | \$ -        | \$ (28,271.00)         |
| Debt Service/City Hall Interest  | \$ 93,360.00         | \$ -        | \$ (93,360.00)         |
| Debt Service/City Hall Reserve   | \$ 12,600.00         | \$ -        | \$ (12,600.00)         |
| <b>Total</b>                     | <b>\$ 134,231.00</b> | <b>\$ -</b> | <b>\$ (134,231.00)</b> |

|                           |                        |                        |                          |
|---------------------------|------------------------|------------------------|--------------------------|
| <b>GENERAL FUND TOTAL</b> | <b>\$ 5,055,568.00</b> | <b>\$ 2,042,562.04</b> | <b>\$ (3,013,005.96)</b> |
|---------------------------|------------------------|------------------------|--------------------------|

## Enterprise Fund Revenue Budget Analysis Report Fiscal Year 10-11

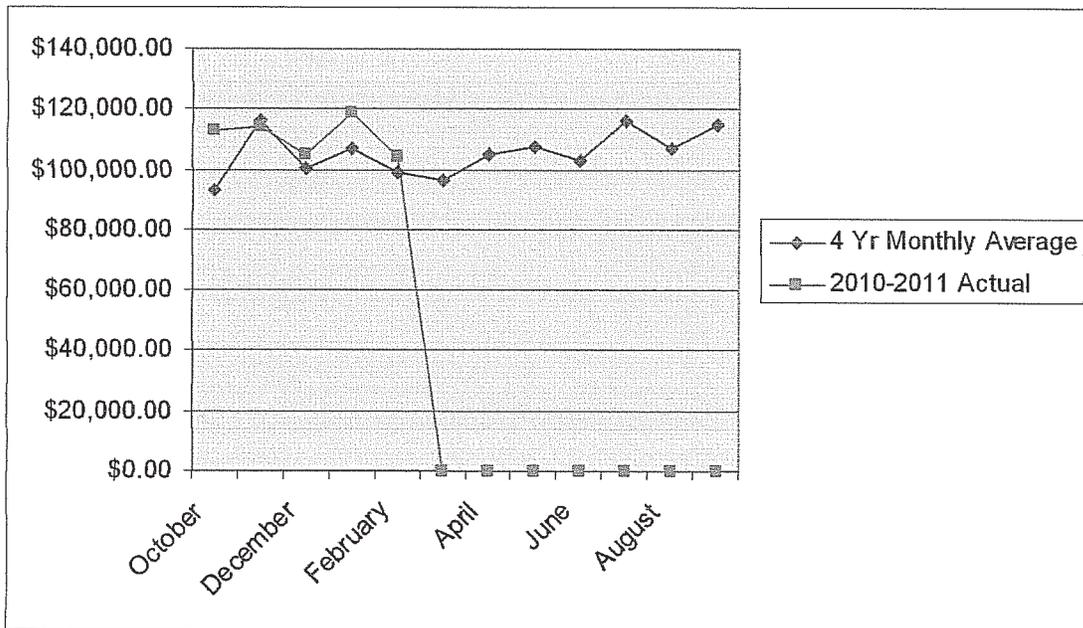
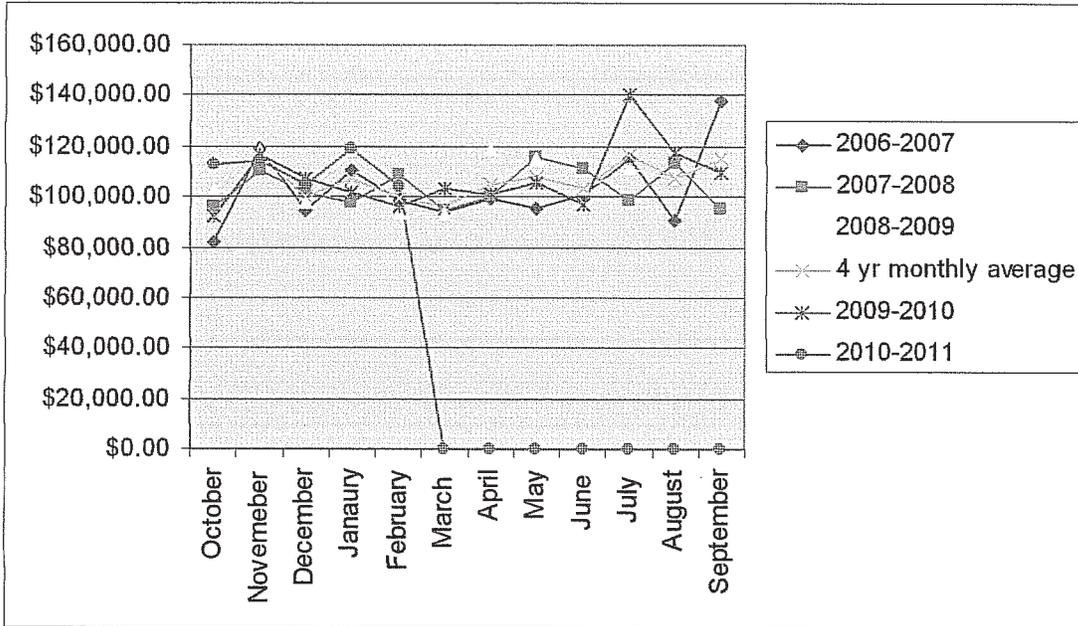
| ITEM                           | BUDGETED               | ACTUAL                 | DIFFERENCE               |
|--------------------------------|------------------------|------------------------|--------------------------|
| Water Operational              | \$ 1,285,000.00        | \$ 555,136.54          | \$ (729,863.46)          |
| Water Connection Fees          | \$ 150,000.00          | \$ 58,378.20           | \$ (91,621.80)           |
| Water TIE Fees                 | \$ 15,000.00           | \$ 76,355.74           | \$ 61,355.74             |
| Water Meter Install            | \$ 10,000.00           | \$ 9,714.64            | \$ (285.36)              |
| Water-Misc On/Off              | \$ 20,000.00           | \$ 10,073.00           | \$ (9,927.00)            |
| Water Income Other             | \$ 10,000.00           | \$ 3,317.87            | \$ (6,682.13)            |
| Wastewater Operational Revenue | \$ 2,050,000.00        | \$ 903,575.73          | \$ (1,146,424.27)        |
| Wastewater Connection Fees     | \$ 300,000.00          | \$ 59,745.90           | \$ (240,254.10)          |
| Wastewater TIE Fees            | \$ 25,000.00           | \$ 41,528.70           | \$ 16,528.70             |
| Sewer Other Misc               | \$ 30,000.00           | \$ 40,319.48           | \$ 10,319.48             |
| Wastewater TSS / COD           | \$ 590,000.00          | \$ 274,282.05          | \$ (315,717.95)          |
| Reuse Fees                     | \$ 60,000.00           | \$ 18,077.93           | \$ (41,922.07)           |
| Reuse Tie Fees                 | \$ -                   | \$ 10,200.00           | \$ 10,200.00             |
| Interest Income                | \$ 600.00              | \$ 2,323.06            | \$ 1,723.06              |
| <b>Total</b>                   | <b>\$ 4,545,600.00</b> | <b>\$ 2,063,028.84</b> | <b>\$ (2,482,571.16)</b> |

### WATER OPERATIONAL

BUDGETED \$1,285,000.00

4 YR MONTHLY AVERAGE \$515,791.90

February 2011 \$555,136.54

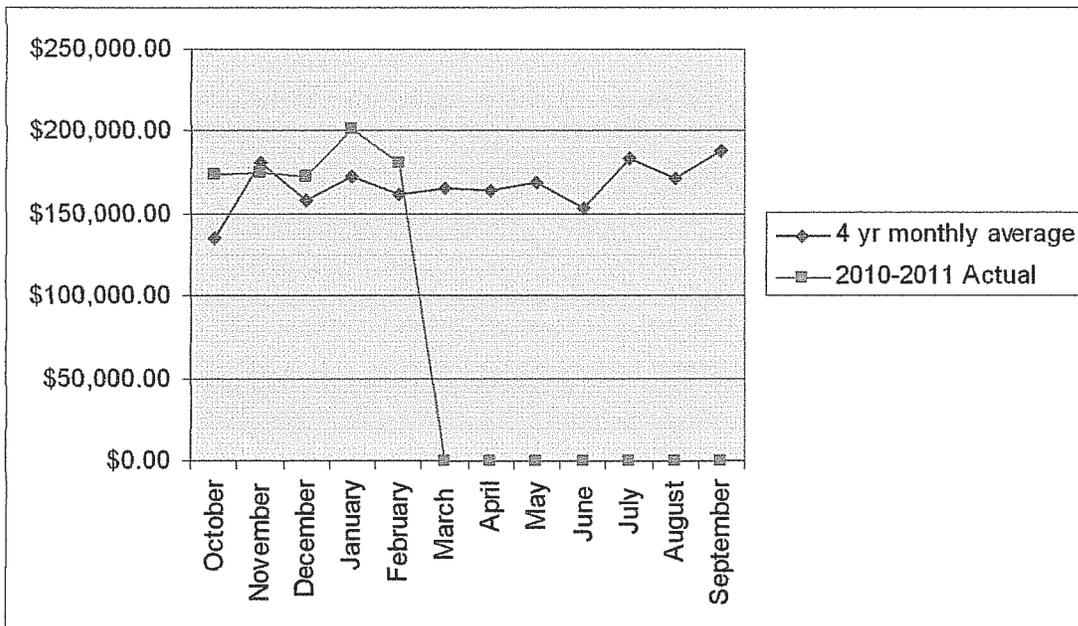
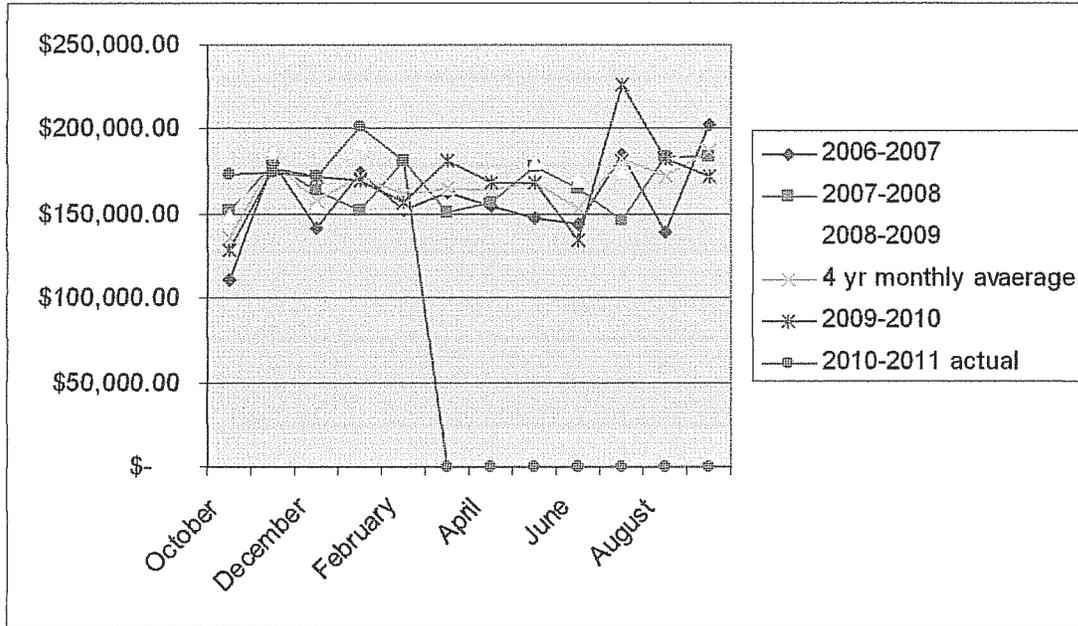


### WASTEWATER OPERATIONAL

BUDGETED \$2,050,000.00

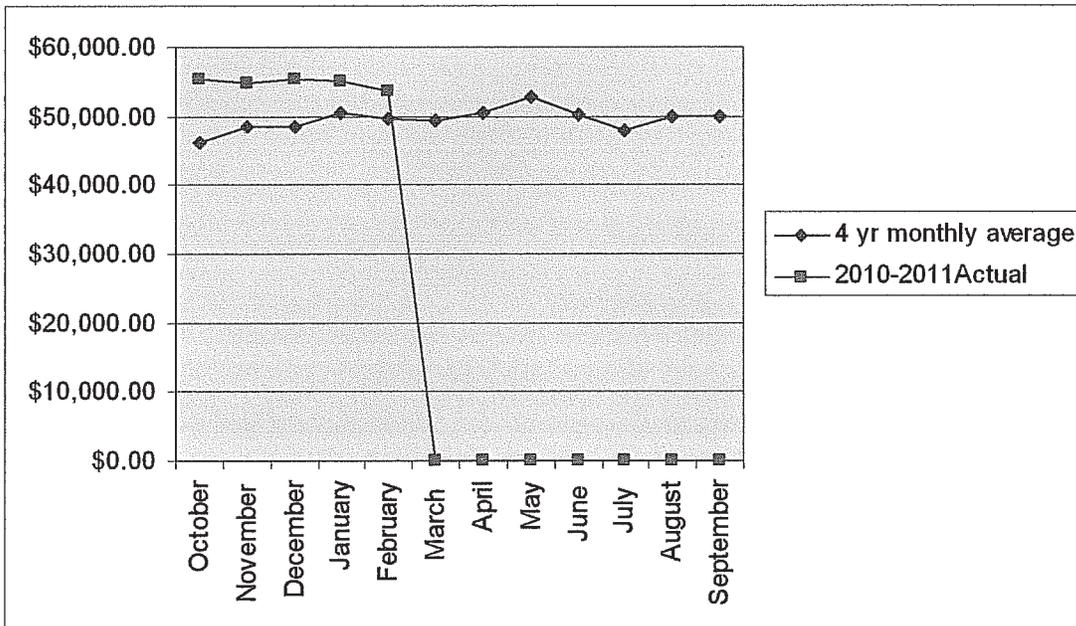
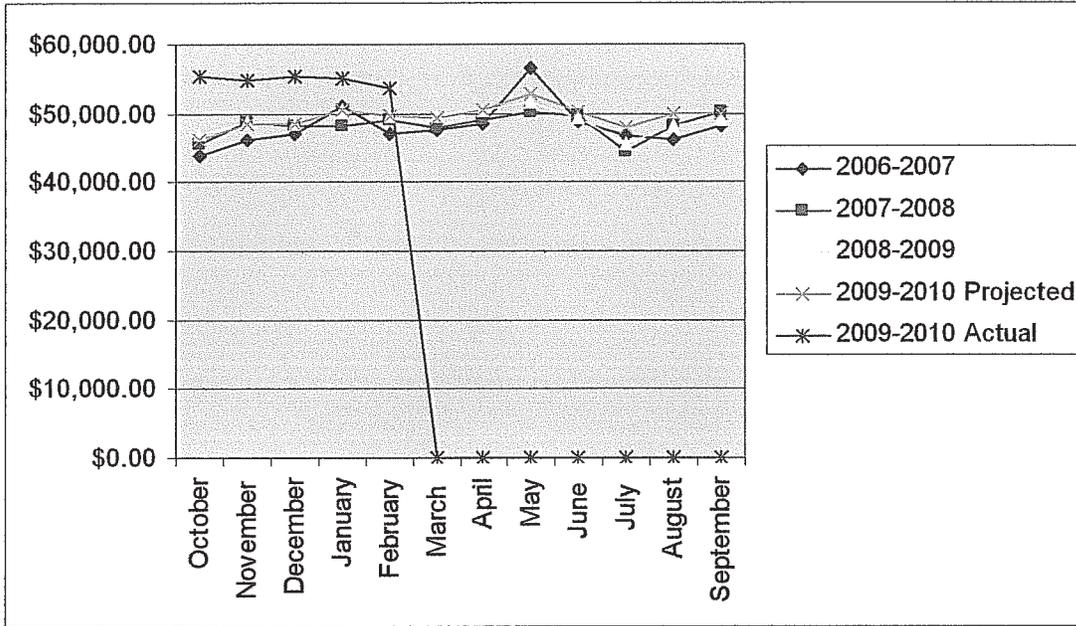
4 YR MONTHLY AVERAGE \$807,297.97

February 2011 \$903,575.73



### TSS/COD WASTEWATER FEES

|                      |              |
|----------------------|--------------|
| BUDGETED             | \$590,000.00 |
| 4 YR MONTHLY AVERAGE | \$242,917.00 |
| February 2011        | \$274,282.06 |





### **3. NEW BUSINESS – ACTION REQUIRED**

**a. MINUTES**

1. Minutes of Regular Meeting held on February 28<sup>th</sup>, 2011  
(Attachments – Staff recommends approval)

**b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)**

1. None

**c. RESOLUTIONS FOR APPROVAL:**

1. None

**d. APPOINTMENTS**

1. None

**e. CONTRACTS AND AGREEMENTS**

1. Adoption of the Interlocal Agreement relative to Traffic Count Program Services (Dave Grimm to explain) (Attachments – Staff Recommends Approval)

**f. FINANCIAL**

1. Bills for Approval (Attachments – Staff Recommends Approval)

**g. GENERAL ITEMS FOR CONSIDERATION**

1. Review/discussion regarding Continental Country Club's request for grant funding (Attachments – Board Option)
2. Discussion/Approval of Lampstand Service Special Event Permit: City Hall Grounds
3. Discussion Relative to City Summer Camp 2011
4. Review/discussion on how to proceed with IT Services (Attachments – Board Option)
5. Review/decision on quotes for the construction of dugouts; fence removal; fence replacement (Attachments – Staff Recommends Approval)
6. Presentation of EAR – request approval to transmit to DCA (not to be adopted by Commission at this time)

### **4. ADJOURN:**

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA  
REGULAR MEETING  
FEBRUARY 28, 2011 – 7:00 P.M.  
CITY HALL COMMISSION CHAMBER

The City Commission of the City of Wildwood, Florida met in Regular session, February 28, 2011 at 7:00 p.m.

Present were: Mayor Wolf, Commissioners Clark, Bivins, and Strickland. Also present were: City Manager Smith, City Clerk Jacobs, City Attorney Blair, Assistant City Clerk Roberts, Police Chief Reeser, AVT Law, Development Service Director Peavy, CPP Grimm.

The meeting was called to order by Mayor Wolf with Commissioner Strickland giving the invocation and the audience joining in the Pledge of Allegiance to the American Flag.

1. TIMED ITEMS AND PUBLIC HEARINGS – 7:00 p.m.

- a. Ordinance No. O2011-01, an ordinance reclassifying zoning; consistency with Comp Plan; amendment of official zoning map; as requested by Quadventure, LLC (Attachments – Staff Recommends Approval)

DSD Peavy was sworn in by Mayor Wolf. Ordinance No. O2011-01 read by title only for second final reading. DSD Peavy reviewed executive summary of requested action, noting that the PUD is approximately 40 +/- acres and that the conceptual plan has been incorporated in the ordinance. Noted that the project is compliant with all applicable goals, objectives and policies of the Comprehensive Plan.

Floor was opened for Public Hearing. No comments received. Public Hearing closed.

Motion by Commissioner Bivins, second by Commissioner Clark that Ordinance O2011-01: An Ordinance Of The City Of Wildwood, Florida, County Of Sumter, State Of Florida; Reclassifying The Zoning From Sumter County Rural Residential To City Of Wildwood Planned Unit Development For Certain Property Within The City Of Wildwood, Florida Owned By Quadventure, LLC; Providing For The Terms And Conditions Of The Planned Unit Development; Providing For Consistency With The Comprehensive Plan; Providing For Amendment Of The Official Zoning Map; Providing For Severability; Providing For Conflict; Providing For An Effective Date: is adopted on second final reading. Motion carried by unanimous vote.

- b. Final approval requested for the “Business Park 44 South Re-plat” (Attachments – Staff Recommends Approval)

DSD Peavy explained that Lot 5 of the Business Park 44 South has been signed and the lot is being split, thus the need for replatting.

Motion by Commissioner Clark, second by Commissioner Strickland to approve the replat of Lot 5 of Business Park 44 South. Motion carried by unanimous vote.

2. REPORTS AND PUBLIC INPUT  
SPECIAL PRESENTATION: None at this time

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- a. City Manager
  - 1) FYI – 2010 Annual Update to the Capital Improvements Element - DCA letter regarding Notice of Intent to find the comprehensive plan amendment in compliance (Attachments)

Reported that DCA determined the amendment meets the requirements and issued a Notice of Intent to find the Comprehensive Plan amendment in compliance.

- 2) FYI – Sumter County Public Works annual Household Hazardous Waste/Electronics Waste Amnesty Day information (Attachments)
- 3) FYI – Update on the Parks & Recreation Activities from Jason Hargrove, PRC (Attachment)
- 4) FYI – Update on purchase of a Prop Mixer for the WWTP due to emergency circumstances (Attachment)

Referred to information in packet relating to age of equipment and hours of service per day.

- 6) FYI – Utilities and projects update from Kimley-Horn (Attachments)

Items 5), 7) and 8) reviewed later in meeting.

- b. City Attorney
  - 1) In contact with the Supervisor of Elections. Received a draft agreement from the SE and will be forwarding to the City Manager.
  - 2) Received call from SECO attorney, Louis Stone, regarding need to renew franchise agreement. He will draft a new agreement and send over to be forwarded to the City Manager.
- c. City Clerk – None
- d. Commission Members – None
- e. Public Forum (10 minute time limit) – None
- f. Notes, Reports, and items for the file as attached

**3. NEW BUSINESS – ACTION REQUIRED**

- a. MINUTES
  - 1) Minutes of Regular Meeting held on February 14, 2011 (Attachments Staff recommends approval)

Motion by Commissioner Strickland, second by Commissioner Bivins to approve the minutes of February 14, 2011 as typed. Motion carried by unanimous vote.

- 2) Minutes of Special Called Workshop meeting on February 21, 2011 (Attachments – Staff recommends approval)

Motion by Commissioner Bivins, second by Commissioner Strickland to approve the minutes of February 21, 2011 as typed. Motion carried by unanimous vote.

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- b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)  
None
- c. RESOLUTIONS FOR APPROVAL
  - 1) Resolution No. R2011-02, a resolution declaring surplus property and a manner of disposal (Attachments – Staff Recommends Approval)

R2011-02 introduced and read by title only.

Motion by Commissioner Clark, second by Commissioner Bivins that Resolution No. R2011-02: A Resolution of the City Commission of the City of Wildwood, Florida determining that certain property is surplus; determining the manner of disposal of said property; providing for an effective date: is adopted. Motion carried by unanimous vote.

- d. APPOINTMENTS  
None
- e. CONTRACTS AND AGREEMENTS  
None
- f. FINANCIAL
  - 1) Bills for Approval (Attachments – Staff Recommends Approval)

Motion by Commissioner Strickland, second by Commissioner Clark to pay bills. Motion carried by unanimous vote.

From Reports:

- 7) Update on the force main repairs at the Turnpike (Dave Grimm, CPP, to address) (No attachments)

CPP Grimm – in addition to the update would like to thank Brad McNeil of CW Roberts for the help with labor and equipment at no cost to the City. Originally thought to be a water leak but was actually a force main leak. When the City crew opened a hole they found a 12” water main crossing over the top of 8” force main at the edge of the turnpike. The force main was encased in concrete, and the City did not have a jack hammer. Brad was called and the next morning at 7 a.m. Brad had the equipment and two pipe trained men on the location. The City crew was also present to do the pipe repair. It appears that a water and wastewater pipe was installed by a contractor about 17 years ago. It appears that the joint that was encased in concrete had been damaged at the time, although they may not have noticed the damage. Concrete was removed, sleeve inserted and repair made, tested, and back up before the end of the day. The Turnpike facility was never down. He was in contact with DOT and they watched the work through cameras in the area. The following day when he contacted Brad to thank him and to ask that the invoice be sent to his attention, Brad indicated there would be no invoice.

- 8) Update on the CSX expansion through Wildwood (Dave Grimm, CPP, to address) (No attachments)

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CPP Grimm – noted this relates to the S Line that was discussed then dropped by CSX a few of years ago. He received notification and bid drawings from CSX that the project is back on the table. Will be adding an additional rail line about nine miles long. CSX will be bidding the project. The problem is that the City has approximately 12 crossings under the railroad that will have to be moved, extended, modified, or changed. Noted this is the freight line. CM Smith noted the City will have additional costs to see that the modifications are made to accommodate the rail line.

g. GENERAL ITEMS FOR CONSIDERATION

1) Discussion regarding Champagne Farm well change order and final billing (Dave Grimm and/or Pat Barnes (BFA) will present to Commission) (Attachments – Board Option)

CM Smith – requested BFA to be in attendance to present, but neither Ron Ferland, Pat Barnes or John Watson were unable to attend. City is looking to pay this invoice to Diversified to close the file. No lawsuit at this time. The City is not admitting guilt or taking blame for the sink holes in paying this invoice.

CPP Grimm – this is a reconciliation of the final billing from Diversified. There are credits for quantities in the final billing. Total of the Change Order No. 4 is \$4,495, which brings the total of the project to \$481,260, which is below the original \$482,920.

Motion by Commissioner Clark, second by Commissioner Strickland to approve Change Order #4 and pay \$4,495. Motion carried by unanimous vote.

5) FYI – Oxford Community Building boundary survey (Dave Grimm to address) (Attachment)

CM Smith – boundary survey was completed, signs will be installed for Community Center Parking Only to prevent any future parking problems. CPP Grimm – upon request of Commission the boundary survey was done and it showed nothing was out of order.

2) Review/approval of the CR 521 Water Main contract (Dave Grimm to present) (Attachments – Staff Recommends Approval)

CPP Grimm – bids were received with Hamlet Construction being the low bidder. The high difference of Utility Systems bid is that they included the materials which the City is purchasing. Bids were reviewed by himself and Kimley Horn and found to be correct.

Motion by Commissioner Bivins, second by Commissioner Clark to accept the recommendation of staff and award the bid to Hamlet Construction in the amount of \$35,890.00. Motion carried by unanimous vote.

3) Review/approval of the CR 521 Water Main materials vendor (Dave Grimm to present) (Attachments – Staff Recommends Approval)

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CPP Grimm noted three quotes were received for the CR 521 water main extension materials, with the low quote from HD Supply Waterworks, LTD in the amount of \$16,972.36. The County is paying for this project and is coming within the budgeted amount.

Motion by Commissioner Bivins, second by Commissioner Clark to accept the recommendation of staff and purchase the materials from HD Supply Waterworks, LTD., in the amount of \$16,972.36. Motion carried by unanimous vote.

4) Review/decision on “new” City of Wildwood Brochure (Attachment – Board Option)

CM Smith – This has been proofed and if the Commission approves, it will be sent to the printing company for distribution to begin.

Motion by Commissioner Strickland, second by Commissioner Bivins to approve City of Wildwood Brochure. Motion carried by unanimous vote.

CM Smith noted new Chamber Executive Director is on board. Could ask for him to be present at the March 14 meeting.

4. ADJOURN:

Upon a motion by Commissioner Strickland, second by Commissioner Clark the meeting was adjourned.

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

S E A L

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

City of Wildwood, Florida

100 N. Main Street  
Wildwood, Florida 34785

**3. NEW BUSINESS-ACTION  
REQUIRED e. 1 Contracts and  
Agreements - Adoption of Interlocal  
Agreement relative to Traffic Count  
Program Services**

TO: Mayor/Commissioners  
FROM: David Grimm, City Projects Planner/Coordinator  
RE: Traffic Count Program Services  
DATE: March 14<sup>th</sup>, 2011

The City has contracted with the Lake-Sumter MPO to maintain our Traffic Concurrency Management System. A required component of that system is for the City to conduct traffic counts at pre-determined locations on an annual basis.

In the past the City has contracted directly with consultants for the collection of this data. Last year the City contracted with Wade Trim Consulting for these services and the cost was \$4,670.00.

Beginning this year, the MPO has begun offering these same services to all of its members. The advantage provided by the MPO is a more streamlined process at a substantially lower cost. The attached Interlocal Agreement provides for the traffic counts to be performed by the MPO for the sum of \$2,698.21, a savings of \$1,971.79.

Staff recommends approval.

**INTERLOCAL AGREEMENT  
BETWEEN  
THE CITY OF WILDWOOD  
AND  
THE LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION  
FOR  
TRAFFIC COUNT PROGRAM SERVICES**

**THIS AGREEMENT for Traffic Count Program services is entered into between THE CITY OF WILDWOOD, a political subdivision of the State of Florida (“CITY”), and the LAKE~SUMTER METROPOLITAN PLANNING ORGANIZATION, (“MPO”).**

**RECITALS**

**WHEREAS**, the Lake-Sumter Metropolitan Planning Organization (MPO) was created through an interlocal agreement between Lake County, Sumter County, and the 14 municipalities of Lake County, and was approved by Gov. Jeb Bush on December 9, 2003; and

**WHEREAS**, the Lake~Sumter MPO received affirmation from Governor Crist October 2010 to expand the Metropolitan Planning Area boundary to cover all of Sumter County and to create an additional Sumter County Board of County Commissioners voting position and an At-Large Representative voting position to rotate annually among the five (5) Sumter County municipalities of Bushnell, Center Hill, Coleman, Webster and Wildwood; and

**WHEREAS**, the MPO is responsible for managing a continuing, cooperative, and comprehensive transportation planning process for Lake and Sumter counties; and

**WHEREAS**, a Traffic Count Program is the process by which a county or municipality collects traffic counts and other related data for its roadway network; and

**WHEREAS**, current traffic counts are necessary to maintain an accurate transportation concurrency database; and

**WHEREAS**, traffic count data are used by local governments, transportation planning professionals, educational institutions, design engineers, contractors, real estate agencies, private companies, and the public for planning, modeling, allocation of funding, and informational purposes; and

**WHEREAS**, the MPO entered into an interlocal agreement in 2007 with Lake County, Sumter County, all fourteen (14) municipalities in Lake County and the City of Wildwood designating the MPO as the administrator of the transportation concurrency management systems (TCMS) for each of these local governments; and

**WHEREAS**, the CITY collects traffic counts to monitor traffic levels on major arterial and collector roadways located within the City; and

WHEREAS, annual traffic counts are necessary to update the TCMS that is maintained and managed by the MPO; and

WHEREAS, MPO is able to conduct traffic counts for CITY through one of MPO's consultants for continuing on-call engineering and transportation planning services, at a cost less than the CITY presently incurs, and CITY is amenable to MPO's conducting 2011 traffic counts for CITY in MPO's capacity as administrator of the TCMS for CITY; and

WHEREAS, at this time, the CITY and the MPO desire to reduce their agreement to a writing as stated herein;

NOW, THEREFORE, in consideration of the promises, mutual covenants and conditions contained herein, the CITY and MPO hereby covenant and agree as follows:

1. **Recitals.** The Recitals set forth above are true and correct, and incorporated herein.
2. **Purpose.** The purpose of this Agreement is for MPO to manage and implement, via a separate agreement between MPO and one of MPO's on-call engineering consultants, the City of Wildwood's 2011 Traffic Count Program, and for CITY to obtain traffic count conduction services from MPO.
3. **Cost of Data Collection.** The anticipated cost of MPO's providing Traffic Count Program services to CITY is Two Thousand, Six Hundred Ninety Eight Dollars and 21/100 (\$2,698.21), as described in the Scope of Services attached hereto and incorporated herein as **Exhibit "A."** The parties understand and agree that optional services are not included in the \$2,698.21 estimated cost. CITY agrees that the cost for any optional services requested by the CITY shall be priced according to the Scope of Services attached hereto and incorporated herein as **Exhibit "A,"** and that CITY shall compensate MPO accordingly for any optional services requested.
4. **MPO Obligations.**
  - A. The MPO shall serve as Project Manager for the CITY's Traffic Count Program. As Project Manager, the MPO shall review deliverables and invoices provided by the consultant for conformity to the Scope of Services attached hereto and incorporated herein as **Exhibit "A."**
  - B. The project will be invoiced one time, in a lump sum amount at the completion of the project. The MPO shall review the lump sum invoice for accuracy, transmit the invoice and deliverables upon completion to CITY, and shall receive and process payment from the CITY.
  - C. The general MPO point of contact for this Agreement is:  
Ms. Pamela Richmond, AICP  
MPO Project Manager

Lake~Sumter MPO  
1616 South 14th Street  
Leesburg, FL 34748  
352-315-0170  
[prichmond@lakesumtermpo.com](mailto:prichmond@lakesumtermpo.com)

## 5. CITY Obligations.

- A. The CITY shall provide the MPO with the following no later than two weeks prior to the designated date to begin data collection:
- Existing count station locations with GPS coordinates (if GPS not available: best description of count location)
  - Complete 2010 count summary tables in digital, editable format (xls or similar)
  - 2010 GIS map layer of count station locations (shape file with associated data references)
  - Background GIS layer desired in the final GIS map product (roadways, hydrology, municipal boundaries, etc.)
  - A sample map illustrating the final desired GIS map product
  - 2010 database format (or copy of electronic database mdb file)
- B. The CITY shall promptly review the deliverables and invoice provided pursuant to the Scope of Services attached hereto and incorporated herein as **Exhibit "A,"** and shall promptly notify MPO, and direct MPO to work with consultant, if further clarification as to Report findings or data are needed by CITY.
- C. The CITY shall reimburse the MPO pursuant to Section 3 of this Agreement.
- D. The general CITY point of contact for this Agreement is:  
Mr. Dave Grimm  
Projects Planner  
Development Services Department  
100 N. Main Street  
Wildwood, FL 34785  
[dgrimm-wildwood@cfl.rr.com](mailto:dgrimm-wildwood@cfl.rr.com)

## 6. Effective Date, Term and Termination.

- A. This Agreement shall become effective upon the first day following execution by both parties. The initial term of the Agreement shall be from the effective date to June 30, 2011. The parties shall have the option to extend the term of the Agreement for one (1) additional six (6) month period.

- B. Either party may terminate this Agreement with or without cause upon thirty (30) days advance written notice to the other party; however, upon termination of the Agreement pursuant to this section, the CITY shall reimburse the MPO for all services rendered by the MPO and the MPO's consultant prior to the MPO receiving notice of the termination.
- C. Any termination notice under this section shall be sent to:

For the CITY:

City Manager, City of Wildwood  
100 N. Main Street  
Wildwood, FL 34785

For the MPO:

Executive Director  
Lake~Sumter MPO  
1616 South 14th Street  
Leesburg, FL 34748

7. **Modification.** No modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.
8. **Scope of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained herein.
9. **Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be invalid, it shall be considered deleted here from, and shall not invalidate the remaining provisions.

IN WITNESS WHEREOF, the parties hereto have made and executed this Interlocal Agreement on the respective dates under each signature: CITY through its City Commission, signing by and through its Mayor, authorized to execute same by Commission action on the \_\_\_\_\_ day of \_\_\_\_\_, 2011, and MPO through its Chairman, authorized to execute the same by action of its Governing Board on the \_\_\_\_\_ day of \_\_\_\_\_, 2011.

*(Signature Pages to Follow)*

Interlocal Agreement between Lake-Sumter MPO and the City of Wildwood for the 2011 Traffic Count Program

CITY

CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

\_\_\_\_\_  
\_\_\_\_\_, Mayor

This \_\_\_\_\_ day of \_\_\_\_\_, 2011

Attest:

\_\_\_\_\_  
\_\_\_\_\_, Clerk of the  
City Commission  
City of Wildwood, Florida

Approved as to Form and Legality:

\_\_\_\_\_  
Name:  
City of Wildwood Attorney

Interlocal Agreement between Lake-Sumter MPO and the City of Wildwood for the 2011 Traffic Count Program

MPO

LAKE~SUMTER METROPOLITAN  
PLANNING ORGANIZATION

\_\_\_\_\_  
Jennifer Hill, Chairman

This \_\_\_\_\_ day of \_\_\_\_\_, 2011

Attest:

\_\_\_\_\_  
Susan Goldfuss  
Executive Assistant

Approved as to Form and Legality:

\_\_\_\_\_  
Sanford A. Minkoff  
MPO Attorney

## Exhibit "A"

### PROJECT OVERVIEW

The scope includes the collection and reduction of traffic counts for a total not to exceed 30 count stations throughout the City of Wildwood. Additionally, the scope includes the preparation of a traffic count report, summary tables, and supporting documentation.

#### Purpose

The following scope of work was prepared for the completion of the City of Wildwood Traffic Count Program.

### SCOPE OF SERVICES

#### Task 1.0 Data Collection

The Consultant Team will complete the following data collection efforts under this scope of work:

- Collect traffic volume counts for a period of 24-hours at up to 30 traffic count stations throughout the City of Wildwood.
- All traffic counts will be conducted during the average week, between Tuesday and Thursday. No counts will be collected during weeks that include holidays.
- Obtain GPS location readings of each count location to allow for annual duplication of traffic count collection locations.
- Review resulting traffic count data for adequacy, accuracy, and consistency through a rigorous electronic and manual quality control program.
- Recount any deficient or erroneous counts to ensure that adequate and accurate data is obtained from the field.
- Manipulate and reduce field data to calculate the ADT, a.m. and p.m. peak hour and peak hour directional volumes. All raw count data will be provided in 15-minute increments, with hourly and daily totals calculated.

## Task 2.0 Analysis and Documentation

The Consultant Team will conduct the following analysis and documentation efforts under this scope of work:

- Prepare traffic count report, including:
  - Summary traffic count table describing count station location, date of count, ADT, a.m. peak hour, a.m. peak hour directional volume, p.m. peak hour, p.m. peak hour directional volume, GPS coordinates, traffic network nodes, and special field notations.
  - Detailed count sheets for each count station providing the traffic volume by 15-minute increments, one-hour increments, and daily volumes.
  - Graphical depiction of count station location and ADT volume.

### Optional Services *(not currently included in the base fee estimate)*

- Obtain vehicle classification counts that categorize the observed traffic stream into the FHWA vehicle classifications (total of 13 classifications ranging from motorcycle to combination heavy trucks).
- Conduct additional 24-hour volume counts of golf cart traffic on exclusive golf cart travel lanes located at existing traffic count stations.

## Task 3.0 Deliverables

The Consultant Team will provide the following deliverables to the Lake~Sumter MPO:

1. Two (2) Master Files CD's. These CD's will include:
  - All GIS files.
  - PDF's of Maps.
  - PDF of Count Booklet.
  - PDF of Count Station Summary Table (including daily, a.m. peak, and p.m. peak hour traffic counts).
  - Any other traffic count and related data files in an editable format.
2. Google Earth® Map of all count locations with traffic information;
3. Two (2) Raw Counts Data CD's;
4. One (1) Interactive CD/DVD for posting to the City's website;
5. Two (2) CD's to use to distribute traffic count information to consultants which would include a PDF copy of the Count Booklet, Summary Table of Counts, and station counts map;

The Consultant Team will provide the following deliverables to the City of Wildwood:

1. Two (2) Master Files CD's. These CD's will include:
  - All GIS files.
  - PDF's of Maps.
  - PDF of Count Booklet.
  - PDF of Count Station Summary Table (including daily, a.m. peak, and p.m. peak hour traffic counts).
  - Any other traffic count and related data files in an editable format.
2. Table summary of counts, including daily, a.m. peak, and p.m. peak hour;
3. Google Earth® Map of all count locations with traffic information;
4. Two (2) Raw Counts Data CD's;
5. Five (5) Hard copies of Count Booklets/Table Summaries of counts with station counts map;
6. One (1) CD Count Booklets/Table summaries of counts with station counts map;
7. One (1) Interactive CD/DVD for posting to the City's website.
8. Two (2) CD's to use to distribute traffic count information to consultants which would include a PDF copy of the Count Booklet, Summary Table of Counts, and station counts map;

### **Services to be Provided by Consultant**

Wilbur Smith Associates (Consultant), with Abra Horne as the Project Manager, has developed this Task Work Order to outline the steps that will be completed to prepare the 2011 Annual Traffic Count Report. Mohammed Abdallah, PE, of Traffic Planning and Design, Inc. (Consultant Team Member) will serve as the Consultant Task Manager. Together, they will serve as the primary points of contact for the scope, schedule, staff coordination, and individual assignments under this Task Work Order. The Consultant Project Manager, Task Manager, and other appropriate support staff will coordinate with the MPO staff on a weekly basis to provide general updates and secure additional data or guidance. All correspondence to the consultant team regarding this

work order will be routed through the Lake~Sumter MPO Project Manager to Wilbur Smith Associates and copied to Traffic Planning and Design, Inc.

All work prepared by the Consultant Team including Wilbur Smith Associates and Traffic Planning and Design, Inc. will become the sole property of the MPO and the City of Wildwood. Files and graphics or any related materials developed for this work order have been specified above as electronic or hard copy deliverables. The final report is to be provided in the original electronic format including, but not limited to, Word, Excel, Image formats, etc., as well as in a PDF format for reproduction purposes.

The Consultant Team of Wilbur Smith Associates and Traffic Planning and Design, Inc. are committed to providing quality professional services and products to the MPO. Traffic Planning and Design, Inc. will retain responsibility for the accuracy and acceptability of all work products, including quality reviews. Wilbur Smith Associates will be contacted regarding any deviations from an acceptable quality review process. Quality control reviews will be conducted by senior staff members who are not directly involved in the preparation of project deliverables. These reviews are included within the Consultant Fee for each task.

### **General Responsibilities of LSMPO Staff**

The Lake~Sumter MPO staff will be responsible for coordinating all information requests and discussions with the City of Wildwood and the timely delivery of requested data. MPO staff will be responsible for obtaining the appropriate signatures on the signature page in a timely manner. MPO staff will be responsible for providing the Consultant with meetings with all appropriate persons to seek final approval of methods as well as timely reviews, opportunities to interview staff, requested documentation, including but not limited to, existing traffic data, tables, and maps used by the City of Wildwood for the 2010 and previous annual reports. The MPO staff will also be responsible for assisting the Consultant in scheduling meetings with appropriate staff, as deemed necessary.

**Duration of Service**

Work will commence as soon as the Consultant is issued a Notice to Proceed and the Required Information from the City of Wildwood is received. It is anticipated that the traffic count data collection will require approximately 6 weeks and the count report will be completed 2-3 weeks after all field data is collected. The project schedule is estimated as follows:

| <u>Task Description</u>                 | <u>Completion Date</u>                             |
|-----------------------------------------|----------------------------------------------------|
| Notice to Proceed & Receipt of Data     | <del>February 21, 2011</del> <b>MARCH 15, 2011</b> |
| Conduct Traffic Counts & Repeat Counts* | April 22, 2011                                     |
| Count Analysis, Report and Maps         | May 13, 2011                                       |

\* No traffic counts will be made during Spring Break week

**Cost of Services**

A cost-estimate detailing the fees required for the tasks described above is provided herein. The proposed fees per count station and type of count are as follows:

**Fee by count station type**

24-hour Traffic Volume Count \$ 90.00

**Optional Services**

Vehicle Classification Count \$ 20.00 + Traffic Volume Count Price

**Estimated fee for basic services**

30 Stations of 24-hour TVC = \$ 2,700.00

The final fee will be based on the final requested services. Traffic Planning and Design, Inc. will submit one (1) invoice through the Project Manager at Wilbur Smith Associates in the final amount provided under the contract upon the completion of the annual report.

Cost Estimate



| City of Wildwood<br>2011 Annual Count Program<br>Fee Estimate        |  | Principal-in-Charge<br>\$205.11 | Project Manager<br>\$177.94 | Sr. Engineer/<br>Sr. GIS Programmer<br>\$154.94 | Traffic Engineer<br>\$100.80 | Traffic/GIS Tech<br>\$80.13 | Administrative<br>Assistant<br>\$59.56 | Fee Estimate      |
|----------------------------------------------------------------------|--|---------------------------------|-----------------------------|-------------------------------------------------|------------------------------|-----------------------------|----------------------------------------|-------------------|
| Task 1 - Data Collection                                             |  | \$0.00                          | \$0.00                      | \$154.94                                        | \$100.80                     | \$1,442.94                  | \$100.05                               | \$1,866.09        |
| Task 2 - Analysis and Documentation                                  |  | \$205.11                        | \$88.97                     | \$154.94                                        | \$100.80                     | \$800.52                    | \$100.05                               | \$826.18          |
| Expenses                                                             |  | \$0.00                          | \$0.00                      | \$0.00                                          | \$0.00                       | \$0.00                      | \$15.00                                | \$15.00           |
| <b>Labor Costs Loaded (Scope of Work)</b>                            |  | <b>\$205.11</b>                 | <b>\$88.97</b>              | <b>\$308.18</b>                                 | <b>\$501.60</b>              | <b>\$1,782.89</b>           | <b>\$996.30</b>                        | <b>\$2,698.21</b> |
| Optional Service - Classification Count vs. Volume Only Count (each) |  | \$0.00                          | \$0.00                      | \$0.00                                          | \$0.00                       | 0.250                       | \$0.00                                 | \$0.03            |
| Optional Service - Golf Cart Count vs. Volume Only Count (each)      |  | \$0.00                          | \$0.00                      | \$0.00                                          | \$0.00                       | 0.156                       | \$0.00                                 | \$0.02            |

3. NEW BUSINESS-ACTION REQUIRED e. 1 Contracts and Agreements - Adoption of Interlocal Agreement relative to Traffic Count Program Services

**BILLS FOR APPROVAL**  
**City of Wildwood, Florida**  
**March 14, 2011**

**3. NEW BUSINESS – ACTION REQUIRED**  
**f. (1) Bills for Approval**

**CITY COMMISSION-LEGISLATIVE DEPARTMENT**

|   |         |                                            |             |
|---|---------|--------------------------------------------|-------------|
| 1 | Payroll | February 27, 2011 Pay Period - 5 Employees | \$ 3,614.52 |
|---|---------|--------------------------------------------|-------------|

**CITY MANAGER-EXECUTIVE DEPARTMENT**

|   |                               |                                            |              |
|---|-------------------------------|--------------------------------------------|--------------|
| 2 | Payroll                       | February 27, 2011 Pay Period - 3 Employees | \$ 11,058.31 |
| 3 | Bank of America               | FCCMA,Norton, FL Environmental             | \$ 489.99    |
| 4 | Bright House                  | Internet Service                           | \$ 23.34     |
| 5 | Dept of Management Services   | Telephone Service                          | \$ 5.42      |
| 6 | Dept of Management Services   | Telephone Service                          | \$ 61.13     |
| 7 | Ernie Morris Enterprises, Inc | Office Supplies                            | \$ 207.41    |
| 8 | IMS                           | Monthly Computer Maintenance Contract      | \$ 183.92    |

**CITY CLERK-FINANCIAL & ADMINISTRATIVE DEPARTMENT**

|    |                                |                                            |              |
|----|--------------------------------|--------------------------------------------|--------------|
| 9  | Payroll                        | February 27, 2011 Pay Period - 4 Employees | \$ 11,838.53 |
| 10 | Besco Electric Supply Company  | Light Bulbs                                | \$ 33.39     |
| 11 | Bright House                   | Internet Service                           | \$ 31.03     |
| 12 | Century Link                   | Telephone Service                          | \$ 38.57     |
| 13 | Dept of Management Services    | Telephone Service                          | \$ 151.20    |
| 14 | Dept of Management Services    | Telephone Service                          | \$ 5.72      |
| 15 | Discount Janitorial            | Paper and Cleaning Products                | \$ 100.00    |
| 16 | EGP                            | Monthly Copier Maintenance Contract        | \$ 30.68     |
| 17 | Ernie Morris Enterprises, Inc  | Office Supplies                            | \$ 273.97    |
| 18 | IMS                            | Monthly Computer Maintenance Contract      | \$ 578.16    |
| 19 | Mitel Technologies             | System Programming                         | \$ 41.25     |
| 20 | Preferred Government Insurance | Property / Liability                       | \$ 30,053.50 |
| 21 | Progress Energy                | Electric Service                           | \$ 2,204.73  |
| 22 | Resource One                   | Cleaning Supplies                          | \$ 69.43     |
| 23 | Terminix                       | Monthly Pest Control Contract              | \$ 75.00     |
| 24 | Wildwood Ace Hardware          | Ace RSTP Spry, Fasteners                   | \$ 39.96     |

**DEVELOPMENT SERVICES**

|    |                               |                                            |              |
|----|-------------------------------|--------------------------------------------|--------------|
| 25 | Payroll                       | February 27, 2011 Pay Period - 4 Employees | \$ 10,114.19 |
| 26 | Bank of America               | FL Environmental Net                       | \$ 395.00    |
| 27 | Bright House                  | Internet Service                           | \$ 31.12     |
| 28 | Dept of Management Services   | Telephone Service                          | \$ 61.13     |
| 29 | Dept of Management Services   | Telephone Service                          | \$ 5.42      |
| 30 | Ernie Morris Enterprises, Inc | Office Supplies                            | \$ 80.39     |
| 31 | IMS                           | Monthly Computer Maintenance Contract      | \$ 339.55    |
| 32 | The Daily Commercial          | Ads                                        | \$ 668.23    |

**HUMAN RESOURCES**

|    |                               |                                            |             |
|----|-------------------------------|--------------------------------------------|-------------|
| 33 | Payroll                       | February 27, 2011 Pay Period - 1 Employees | \$ 2,349.45 |
| 34 | Bank of America               | STAPLES Office Products                    | \$ 159.30   |
| 35 | Bright House                  | Internet Service                           | \$ 7.78     |
| 36 | Dept of Management Services   | Telephone Service                          | \$ 61.13    |
| 37 | Dept of Management Services   | Telephone Service                          | \$ 5.42     |
| 38 | Ernie Morris Enterprises, Inc | Office Supplies                            | \$ 72.76    |
| 39 | Federal Express               | Postage                                    | \$ 24.04    |
| 40 | IMS                           | Computer                                   | \$ 1,324.99 |

**POLICE DEPARTMENT**

|    |                                 |                                                     |              |
|----|---------------------------------|-----------------------------------------------------|--------------|
| 41 | Payroll                         | February 27, 2011 Pay Period - 25 Employees         | \$ 64,419.28 |
| 42 | Advanced Auto Parts             | Coil Ignition, Water Pump, AC Accumulator           | \$ 246.15    |
| 43 | Car Quest                       | Oil Filter, Light Bulbs                             | \$ 8.53      |
| 44 | Citrus Publishing               | Ad                                                  | \$ 24.69     |
| 45 | Coy Thomas Electric, Inc        | Replaced Ballast, and Lamp Fixtures                 | \$ 646.00    |
| 46 | Dan's Gun Room                  | Blackhills 55gr 223                                 | \$ 100.00    |
| 47 | Dept of Management Services     | Telephone Service                                   | \$ 135.12    |
| 48 | Dept of Management Services     | Telephone Service                                   | \$ 31.70     |
| 49 | Discount Janitorial             | Paper and Cleaning Products                         | \$ 108.38    |
| 50 | EGP                             | Monthly Copier Maintenance Contract, Staples, Toner | \$ 178.07    |
| 51 | Electronics & Communications    | Antennal, Cover, Replace Side Button Pads, Mic      | \$ 387.75    |
| 52 | Emblem Enterprises, Inc         | Patches                                             | \$ 467.44    |
| 53 | Ernie Morris Enterprises, Inc   | Office Supplies                                     | \$ 0.16      |
| 54 | Jeff Revis Wrecker Service, Inc | Towing                                              | \$ 90.00     |
| 55 | Key Scales Ford                 | Bar, Arm Asy, Shaft Asy, Wheel Asy, Control         | \$ 927.31    |
| 56 | Law Enforcement Supply          | SM01, Eas Plus, B804, Eas Plus, Pants, Rack         | \$ 1,433.35  |
| 57 | Merritt Department Stores       | Shirts                                              | \$ 174.12    |
| 58 | Office Depot                    | Ink Cartridges                                      | \$ 91.68     |
| 59 | Progress Energy                 | Electric Service                                    | \$ 214.79    |
| 60 | Terminix                        | Monthly Pest Control Contract                       | \$ 25.00     |
| 61 | TriTech Forensics               | Water Tight Evidence Bags                           | \$ 72.50     |
| 62 | Wildwood Ace Hardware           | Drill Bits, Coax, Key Kwikset                       | \$ 38.00     |
| 63 | Wildwood Tire Company           | Tires and Repairs                                   | \$ 1,108.83  |

**STREET DEPARTMENT**

|    |                                  |                                                    |              |
|----|----------------------------------|----------------------------------------------------|--------------|
| 64 | Payroll                          | February 27, 2011 Pay Period - 10 Employees        | \$ 21,734.53 |
| 65 | Advanced Auto Parts              | Bearing, Seal, Door Handle, Fuel Pump, Belt        | \$ 137.69    |
| 66 | American In-Line Inspection, Inc | Cleaned Sanitary Lines                             | \$ 1,170.00  |
| 67 | Bright House                     | Internet Service                                   | \$ 39.98     |
| 68 | Car Quest                        | Halogen Beam,                                      | \$ 8.36      |
| 69 | Culligan                         | Cooler Rental and Bottled Water                    | \$ 12.98     |
| 70 | Dept of Management Services      | Telephone Service                                  | \$ 45.03     |
| 71 | Dept of Management Services      | Telephone Service                                  | \$ 0.88      |
| 72 | Ernie Morris Enterprises, Inc    | Office Supplies                                    | \$ 15.17     |
| 73 | Jerry Ulm Dodge                  | Lever, Handle                                      | \$ 73.50     |
| 74 | MMD Computer Center, Inc         | Repaired Valorie's Computer                        | \$ 105.00    |
| 75 | Progress Energy                  | Electric Service                                   | \$ 464.57    |
| 76 | Salescorp of Florida Inc         | Gatorade, Mag Asphalt Lute,                        | \$ 170.66    |
| 77 | Terminix                         | Monthly Pest Control Contract                      | \$ 12.50     |
| 78 | Wildwood Ace Hardware            | Paint, Steel Angle, Chisel, Masonry Blade, Etc     | \$ 265.46    |
| 79 | Wildwood Mower & Saw             | Trimmer Head, Tube, Driveshaft, Choke Control, Etc | \$ 919.31    |
| 80 | Wildwood Tire Company            | Tires and Repairs                                  | \$ 25.90     |

**FLEET MAINTENANCE**

|    |                               |                                               |             |
|----|-------------------------------|-----------------------------------------------|-------------|
| 81 | Payroll                       | February 27, 2011 Pay Period - 2 Employees    | \$ 4,645.05 |
| 82 | Advanced Auto Parts           | Spark Plugs, Cylinder, Shop Towels, Oil, Etc. | \$ 282.85   |
| 83 | Big Truck Parts               | Filters                                       | \$ 65.74    |
| 84 | Bright House                  | Internet Service                              | \$ 39.97    |
| 85 | Car Quest                     | Starting Fluid, Scrapper, Hydraulic Fluid     | \$ 54.96    |
| 86 | Culligan                      | Cooler Rental and Bottled Water               | \$ 12.97    |
| 87 | Dept of Management Services   | Telephone Service                             | \$ 45.04    |
| 88 | Dept of Management Services   | Telephone Service                             | \$ 0.88     |
| 89 | Ernie Morris Enterprises, Inc | Office Supplies                               | \$ 0.18     |

|    |                           |                                         |    |          |
|----|---------------------------|-----------------------------------------|----|----------|
| 90 | Fastenal                  | Carb Cleaner                            | \$ | 38.41    |
| 91 | Hi-Line Inc.              | Fuseholder,Connector, Terminal, Tape    | \$ | 153.16   |
| 92 | Interstate Battery System | Batteries                               | \$ | 227.30   |
| 93 | MMD Computer Center, Inc  | Repaired Valorie's Computer             | \$ | 105.00   |
| 94 | Progress Energy           | Electric Service                        | \$ | 15.83    |
| 95 | Salescorp of Florida Inc  | Air Recovery Unit Rodinair              | \$ | 3,325.00 |
| 96 | Terminix                  | Monthly Pest Control Contract           | \$ | 12.50    |
| 97 | Valley National Gases     | CO2-5, Argon, Oxygen Tank Rentals       | \$ | 100.84   |
| 98 | Wildwood Ace Hardware     | Paint Thinner, Eye Bolts, Abrasive Disc | \$ | 23.61    |
| 99 | Wildwood Tire Company     | Tire Repairs                            | \$ | 14.95    |

**COMMUNITY RE-DEVELOPMENT**

|     |                             |                                            |    |          |
|-----|-----------------------------|--------------------------------------------|----|----------|
| 100 | Payroll                     | February 27, 2011 Pay Period - 1 Employees | \$ | 2,972.90 |
| 101 | Bright House                | Internet Service                           | \$ | 7.78     |
| 102 | Dept of Management Services | Telephone Service                          | \$ | 5.42     |
| 103 | Dept of Management Services | Telephone Service                          | \$ | 61.13    |

**PARKS AND RECREATION**

|     |                                |                                                    |    |          |
|-----|--------------------------------|----------------------------------------------------|----|----------|
| 104 | Payroll                        | February 27, 2011 Pay Period - 6 Employees         | \$ | 8,903.93 |
| 105 | Advanced Auto Parts            | H Lamp Assy                                        | \$ | 127.14   |
| 106 | A. Duchart Land Surveying, Inc | Topographic Survey                                 | \$ | 300.00   |
| 107 | Bank of America                | Automotive Paint & Supply,FDLE,Custom Kingdom,     | \$ | 1,608.95 |
| 108 | Bright House                   | Internet Service                                   | \$ | 7.78     |
| 109 | Car Quest                      | Air Filter, Fuel Filter,                           | \$ | 41.07    |
| 110 | Century Link                   | Telephone Service                                  | \$ | 34.12    |
| 111 | Culligan                       | Softener Rental - Lake Deaton                      | \$ | 32.95    |
| 112 | Dept of Management Services    | Telephone Service                                  | \$ | 61.13    |
| 113 | Dept of Management Services    | Telephone Service                                  | \$ | 5.42     |
| 114 | Discount Janitorial            | Paper and Cleaning Products                        | \$ | 90.68    |
| 115 | Ernie Morris Enterprises, Inc  | Office Supplies                                    | \$ | 18.45    |
| 116 | Hi Way Sign Company            | Golf Sign                                          | \$ | 319.40   |
| 117 | John Deere Landscapes          | Tourn Bulk Paint                                   | \$ | 165.72   |
| 118 | Leesburg Rent-All              | Bob Cat, Sod Cutter                                | \$ | 501.27   |
| 119 | Progress Energy                | Electric Service                                   | \$ | 1,263.78 |
| 120 | Salescorp of Florida Inc       | Gatorade                                           | \$ | 128.00   |
| 121 | T & D Waste Services, Inc      | Port O Let Rentals                                 | \$ | 245.00   |
| 122 | Villages Ace Hardware          | Filter, Garbage Bags                               | \$ | 16.95    |
| 123 | Wildwood Ace Hardware          | Fasteners, Drill Bit, Lopper,Air Compressor,Blades | \$ | 852.44   |
| 124 | Wildwood Mower & Saw           | Blade, Filter, Belt, Spark Plug                    | \$ | 282.73   |
| 125 | Wildwood Tire Company          | Tires and Repairs                                  | \$ | 315.85   |

**COMMUNITY CENTER & OXFORD COMMUNITY CENTER**

|     |                               |                                                  |    |        |
|-----|-------------------------------|--------------------------------------------------|----|--------|
| 126 | Advanced Auto Parts           | Valve Gasket Cover, Distributor, Cap, Rotor      | \$ | 134.25 |
| 127 | Besco Electric Supply Company | Light Bulbs                                      | \$ | 41.59  |
| 128 | Bright House                  | Internet Service                                 | \$ | 79.95  |
| 129 | Car Quest                     | Water Separator                                  | \$ | 58.25  |
| 130 | Resource One                  | Cleaning Supplies                                | \$ | 18.00  |
| 131 | Terminix                      | Monthly Pest Control Contract                    | \$ | 50.00  |
| 132 | United Refrigeration, Inc.    | Repaired Ice Maker                               | \$ | 391.28 |
| 133 | Wildwood Ace Hardware         | Primer,Paint, Calibrated Container,Rollers, Etc. | \$ | 199.43 |

**PHYSICAL ENVIRONMENT ADMINISTRATIVE DEPARTMENT**

|     |                 |                                            |    |          |
|-----|-----------------|--------------------------------------------|----|----------|
| 134 | Payroll         | February 27, 2011 Pay Period - 3 Employees | \$ | 6,227.04 |
| 135 | Bank of America | CVS, Norton                                | \$ | 109.98   |

|     |                                |                                       |    |           |
|-----|--------------------------------|---------------------------------------|----|-----------|
| 136 | Besco Electric Supply Company  | Light Bulbs                           | \$ | 33.39     |
| 137 | Bright House                   | Internet Service                      | \$ | 23.34     |
| 138 | Dept of Management Services    | Telephone Service                     | \$ | 106.17    |
| 139 | Dept of Management Services    | Telephone Service                     | \$ | 5.42      |
| 140 | Discount Janitorial            | Paper and Cleaning Products           | \$ | 100.00    |
| 141 | EGP                            | Monthly Copier Maintenance Contract   | \$ | 30.69     |
| 142 | Ernie Morris Enterprises, Inc  | Office Supplies                       | \$ | 81.93     |
| 143 | IMS                            | Monthly Computer Maintenance Contract | \$ | 293.92    |
| 144 | Mitel Technologies             | System Programming                    | \$ | 41.25     |
| 145 | Preferred Government Insurance | Property / Liability                  | \$ | 30,053.50 |
| 146 | Progress Energy                | Electric Service                      | \$ | 687.33    |
| 147 | Resource One                   | Cleaning Supplies                     | \$ | 69.43     |
| 148 | Wildwood Ace Hardware          | Ace RSTP Spry, Fasteners              | \$ | 39.94     |

**WATER DEPARTMENT**

|     |                                 |                                                  |    |           |
|-----|---------------------------------|--------------------------------------------------|----|-----------|
| 149 | Payroll                         | February 27, 2011 Pay Period - 9 Employees       | \$ | 18,720.34 |
| 150 | Advanced Auto Parts             | Brake Rotor,Radiator, Gear Box, Alternator, Etc  | \$ | 484.64    |
| 151 | Bank of America                 | Northern Tool, Lowes, Home Depot                 | \$ | 1,420.45  |
| 152 | Besco Electric Supply Company   | Light Bulbs                                      | \$ | 95.15     |
| 153 | B & M Equipment                 | Double Drum Roller                               | \$ | 131.08    |
| 154 | Bright House                    | Internet                                         | \$ | 79.95     |
| 155 | Car Quest                       | Oil Filter, Fuel Filter, Copper Plus Sprk Plg    | \$ | 18.12     |
| 156 | C.R. 466A Landfill Facility LLC | Tipping Fee                                      | \$ | 40.82     |
| 157 | C.W. Roberts Contracting        | Asphalt                                          | \$ | 148.48    |
| 158 | Dept of Management Services     | Telephone Service                                | \$ | 45.04     |
| 159 | Dept of Management Services     | Telephone Service                                | \$ | 2.30      |
| 160 | Electronics & Communications    | Replacement Batteries                            | \$ | 84.00     |
| 161 | Ernie Morris Enterprises, Inc   | Office Supplies                                  | \$ | 9.67      |
| 162 | Ferguson Enterprises, Inc       | Strt Dual Chk, Mtr Strt Ball                     | \$ | 1,222.50  |
| 163 | HD Supply WaterWorks            | PVC Restraint, Gaskets, MJ L/Gland, Etc          | \$ | 145.38    |
| 164 | Leesburg Rent-All               | Riding Roller w/Trailer                          | \$ | 74.05     |
| 165 | McCall Communications           | Phone Repair                                     | \$ | 28.00     |
| 166 | Plant Technicians               | Environmental Testing                            | \$ | 585.00    |
| 167 | Progress Energy                 | Electric Service                                 | \$ | 1,640.78  |
| 168 | Sumter Electric                 | Electric Service                                 | \$ | 3,683.02  |
| 169 | Sunstate Meter & Supply Inc     | T10 Gallon Meters, Meter Boxes, Black Solid, Etc | \$ | 5,716.83  |
| 170 | Terminix                        | Monthly Pest Control Contract                    | \$ | 50.00     |
| 171 | The Dumont Company, Inc.        | Hypochlorite Solution, Clearflow                 | \$ | 2,779.00  |
| 172 | Wildwood Ace Hardware           | Gutter Seal,Broom, Concrete Mix, Brick, Etc      | \$ | 262.30    |
| 173 | Wildwood Mower & Saw            | Blade, Filter, Belt, Spark Plug                  | \$ | 107.83    |
| 174 | Wildwood Tire Company           | Tires and Repairs                                | \$ | 255.90    |

**WASTEWATER DEPARTMENT**

|     |                                  |                                             |    |           |
|-----|----------------------------------|---------------------------------------------|----|-----------|
| 175 | Payroll                          | February 27, 2011 Pay Period - 15 Employees | \$ | 35,852.89 |
| 176 | American In-Line Inspection, Inc | Cleaned Sanitary Lines                      | \$ | 530.00    |
| 177 | Bank of America                  | Florida Rural Water Assoc.                  | \$ | 75.00     |
| 178 | B & D Industrial                 | Bearing Units                               | \$ | 323.33    |
| 179 | Car Quest                        | Bearings, Belt                              | \$ | 76.70     |
| 180 | Cason and Gaskins TV Inc         | Holster, Battery                            | \$ | 74.97     |
| 181 | C & C Peat Co., Inc              | Cake Removal                                | \$ | 4,640.00  |
| 182 | Central Pump & Supply, Inc       | Hunter Valves, Battery Controller           | \$ | 168.42    |
| 183 | Century Link                     | Telephone Service                           | \$ | 108.56    |
| 184 | Cottom's A-1 Sod                 | Bahia                                       | \$ | 244.00    |
| 185 | Culligan                         | Bottled Water                               | \$ | 76.98     |

|     |                                 |                                                   |    |           |
|-----|---------------------------------|---------------------------------------------------|----|-----------|
| 186 | Dept of Management Services     | Telephone Service                                 | \$ | 90.07     |
| 187 | Dept of Management Services     | Telephone Service                                 | \$ | 4.10      |
| 188 | Discount Janitorial             | Paper and Cleaning Products                       | \$ | 193.34    |
| 189 | Engineer Service Corporation    | Service Call Scada System Repairs                 | \$ | 900.00    |
| 190 | Ernie Morris Enterprises, Inc   | Office Supplies                                   | \$ | 545.64    |
| 191 | HACH                            | Controller, Probe                                 | \$ | 3,052.90  |
| 192 | Hardy Diagnostics               | Petri Dishes w/Pads, Sterile                      | \$ | 365.41    |
| 193 | McNichols Co.                   | AL/6063T6                                         | \$ | 332.58    |
| 194 | Mid-Florida Tractor & Equipment | Sheave, Gate Wire                                 | \$ | 67.54     |
| 195 | Progress Energy                 | Electric Service                                  | \$ | 14,904.63 |
| 196 | Southern Blade & Supply         | Stainless Hex Nuts                                | \$ | 25.00     |
| 197 | Terminix                        | Monthly Pest Control Contract                     | \$ | 25.00     |
| 198 | VWR International               | Red, Blue, Yellow Buffers, Colorless Buffers, Etc | \$ | 650.33    |
| 199 | Wildwood Ace Hardware           | Plain, Alum. Rod, Sprocket Chain, Concrete Mix    | \$ | 282.88    |
| 200 | Wildwood Mower & Saw            | Grease Cap, Filter, Blade, Belt                   | \$ | 190.94    |

**ATTORNEYS/CONSULTANTS/SURVEYORS**

|     |                              |                    |    |           |
|-----|------------------------------|--------------------|----|-----------|
| 201 | Barnes, Ferland & Associates | Engineers          | \$ | 11,679.65 |
| 202 | Jerri A Blair                | Attorney           | \$ | 10,050.00 |
| 203 | Kimley-Horn & Associates     | Engineers          | \$ | 23,504.45 |
| 204 | Potter Clement Lowry         | Special Magistrate | \$ | 700.00    |

**FUEL INVENTORY**

|     |                               |                           |    |           |
|-----|-------------------------------|---------------------------|----|-----------|
| 205 | Stone Petroleum Products, Inc | Ultra Low Sulfur Diesel   | \$ | 3,237.00  |
| 206 | Stone Petroleum Products, Inc | Regular Unleaded Gasoline | \$ | 10,458.00 |

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|              |  |  |    |                   |
|--------------|--|--|----|-------------------|
| <b>TOTAL</b> |  |  | \$ | <b>400,710.68</b> |
|--------------|--|--|----|-------------------|

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CITY COMMISSION  
CITY OF WILDWOOD, FLORIDA

SEAL

ATTEST: \_\_\_\_\_  
Joseph Jacobs, City Clerk

\_\_\_\_\_  
Ed Wolf, Mayor

**CITY OF WILDWOOD  
EXECUTIVE SUMMARY**

3. NEW BUSINESS – ACTION REQUIRED g. General Items for  
Consideration 1. Review/discussion regarding Continental  
Country Club's request for grant funding

**SUBJECT:** Continental Country Club Request for Grant Funding

**REQUESTED ACTION:** Staff Recommends Approval

Work Session (Report Only)

Regular Meeting

**DATE OF MEETING:** 3/14/11

Special Meeting

**CONTRACT:**  N/A

Effective Date: \_\_\_\_\_

Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_

Termination Date: \_\_\_\_\_

**BUDGET IMPACT:**

Annual

Capital

N/A

**FUNDING SOURCE:** \_\_\_\_\_

**EXPENDITURE ACCOUNT:** \_\_\_\_\_

---

**HISTORY/FACTS/ISSUES:**

Mayor & Commission,

City staff recently met with Continental Country Club (CCC) General Manager Thomas Eaton. CCC is seeking a grant to enhance their water and wastewater system that is currently outdated. In order to submit the grant paperwork they would need a sign off from the local provider stating that it is not in their best interest to serve the applicants development. Currently the City is not in the position to service this development due to lack of funds to not only inter connect their system but to improve their current facilities so it is not to interfere with our current services. The sign off letter would include a statement that CCC will only be allowed to construct improvements to their internal system and not provide service outside of their development boundaries.

Regards,

Robert Smith

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# CONTINENTAL COUNTRY CLUB

3. NEW BUSINESS - ACTION REQUIRED g. General Items for  
Consideration 1. Review/discussion regarding Continental  
Country Club's request for grant funding

February 10, 2011

Robert Smith  
City Manager  
Wildwood City Hall  
100 North Main Street  
Wildwood, FL 34785



Re: Continental Country Club R.O., Inc.'s Request for Grant Funding

Dear Mr. Smith:

Thank you very much for meeting with us on February 2nd. We understand that our request of the city for help acquiring grant funding for our sewage treatment plant is not feasible, based on the fact that we are located outside the city limits.

We would appreciate a letter from the city council turning down our request.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Eaton".

Thomas E. Eaton, C.A.M.  
General Manager

3. NEW BUSINESS - ACTION REQUIRED g. General Items for Consideration 1. Review/discussion regarding Continental Country Club's request for grant funding

RESIDENT

OWNED COMMUNITY

50 Continental Blvd.  
Hwy 44 East  
Wildwood, FL 34785

# CONTINENTAL

## COUNTRY CLUB

### FACSIMILE TRANSMITTAL SHEET

|               |                    |                                     |                                                |
|---------------|--------------------|-------------------------------------|------------------------------------------------|
| TO:           | Dave Grimm         | FROM:                               | Christine MacEachern, Administrative Assistant |
| COMPANY:      | Wildwood City Hall | DATE:                               | 3/3/11                                         |
| FAX NUMBER:   | 352-330-1338       | FAX NUMBER:                         | 352-748-6450                                   |
| PHONE NUMBER: | 352-330-1330 x 112 | PHONE NUMBER:                       | 352-748-0100                                   |
| REGARDING:    |                    | TOTAL NO. OF PAGES INCLUDING COVER: | 3                                              |

URGENT     FOR REVIEW     PLEASE COMMENT     PLEASE REPLY     AS YOU REQUESTED

**ATTENTION: Dave Grimm**

Dave,

Attached is information on Continental Country Club's water and sewer usage, as requested. Should you have any questions, please contact me at 352-330-2948.

Sincerely,

Christine MacEachern  
Administrative Assistant

# CONTINENTAL COUNTRY CLUB

3. NEW BUSINESS – ACTION REQUIRED - g. General Items for  
Consideration 1. Review/discussion regarding Continental  
Country Club's request for grant funding

## NUMBER OF CUSTOMERS SERVED:

- Continental Country Club provides water and sewer to 928 home sites.
- Continental Country Club provides water and sewer to 21 commercial sites.

## RATES:

These rates became effective on 8/24/10

### Water – Residential and General Services (Commercial)

| <u>Pipe Size</u> | <u>Base Facility Charge</u> |
|------------------|-----------------------------|
| 5/8" x 3/4"      | \$11.68                     |
| 2"               | \$93.50                     |
| 3"               | \$187.00                    |
| 6"               | \$584.39                    |

Plus \$1.79 per 1,000 gallons

### Private Fire Protection (Commercial)

| <u>Pipe Size</u> | <u>Base Facility Charge</u> |
|------------------|-----------------------------|
| 2"               | \$31.17                     |
| 3"               | \$62.33                     |
| 6"               | \$194.81                    |

### Sewer – Residential

|                 |        |
|-----------------|--------|
| All meter sizes | \$9.94 |
|-----------------|--------|

Plus \$3.01/1000 gallons (maximum 6,000 gallons)

### General Service (Commercial)

| <u>Pipe Size</u> | <u>Base Facility Charge</u> |
|------------------|-----------------------------|
| 5/8" x 3/4"      | \$9.94                      |
| 2"               | \$79.49                     |
| 3"               | \$158.97                    |
| 6"               | \$496.75                    |

Plus \$3.60 per 1,000 gallons – no maximum

**3. NEW BUSINESS – ACTION REQUIRED g. General Items for Consideration 1. Review/discussion regarding Continental Country Club's request for grant funding**

**CAPACITIES:**

- Water ~ \*495,400 gpd average on annual basis
- Sewer ~ 200,000 gpd Maximum on a daily basis

\*495,400 gpd for water includes the golf course

**CAPACITY BREAKDOWN:**

- Water - Golf Course – AV = 212,600 gpd
- Water - Public Supply Peak AV = 282,800 gpd

Mayor of Commission,

March 8<sup>th</sup>, 2011

I am submitting this letter to request approval for a gathering outside of City Hall. We would like to hold this event on Sunday, March 27<sup>th</sup> from 6:00 p.m. – 9:00 p.m. This gathering is bringing together multiple youth from multiple churches throughout Sumter County. Our hope is to unite the local churches and to hold a gathering at a neutral location. We also want to spend time in prayer for our city, officials and county as a whole. The only thing that we would like to do is use the power from the property to run our sound system for the band and speaker(s). We appreciate your review and consideration for this special event.

Sincerely,



**John Kimer**

Youth Pastor of Grace Tabernacle & The Lampstand Director  
352.552.2348





**City of Wildwood, Florida**  
**Development Services Department**  
 100 N. Main St., Wildwood, FL 34785  
 Tel: 352.330.1330 Fax: 352.330.1334  
 www.wildwood-fl.gov

*Staff Use Only*  
 Fee Paid: \_\_\_\_\_  
 Method of Payment: \_\_\_\_\_  
 Receipt Number: \_\_\_\_\_

### Temporary Use/Special Event Application

Applicant's Name: John Kimer  
 Business/Organization Name: The Lampstand  
 Address: 7279 E CR 468 Wildwood, FL 34785  
 Phone: 352-552-2348 Email: john.kimer@graceta.org

**3. NEW BUSINESS--  
 ACTION REQUIRED g. 2**  
 General Items for  
 Consideration  
 Discussion/Approval of  
 Lampstand Service  
 Special Event Permit: City  
 Hall Grounds

Property Owner(s): \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Type of Event: Gathering / worship service  
 Proposed Use: \_\_\_\_\_

Beginning Date: 3/27/11 Ending Date: 3/27/11 Hours of Operation: 6:00pm - 9:00pm

Property Information:  
 Address (if any): City Hall 100 N. Main  
 Parcel Number(s): \_\_\_\_\_ Current Zoning: \_\_\_\_\_

The following items must be submitted at least three (3) weeks prior to event start date for application to be reviewed.  
 The proposed use must meet all criteria set forth in the City of Wildwood Ordinance No. 476.

*WPA  
 City  
 MPA  
 MPA  
 MPA*

- \$100.00 non-refundable application fee (per site).
- Notarized, dated permission letter from the property owner(s).
- Letter stating times and dates of the event.
- Site plan indicating the placement of all materials and outlining the traffic flow and any other pertinent information.
- If a tent will be used for the event, a copy of the flame-retardant seal must be provided.
- Copy of State of Florida Dept. of Highway Safety and Motor Vehicles License.
- State of Florida Dept. of Highway Safety and Motor Vehicles Temporary "supplemental" application (form HSMV 86042).
- List of phone numbers and contact information on-site.

A fire safety inspection must be completed prior to start of sale (contact Sumter County Fire Department upon approval of permit).

Applicant's Signature: [Signature] Date: 3/8/11

*Staff Use Only*

Conditions: \_\_\_\_\_  
 \_\_\_\_\_  
 Application Approved By: \_\_\_\_\_ Date: \_\_\_\_\_



# Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14  
R. 04/05  
03/26/09

|                    |                |                 |                        |
|--------------------|----------------|-----------------|------------------------|
| 85-8013081422C-8   | 04/30/2009     | 04/30/2014      | 501(C)(3) ORGANIZATION |
| Certificate Number | Effective Date | Expiration Date | Exemption Category     |

This certifies that

GRACE TABERNACLE OF WORSHIP INC  
7279 E COUNTY ROAD 468  
WILDWOOD FL 34785-8074

|                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>3. NEW BUSINESS-</b><br><b>ACTION REQUIRED g. 2</b><br>General Items for<br><u>Consideration</u><br>Discussion/Approval of<br>Lampstand Service<br>Special Event Permit: City<br>Hall Grounds |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



## Important Information for Exempt Organizations

DR-14  
R. 04/05

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (FAC).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others by your organization of tangible personal property, sleeping accommodations or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, FAC).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third degree felony. Any violation will necessitate the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Central Registration at 850-487-4130. The mailing address is PO BOX 6480, Tallahassee, FL 32314-6480.

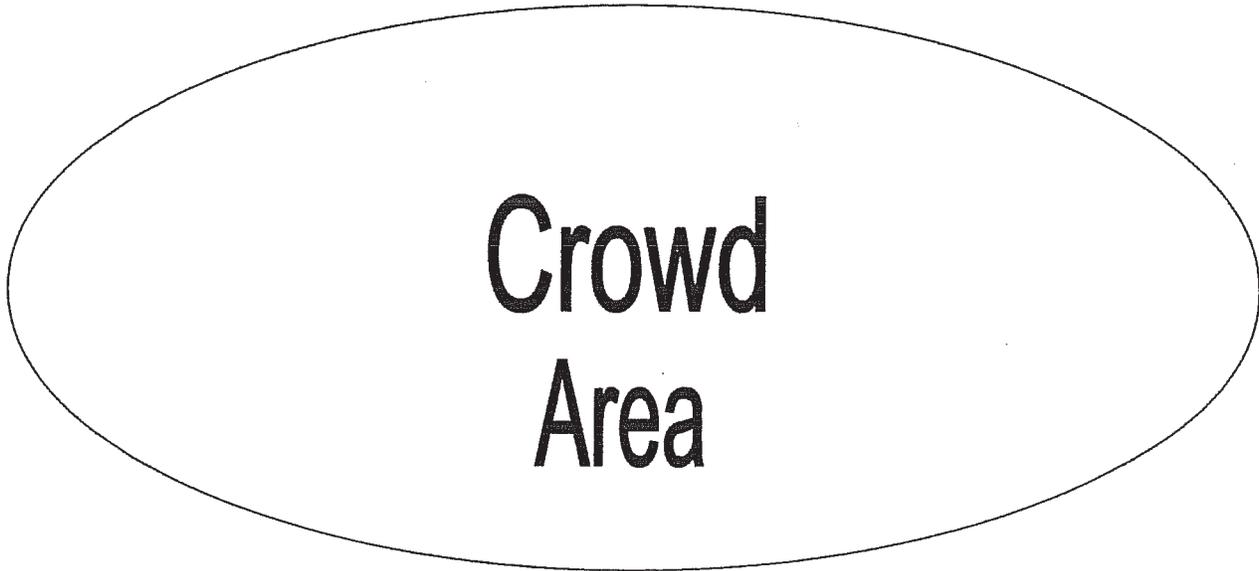
Speakers

# City Hall Steps

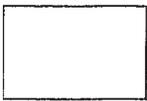
Speakers

Stage for Band and Speakers

|                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>3. NEW BUSINESS-<br/>ACTION REQUIRED g. 2<br/>General Items for<br/>Consideration<br/>Discussion/Approval of<br/>Lampstand Service<br/>Special Event Permit: City<br/>Hall Grounds</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



## Crowd Area



Bathrooms

## CITY COMMISSION OF THE CITY OF WILDWOOD

### EXECUTIVE SUMMARY

**SUBJECT:** Summer Camp

**REQUESTED ACTION:** Commission Approval

Work Session (Report Only)

Regular Meeting

**DATE OF MEETING:**

3/14/2011

Special Meeting

**CONTRACT:**  N/A

Effective Date: \_\_\_\_\_

Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_

Termination Date: \_\_\_\_\_

**BUDGET IMPACT:** N/A

Annual

Capital

N/A

**FUNDING SOURCE:** \_\_\_\_\_

**EXPENDITURE ACCOUNT:** \_\_\_\_\_

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#### HISTORY/FACTS/ISSUES:

Mayor and Commission,

The following information is attached regarding the City of Wildwood Summer Camp Program:

- 2011 Summer Camp Expenditure List (Page 1)
- 2010 Fees and Revenue Summary (Page 1)
- Alternate Local Summer Camp Programs with camp information (Page 1)
- 2011 Cost Neutral Sheet (Page 2)

Respectfully,



Jason Hargrove  
Parks & Recreation Coordinator

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### **Summer Camp Expenditures**

*\*This outline is based on a 6 week program*

|                             |             |
|-----------------------------|-------------|
| Swimming Trips              | \$345.00    |
| Skating Trips               | \$1,650.00  |
| Bowing Trips                | \$1,000.00  |
| Camp Shirts (Staff & Child) | \$465.00    |
| Field Trips                 | \$5,300.00  |
| Staff Salary                | \$9,500.00  |
| Camp Games                  | \$500.00    |
| Bus Rental                  | \$2,500.00  |
| Bus Gas                     | \$700.00    |
| Flyers                      | \$200.00    |
| <br>                        |             |
| Total                       | \$22,160.00 |

### **2010 Fees and Revenue**

Fees for last year's camp were \$55 for City Resident and \$100 for Non-City Resident  
There were 15 total registrations last year: 11 City Residents and 4 Non- City Residents.  
Revenue brought in from last year was \$2400 for camp registrations, \$1300 for camp sponsors,  
and \$1302 for send a kid to camp donations. This total of revenue was \$5002.

### **Local Summer Camp Programs**

Sumter County Youth Center has a Summer Recreation Program that they run for 10 weeks (as soon as school ends up to when school starts back). The price ranges from \$25 to \$40 a week. These prices do not include field trips. Fields Trips are paid separately. The camp runs from 7am to 6pm. The Sumter County Youth Center Summer Camp Programs can take up to 140 kids. The Summer Program offers bowling and skating and other field trips.

Bob Bernstein Summer Camp Program cost \$115 a week includes lunches, snacks, and field trips. Camp runs from the end of school up to the start of school. Camp hours are 6am to 630pm. The program can hold up to 250 kids.

**Cost Neutral Sheet**

*\*This is what it would take to make the Summer Camp Program Cost Neutral*

|                             |             |
|-----------------------------|-------------|
| 35 City Participants        | \$11,550.00 |
| 15 Non-City Participants    | \$9,000.00  |
| Camp Sponsors and Donations | \$1,650.00  |
| Total                       | \$22,200.00 |

|                             |             |
|-----------------------------|-------------|
| 30 City Participants        | \$9,900.00  |
| 13 Non-City Participants    | \$7,800.00  |
| Camp Sponsors and Donations | \$4,500.00  |
| Total                       | \$22,200.00 |

|                             |             |
|-----------------------------|-------------|
| 25 City Participants        | \$8,250.00  |
| 10 Non-City Participants    | \$6,000.00  |
| Camp Sponsors and Donations | \$7,950.00  |
| Total                       | \$22,200.00 |

|                            |             |
|----------------------------|-------------|
| 20 City Participants       | \$6,600.00  |
| 10 Non-City Participants   | \$6,000.00  |
| Camp Sponsor and Donations | \$9,600.00  |
| Total                      | \$22,200.00 |

|                             |             |
|-----------------------------|-------------|
| 15 City Participants        | \$4,950.00  |
| 7 Non-City Participants     | \$4,200.00  |
| Camp Sponsors and Donations | \$13,050.00 |
| Total                       | \$22,200.00 |

# City of Wildwood Technology Upgrade Needs

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# Technology Upgrade Needs

- Background
- Current System
- Current Costs
- Upgrade Approach
- Upgrade Cost

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# Background

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- 1987: RFQ and contract award to IMS
- 2000: System upgrades when new City Hall Constructed
- 2004: Additional system upgrades requested but not implemented.
- 2010: Minor adjustments made to accommodate CRW system software.
- Currently, no contractual relationship exists between the City and IMS.

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# Current System

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- **Operating Microsoft Word 00', 02', 03', & 07'** on various computers within the City. When files are shared they need to be formatted to match different Word & Excel configurations. Staff time is spent re-reviewing documents to ensure the format is correct.
- **No Intranet System:** The Current system does not include an internal system which allows controlled access between departments.
- **Email Limitations (# and addresses):** The City is allotted a certain amount of addresses and amount of file transfers per day.
- **No Offsite Server Hosting:** City servers are located at City Hall.

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# Current System

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- **No consistency of computer hardware and accessories:** City Computer system hardware consists of Hyundai, LG, Microsoft, HP, Dell, etc.
- **Computer Operating Speed, Privacy, and Antivirus are inadequate.**
- **City Web Site:** Maintained and Operated by Executive Department Staff
- **Online Bill Pay:** Current web and billing system does not allow for online billing configuration.

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# Current System

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- Software: Outdated and Antiquated
  - Financial Package:
    - General Ledgers
    - Accounts Payable
    - Payroll
    - Utility Billing
    - Fixed Assets
    - Business Licenses.
  
- The current antiquated system does not allow for financial forecasting, adequate budgeting, project management, asset inventory, etc.. (IMS can upgrade system at additional cost)

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# Current Costs

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- IMS: Software/General Maintenance**
  - \$1,489.09/month \$17,869.08/annual
    - This does not include upgrades to hardware, service calls to install upgrades, etc.. Response time slow
  
- Brighthouse: Internet Provider**
  - \$802.80/month \$9,633.60/annual
    - City is limited to # of email addresses and info sent out per day.
  
- CRW System Software**
  - \$20,924.80/annual
    - Annual Payment for 10 years. Maintenance and Upgrades

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# Upgrade Approach

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- Step 1: Hire IT Group
- Step 2: Interconnect System with offsite server hosting capabilities.
- Step 3: Establish Intranet System with email and calendar access for all employees.
- Step 4: Incorporate better billing software as well as online bill pay.

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# Villages IT Solutions Group

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- Contracted to provide support:
  - Sumter County Board of County Commissioners
  - Sumter County Property Appraisers Office
  - Sumter County Clerk of Courts
  - Sumter County Supervisor of Elections
  - Village Center Community Development District
  - City of Bushnell

3. NEW BUSINESS-ACTION REQUIRED g. 4 General Items for Consideration Review/discussion on how to proceed with IT Services

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# Hire IT Group

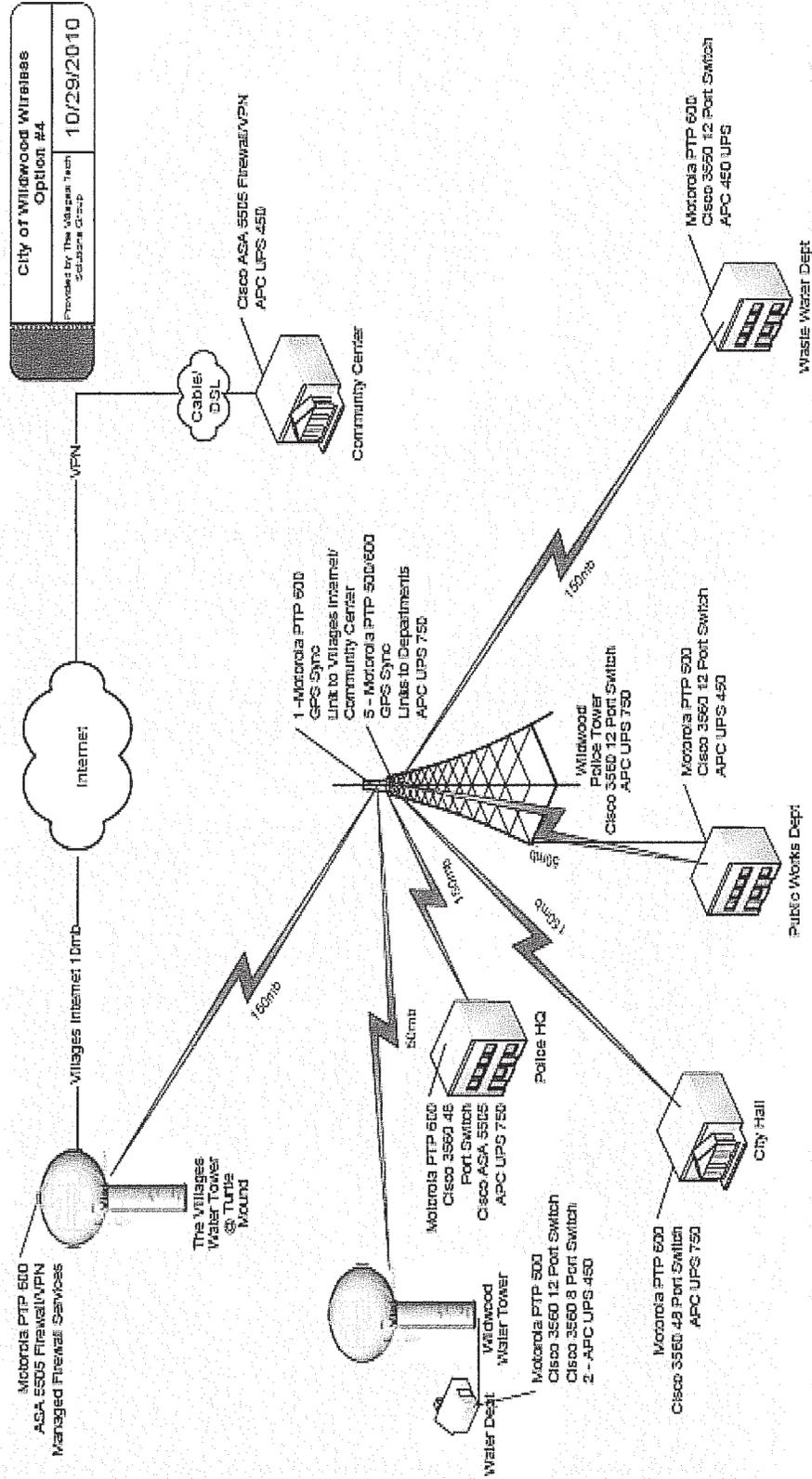
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- Option 1: Negotiate Contract with IMS
- Option 2: RFP for IT Consulting Service
- Option 3: Contract with Villages IT Solutions Group

**3. NEW BUSINESS-ACTION REQUIRED** g. 4 General Items for Consideration Review/discussion on how to proceed with IT Services

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# Interconnect System



**3. NEW BUSINESS-ACTION REQUIRED** g. 4 General Items for Consideration Review/discussion on how to proceed with IT Services

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# Interconnect System

City of Wildwood Wireless - Summary Pricing  
 Sales Quotation - Option #4  
 provided by The Villages Technology Solutions Group  
 October 29, 2010

3. NEW BUSINESS--ACTION REQUIRED g. 4 General Items for  
 Consideration Review/discussion on how to proceed with IT Services

| Site                     | Price                |
|--------------------------|----------------------|
| Police Tower             | \$ 14,741.64         |
| City Hall                | \$ 22,334.80         |
| Police HQ                | \$ 23,168.66         |
| Public Works Dept        | \$ 13,544.76         |
| Waste Water Dept         | \$ 20,140.68         |
| Water Dept               | \$ 16,257.58         |
| Community Center         | \$ 2,574.72          |
| Villages Link - Internet | \$ 20,549.20         |
| <b>Totals</b>            | <b>\$ 133,312.04</b> |

\*Does not include shipping and handling  
 or the purchase of any additional Moto warranties  
 or 24hr replacements plans



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# BrightHouse Fiber Quote

**bright house** fiber  
business solutions

## 5 Year Pricing

### Fiber Access Metro Ethernet Pricing

| Customer Location                                  | Speed   | Service Description              | Monthly Service Fee |
|----------------------------------------------------|---------|----------------------------------|---------------------|
| City of Willwood<br>100 N. Main Street<br>Willwood | 20 Mbps | 20 Mbps Metro Ethernet Service   | \$650.00            |
| 410 Gray Street<br>Willwood                        | 10 Mbps | 10 Mbps Metro Ethernet Service   | \$650.00            |
| 1290 Industrial Drive<br>Willwood                  | 10 Mbps | 10 Mbps Metro Ethernet Service   | \$650.00            |
| 100 Huey Street<br>Willwood                        | 10 Mbps | 10 Mbps Metro Ethernet Service   | \$650.00            |
| 801 Huey Street<br>Willwood                        | 10 Mbps | 10 Mbps Metro Ethernet Service   | \$650.00            |
|                                                    |         | <b>Total Monthly Service Fee</b> | <b>\$3,250.00</b>   |

#### Initial Term of Service

60 Months from receipt of BHN construction completion notice.

#### One time Non-recurring Fiber Installation

\$2,500.00

**3. NEW BUSINESS-ACTION REQUIRED g. 4 General Items for Consideration Review/discussion on how to proceed with IT Services**

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# Brighthouse Fiber Quote

**bright house**  
TELECOMMUNICATIONS

business solutions

## 7 Year Pricing

### Fiber Access Metro Ethernet Pricing

| Customer Location                                  | Speed   | Service Description            | Monthly Service Fee |
|----------------------------------------------------|---------|--------------------------------|---------------------|
| City of Wildwood<br>100 N. Main Street<br>Wildwood | 20 Mbps | 20 Mbps Metro Ethernet Service | \$600.00            |
| 410 Gray Street<br>Wildwood                        | 10 Mbps | 10 Mbps Metro Ethernet Service | \$600.00            |
| 1290 Industrial Drive<br>Wildwood                  | 10 Mbps | 10 Mbps Metro Ethernet Service | \$600.00            |
| 100 Lucy Street<br>Wildwood                        | 10 Mbps | 10 Mbps Metro Ethernet Service | \$600.00            |
| 801 Lucy Street<br>Wildwood                        | 10 Mbps | 10 Mbps Metro Ethernet Service | \$600.00            |
|                                                    |         | Total Monthly Service Fee      | \$5,000.00          |

**3. NEW BUSINESS-ACTION REQUIRED g. 4 General Items for Consideration Review/discussion on how to proceed with IT Services**

#### Initial Term of Service

84 Months from receipt of BHN construction completion notice.

#### One time Non-recurring Fiber Installation

\$2,500.00

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# Budget Impacts and Time Frames

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- Several Scopes of work will be negotiated with IT Consulting Firm:
  - General Maintenance/Repair Contract (Annual Cost to be included in Budget) W/n 1 month of award.
  - General assessment of current capabilities, upgrades, system configurations, interconnection strategy. (Scope cost in amended 10-11 Budget) W/n 6 months of award.
  - Once interconnection and configuration strategy is in place cost may be approved in 11-12 budget.

## CITY COMMISSION OF THE CITY OF WILDWOOD

### EXECUTIVE SUMMARY

**SUBJECT:** Softball Field Dugout Quotes

**REQUESTED ACTION:** Commission Approval

Work Session (Report Only)  
 Regular Meeting

**DATE OF MEETING:** 3/14/11  
 Special Meeting

**CONTRACT:**  N/A  
Effective Date: \_\_\_\_\_  
Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_  
Termination Date: \_\_\_\_\_

**BUDGET IMPACT:** N/A

Annual  
 Capital  
 N/A

**FUNDING SOURCE:** \_\_\_\_\_  
**EXPENDITURE ACCOUNT:** \_\_\_\_\_

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#### HISTORY/FACTS/ISSUES:

Mayor and Commission,

I have received four (4) quotes regarding the softball field dugouts at Millennium Park. Staff recommends Randy's Fence, INC as the company to install the dugouts at a price of \$5300.

This price includes two (2) 8' high by 30' chain link dugouts with chain link roofs. The company will remove 30' of the 6' existing fence in order to install the 8' fence. The price also includes a concrete floor 6' x 30' x 4" thick.

Respectfully,



Jason Hargrove  
Parks & Recreation Coordinator



RANDY'S FENCE INC.  
PROPOSAL

TO: CITY OF WILDWOOD  
410 GRAY STREET  
WILDWOOD, FL.  
330-1330 X 114  
330-1338 FAX  
ATTN: JASON HARGROVE

DATE: 03-01-11

FROM: RANDY'S FENCE INC.  
17600 SE HWY 450  
UMATILLA, FL 32784  
728-8988  
669-0200 FAX

RE: BALL FIELD DUG OUTS

Install two 8' high by 30' dug outs with chain link roofs. All material is to be of commercial grade. We will remove 30' of 6' existing fencing in order to install the 8' fence on the field side.

TOTAL: \$3,800.00

We also propose to furnish the concrete floor. 6' x 30' x 4" thick. The pad will be poured around the fence posts.

TOTAL: \$1,500.00

RESPECTFULLY SUBMITTED

RANDY'S FENCE INC.

3. NEW BUSINESS-ACTION REQUIRED g. 5 General Items for Consideration  
Review/decision on quotes for the construction of dugouts; fence removal; fence  
replacement

RANDY'S FENCE INC.  
PROPOSAL

TO: CITY OF WILDWOOD  
410 GRAY STREET  
WILDWOOD, FL.  
330-1330 X 114  
330-1338 FAX  
ATTN: JASON HARGROVE

DATE: 01-14-11

FROM: RANDY'S FENCE INC.  
17600 SE HWY 450  
UMATILLA, FL 32784  
728-8988  
669-0200 FAX

RE: BALL FIELD DUG OUTS

Install four 8' high by 30' dug outs with chain link roofs. All material is to be of commercial grade. We will remove 30' of 6' existing fencing in order to install the 8' fence on the field side.

TOTAL: \$7,600.00

We also propose to furnish the concrete floor. 6' x 30' x 4" thick. The pad will be poured around the fence posts.

TOTAL: \$3,000.00

RESPECTFULLY SUBMITTED

RANDY'S FENCE INC.

Sharp Fence Construction, LLC

13500 Cr 103  
Oxford, FL 34484  
Ph. 352/266-3365  
Fax 352/330-0536

**3. NEW BUSINESS--ACTION REQUIRED g. 5 General Items for Consideration**  
Review/decision on quotes for the construction of dugouts; fence removal; fence replacement

**Estimate**

|          |            |
|----------|------------|
| Date     | Estimate # |
| 3/2/2011 | 179        |

|                                                                           |
|---------------------------------------------------------------------------|
| Name / Address                                                            |
| City of Wildwood<br>Attention Jason H<br>P-330-1330 ex 114<br>f-330- 1338 |

|                  |
|------------------|
| Project/Job      |
| softball dugouts |

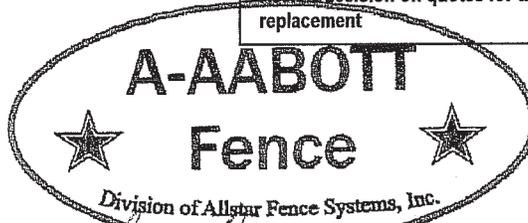
| Description                                                                                                                           | Total             |
|---------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| Two Dugouts 30' x 6' x 8' tall chain link fence with concrete slabs ( all post and rail on fence to be sch 40 and fabric will be 9ga) | 5,450.00          |
| labor and materials                                                                                                                   |                   |
| <b>Total</b>                                                                                                                          | <b>\$5,450.00</b> |

Signature \_\_\_\_\_

3. NEW BUSINESS-ACTION REQUIRED g. 5 General Items for Consideration  
Review/decision on quotes for the construction of dugouts; fence removal; fence replacement

Date 3-7-11

P.O. Box 895249  
Leesburg, FL 34789



352-326-6000  
352-343-1734  
Fx: 352-343-8434

Name: City of Wildwood Attn: Jason or Chris  
Address: 100 W. Main St Home Phone: 352-303-8565  
City: Wildwood State: FL Zip: \_\_\_\_\_ Business Phone: 352-303-8250  
Job Site / Subd.: City Hall Site Phone: Ball Field Fax: 352-330-1338  
Dug-Outs

Fence Specification:

Concrete  Yes  No Permit

CHAINLINK

WOOD

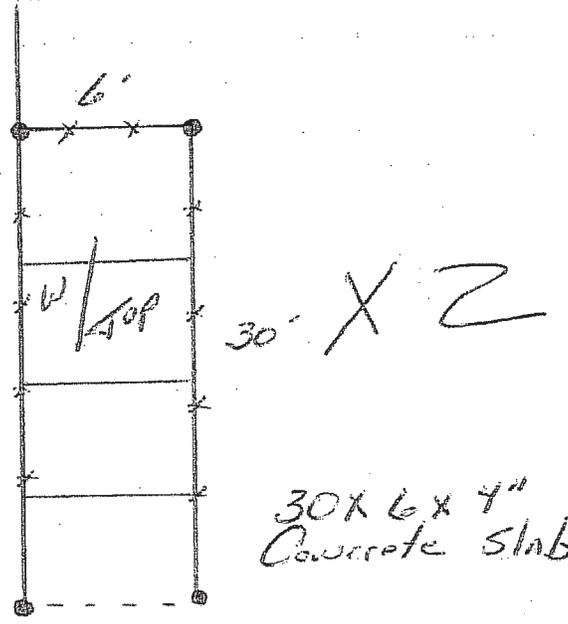
PVC

ALUMINUM

|                              |               |                    |                    |
|------------------------------|---------------|--------------------|--------------------|
| Height <u>10</u> GA <u>9</u> | Height _____  | Height _____       | Height _____       |
| Post Space <u>10'</u>        | Wood _____    | Style _____        | Style _____        |
| Top Rail <u>1 5/8"</u>       | Style _____   | Rails _____        | Rail _____         |
| Line Post <u>2"</u>          | W/ Gate _____ | W/ Gate _____      | Gate Post _____    |
| Corner/End Post <u>3"</u>    | D/ Gate _____ | D/ Gate _____      | W/ Gate _____      |
| Gate Post _____              | Rails _____   | Color _____        | D/ Gate _____      |
| Gate Frame _____             | Pickets _____ | H.D. Post _____    | Color _____        |
| Fabric <u>Galv</u>           | Option _____  | Alum. Insert _____ | RES-Comm-Ind _____ |
| Vinyl Coat _____             |               |                    |                    |

To Meet Pool Code  Yes  No

| Description                   |
|-------------------------------|
| <u>6' x 30' x 10' #</u>       |
| <u>Coyle w/ Chain</u>         |
| <u>link top. Open</u>         |
| <u>old END</u>                |
| <u>6' x 30' x 4" Concrete</u> |
| <u>Pad - Brown Finish</u>     |
| <u>X 2</u>                    |
| <u>Labor + Material</u>       |



LUMP SUM TOTAL: \$1,950.00  
Less Deposit: \_\_\_\_\_  
Balance Due: \_\_\_\_\_

TERMS:  
AMOUNT DUE UPON COMPLETION  
1 1/2 INTEREST CHARGE ON ALL PAST DUE  
ACCOUNTS  
I agree to terms and conditions listed on back.

Customer Signature \_\_\_\_\_  
Salesman \_\_\_\_\_  
We appreciate your business!

**NEW BUSINESS ACTION REQUIRED** g.51 General Items for Consideration  
Review/decision on quotes for the construction of dugouts; fence removal; fence replacement

303-7879

ATTENTION,  
JASON

Quote for 2 dugouts

6' wide x 30' long concrete slab with 8' chain link fence surrounding and a chain link roof.

This quote includes labor and material \$9500.00

**CITY COMMISSION OF THE CITY OF WILDWOOD**

**EXECUTIVE SUMMARY**

**3. NEW BUSINESS--ACTION  
REQUIRED**  
g. 6 General Items for  
Consideration Presentation of  
EAR - request approval only to  
transmit to DCA (not to be  
adopted by Commission at this  
time)

**SUBJECT: Evaluation and Appraisal Report (EAR) of the Local Comprehensive Plan**

Transmittal of Proposed EAR

**REQUESTED ACTION:**

- Work Session (Report Only)
- Regular Meeting

**DATE OF MEETING:** March 14, 2011  
 Special Meeting

**CONTRACT:**

N/A  
 Effective Date: \_\_\_\_\_  
 Managing Division / Dept: \_\_\_\_\_

Vendor/Entity: \_\_\_\_\_  
 Termination Date: \_\_\_\_\_

**BUDGET IMPACT:** \_\_\_\_\_

- Annual
- Capital
- N/A

**FUNDING SOURCE:** \_\_\_\_\_  
**EXPENDITURE ACCOUNT:** \_\_\_\_\_

**HISTORY/FACTS/ISSUES:**

Section 163.3191(1), Florida Statutes requires local governments to assess the progress of implementing the local comprehensive plan every seven (7) years. The local comprehensive plan is to be reviewed and amended as necessary to respond to changes in growth management polices, changing conditions within the community and to identify major issues regarding the community's achievements of its goals.

The City Commission adopted the 2035 Comprehensive Plan in March of 2010. On April 12, 2010, the Department of Community (DCA) issued its notice of intent to find the 2035 Comprehensive Plan "in compliance" with Chapter 163, Part II, Florida Statutes.

Because the City finds itself in the infant stage of the planning timeframe covered by the 2035 Comprehensive Plan, it is premature for the City to fully assess many of the potential successes and shortcomings of the plan at this time. Nevertheless, the EAR process is a statutory requirement that all local governments must complete.

The report adheres to the applicable statutory analyses outlined in Section 163.3191, Florida Statutes.

Staff recommends the proposed EAR be transmitted to the Department of Community Affairs and commenting agencies pursuant to Section 163.3191(5), Florida Statutes. This course of action will provide DCA and the commenting agencies opportunity to comment on the EAR prior to adoption by the City Commission. Additionally, this will allow for modification of the report prior to adoption should said agencies provide comments.

Melanie Peavy  
 Development Services Director

**CITY OF WILDWOOD  
PLANNING & ZONING BOARD/SPECIAL MAGISTRATE  
ACTING AS THE LOCAL PLANNING AGENCY  
RECOMMENDATION**

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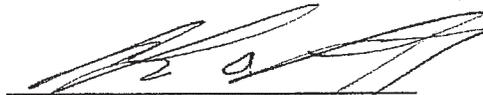
The case below was heard on Tuesday, March 1, 2011, by the Planning and Zoning Board/Special Magistrate acting as the Local Planning Agency. City staff seeks a recommendation to the City Commission on the following case:

**Case:** CP1102-01  
Evaluation and Appraisal Report (EAR) of the Local  
Comprehensive Plan

Based upon the testimony and information presented, **I recommend the word "failure" on Page 2 of the report be changed to "shortcoming" as stated in the Statute. I recommend the proposed EAR be transmitted to the City Commission and then to the Department of Community Affairs for review and comment.**

Dated: \_\_\_\_\_

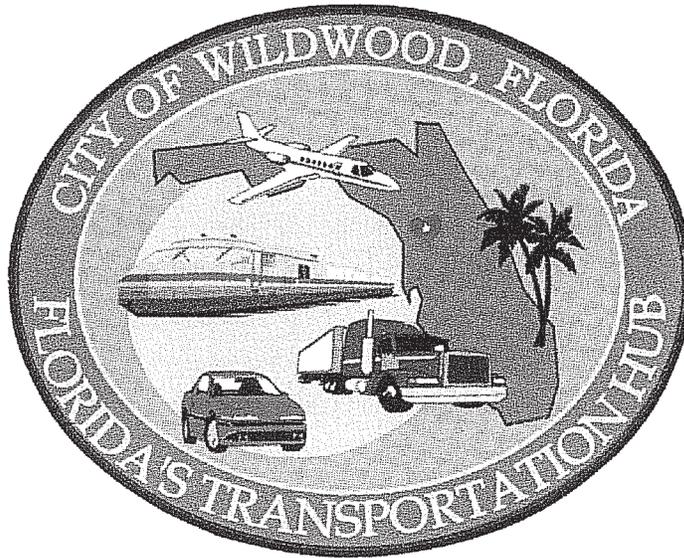
3/8/2011



Archie O. Lowry, Jr.  
Special Magistrate  
City of Wildwood

# City of Wildwood

## Evaluation and Appraisal Report



Prepared By:

City of Wildwood  
Development Services Department

March 1, 2011

**City of Wildwood  
Evaluation and Appraisal Report  
City of Wildwood, Florida**

**PREFACE**

**Key Officials**

**City Commissioners:**

**Ed Wolf.....Mayor**

**Ronald B. Allen..... Mayor Pro Tem**

**Pamala Harrison-Bivins.....Commissioner**

**Robby Strickland.....Commissioner**

**Don C. Clark.....Commissioner**

**Local Planning Agency (Special Magistrate).....Archie Lowry, Jr.**

**Staff:**

**City Manager.....Robert Smith**

**City Attorney.....Jerri A. Blair**

**City Clerk.....Joseph Jacobs**

**Development Services Director.....Melanie Peavy**

**City of Wildwood  
Evaluation and Appraisal Report  
City of Wildwood, Florida**

**PREFACE**

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## Chapter 1: Introduction

The City of Wildwood, the largest municipality in Sumter County, is located in northeast portion of the County. The City contains several major transportation corridors that connect residents and businesses with other parts of the state (CSX Railroad “S” rail line, U.S. 301, SR 44, CR 470, and the Florida Turnpike). The City also serves as a regional supplier of potable water and sanitary sewer services. The extent of these utility services reaches the Coleman Federal Correctional Complex to the south, the SR 44/Interstate-75 interchange to the west, and north of CR 466.

The Sumter County Evaluation & Appraisal Report (August 2010) states Sumter County has experienced rapid growth within the last decade. In 2009, the Bureau of Economic and Business Research (BEBR) estimated the county population in excess of 95,000 residents. This represents a 55% increase from the 2002 population. This substantial growth can be attributed predominately to The Villages of Sumter County Development of Regional Impact (The Villages). The Villages, an adult retirement community in unincorporated Sumter County, is located adjacent to the City to the east. During the last decade, the County witnessed significant growth within The Villages (building permits within The Villages peaked at nearly 5,000 per year).

With the rapid growth of The Villages and infrastructure capable of serving development, the City began feeling the impending growth pressures. The City embraced the challenges associated with growth and decided to take a proactive approach in shaping its future. In 2004, the City initiated the growth process by annexing large tracts of land. Since that time, the City has grown in land area from slightly over 3,000 acres in 2004 to approximately 26,861 acres today (see Map 1-1). Embracing the challenge required a well-thought comprehensive plan to guide development in achieving economic and social prosperity within the community. In early 2007, the City, in partnership with community residents, city leaders, and the development community began the process of rewriting the City’s comprehensive plan.

After a one (1) year preparation process and a two (2) year negotiation process with the Department of Community Affairs, the City and the Department executed a stipulated settlement agreement on the comprehensive plan amendments associated with the new comprehensive plan. The City Commission adopted the 2035 Comprehensive Plan in March of 2010. On April 12, 2010, the Department of Community issued its notice of intent to find the 2035 Comprehensive Plan “in compliance” with Chapter 163, Part II, Florida Statutes.

### Planning Initiative: Public Participation During the Creation of the 2035 Comprehensive Plan: Identification of Local Issues

In order to better manage the projected growth for the area and to lay the groundwork for the new 2035 Comprehensive Plan, the City initiated a visioning process in 2007 which comprised a series of workshops with adjacent local governments, applicable government agencies, local property owners, and City residents and businesses to discuss their visions for the future of the City. The visioning workshops also provided a public forum for the City to inventory the community’s successes, and areas where improvements were needed. The City also wished to address the future needs of Sumter County and set the stage for a coordinated planning approach with Sumter County.

The visioning workshops took place between March and May 2007. The first series of workshops reviewed local values, how the City should grow, the need for physical infrastructure, its costs and

possible funding options. The second series of workshops built on this work, to identify future areas for development, future road improvements, locations for schools, parks, and other public facilities. The third series of workshops comprised a feedback session to enable the participants of all workshops the opportunity to observe inputs from all groups. The workshops were well supported, and there was consensus that the City should start planning for the future while encouraging urban, mixed use development and concepts.

As a result of the visioning process, the City was able to:

- identify future growth areas for the City and start planning for infrastructure development
- initiate coordination with Sumter County on the future development of the Interlocal Service Boundary Agreement/Joint Planning Area to cover issues such a annexation, land use, and provision of public facilities and services
- identify and inventory the employment opportunities created by the Coleman Federal Prison, large industrial employers, and commercial development at The Villages
- assess socioeconomic data and create economic development strategies
- adopt architectural design standards for new development
- lay the groundwork for the new Comprehensive Plan

A long term planning approach enables City leaders to better plan for the needs of future residents, especially in terms of water, sewer and community facilities where long term financing is required. The visioning workshops strongly supported the notion that the City of Wildwood will continue to expand its role as a key urbanizing area within Sumter County. The 2035 Comprehensive Plan incorporates the vision of the City of Wildwood as a future major urban and economic area within Sumter County.

**The Evaluation and Appraisal Report (EAR) Process**

Section 163.3191(1), Florida Statutes requires local governments to assess the progress of implementing the local comprehensive plan every seven (7) years. The local comprehensive plan is to be reviewed to respond to changes in growth management polices, changing conditions within the community and to identify major issues regarding the community’s achievements of its goals.

The City is currently in the process of rewriting its Land Development Regulations to implement the goals, objectives and policies contained within the 2035 Comprehensive Plan. Less than one (1) year has passed since the effective date of the 2035 Comprehensive Plan. Because the City finds itself in the infant stage of the planning timeframe covered by the 2035 Comprehensive Plan, it is premature for the City to assess many of the potential successes and shortcomings of the plan at this time. The City’s next EAR (scheduled for 3/1/2018) or future amendment cycles will provide the City with a more suited opportunity to address the successes and shortcomings of the plan. Nevertheless, the EAR process is a statutory requirement. The planning process undertaken by the City in preparation of this EAR is shown in TABLE 1-1.

**TABLE 1-1: City’s EAR Process**

| STEP                                                   | DATE              |
|--------------------------------------------------------|-------------------|
| Preparation of EAR                                     | 9/10 through 2/11 |
| LPA Public Hearing (Recommendation to City Commission) | March 1, 2011     |
| City Commission Hearing                                | March 14, 2011    |

**Chapter 2: Statutory Analysis of Topics**

Section 163.3191(2), Florida Statutes instructs local governments to present an evaluation and assessment of the local comprehensive plan on a number of topics. This Chapter provides an analysis of the applicable topics listed in the statute.

Population Growth and Changes in Land Area: F.S § 163.3191(2)(a)

As part the EAR process, every local government is required to evaluate the population projections within their adopted comprehensive plan. The evaluation is focused on determining if the projections from the adopted comprehensive plan are reasonable and have appropriately estimated the future population growth of the community.

The cornerstone of the 2035 Comprehensive Plan is the population projections within the City through the 2035 planning timeframe. During the settlement agreement negotiations of the plan, the Department of Community Affairs (DCA) accepted the City’s population projections. In addition, DCA required the County and the City to enter into an agreement with DCA that requires the City and Sumter County to utilize the same population projections and to allocate 25% of the county’s projected 2035 population to the City. In February, 2010 all three (3) parties executed the population agreement. TABLE 2-1 illustrates the population projections contained within the 2035 Comprehensive Plan. The City’s 2009 population according to the Bureau of Business and Economic Research (BEER) was estimated at 4,825. The interim estimated 2010 City population was 5,200 based on the latest information from BEER. This equates an increase of 375 people.

**TABLE 2-1: Projected Population**

|                          | <b>2015</b> | <b>2020</b> | <b>2025</b> | <b>2030</b> | <b>2035</b> |
|--------------------------|-------------|-------------|-------------|-------------|-------------|
| Sumter County Population | 109,537     | 135,736     | 166,381     | 201,398     | 240,746     |
| Wildwood %               | 15%         | 20%         | 25%         | 25%         | 25%         |
| Wildwood Population      | 16,431      | 27,147      | 41,595      | 50,350      | 60,186      |

Source: City of Wildwood 2035 Comprehensive Plan

Population growth over the short term (5 years) may not reach the projected population due to the economic downturn and housing crisis. However, the City is anticipating rapid population growth once the economy rebounds. There are many residential developments waiting to break ground once the market can absorb new housing units. Nonetheless, the City will have the opportunity to amend the population projections through the planning timeframe as appropriate.

Since the 2035 Comprehensive Plan the City has annexed three (3) properties totaling 10.71 acres. The location of these three properties is depicted on Map 2-1. Each of these annexed properties was subject to a small scale comprehensive plan amendment. These properties are shown on TABLE 2-2.

**TABLE 2-2: Annexed Properties – Small Scale Comprehensive Plan Amendments (2010)**

| <b>Project (Parcel Number)</b>         | <b>Acreage</b> | <b>Amendment Date</b> | <b>County FLUM Designation</b>                                         | <b>City FLUM Designation</b> |
|----------------------------------------|----------------|-----------------------|------------------------------------------------------------------------|------------------------------|
| Quadventure, LLC (G17=034)             | 6              | 10/25/10              | Agricultural                                                           | Commercial                   |
| The Villages of Wildwood DRI (G08=060) | 1.12           | 10/25/10              | City – Recreation<br>County – Mixed Use and Medium Density Residential | The Villages of Wildwood DRI |
| The Villages of Wildwood DRI (G08=020) | 3.59           | 10/25/10              | City – Recreation<br>County – Mixed Use                                | The Villages of Wildwood DRI |

Source: City of Wildwood Development Services Department

In addition to the three (3) properties above, the City processed four (4) additional small scale comprehensive plan amendments in late 2010. TABLE 2-3 lists the change in future land use for these four (4) properties. All seven (7) of the properties subjected to the small scale comprehensive plan amendment are depicted on Map 2-2.

**TABLE 2-3: Non-Annexed Properties – Small Scale Comprehensive Plan Amendments (2010)**

| <b>Parcel Number</b> | <b>Acreage</b> | <b>Amendment Date</b> | <b>Prior FLUM Designation</b> | <b>New FLUM Designation</b> |
|----------------------|----------------|-----------------------|-------------------------------|-----------------------------|
| D32=148              | 2.46           | 10/25/10              | Commercial                    | Industrial                  |
| F12=032E             | 4.98           | 10/25/10              | Industrial                    | Commercial                  |
| F12W00P1             | 2.39           | 10/25/10              | Commercial                    | Industrial                  |
| G07=044              | 6.5            | 10/25/10              | High Density Residential      | Public Facilities           |

Source: City of Wildwood Development Services Department

TABLE 2-4 summarizes the changes in future land use within the City as a result of these seven (7) amendments.

**TABLE 2-4: Future Land Use Amendment Activity (5/2010 to Present)**

| <b>FLUM Designation</b>      | <b>Increase in Acreage</b> | <b>Decrease in Acreage</b> | <b>Net Change in Acreage</b> |
|------------------------------|----------------------------|----------------------------|------------------------------|
| Commercial                   | 13.37                      | 2.46                       | 10.91                        |
| Industrial                   | 2.46                       | 7.37                       | (4.91)                       |
| Public Facilities            | 6.5                        | 0                          | 6.5                          |
| Recreation                   | 0                          | 1                          | (1)                          |
| The Villages of Wildwood DRI | 4.71                       | 0                          | 4.71                         |
| High Density Residential     | 0                          | 6.5                        | (6.5)                        |

Source: City of Wildwood Development Services Department

Vacant Land and Developable Land: F.S § 163.3191(2)(b)

The 2035 Comprehensive Plan analyzed the amount of vacant land within the municipal limits of the City of Wildwood, shown on TABLE 3-1. The majority of the vacant, developable land is associated with the annexations that occurred prior to the adoption of the 2035 Comprehensive Plan.

**TABLE 3-1: Vacant Land**

| <b>Future Land Use Map Designation</b>   | <b>Vacant Land (Acres)</b> |
|------------------------------------------|----------------------------|
| Conservation                             | 4,810                      |
| Agriculture - 5                          | 6,321                      |
| Agriculture - 10                         | 191                        |
| Recreation                               | 5                          |
| Low Density Residential                  | 1,291                      |
| Low Medium Density Residential           | 722                        |
| Medium Density Residential               | 116                        |
| Medium High Density Residential          | 46                         |
| High Density Residential                 | 4                          |
| Residential/Institutional/Office         | 25                         |
| Residential Mixed Use                    | 54                         |
| Villages of Wildwood DRI                 | 337                        |
| Wildwood Springs DRI                     | 1,047                      |
| Landstone Communities DRI                | 4,166                      |
| Commercial Center Mixed Use              | 497                        |
| Employment Center Neighborhood Mixed Use | 2                          |
| Central Mixed Use                        | 610                        |
| Business Park Mixed Use                  | 1,316                      |
| Oxford Neighborhood Commercial           | 75                         |
| Oxford Neighborhood Mixed Use            | 772                        |
| Oxford Residential Mixed Use             | 139                        |
| South Wildwood Neighborhood Mixed Use    | 527                        |
| Mobile Home Park                         | 45                         |
| Commercial                               | 627                        |
| Public Facilities                        | 139                        |
| Industrial                               | 815                        |
| <b>Total</b>                             | <b>24,699</b>              |

Source: City of Wildwood 2035 Comprehensive Plan

The City anticipates the amount of vacant, developable land to decrease through the planning timeframe. Aside from the Agricultural and Conservation designations, it is anticipated that the majority of the acreage will be developed for urban uses consistent with the requirements of the land use designation.

**Financial Feasibility of Providing Infrastructure: F.S § 163.3191(2)(c)**

The 2035 Comprehensive Plan demonstrates how the City will provide the necessary infrastructure and public facilities needed to serve the projected population. The City monitors the demand on potable water, sanitary sewer, recreation, transportation, solid waste, public schools and stormwater (drainage) in relation to maintaining the adopted level of service for each facility. The demand and capacity of these systems will be reported on and monitored on a yearly basis.

Pursuant to F.S § 163.3177(3)(b)(1) and Rule 9J-5.016(5), Florida Administrative Code, the City is required to amend its comprehensive plan annually to include all capital improvements scheduled for construction within the community during the next five (5) years. These improvements are contained within the 5-Year Schedule of Capital Improvements, a component of the Capital Improvements Element. The annual update requires the City to compare the actual level of service the facilities are operating at against the adopted level of service contained within the comprehensive plan. This analysis identifies existing deficiencies and forecasts where shortfalls may exist in the short term.

Since the adoption of the 2035 Comprehensive Plan the City adopted the annual update to the 5-Year Schedule of Capital Improvements on December 13, 2010. On February 14, 2011, the Department of Community Affairs issued the notice of intent to find the amendment in compliance. The 5-Year Schedule of Capital Improvements is included in the Appendix of this report.

**Location of Development: F.S § 163.3191(2)(d)**

The location of existing development is unchanged since the 2035 Comprehensive Plan has been effective. No new development locations or projects have occurred within this short time frame.

**Identification of Major Issues: F.S § 163.3191(2)(e)**

The visioning sessions that piloted the creation the 2035 Comprehensive Plan identified the major issues within the community. The 2035 Comprehensive Plan was crafted in part to address the issues brought forth by the public during these workshops.

**Changes in Agency Planning Policies: F.S § 163.3191(2)(f)**

There have been no changes in the Withlacoochee Regional Planning Council's Strategic Plan since the adoption of the 2035 Comprehensive Plan. The same is true for the state comprehensive plan, Rule 9J-5, Florida Administrative Code, and Chapter 163, Florida Statutes.

**Public Participation: F.S § 163.3191(2)(i)**

Public input has been an important component in the City's planning initiatives. The City frequently solicits public participation in accordance with Section 14-26 of the City of Wildwood Code of Ordinances through various advertisement avenues, workshops and public hearings. Concurrently, the City seeks comments from other government agencies. Public participation during the comprehensive planning process was first initiated during the City's visioning process as previously described in Chapter 1.

Additional public comment was sought during the preparation of this report. The City informed the public about the process through the following means:

- *City Website* – Notice of the EAR process was placed on the City’s website.
- *City’s Facebook Page* – The City recently created a Facebook page as another avenue to attract attention to the happenings within the City and as another way to get the word out on important City functions, news, and other pertinent information.
- *Newspaper Advertisement* – Notice of the public hearing was placed in the legal section of the Daily Commercial
- *Public Postings* – Notice was posted at City hall and at the local post office

Coordination with Public Schools: F.S. § 163.3192(2)(k)

Over the last several years, the Sumter County School Board has witnessed stagnant growth of student population, due largely in part to the rapid growth of The Villages retirement community. No new school capacity projects have occurred during the timeframe of the approval of the City’s comprehensive plan and the preparation of this report. The City expects the student demand to begin to increase over the next few years as The Villages approaches buildout and growth expands into the City with the proposed large developments of the Landstone, Wildwood Springs, and Southern Oaks Developments of Regional Impact. As the student population increases, coordination with the School Board and the City will be critical to ensure adequate facilities.

All local governments are required to coordinate land planning efforts within their comprehensive plans with the school planning efforts of local school districts. The 2035 Comprehensive Plan contains a Public Schools Facility Element (originally adopted in 2008) and Intergovernmental Coordination Element that provides for the coordination of the siting of new schools, implements school concurrency, and provides for coordination in the projection of population and future student growth. In addition, the City entered into an Interlocal Agreement with the Sumter School Board that implements the Public Schools Facilities Element.

During the preparation on the 2035 Comprehensive Plan, the City coordinated with School Board regarding population projections. The School Board is required to utilize the projections furnished by the Department of Education, however, Section 2.2 of the Interlocal Agreement contains language that allows the School Board to consider and coordinate consistent population projections in accordance with the City’s comprehensive plan.

The City continues to coordinate population projections consistent with the provisions stated within the Interlocal Agreement. Annually, the City is required to provide the School Board with a growth report which identifies and inventories developments within the City that will impact public schools. Additionally, proposed comprehensive plan amendments, rezonings, and development projects are provided to the School Board for their review and comment.

Water Supply Projects (Alternative and Traditional): F.S. § 163.3192(2)(l)

In 2002 and 2005, the Florida Legislature enacted legislation that significantly changed Chapters 163 and 373, F.S. to improve coordination of water supply and land use planning. The 2035 Comprehensive Plan accomplishes the following:

- Develops water supply planning documentation for the building of potable water facilities necessary to serve existing and new development and for which the local government is responsible. The plan identifies the sources of water and considers supply alternatives described in the SWFWMD's District Water Supply Plan.
- Provides a summary of the City's existing water, conservation, reuse and irrigation programs.
- Coordinates with the SWFWMD to implement solutions for development of an alternative water supply to supplement groundwater resources consistent with the SWFWMD Regional Water Supply Plan.

The City was granted a Water Use Permit (WUP) in 2007 that allows an annual average groundwater withdrawal of 4.98 million gallons per day. The WUP requires the City to investigate one (1) or more alternative water supply projects that are economically, environmentally and technically feasible. The City has been participating in the Withlacoochee Regional Water Supply Authority (WRWSA) and has partnered with the SWFWMD to investigate Lower Floridan water supply sources. As such the WRWSA completed a feasibility study in November 2007 and the City submitted this document as part of their February 2008 WUP compliance efforts associated with alternative water supply. The investigation of the Lower Floridan water supply source is being pursued as part of the City's future water supply project (Champagne Farms Water Treatment Plant).

From an overall water supply planning and management perspective, the City has the challenge of minimizing the quantity of groundwater and potable water use for irrigation. This will be accomplished through the continued development of surface water and stormwater irrigation, the continued implementation of conservation initiatives, continued development of alternative resources, and/or the implementation of mitigation or other means of offsetting groundwater withdrawal impacts such as providing for additional recharge.

The City intends to meet the above challenge by utilizing an integrated water resources planning approach by taking advantage of lower quality alternate water resources for non-potable uses, and by partnering with neighboring utilities to implement projects that will benefit the region rather than just the City of Wildwood. By utilizing this approach, the City not only meets the SWFWMD long-term plans, but also meets the requirements of new regulations.

The integrated water resources planning approach for the City of Wildwood includes the following:

- The investigation of lower Floridan aquifer supplies
- Partnering with the SWFWMD to investigate lower Floridan aquifer supplies
- Continued use of reclaimed water for irrigation purposes
- Research and possible development of stormwater and or surface water irrigation resources
- Continued implementation of conservation initiatives such as water restrictions, requiring reclaimed water distribution systems be installed in all new developments, and Florida native and/or drought tolerant landscaping requirements via Comprehensive Plan goal and policy language modification and subsequent ordinance adoption
- Further development of partnerships with neighboring utilities to develop and/or utilize alternative resources similar to the 2006/2007 agreement between the City and the Villages
- Annually evaluating the effectiveness of the adopted water conservation rates
- Developing groundwater sources further west in an effort to shift the withdrawals away from areas that have already been highly developed and or could impact to surface water bodies

- Continued participation in the Withlacoochee Regional Water Supply Authority in researching the development of potential alternative water supplies
- Working to locate facilities such that the withdrawals are spread apart in an effort to minimize potential impacts

The City’s current WUP expires in 2013 at which time the City will be required to update the permit. The Southwest Florida Water Management District’s update to their Regional Water Supply Plan will cover the entire District, meaning all 98 local governments in the District will be required to include a Water Supply Facilities Work Plans in their comprehensive plans. That being said, the City is in the process of creating the 10 Year Water Supply Facility Plan. This plan will be incorporated into the City’s 2035 Comprehensive Plan.

**Assessment of Common Methodology for Measuring Transportation Impacts and Monitoring**  
**Concurrency F.S. § 163.3192(2)(p)**

As previously stated the City contains several major regional roadways that provide connections to adjacent counties and to other regions. Some of these roadways (US 301, the Florida Turnpike, and SR 44) are designated as part of the State’s Strategic Intermodal System (SIS). Because these roadways are part of the SIS, the level of service standards for these facilities are established by State Statute and Rule.

Adopted level of service standards for other roadways within the City are “D” for all roadways. In 2008, the City entered into an interlocal agreement with the Lake-Sumter Metropolitan Planning Organization (MPO) that established the MPO as the designated agency to review traffic impact studies on behalf of the City. This relationship provides for a true regional perspective in the review of traffic impacts on roadways. The MPO provides these review services to not only the City but also to Sumter County, the other cities within the county, and to Lake County and its cities. In addition, the MPO maintains working relationships with the adjacent transportation planning organizations. The City’s use of the MPO provides a comprehensive approach to maintaining level of service on roadway facilities within the region as well as assuring coordination between the City, the regional local governments, FDOT and with our regional partners.

The MPO’s 2035 Long Range Transportation Plan (LRTP) was developed in part, to be consistent with local comprehensive plans. City staff coordinated with MPO staff in developing the model data include in the LRTP ensuring the consistency between the two plans. Further, the use of the MPO as the clearinghouse for concurrency issues provides a vast opportunity to establish a true regional framework for addressing transportation needs. A regional transportation framework is better able to support a multi-modal and interconnected transportation system than transportation planning that is limited to a single local area. Opportunities will be identified for enhancing the transportation system in a manner that is not singularly focused on road widening but focused on a multi-modal and interconnected transportation system throughout the region and state.

Achievement of Plan Objectives: F.S. § 163.3192(2)(g)  
Assessment of Success and Shortcomings in Implementation: F.S. § 163.3192(2)(h)  
Actions Needed to Address Major Issues: F.S. § 163.3192(2)(i)

Due to the diminutive time that has lapsed since the 2035 Comprehensive Plan has been effective, assessing the successes and shortcomings of these topics is premature due to lack of time for implementation of the goals and objectives of the plan.

**Chapter 3: Future Opportunities**

The 2035 Comprehensive is a living document that requires appropriate updates to be successful as changes occur throughout the community. An immediate opportunity exists to update the 2035 Comprehensive Plan to incorporate a joint planning area with Sumter County. The City and Sumter County entered into an Interlocal Service Boundary and Joint Planning Agreement pursuant to Chapter 171, Part II, Florida Statutes. The City adopted the agreement by ordinance (Ordinance No. O2009-10) on April 13, 2009. The next step of this agreement is for the City and Sumter County to amend their local comprehensive plans to include the Joint Planning Area. Both comprehensive plans will be amended pursuant to Chapter 163, Part II, Florida Statutes to include coordination mechanisms on annexation, land use, and provision of services. The City and the County are nearly complete in finalizing the necessary data and analysis to bring to the respective boards for action. The City anticipates transmittal of the amendment to the Department of Community Affairs in late spring, early summer.

Planning to assure the availability of potable water to serve the City's existing and future populations is critical. The update to the Withlacoochee Regional Water Supply Authority's Regional Water Supply Plan and the inclusion of Sumter County within the plan provides an opportunity for the City to develop a 10-Year Water Supply Facilities Plan, fine tuning the alternative water supply plan, and enhancing water conservation through the increased use of reclaimed water and decreased potable water demand. During the next few years, the City will undergo significant planning for water supply as a result of the mandated 10-Year Water Supply Facilities Plan and with the expiration of its Water Use Permit in 2013.

The findings within this report do not warrant any amendments to the 2035 Comprehensive Plan at this time. The next schedule EAR cycle for the City is March 1, 2018 at which point six (6) years will have passed since the 2035 Comprehensive Plan became effective. That EAR cycle will provide an excellent opportunity to evaluate the intended goals and objectives of the 2035 Comprehensive Plan.

**3. NEW BUSINESS-ACTION REQUIRED**  
**g. 6 General Items for Consideration Presentation**  
**of EAR – request approval only to transmit to DCA**  
**(not to be adopted by Commission at this time)**

**Maps**

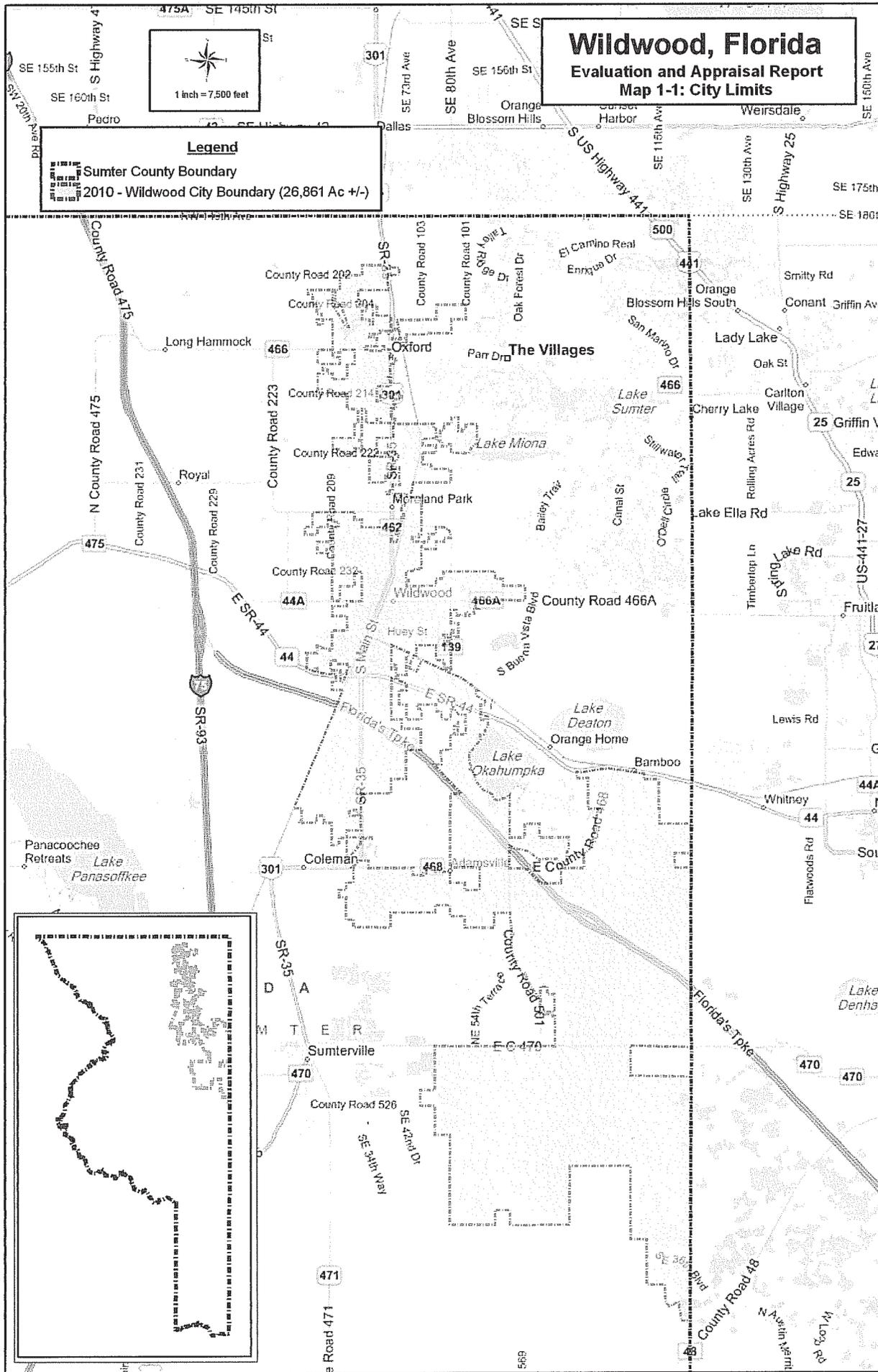
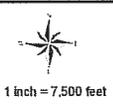
# Wildwood, Florida

## Evaluation and Appraisal Report

### Map 1-1: City Limits

#### Legend

-  Sumter County Boundary
-  2010 - Wildwood City Boundary (26,861 Ac +/-)



3. NEW BUSINESS-ACTION REQUIRED g. General Items for Consideration Presentation of EAR - request approval only to transmit to DCA (not to be adopted by Commission at this time)

# Wildwood, Florida

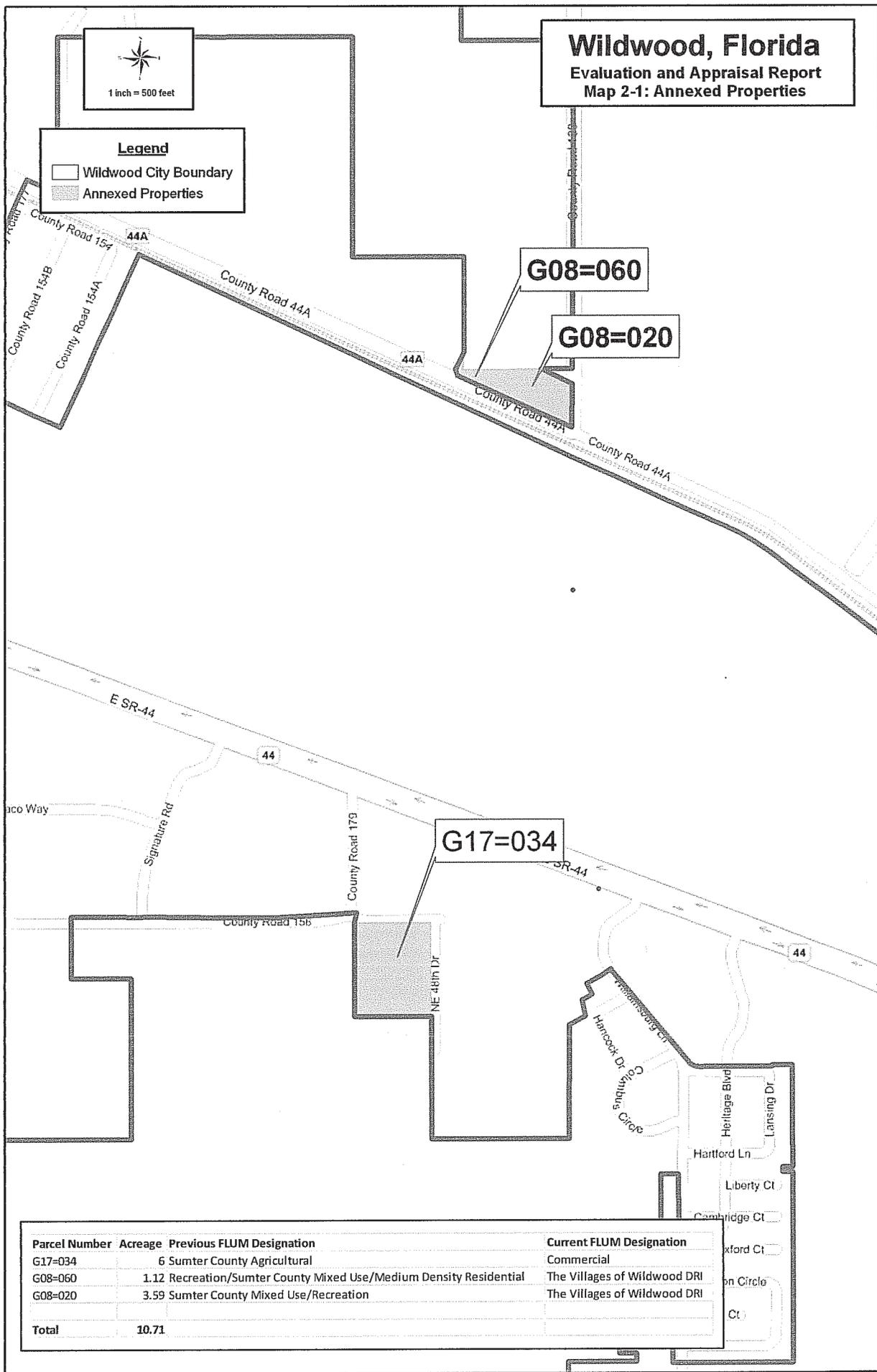
## Evaluation and Appraisal Report

### Map 2-1: Annexed Properties

1 inch = 500 feet

#### Legend

-  Wildwood City Boundary
-  Annexed Properties



| Parcel Number | Acreage      | Previous FLUM Designation                                     | Current FLUM Designation     |
|---------------|--------------|---------------------------------------------------------------|------------------------------|
| G17=034       | 6            | Sumter County Agricultural                                    | Commercial                   |
| G08=060       | 1.12         | Recreation/Sumter County Mixed Use/Medium Density Residential | The Villages of Wildwood DRI |
| G08=020       | 3.59         | Sumter County Mixed Use/Recreation                            | The Villages of Wildwood DRI |
| <b>Total</b>  | <b>10.71</b> |                                                               |                              |

3. NEW BUSINESS-ACTION REQUIRED - g. 6 General Items for Consideration Presentation of EAR - request approval only to transmit to DCA (not to be adopted by Commission at this time)

# Wildwood, Florida

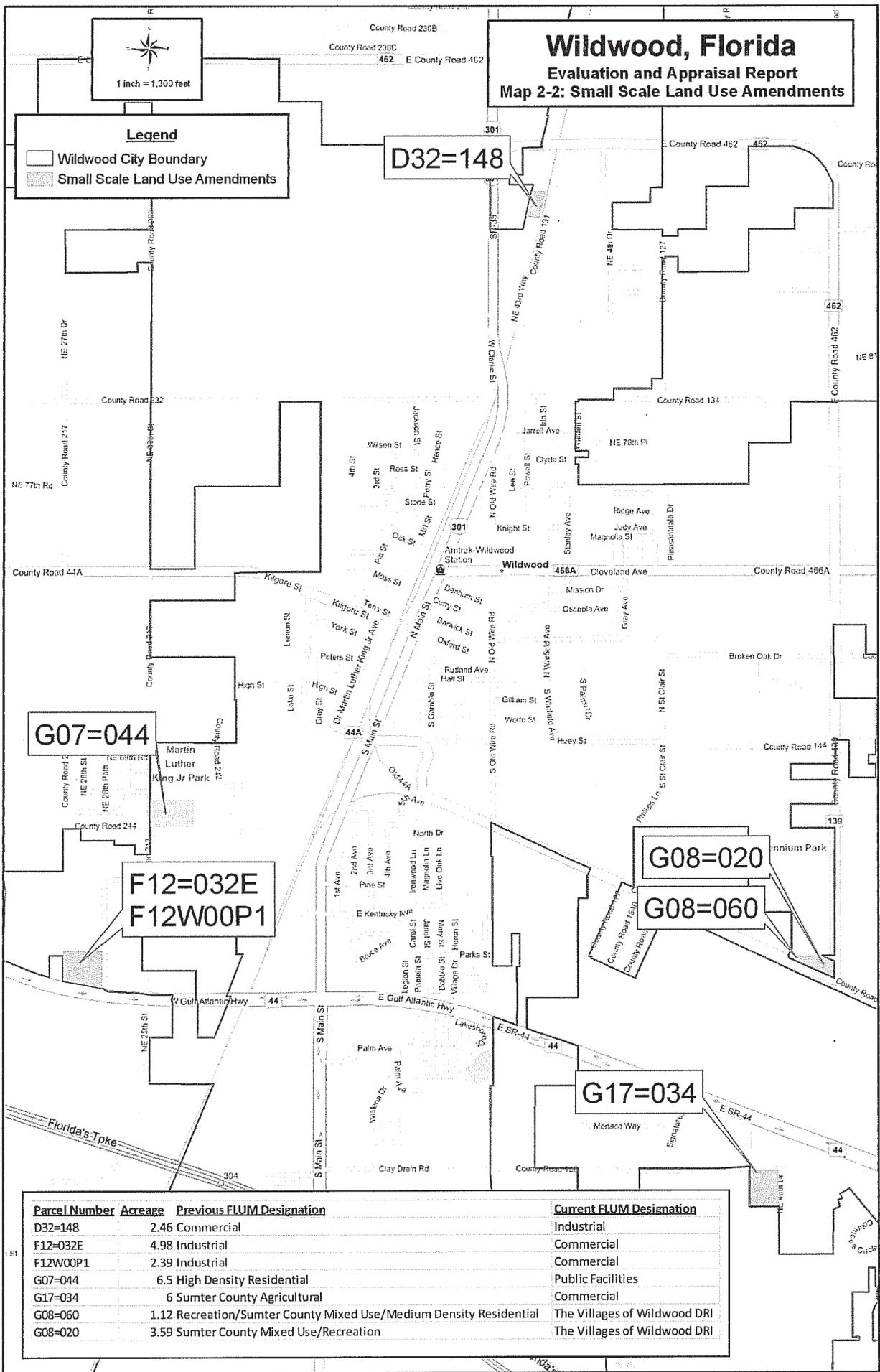
## Evaluation and Appraisal Report

### Map 2-2: Small Scale Land Use Amendments

1 inch = 1,300 feet

**Legend**

- Wildwood City Boundary
- Small Scale Land Use Amendments



| Parcel Number | Acree | Previous FLUM Designation                                     | Current FLUM Designation     |
|---------------|-------|---------------------------------------------------------------|------------------------------|
| D32=148       | 2.46  | Commercial                                                    | Industrial                   |
| F12=032E      | 4.98  | Industrial                                                    | Commercial                   |
| F12W00P1      | 2.39  | Industrial                                                    | Commercial                   |
| G07=044       | 6.5   | High Density Residential                                      | Public Facilities            |
| G17=034       | 6     | Sumter County Agricultural                                    | Commercial                   |
| G08=060       | 1.12  | Recreation/Sumter County Mixed Use/Medium Density Residential | The Villages of Wildwood DRI |
| G08=020       | 3.59  | Sumter County Mixed Use/Recreation                            | The Villages of Wildwood DRI |

3. NEW BUSINESS-ACTION REQUIRED g. 6 General Items for Consideration Presentation of EAR - request approval only to transmit to DCA (not to be adopted by Commission at this time)

# Appendix

## 5-Year Schedule of Capital Improvements

City of Wildwood  
5 - Year Schedule of Capital Improvements

| Transportation                                                |       |                     |                    |                    |                     |                    |
|---------------------------------------------------------------|-------|---------------------|--------------------|--------------------|---------------------|--------------------|
| City Projects                                                 |       |                     |                    |                    |                     |                    |
| City Revenue Source:                                          | Phase | Fiscal Year         |                    |                    |                     |                    |
|                                                               |       | 2010/2011           | 2011/2012          | 2012/2013          | 2013/2014           | 2014/2015          |
| General/Special/Debt                                          |       |                     |                    |                    |                     |                    |
| New Debt Borrowing/Bonds                                      |       |                     |                    |                    |                     |                    |
| Developer Contributions                                       |       |                     |                    |                    |                     |                    |
| Grants                                                        |       |                     | \$43,304           |                    |                     |                    |
| All Other Revenues                                            |       |                     |                    |                    |                     |                    |
| <b>Revenues Total:</b>                                        |       | <b>\$0</b>          | <b>\$43,304</b>    | <b>\$0</b>         | <b>\$0</b>          | <b>\$0</b>         |
| <b>Expenditures/ Projects:</b>                                |       |                     |                    |                    |                     |                    |
| CR 232 Resurfacing from CR 209 to West of US 301              |       |                     | \$43,304           |                    |                     |                    |
| <b>Expenditures Total</b>                                     |       | <b>\$0</b>          | <b>\$43,304</b>    | <b>\$0</b>         | <b>\$0</b>          | <b>\$0</b>         |
| <b>ANNUAL BALANCE</b>                                         |       | <b>\$0</b>          | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>          | <b>\$0</b>         |
| Sumter County Projects                                        |       |                     |                    |                    |                     |                    |
| County Funded Projects:                                       | Phase | Fiscal Year         |                    |                    |                     |                    |
|                                                               |       | 2010/2011           | 2011/2012          | 2012/2013          | 2013/2014           | 2014/2015          |
| CR 468 widen to 4 lanes from SR 44 to FTP                     | PE    |                     | \$507,000          |                    |                     |                    |
|                                                               | ROW   | \$2,006,000         |                    |                    |                     |                    |
| CR 468 PD&E Study from US 301 to FTP                          | PD&E  | \$150,000           |                    |                    |                     |                    |
| CR 466A widen from Powell Road to US 301 (Phase III)          | PE    | \$500,000           |                    |                    |                     |                    |
|                                                               | ROW   |                     |                    |                    |                     | \$2,068,438        |
| CR 466 PD&E Study add lanes from CR 245 to US 301             | PD&E  | \$80,000            |                    |                    |                     |                    |
| CR 462 PD&E Study from US 301 to CR 466A                      | PD&E  | \$80,000            |                    |                    |                     |                    |
| CR 468/FTP Interchange                                        | CON   | \$2,000,000         |                    | \$2,500,000        | \$10,200,000        |                    |
| <b>Total</b>                                                  |       | <b>\$4,816,000</b>  | <b>\$507,000</b>   | <b>\$2,500,000</b> | <b>\$10,200,000</b> | <b>\$2,068,438</b> |
| FDOT Projects                                                 |       |                     |                    |                    |                     |                    |
| FDOT Funded Projects:                                         | Phase | Fiscal Year         |                    |                    |                     |                    |
|                                                               |       | 2010/2011           | 2011/2012          | 2012/2013          | 2013/2014           | 2014/2015          |
| US 301 widen to 4 lanes from N of CR 232 to N of NE 110th Rd. | PD    | \$5,000             |                    |                    |                     |                    |
|                                                               | ROW   | \$9,570,400         |                    |                    |                     |                    |
|                                                               | CON   | \$16,449,559        |                    | \$123,424          |                     |                    |
| US 301 widen to 4 lanes from N of CR 204 to Marion Co. line   | ROW   | \$3,463,025         |                    |                    |                     |                    |
|                                                               | CON   | \$9,729,520         |                    |                    |                     |                    |
|                                                               | AD    | \$1,838,631         | \$1,371,870        | \$1,371,870        | \$1,371,870         | \$1,371,870        |
| US 301 - CSX Improvement (Overpass)                           | CON   | \$525,917           |                    |                    |                     |                    |
| SR 44 - CSX Improvement (Overpass)                            | CON   | \$2,714,870         |                    |                    |                     |                    |
| CR 466 Resurfacing from CR 475 to CR 466                      | CON   |                     |                    |                    |                     | \$1,612,903        |
| <b>Total</b>                                                  |       | <b>\$44,296,922</b> | <b>\$1,371,870</b> | <b>\$1,495,294</b> | <b>\$1,371,870</b>  | <b>\$2,984,773</b> |
| Potable Water                                                 |       |                     |                    |                    |                     |                    |
| City Projects                                                 |       |                     |                    |                    |                     |                    |
| City Revenue Source:                                          | Phase | Fiscal Year         |                    |                    |                     |                    |
|                                                               |       | 2010/2011           | 2011/2012          | 2012/2013          | 2013/2014           | 2014/2015          |
| General/Special/Debt                                          |       |                     |                    |                    |                     |                    |
| New Debt Borrowing/Bonds                                      |       |                     |                    |                    |                     |                    |
| TIE and Connection Fees                                       |       |                     | \$456,340          |                    | \$2,287,000         |                    |
| Developer Contributions                                       |       |                     |                    |                    |                     |                    |
| Grants                                                        |       |                     |                    |                    |                     |                    |
| All Other Revenues                                            |       |                     |                    |                    |                     |                    |
| <b>Revenues Total:</b>                                        |       | <b>\$0</b>          | <b>\$456,340</b>   | <b>\$0</b>         | <b>\$2,287,000</b>  | <b>\$0</b>         |
| <b>Expenditures/ Projects:</b>                                |       |                     |                    |                    |                     |                    |
| Water line extension Prison WTP to CR 470                     |       |                     | \$243,340          |                    |                     |                    |
| Champagne Farms Water Treatment Plant and Transmission System | DES   |                     | \$213,000          |                    |                     |                    |
|                                                               | CON   |                     |                    |                    | \$2,287,000         |                    |
| <b>Expenditures Total</b>                                     |       | <b>\$0</b>          | <b>\$456,340</b>   | <b>\$0</b>         | <b>\$2,287,000</b>  | <b>\$0</b>         |
| <b>ANNUAL BALANCE</b>                                         |       | <b>\$0</b>          | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>          | <b>\$0</b>         |

3. NEW BUSINESS-ACTION REQUIRED g. 6 General Items for Consideration Presentation of EAR - request approval only to transmit to DCA (not to be adopted by Commission at this time)

City of Wildwood  
5 - Year Schedule of Capital Improvements

| Sanitary Sewer and Reuse Projects                                  |       |             |                  |            |                  |            |
|--------------------------------------------------------------------|-------|-------------|------------------|------------|------------------|------------|
| City Projects                                                      |       |             |                  |            |                  |            |
| City Revenue Source:                                               | Phase | Fiscal Year |                  |            |                  |            |
|                                                                    |       | 2010/2011   | 2011/2012        | 2012/2013  | 2013/2014        | 2014/2015  |
| General/Special/Debt                                               |       |             |                  |            |                  |            |
| New Debt Borrowing/Bonds                                           |       |             |                  |            |                  |            |
| TIE and Connection Fees                                            |       |             | \$928,800        |            | \$500,000        |            |
| Developer Contributions                                            |       |             |                  |            |                  |            |
| Grants                                                             |       |             |                  |            |                  |            |
| All Other Revenues                                                 |       |             |                  |            |                  |            |
| <b>Revenues Total:</b>                                             |       | <b>\$0</b>  | <b>\$928,800</b> | <b>\$0</b> | <b>\$500,000</b> | <b>\$0</b> |
| <b>Expenditures/ Projects:</b>                                     |       |             |                  |            |                  |            |
| Sewer line extension from Coleman Federal Prison to CR 501/ CR 470 |       |             | \$294,000        |            |                  |            |
| Sewer line extension from CR 468 LS to S. Main St.                 |       |             | \$634,800        |            |                  |            |
| South Wildwood Wastewater Treatment Plant                          | DES   |             |                  |            | \$500,000        |            |
| <b>Expenditures Total</b>                                          |       | <b>\$0</b>  | <b>\$928,800</b> | <b>\$0</b> | <b>\$500,000</b> | <b>\$0</b> |
| <b>ANNUAL BALANCE</b>                                              |       | <b>\$0</b>  | <b>\$0</b>       | <b>\$0</b> | <b>\$0</b>       | <b>\$0</b> |
| Drainage (Stormwater) Projects                                     |       |             |                  |            |                  |            |
| City Projects                                                      |       |             |                  |            |                  |            |
| City Revenue Source:                                               | Phase | Fiscal Year |                  |            |                  |            |
|                                                                    |       | 2010/2011   | 2011/2012        | 2012/2013  | 2013/2014        | 2014/2015  |
| General/Special/Debt                                               |       |             |                  |            |                  |            |
| New Debt Borrowing/Bonds                                           |       |             |                  |            |                  |            |
| Developer Contributions                                            |       |             |                  |            |                  |            |
| Grants                                                             |       |             | \$658,859        |            |                  |            |
| All Other Revenues                                                 |       |             |                  |            |                  |            |
| <b>Revenues Total:</b>                                             |       | <b>\$0</b>  | <b>\$658,859</b> | <b>\$0</b> | <b>\$0</b>       | <b>\$0</b> |
| <b>Expenditures/ Projects:</b>                                     |       |             |                  |            |                  |            |
| Osceola Ave Drainage Improvement                                   |       |             | \$408,859        |            |                  |            |
| CR 232 Drainage Improvements                                       |       |             | \$250,000        |            |                  |            |
| <b>Expenditures Total</b>                                          |       | <b>\$0</b>  | <b>\$658,859</b> | <b>\$0</b> | <b>\$0</b>       | <b>\$0</b> |
| <b>ANNUAL BALANCE</b>                                              |       | <b>\$0</b>  | <b>\$0</b>       | <b>\$0</b> | <b>\$0</b>       | <b>\$0</b> |
| Recreation Projects                                                |       |             |                  |            |                  |            |
| City Projects                                                      |       |             |                  |            |                  |            |
| City Revenue Source:                                               | Phase | Fiscal Year |                  |            |                  |            |
|                                                                    |       | 2010/2011   | 2011/2012        | 2012/2013  | 2013/2014        | 2014/2015  |
| General/Special/Debt                                               |       |             |                  |            |                  |            |
| New Debt Borrowing/Bonds                                           |       |             |                  |            |                  |            |
| Developer Contributions                                            |       |             |                  |            |                  |            |
| Grants                                                             |       |             |                  |            |                  |            |
| All Other Revenues                                                 |       |             |                  |            |                  |            |
| <b>Revenues Total:</b>                                             |       | <b>\$0</b>  | <b>\$0</b>       | <b>\$0</b> | <b>\$0</b>       | <b>\$0</b> |
| <b>Expenditures/ Projects:</b>                                     |       |             |                  |            |                  |            |
| <b>Expenditures Total</b>                                          |       | <b>\$0</b>  | <b>\$0</b>       | <b>\$0</b> | <b>\$0</b>       | <b>\$0</b> |
| <b>ANNUAL BALANCE</b>                                              |       | <b>\$0</b>  | <b>\$0</b>       | <b>\$0</b> | <b>\$0</b>       | <b>\$0</b> |

3. NEW BUSINESS-ACTION REQUIRED g. 6 General Items for Consideration Presentation of EAR - request approval only to transmit to DCA (not to be adopted by Commission at this time)